

A G E N D A
JAMES CITY COUNTY BOARD OF SUPERVISORS
BUSINESS MEETING
County Government Center Board Room
101 Mounts Bay Road, Williamsburg, VA 23185
March 23, 2021
1:00 PM

A. CALL TO ORDER

B. ROLL CALL

C. PRESENTATION

1. 2020 Historic Preservation Award
2. Proclaiming April 2021 as Child Abuse Prevention Month in James City County
3. BoAT/Capital Trail Extension Presentation
4. VDOT Quarterly Update
5. Briefing on the Engage 2045 Comprehensive Plan Update Process

D. BOARD DISCUSSIONS

E. CONSENT CALENDAR

1. Minutes Adoption
2. Contract Award- Replacement Fire Boat
3. Budget Appropriation of Pedestrian and Bicycle Accommodation Construction and Maintenance Funds - Rochambeau Solar Project - \$324,000
4. Budget Appropriation of Proffered Transportation Funds - \$11,902
5. 2021 Scattered Site Housing Rehabilitation - Community Development Block Grant Application

F. BOARD CONSIDERATIONS

1. Contract Award - Administration of 457 (b) and 401 (a) Retirement Plans
2. Clarification to Acceptance of Deed of Easement for 2822 Forge Road
3. Virginia Land Conservation Foundation Grant-Grove

G. BOARD REQUESTS AND DIRECTIVES

H. REPORTS OF THE COUNTY ADMINISTRATOR

I. CLOSED SESSION

1. The consideration of the acquisition of a purchase of development rights easements on property along Cranstons Mill Pond Road, pursuant to Section 2.2-3711 (A)(3) of the Code of Virginia

J. ADJOURNMENT

1. Adjourn until 5 pm on April 13, 2021 for the Regular Meeting

ITEM SUMMARY

DATE: 3/23/2021

TO: The Board of Supervisors

FROM: John Risinger, Staff Liaison to the Historical Commission

SUBJECT: 2020 Historic Preservation Award

ATTACHMENTS:

	Description	Type
☐	Memorandum	Cover Memo
☐	Resolution for Mr. John Labanish	Resolution

REVIEWERS:

Department	Reviewer	Action	Date
Planning	Holt, Paul	Approved	3/5/2021 - 8:41 AM
Development Management	Holt, Paul	Approved	3/5/2021 - 8:42 AM
Publication Management	Daniel, Martha	Approved	3/5/2021 - 8:53 AM
Legal Review	Kinsman, Adam	Approved	3/5/2021 - 9:54 AM
Board Secretary	Fellows, Teresa	Approved	3/11/2021 - 8:26 AM
Board Secretary	Rinehimer, Bradley	Approved	3/11/2021 - 8:51 AM
Board Secretary	Fellows, Teresa	Approved	3/15/2021 - 3:09 PM

MEMORANDUM

DATE: March 23, 2021
TO: The Board of Supervisors
FROM: John Risinger, Staff Liaison to the Historical Commission
SUBJECT: 2020 Historic Preservation Awards

The Historical Commission was established to preserve, protect, and promote the historical heritage of James City County. In accomplishing this effort, the Commission presents Historic Preservation Awards to individuals, groups, or organizations that have made a significant contribution to the preservation of historic resources in the County.

After soliciting nominations through a publicly advertised process, the Commission has selected Mr. John Labanish to receive the 2020 Historic Preservation Award posthumously. Mr. Labanish's accomplishments are outlined in the attached resolution. The Commission is proud to honor his invaluable contributions to the County's historic legacy.

Mr. Mark Jakobowski, Vice Chairman of the Historical Commission, will present the award to Ms. Betta Labanish on behalf of Mr. Labanish.

JR/md
2020HistPresAwd-mem

Attachment:

1. Resolution for Mr. John Labanish



2020 HISTORIC PRESERVATION AWARD

JOHN LABANISH

- WHEREAS, Mr. John Labanish served on the James City County Historical Commission (the “Commission”) from 1992 to 2019, during which time he facilitated initiatives to accomplish the Commission’s objectives to educate the community and ensure the protection and preservation of historically significant buildings and archaeological sites while systematically placing historical markers at multiple locations; and
- WHEREAS, Mr. Labanish served as the Chairman of the Commission for three consecutive terms; and
- WHEREAS, Mr. Labanish was instrumental in initiating the project to relocate the Norge Train Depot, bringing the first phase of restoration grants to fruition, establishing a Norge Train Depot Steering Committee, and subsequently serving as a member of the Norge Depot Association; and
- WHEREAS, work on the Norge Train Depot has resulted in its restoration and placement on the National Register of Historic Places; and
- WHEREAS, Mr. Labanish worked as a historical interpreter at the Colonial Williamsburg Foundation for over 23 years; and
- WHEREAS, Mr. Labanish passed away on December 29, 2019, at the age of 78 after a lifetime of dedication to historical education and preservation.
- NOW, THEREFORE, BE IT RESOLVED by the Historical Commission of James City County that the Commission posthumously presents to Mr. John Labanish the:

2020 Historic Preservation Award

BE IT FURTHER RESOLVED that this resolution be recorded in the minutes of the Historical Commission to be preserved in perpetuity and that a copy of this resolution be presented to Ms. Betta Labanish.

Stephen Phillips
Chairman, Historical Commission

ATTEST:

John Risinger
Liaison to the Historical Commission

Apprec-Labanish(HistComm)-res

ITEM SUMMARY

DATE: 3/23/2021

TO: The Board of Supervisors

FROM: Rebecca Vinroot, Director of Social Services

SUBJECT: Proclaiming April 2021 as Child Abuse Prevention Month in James City County

ATTACHMENTS:

	Description	Type
📎	Proclaiming April 2021 as Child Abuse Prevention Month in James City County	Cover Memo

REVIEWERS:

Department	Reviewer	Action	Date
Social Services	Vinroot, Rebecca	Approved	3/5/2021 - 1:45 PM
Publication Management	Daniel, Martha	Approved	3/5/2021 - 1:59 PM
Legal Review	Kinsman, Adam	Approved	3/5/2021 - 2:04 PM
Board Secretary	Fellows, Teresa	Approved	3/11/2021 - 8:28 AM
Board Secretary	Rinehimer, Bradley	Approved	3/11/2021 - 8:56 AM
Board Secretary	Fellows, Teresa	Approved	3/15/2021 - 3:10 PM

MEMORANDUM

DATE: March 23, 2021

TO: The Board of Supervisors

FROM: Rebecca Vinroot, Director of Social Services

SUBJECT: Proclaiming April 2021 as Child Abuse Prevention Month in James City County

April has long been recognized as “Child Abuse Prevention Month” throughout Virginia. Here in James City County, the Child Abuse Prevention Coalition of Greater Williamsburg has been coordinating activities to bring awareness to the importance of this topic while building strong community partnerships.

The current partners in the Coalition include representatives from James City County Department of Social Services, the City of Williamsburg Department of Human Services, James City County and Williamsburg Police Departments, James City County and Williamsburg Parks and Recreation, Williamsburg-James City County Schools, Child Development Resources, Virginia Cooperative Extension’s Family Focus, and the Commonwealth’s Attorney’s Office.

Planned activities include pinwheel gardens throughout James City County and Williamsburg, social media postings, distribution of a family activity packet, and an online drawing contest for children. Also, Friday, April 2 is “wear blue day” to show support for the importance of preventing child abuse.

Staff respectfully requests that the Board officially proclaim the month of April 2021 as Child Abuse Prevention Month in James City County.

RV/md
April21-ChldAbPrev-mem

Attachment

ITEM SUMMARY

DATE: 3/23/2021

TO: The Board of Supervisors

FROM: Robert Crum, Executive Director, Hampton Roads Planning District Commission

SUBJECT: BoAT/Capital Trail Extension Presentation

ATTACHMENTS:

	Description	Type
	Presentation	Presentation

REVIEWERS:

Department	Reviewer	Action	Date
Board Secretary	Fellows, Teresa	Approved	3/16/2021 - 10:15 AM

Birthplace of America Trail

**Project Overview, Opportunities
and Update**

**James City County
Board of Supervisors
March 23, 2021**

**Robert Crum
Executive Director
HRPDC/HRTPO**

CHARLES CITY COUNTY



- Virginia Capital Trail
- - - Birthplace of America Trail



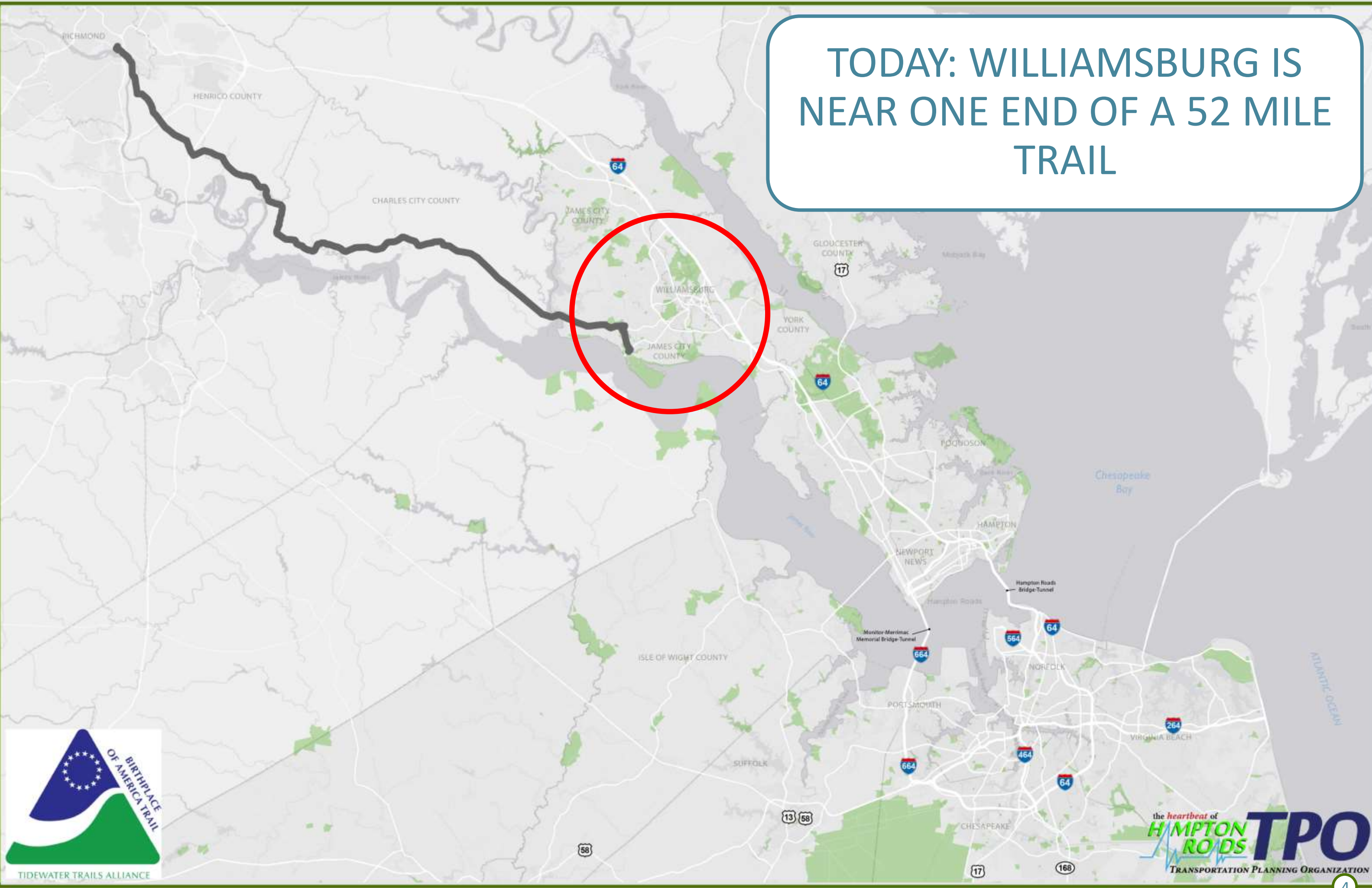
JAMES CITY COUNTY



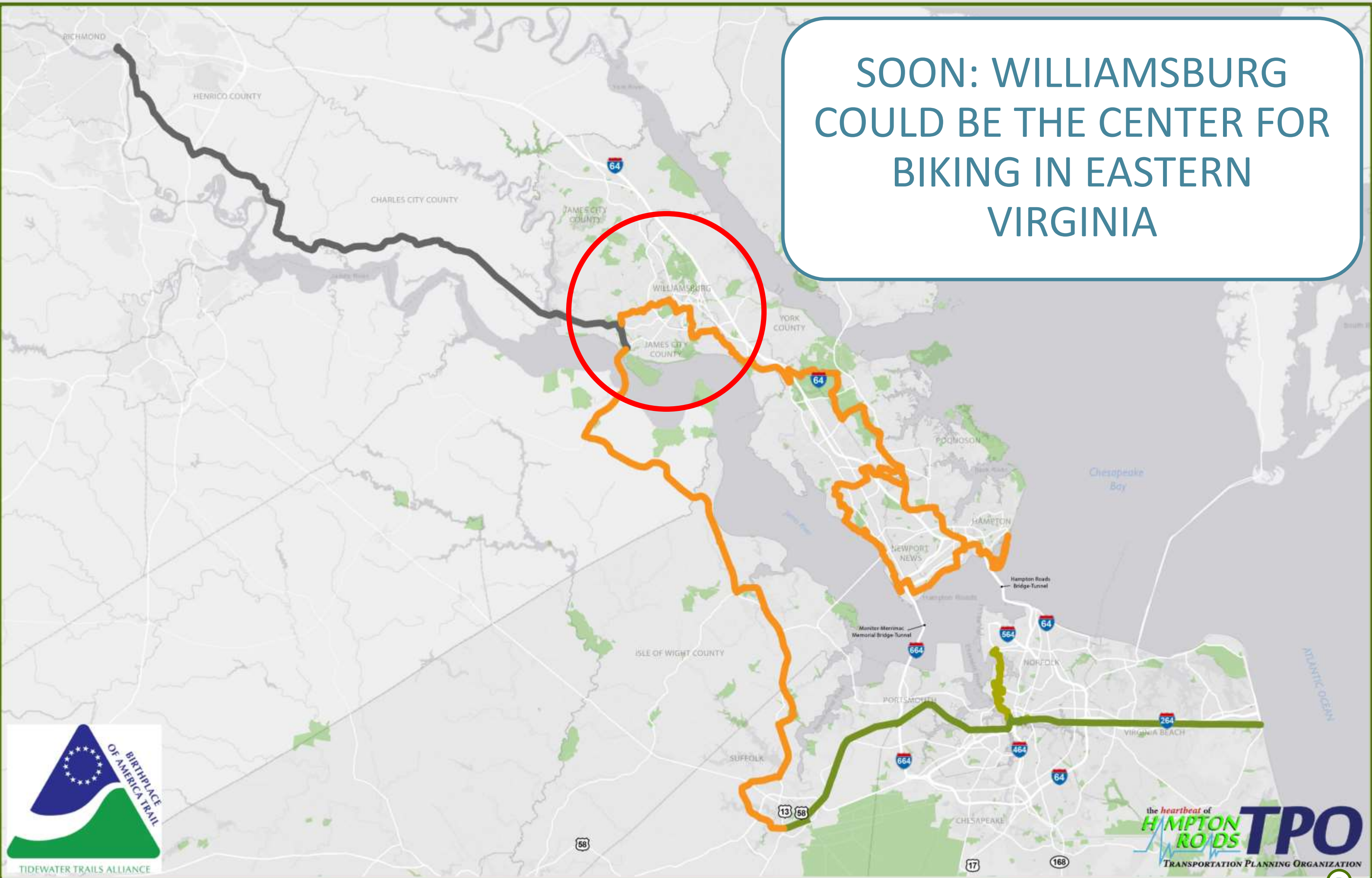
- Virginia Capital Trail
- - - Birthplace of America Trail



TODAY: WILLIAMSBURG IS
NEAR ONE END OF A 52 MILE
TRAIL

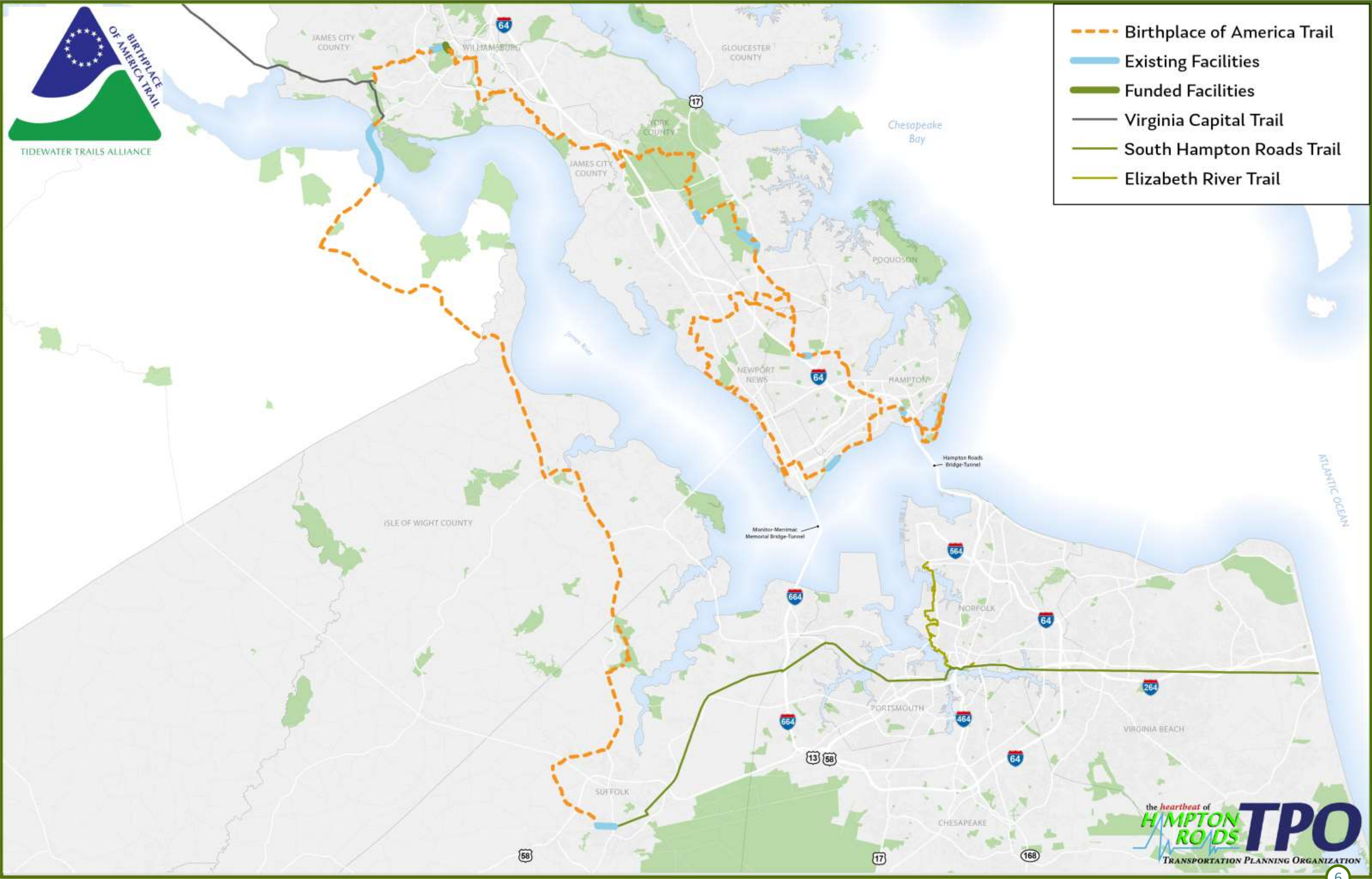


SOON: WILLIAMSBURG
COULD BE THE CENTER FOR
BIKING IN EASTERN
VIRGINIA





- Birthplace of America Trail
- Existing Facilities
- Funded Facilities
- Virginia Capital Trail
- South Hampton Roads Trail
- Elizabeth River Trail





PLACES & DESTINATIONS ALONG THE BIRTHPLACE OF AMERICA TRAIL

JAMESTOWN



WILLIAMSBURG



YORKTOWN BATTLEFIELD

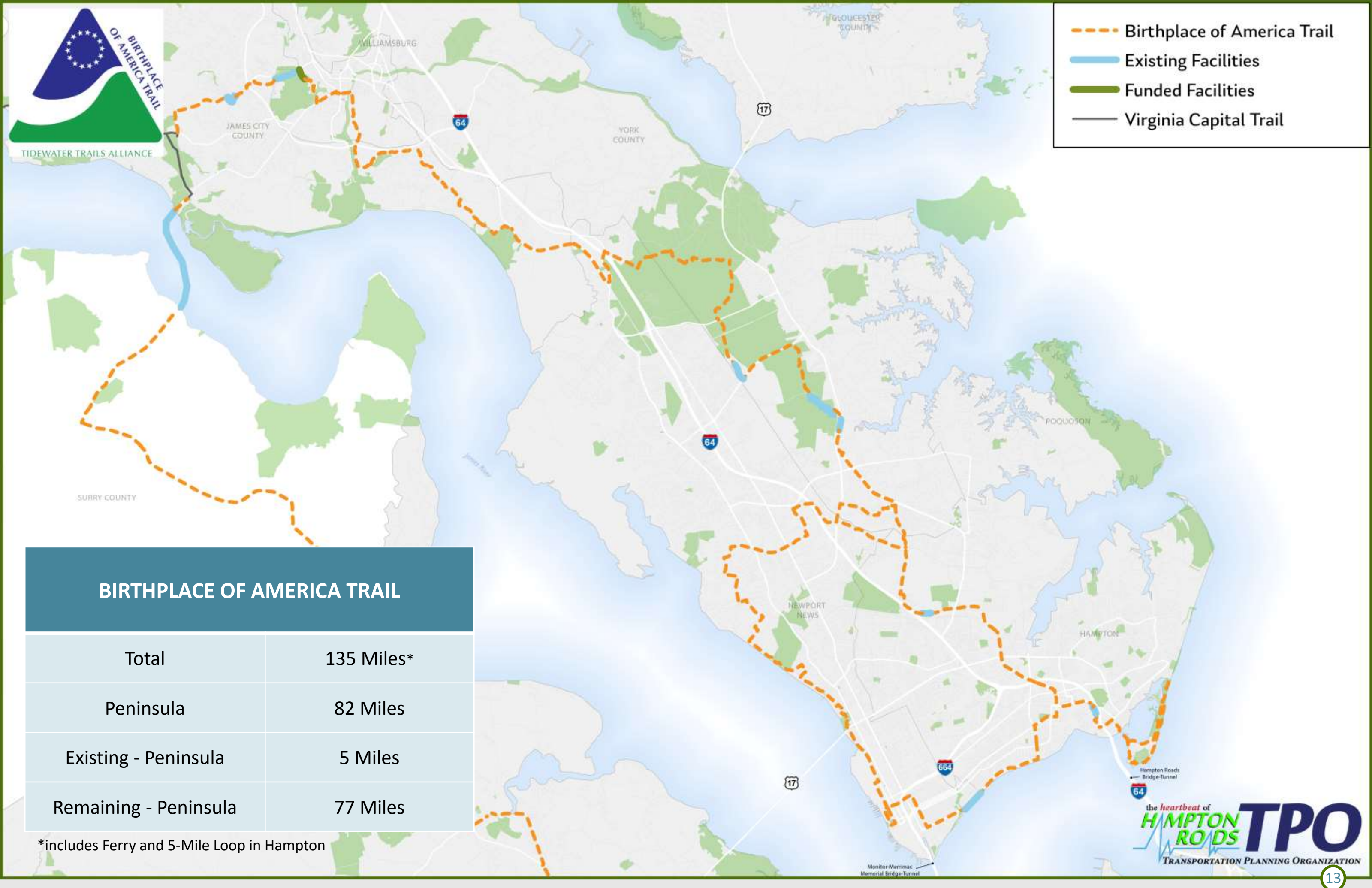


NEWPORT NEWS



HAMPTON





BIRTHPLACE OF AMERICA TRAIL

Total	135 Miles*
Peninsula	82 Miles
Existing - Peninsula	5 Miles
Remaining - Peninsula	77 Miles

*includes Ferry and 5-Mile Loop in Hampton



EXISTING FACILITIES

- Birthplace of America Trail
- Existing Facilities
- Funded Facilities
- Virginia Capital Trail

