

A G E N D A
JAMES CITY COUNTY BOARD OF SUPERVISORS
BUSINESS MEETING
County Government Center Board Room
101 Mounts Bay Road, Williamsburg, VA 23185
February 23, 2021
1:00 PM

A. CALL TO ORDER

B. ROLL CALL

C. PRESENTATION

1. CIP Project Update

D. BOARD DISCUSSIONS

E. CONSENT CALENDAR

1. Minutes Adoption
2. Appointment of Animal Control Officer Nancy Anderson
3. Acceptance of Funds - Federal Asset Forfeiture Program - \$1,780
4. Contract Award - Waste Industries USA, Inc./GFL Environmental - \$156,957
5. Contract Award - Jolly Pond Turnaround Project - \$99,388
6. Contract Award - James City County Stormwater Facility PC108 Retrofit - \$159,966

F. BOARD CONSIDERATIONS

G. BOARD REQUESTS AND DIRECTIVES

H. REPORTS OF THE COUNTY ADMINISTRATOR

I. CLOSED SESSION

J. ADJOURNMENT

1. Adjourn until 5 p.m. on March 9, 2021 for the Regular Meeting

ITEM SUMMARY

DATE: 2/23/2021

TO: The Board of Supervisors

FROM: Shawn Gordon, Chief Civil Engineer

SUBJECT: CIP Project Update

ATTACHMENTS:

	Description	Type
	Presentation	Presentation

REVIEWERS:

Department	Reviewer	Action	Date
Board Secretary	Fellows, Teresa	Approved	2/16/2021 - 3:50 PM

CAPITAL PROJECTS

CIP Project Updates

February 23, 2021

General Services

Columbia Drive Restoration

- Narrative: Performed corrective maintenance on roadway and drainage structures within the Right Way for acceptance into VDOT secondary road system
- Project Amount: \$171,200
- Completed: April 2020



Roberts District

Columbia Drive Restoration

BEFORE



AFTER



Roberts District

Veterans Park Pickle Ball Courts



- Narrative: Demolition of existing tennis courts and replaced with new Pickle Ball Courts
- Project Amount: \$236,059
- Completed: April 2020



Berkeley District

Veterans Park Pickle Ball Courts

BEFORE



AFTER



Berkeley District

Freedom Park Pervious Lot Project



- Narrative: Demo existing failing pervious paver lot and installed new asphalt
- Project Amount: \$40,350
- Completed: September 2020

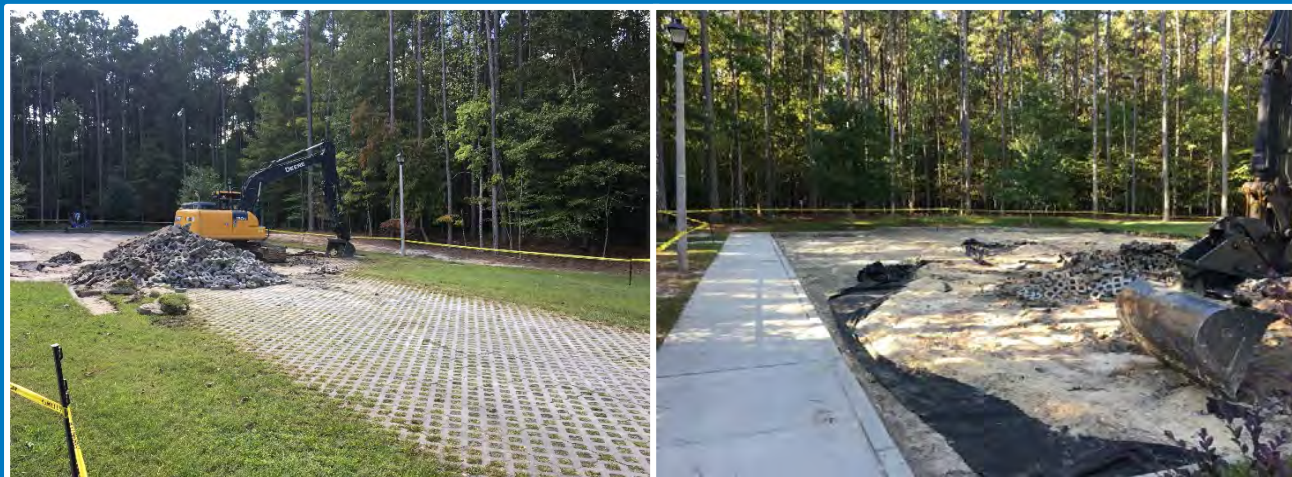


Powhatan District

Freedom Park Pervious Lot Project



BEFORE



AFTER



Powhatan District

Chickahominy Riverfront Park Living Shoreline



- Narrative: Stabilization of Eroding Steep Banks along the Chickahominy River and Gordon Creek. Construction of offshore Rock Sills and Breakwaters, regrading of Eroding Slopes
- Project Amount: \$1,457,948
- 50% Grant Funding from the James River Water Quality Improvement Fund - VEE
- Estimated Completion: May 2021



Powhatan District

CRP Living Shoreline

BEFORE



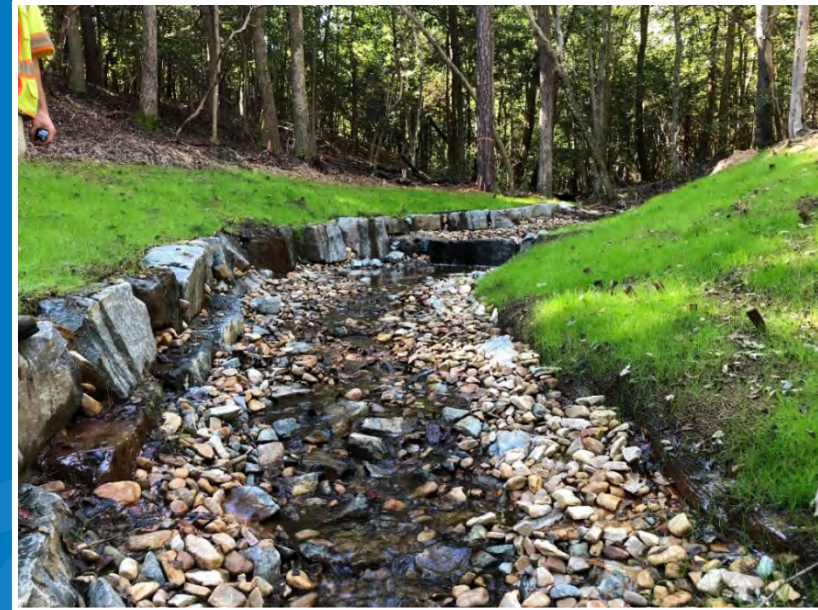
AFTER



Powhatan District

Woodland Farms Stream Restoration

- Narrative: Restoration of 2,468 lf of eroded stream channel in the Woodland Farms subdivision
- Project Amount: \$1,654,196
- SLAF Grant: \$660,312
- Completed: December 2020



Stonehouse District

Woodland Farms Stream Restoration

BEFORE



DURING



Stonehouse District

JCC Library Idea Studio

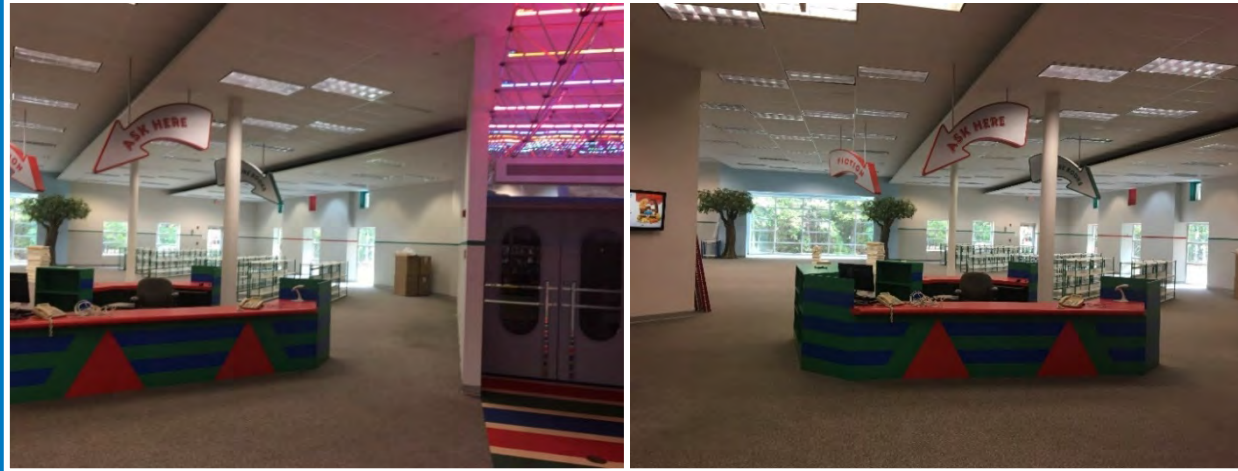
- Narrative: Renovation of Children's Area. Installed Carpet, Paint, LED Lighting, Storefront partition, Shelving, Interactive Exhibits, Window Repairs, and Millwork
- Project Amount: \$377,550
- Library FF&E Amount: \$249,600
- Completed: September 2020



