

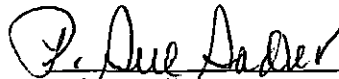
**RESOLUTION**

**ORGANIZATIONAL MEETING OF THE BOARD OF DIRECTORS**

WHEREAS, the Board of Directors of the James City Service Authority, James City County, Virginia, desire to establish rules for conducting its business during the year of 2019.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the James City Service Authority, James City County, Virginia, that the following rules shall apply for the year 2019.

1. Meetings of the Board shall be held on those dates shown on the attached 2019 calendar. The meetings shall be held in the Board Room of the James City County Government Center at 4:00 p.m. or as soon thereafter as the Board of Directors may determine.
2. The Board of Directors agrees to follow Robert's Rules of Order, Newly Revised 11th Edition, 2011, and more specifically, the provisions which pertain to the "Conduct of Business in Boards," at page 487 et seq., in particular, the "Procedure in Small Boards" as follows:
  - a. Members are not required to obtain the floor before making motions or speaking, which they can do while seated.
  - b. Motions need not be seconded.
  - c. There is no limit to the number of times a member can speak to a question, and motions to close or limit debate generally should not be entertained.
  - d. Informal discussion of a subject is permitted while no motion is pending.
  - e. The Chairman can speak in discussion without leaving the chair; and can make motions and votes on all questions.



P. Sue Sadler

Chairman, Board of Directors

ATTEST:



Teresa J. Fellows

Deputy Secretary to the Board

	VOTES		
	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>
MCGLENNON	✓	—	—
LARSON	✓	—	—
HIPPLE	✓	—	—
ICENHOUR	✓	—	—
SADLER	✓	—	—

Adopted by the Board of Directors of the James City Service Authority, James City County, Virginia, this 2nd day of January, 2019.



## 2019 Board of Directors' Calendar of Important Dates

Regular Meeting at 4:00 p.m. unless otherwise noted

### January 2019

County Holiday – Jan. 1  
Organizational Meeting – Jan. 2 @ 4 p.m.  
County Holiday – Jan. 21  
BOD Regular Meeting – Jan. 22

### February 2019

County Holiday – Feb. 18  
BOD Regular Meeting – Feb. 26

### March 2019

BOD Regular Meeting – March 26

### April 2019

BOD Budget Public Hearing – April 9 @ 5 p.m.  
Budget Work Sessions – April 23 and 30 @ 4 p.m.  
BOD Regular Meeting – April 23

### May 2019

County Holiday – May 27  
BOD Regular Meeting – May 28

### June 2019

BOD Regular Meeting – June 25

### July 2019

County Holiday – July 4  
BOD Regular Meeting – July 23

### August 2019

BOD Regular Meeting – August 13 @ 5 p.m.

### September 2019

County Holiday – Sept. 2  
BOD Regular Meeting – Sept. 24

### October 2019

BOD Regular Meeting – Oct. 22

### November 2019

County Holiday – Nov. 11  
BOD Regular Meeting – Nov. 26  
County Holiday – Nov. 28-29

### December 2019

BOD Regular Meeting – Dec. 10 @ 5 p.m.  
County Holiday – Dec. 24-25

### January 2020

County Holiday – Jan. 1  
BOD Organizational Meeting – Jan. 2 @ 4 p.m.

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#### **Location:**

Regular Meetings and Work Sessions:

Government Center Board Room/Work Session Room, 101 F  
Mounts Bay Road, James City County, VA

#### **BOD Contact Information:**

Mailing Address:

P.O. Box 8784, Williamsburg, VA 23187

Phone: (757) 253-6609

Email: [jccboard@jamescitycountyva.gov](mailto:jccboard@jamescitycountyva.gov)

Speaker's Policy and Sign-up Form:

<https://jamescitycountyva.gov/DocumentCenter/View/15966>