JAMES CITY COUNTY - MONTICELLO AVENUE

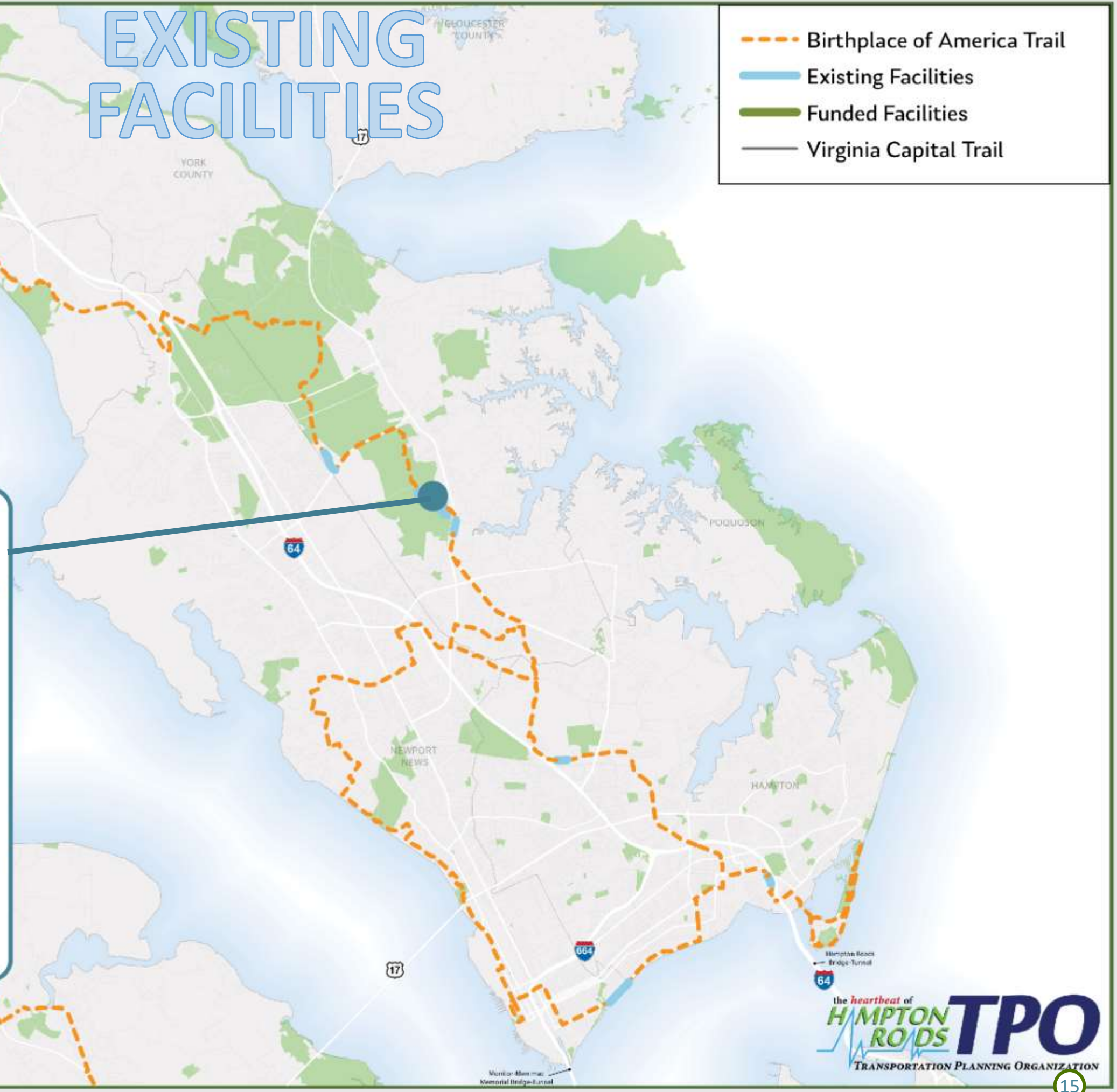




EXISTING FACILITIES

- Birthplace of America Trail
- Existing Facilities
- Funded Facilities
- Virginia Capital Trail

YORK COUNTY - MCREYNOLDS ATHLETIC COMPLEX





EXISTING FACILITIES

- Birthplace of America Trail
- Existing Facilities
- Funded Facilities
- Virginia Capital Trail

NEWPORT NEWS - CHESAPEAKE BOULEVARD





BIRTHPLACE OF AMERICA TRAIL: POTENTIAL NEXT BUILD SECTIONS

Criteria Used to Identify Potential Next Build Sections:

- Begin construction in 3 to 5 year timeframe
- Candidate Projects submitted for evaluation in 2045 Long-Range Transportation Plan
- Low Hanging Fruit – easy to upgrade/convert to Birthplace of America Trail shared-use path section
- Connects existing Birthplace of America Trail sections

BIRTHPLACE OF AMERICA TRAIL: POTENTIAL NEXT BUILD SECTIONS	
LOCALITY	PROPOSED SECTION
Williamsburg	S. England St
James City County	Carters Grove Country Rd
Newport News	Independence Blvd
York County	East of McReynolds
Hampton	Five Mile Loop



POTENTIAL NEXT BUILD

- Potential Next Build
- Birthplace of America Trail
- Existing Facilities
- Funded Facilities

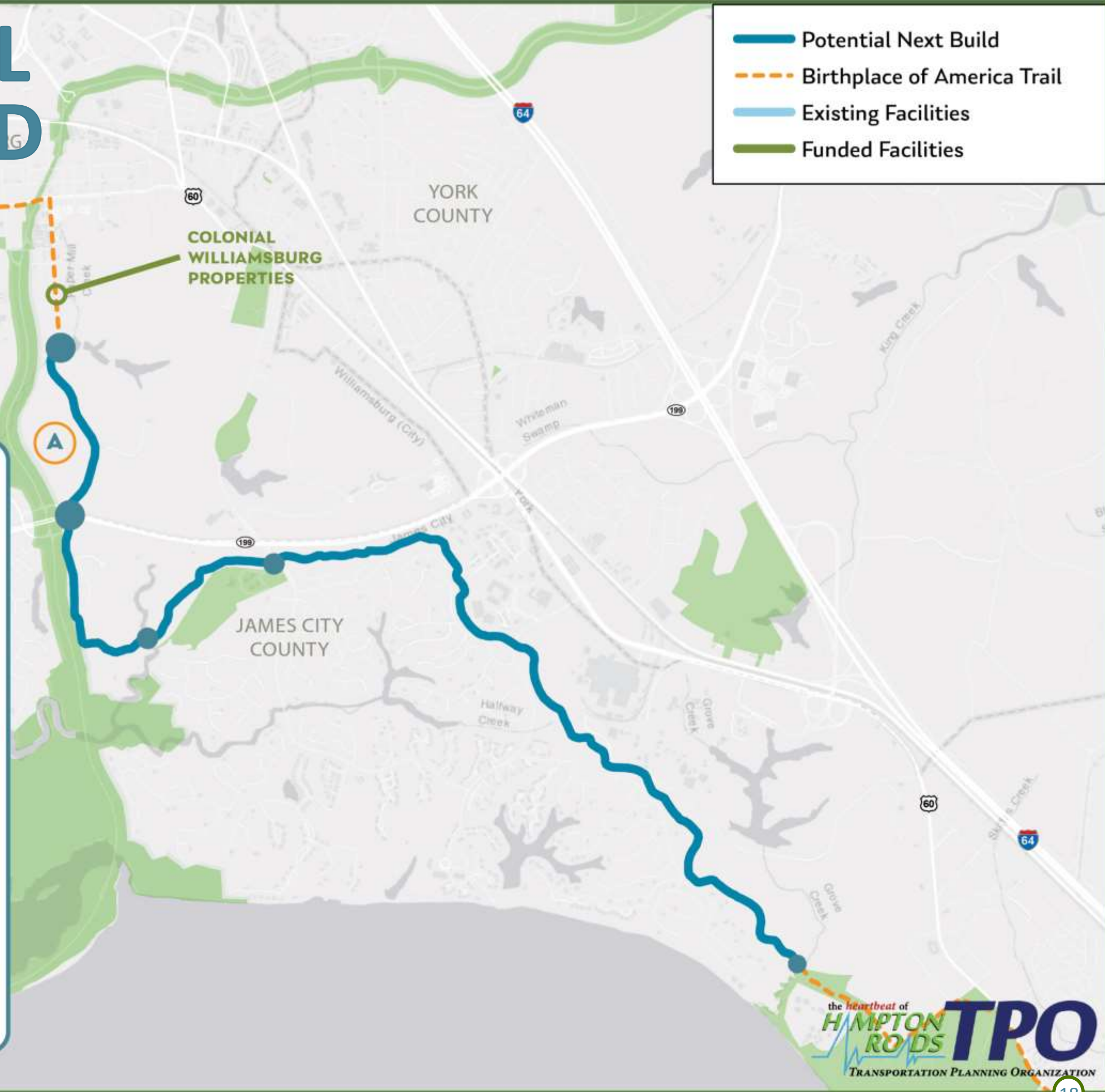
A. SOUTH ENGLAND STREET

Locality: **Williamsburg**

Distance: 1 mile

Strengths:

- Joins two BoAT segments:
 - Shared-use path through Frye Properties project
 - Carter's Grove Country Rd
- Connects downtown Williamsburg to Carter's Grove Country Rd
- Property owned by Colonial Williamsburg





POTENTIAL NEXT BUILD

- Potential Next Build
- Birthplace of America Trail
- Existing Facilities
- Funded Facilities

B. CARTER'S GROVE COUNTRY ROAD

Locality: **James City County**

Distance: 6 mile

Strengths:

- Submitted LRTP Candidate Project: 2045-723 (score 130, ranks 26th among active transportation candidate projects, 2nd in James City County)
- Already paved (needs resurfacing)
- Beautiful surroundings
- Right-of-way reportedly owned by JCC, Colonial Williamsburg, and Kings Mill





POTENTIAL NEXT BUILD

- Potential Next Build
- Birthplace of America Trail
- Existing Facilities
- Funded Facilities

C. INDEPENDENCE BOULEVARD

Locality: **Newport News**

Distance: 1 mile

Strengths:

- Committed LRTP (Highway) Project, includes bike/ped elements
- Fully Funded
- Extends an existing BoAT segment (existing Independence Blvd)





POTENTIAL NEXT BUILD

- Potential Next Build
- Birthplace of America Trail
- Existing Facilities
- Funded Facilities

D. MCREYNOLDS ATHLETIC COMPLEX-NEIGHBORHOOD CONNECTOR

Locality: **York County**

Distance: 0.4 miles

Strengths:

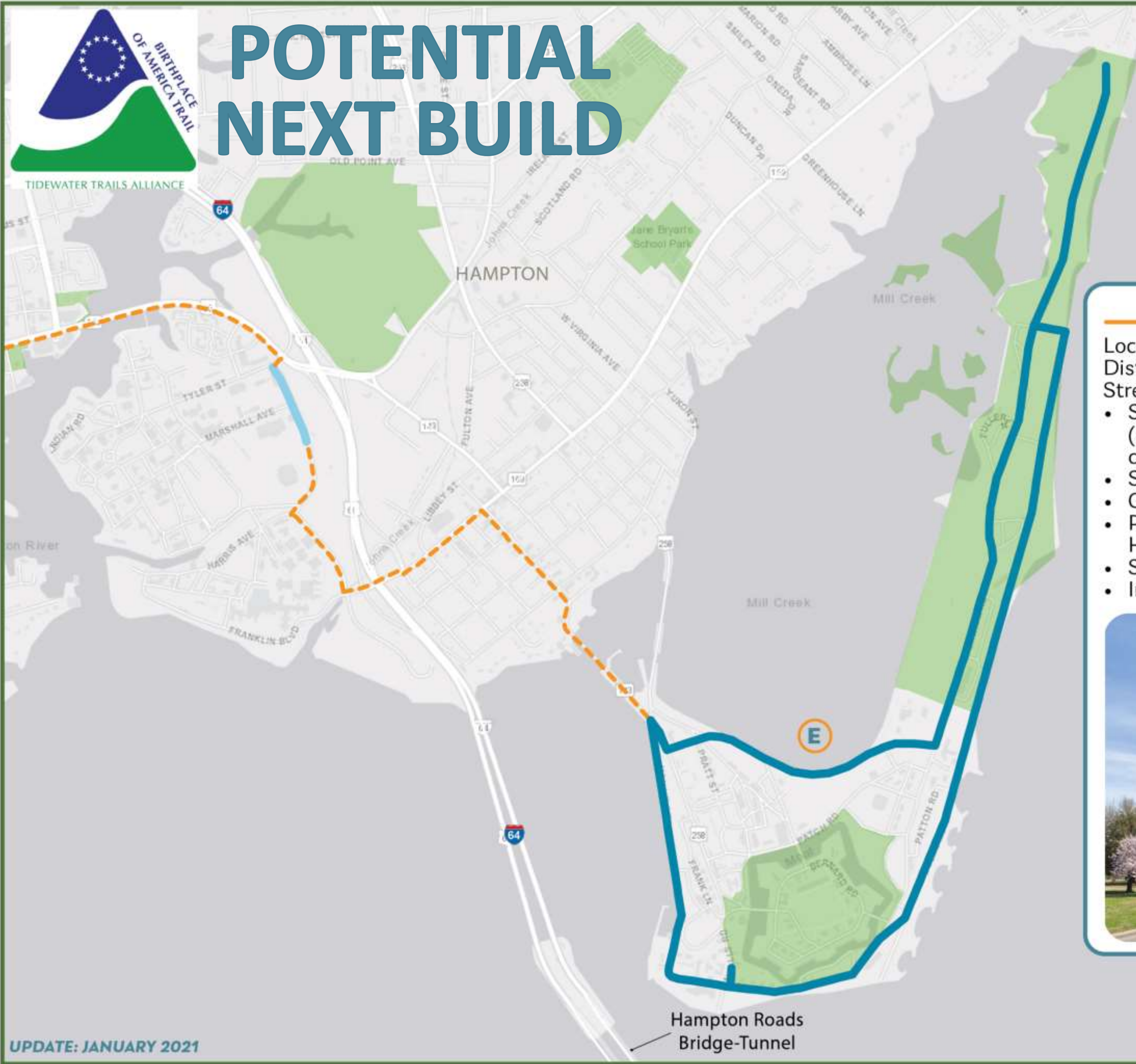
- Connects McReynolds Athletic Complex (M.A.C.) to neighborhoods east of US 17
- Joins two *existing* BoAT segments:
 - Path through McReynolds Athletic Complex
 - Path along US 17 between Showalter Rd and Mill Rd
- Property apparently owned by government





POTENTIAL NEXT BUILD

- Potential Next Build
- Birthplace of America Trail
- Existing Facilities
- Funded Facilities



E. FIVE MILE LOOP

Locality: **Hampton**

Distance: 5 miles

Strengths:

- Submitted LRTP Candidate Project: 2045-724 (score 104, ranks 43rd among active transportation candidate projects, 1st in Hampton)
- Southern terminus for the BoAT
- Government-owned property
- Part of Fort Monroe Master Plan and Bike Walk Hampton Plan
- Scenic, historic area
- Intersects with low-volume roads



UPDATE: JANUARY 2021

Hampton Roads
Bridge-Tunnel



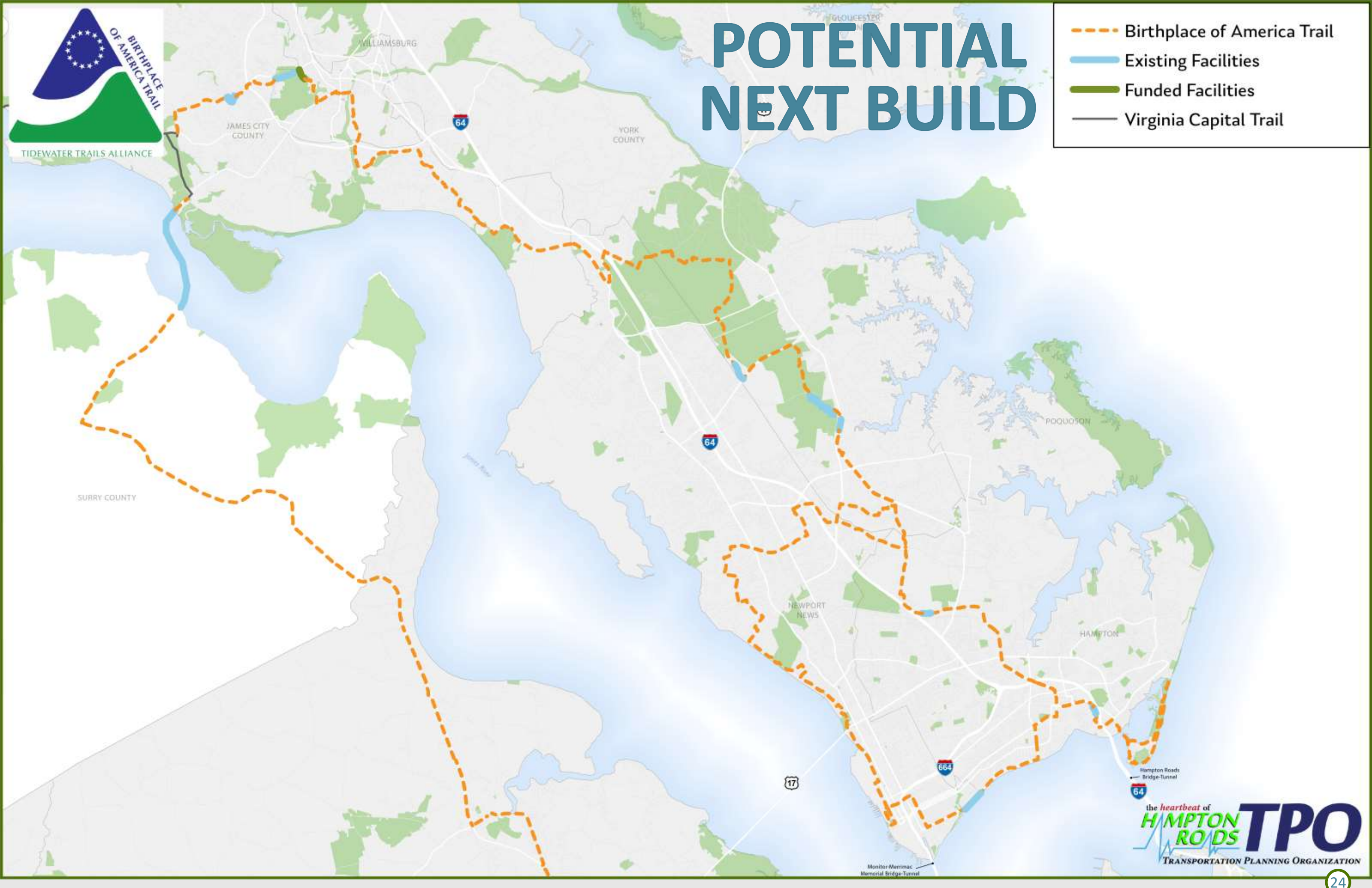
POTENTIAL NEXT BUILD

- Potential Next Build
- Birthplace of America Trail
- Existing Facilities
- Funded Facilities
- Future Poquoson Connector
- Virginia Capital Trail

PROPOSED POQUOSON CONNECTOR- VICTORY BOULEVARD



Proposed Poquoson Connector



POTENTIAL NEXT BUILD

- Birthplace of America Trail
- Existing Facilities
- Funded Facilities
- Virginia Capital Trail





POTENTIAL NEXT BUILD

- Potential Next Build
- Birthplace of America Trail
- Existing Facilities
- Funded Facilities
- Future Poquoson Connector
- Virginia Capital Trail

BIRTHPLACE OF AMERICA TRAIL	
Total	135 Miles*
Peninsula	82 Miles
Existing - Peninsula	5 Miles
Potential Next Build Segments - Peninsula	14 Miles
Remaining Peninsula	63 Miles

*includes Ferry and 5-Mile Loop in Hampton

Potential Funding Approaches

- **Smart Scale**
- **Working with Commonwealth Transportation Board Members**
- **Federal Infrastructure Package**
- **Capital Improvement Program**
- **Coordination with Developers**
- **RSTP/CMAQ**

Updates

- **VDOT has agreed to provide On-Call Consultant**
- **\$200,000 of resources to support On-Call Consultant Work**
- **Project Manager**
- **Goal is to advance project segments to be candidates for grant applications**
- **Refinement of route locations**

ITEM SUMMARY


DATE: 3/23/2021

TO: The Board of Supervisors

FROM: Rossie Carroll, VDOT Williamsburg Residency Administrator

SUBJECT: VDOT Quarterly Update

ATTACHMENTS:

	Description	Type
	Quarterly Report	Exhibit

REVIEWERS:

Department	Reviewer	Action	Date
Board Secretary	Fellows, Teresa	Approved	3/16/2021 - 10:09 AM

Maintenance Accomplishments (Dec 1 to Feb 28)

We have completed 636 of 734 maintenance work orders from December 1st to February 28th with 98 outstanding (87% complete).

Drainage	71
Roadway	24
Vegetation	3

Residency Direct Line 757-253-5138. VDOT's Customer Service Center **1-800-FOR-ROAD (1-800-367-7623)**

A few highlights of the accomplishments are:

Drop inlet repair - 89 each cleaned

Swept 34 lane miles of roadway

Completed Ditching on 2 miles of roadway

Patching Road Surface with 18 tons of asphalt

Mowing – Primary Route Litter Pickup completed in February and Secondary Routes in March.

Current Projects

I-64 Widening Segment 3 (UPC 106689) Shirley

The I-64 Segment 3 project includes reconstruction of the existing lanes and an additional 12' wide travel lane and median shoulder in each direction. The outside paved shoulders will be widened from 10' to 12'. Ramp acceleration and deceleration lanes on I-64 will be lengthened. Two bridges over Colonial Parkway and two bridges over Lakeshead Drive will be rehabilitated and widened. The two 900' long Queens Creek bridges will be replaced. Traffic has been switched to the widened WB Queens Creek Bridge and construction is underway on the EB bridge which is estimated to be complete in spring 2021. The contractor is installing stone causeway and temporary work platforms to allow for construction of the remainder of the new WB Queens Creek Bridge. 300 feet of transparent noise panels will be placed on the new EB Queens Creek Bridge. Approximately two miles of noise walls with a rustic brick finish are being placed along the corridor. All of the I-64 travel lanes in both directions have been shifted over to the new inside travel lanes in the former median area to allow for the next stage of construction to begin. Now that traffic has been shifted over, work has begun on the full reconstruction of the outside travel lanes and shoulders. Project construction is scheduled to be completed in December 2021.

Longhill Road Widening (UPC 100921)

Longhill Road Project from Rte 199 to Olde Towne Rd. Work began in November 2019 with Phase 1 complete. Phase 2 started with widening from the roundabout, moving toward Olde Town, reconstruction of Devon Road, addition of a right turn lane on Olde Town Road, landscaping and sod. Construction completion is Fall of 2021

James City Board of Supervisor Meeting

March 23, 2021

Olde Towne Rd/Longhill Rd Turn Lane Improv (UPC 108805) (Revenue Share FY 2017)

Improve the signalized Intersection of Olde Towne Road at Longhill Road and add turn lanes with added capacity. This project will extend the existing right turn lane and the adjacent sidewalk Project in spring to early summer 2021.

Skiffes Creek Connector (UPC 100200)

Project is a Design Build process. The project design is for a new two-lane connecting roadway between Route 60 and Route 143, new turn lanes and intersection improvements, two bridges Skiffes Creek, and CSX railroad tracks / Route 143, and the addition of a multi-use path along eastbound Route 60 between Green Mount Parkway and the existing bus stop. The estimated start by stage is listed below with open to traffic projected for Fall 2022.

Stage 1 - Route 60 and Route 143 widening / improvements - April 2021

Stage 2 - New Construction between Rte 60 and 143 - May 2021

Stage 3 - Final Paving, Overlay, Striping, & Signage - Jun 2022

Plant Mix – (UPC 117403/04 - 2021) Advertised January 2021

Rte 5 from Eagle Way to W of Ironbound Rd

Rte 143 from Rte 199 to Penniman Rd

Rte 143 from Regional Jail to Skiffes Creek Project

Rte 199WB from Rte 321 Overpass to College Creek Bridge

Rte 321 Monticello Ave from Rte 199 ramp to Route 615

Rte 5000 Monticello Ave Rte 199 ramp to News Road

Rte 614 Centerville Rd from Rte 5 to Theodore Allen Rd

Rte 682 Neck –O-Land Rd from Rte 31 to Turn around

The Colony – Lake Powell Rd, The Colony, Lakeside Cir

Druid Hills – Druid Ct, Oxford Cir, Anthony Wayne Rd

Elmwood - Elmwood Ln, Birch Cir, Chinkapin Ln, Locust Pl

On Call Pipe Rehabilitation (UPC 115806)

Pipe rehabilitation contract to repair damaged pipes within the Williamsburg Residency Issued six Task Orders to repair 12 pipes within the Residency. Start date is April with completion in June for these task orders.

Upcoming Projects

Croaker Road Four Lane Widening from Library to RT 60 (UPC 100920)

Widen road for increased capacity from Rte 60 to RTE 1647 Point O Woods Rd. Right of Way projected to start in the next month and CN starts in late 2023.

Sidewalk and Bikeway on Rte 60 from Croaker to Old Church Rd (UPC 17633)

Approximate 0.4 mile sidewalk and bike lane project to increase pedestrian and bikeway connectivity. Project is being coordinated with Croaker Road Widening. Currently the project is in Right of Way with projected start of construction in late 2022.

SMART SCALE 20

#SMART20 Longhill Road Shared Use Path (UPC 115512)

Construction of a shared use path to fill gaps on Longhill Rd from DePue Dr to Lane Place. PE currently started with scoping activities and survey. Construction start is 2024.