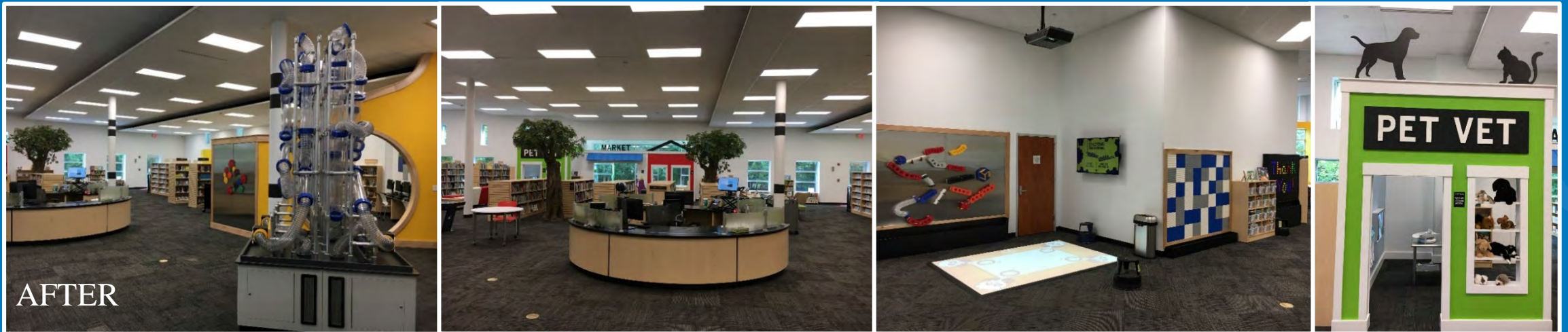
Stonehouse District

JCC Library Idea Studio

BEFORE



AFTER



Stonehouse District

JCC Rec Center Cardio Renovation



- Narrative: Renovation of the former Sentara Physical Therapy Space into a Class Studio, Personal Training Studio, Cardio and Stretching Workout Areas
- Project Amount: \$282,000
- Completed: May 2020

Berkeley District

JCC Rec Center Cardio Renovation



BEFORE

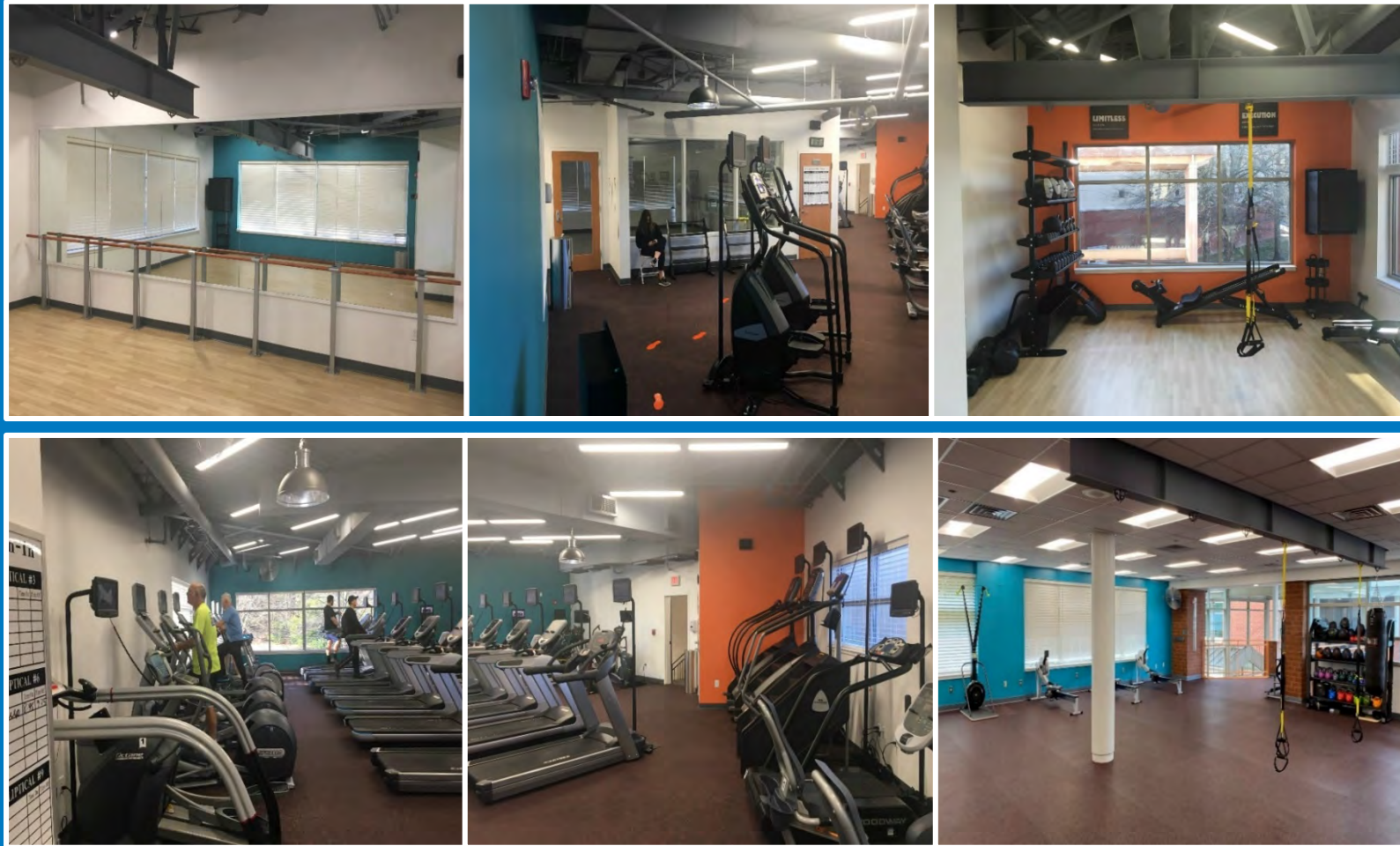


Berkeley District

JCC Rec Center Cardio Renovation



AFTER



Berkeley District

HSC Social Services Office Renovations



- Narrative: Converted six (6) existing offices into twelve (12) new offices, converted a conference room into two (2) offices, converted an open work area into two (2) offices, Paint, Carpet, and Lighting
- Project Amount: \$85,000 (CARES Act)
- Completed: December 2020



Powhatan District

HSC Social Services Office Renovations



BEFORE



Powhatan District

HSC Social Services Office Renovations



AFTER



Powhatan District

General Services Admin Building



- Narrative: Renovation of two work areas to create three (3) new offices
- Project Amount: \$36,000 (CARES Act)
- Completed: December 2020

Berkeley District

General Services Admin Building



BEFORE



AFTER



Berkeley District

Building A Lobby Upgrades

- Narrative: Renovation of front desk lobby area, glass partitions were installed to create a safe environment for staff. Card access was added to the lobby doors so that only employees have access to the interior of the building
- Project Amount: \$34,845 (CARES Act)
- Completed: December 2020

Building A Lobby Upgrades

BEFORE



AFTER



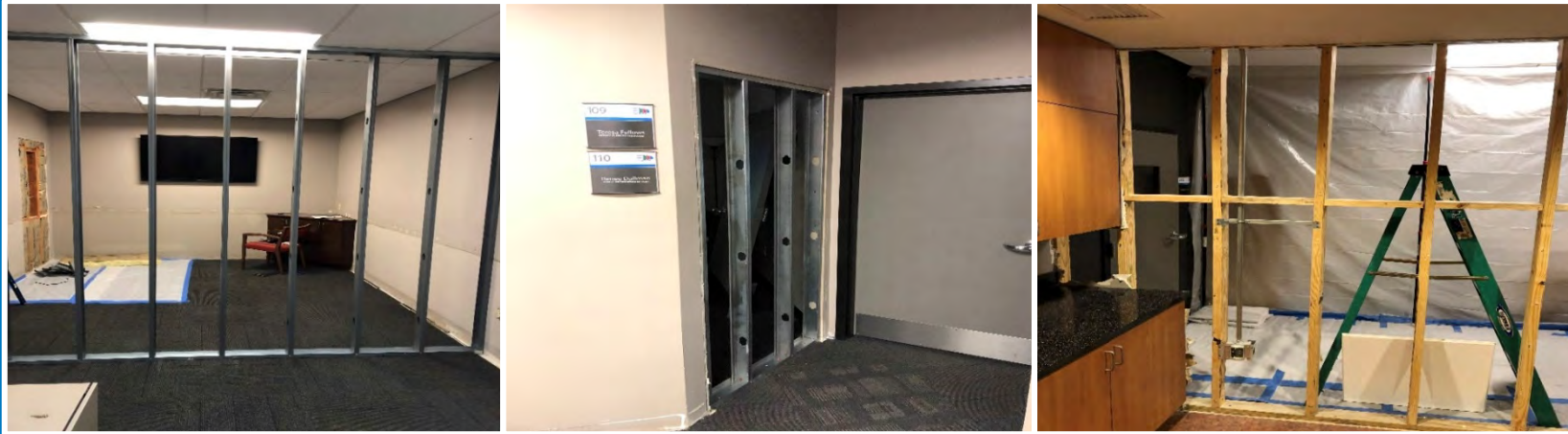
Roberts District

Building D Office Renovations

- Narrative: Renovation of Admin and Attorneys office areas, creating a new office for each area. In addition, relocated two office doors to create separation and installed window blind kits in all office doors
- Project Amount: \$48,165 (CARES Act)
- Completed: December 2020

