

## RESOLUTION

### CHANGES TO THE REGULATIONS GOVERNING UTILITY SERVICE AND

### RESOLUTION OF APPROPRIATION FOR FISCAL YEAR 2020 BUDGET

WHEREAS, the Board of Directors of the James City Service Authority conducted a public hearing on April 9, 2019, for proposed changes to the Regulations Governing Utility Service.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby adopts the changes to Section 32, General Rate Policy and Rate Schedule, Regulations Governing Utility Service as summarized in the attachment, which will become effective for all bills mailed on or after July 1, 2019.

BE IT FURTHER RESOLVED that the attachment showing the proposed changes be made part of this resolution.



P. Sue Sadler  
Chairman, Board of Directors

ATTEST:



Teresa J. Fellows  
Deputy Secretary to the Board

#### VOTES

	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>
HIPPLE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
LARSON	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MCGLENNON	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ICENHOUR	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SADLER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Adopted by the Board of Directors of the James City Service Authority, James City County, Virginia, this 21st day of May, 2019.

FY20BudgUtilChngs-res

In situations where a new wastewater system has been installed by the Authority and whereas any applicant adjacent to this new system that has an existing septic system desires to secure wastewater service therefrom, the local facilities charge shall be waived for a period of 12 months from the completion date of the new wastewater system installation.

**The purpose of this charge is to defray in part the cost of installing collection mains which are necessary to provide wastewater collection service to abutting properties and which have been provided at the expense of the Authority or persons, firms or corporations other than the applicant.** The charge shall be paid prior to the issuance of a plumbing permit from Code Compliance.

3. Grinder Pump Installation and Maintenance Charge.

- (a) Any applicant for a sewer connection requiring a residential grinder pump may purchase the grinder pump (that meets Authority Standards and Specifications) plus ancillary parts from the Authority at cost if the grinder pump is necessary to replace an existing septic system. In addition, if the connection to the public sewer system is replacing a septic system, the applicant is eligible for the deferred payment plan discussed in Paragraph G, Section 2.
- (b) The Authority may, at the applicant request, install the residential grinder pump for the cost of materials as stated above plus labor and equipment costs. These costs are in addition to the normal Sewer System Facilities Charge if required. Grinder pumps will normally be installed within the existing right-of-way where the force main is located. If the topography dictates that the grinder pump be located within the applicant's property then the Authority will prepare the necessary plat and easement for the applicant to execute to permit installation of the grinder pump on the applicants property.
- (c) An annual grinder pump maintenance charge of ~~\$300.00~~ \$325.00 shall be paid for each separate connection to a grinder pump when the operation and maintenance of said residential grinder pump is the responsibility of the Authority. The payment for this charge will be prorated in equal amounts in the customers' utility service charge billing. The Authority shall not maintain nonresidential grinder pumps or other commercial pump stations unless such utility maintenance is deemed by the Authority to be in the interest of the public health or is necessary to protect the integrity of the system, or such facility is located within a designated Reservoir Protection Zone.
- (d) Maintenance of sewage grinder pumps is the responsibility of the property owner. The property owner may contract with the JCSA for maintenance services. Maintenance contracts are between the property owner and the JCSA, and are not transferable or assignable by the property owner. Upon a transfer of title or ownership of the land upon which the grinder pump is located, a new contract for maintenance may be formed with the JCSA at the owner's election. Any prior

contracts for sewage pump maintenance shall be terminated upon transfer of title or ownership.

4. Service connection charge. A service connection charge shall be paid by each applicant for each new service connection prior to the approval of the application therefor, as follows:

<u>Service installed by:</u>	<u>Charge</u>
Developer, applicant	\$10 per connection inspection fee
Authority	Actual cost times 1.25, including overhead

**The purpose of this charge is to defray the cost of installation or inspection of a service connection from the public sewer main in the street to the curb or property line.**

The service connection charge shall be waived provided the applicant has paid a local facilities charge and the sewer service line is not greater than 6 inches in diameter for a gravity main or 2 inches in diameter for a force main. In the event that the service connection charge is not waived, the local facilities charge will be applied against the service connection charge.

5. Retail service rates. The wastewater service charge shall be based on usage from a metered water source where available. For wastewater service on an unmetered water source a meter size equivalent shall be used, based upon an estimated charge.

(a) Metered water source.

Charge for all collection and treatment of wastewater

- (1) Fixed Charge-Each customer bill shall include a Fixed Charge based upon the size of the meter serving the customer. The Fixed Charge for each billing cycle shall be calculated based on the quarterly fixed charge chart below. This Fixed Charge is for expenses associated with operating and maintaining the wastewater collection system.