County Safety & Operational Projects

Install Pedestrian Crosswalk on Rte 615 Ironbound Road at Veterans Park - Install final Mar17

Rte 5 install delineators on Centerville Rd for Right Out & In only - Install Mar 24

Rte 30 install delineators on Old Stage Rd for Right Out only - Install Mar 25

Traffic Studies

Route 606 (Riverview Road) Install Turn Warning signs at curve

Route 1502 (Birdella Drive) at Adams Hunt Drive install YIELD signs

Route 648 (Howard Drive) & 5 other Rte/entries along Rte 60 install Statutory 25 mph signs

Rte 5 Speed Study - Change to 35 mph from 0.19 Miles West of Route 614\Greensprings Rd to 0.16 Miles East of Route 614\Centerville

Rte 30 Speed Study corridor - data collected and study in evaluation

ITEM SUMMARY

DATE: 3/23/2021

TO: The Board of Supervisors

FROM: Ellen Cook, Principal Planner and Tammy Mayer Rosario, Assistant Director of Community Development

SUBJECT: Briefing on the Engage 2045 Comprehensive Plan Update Process

ATTACHMENTS:

	Description	Type
▣	Staff Memo	Cover Memo
▣	Attachment 1. Preliminary Round 3 Public Engagement Information	Backup Material
▣	Attachment 2. Chapter Goals Strategies and Actions - Consolidated	Backup Material
▣	Presentation	Presentation

REVIEWERS:

Department	Reviewer	Action	Date
Planning	Holt, Paul	Approved	3/11/2021 - 8:57 AM
Development Management	Holt, Paul	Approved	3/11/2021 - 8:57 AM
Publication Management	Daniel, Martha	Approved	3/11/2021 - 9:01 AM
Legal Review	Kinsman, Adam	Approved	3/12/2021 - 10:09 AM
Board Secretary	Fellows, Teresa	Approved	3/15/2021 - 3:10 PM
Board Secretary	Carnifax, John	Approved	3/16/2021 - 4:17 PM
Board Secretary	Fellows, Teresa	Approved	3/16/2021 - 4:17 PM

MEMORANDUM

DATE: March 23, 2021

TO: The Board of Supervisors

FROM: Ellen Cook, Principal Planner
Tammy Mayer Rosario, Assistant Director of Community Development

SUBJECT: Briefing on the Engage 2045 Comprehensive Plan Update Process

At today's work session, the Planning Team will brief the Board of Supervisors as James City County progresses through the Engage 2045 Comprehensive Plan update process. In keeping with the process approach used for all the phases, the work described below has been guided by the Planning Commission Working Group (PCWG) and the Community Participation Team (CPT).

I. Public Engagement Summary

At the Board's last briefing in October, the Planning Team shared the results of the Round 2 - Exploring Our Future Alternatives Assembly and Questionnaires, which occurred in August and early September. Through two different questionnaires, this event asked for the public's feedback on the goals the County should aim to achieve and the preferred scenario for growth and preservation.

Following Round 2 - Exploring Our Future Alternatives, the PCWG used insights gained from the public feedback to consider revisions to the goals for the various Comprehensive Plan chapters and to explore possible changes to the Land Use Map. The CPT used the input and related PCWG discussions to design three questionnaires for Round 3 - Deciding and Affirming:

- The **Policies and Actions Questionnaire** asked for opinions on potential policies and actions to implement citizens' vision for the future in the priority areas of Nature, Economic Development, Quality of Life, and Workforce/Affordable Housing.
- The **Character Design Guidelines Questionnaire** sought opinions on the future appearance of neighborhoods, open spaces, and commercial areas in our community.
- The **Future Land Use Map Questionnaire** shared details about 27 applications for Land Use Designation changes in an interactive map and provided a direct way for citizens to share their comments about each of the applications.

Mindful of its public outreach goals and the challenges of the pandemic, the CPT increased publicity and outreach efforts. In addition to the methods used in previous rounds (video, podcast, print and digital ads, bus ads, newsletters, flyers, emails to organizations, social media promotion, etc.), the CPT and Planning Team took the following actions to increase public awareness and participation:

- included an Engage 2045 insert in the real estate billing mailing to 20,000 households;
- offered four Community Chats to share information and answer citizen questions;
- extended the engagement period to six weeks; and
- disseminated and collected paper questionnaires at 11 locations geographically distributed through the County.

At the close of the engagement, the CPT received more than 580 responses to the three questionnaires. Although the Planning Team and CPT are still analyzing and reviewing the responses, the summary findings and preliminary results are attached for your reference.

II. Draft Chapter Materials and Goals, Strategies and Actions

At the last briefing in October, the Board affirmed exploring the concepts described in the Plan Framework document and the Preferred Scenario Framework document. These documents contained new policy ideas for exploration and consideration to build upon ideas in the Plan already. The concepts in these documents, as well as other public input, guidance from relevant agencies and departments, guidance from the PCWG and other sources, and information from the Strategic Plan, have been integrated into revised chapter materials and Goals, Strategies, and Actions (GSAs) for the chapters.

The following headings highlight some of the more substantive changes in each chapter that have been discussed by the PCWG. The Land Use chapter and draft Future Land Use Map will be presented separately at the April 27, 2021 Board Business Meeting. The GSA documents for these chapters are included as Attachment No. 2. For each chapter, there is a cover memorandum, draft chapter text, summary of community guidance, and other relevant documents (such as the draft Character Design Guidelines) that have also been presented to the PCWG. These are all available at the following link (the most recent chapter materials are in the January and February meeting tabs): <https://jamescitycountyva.gov/3717/Planning-Commission-Working-Group-PCWG-A>. Please note that the PCWG has provided feedback on the draft GSAs and other documents, and work to address this feedback is ongoing.

Population

Highlights

- The Demographics and Population Needs has been combined into the Population chapter as both chapters have similar subject matters and organizing them under one single chapter makes the discussion more comprehensive.
- The existing data of this chapter was revised to reflect current demographic data available from the most recent decennial Census (2010) and the 2018 American Community Survey (ACS) five-year estimates for James City County. In addition to the chapter text, a variety of demographic data is available in a technical appendix. After the 2020 Census data is released staff intends to update the technical appendix and post the updated version for the public.

Significant GSA Considerations

- The Goal has been revised to reflect input from the Goals Questionnaire.
- Planning, Social Services, and Parks and Recreation Department staff collaborated to update and revise language to reflect current programs and services.
- Items from Goal 5 of the existing Strategic Plan were included: mobile integrated healthcare/community paramedicine program; developing and updating a Strategic Plan for Seniors (Health, Housing, and Transportation); and develop a plan to address the health, housing, and job placement needs of homeless, lower income, and special needs populations.
- Items from PCWG comments and/or the Plan Framework that were addressed through revisions or additions include: addressing food insecurity for lower income households; continuing to participate and support organizations that provide relief for homelessness; and supporting the concept of “aging in place.”

Parks and Recreation

Highlights

- This update includes the most recent and comprehensive data for Parks and Recreation. It also includes information from the 2017 Parks & Recreation Master Plan Update and the 2020 Shaping Our Shores Master Plan.
- Highlighted in the chapter are: the shift in focus emphasizing the importance of partnerships, contractual agreements, and leases; recognition of geographical distribution and disparities in

amenities; and the need to be flexible in program and service offers to meet the changing needs of the population.

Significant GSA Considerations

- The Goal has been revised to reflect input from the Goals Questionnaire.
- Planning and Parks and Recreation Department staff collaborated to update and revise language to reflect current programs and services.
- Items from Goal 5 of the existing Strategic Plan were included: the initiative to complete master plan revisions; the initiative to update the Greenway Master Plan; support for maintenance of the Parks and Recreation National Accreditation; and the initiative to continue to expand Parks and Recreation services to low-income neighborhoods through partnerships.
- Items from PCWG comments and/or the Plan Framework that were addressed through revisions or additions include: expanding and implementing existing plans for walkable environments, greenway networks, and waterways; better access for all through geographic dispersion of facilities; addressing importance of recreational facilities at public schools; making the link between Parks and Recreation and economic development goals through ecotourism and agri-tourism opportunities; and specifically citing the needs analysis from the Parks and Recreation Master Plan.

Economic Development

Highlights

- This update includes the most recent and comprehensive data for economic development trends regarding employment, major employers, household income, and other important indicators of economic activity. Notably, the proportion of tax revenues attributed to the 10 largest businesses/industries has been gradually diminishing over the last 16 years, as the business tax base experienced diversification during this time.
- Information was added to the chapter regarding public private partnerships, information summarizing the Greater Williamsburg Target Sector Analysis, and current efforts to increase access to technical education options.

Significant GSA Changes

- The Goal has been revised to reflect input from the Goals Questionnaire.
- Planning and the Office of Economic Development (OED) staff collaborated to review and update the proposed Strategies and Actions to reflect the most current information.
- Items from Goal 3 and Goal 6 of the existing Strategic Plan were maintained or added and include the following initiatives: the initiative to review procedures to remove barriers for business; the initiative to provide incentives for small business, home-based businesses and entrepreneurs; the initiative to implement the target industries study strategies; the initiative to coordinate with regional partnerships (tourism and economic department initiatives); and the initiative to collaborate with regional entities on workforce development and training initiatives.
- Items from PCWG comments and/or the Plan Framework that were addressed through revisions or additions include: additional language referencing and supporting public-private partnerships; pursuing and promoting available incentives for businesses within specific zones in the County, including Opportunity Zones, the Foreign Trade Zone and new Economic Opportunity Zone; supporting job-training and workforce retention in the County, with an emphasis on locating more of those opportunities within the County; and monitoring the broader economic factors and forces that shape the local economy (including effects of the pandemic and shifts in retail purchases online).

Public Facilities

Highlights

- Items of note in the chapter are: information about the County's Strategic Plan and how it fits with the Comprehensive Plan and other processes has been included; additional information has been added about some of the public facility types, including the Schools and Public Utilities sections (which now includes information about water supply planning); and the section previously titled County Communications Enhancements has been titled Communications Infrastructure and has been expanded, recognizing the importance of broadband service in the County.
- Some material regarding the need for certain public facilities in the future generated from the land use modeling process may ultimately be incorporated into either the Public Facilities Chapter or another portion of the Plan.

Significant GSA Changes

- The Goal has been revised to reflect input from the Goals Questionnaire.
- Planning and staff from other Divisions and Departments have collaborated to update and revise language to reflect current programs and services.
- Items from a number of Goals in the existing Strategic Plan were maintained or added and include the following initiatives: the initiative to evaluate alternatives for long-term water supply; the initiative to develop a long-range facilities plan in coordination with Williamsburg-James City County (WJCC) Schools; the initiative to plan for land needs (future schools and JCC facilities) and the initiative to develop a facilities master plan; the initiative to complete a fire and emergency service accreditation; the initiative to develop plans to enhance emergency preparedness; the initiative to collaborate with WJCC Schools to implement WJCC Strategic Plan; and the initiative to refine the fiscal impact model to assess development impacts on fiscal health.
- Items from PCWG comments and/or the Plan Framework that were addressed through revisions or additions include: continuing to explore locating technical education and other programs within the County; including language strengthening the linkage between the Comprehensive Plan and Strategic Plan; reviewing and updating as necessary of the County's Sustainable Building Policy; supporting the Commonwealth of Virginia's commitment to achieve 100% carbon-free power by 2045; considering adoption and use of the Virginia C-Pace (Commercial Property Assessed Clean Energy) Program and making those benefits available locally; striving to maintain the County's current bond ratings; expanding high-speed internet technology and broadband service; and considering the possible use of impact fees or other methods to help defray the capital costs of public facilities.

Environment

Highlights

- This update includes the most recent and comprehensive information for environmental issues within James City County.
- Information was added to the chapter on assessing equine stocking rates; the Lower Chickahominy Watershed Study (in the Watershed Management section); sea-level rise, highlighting data and guidance from the Hampton Roads Planning District Commission (HRPDC) and other sources; updates in the Flooding section to reference revised Flood Insurance Rate Maps and recent Zoning Ordinance amendments that promote safer construction practices and reduce damage caused by coastal flooding subject to storm-induced velocity wave action; inclusion of information on ecosystem services; discussion of the Colonial Soil and Water District Shoreline Evaluation Program; and references to increases in precipitation-based flooding under the Flooding and Climate Change sections.

Significant GSA Changes

- The Goal has been revised to reflect input from the Goals Questionnaire.

- Planning staff collaborated with the Stormwater and Resource Protection Division staff and other departments to update and revise language to reflect current programs and services.
- Items from a number of Goals in the existing Strategic Plan were maintained or added and include the following initiatives: continuing to develop watershed management plans for the remaining County watersheds; continuing to update tree canopy protection standards; developing strategies for open space preservation, and developing a local green infrastructure map.
- Items from PCWG comments and/or the Plan Framework that were addressed through revisions or additions include: ensuring consistency with the most recent State Code changes regarding new requirements for living shorelines; exploring inclusion of ecosystem services considerations and climate change-related precipitation impacts in future watershed management plans; evaluating adjustments to watersheds, floodplains, and resource protection areas with changes to the Virginia Marine Resources Commission mean high water line (and related shoreline protection considerations and education); partnering with applicable agencies to identify specific issues affecting coastal flooding in James City County; inclusion of ecosystem services considerations and a specific item on investigating carbon sequestration approaches on forested land; evaluating and updating Ordinances and policies to promote construction of buildings that conserve energy and achieve other green building standards; investigating amending Ordinances to support alternative energy production (with considerations for minimizing clearing and including pollinator plants); examining Ordinance amendments pertaining to equine stocking rates; and incorporating recommendations from the Lower Chickahominy Watershed Study.

Housing

Highlights

- The chapter has been reorganized and updated to include information from the 2019 James City County Workforce Housing Task Force Findings and Recommendations (WHTF Report). Other items of note related to this Report:
 - The 2016 James City County Housing Conditions Study was used to prepare a Housing Rehabilitation Zones map that is included in the text.
 - As part of the evaluation of the Future Land Use Map, there have been several areas under consideration for a change to a moderate density residential designation.
 - As drafted, one of the Land Use GSAs includes several areas for consideration of corridor studies/sub-area studies.
- Other data and information throughout the text have also been updated, including information about the programs and services provided by the County to address workforce housing.
- The chapter text acknowledges the current status of the Housing Opportunities Policy (HOP). It also now includes a statement of guidance for providing affordable/workforce housing (including recommended Area Median Income (AMI) range* and percentage of units) in new residential development proposals that could be referred to by the Planning Commission and Board of Supervisors while evaluating legislative applications. *Note that the PCWG has since provided guidance to focus this section on households up to 80% AMI, rather than up to 100% AMI shown in the draft, or as recommended and referenced in the WHTF Report.
- As part of a briefing paper, background information and analysis was provided about short-term rentals. Based on feedback from PCWG discussion, guidance language has been drafted and included in the Land Use Chapter.

Significant GSA Changes

- The Goal has been revised to reflect input from the Goals Questionnaire.
- The GSAs have been comprehensively reorganized and language has been updated to better align with the categories of recommendations in the WHTF Report.

- A GSA was added to amend the Ordinance to address short-term rentals, including re-examining the districts where such uses are permitted. However, this GSA will be moved to the Land Use Chapter to accompany the guidance language noted above.

Community Character

Highlights

- This update includes the most recent and comprehensive information for issues related to Community Character, including Community Character Corridors (CCCs), Community Character Areas (CCAs) and other special places, neighborhood and community appearance, historic preservation, utility lines, and communication facilities.
- The draft Character Design Guidelines have been developed, and work is ongoing to refine them and to revise the chapter text to provide clear guidance on the relationships between the Guidelines and the CCAs and CCCs, as well as with information in the Land Use Chapter.
- Background information on Open Space programs was provided. Since then, additional analysis and recommendations have been presented as one part of the Land Use Chapter materials.

Significant GSA Changes

- The Goal has been revised to reflect input from the Goals Questionnaire.
- Items from Goal 4 in the existing Strategic Plan were maintained or added and include the following initiatives: the initiative to improve visual character of major road corridors correlates; the initiative to develop strategies for open space preservation; and the initiative to update the mandatory tree protection standards. The initiative to update the community appearance guide is not included - due to development of the character design guidelines, the material that was in the guide will be covered there, so the guide will no longer used or updated.
- Items from PCWG comments and/or the Plan Framework that were addressed through revisions or additions include: reviewing the Streetscape Guidelines for appropriateness in certain contexts; addressing open space preservation programs; and incorporating the new Character Design Guidelines into development review. A number of actions that addressed items that will now be addressed within the Character Design Guidelines have been removed.

Transportation

Highlights

- The update includes revising the figures of each section based on recent data, adding language to help staff prioritize projects for funding opportunities, and expanding the section entitled “Non-Roadway Components of the County’s Transportation System” to add focus and increase funding opportunities for building interconnectivity for bicyclists and pedestrians.
- In addition, there have been two new sections added, “Road Diets” and “Commuting Patterns,” based on the updated HRTPO (Hampton Roads Transportation Planning Organization) Historic Triangle Transportation Study.
- Information has been added about Urban Development Areas (UDAs) in the chapter text in the Corridor Visions section.
- Information has been included from the Historic Triangle Transportation Study on sea level rise implications for roadways (see the Resiliency and Sea Level Rise section) in the Future Planning and Corridor Visions sections.
- Information was added to explain the history of the Hampton Roads Transportation Accountability Commission (HRTAC) and provided further detail on the different transportation funding sources.
- Some material regarding transportation facilities needed in the future generated from the land use modeling process may ultimately be incorporated into either the Transportation Chapter or another portion of the Plan.

Significant GSA Changes

- The Goal has been revised to reflect input from the Goals Questionnaire.
- Items from Goal 2 in the existing Strategic Plan were maintained or added and include the following initiatives: developing a Master Transportation Plan that prioritizes future road projects; and developing an inventory of existing bicycle and pedestrian facilities.
- Items from PCWG comments and/or the Plan Framework that were addressed through revisions or additions include: updating the action regarding travel demand management; pursuing future segments of the Birthplace of America Trail; developing detailed area plans of select UDAs to ensure that key land use and transportation principles are incorporated; and continuing to support the 24-hour ferry system and park and ride lots in the County.

Other

In addition to the revised chapters outlined above, the Planning Team is working on Introductory chapters to describe the public engagement process and to provide a general guide to the contents of the plan. The Planning Team is also working on an Implementation Chapter that is currently conceived as a way to list the GSAs and their relationship to each other and to the public input themes, as well as the location of text describing how the Comprehensive Plan relates to the Strategic Plan and other relevant documents and processes.

III. Next Steps

Staff requests the Board's review of the GSAs and other documents and appreciates any thoughts in the next 30 days on any major items of concern, any items of importance to the Board that are not addressed to date, or any questions.

- In April, at the Board Business Meeting, staff hopes to provide the Land Use chapter and draft Future Land Use Map, along with other related documents for Board review.
- In May, a joint work session with the Planning Commission Working Group is planned for discussion of progress to date on all of these materials and to gather Board guidance.

This May meeting will be an important time for staff and the PCWG to receive final guidance on the materials presented in March and April, and to ensure there are no significant items of concern remaining in the materials or with proposed new land use policy. Following the May joint work session, staff, and the PCWG will incorporate final revisions and prepare the draft Comprehensive Plan for an anticipated public hearing with the Planning Commission in June and for an anticipated public hearing with the Board of Supervisors in July.

The Planning Team looks forward to sharing more information on these items with the Board of Supervisors, answering questions, and receiving feedback.

EC/TMR/md

Eng2045CPupd-mem

Attachments:

1. Preliminary Round 3 Public Engagement Information
2. Chapter Goals, Strategies, and Actions - Consolidated

Attachment 1. Preliminary Round 3 Public Engagement Information

- **Summary Statements**
- **Questionnaire Results**

Summary Statements:

Nature

- *There was consistent public support to prioritize the protection of natural lands and open spaces in the County. This was the most highly ranked and supported objective across all three rounds of engagement. For Round 3, respondents support new development restrictions and public land acquisition to limit development impacts on natural lands and to address impacts of climate change, with a strong focus on protecting water resources.*

Community Character

- *There was consistent public support to prioritize protection of the County's unique community character, particularly the character of rural lands and communities in the County. In Round 3, there was more support for styles of development that reduce development intensity; however, there was evidence that middle density land uses could be supported with County compatible designs and the incorporation of nature. Respondents expressed more support for density within mixed use and employment contexts that provided walkability and opportunities for interaction.*

Affordable Workforce Housing

- *There was consistent public support to provide more opportunities for affordable workforce housing; however, there was less support for prioritizing resources to support this objective. Round 3 respondents identified adaptive reuse and redevelopment of existing commercial and employment locations and transit corridors as the best locations for new affordable workforce housing. Strategies to improve homes in existing residential neighborhoods and stabilize and enhance mobile home parks were also strongly supported.*

Economic Development

- *There was consistent public support to diversify the local economy with a focus on development of higher wage employment. In Round 3, this topic had less support for prioritizing resources to this endeavor, but still strongly supported as an overall objective. Round 3 respondents expressed mixed support for the County investing in infrastructure to serve economic development sites within the PSA. For development of complete communities that can support future economic growth, there was a preference for more mixed use centers with employment and adding more middle density housing to existing employment areas.*

Quality of Life

- *There was consistent support for enhancing quality of life amenities in James City County with a strong emphasis on walking and biking facilities. Round 3 respondents supported prioritizing County resources for enhancing quality of life amenities. They also supported prioritizing walking and biking amenities in locations that increase connectivity between neighborhoods and shopping, schools, employment areas, and greenways.*

Public Engagement Round #3

Deciding and Affirming

Summary of Responses

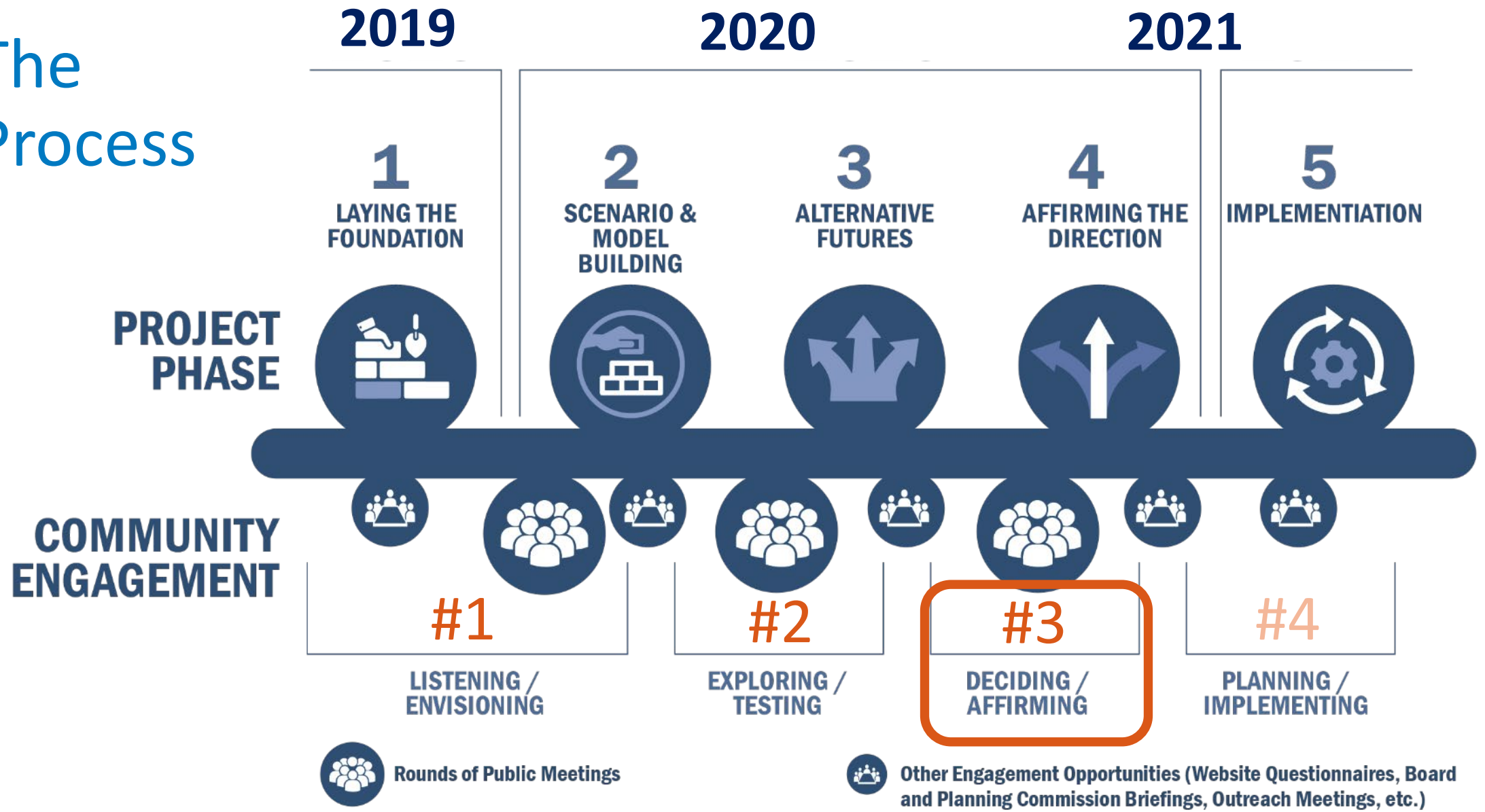
Joint Meeting of the Community Participation Team and the
Planning Commission Working Group