Building D Office Renovations

BEFORE



AFTER



Roberts District

Building E Lobby Upgrades

- Narrative: Renovation of front desk lobby area, glass partitions were installed to create a safe environment for staff. Card access was added to the lobby doors so that only employees have access to the interior of the building
- Project Amount: \$49,410 (CARES Act)
- Completed: December 2020

Building E Lobby Upgrades

BEFORE



AFTER



Roberts District

Building F Office Renovations

- Narrative: Renovation of HR, FMS and Real Estate Lobby Areas as well as relocated the Mailroom. The project included additional structural support for the new lobby glass partitions, LED Lighting, Carpet, Paint, and Furniture
- Project Amount: \$159,648.15 of which \$99,980 (CARES Act)
- Completed: December 2020

Building F Office Renovations

BEFORE



Roberts District

Building F Office Renovations

AFTER



Roberts District

Questions?

General Services

ITEM SUMMARY

DATE: 2/23/2021

TO: The Board of Supervisors

FROM: Teresa J. Fellows, Deputy Clerk

SUBJECT: Minutes Adoption

ATTACHMENTS:

	Description	Type
	Jan. 12, 2021 Regular Meeting	Minutes

REVIEWERS:

Department	Reviewer	Action	Date
Board Secretary	Fellows, Teresa	Approved	2/16/2021 - 3:50 PM

MINUTES
JAMES CITY COUNTY BOARD OF SUPERVISORS
REGULAR MEETING
County Government Center Board Room
101 Mounts Bay Road, Williamsburg, VA 23185
January 12, 2021
5:00 PM

A. CALL TO ORDER

B. ROLL CALL

P. Sue Sadler, Vice Chairman, Stonehouse District
James O. Icenhour, Jr., Jamestown District
Ruth M. Larson, Berkeley District
John J. McGlennon, Roberts District
Michael J. Hipple, Chairman, Powhatan District

Scott A. Stevens, County Administrator
Adam R. Kinsman, County Attorney

Mr. Hipple sought a motion to amend the agenda to include two additional discussion items during Closed Session that addressed real estate acquisition at 101 Mounts Bay Road and 297 Neck-O-Land Road.

A motion to Amend the agenda was made by Ruth Larson, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

C. MOMENT OF SILENCE

D. PLEDGE OF ALLEGIANCE

Mr. Chris Henderson, James City County resident, led the Board and citizens in the Pledge of Allegiance at Mr. Hipple's invitation.

Mr. Hipple welcomed Dr. Natasha Dwamena, Peninsula Health District Director, to the meeting remotely for a presentation.

Dr. Dwamena addressed the Board with a vaccination update for the Peninsula Health District. She noted the COVID-19 Pandemic and that James City County had an elevated case positivity rate, but that rate was lower than the regional rate. Dr. Dwamena noted there had been a state-wide increase. She further noted the local vaccination campaign was currently in Phase 1a. Dr. Dwamena noted almost 1,000 people had been vaccinated through local health department clinics alone. She further noted that number rose to over 5,000 with the assistance of local health systems. Dr. Dwamena noted Fire and Emergency Medical Services (EMS) personnel as well as long-term care facility vaccination, which had begun earlier in the month, was ongoing. She further noted two sites were operational with the Victoria Boulevard site in the City of Hampton and J. Clyde Morris Boulevard site in the City of Newport News, with plans to open the Ironbound Road site scheduled for next week. Dr. Dwamena added there were also plans to establish a site in York County at a local senior center before the end of the calendar month. She noted coordination with Riverside Doctors Hospital and Sentara Hospital for a larger scale vaccination event with Busch-Gardens and Christopher Newport University

as potential sites. She added no dates were established at this time as the logistics were still being determined. Dr. Dwamena noted standing meetings with city and county administrators as well as emergency planners, which were conducted either by herself or her Emergency Planner, Kevin Pearce, who is the lead coordinator for the vaccination campaign. She further noted the priority groups as established by the Centers for Communicable Diseases (CDC) and the Virginia Department of Health (VDH) with the three tiers and the use of local health systems and their outpatient facilities. Dr. Dwamena noted the CDC requirements of those facilities for vaccine storage and protocol while serving as their own distribution facility. She further noted the commercial partnership with CVS and Walgreens pharmacies were a federal program. She added possible other local pharmacy partnerships with the VDH's assistance to augment the Phase 1a vaccination process. Dr. Dwamena noted Phase 1b and vaccine candidates such as law enforcement officers, public service workers, teachers, and others in this tier. She further noted this was a broad category and the vaccination approach would be similar to that used with the Phase 1a group as well as the use of employer facilities which had occupational health divisions to assist with their own staff vaccinations. Dr. Dwamena noted the criteria for the Phase 1c candidates, adding recent updates could implement possible changes. She further noted modifications could be made as the vaccination campaign moved into Phases 1b and 1c as more information and state support became available. Dr. Dwamena reiterated the operational clinic sites included Victoria Boulevard and J. Clyde Morris Boulevard, the January 20, 2021, anticipated opening of the Ironbound Road site, and the pending of the Yorktown Senior Center. She noted challenges with the appointment scheduling system known as the Vaccine Administration Management System (VAMS). Dr. Dwamena noted limited success with VAMS, adding some localities were not using it. She further noted a second system called PrepMod Dr. was being developed by VDH to streamline scheduling. Dr. Dwamena noted with current staffing that the two sites were open Monday, Wednesday, and Friday. She further noted expansion, but staffing would be the determining factor. She noted scheduling was facility based, but anticipated changes there with the registration system issues resolved and as the shift toward Phase 1b took place. Dr. Dwamena noted the most immediate challenges were the limited number of vaccinators, adding the possible addition of EMS workers, school nurses, medical school students, and pharmacy technicians as staff to be trained as vaccinators. She further noted the Peninsula Health District received weekly vaccine allocations and health systems receive their own allocations. Dr. Dwamena noted the distribution system and designation for separate allocations within the state's allotment. She further noted the Peninsula Health District had received several hundred vaccines on average in the weekly allocation. She noted monitoring the number of vaccines received compared to the number ordered each week and the impact on scheduling. Dr. Dwamena noted the upcoming challenge of second vaccine doses, adding her staff was preparing logistics for that phase. She further noted looking at a phased-in approach to the 1b tier while still vaccinating the 1a group, adding that a sufficient number of that first group needed to be completed prior to the phase-in. She noted a fair and equitable opportunity for all in receiving the vaccine throughout the Peninsula. Dr. Dwamena further noted streamlining communication with public and locality leadership as well as telephone and website enhancements to ease community frustration. She noted continued coordination with local health systems and localities to provide timely, efficient, and safe vaccinations. Dr. Dwamena stressed this process was a coordinated effort among local health systems for mass vaccinations. She noted the state was considering enlistment of National Guard support for having clinics, but those details were currently unknown. She further noted local suspension of community-based testing events, adding that individuals are being referred to local pharmacies that are still conducting COVID-19 testing. Dr. Dwamena noted she was hoping the testing could resume at events in the future. She further noted regular meetings with local school superintendents and providing a vaccination update to that group later in the week. Dr. Dwamena added that individuals should check the website or call with questions, adding that if an individual left a message, staff would respond.

Ms. Sadler asked for that telephone number.

Dr. Dwamena noted the number was 757-594-7496.

Ms. Sadler noted receiving phone calls from some primary care physicians. She further noted some of the physicians, not affiliated with Riverside Doctors Hospital or Sentara Hospital, were unable to obtain updated information particularly regarding vaccinations for themselves as healthcare providers. Ms. Sadler noted these unaffiliated physicians also asked about the timeline for vaccine availability.