Meter Size	Quarterly Fixed Charge
5/8"	\$ <del>5.95</del> 6.01
3/4"	\$ <del>8.92</del> 9.01
1"	\$ <del>14.87</del> 15.02
1-1/2"	\$ <del>29.72</del> 30.02
2"	\$ <del>47.55</del> 48.03
3"	\$ <del>95.11</del> 96.06
4"	\$ <del>148.61</del> 150.10
6"	\$ <del>297.21</del> 300.18
8"	\$ <del>475.54</del> 480.30
10"	\$ <del>683.59</del> 690.43



(2)

<u>Volume</u>	<u>Collection</u>
Per 1,000 gallons of water consumed	<del>\$3.08</del> \$3.11
Per 100 cubic feet of water consumed	<del>\$2.31</del> \$2.33

Metered water usage shall be reduced by a metered reading from a landscaping meter or similar device if the landscaping meter or device is registered with the Authority.

A copy of the deduction meter reading must be received by the Authority 20 days prior to the end of each billing period. Regardless of the length of time, sub-meter reading adjustments will only be allowed up to the consumption in the current billing period.

(b) Unmetered water source.

Where no meter exists or where meter readings are not made available by the water supplier to the Authority, then the following estimated charges shall be assessed:

<u>Activity, use</u>	<u>Unit</u>	<u>Collection</u>
Single-family residences	Each	\$ 42.00
Single-family mobile homes	Each	42.00
Mobile homes in parks	Each lot	37.25
Duplex, apartments and townhouses	Each	37.25
Schools (with showers)	Student	4.25
Schools (without showers)	Student	2.65
Motels and hotels	Room	18.55
Minimum		186.70
Manufacturing	Msf	11.10
Minimum		55.85
Warehouses	Msf	7.45
Minimum		46.50
Service stations	Each	49.95
Camping facilities	Each space	16.25
Minimum		64.25
Restaurants	Seat	4.95
Minimum		55.85
Commercial	Msf	18.55
Minimum	1,000 Sq. Ft.	55.85
Churches	Each	40.65
Swimming pools	Sfe	40.65
Laundromats	Sfe	40.65

- (a) Fixed Charge-Each customer bill shall include a Fixed Charge based upon the size of the meter serving the customer. The Fixed Charge for each billing cycle shall be calculated based on the quarterly fixed charge chart below. This Fixed Charge is for expenses associated with operating and maintaining the water distribution system.

Meter Size	Quarterly Fixed Charge
5/8"	\$ <del>10.56</del> 11.99
3/4"	\$ <del>15.83</del> 17.97
1"	\$ <del>26.38</del> 29.94
1-1/2"	\$ <del>52.75</del> 59.87
2"	\$ <del>84.41</del> 95.81
3"	\$ <del>168.81</del> 191.60
4"	\$ <del>263.76</del> 299.37
6"	\$ <del>527.53</del> 598.75
8"	\$ <del>844.04</del> 957.99
10"	\$ <del>1,213.32</del> 1,377.12

- (b) Water service shall be based upon a commodity charge for all consumption, as follows:

Single Family Residential			
	Tier 1	Tier 2	Tier 3
<u>Meter Size</u>	(quarterly use)	(quarterly use)	(quarterly use)
5/8"	0-15,000	15,001-30,000	30,000+
3/4"	<del>0-22,500</del>	<del>22,501-45,000</del>	<del>45,000+</del>
1"	<del>0-37,500</del>	<del>37,501-75,000</del>	<del>75,000+</del>
1-1/2"	<del>0-75,000</del>	<del>75,001-150,000</del>	<del>150,000+</del>
2"	<del>0-120,000</del>	<del>120,000-240,000</del>	<del>240,000+</del>
3"	<del>0-240,000</del>	<del>240,001-480,000</del>	<del>480,000+</del>
4"	<del>0-375,000</del>	<del>375,001-750,000</del>	<del>750,000+</del>
6"	<del>0-750,000</del>	<del>750,001-1,500,000</del>	<del>1,500,000+</del>
8"	<del>0-1,200,000</del>	<del>1,200,001-2,400,000</del>	<del>2,400,000+</del>
10"	<del>0-1,725,000</del>	<del>1,725,001-3,450,000</del>	<del>3,450,000+</del>
Rate Per 1,000 Gallons	\$ <del>3.61</del> 4.10	\$ <del>7.22</del> 8.19	\$ <del>16.95</del> 19.24

Multi-Family Residential and Non-Residential		
All Meter Sizes	All Use	
Rate Per 1,000 Gallons	\$ <del>5.33</del> 6.05	

The purpose of the retail service charge is to defray all costs of providing water service for domestic, commercial and industrial uses and for firefighting purposes, including repayment of moneys borrowed to acquire or construct the water system; operation and maintenance; and renewals, replacements and extensions.

- D. Independent Water Systems Connection Fee. The developer of any Independent Water System for which the development plans are submitted in accordance with the provisions of Section 19-57, Water Facilities of the Subdivision Ordinance, shall be required to pay a per-lot or residential unit Independent Water System Connection Fee of \$8,000 to the JCSA for each lot or residential