March 9, 2021

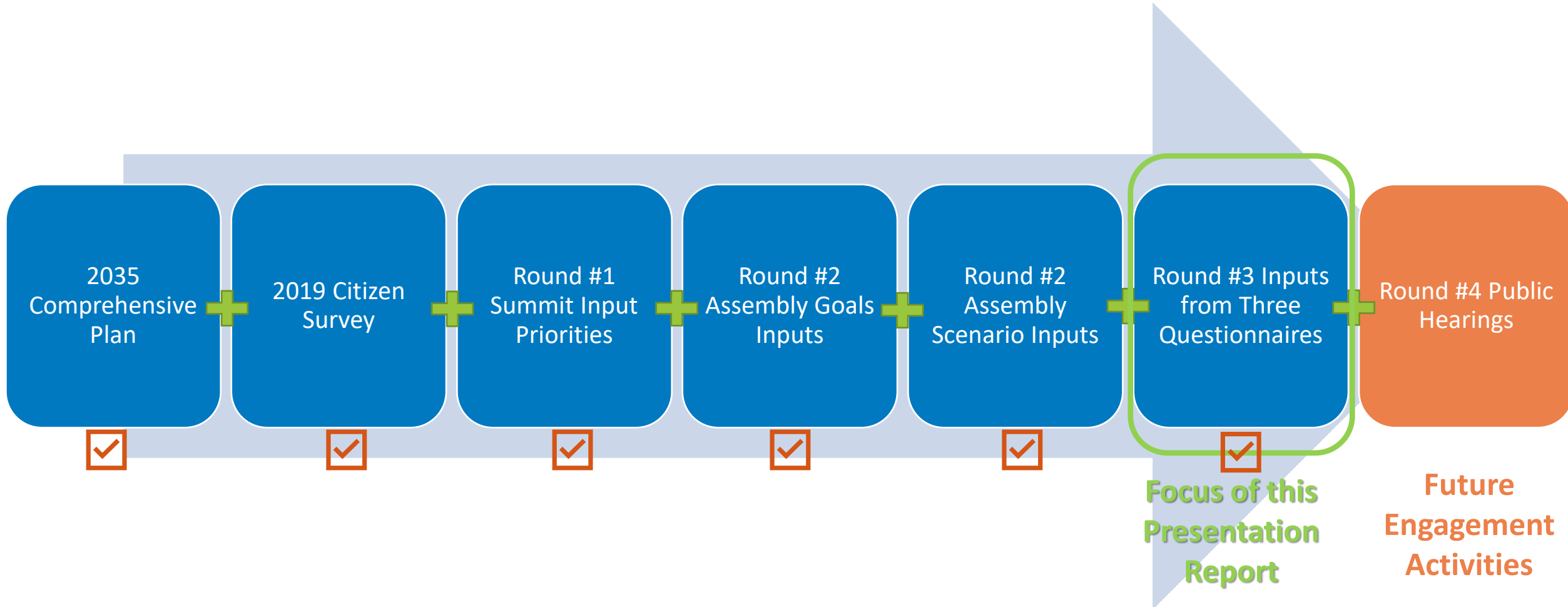
Contents

- **Summary of Three Questionnaire Responses**
- **Policies and Actions Questionnaire**
 - Demographics of respondents
 - Summary of question responses
- **Character Design Guidelines Questionnaire**
 - Demographics of respondents
 - Summary of question responses
- **Future Land Use Map Questionnaire**
 - Summary of question responses
 - List of open-ended comments (separate document)

The Process



Cumulative Engage 2045 Public Inputs



Round #3: Deciding and Affirming



Questionnaires

- Sole way to provide feedback
- 3 total Questionnaires
 - Policies & Actions Questionnaire (Jan. 11-Feb. 21)
 - Character Design Guidelines (Jan. 25-Feb. 21)
 - Future Land Use Map Questionnaires (Jan. 25-Feb. 21)



Community Chats

- Opportunity to ask questions and get clarification on Questionnaires and planning process
- 3 total Chats conducted (4 offered)
 - 1 Chats for Policies & Actions Questionnaire (Jan. 14)
 - 2 Chats for Character Design Guidelines & Future Land Use Map Questionnaires (Jan. 28 & Feb. 4)

Summary of Responses

Policies and Actions Questionnaire Nature, economic development, quality of life and affordable/workforce housing 24 questions	277 responses 14 paper 263 online
Character Design Guidelines Questionnaire Neighborhood, Commercial/Industrial, Rural/Open Space 17 questions	196 responses 8 paper 188 online
Future Land Use Map Questionnaire Future land use applications (27) 27 questions	109 responses 20 paper 89 online

Paper Questionnaire Responses

Total: 42 completed questionnaires (included in previous totals)

- By location:
 - **35** from Rec Center
 - **5** from Satellite Office
 - **2** from James City County Library
- By type of questionnaire:
 - **20** Future Land Use Map (14 from Rec Center, 5 from Satellite Office, 1 from Library)
 - **14** Policies & Actions (13 from Rec Center, 1 from Library)
 - **8** Character Design Guidelines (all from Rec Center)

Policies & Actions Questionnaire

Demographic & Substantive Questions Responses

Affordable/Workforce Housing

1. Through the 2019 Citizen Survey and the Engage 2045 Round #1 Public Engagement effort, residents have shown strong support for providing more housing opportunities that are affordable to the local workforce. The recent work of the James City County Workforce Housing Task Force resulted in several recommendations for expanding the supply of workforce housing. Please rank below your preference for strategies to increase the availability of workforce housing in the County, or choose one of the lowest level of ranked choice.

- #_ Dedicate family housing
- #_ Dedicate parks to parks
- #_ Change for multi-family
- #_ Incentivize workforce
- #_ Allow more single-family
- #_ Partner with some County
- #_ Incentivize program to and/or de
- #_ Promote a property to
- #_ Create a dedicating
- #_ I don't support
- #_ Not sure,

Policies & Actions Questionnaire: Nature, Economic Development, Quality of Life, Affordable/Workforce Housing



This is the last big opportunity for you to help shape the draft Plan for our County's future. Please mark your calendars to participate in these important events! Return this questionnaire by Feb. 21 to a designated collection box or to JCC Planning Division. Details on final page.

Policies & Actions Questionnaire Instructions

Through this Policies and Actions Questionnaire, the County is seeking your input regarding policies and actions that, if implemented, will shape the future of James City County for years to come. The questionnaire contains 14 questions that address four of the five planning priorities for the County: **Nature; Economic Development; Quality of Life; and Affordable/Workforce Housing.**

Do you need more information or background before completing the Questionnaire? Consider watching presentations on these topics at <https://www.jamescitycountyva.gov/3809> or attending a Community Chat. The County is hosting virtual Community Chats that offer citizens the opportunity to interact with members of the Planning Team and each other to discuss these policies and actions. The first Community Chat will be held on January 14, 2021 at 12 noon; the second will be on January 21, 2021 at 6:30pm. Register at [jamescitycountyva.gov/engage2045](https://www.jamescitycountyva.gov/engage2045). If you are not able to participate live, you may view recordings of the chats through February 21, 2021 at [jamescitycountyva.gov/engage2045](https://www.jamescitycountyva.gov/engage2045).

CHECK HERE TO ENTER OUR PRIZE DRAWINGS! (optional)
Throughout the Round 3 engagement period (January 11-February 21, 2021), the County will be holding drawings to award a limited number of prizes to citizens who submit completed questionnaires or participate in one of our four Community Chats. To enter the drawing, please enter your name, phone number, and email address below so that staff can contact you if you are selected:

Name: _____
Phone: _____
Email: _____

There are three types of questions featured in this survey:

Multiple choice	Ranking	Allocation

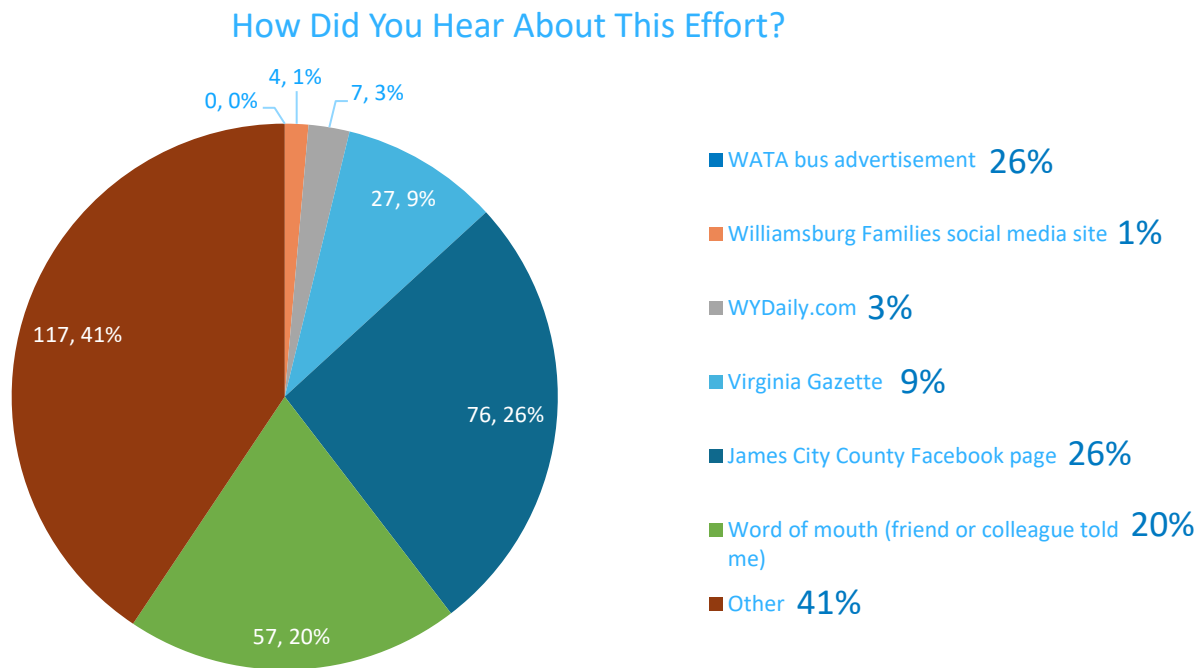
You will see one of the three icons next to each question. If you are ready to complete the Policies and Actions Questionnaire now, please review each of the questions below and select the answer choices that best reflect your opinions.

Please check back for the next two questionnaires on Character Design Guidelines and Future Land Use Map. These will be available on January 25. We want to hear from you on these topics too!

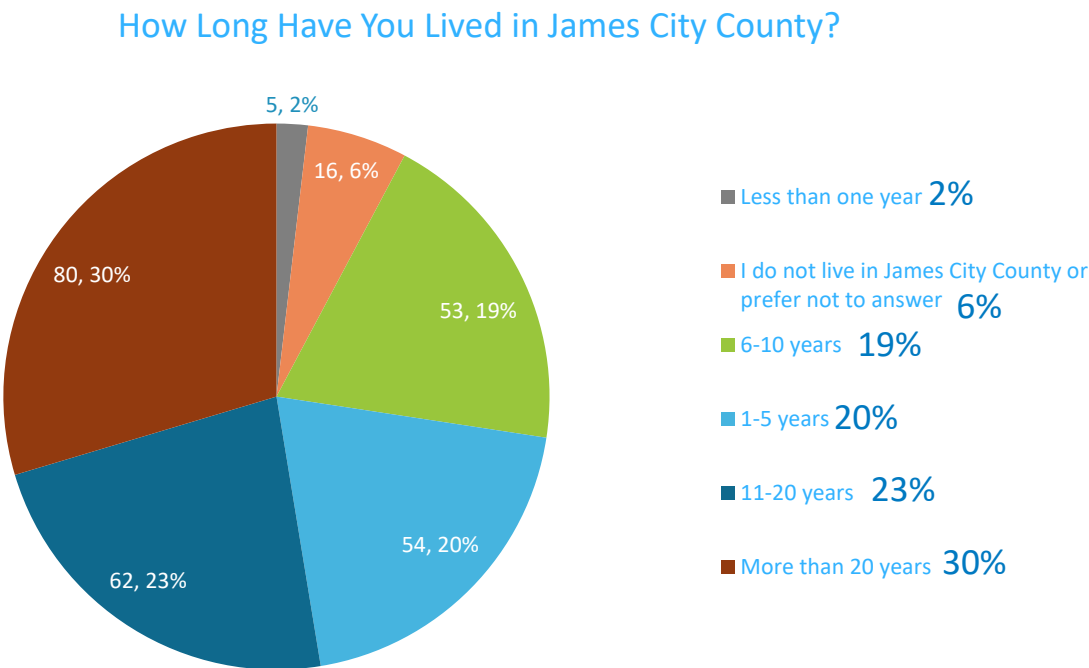


Policies & Actions Questionnaire | Demographics of Respondents

Overall # of responses: 288



Overall # of responses: 270

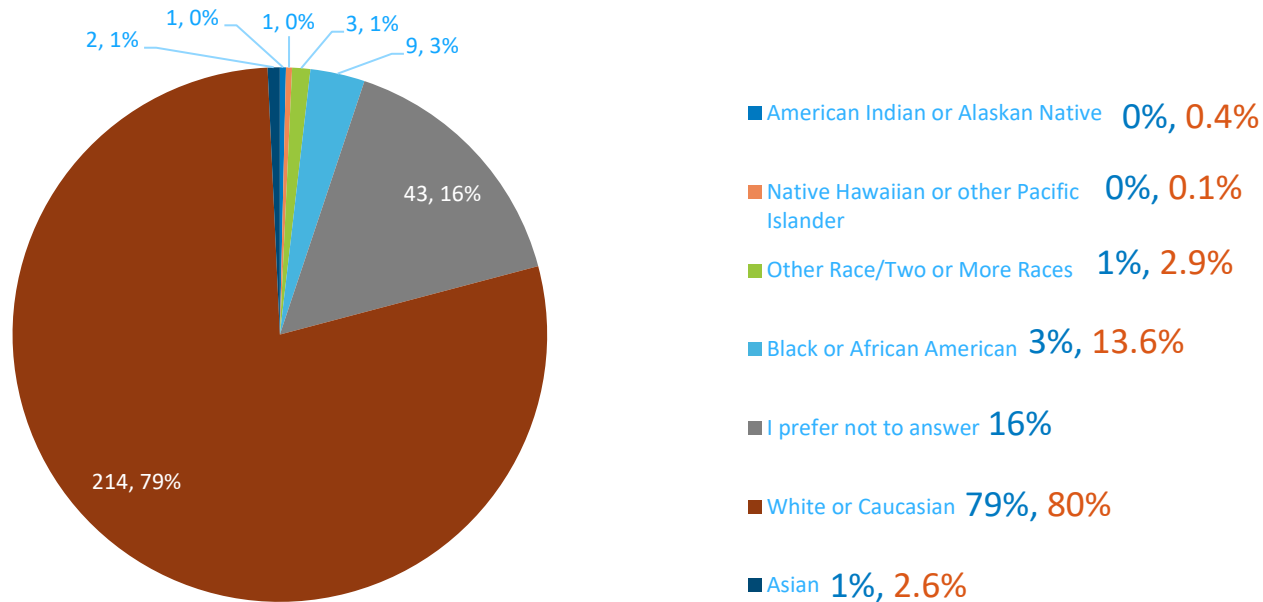


X% = representation of respondents

Policies & Actions Questionnaire | Demographics of Respondents

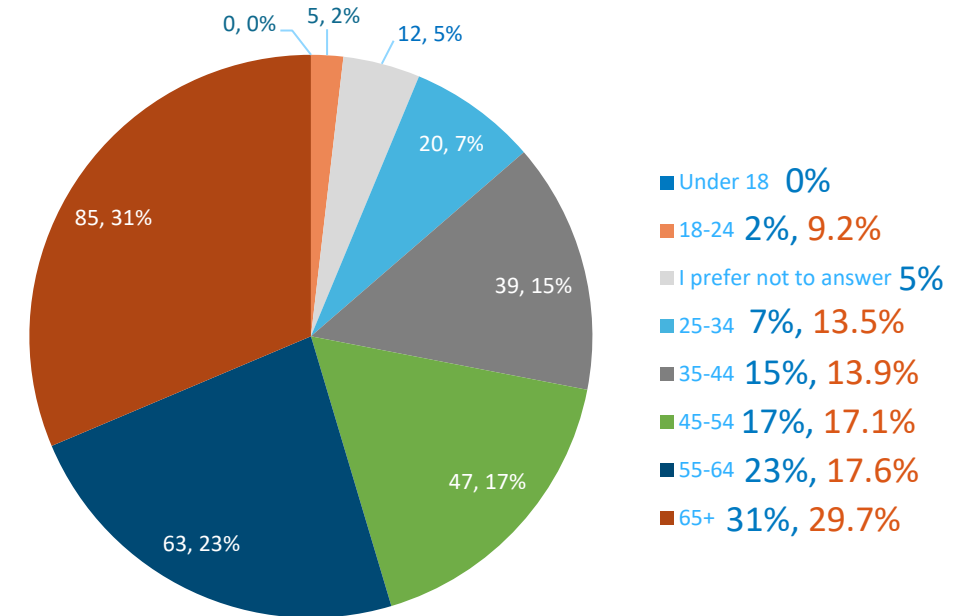
Overall # of responses: 273

Which U.S. Census category is closest to how you identify your race?



Overall # of responses: 271

What is Your Age?

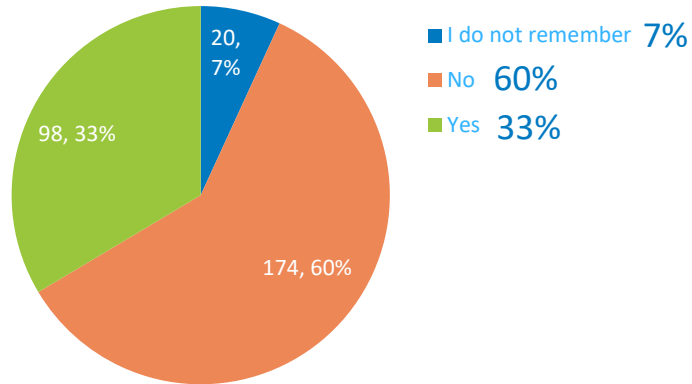


X% = representation of respondents, X% = representation of community based on 2019 American Community Survey

Policies & Actions Questionnaire | Demographics of Respondents

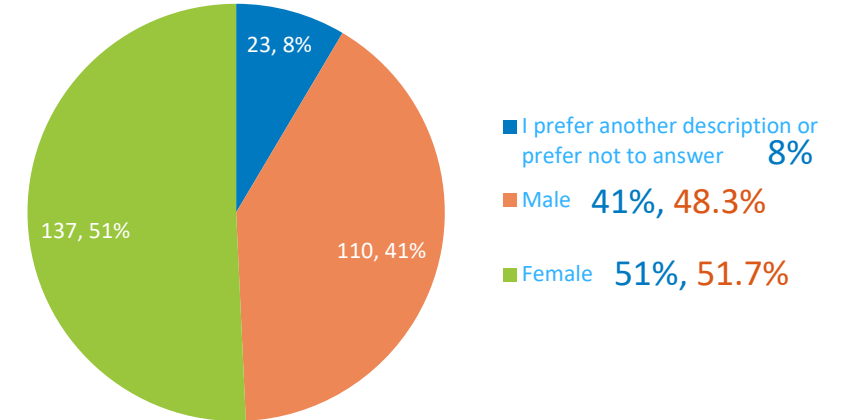
Overall # of responses: 292

Have you participated in one of the County's planning processes before?



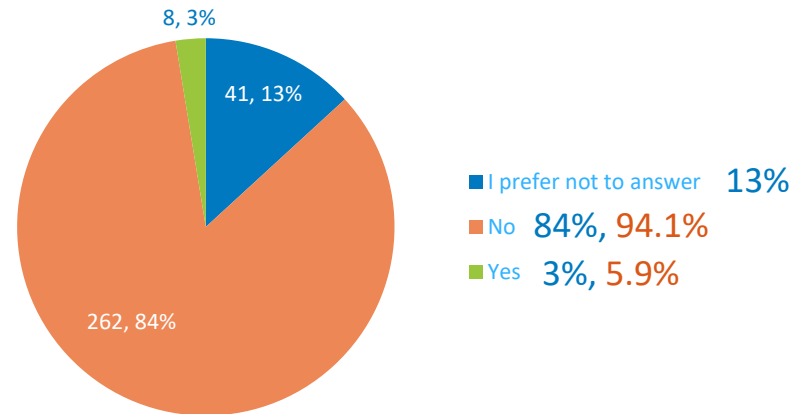
Overall # of responses: 270

What is your gender?



Overall # of responses: 311

Do you identify as Hispanic, Latino, or of Spanish origin?



X% = representation of respondents, X% = representation of community based on 2019 American Community Survey

Policies & Actions Questionnaire | Summary of Question Responses

1. Through the 2019 Citizen Survey and the Engage 2045 Round #1 Public Engagement effort, residents have shown strong support for providing more housing opportunities that are affordable to the local workforce. The recent work of the James City County Workforce Housing Task Force resulted in several recommendations for expanding the supply of workforce housing.

Please rank below your preference for strategies to increase the availability of workforce housing in the County or choose one of the final two options. (Rank 1 is the highest level of support and 9 is the lowest level of support.)

STRATEGY	Number of Times Ranked									Weighted Ranking
	1	2	3	4	5	6	7	8	9	
Incentivize and guide the repurposing of older, vacant, and/or underutilized commercial buildings for workforce housing, specifically focusing on old motels and outdated shopping areas.	59	40	39	22	11	17	7	13	9	Highest 3.4
Dedicate more County resources and seek more state/federal funding to rehabilitate existing single-family homes in the County that are in serious disrepair.	63	31	24	20	20	13	17	13	17	3.8
Change regulations to allow for a wider range of housing types and sizes in areas already designated for multi-family uses, particularly near job centers and transit corridors.	23	26	38	37	31	20	14	19	8	4.3
Dedicate County resources, seek state/federal funding, and work with the owners of mobile home parks to prevent further deterioration of these parks and explore redevelopment opportunities.	16	36	35	27	25	22	20	15	20	4.6
Create a local Housing Trust Fund aimed at supporting development of workforce housing by dedicating local funding and seeking access to state and federal funding sources.	19	15	18	17	25	29	24	17	42	5.6
Allow more flexibility for development of attached and detached accessory apartments on individual single-family lots.	11	19	16	22	31	27	18	27	37	5.7
Incentivize the construction of workforce housing by private developers by establishing a voluntary program that provides density bonuses (i.e., additional housing units), an expedited review process, and/or development fee waivers.	16	18	13	21	19	20	37	33	27	5.7
Promote existing and adopt new property tax abatement programs (i.e., programs that reduce future property taxes) to support construction of workforce housing.	8	18	15	14	32	28	38	34	18	5.7
Partner with private sector housing developers by allowing the construction of workforce housing on some County-owned lands.	6	15	17	30	15	32	27	34	29	Lowest 5.8
TOTAL	221	218	215	210	209	208	202	205	207	
I don't support any of these approaches.	37	13%								
Not sure, I need to know more.	23	8%								

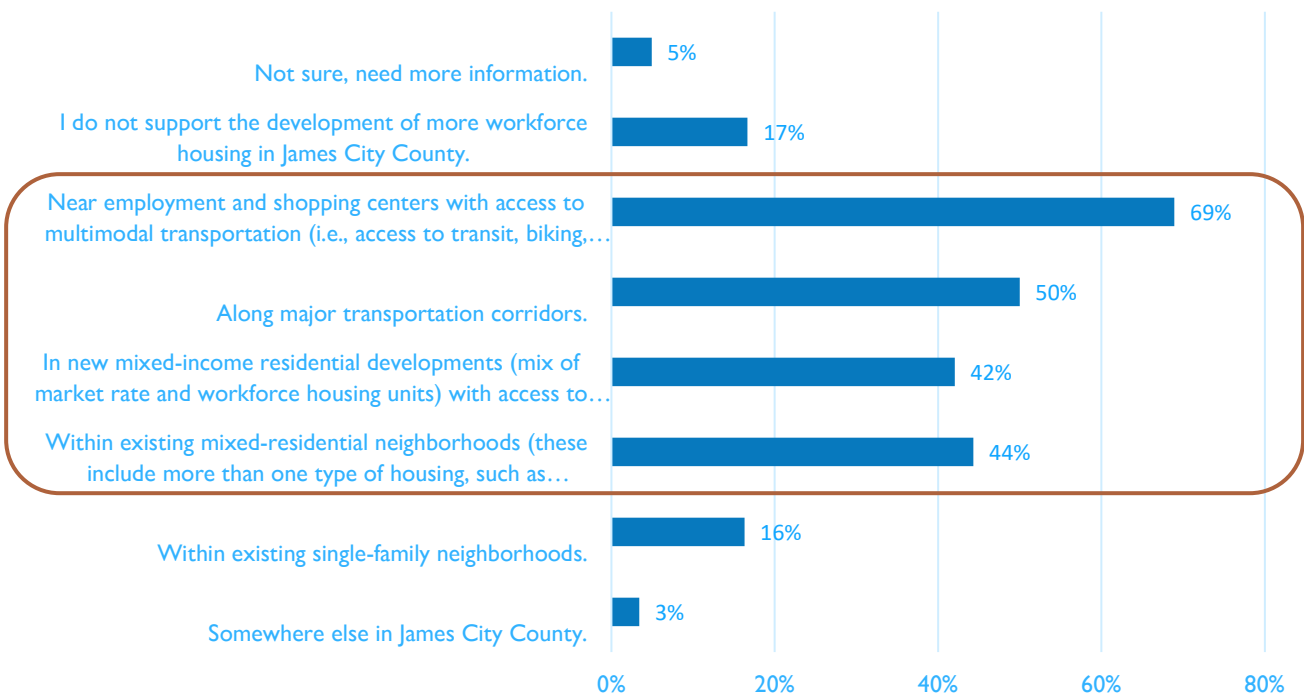


Policies & Actions Questionnaire | Summary of Question Responses

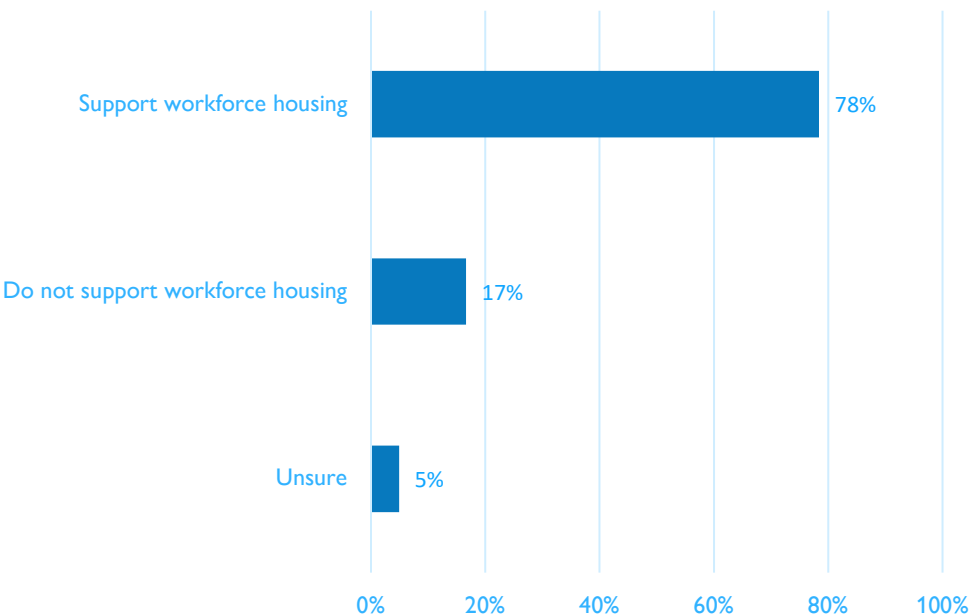
2. Workforce housing comes in many forms, including single family homes, townhomes, apartments, and other multi-family dwellings, such as duplexes or triplexes. **Please select from the choices below the areas where new workforce housing of a compatible character should be located in James City County.** (Circle all that apply from i-vi, or choose vii and viii as applicable.)