Dr. Dwamena noted some concern focused on the wrong phone number being called. She further noted a definitive timeline was not currently available, adding that healthcare provider vaccinations were ongoing. She noted a list of active outpatient providers who had been identified as well as any providers who contacted VDH and their information was recorded.

Ms. Sadler noted concerns over vaccine storage at physicians' offices and would physicians be able to receive the Moderna vaccine due to storage restrictions.

Dr. Dwamena noted that was dependent on what equipment was available for storage within those offices. She further noted if the physicians wanted to store and provide the vaccine, then a state-mandated consent form and agreement were required.

Ms. Sadler asked about the Moderna vaccine availability.

Dr. Dwamena noted it was on order, but availability was determined by the state.

Ms. Sadler thanked Dr. Dwamena.

Mr. Icenhour asked the number of people in the Peninsula Health District who were in Groups 1a and 1b, respectively. He noted that information was important in implementing a vaccination plan.

Dr. Dwamena noted the estimated number for providers and facilities that encompass Group 1a was over 20,000 people. She further noted the long-term care facilities residents and staff, also part of Group 1a, were vaccinated primarily through pharmacies and that number was not readily available. She noted she did not have an exact number for the broader Group 1b. Dr. Dwamena noted the state was helping the Peninsula Health District in gathering the data for the Group 1b.

Mr. Icenhour noted the transition to Phase 1b and questioned a start time.

Dr. Dwamena noted some vaccinations for the Group 1b needed to begin within the next two weeks.

Mr. Icenhour noted those would begin by the end of January.

Dr. Dwamena confirmed yes, but a gradual phase-in approach would be used. She noted the duration of the Phase 1b vaccination would span weeks.

Mr. Icenhour asked Dr. Dwamena for her best estimate on the Phase 1a vaccination completion.

Dr. Dwamena hoped Phase 1a would be complete well before March. She noted that timeline was contingent on the vaccine supply.

Ms. Larson asked of the 1,000 vaccines given, how many vaccines had been received.

Dr. Dwamena noted the Peninsula Health District had averaged approximately 600 vaccines weekly. She further noted approximately 2,000 had been received to date.

Ms. Larson asked if EMS personnel and school nurses had been contacted to expedite the vaccination process.

Dr. Dwamena noted that process had started.

Ms. Larson asked if any vaccines that were in storage, but removed, had not been used.

Dr. Dwamena noted there was one dosage unavailable for use. She further noted once a vaccine is opened, there are several doses per vial. She noted there can be no doses left over and this was the result of a person not showing for the appointment or using a different site.

Ms. Larson noted recent discussion in the news surrounding removal of the tiered vaccination system due to the timeline. She further noted discussion on the use of large clinics, adding vaccinating the elder population reduced the number of deaths while also vaccinating the younger asymptomatic population who may be spreading the virus. Ms. Larson asked about discussion in Virginia on alternative ways to vaccinate more people or adhering to the tiered approach.

Dr. Dwamena noted the District level directive focused on the priority groups. She further noted there may be discussion at the state level.

Ms. Larson noted recent social media pushing VDH sign up to schedule a vaccination appointment. She further noted this was available via text, adding a community of elderly people may not have that capability. Ms. Larson asked about other communication forms moving forward and if any such discussion had occurred.

Dr. Dwamena noted that point had been discussed. She further noted at the District level they were expanding communication beyond internet and text alerts through outreach facility providers and other avenues. She noted that communication was still being developed to determine the most efficient way to notify the public.

Ms. Larson asked if 600 vaccine doses per week was the maximum number that could be requested.

Dr. Dwamena noted initially that was the capacity. She further noted additional freezers and refrigerators were being obtained to receive more vaccines. Dr. Dwamena addressed VDH's request of the local health districts' ability to store the vaccine on-site. She noted that number was not reflective of the amount of vaccines the entire Health District would receive based on requests from both the Peninsula Health District and area health systems.

Ms. Larson asked if prior to the vaccine release had there been state level movement to ensure local districts received more refrigerators and such with Coronavirus Aid, Relief, and Economic Security (CARES) Act money from the federal government.

Dr. Dwamena noted they had placed orders for the refrigeration units and supply, adding that equipment was just arriving. She further noted with those units more vaccinations could be stored on-site.

Mr. McGlennon noted the CDC's recent encouragement of those aged 65 years and older for the Group 1b criteria from the previously noted 67 years and older and if the state would follow that guidance. He further noted his understanding was that the state had flexibility on

that point.

Dr. Dwamena noted that was a recent development which the state was determining if they had the capacity to accept the age change. She further noted a change to the prioritization level would also address if the demand for the vaccine could be met. She noted the VDH traditionally followed CDC guidelines and that discussion was ongoing regarding the timeline and details if VDH adopted those guidelines.

Mr. McGlennon asked why the Peninsula Health District had not moved into the Phase 1b while many other districts had already done so.

Dr. Dwamena noted it was a multifactorial process with local resources including staffing and other factors. She further noted the partnerships with commercial and local pharmacies. She noted the partnerships were established prior to the vaccine roll-out, and allowed for a smoother transition to move through Phase 1a. Dr. Dwamena further noted resources and mobilization were factors.

Mr. McGlennon noted a map on the VDH website that indicated a vaccination count per locality. He further noted he had reviewed the information for James City County and questioned the information.

Dr. Dwamena noted the information shown was a cumulative number based on vaccinations entered in the system. She further noted that information was not current due to system issues. She noted obtaining more reliable information from the local health districts.

Mr. McGlennon asked if the previous numbers of 1,000 and 5,000 mentioned earlier were for James City County or the district.

Dr. Dwamena noted those numbers were for the district.

Mr. McGlennon asked about the availability of a locality breakdown for the district.

Dr. Dwamena noted the data was currently collected by sites, but would be by localities in the future.

Mr. McGlennon asked about specific demographics.

Dr. Dwamena noted demographic information was collected, but she was unsure of the level of detail obtained at registration. She further noted she could collect that information for Mr. McGlennon.

Mr. Hipple noted despite knowing what was coming, more planning with emergency responders and others on implementing the vaccination process should have taken place sooner. He further noted that he personally felt we were behind in the process. Mr. Hipple noted concern if enough vaccines were not being processed faster how that would impact future amounts of vaccines and would the supply go to localities moving the vaccines quicker to citizens.

Dr. Dwamena noted she had no concern on a penalty regarding the number of vaccines given. She further noted the need to increase the output, adding that point was not specific to just the Peninsula Health District. She noted the allocation requested was based on storage capability and output. Dr. Dwamena further noted there was room for improvement. She noted with increased capacity, the number of available vaccines would increase.

Mr. Hipple asked about increasing the vaccination rate.

Dr. Dwamena noted the plan was contingent on partnership plans, but the implementation of the plan should be visible within the two weeks. She further noted the plan was ongoing.

Mr. Hipple thanked Dr. Dwamena for her time in explaining the process and sharing information which could then be shared with citizens.

Ms. Sadler noted a follow-up question regarding senior citizens and access to technology. She further noted a coordinated effort with local healthcare providers to have updated information when calls are received at their offices. Ms. Sadler asked if this was a viable option for communicating to the senior citizens as the providers would have those phone numbers.

Dr. Dwamena noted all forms of communication with providers was necessary and improving. She further noted enough vaccines for the different groups and cautioned giving a set date.

Mr. Icenhour noted his understanding was the vaccine did not prevent an individual from contracting the COVID-19 virus, but rather limits the virus' ability to replicate within the body. He asked about the possibility of transmitting the virus to others even with the vaccination.

Dr. Dwamena confirmed yes. She noted the vaccine minimized complications related to the COVID-19 virus. She further noted the vaccine did not eliminate the virus nor was there proof that it excluded a person from being a potential vector, particularly if he/she was not practicing the necessary precautionary measures. Dr. Dwamena noted over time the efficacy of the vaccine would be known, adding that could include boosters if necessary, but it was too early in the vaccine administration to determine yet. She further noted completion of the vaccination series, adding that did not indicate a green light to pre COVID-19 life as that had yet to be proven as an absolute.

Mr. Hipple thanked Dr. Dwamena for her presentation and the ongoing work being done.

E. PUBLIC COMMENT

1. Ms. Peg Boarman, 17 Settlers Lane, addressed the Board. She expressed her appreciation on receiving The Chairman's Award last month. She noted she was present to talk trash and removal in the County. Ms. Boarman further noted receiving numerous calls about local trash accumulation. She noted volunteers for trash collection and litter clean-up kits for loan. Ms. Boarman further noted if anyone was interested in obtaining the kits, please contact her at 757-565-0032. She noted the Clean County Commission had set April 17, 2021, for the Annual Spring Clean-Up Day. Ms. Boarman noted some changes would be implemented, but she felt sure it could be done while maintaining safety for participants. She further noted the monthly Commission meetings via Zoom on the first Thursday of the month at 5:30 p.m. Ms. Boarman noted one exception was the February meeting would begin at 5 p.m. for the Clean County Commission followed by the Keep James City County Beautiful meeting at 6 p.m. She encouraged anyone interested to attend and for more information, visit the County website for an application. Ms. Boarman noted she was seeking a candidate from the Powhatan District and actively working on that point. She further noted litter removal at homes, area parking lots, and other locations were needed on an individual basis. Ms. Boarman noted the responsibility of citizens to be good stewards of the earth. She thanked the Board for its support and encouraged anyone with questions to contact her.

