## RESOLUTION

## **REVISIONS TO CHAPTER 5 OF THE JAMES CITY COUNTY**

## PERSONNEL POLICIES AND PROCEDURES MANUAL

- WHEREAS, the James City County Personnel Policies and Procedures Manual is an important document that guides decisions; and
- WHEREAS, it is the practice of the County to revise and update policies to reflect changes and improvements; and
- WHEREAS, volunteering both improves the community and provides staff valuable team building opportunities; and
- WHEREAS, staff recommends revisions to Chapter 5 of the Personnel Policies and Procedures Manual to update the current annual benefit of 8 hours of School Leave to include the addition of 8 hours of Annual Volunteer Leave.
- NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of James City County, Virginia, that revisions to the Personnel Policies and Procedures Manual listed above and set forth in the staff memorandum are adopted, effective November 13, 2018.

	Chairman, Board of Supervisors			
ATTEST:	VOTES			
		<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>
<b>A</b>	MCGLENNON			
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Teresa J. Fellows	SADLER	- <u>-</u>	, —	
Deputy Clerk to the Board	HIPPLE LARSON			

Adopted by the Board of Supervisors of James City County, Virginia, this 13th day of

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November, 2018.