Overall # of responses: 264

Question #2 Responses



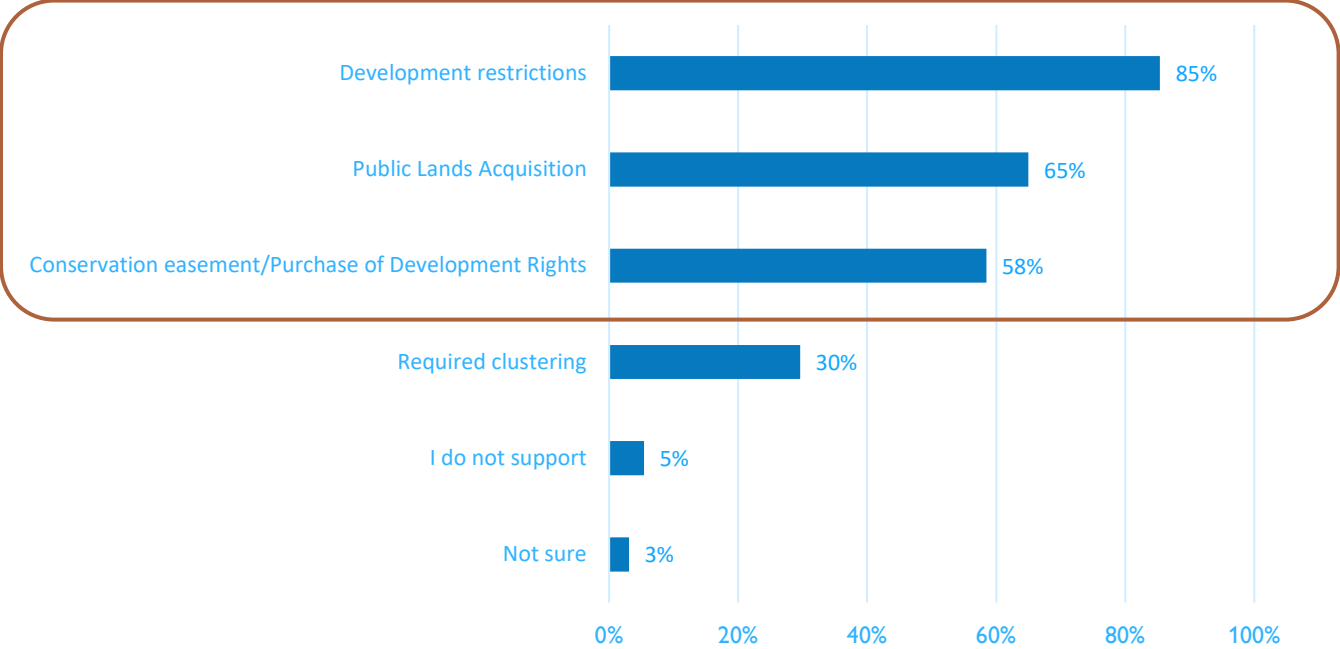
Question #2 Summary Responses



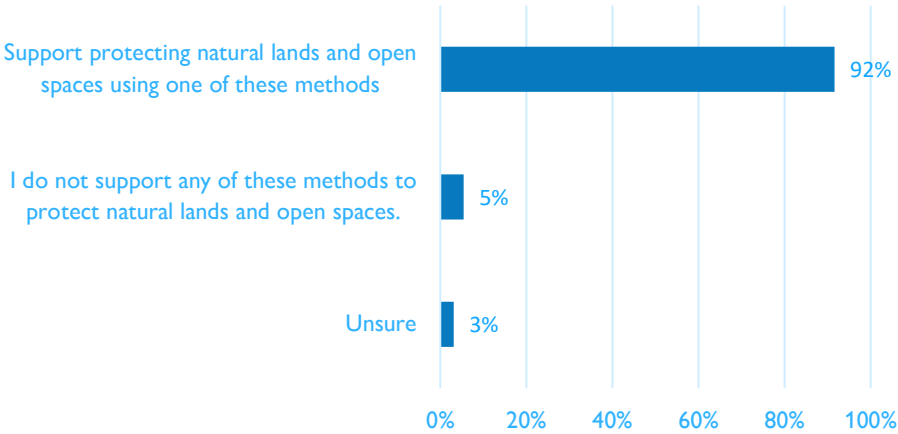
Policies & Actions Questionnaire | Summary of Question Responses

3. Protecting natural lands and open spaces in the County was one of the most highly supported community objectives identified through the 2019 Citizen Survey and the Engage 2045 Round #1 Public Engagement effort. **Which types of protection measures do you support?** (Circle all that apply from 1-iv, or choose v and vi as applicable.) **Overall # of responses: 260**

Question #3 Responses



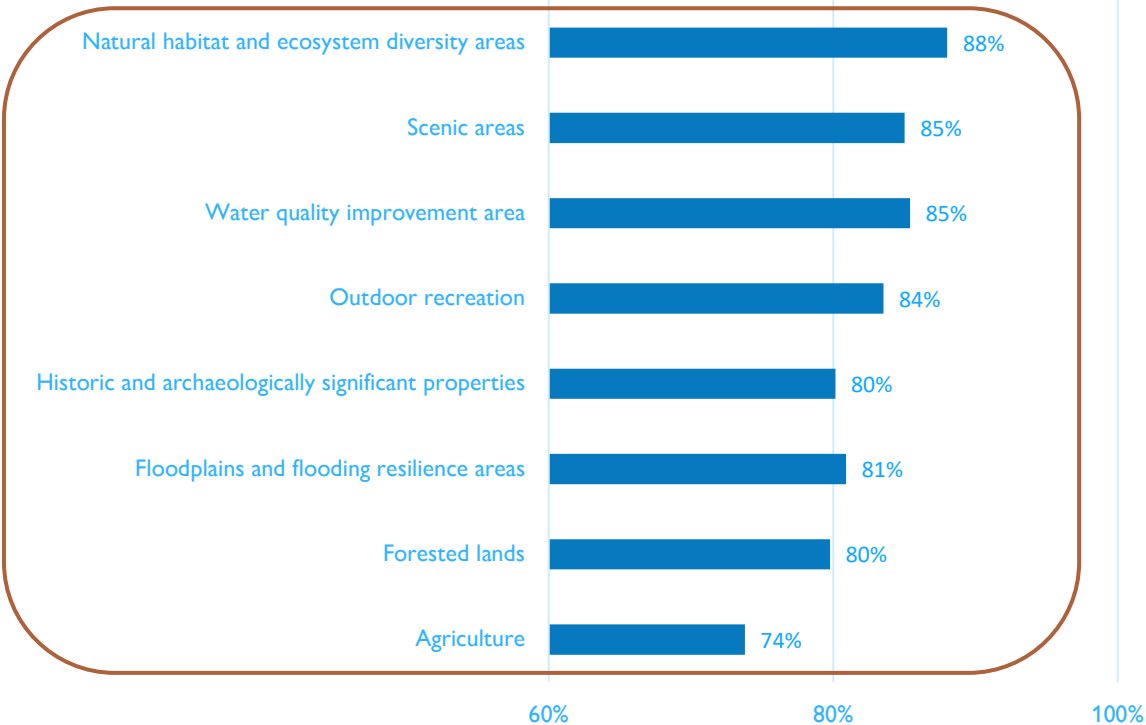
Question #3 Summary Responses



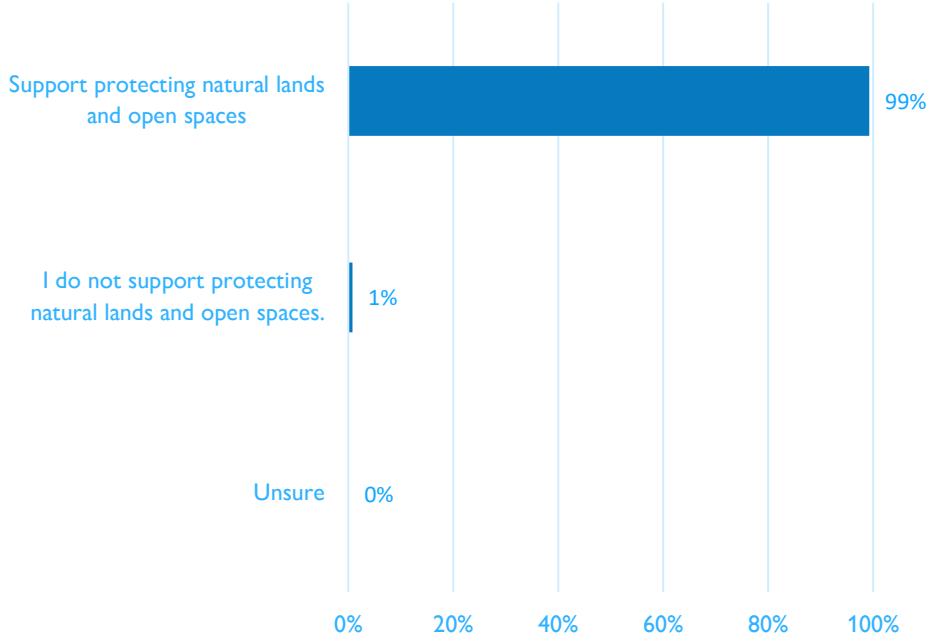
Policies & Actions Questionnaire | Summary of Question Responses

4. Which types of natural lands, undeveloped lands and open spaces do you support protecting? (Circle all that apply from i-viii, or choose ix and x as applicable.) Overall # of responses: 267

Question #4 Responses



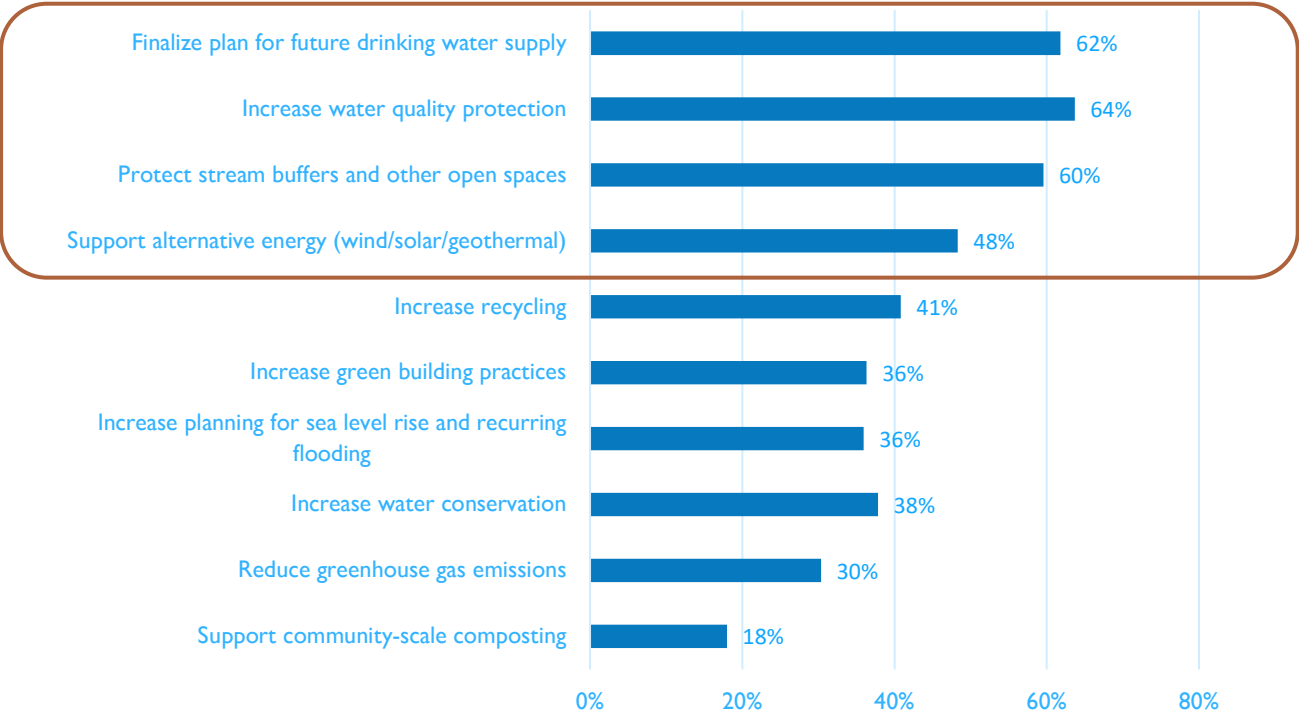
Question #4 Summary Responses



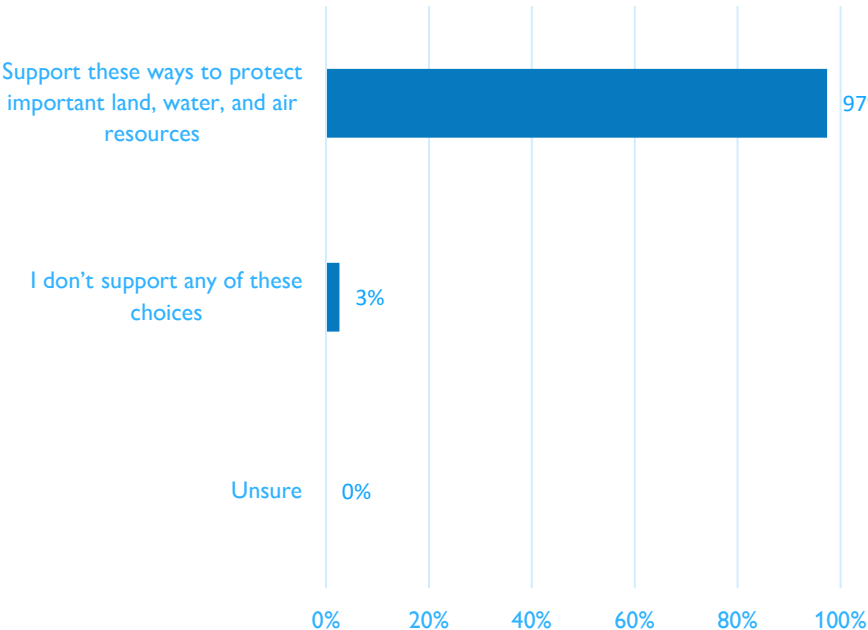
Policies & Actions Questionnaire | Summary of Question Responses

5. Which of the following should the County do more of to protect our important land, water, and air resources? (Circle your top five choices.) Overall # of responses: 267

Question #5 Responses



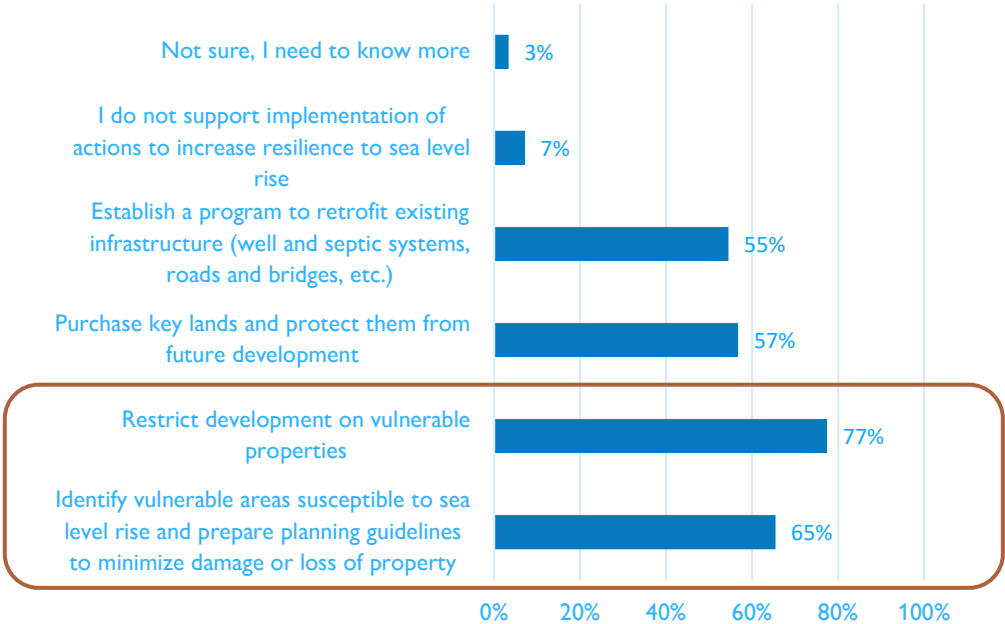
Question #5 Summary Responses



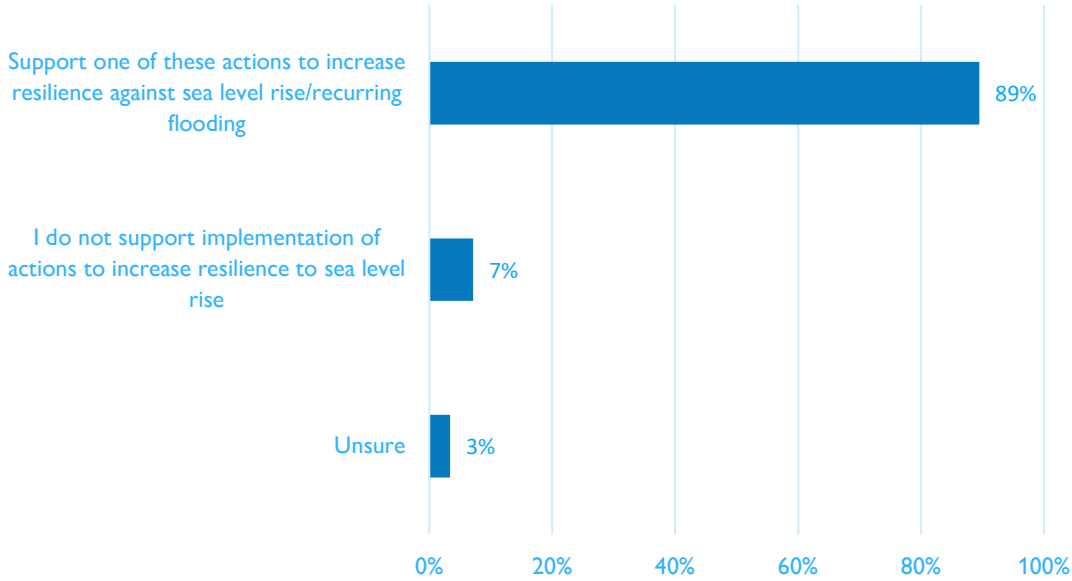
Policies & Actions Questionnaire | Summary of Question Responses

6. Which of the following actions do you support to increase resilience to sea level rise/recurring flooding? (Circle all that apply from i-iii, or choose iv or v as applicable.) Overall # of responses: 266

Question #6 Responses



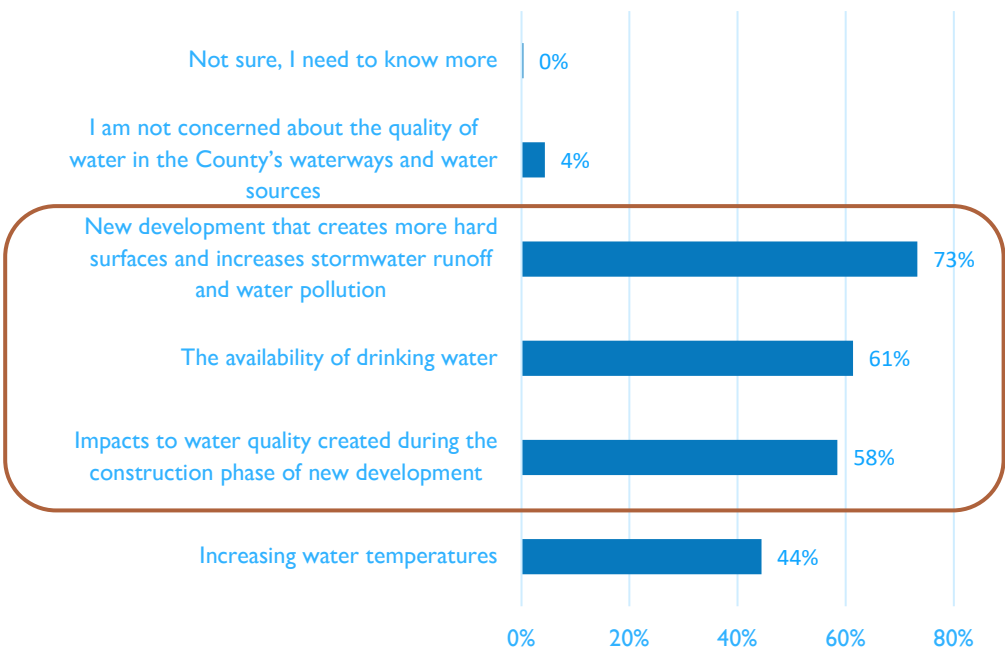
Question #6 Summary Responses



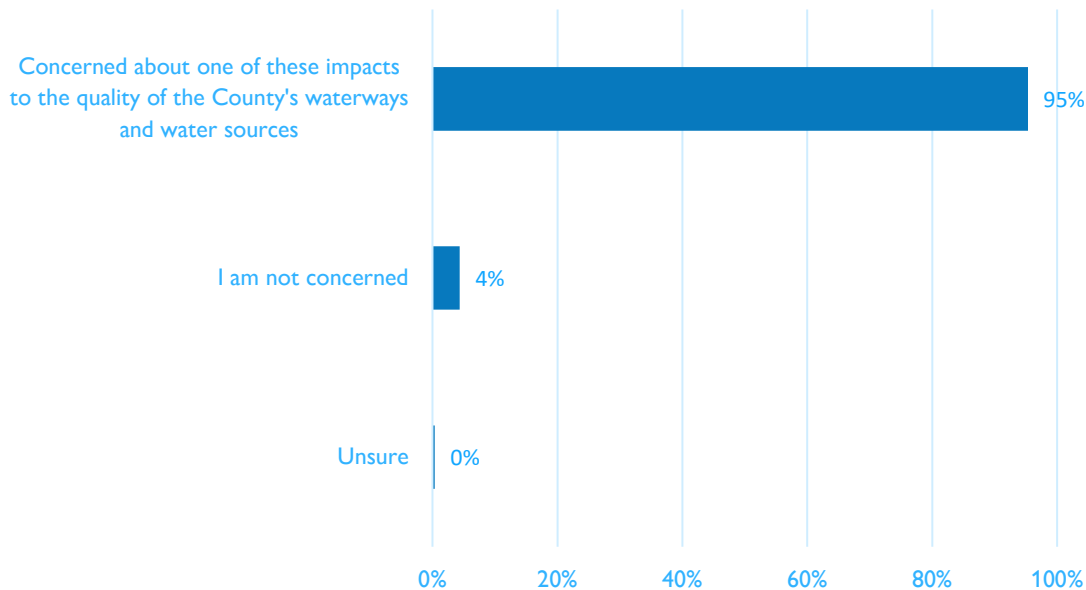
Policies & Actions Questionnaire | Summary of Question Responses

7. What are your greatest concerns related to the quality of the County’s waterways and water sources? (Circle all that apply from i-iv, or choose v or vi as applicable.) Overall # of responses: 277

