



MEMORANDUM

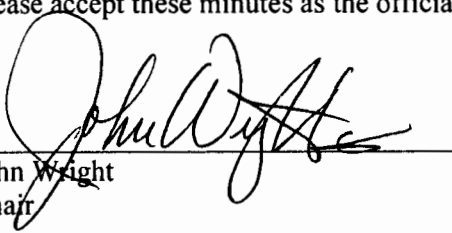
Date: August 14, 2015
To: Records Management
From: The Policy Committee
Subject: Policy Committee Minutes: 12/12/2011

The following minutes for the Policy Committee of James City County dated 12/12/2011 are missing an approval date and were either never voted on or never presented for approval in the year surrounding these meetings.

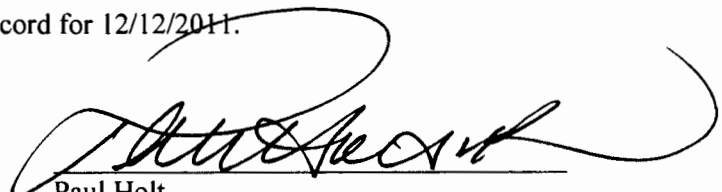
These minutes, to the best of my knowledge, are the official minutes for the 12/12/2011 Policy Committee meeting.

They were APPROVED by the current Policy Committee at the August 13, 2015 meeting.

Please accept these minutes as the official record for 12/12/2011.



John Wright
Chair



Paul Holt
Secretary

POLICY COMMITTEE MEETING

December 12, 2011

4:00 p.m.

County Complex, Building A

1) Roll Call

Present

Mr. Rich Krapf
Mr. Tim O'Connor
Mr. Al Woods
Mr. Jack Fraley
Mr. Mike Maddocks

Staff Present

Ms. Tammy Rosario
Mr. Jason Purse
Mr. Luke Vinciguerra
Mr. John McDonald
Mr. John Horne

Ms. Fran Giessler
Ms. Nancy Ellis
Mr. Alan Robertson
Mr. Brian Elmore

Mr. Rich Krapf called the meeting to order at 4:05 p.m.

2) Old Business – FY13-FY17 Capital Improvements Program (CIP) requests

Mr. Luke Vinciguerra stated staff suggests the Committee asking questions of the departmental planning heads present. He suggested Stormwater and General Services take questions first. Based on departmental feedback, Committee members can recalculate their scores during the meeting. Staff will input either new or adjusted scores from the Committee.

Mr. Krapf stated the Committee will ask questions from the Stormwater Department, followed by General Services, Parks, and Schools.

The Committee discussed Stormwater project requests with Stormwater staff.

The Committee discussed General Services project requests with General Services staff.

The Committee discussed Parks project requests with Parks staff.

The Committee discussed Schools project requests with Schools staff.

Mr. Krapf stated he identified at least four items the Committee would discuss the ratings. He stated the Committee would review items one at a time and see if there's any divergence on the ratings.

Mr. Purse suggested staff could calculate averages scores for each project, with the Committee discussing those averages.

Mr. Krapf stated the Committee should limit its review to the top ten and bottom ten scores.

Mr. Krapf called a break.

The Committee discussed possible CIP financing opinions with Financial Management Services staff.

The Committee discussed the projects' average rankings.

The Committee's top-five ranked projects are Fire Station #1, Landfill Debris Pad, Mill Creek Watershed and Improvement Phase 1, Jamestown Beach Park Entrance, and Greenways.

Ms. Tammy Rosario asked if the top-ten ranked project list developed seemed accurate.

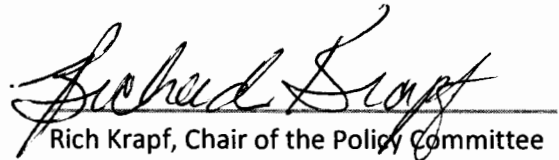
Mr. Krapf stated it did.

Mr. Purse stated the DJ Montague project was the worst-ranked, followed by School storage sheds, and James Blair hockey/soccer field irrigation.

Mr. Purse stated New Horizons would be pulled from the project list and sent forward with a note marking its special consideration.

3) Adjournment

Mr. Fraley moved to adjourn. The meeting was adjourned at 6:20 p.m.


Rich Krapf, Chair of the Policy Committee