

RESOLUTION

RESOLUTION OF APPROPRIATION

WHEREAS, the County Administrator has prepared a Proposed Budget for the fiscal year beginning July 1, 2003, and ending June 30, 2004, and a five-year Capital Improvements Program; and

WHEREAS, it is now necessary to appropriate funds to carry out the activities proposed therein for the fiscal year beginning July 1, 2003, and ending June 30, 2004, and to set tax rates on real estate, tangible personal property, and machinery and tools, to provide certain revenue in support of those appropriations.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of James City County, Virginia, that:

1. The following amounts are hereby appropriated in the FY 2003-2004 General Fund for the offices and activities in the amounts as shown below:

GENERAL FUND REVENUES

	<u>FY 2004</u>
General Property Taxes	\$ 68,751,836
Other Local Taxes	15,077,500
Licenses, Permits and Fees	6,736,750
Fines and Forfeitures	220,000
Revenue from Use of Money and Property	535,000
Revenue from the Commonwealth	18,990,236
Revenue from the Federal Government	14,000
Charges for Current Services	3,115,343
Miscellaneous Revenues	<u>69,820</u>
TOTAL REVENUES	<u>\$113,510,485</u>

GENERAL FUND EXPENDITURES

	<u>FY 2004</u>
Administrative	\$ 1,155,711
Elections	260,387
Human Resource	1,274,722
Financial Administration	3,214,440
Public Works	3,812,543
Information Resource Management	1,717,336
Development Management	3,619,326
Judicial	2,391,453

Public Safety	14,014,983
Community Services	5,165,919
Contributions - Other	1,929,039
Library and Arts Center	3,637,976
Health Services	1,106,907
Regional Jail	1,266,373
Nondepartmental	3,571,802
WJCC Schools	52,558,723
Contribution - School Debt Service	9,765,500
Contribution - Capital Projects Fund	1,190,000
Contributions - Other Funds	<u>1,857,345</u>
TOTAL EXPENDITURES	<u>\$113,510,485</u>

The appropriation for education includes \$52,540,273 as a local contribution to the Williamsburg-James City County Schools operations.

2. That the tax rates be set for the amounts shown below and revenues appropriated in the following classifications:

TAX RATES

Real Estate on each \$100 assessed value	\$0.87
Tangible Personal Property on each \$100 assessed value	\$4.00
Machinery and tools on each \$100 assessed value	\$4.00
Transportation Improvement District Real Estate on each \$100 assessed value Budget	\$0.00

CAPITAL PROJECTS BUDGET

General Fund

Fund Balance	\$1,178,076
Contribution to Capital Projects Budget	\$1,178,076

Capital Projects Fund

Revenues and Other Fund Sources:

Estimated Prior Year General Fund Balance	\$1,178,076
Contribution - General Fund	1,190,000
Proffers	100,000
Grants:	
VA Recreation Trails Fund	150,000
Land/Water Conservation	125,000
State Ambulance Grants	<u>60,000</u>
	<u>\$2,803,076</u>

Expenditures:

Community Development	\$1,035,000
Parks and Recreation	740,000
Community Services	849,076
Public Safety	<u>179,000</u>
	<u>\$2,803,076</u>

DEBT SERVICE BUDGET

From General Fund - Schools	\$ 8,605,000
From General Fund - Other	1,753,000
State School Literary Fund	162,000
2-Cent Real Estate Tax Investment	<u>1,160,000</u>

Total Debt Service Fund Revenues \$11,680,000

Current Year Expenditures	\$10,654,851
To Fund Balance - Capital Reserve	<u>1,025,149</u>

Debt Service Fund Disbursements \$11,680,000

VIRGINIA PUBLIC ASSISTANCE FUND

Revenues:

From the Federal Government/Commonwealth	\$ 3,450,297
From the General Fund	1,257,441
Comprehensive Services Act	174,050
Revenue Maximization	256,170
Other	<u>325,652</u>

Total Virginia Public Assistance
Fund Revenues \$ 5,463,610

Expenditures:

Administration and Assistance	\$ 5,267,246
Revenue Maximization	<u>196,364</u>

Total Virginia Public Assistance
Fund Expenditures \$ 5,463,610

COMMUNITY DEVELOPMENT FUND

Revenues:

General Fund	\$ 433,741
Grants	1,491,584
Generated Program Income	75,000
Fund Balance	<u>310,000</u>

Total Community Development Fund Revenues & Fund Balance	<u>\$ 2,310,325</u>
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Expenditures:

Administration and Programs	<u>\$ 2,310,325</u>
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Total Community Development Fund Expenditures	<u>\$ 2,310,325</u>
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SPECIAL PROJECTS/GRANTS FUND

Revenues:

Colonial Drug Task Force	\$ 27,000
Transfer from CIP Road Access	114,650
Transfer from General Fund	8,934
Revenues from the Commonwealth	<u>388,350</u>

\$ 538,934

Expenditures:

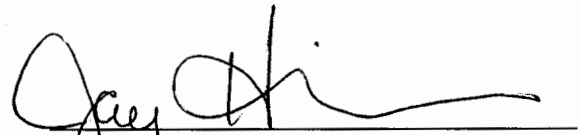
Colonial Drug Task Force	\$ 27,000
Litter Control Grant	8,700
Records Processing Grant	13,000
James River Industrial Road Access Grant	454,500
Victim of Crimes Grant	<u>35,734</u>

\$ 538,934

3. The County Administrator be authorized to transfer funds and personnel from time to time within and between the offices and activities delineated in this Resolution as he may deem in the best interest of the County in order to carry out the work of the County as approved by the Board of Supervisors during the coming fiscal year.
4. The County Administrator be authorized to administer the County's Personnel Policy and Pay Plan as previously adopted by the Board of Supervisors. There will be a

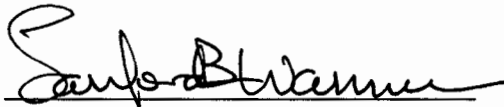
salary increase based on either the employee's salary or the midpoint of the pay range with variable increases based on performance and funded at an average of 3.5 percent, granted to employees in FY 2004.

5. The County Administrator be authorized to transfer funds to and from the Personnel Contingency account and divisional personnel line items in order to capture turnover savings at a divisional level.
6. All outstanding encumbrances in all County funds at June 30, 2003, shall be an amendment to the FY 2004 budget, and appropriated to the FY 2004 budget to the same department and account for which they were encumbered in the previous year.
7. The County Administrator be authorized to make expenditures from the Donation Trust Fund for the specified reasons for which the fund was established. In no case shall the expenditure exceed the available balance in the fund as verified by the Treasurer.



Jay T. Harrison, Sr.
Chairman, Board of Supervisors

ATTEST:



Sanford B. Wanner
Clerk to the Board

<u>SUPERVISOR</u>	<u>VOTE</u>
MCLENNON	AYE
BROWN	AYE
GOODSON	AYE
KENNEDY	AYE
HARRISON	AYE

Adopted by the Board of Supervisors of James City County, Virginia, this 22nd day of April, 2003.

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