Question #7 Responses



Question #7 Summary Responses

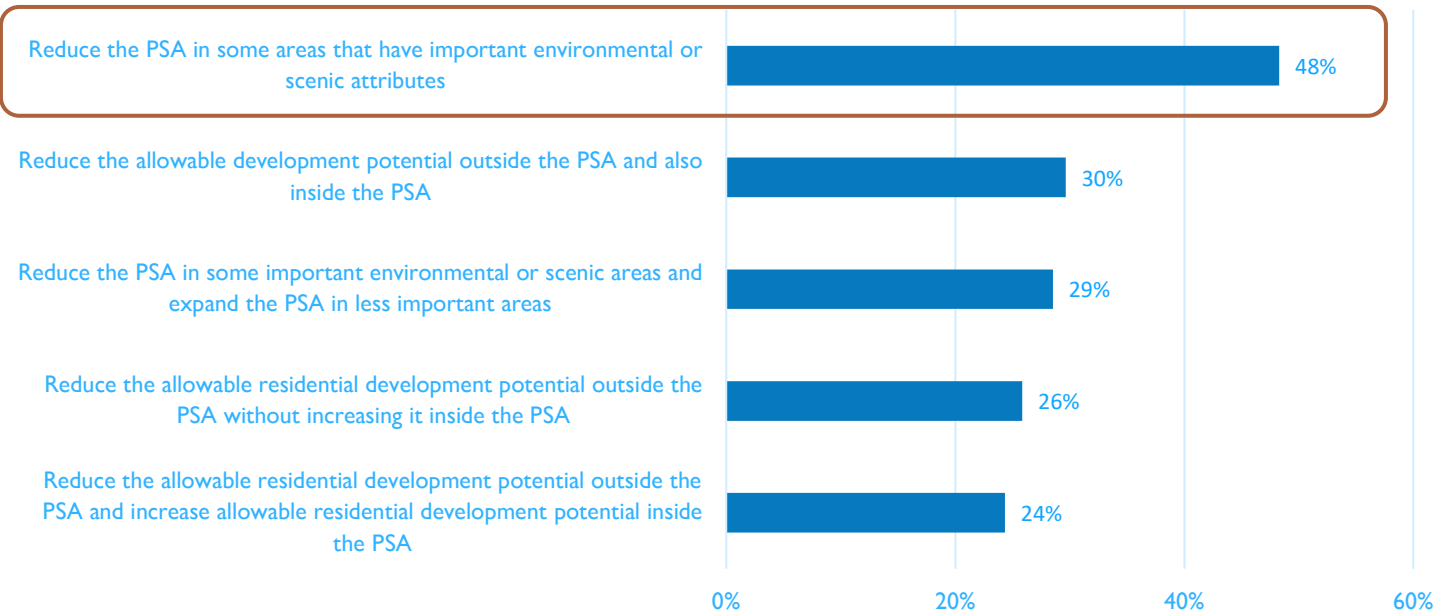


Policies & Actions Questionnaire | Summary of Question Responses

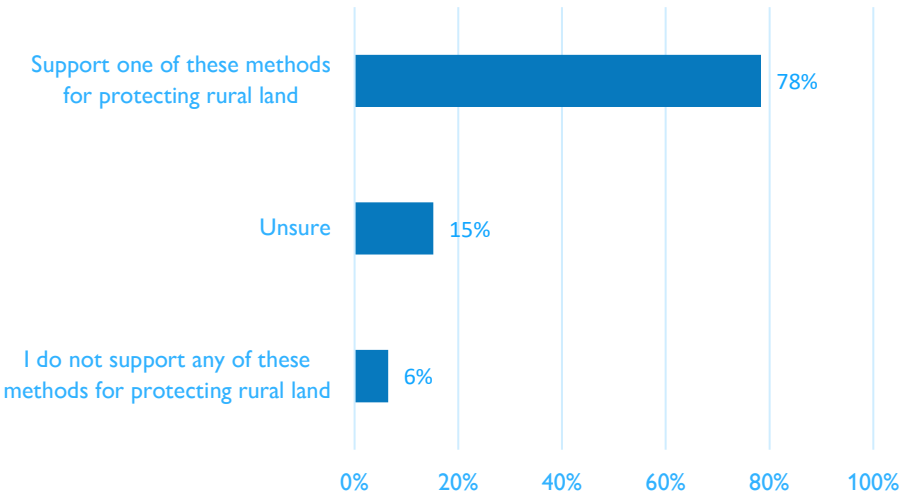
8. During the Engage 2045 process, residents have voiced strong support for protecting rural lands as a cornerstone of the County’s valued rural character. The County currently allows one residential unit per three acres on rural lands outside the Primary Service Area (PSA) – the County’s growth area -- and focuses on providing water and sewer to areas inside the PSA and not to rural lands. **Please select below any of the policies for expanding and protecting the rural lands that you would support.** (Circle all that apply.)

Overall # of responses: 263

Question #8 Responses



Question #8 Summary Responses



Policies & Actions Questionnaire | Summary of Question Responses

9. During the Engage 2045 process, there has been strong support for more walking and biking options within the community. To help understand what types of facilities can best support residents, **please rank in order of preference the types of facilities (e.g., paths, trails, greenways, sidewalks) in which you would like the County to invest.**

STRATEGY	Number of Times Ranked							Weighted Ranking
	1	2	3	4	5	6	7	
Walking and biking facilities that connect neighborhoods to schools and parks	28	70	62	47	26	10	3	Highest 3.1
Walking and biking facilities that connect neighborhoods to employment or shopping centers	53	48	39	30	47	21	5	3.2
Walking and biking facilities that connect neighborhoods to major trails and greenways	42	35	47	57	30	27	5	3.4
Walking and biking facilities that offer an alternative to driving along major road corridors	37	41	35	32	46	34	13	3.7
Walking and biking facilities that connect adjacent neighborhoods	39	23	30	35	40	47	26	4.1
Walking and biking facilities that connect adjacent employment or shopping areas	10	23	20	25	36	80	39	4.9
Extending the Capital Trail from Jamestown to the rest of Hampton Roads	39	7	15	15	15	17	135	Lowest 5.3
TOTAL	248	247	248	241	240	236	226	
I do not believe the County should invest in any of these	37	12%						
Not sure, I need to know more	23	7%						

Policies & Actions Questionnaire | Summary of Question Responses

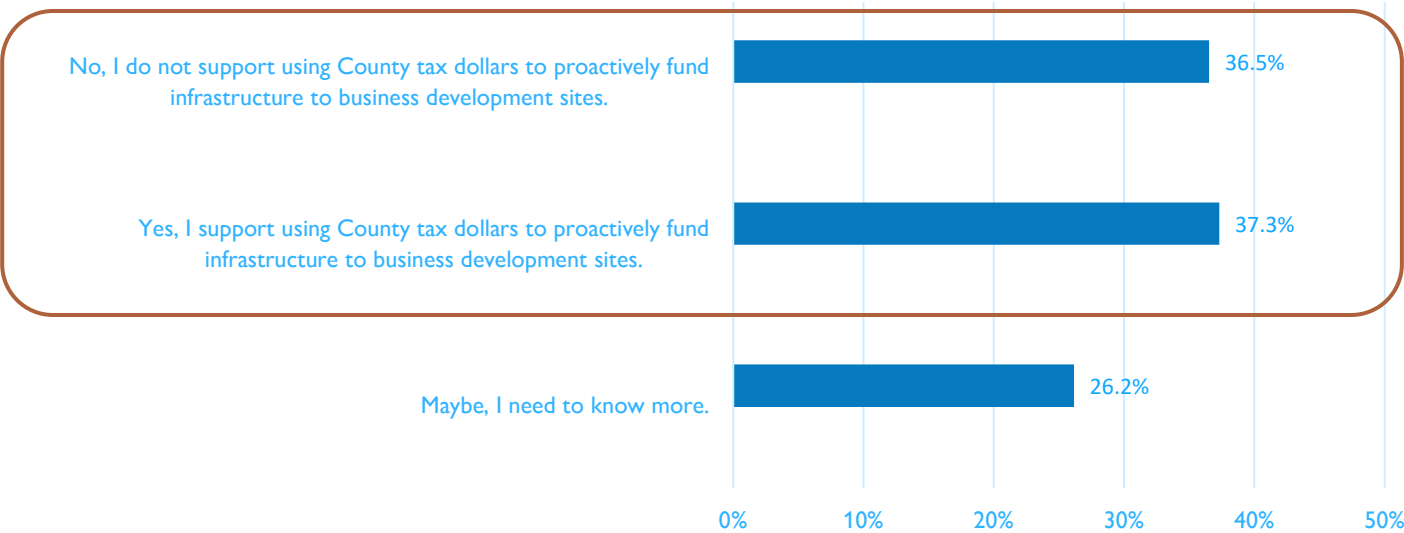
10. To reduce greenhouse gas emissions, **please rank below all methods of transportation in which you believe the County should invest.**

STRATEGY	Number of Times Ranked								Weighted Ranking
	1	2	3	4	5	6	7	8	
Biking networks (e.g., paths, trails, greenways)	89	46	28	24	21	14	5	8	Highest 2.8
More sidewalks and walking networks	49	67	37	29	18	11	11	4	3
Electric charging stations in parking lots to support alternative vehicle usage	33	37	31	38	32	20	20	15	3.9
Transit stops and shelters in developments	20	28	42	40	30	31	20	10	4.2
Regional commuter rail service funded in partnership with other localities	30	27	36	24	22	23	16	35	4.4
Designated rideshare (e.g., Uber, Lyft) drop-off sites within developments	4	12	32	31	39	43	30	24	5.1
Golf cart usage on certain roads and parking in public parking lots, if legally permissible	12	13	13	19	25	30	45	58	5.8
E-scooters on certain walking and biking facilities, if legally permissible	7	5	14	16	26	32	57	49	Lowest 6
TOTAL	244	235	233	221	213	204	204	203	
I do not believe the County should invest in any of these	25	9%							
Not sure, I need to know more	6	2%							

Policies & Actions Questionnaire | Summary of Question Responses

11. Through the 2019 Citizen Survey and the Engage 2045 Round #1 Public Engagement effort, residents have shown strong support for doing more to attract higher paying jobs to the County. Currently, infrastructure extensions and improvements to support new developments are constructed as part of the development process and funded by private developers. Examples include extensions of public water and sewer lines and stormwater infrastructure, and roadway or other transportation improvements. As a mechanism to attract businesses to the County, some of which may provide higher paying jobs, **do you support using County tax dollars to proactively fund infrastructure to sites within the Primary Service Area -- the County's growth area -- that are planned for future business development?** Overall # of responses: 260

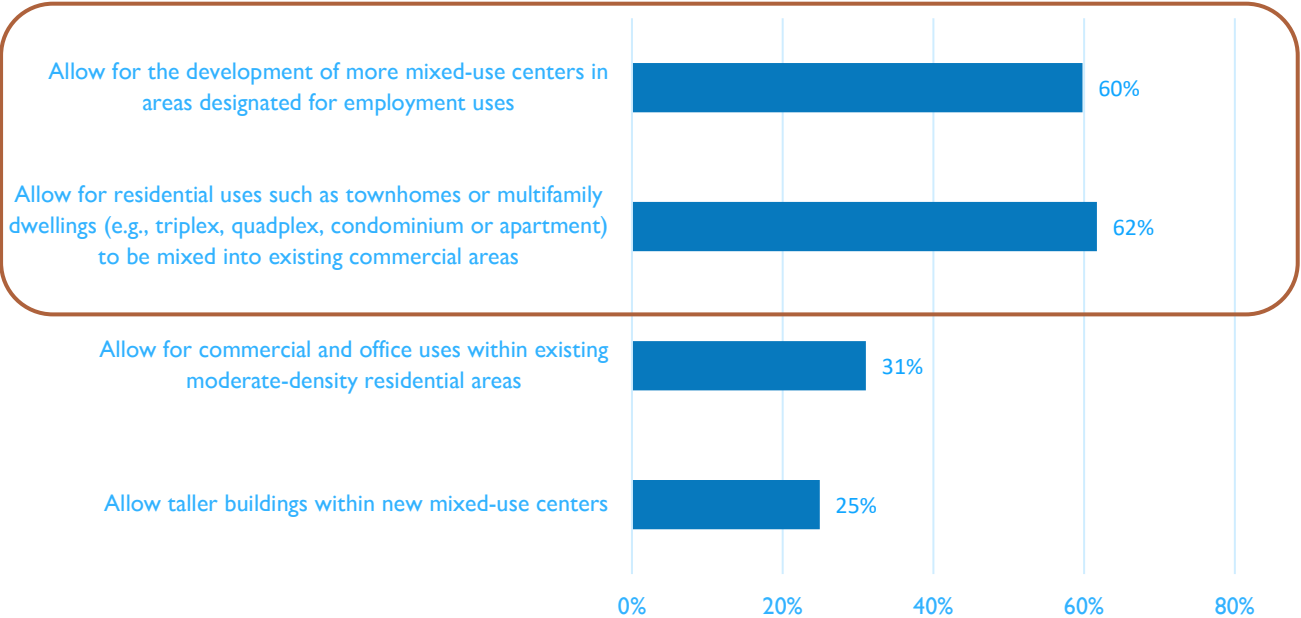
Question #11 Responses



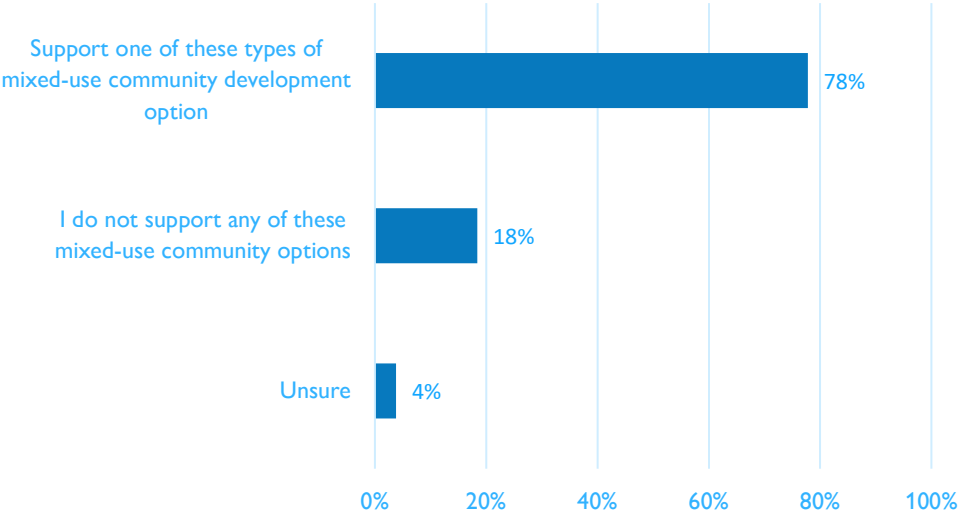
Policies & Actions Questionnaire | Summary of Question Responses

12. Employee preferences for mixed-use and walkable communities are increasingly driving the business site selection process for many industries. These “complete communities” provide options for employees to shop, dine, recreate, and live close to work – like New Town. In Round #2 of the Engage 2045 process, this type of mixed-use community received more support than the current trend of neighborhoods with single family homes on relatively large lots. **Please check all the choices below that you support to create complete communities in the County.** Overall # of responses: 261

Question #12 Responses



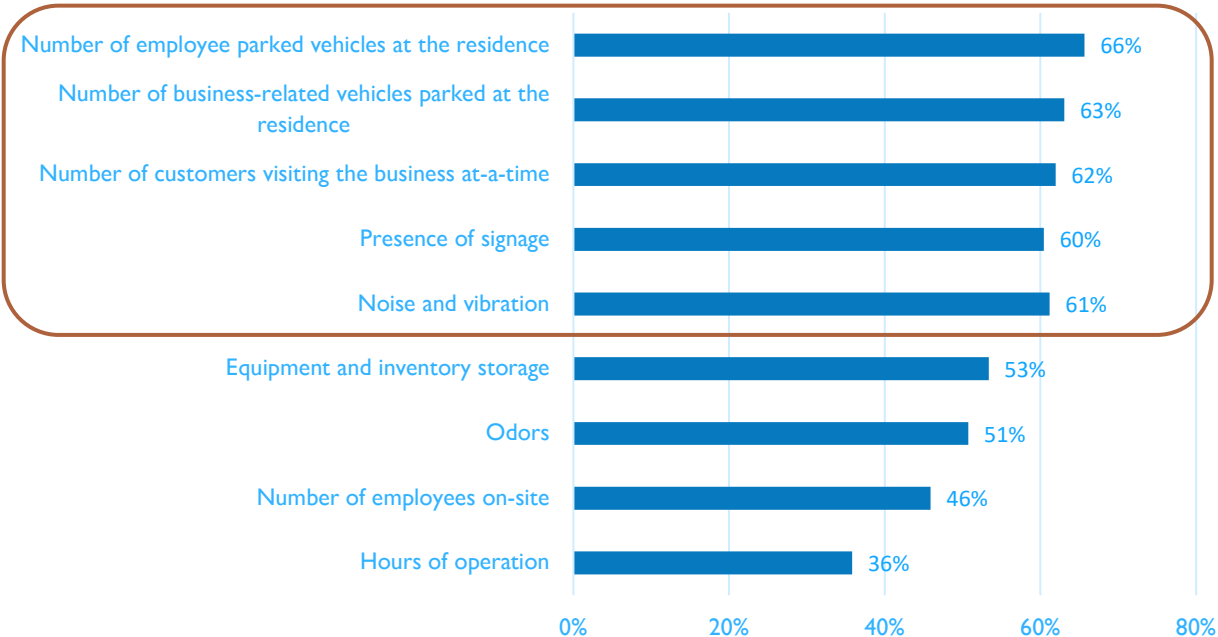
Question #12 Summary Responses



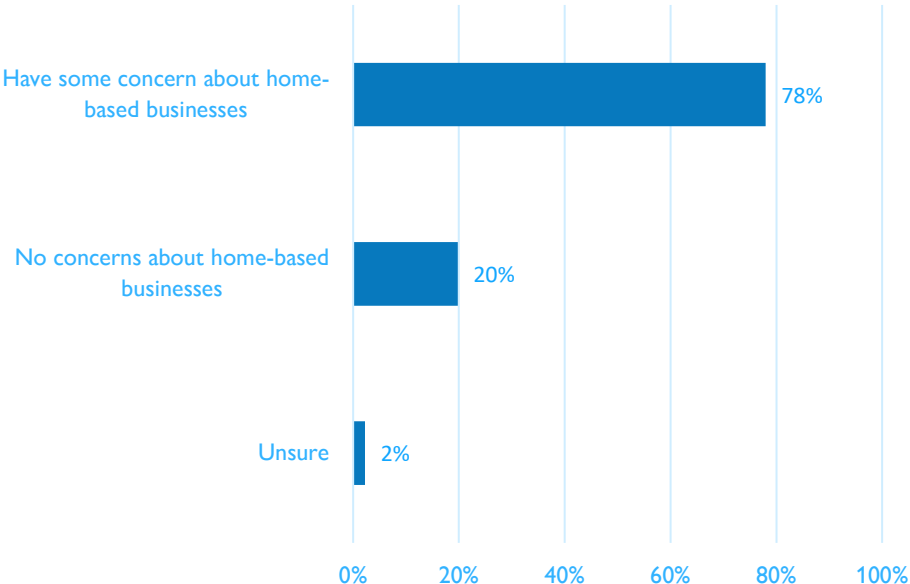
Policies & Actions Questionnaire | Summary of Question Responses

13. Recent economic trends, emphasized through the pandemic, have resulted in more workers in the County working from home. More small business owners are choosing to base their operations out of their home for safety, productivity, and cost reasons. **If the County relaxed restrictions on home-based businesses, which of the following are of potential concern to you?** Overall # of responses: 268

Question #13 Responses



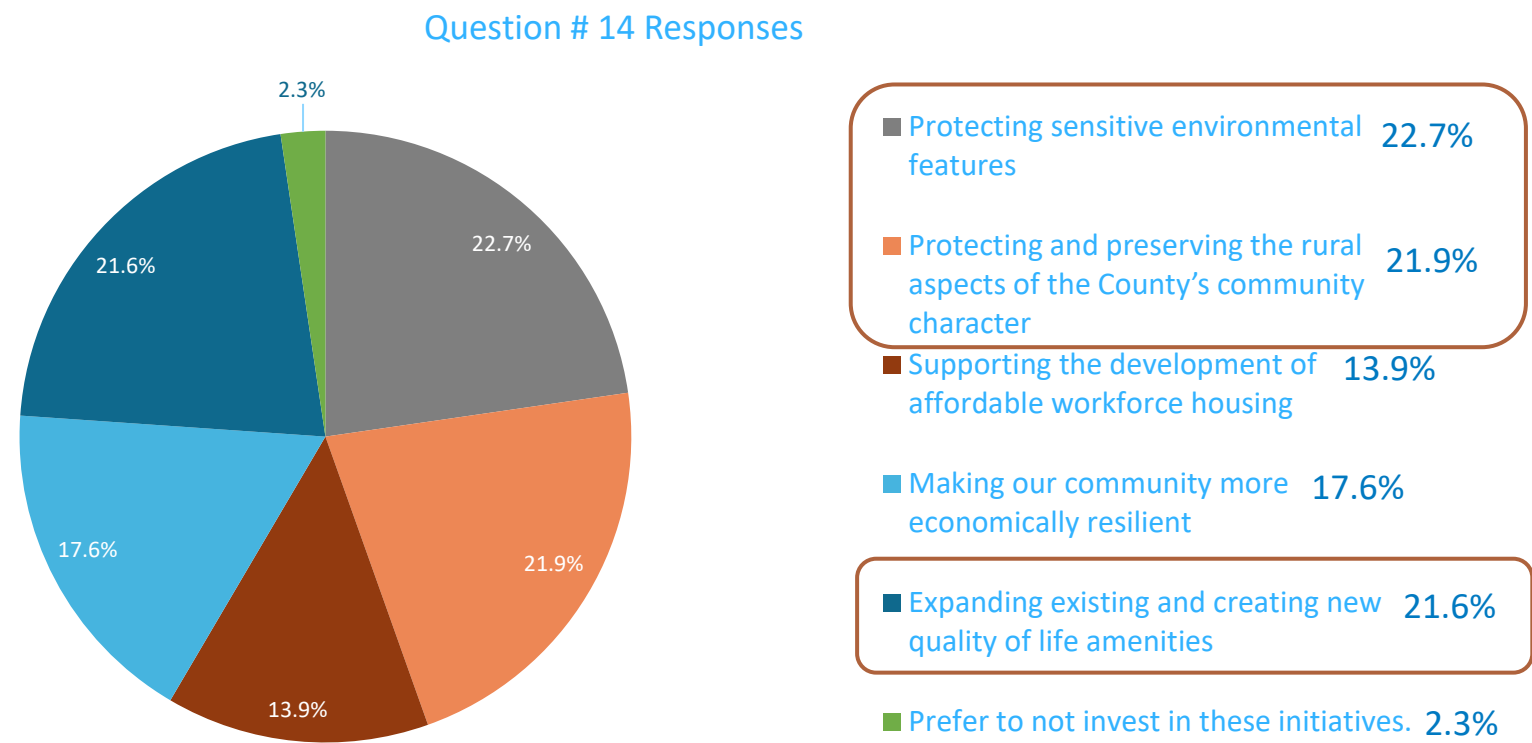
Question #13 Summary Responses



Policies & Actions Questionnaire | Summary of Question Responses

14. Through the 2019 Citizen Survey and the Engage 2045 public inputs, citizens have identified five priorities they want the County to pursue. However, County resources are constrained, which means that these priorities must compete for limited resources (whether they be staff time to develop policies, County funds to support initiatives, or the use of outside funding). Assuming the County has resources to invest in these initiatives, **please identify the percentage of those resources you would support allocating to each**. The total of the percentage must add up to 100%. If you prefer to not invest in these initiatives, please mark 100% in the last choice.

Overall # of responses: 220



Character Design Guidelines Questionnaire

Demographic & Substantive Questions Responses

Medium Density - Predominantly row houses, duplexes, and apartments

Medium density neighborhoods are closer to the community core and are typically pedestrian-oriented. These neighborhoods have more active street life and more available amenities. Greenspaces come in the form of small front and back yards.



DUPLEXES

Multi-unit buildings built on a single lot



Character Design Guidelines Questionnaire

This is the last big opportunity for you to help shape the draft Plan for our County's future. Please mark your calendars to participate in these important events! Return this questionnaire by **Feb. 21** to a designated collection box or to JCC Planning Division. Details on final page.



Character Design Guidelines Questionnaire Instructions

How would you like James City County to look in the future? Please express your preferences for the future design of neighborhoods, open spaces, and commercial areas in our community by taking this 15-20 minute survey.

The following images represent a few of the many ways one element of our community may be developed in the future. Rate the following photos based on how well you believe it would represent the qualities of the community by circling the appropriate star on the 5-star scale. Each photo has a small descriptor explaining the key features.

Neighborhoods

Low Density - Predominantly single family detached housing

Low density neighborhoods are typically distant from the community core and are automobile-dependent. Many low density neighborhoods offer pedestrian and community amenities in their own centers. Greenspaces come in the form of yards.