2. Mr. Chris Henderson, 101 Keystone, addressed the Board noting the efficiency of a governmental vaccination rollout and the need for the private sector to take the lead on vaccinating people. He noted his opposition to the recent violence at the U.S. Capitol. He further noted confidence in election results and congratulated James City County and Ms.

Dianna Moorman, James City County Registrar, for their efforts. Mr. Henderson noted personal concerns for the safety of the nation and potential local impacts. He further noted his congratulations to the County on several projects: 1) completion of the road widening and improvements at Centerville Road and News Road; and 2) the Longhill Road connector. Mr. Henderson noted the pressing need to return children to schools and local business owners' decisions that impact their respective businesses.

F. CONSENT CALENDAR

None.

G. PUBLIC HEARING(S)

1. Pre-Budget Public Hearing

Ms. Sharon Day, Director of Financial and Management Services, addressed the Board noting the public hearing presented an opportunity for public comments and suggestions from citizens regarding the upcoming budget. She noted this input would help guide staff in preparation of the budget proposal that the Board will consider in May 2021. Ms. Day further noted no Board action was requested at this time.

Mr. Hipple opened the Public Hearing.

1. Mr. Jay Everson, 6923 Chancery Avenue, addressed the Board congratulating the new leadership and Mr. Icenhour for his leadership as the past Chairman. Mr. Everson noted the School Capital Improvements Program (CIP) and budget items including the Jamestown High School cafeteria expansion due to overcrowding. He further noted redistricting to alleviate some of that problem. Mr. Everson noted the Bright Beginnings program and classroom use. He further noted statistical data on the age of the children and capacity projections. Mr. Everson noted removal of the elementary school construction from its CIP. He further noted the Planning Division should be involved with school enrollment projections using the Weldon methodology.

2. Mr. Chris Henderson, 101 Keystone, addressed the Board on possible budget priorities. He noted one priority was median maintenance and beautification of the County particularly with regard to tourism. He further noted setting aside funding for the maintenance as well as a five-year plan for Route 199 landscaping within James City County. Mr. Henderson noted York County and the City of Williamsburg had made the decision to improve their respective areas along Route 199. He further noted an additional future need focused on having a fully staffed, well equipped, and well trained Police force in the County. Mr. Henderson congratulated Police Chief Brad Rinehimer on his new position as Assistant County Administrator and thanked him for a great job as Police Chief. Mr. Henderson noted Bright Beginnings and its impact on school infrastructure as well as the financial impact.

Mr. Hipple closed the Public Hearing as there were no additional speakers.

2. Vacation and Amendment of Subdivision Plat Designation for Allowable Building Area in Willow Pond Estates, Lots 4-6

A motion to Approve was made by Sue Sadler, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

Ms. Tammy Rosario, Assistant Director of Community Development, addressed the Board,

noting Willow Pond Estates was an approximately 91-acre rural residential subdivision. She noted the zoning details and plat recording, adding the entire property was under a conservation easement held by James City County to preserve its scenic, forestall, agricultural, and natural conservation. Ms. Rosario further noted the current owners of Lot 4 had requested vacation and amendment of the allowable building area designation on the plat for both barn and home construction. She noted the details of the request, adding this plat change required Board approval per the Code of Virginia. Ms. Rosario further noted staff recommended approval of the Ordinance.

Mr. Hipple opened the Public Hearing.

Mr. Hipple closed the Public Hearing as there were no speakers.

Mr. Hipple sought a motion for the Closed Session.

Mr. Icenhour asked about the order of items before the Closed Session.

Mr. Stevens noted a difference in the agenda before Mr. Hipple and the Novus version.

Mr. Hipple noted there was a motion on the floor, but he would proceed with Board Considerations and then vote on the Closed Session later in the meeting.

The Board concurred.

Ms. Sadler asked Mr. Stevens, in reference to Mr. Henderson's remarks on the median maintenance, for potential ideas within a budgeted amount on that point. She noted she received comments on areas within the County, one in particular near Thomas Nelson Community College.

Mr. Stevens acknowledged yes. He noted the Board had designated several hundred thousands of dollars already for these types of projects. He further noted developing plans while also addressing how much money and other points. Mr. Stevens noted there was money already allocated for litter pick-up as well as both a County contracted vendor and extra Virginia Department of Transportation (VDOT) mowing. He further noted he would work on those points and agreed some areas needed attention. He noted he would present those ideas at either the Retreat or as part of the budget process.

Mr. Icenhour noted he would like VDOT to attend Work Sessions on a quarterly basis. He further noted it would be beneficial for annual planning and assist in tackling some of the issues presented. Mr. Icenhour noted Mr. Kevin O'Donnell, a Ford's Colony resident, had contacted him regarding litter. Mr. Icenhour further noted he was actively recruiting Mr. O'Donnell for a position on the Clean County Commission. Mr. Icenhour noted he had seen Mr. O'Donnell out cleaning up and using one of the Clean County Commission's litter pickup kits and congratulated him for his willingness to help.

Ms. Larson noted she was in support of the median issues. She further noted the impact of the weeds and unsightly overgrowth particularly to the local tourism-based economy. Ms. Larson questioned business sponsorships for the medians as a possibility, adding both the City of Christiansburg and the City of Lynchburg used such programs and their medians were beautiful. Ms. Larson noted the events of the past week were horrible and the tragedy. She further noted the need to work together and move forward. Ms. Larson noted concern regarding the vaccination plan and working with the Health Department to increase the vaccinations. She questioned what avenue was needed to make the vaccinations top priority.

Mr. McGlennon noted prior to Christmas he had presided at a ribbon-cutting event at a

Habitat for Humanity home on Pocahontas Trail. He further noted the passing of Ms. Ann Kahn, Kingsmill resident. Mr. McGlennon thanked County staff, particularly in Development Management, Stormwater Management, Planning, and Engineering in addressing some neighborhood issues. He noted concerns with last week's events at the Capitol and people's willingness to spread untrue statements about the nature of the electoral process.

Ms. Sadler expressed her thoughts on current events. She extended her thanks to Ms. Moorman and volunteers who assisted with the election process. Ms. Sadler echoed Ms. Larson's sentiment to reach out to state and federal representatives to work together.

Discussion ensued.

Mr. Hipple noted the difficulties of the past year. He further noted the lost sight of being human beings and Americans. Mr. Hipple noted he could not fix things in Washington, but added James City County's Board of Supervisors has always held a commitment to the County's citizens and worked together to achieve unity within the community. Mr. Hipple also thanked staff for their assistance with some citizen concerns he discussed with them. He noted the loss of Mr. David Hooker, a local businessman known for his generosity in the community.

Mr. Stevens noted the volume of questions related to vaccines that staff was receiving. He further noted Hampton Roads City Managers, County Administrators, and Emergency Managers have been in discussion for months. He noted a meeting on Friday, January 15, 2021, with the lead vaccination doctor from Richmond. Mr. Stevens further noted the use of EMS staff to administer vaccinations to County staff. He noted if the VDH requested assistance from EMS, then County staff could provide vaccinations to the public based on vaccine availability. He further noted discussion on expanding the capacity through the local healthcare systems and the increased efforts to aid the local region. Mr. Stevens noted staff vaccinations had begun with ongoing vaccinations to different departments within the County.

Ms. Larson asked about group classification for vaccination and the inclusion of grocery workers. She noted she had been asked by a Target employee where retail workers fell in the categories for vaccination. Ms. Larson asked Mr. Stevens if he could get more clarification on that point.

Mr. Stevens confirmed yes.

Ms. Larson questioned why refrigeration equipment had not been ordered earlier, instead of now, despite knowing it would be needed for months. She asked about the federal CARES Act money and if the state used it. Ms. Larson asked Mr. Stevens if he could check on that.

Mr. Stevens noted he felt the refrigeration equipment was similar to the face masks. He further noted initially the masks were in limited supply, but not so anymore. Mr. Stevens noted production for the refrigerated units had increased, but also at a global level and so the demand and supply issue were not in balance. He further noted he felt distribution would catch up, adding he could clarify that point with the VDH. Mr. Stevens noted of the 1,000 vaccines Dr. Dwarmena referenced, those were ones reported through the VDH, not inclusive of hospitals. Mr. Stevens further noted updating the Board as additional information became available. Mr. Stevens invited Police Chief Brad Rinehimer to the podium and recognized him as the new Assistant County Administrator, who would be responsible for the Departments of Social Services, Police, and Fire. Mr. Stevens noted Chief Rinehimer has served the James City County community for more than 25 years. He further noted prior to County service, Chief Rinehimer was in the United States Navy with an honorable discharge in 1995. Mr. Stevens offered his congratulations to Chief Rinehimer.

