

**RESOLUTION**

**RESOLUTION OF APPROPRIATION**

WHEREAS, the County Administrator has prepared a two-year Proposed Budget for the fiscal years beginning July 1, 2012, and ending June 30, 2013, along with the fiscal year beginning July 1, 2013 and ending June 30, 2014, and a five-year Capital Improvements Program, four years of which are for information and fiscal planning purposes only; and

WHEREAS, it is now necessary to appropriate funds to carry out the activities proposed therein for the fiscal year beginning July 1, 2012, and ending June 30, 2013, and to set tax rates on real estate, tangible personal property, and machinery and tools, to provide certain revenue in support of those appropriations; and

WHEREAS, the Board wishes to adopt the second year of the operating and capital budgets for planning purposes, beginning July 1, 2013, and ending June 30, 2014.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of James City County, Virginia, that:

1. The following amounts are hereby appropriated in the FY 2013 General Fund for the offices and activities in the amounts as shown below:

**GENERAL FUND REVENUES**

	<u>FY 2013</u>
General Property Taxes	\$ 108,120,000
Other Local Taxes	19,050,000
Licenses, Permits and Fees	7,245,000
Fines and Forfeitures	300,000
Revenue from Use of Money and Property	185,000
Revenue from the Commonwealth	25,513,000
Revenue from the Federal Government	7,000
Charges for Current Services	5,080,000
Miscellaneous Revenues	<u>130,000</u>
Total Revenues	<u>\$ 165,630,000</u>

**GENERAL FUND EXPENDITURES**

	<u>FY 2013</u>
General Administration	\$ 3,131,658
Court Services	3,557,710
Public Safety	21,963,681
Financial Administration	6,305,164
Development Management	3,399,163
General Services	8,469,440

Citizen and Community Services	5,301,068
Contribution - Outside Agencies	700,128
Nondepartmental	592,305
WJCC Schools	76,720,315
Contribution - School Debt Service	18,000,000
Library and Arts Center	4,120,251
Other Regional Entities	3,498,701
Health Services	1,630,845
Contributions - Other Funds	<u>8,239,571</u>
Total Expenditures	<u>\$ 165,630,000</u>

The appropriation for education includes \$76,720,315 as a local contribution to the Williamsburg-James City County Schools operations.

Year End Fund Balance	\$3,000,000
Contribution to Capital Projects	\$3,000,000

- That the tax rates be set for the amounts shown below and revenues appropriated in the following classifications:

TAX RATES

Real Estate on each \$100 assessed value	\$0.77
Tangible Personal Property on each \$100 assessed value	\$4.00
Machinery and tools on each \$100 assessed value	\$4.00

- That the ALS/BLS fees be set for the amounts shown below and revenues appropriated in the following classifications:

Basic Life Support (BLS)	\$450
Advance Life Support (ALS) 1	\$550
Advance Life Support (ALS) 2	\$800
Mileage	\$10

- That the following amounts are hereby appropriated in other budgets in FY2013 for the activities in the amounts as shown below:

CAPITAL PROJECTS BUDGET

Revenues:

Transfer from the General Fund	\$ 2,000,000
Year-End General Fund Balance	3,000,000
Bond Financing	20,000,000
Jamestown Marina Rental Income	42,000
VDOT Revenue Sharing Reimbursement	<u>516,900</u>
Total Capital Projects Fund Revenues	<u>\$25,558,900</u>

Expenditures:

Schools	\$ 15,945,000
Public Safety	7,905,000
Administrative	265,300
General Services	1,363,740
Parks and Recreation	<u>79,860</u>
Total Capital Projects Fund Expenditures	<u>\$25,558,900</u>

DEBT SERVICE BUDGET

Revenues:

General Fund - Schools	\$18,000,000
General Fund - Other	2,450,000
Build America Bonds	223,301
Investment Income	20,000
Fund Balance	<u>4,455,433</u>
Total Debt Service Fund Revenues	<u>\$25,148,734</u>

Current Year Expenditures: \$25,148,734

Total Debt Service Fund Disbursements \$25,148,734

VIRGINIA PUBLIC ASSISTANCE FUND

Revenues:

From Federal/State	\$3,634,197
General Fund	1,587,616
Other	384,500
Grant	<u>23,983</u>

Total Virginia Public Assistance  
Fund Revenues & Fund Balance \$5,630,296

Expenditures:

Administration and Assistance \$5,630,296

Total Virginia Public Assistance  
Fund Expenditures \$5,630,296

COMMUNITY DEVELOPMENT FUND

Revenues:

General Fund	\$ 630,059
Grants	1,651,467
Program Income	107,000
Other	<u>737,000</u>

Total Community Development Fund Revenues & Fund Balance	<u>\$3,125,526</u>
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Expenditures:

Administration and Programs	<u>\$3,125,526</u>
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Total Community Development Fund Expenditures	<u>\$3,125,526</u>
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COLONIAL COMMUNITY CORRECTIONS FUND

Revenues:

From Federal/State	\$735,514
General Fund	34,470
Supervision Fees	57,474
Grants	40,665
Other	<u>80,244</u>

Total Colonial Community Corrections Fund Revenues	<u>\$948,367</u>
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Expenditures:

Administration and Programs	<u>\$948,367</u>
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Total Colonial Community Corrections Fund Expenditures	<u>\$948,367</u>
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SPECIAL PROJECTS/GRANTS FUND

Revenues:

Comprehensive Services Act (CSA)	\$319,300
CSA Local Match - General Fund	367,426
CSA School Share	112,000
Local Emergency Management Planning Grant	<u>34,692</u>

Total Special Projects/Grants Fund Revenues	<u>\$833,418</u>
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Expenditures:

Comprehensive Services Act	\$798,726
Local Emergency Management Planning Grant	<u>34,692</u>
Total Special Projects/Grants Fund Expenditures	<u>\$833,418</u>

TOURISM INVESTMENT FUND

Revenues:

Additional \$2 Per Night Room Tax	\$ 650,000
General Fund – from Room Tax Revenues	<u>1,170,000</u>
Total Tourism Investment Fund Revenues	<u>\$1,820,000</u>

Expenditures:

Tourism Activities	<u>\$1,820,000</u>
Total Tourism Investment Fund Expenditures	<u>\$1,820,000</u>

5. The County Administrator be authorized to transfer funds and personnel from time to time within and between the offices and activities delineated in this Resolution as he may deem in the best interest of the County in order to carry out the work of the County as approved by the Board of Supervisors during the coming fiscal year.
6. The County Administrator be authorized to transfer up to \$10,000 per occurrence from the contingency balance to one or more appropriation categories. No more than one transfer may be made for the same item causing the need for a transfer, unless the total amount to be transferred for the item does not exceed \$10,000. Total transfers for the year are not to exceed \$100,000.
7. The County Administrator be authorized to increase appropriations for non-budgeted revenue that may occur during the fiscal year as follows:
  - a) Insurance recoveries received for damage to any county property, including vehicles, for which County funds have been expended to make repairs; and
  - b) Refunds or reimbursements made to the county for which the county has expended funds directly related to that refund or reimbursement.
8. The County Administrator be authorized to administer the County's Personnel Policy and Pay Plan as previously adopted by the Board of Supervisors.
9. The County Administrator be authorized to transfer funds to and from the Personnel Contingency account and divisional personnel line items in order to capture turnover savings at a divisional level.

- 10. All outstanding encumbrances in all County funds at June 30, 2012, shall be an amendment to the FY2013 budget, and appropriated to the FY2013 budget to the same department and account for which they were encumbered in the previous year.
- 11. The County Administrator be authorized to make expenditures from the Donation Trust Fund for the specified reasons for which the fund was established. In no case shall the expenditure exceed the available balance in the fund as verified by the Treasurer.
- 12. The Board of Supervisors of James City County, Virginia, hereby adopts the following budgets for the purposes of future financial and operational planning:

FY 2014

General Fund	\$167,930,000
Capital Budget	5,048,000
Debt Service	25,452,966
Virginia Public Assistance	5,675,524
Community Development	4,145,548
Colonial Community Corrections	955,152
Special Projects/Grants	833,418
Tourism Investment	1,820,000

  
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 Mary K. Jones  
 Chairman, Board of Supervisors

ATTEST:

  
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 Robert C. Middaugh  
 Clerk to the Board

<u>SUPERVISOR</u>	<u>VOTE</u>
MCLENNON	AYE
ICENHOUR	AYE
KALE	AYE
KENNEDY	NAY
JONES	AYE

Adopted by the Board of Supervisors of James City County, Virginia, this 8th day of May, 2012.

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