MODERN SUBURB

Curved streets, shallow setbacks and parking/garages in the front

Please rate this image from 1 star (least preferred) to 5 stars (most preferred)



TRADITIONAL SUBURB

Gridded streets, shallow setbacks, and parking in the back or on the side

Please rate this image from 1 star (least preferred) to 5 stars (most preferred)



WOODED SUBURB

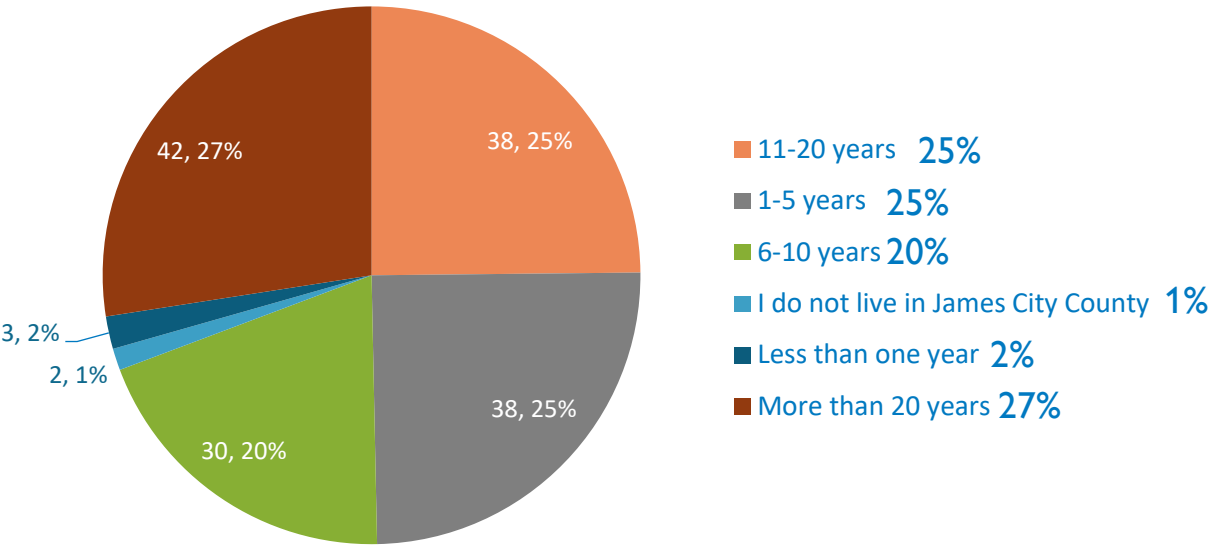
Curved streets, deep setbacks, and a wooded setting

Please rate this image from 1 star (least preferred) to 5 stars (most preferred)

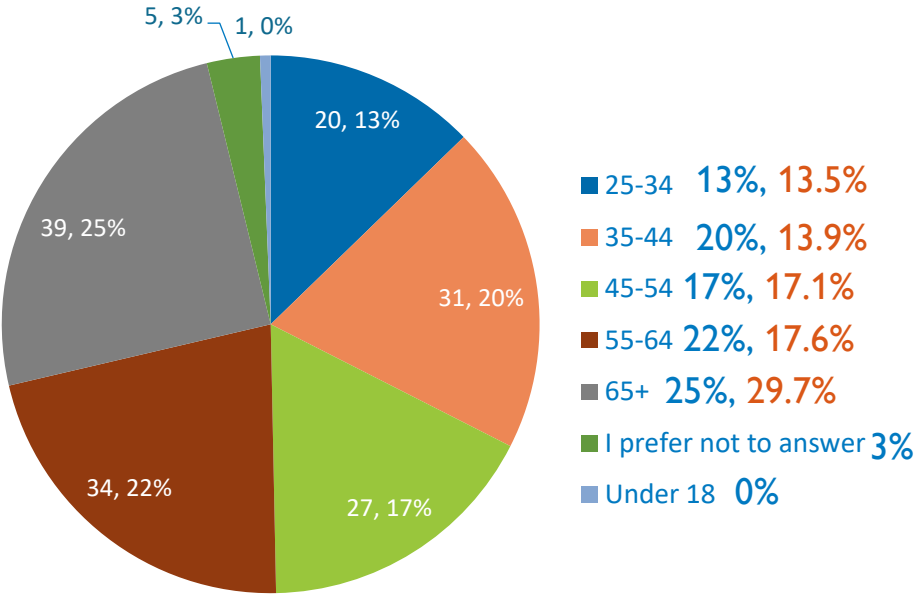


Character Design Guidelines Questionnaire | Demographics of Respondents

How long have you lived in James City County?



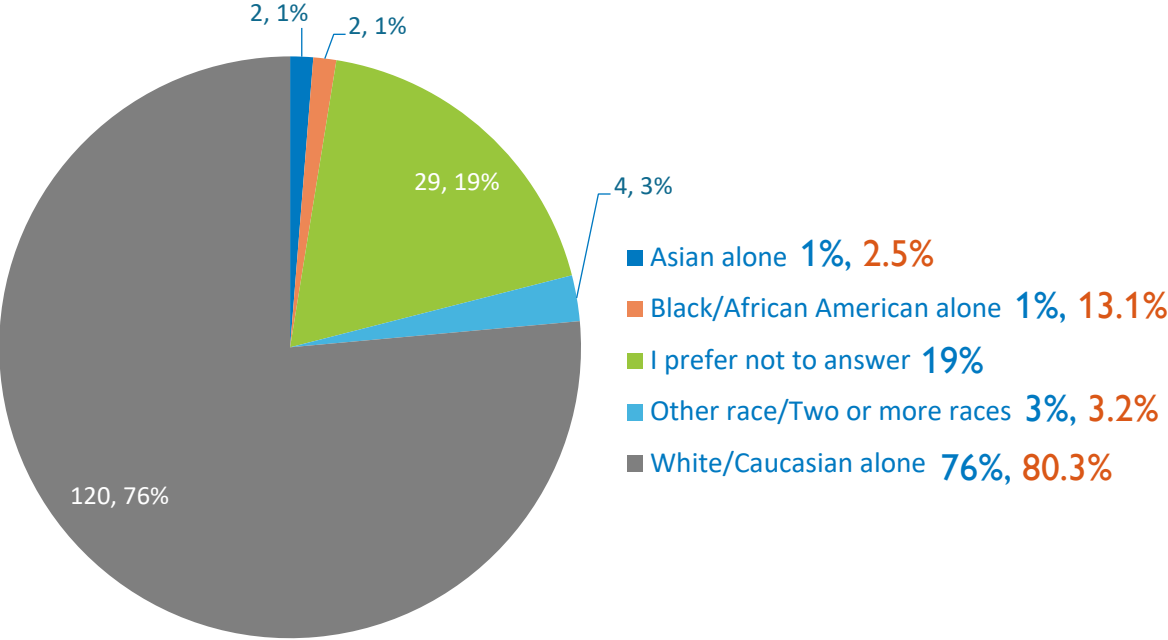
What is your age?



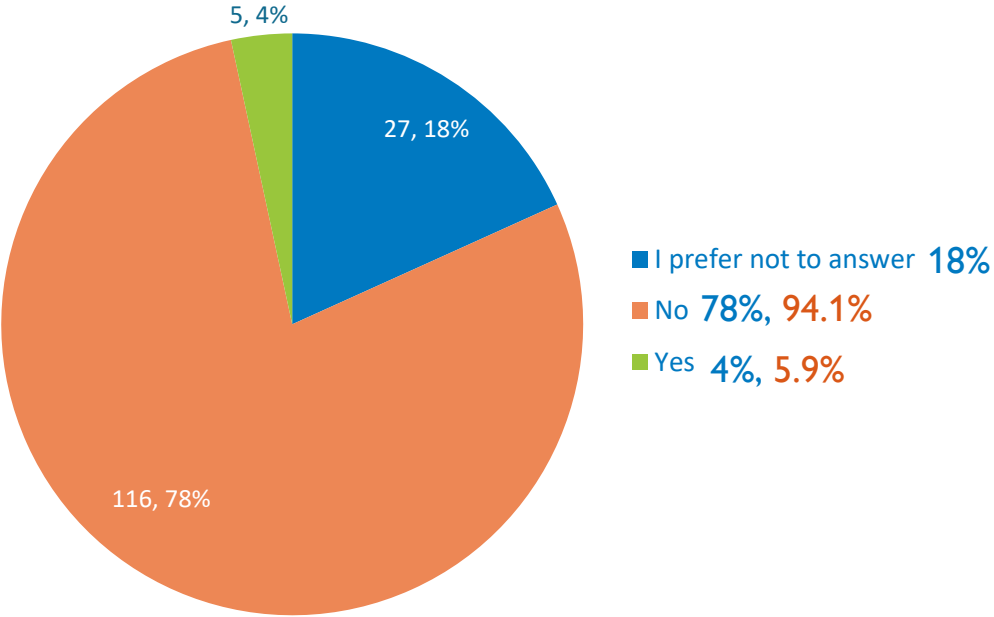
X% = representation of respondents, X% = representation of community based on 2019 American Community Survey

Character Design Guidelines Questionnaire | Demographics of Respondents

Which best describes your race?



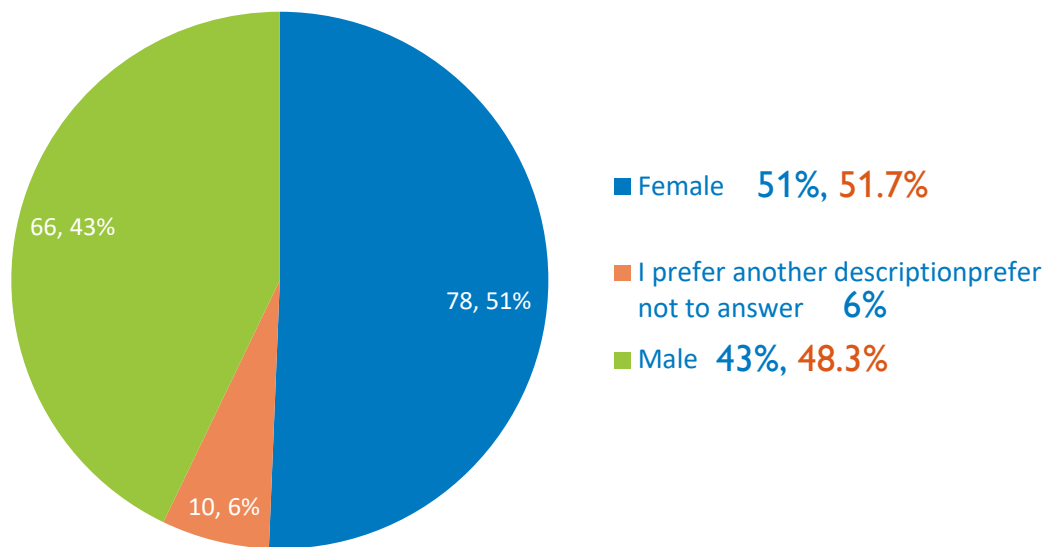
Are you of Hispanic, Latino, or Spanish Origin?



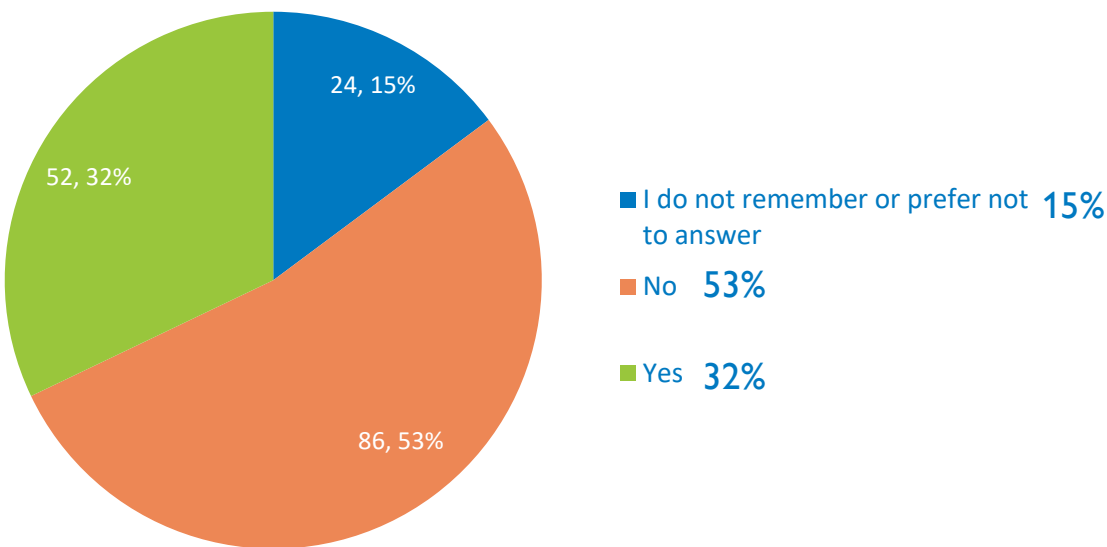
X% = representation of respondents, X% = representation of community based on 2019 American Community Survey

Character Design Guidelines Questionnaire | Demographics of Respondents

What is your gender?



Participated in the planning processes before?



X% = representation of respondents, X% = representation of community based on 2019 American Community Survey

Character Design Guidelines Rating

The following images represent a few of the many ways one element of our community may be developed in the future. Rate the following photos based on how well you believe it would represent the qualities of the community by circling the appropriate star on the 5-star scale. Each photo has a small descriptor explaining the key features. (***1 is least preferred, 5 is most preferred***)

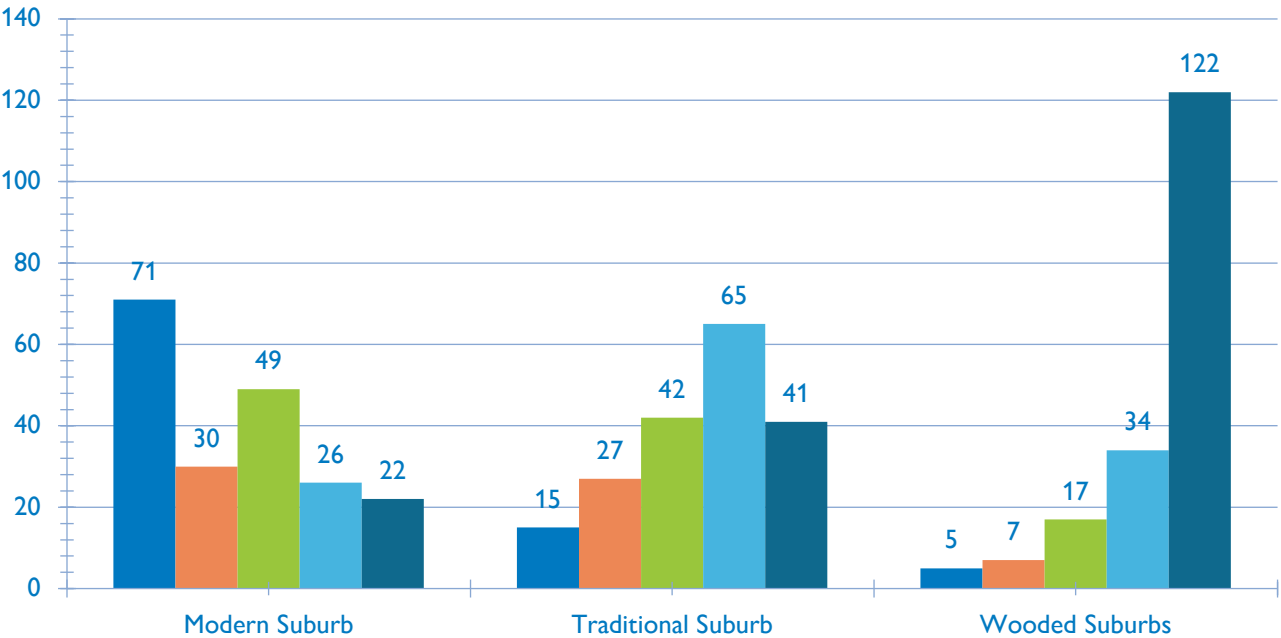
Please rate this scenario:



Neighborhoods- Low Density - Predominantly single family detached housing

Low density neighborhoods are typically distant from the community core and are automobile-dependent. Many low density neighborhoods offer pedestrian and community amenities in their own centers. Greenspaces come in the form of yards.

Low Density



MODERN SUBURB
Curved streets, shallow setbacks and parking/garages in the front

Please rate this image from 1 star (least preferred) to 5 stars (most preferred)



TRADITIONAL SUBURB
Gridded streets, shallow setbacks, and parking in the back or on the side

Please rate this image from 1 star (least preferred) to 5 stars (most preferred)



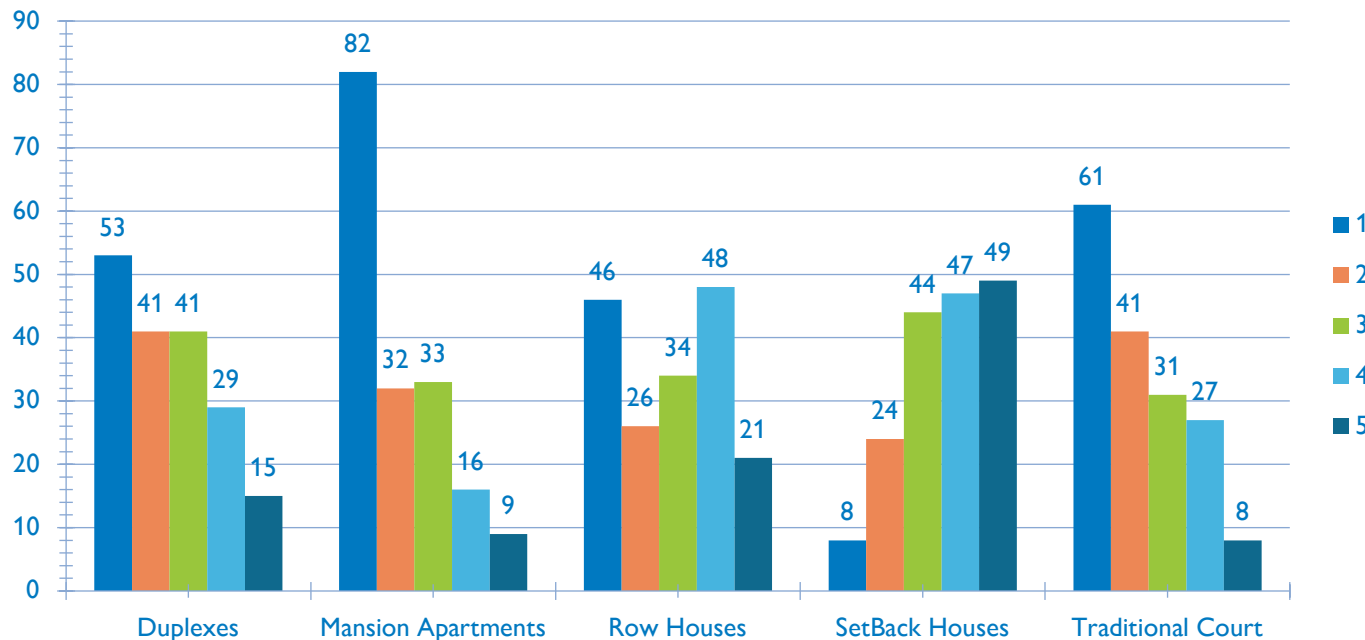
WOODED SUBURB
Curved streets, deep setbacks, and a wooded setting

Please rate this image from 1 star (least preferred) to 5 stars (most preferred)



Neighborhoods- Medium Density - Predominantly row houses, duplexes, and apartments. Medium density neighborhoods are closer to the community core and are typically pedestrian-oriented. These neighborhoods have more active street life and more available amenities. Greenspaces come in the form of small front and back yards.

Medium Density



"MANSION" APARTMENTS
Small apartment buildings built to look like a single large home

Please rate this image from 1 star (least preferred) to 5 stars (most preferred)



SET-BACK HOUSES
Houses with small side yards and large front yards

Please rate this image from 1 star (least preferred) to 5 stars (most preferred)



TRADITIONAL COURT
Community-oriented, intimate clusters often including multi-unit buildings

Please rate this image from 1 star (least preferred) to 5 stars (most preferred)



DUPLEXES
Multi-unit buildings built on a single lot

Please rate this image from 1 star (least preferred) to 5 stars (most preferred)

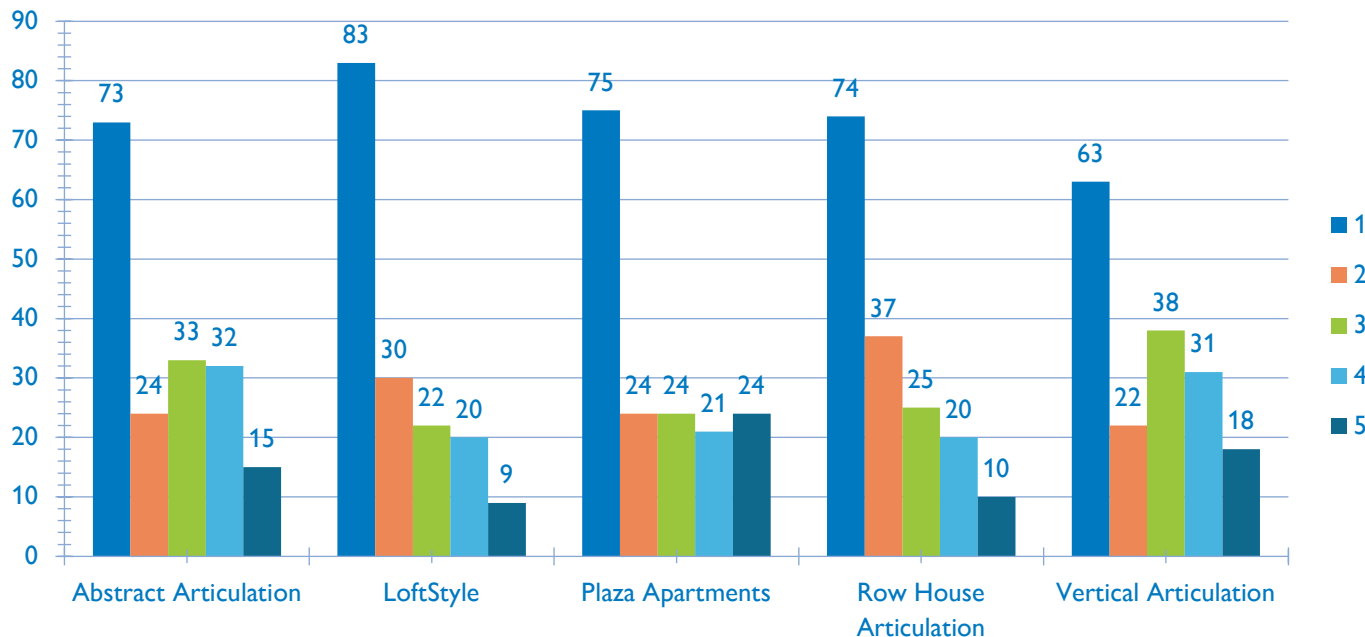


ROW HOUSES
Front stoops and porches with compact front yards

Please rate this image from 1 star (least preferred) to 5 stars (most preferred)

Neighborhoods- High Density - Predominantly large apartment buildings. High density neighborhoods are at the core of a community. These are typically apartment buildings but may also be a mix of dwelling types. High density neighborhoods have the most nearby amenities. Greenspaces come in the form of parks.