Chief Rinehimer thanked everyone for the honor and privilege to serve the County. He noted

he had thoroughly enjoyed serving this community and its citizens. He further noted he was looking forward to the new opportunity ahead of him.

Mr. McGlennon noted it was a great tribute that Chief Rinehimer had been selected for the position. He further noted his accomplishments and his approach to dealing with people and community concerns.

Mr. Hipple thanked Chief Rinehimer for his service.

Ms. Larson thanked Chief Rinehimer, adding her appreciation of both Chief Rinehimer and Fire Chief Ryan Ashe. She further noted Chief Rinehimer's bravery in taking this new step, adding she looked forward to working with him on the administrative side. Ms. Larson noted Chief Rinehimer's leadership style and effectiveness.

H. CLOSED SESSION

A motion to Enter a Closed Session was made by Ruth Larson, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

At approximately 7:04 p.m., the Board entered Closed Session.

At approximately 7:24 p.m., the Board re-entered Open Session.

A motion to Certify the Board only spoke about those items indicated that it would speak about in Closed Session was made by John McGlennon, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

1. Consideration of a personnel matter, the appointment of individuals to County Boards and/or Commissions pursuant to Section 2.2-3711 (A)(1) of the Code of Virginia and pertaining to the Planning Commission

A motion to Appoint two appointees to the Planning Commission was made by Ruth Larson, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

Ms. Larson noted the first appointee was Mr. Jack Haldeman from the Berkeley District for a term expiring January 31, 2025. She further noted Mr. Tim O'Connor as the At-Large member for a term expiring January 31, 2025.

2. The discussion or consideration of the acquisition of real property for a public purpose where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body; specifically real property at 101 Mounts Bay Road and 297 Neck-O-Land Road pursuant to Section 2.2-3711(A)(3) of the Code of Virginia

Mr. Hipple sought a motion for an amendment to the Board's Calendar to add Charge 2021.

A motion to Amend the Calendar to add a meeting for January 30, 2021, at 9 a.m. at the James City Service Authority Operations Building was made by Ruth Larson, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

Mr. Kinsman noted the motion for clarification.

Mr. Hipple confirmed yes.

Mr. Hipple noted the passing of Mr. Mike Maddox, a former member of the Planning Commission. He expressed his condolences. Mr. Hipple noted Mr. Maddox's contributions to the County throughout his years of service.

I. ADJOURNMENT

1. Adjourn until 1 p.m. on January 26, 2021 for the Work Session

A motion to Adjourn was made by Ruth Larson, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

At approximately 7:27 p.m., Mr. Hipple adjourned the Board of Supervisors.

ITEM SUMMARY

DATE: 2/23/2021

TO: The Board of Supervisors

FROM: Officer Shirley Anderson, Animal Control Supervisor

SUBJECT: Appointment of Animal Control Officer Nancy Anderson

ATTACHMENTS:

	Description	Type
☐	Memo	Cover Memo
☐	Resolution	Resolution

REVIEWERS:

Department	Reviewer	Action	Date
Attorney	Kinsman, Adam	Approved	2/16/2021 - 8:51 AM
Publication Management	Daniel, Martha	Approved	2/16/2021 - 8:55 AM
Legal Review	Kinsman, Adam	Approved	2/16/2021 - 9:19 AM
Board Secretary	Fellows, Teresa	Approved	2/16/2021 - 3:45 PM
Board Secretary	Rinehimer, Bradley	Approved	2/16/2021 - 4:02 PM
Board Secretary	Fellows, Teresa	Approved	2/16/2021 - 4:02 PM

MEMORANDUM

DATE: February 23, 2021
TO: The Board of Supervisors
FROM: Shirley Anderson, Animal Control Supervisor
SUBJECT: Appointment of Animal Control Officer

Attached for your consideration is a resolution appointing Ms. Nancy Anderson as Animal Control Officer for James City County. Board appointment is necessary in order for Ms. Anderson to enforce State and County animal laws.

Staff recommends adoption of the attached resolution.

SA/md
ACOApt-NAnderson-mem

Attachment

RESOLUTION

APPOINTMENT OF ANIMAL CONTROL OFFICER

WHEREAS, the Board of Supervisors of James City County is authorized to appoint Animal Control Officers; and

WHEREAS, the Animal Control Officers are vested with the authority to enforce the animal laws in the County pursuant to Virginia Code Sections 3.2-6555, et seq., and James City County Code Section 3-2.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of James City County, Virginia, that Ms. Nancy Anderson is hereby appointed Animal Control Officer for James City County, Virginia.

Michael J. Hipple
Chairman, Board of Supervisors

ATTEST:

Teresa J. Fellows
Deputy Clerk to the Board

	VOTES		
	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>
SADLER	_____	_____	_____
ICENHOUR	_____	_____	_____
LARSON	_____	_____	_____
MCGLENNON	_____	_____	_____
HIPPLE	_____	_____	_____

Adopted by the Board of Supervisors of James City County, Virginia, this 23rd day of February, 2021.

ACOApt-NAnderson-res

ITEM SUMMARY

DATE: 2/23/2021

TO: The Board of Supervisors

FROM: Stephen A. Rubino, Interim Chief of Police

SUBJECT: Acceptance of Funds - Federal Asset Forfeiture Program - \$1,780

The James City County Police Department participates in the Asset Forfeiture Program (AFP) managed by the Department of Justice (DOJ). The Comprehensive Crime Control Act of 1984 (P.L. 98-473), codified in 28 U.S.C. § 524(c), established the Assets Forfeiture Fund as a special fund within the Treasury to receive the proceeds of forfeiture. The statute further allows for payments to local law enforcement agencies for assistance in forfeiture cases. The expenditure of forfeited funds is restricted to law enforcement activities specified by DOJ.

AFP allows the James City County Police Department to receive disbursements from the Bureau of Alcohol, Tobacco, Firearms and Explosives, Drug Enforcement Administration, Federal Bureau of Investigation, Money Laundering and Asset Recovery Section, Organized Crime Drug Enforcement Task Forces (OCDETF), United States Marshals Service, United States Attorneys' Offices, Food and Drug Administration, Defense Criminal Investigative Service, Department of State, Bureau of Diplomatic Security Services, United States Department of Agriculture, Office of the Inspector General, or United States Postal Inspection Service.

These specific funds are part of the OCDETF, Operation Brim Reaper. The OCDETF program is a federal multi-agency, multi-jurisdictional task force that supplies supplemental federal funding to the federal and state agencies involved in the identification, investigation, and prosecution of major drug trafficking organizations.

Funds have been dispersed to the James City County Police Department in the amount of \$1,780.

Staff recommends acceptance of the funds and adoption of the attached resolution to the Special Projects/Grants Fund.

ATTACHMENTS:

	Description	Type
☐	Memo	Cover Memo
☐	Resolution	Resolution

REVIEWERS:

Department	Reviewer	Action	Date
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Police	Rubino, Steve	Approved	2/1/2021 - 1:12 PM
Police	Rubino, Steve	Approved	2/1/2021 - 1:21 PM
Publication Management	Daniel, Martha	Approved	2/1/2021 - 2:16 PM
Legal Review	Kinsman, Adam	Approved	2/1/2021 - 2:53 PM
Board Secretary	Fellows, Teresa	Approved	2/11/2021 - 9:57 AM
Board Secretary	Rinehimer, Bradley	Approved	2/11/2021 - 1:30 PM
Board Secretary	Fellows, Teresa	Approved	2/16/2021 - 3:44 PM

MEMORANDUM

DATE: February 23, 2021

TO: The Board of Supervisors

FROM: Stephen A. Rubino, Interim Chief of Police

SUBJECT: Acceptance of Funds - Federal Asset Forfeiture Program - \$1,780

The James City County Police Department participates in the Asset Forfeiture Program (AFP) managed by the Department of Justice (DOJ). The Comprehensive Crime Control Act of 1984 (P.L. 98-473), codified in 28 U.S.C. § 524(c), established the Assets Forfeiture Fund as a special fund within the Treasury to receive the proceeds of forfeiture. The statute further allows for payments to local law enforcement agencies for assistance in forfeiture cases. The expenditure of forfeited funds is restricted to law enforcement activities specified by DOJ.

AFP allows the James City County Police Department to receive disbursements from the Bureau of Alcohol, Tobacco, Firearms and Explosives, Drug Enforcement Administration, Federal Bureau of Investigation, Money Laundering and Asset Recovery Section, Organized Crime Drug Enforcement Task Forces (OCDETF), United States Marshals Service, United States Attorneys' Offices, Food and Drug Administration, Defense Criminal Investigative Service, Department of State, Bureau of Diplomatic Security Services, United States Department of Agriculture, Office of the Inspector General, or United States Postal Inspection Service.

