

## RESOLUTION


### ORGANIZATIONAL MEETING OF THE BOARD OF SUPERVISORS

WHEREAS, the Board of Supervisors of James City County, Virginia, is required by the Code of Virginia to organize at its first meeting in January.

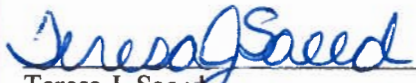
NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of James City County, Virginia, that the following rules shall apply for the year 2022:

1. Meetings of the Board shall be held on those dates shown on the attached 2022 calendar. Meetings occurring on the second Tuesday of the month shall be held in the Board Room of the James City County Government Center at 5:00 p.m. or as soon thereafter as the Board may determine. Meetings occurring on the fourth Tuesday of the month shall be held in the Board Room or the Board Work Session Room of the James City County Government Center at 1:00 p.m. or as soon thereafter as the Board may determine.
2. The County Administrator shall prepare and share the Board's draft agenda no later than 11 days (generally a Friday) prior to the meeting of the Board with the Chair of the Board. The Chair of the Board shall approve, deny, or modify the draft agenda as he or she determines to be appropriate and shall cause the final agenda to be publicized at least seven days prior to the meeting of the Board, or as soon thereafter as reasonably possible. Following publication, the agenda may only be modified at the meeting of the Board upon a majority vote. Any member of the Board may have an item included on a future agenda by making such request during a meeting of the Board, such request being approved by general assent or upon a majority vote.
3. The Board of Supervisors agrees to follow Robert's Rules of Order, Newly Revised 11th Edition, 2011, and more specifically, the provisions which pertain to the "Conduct of Business in Boards," at page 487 et seq., in particular, the "Procedure in Small Boards" as follows:
  - a. Members are not required to obtain the floor before making motions or speaking, which they can do while seated.
  - b. Motions need not be seconded.
  - c. There is no limit to the number of times a member can speak to a question, and motions to close or limit debate generally should not be entertained.
  - d. Informal discussion of a subject is permitted while no motion is pending.
  - e. The Chairman can speak in discussion without rising or leaving the chair; and can make motions and votes on all questions.
4. In addition, the Board agrees to the following:
  - a. A motion to rescind shall not be in order in a land use decision involving a rezoning or a special use permit. A motion to reconsider such a decision must be made at the same meeting the original decision is made by the Board.

- b. Should it be necessary to cancel an advertised Board of Supervisors meeting due to weather or other conditions, the meeting shall be continued 48 hours to the same time and place.

  
 John J. McGlennon  
 Chairman, Board of Supervisors

ATTEST:

  
 Teresa J. Saeed  
 Deputy Clerk to the Board

	VOTES			
	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
SADLER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ICENHOUR	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
LARSON	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MCGLENNON	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HIPPLE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Adopted by the Board of Supervisors of James City County, Virginia, this 3rd day of January, 2022.

2022BOSOrgMtg-res



## 2022 Board of Supervisors' Calendar of Important Dates

Regular Meeting (2<sup>nd</sup> Tuesday) at 5:00 p.m. & Business Meeting (4<sup>th</sup> Tuesday) at 1 p.m. unless otherwise noted

### January 2022

- Organizational Meeting – Jan. 3 @ 1 p.m.
- BOS Regular Meeting – Jan. 11
- County Holiday – Jan. 17
- BOS Business Meeting – Jan. 25

### February 2022

- VACo Local Government Day – Feb. 3
- BOS Regular Meeting – Feb. 8
- County Holiday – Feb. 21
- BOS Business Meeting – Feb. 22

### March 2022

- BOS Retreat – TBD
- BOS Regular Meeting – March 8
- Joint Meeting @ 9 a.m. – March 11\*
- BOS Business Meeting – March 22

### April 2022

- BOS Regular Meeting – April 12
- BOS Budget Business Meeting – April 26

### May 2022

- BOS Regular Meeting – May 10
- BOS Business Meeting – May 24
- County Holiday – May 30

### June 2022

- BOS Regular Meeting – June 14  
(CA/CAO Evaluations)
- County Holiday – June 20
- BOS Business Meeting – June 28

### July 2022

- County Holiday – July 4
- BOS Regular Meeting – July 12
- BOS Business Meeting – July 26

### August 2022

- No meeting scheduled

### September 2022

- County Holiday – Sept. 5
- BOS Regular Meeting – Sept. 13
- BOS Business Meeting – Sept. 27

### October 2022

- BOS Regular Meeting – Oct. 11
- BOS Business Meeting – Oct. 25

### November 2022

- BOS Regular Meeting – Nov. 8
- County Holiday – Nov. 11
- VACo Annual Conference – Nov. 13-15
- BOS Business Meeting – Nov. 22
- County Holiday – Nov. 24-25

### December 2022

- Joint Meeting @ 9 a.m. – Dec. 2 (location TBD)
- BOS Regular Meeting – Dec. 13
- County Holiday – Dec. 23-26

### January 2023

- County Holiday – Jan. 2
- Organizational Meeting – Jan. 10 @ 4 p.m.
- BOS Regular Meeting – Jan. 10 @ 5 p.m.

### **Location:**

Regular Meetings and Business Meetings:

Government Center Board Room/Business Meeting Room, 101 F  
Mounts Bay Road, James City County, VA

### **BOS Contact Information:**

Mailing Address:

P.O. Box 8784, Williamsburg, VA 23187  
Phone: (757) 253-6609

Email: [jccboard@jamescitycountyva.gov](mailto:jccboard@jamescitycountyva.gov)

Webpage: <https://jamescitycountyva.gov/212/Board-of-Supervisors>

\***March 11 Joint Meeting** will be held at the James City County  
Recreation Center, 5301 Longhill Road, Williamsburg, VA