These specific funds are part of the OCDETF, Operation Brim Reaper. The OCDETF program is a federal multi-agency, multi-jurisdictional task force that supplies supplemental federal funding to the federal and state agencies involved in the identification, investigation, and prosecution of major drug trafficking organizations.

Funds have been dispersed to the James City County Police Department in the amount of \$1,780.

Staff recommends acceptance of the funds and adoption of the attached resolution to the Special Projects/Grants Fund.

SAR/md
AF-FASProg-mem

Attachment

RESOLUTION

ACCEPTANCE OF FUNDS -

FEDERAL ASSET FORFEITURE PROGRAM - \$1,780

WHEREAS, the James City County Police Department participates in the Asset Forfeiture Program (AFP) managed by the Department of Justice (DOJ); and

WHEREAS, the Comprehensive Crime Control Act of 1984 (P.L. 98-473), codified in 28 U.S.C. § 524(c), established the Assets Forfeiture Fund as a special fund within the Treasury to receive the proceeds of forfeitures; and

WHEREAS, the statute allows payments to local law enforcement agencies for assistance in forfeiture cases; and

WHEREAS, funds have been dispersed to the James City County Police Department in the amount of \$1,780.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby accepts these funds and authorizes the following appropriation to the Special Projects/Grants Fund for the Police Department's participation in the Federal Asset Forfeiture Program.

Revenue:

Federal - Police Department Federal Asset Forfeit Funds	<u>\$1,780</u>
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Expenditure:

Police Department Federal Asset Forfeit Funds	<u>\$1,780</u>
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Michael J. Hipple
Chairman, Board of Supervisors

ATTEST:

Teresa J. Fellows
Deputy Clerk to the Board

	VOTES		
	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>
SADLER	_____	_____	_____
ICENHOUR	_____	_____	_____
LARSON	_____	_____	_____
MCGLENNON	_____	_____	_____
HIPPLE	_____	_____	_____

Adopted by the Board of Supervisors of James City County, Virginia, this 23rd day of February 2021.

AF-FASProg-res

ITEM SUMMARY

DATE: 2/23/2021

TO: The Board of Supervisors

FROM: James Hill, Solid Waste Superintendent

SUBJECT: Solid Waste Collection and Recycling Services for County buildings and parks

ATTACHMENTS:

	Description	Type
☐	Memorandum	Cover Memo
☐	Resolution	Resolution

REVIEWERS:

Department	Reviewer	Action	Date
General Services	Boone, Grace	Approved	1/22/2021 - 8:03 AM
Publication Management	Burcham, Nan	Approved	1/22/2021 - 1:30 PM
Legal Review	Kinsman, Adam	Approved	1/22/2021 - 2:47 PM
Board Secretary	Fellows, Teresa	Approved	2/11/2021 - 9:58 AM
Board Secretary	Purse, Jason	Approved	2/16/2021 - 3:53 PM
Board Secretary	Fellows, Teresa	Approved	2/16/2021 - 3:58 PM

MEMORANDUM

DATE: February 23, 2021

TO: The Board of Supervisors

FROM: James Hill, Solid Waste Superintendent

SUBJECT: Contract Award - Waste Industries USA, Inc./GFL Environmental - \$156,957

The Fiscal Year 2021 includes, and future Solid Waste budgets will include, funding for the contracting of Solid Waste Collection and Recycling Services for County buildings and parks.

James City County received six proposals through a Request for Proposal process. After a thorough review of the written proposals, the Evaluation Committee has determined that Waste Industries USA, Inc./GFL Environmental submitted a fair and reasonable proposal and recommends a contract be awarded to the firm.

The evaluation team determined that Waste Industries USA, Inc./GFL Environmental is a reputable vendor with proven experience with James City County and is best suited to provide the services required. The cost for the services to be performed were the lowest of all solicitations.

The contract for the Solid Waste Collection/Recycling Services is a one-year contract commencing at \$156,957 per year with two five-year renewals.

Staff recommends adoption of the attached resolution authorizing the contract amendment award to Waste Industries USA, Inc./GFL Environmental in the amount of \$156,957 for solid waste collection/recycling services.

JH/nb
SWsteRcy21-mem

Attachment

RESOLUTION

CONTRACT AWARD - WASTE INDUSTRIES USA, INC./GFL ENVIRONMENTAL - \$156,957

WHEREAS, a Request for Proposals (RFP) for Solid Waste and Recycling Services was publicly advertised and staff reviewed proposals from six firms interested in providing the service; and

WHEREAS, funds are available in the Fiscal Years 21-22 budgets for the purpose of providing Solid Waste Collection and Recycling Services for County buildings and parks; and

WHEREAS, upon evaluating the proposals, staff determined that Waste Industries USA, Inc./GFL Environmental is a reputable vendor with extensive and proven experience with the County and has submitted a proposal best suited to provide the services detailed in the Request for Proposal. The costs of services required for this solicitation was the lowest submitted of all the vendors and is considered to be fair and reasonable.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby authorizes the County Administrator to execute a contract with Waste Industries USA, Inc./GFL Environmental.

Michael J. Hipple
Chairman, Board of Supervisors

ATTEST:

Teresa J. Fellows
Deputy Clerk to the Board

	VOTES		
	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>
SADLER	_____	_____	_____
ICENHOUR	_____	_____	_____
LARSON	_____	_____	_____
MCGLENNON	_____	_____	_____
HIPPLE	_____	_____	_____

Adopted by the Board of Supervisors of James City County, Virginia, this 23rd day of February, 2021.

SWsteRcy21-res

ITEM SUMMARY

DATE: 2/23/2021

TO: The Board of Supervisors

FROM: Rick Koehl, Capital Projects Coordinator

SUBJECT: Contract Award - Jolly Pond Turnaround Project - \$99,388

ATTACHMENTS:

	Description	Type
☐	Memorandum	Cover Memo
☐	Resolution	Resolution
☐	Attachment - Site Map	Exhibit

REVIEWERS:

Department	Reviewer	Action	Date
Capital Projects	Koehl, Rick	Approved	2/2/2021 - 10:16 AM
General Services	Boone, Grace	Approved	2/2/2021 - 10:20 AM
Publication Management	Burcham, Nan	Approved	2/2/2021 - 10:26 AM
Legal Review	Kinsman, Adam	Approved	2/5/2021 - 11:09 AM
Board Secretary	Fellows, Teresa	Approved	2/11/2021 - 9:59 AM
Board Secretary	Purse, Jason	Approved	2/16/2021 - 3:47 PM
Board Secretary	Fellows, Teresa	Approved	2/16/2021 - 3:51 PM

MEMORANDUM

DATE: February 23, 2021

TO: The Board of Supervisors

FROM: Rick Koehl, Capital Projects Coordinator

SUBJECT: Contract Award - Jolly Pond Turnaround Project - \$99,388

The Jolly Pond Turnaround Project will create two turnarounds along Jolly Pond Road on either side of the Jolly Pond dam. The turnarounds will provide a safe area for the travelling public to turn their vehicles around. All necessary permits and/or approvals have been obtained for this project.

The following six qualified firms submitted bids to be considered for contract award:

<u>Firm</u>	<u>Amount</u>
J.S.G. Corporation	\$ 99,388
Henderson	\$108,111
Howard Brothers Contractor, Inc.	\$119,126
Conrad Brothers of Virginia, Inc.	\$169,821
Henry S. Branscome, LLC	\$175,445
Hudgins Contracting Corporation	\$220,000

J.S.G. Corporation has performed satisfactory work for James City County in the past and was determined to be the lowest qualified, responsive, and responsible bidder. This project is part of the approved Capital Improvements Program budget.

Staff recommends approval of the attached resolution authorizing the contract award to J.S.G. Corporation.

RK/md
CA-JollyPdTurnrd-mem

Attachments

RESOLUTION

CONTRACT AWARD - JOLLY POND TURNAROUND PROJECT - \$99,388

WHEREAS, the James City County General Services Division received competitive bids for the Jolly Pond Turnaround Project; and

WHEREAS, six bids were considered for award and J.S.G. Corporation was the lowest qualified, responsive, and responsible bidder; and

WHEREAS, previously authorized Capital Improvements Program budget funds are available to fund this project.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby authorizes the contract award in the amount of \$99,388 to J.S.G. Corporation for the Jolly Pond Turnaround Project.

Michael J. Hipple
Chairman, Board of Supervisors

ATTEST:

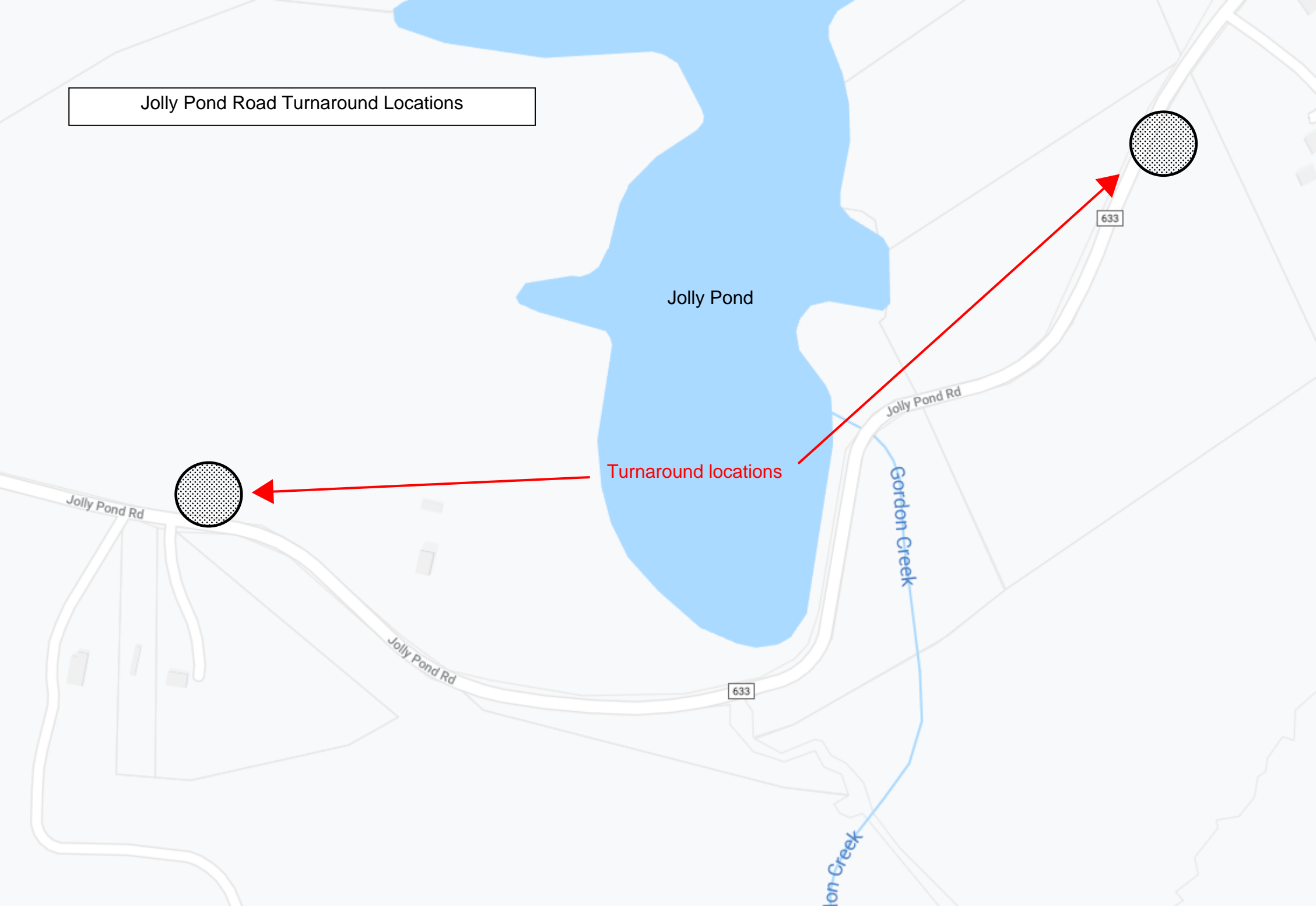
Teresa J. Fellows
Deputy Clerk to the Board

	VOTES		
	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>
SADLER	_____	_____	_____
ICENHOUR	_____	_____	_____
LARSON	_____	_____	_____
MCGLENNON	_____	_____	_____
HIPPLE	_____	_____	_____

Adopted by the Board of Supervisors of James City County, Virginia, this 23rd day of February, 2021.

CA-JollyPdTurnrd-res

Jolly Pond Road Turnaround Locations



ITEM SUMMARY

DATE: 2/23/2021

TO: The Board of Supervisors

FROM: Darryl Cook, Stormwater Division Assistant Director

SUBJECT: Contract Award - James City County Stormwater Facility PC108 Retrofit - \$159,966

ATTACHMENTS:

	Description	Type
☐	Cover Memo	Cover Memo
☐	Resolution	Resolution
☐	Locationi Map and Photos	Exhibit

REVIEWERS:

Department	Reviewer	Action	Date
Stormwater	Small, Toni	Approved	2/5/2021 - 1:39 PM
General Services	Boone, Grace	Approved	2/8/2021 - 9:35 AM
Publication Management	Daniel, Martha	Approved	2/8/2021 - 9:38 AM
Legal Review	Kinsman, Adam	Approved	2/8/2021 - 3:56 PM
Board Secretary	Fellows, Teresa	Approved	2/11/2021 - 9:58 AM
Board Secretary	Purse, Jason	Approved	2/16/2021 - 3:47 PM
Board Secretary	Fellows, Teresa	Approved	2/16/2021 - 3:51 PM

MEMORANDUM

DATE: February 23, 2021

TO: The Board of Supervisors

FROM: Darryl E. Cook, Assistant Director of Stormwater and Resource Protection Division

SUBJECT: Contract Award - James City County Stormwater Facility PC108 Retrofit - \$159,966

The County's stormwater facility, PC108, is located in the Warhill District Park. It was built during the construction of the District Park and served as a sediment basin for the project. It has received only routine maintenance since it was built, and is in need of maintenance and retrofitting in order to function as a more effective stormwater facility. This project will perform needed deferred maintenance and retrofit the facility to achieve current standards of pollutant reduction. The project will add features such as a forebay, an aquatic bench, a more reliable pond drain, and a new trash rack that will help facilitate future maintenance activities. A similar retrofit was performed on stormwater facility PC107, which is in the vicinity of PC108. The retrofit will allow the facility to remove 53% of the phosphorus load and 33% of the nitrogen load from its 21-acre watershed. The pollutant reductions achieved will help the County to meet our Chesapeake Bay Total Maximum Daily Load requirements.

The following 11 qualified firms submitted bids to be considered for contract award.

<u>Firm</u>	<u>Amount</u>
Gilley Construction, LLC	\$159,966
David A. Nice Builders, Inc.	\$174,326
Toano Contractors	\$190,458
Henderson	\$211,534
Howard Brothers Contractor, Inc.	\$223,986
Harbor Dredge & Dock	\$240,144
Ultra Services, Inc.	\$246,800
Henry S. Branscome, LLC	\$246,950
Carolina Marine Structures	\$267,150
Environmental Quality Resources, LLC	\$277,043
Pembroke Construction Company, Inc.	\$522,282

Gilley Construction, LLC was determined to be the lowest qualified, responsive, and responsible bidder. This project is part of the approved Capital Maintenance Program budget.

Staff recommends approval of the attached resolution authorizing the contract award to Gilley Construction, LLC.

DEC/md
CA-StWtrPC108Refit-mem

Attachment

RESOLUTION

CONTRACT AWARD - JAMES CITY COUNTY STORMWATER FACILITY

PC108 RETROFIT - \$159,966

WHEREAS, the James City County Stormwater and Resource Protection Division received competitive bids for the James City County Stormwater Facility PC108 Retrofit; and

WHEREAS, eleven bids were considered for award and Gilley Construction, LLC was the lowest qualified, responsive, and responsible bidder; and

WHEREAS, previously authorized Capital Maintenance Program budget funds are available to fund this project.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby authorizes the contract award in the amount of \$159,966 to Gilley Construction, LLC for the James City County Stormwater Facility PC108 Retrofit project.

Michael J. Hipple
Chairman, Board of Supervisors

ATTEST:

Teresa J. Fellows
Deputy Clerk to the Board

	VOTES		
	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>
SADLER	_____	_____	_____
ICENHOUR	_____	_____	_____
LARSON	_____	_____	_____
MCGLENNON	_____	_____	_____
HIPPLE	_____	_____	_____

Adopted by the Board of Supervisors of James City County, Virginia, this 23rd day of February, 2021.

CA-StWtrPC108Refit-res

Stormwater Facility PC108 – Location Map and Facility Photos





Winter Condition – Basin is relatively small for its 22 acre watershed



Summer Condition – Algae and Duckweed Problem, no aquatic bench

ITEM SUMMARY

DATE: 2/23/2021

TO: The Board of Supervisors

FROM: Teresa J. Fellows, Deputy Clerk

SUBJECT: Adjourn until 5 p.m. on March 9, 2021 for the Regular Meeting

REVIEWERS:

Department	Reviewer	Action	Date
Board Secretary	Fellows, Teresa	Approved	2/11/2021 - 1:47 PM