High Density



VERTICAL ARTICULATION
Large buildings designed to appear like several smaller ones

Please rate this image from 1 star (least preferred) to 5 stars (most preferred)



ABSTRACT ARTICULATION
Large buildings broken up by architectural elements

Please rate this image from 1 star (least preferred) to 5 stars (most preferred)



LOFT STYLE
Large buildings with interesting layouts and big windows

Please rate this image from 1 star (least preferred) to 5 stars (most preferred)



PLAZA APARTMENTS
Apartment buildings with integrated open space

Please rate this image from 1 star (least preferred) to 5 stars (most preferred)

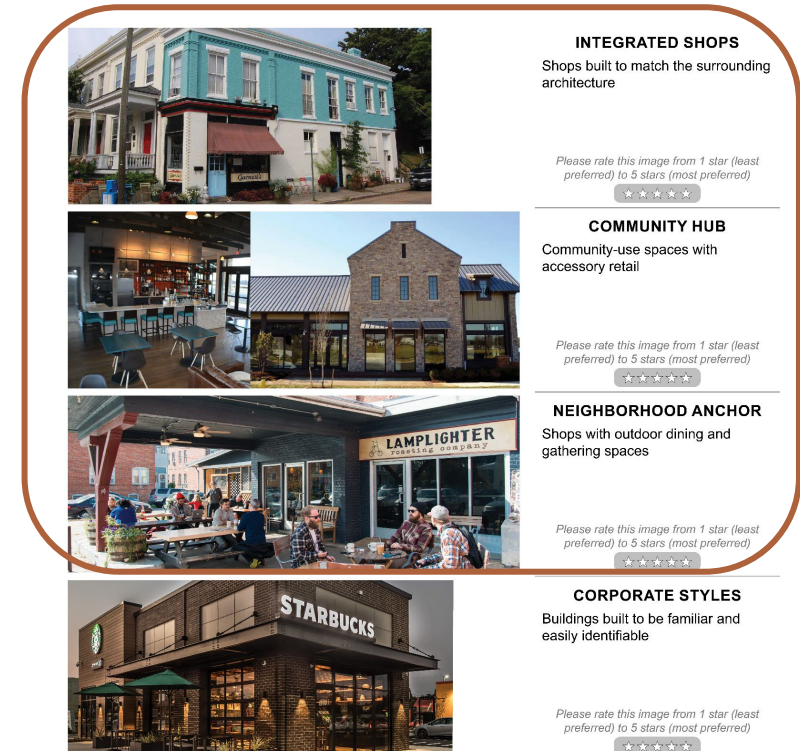
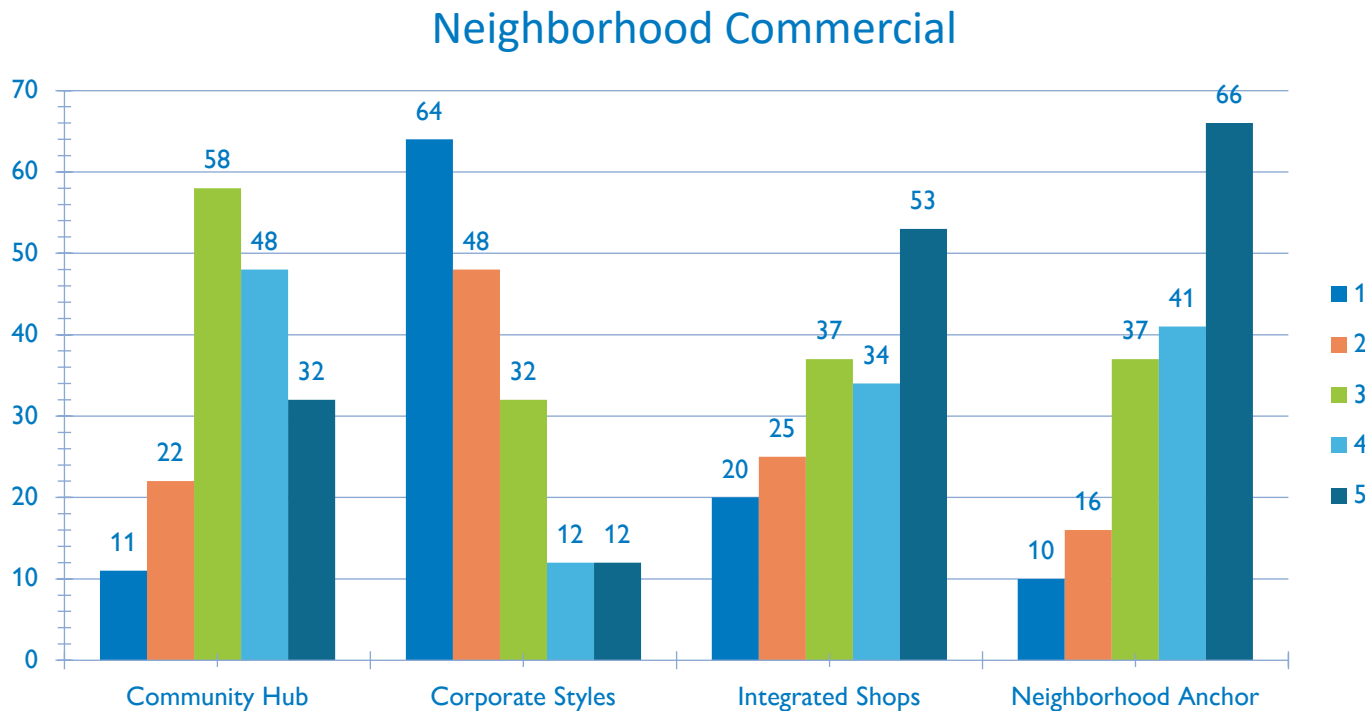


ROW HOUSE ARTICULATION
Large buildings visually broken up to appear like town homes

Please rate this image from 1 star (least preferred) to 5 stars (most preferred)

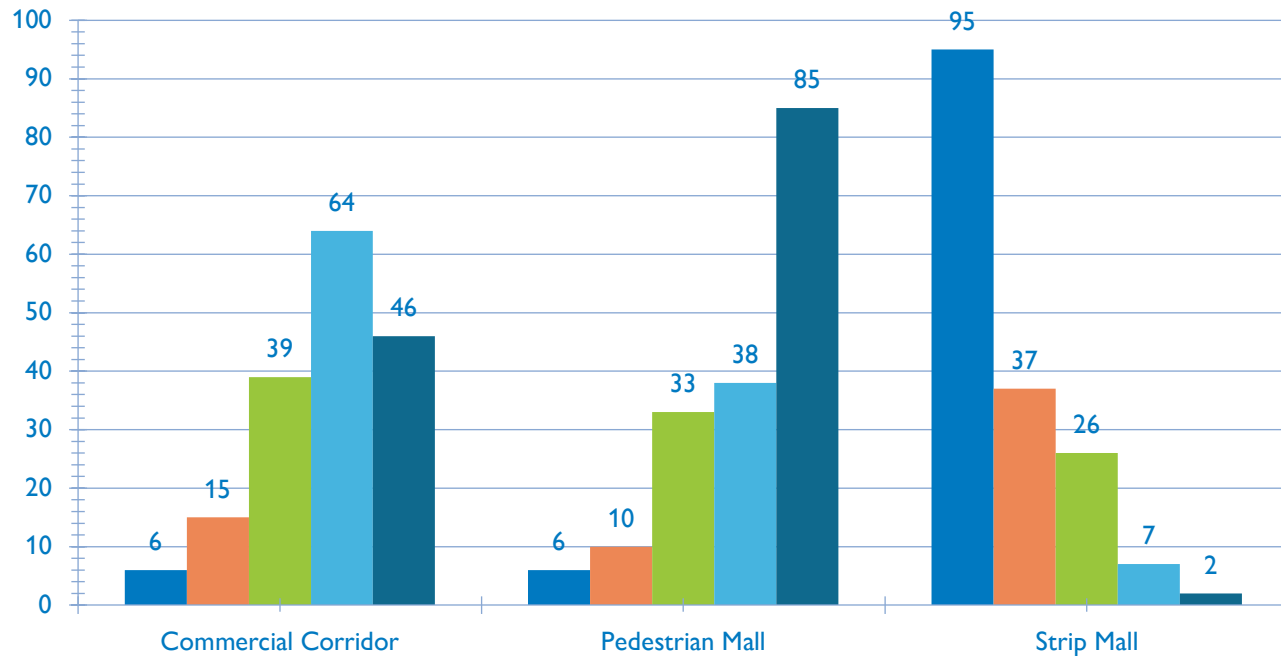


Neighborhoods- Neighborhood Commercial - Small shops and restaurants for the neighborhood.
Neighborhood commercial areas typically offer community amenities that serve the immediate surrounding population.



Commercial- Local Commercial - Medium-sized shopping destinations. Local commercial areas have a large community draw. These are typically a mix of small businesses and smaller chain stores. Local commercial areas usually occur in several areas across a jurisdiction.

Local Commercial



COMMERCIAL CORRIDOR

Linear shopping with on-street parking

Please rate this image from 1 star (least preferred) to 5 stars (most preferred)



STRIP MALL

Individual rows of shopping built around a parking lot

Please rate this image from 1 star (least preferred) to 5 stars (most preferred)



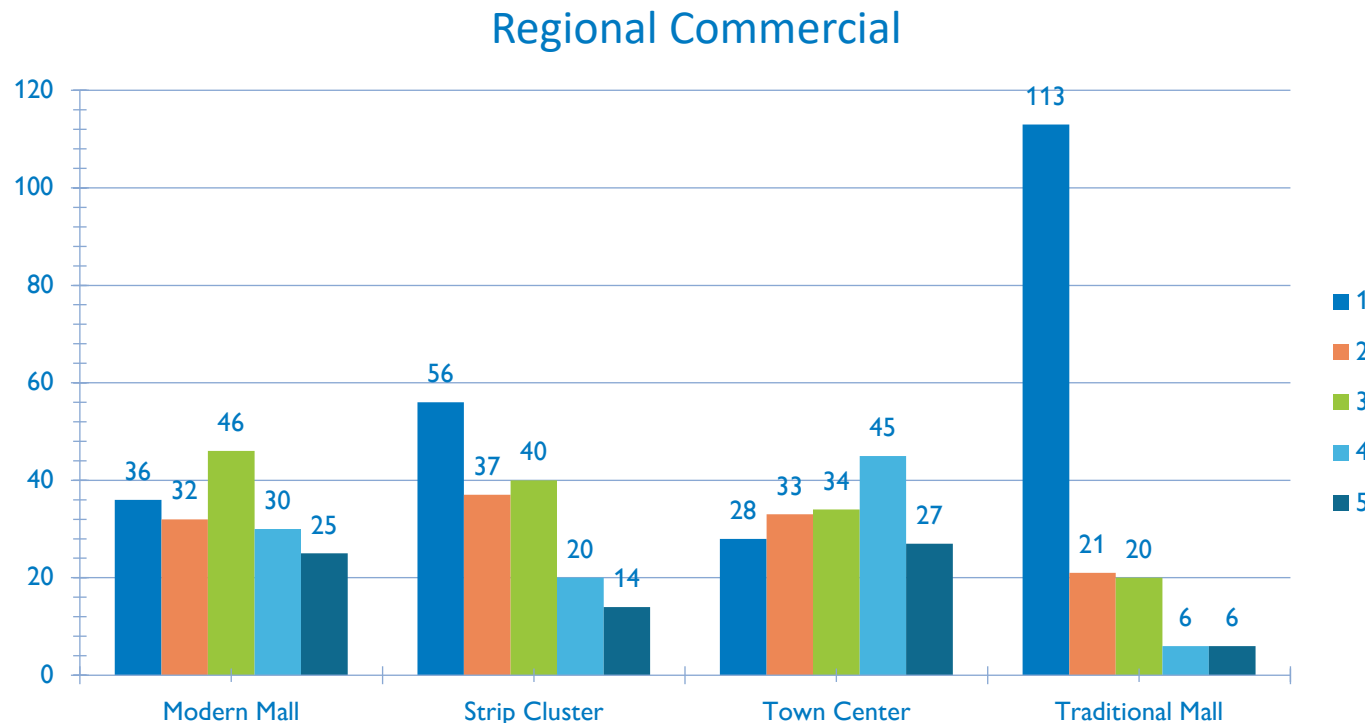
PEDESTRIAN MALL

Linear shopping areas with parking on the perimeter

Please rate this image from 1 star (least preferred) to 5 stars (most preferred)



Commercial- Regional Commercial - Large shopping destinations. Regional commercial areas have a draw greater than their own jurisdictions. These sites are much larger than local commercial areas and usually host national chain businesses



TOWN CENTER

Large shopping area with diverse building styles and centralized parking

Please rate this image from 1 star (least preferred) to 5 stars (most preferred)



TRADITIONAL MALL

All businesses in one building with parking access on all sides

Please rate this image from 1 star (least preferred) to 5 stars (most preferred)



MODERN MALL

Shopping malls with park-like outdoor areas and parking access on all sides

Please rate this image from 1 star (least preferred) to 5 stars (most preferred)



STRIP CLUSTER

A centralized collection of strip malls with parking at every store

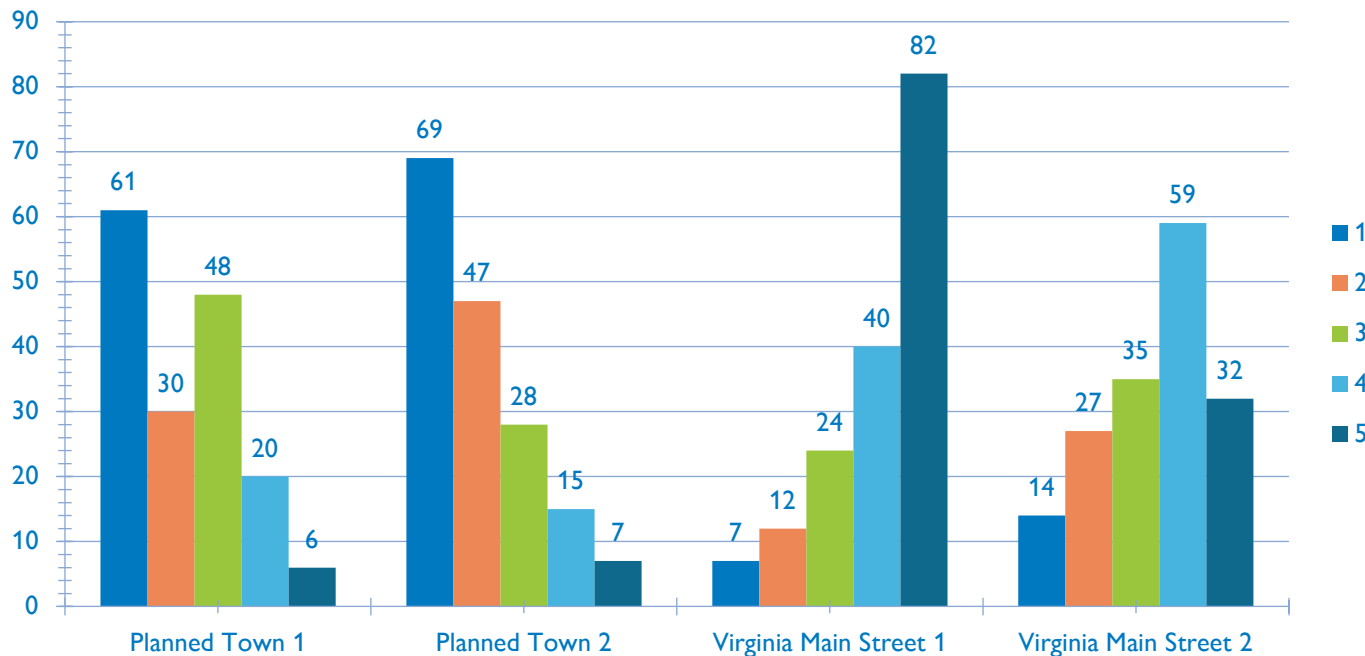
Please rate this image from 1 star (least preferred) to 5 stars (most preferred)



Character Design Guidelines Questionnaire | Summary of Question Responses

Commercial- Commercial/Residential Mixed Use - Areas where people live above or beside businesses. Commercial and residential mixed use areas traditionally have shops on the ground floor and dwellings on the upper floors of a building. Some areas may have residential on the ground floor as well.

Commercial/Residential



VIRGINIA MAIN STREET 1
Variety of living spaces, building forms, ground-floor businesses

Please rate this image from 1 star (least preferred) to 5 stars (most preferred)



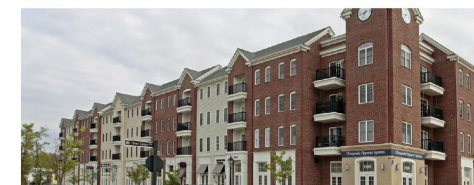
VIRGINIA MAIN STREET 2
Variety of living spaces with ground-floor residential and commercial

Please rate this image from 1 star (least preferred) to 5 stars (most preferred)



PLANNED TOWN 1
Uniformity in living spaces with ground-floor businesses

Please rate this image from 1 star (least preferred) to 5 stars (most preferred)



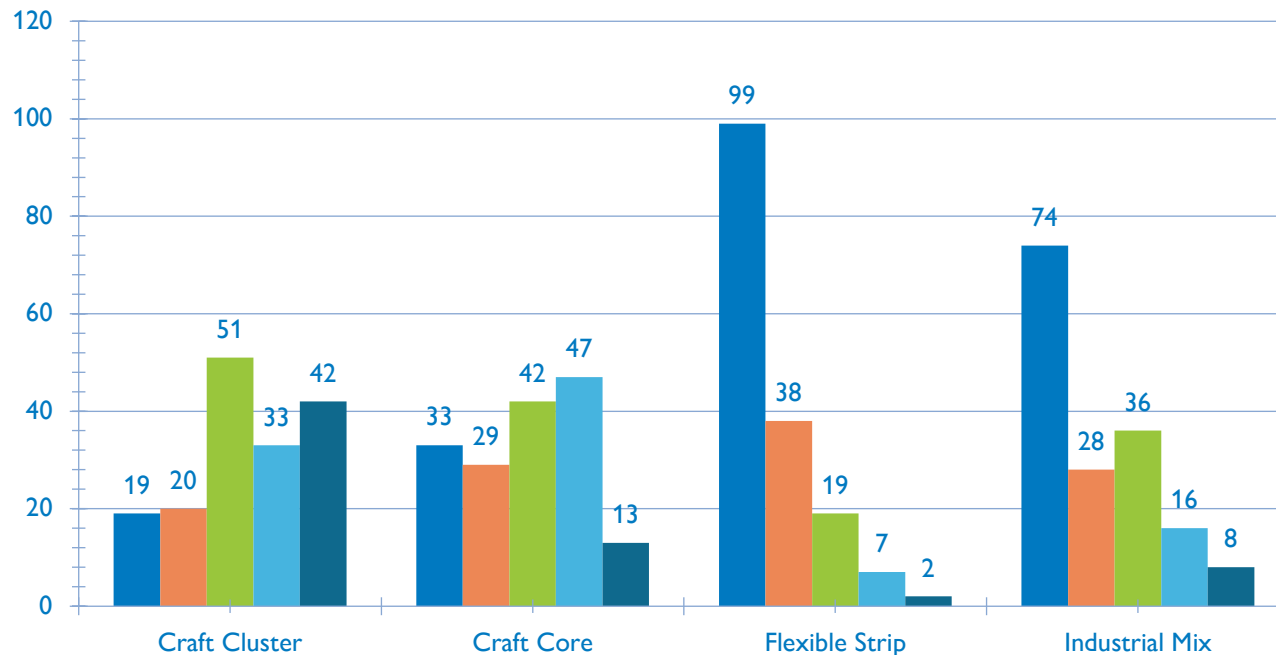
PLANNED TOWN 2
Uniformity in living spaces with ground-floor residential and commercial

Please rate this image from 1 star (least preferred) to 5 stars (most preferred)



Commercial/Industrial Mixed Use - Areas where businesses make and sell goods. Commercial and industrial mixed use areas provide a unique development opportunity. These areas typically offer small-scale industrial spaces for craft and artisanal businesses. Common tenants are breweries, designers, and small manufacturers.

Commercial/Industrial



INDUSTRIAL MIX

Industrial building design with a mix of uses built to the property line

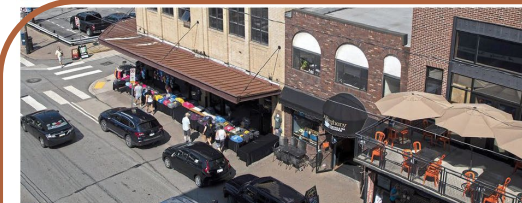
Please rate this image from 1 star (least preferred) to 5 stars (most preferred)



FLEXIBLE STRIP

Large, reconfigurable spaces for a variety of tenants built around parking lots

Please rate this image from 1 star (least preferred) to 5 stars (most preferred)



CRAFT CORE

Community-oriented businesses in active areas built to the property line

Please rate this image from 1 star (least preferred) to 5 stars (most preferred)



CRAFT CLUSTER

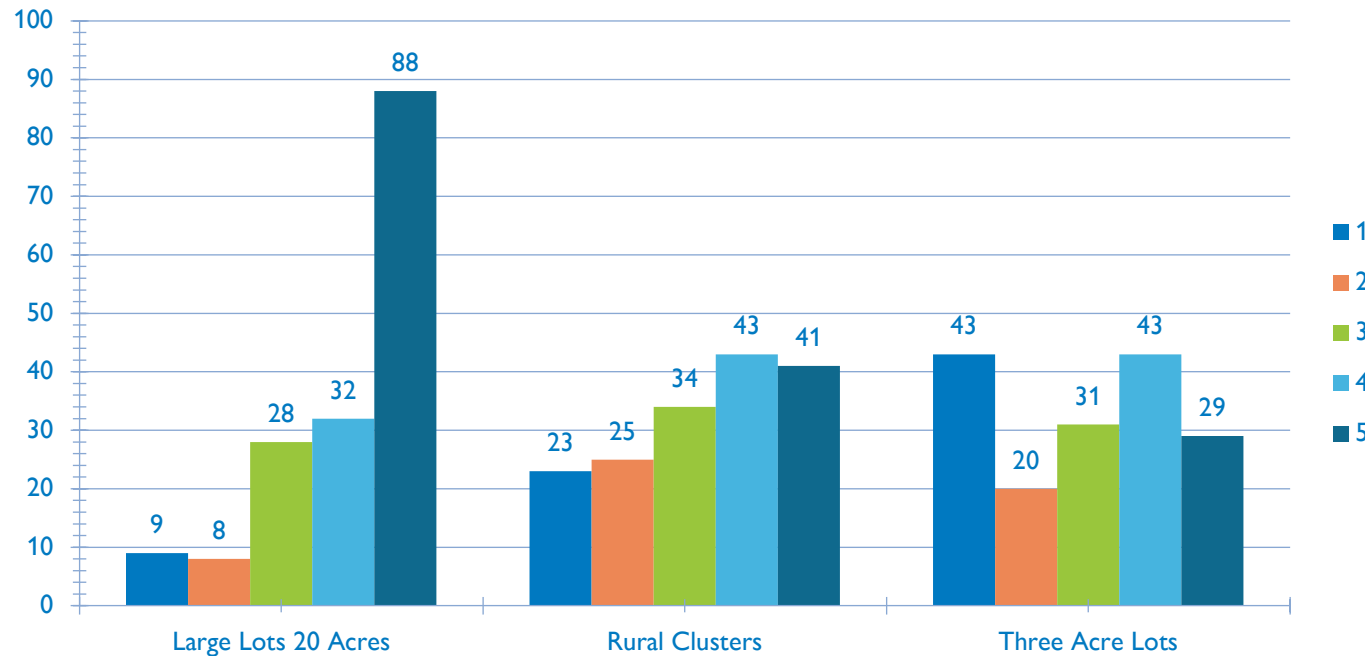
Community-oriented businesses built in clusters with parking lot access

Please rate this image from 1 star (least preferred) to 5 stars (most preferred)



Rural Residential - Homes built in rural areas. Homes built on subdivided farms and forests are considered rural residential. The ways in which these properties are sized and developed has a strong visual impact on the rural landscape.

Rural Residential





LARGE LOTS (20+ ACRES)
Homes spaced far apart with small farms operating around them

Please rate this image from 1 star (least preferred) to 5 stars (most preferred)

★★★★★



THREE ACRE LOTS
Fewer small farms but more housing development opportunities

Please rate this image from 1 star (least preferred) to 5 stars (most preferred)

★★★★★



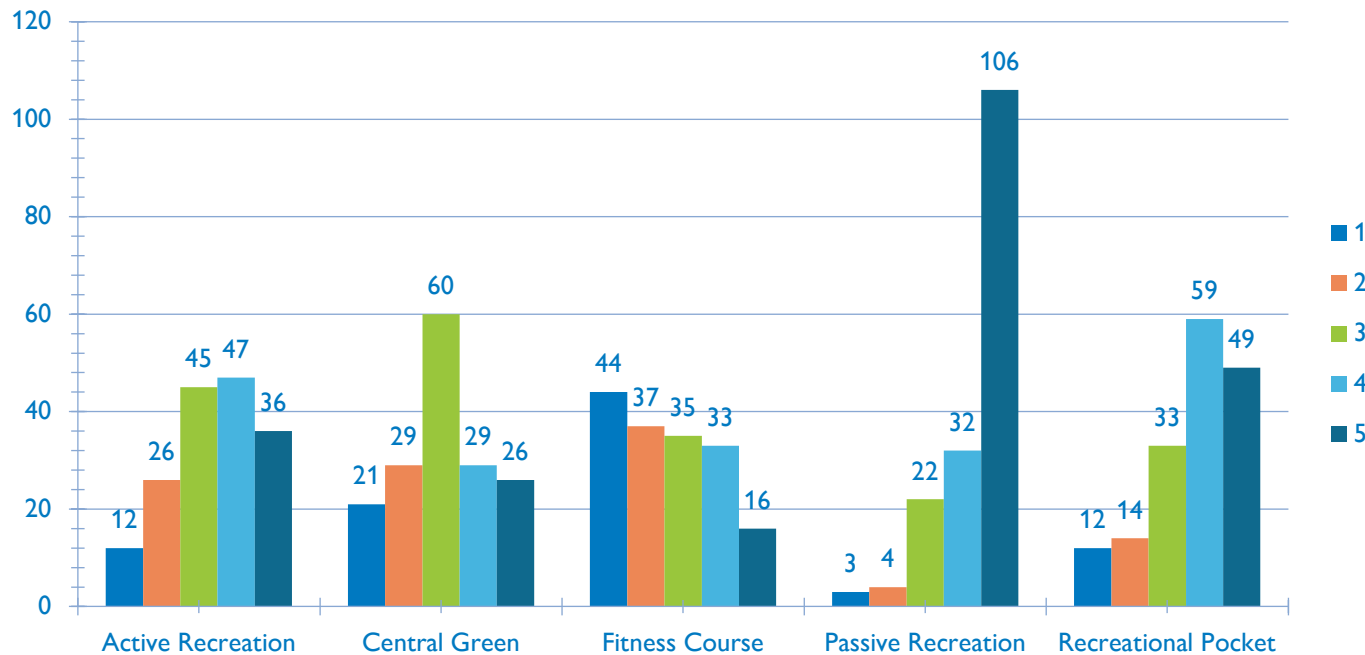
RURAL CLUSTERS
Houses on small lots surrounded by preserved farmland and open space

Please rate this image from 1 star (least preferred) to 5 stars (most preferred)

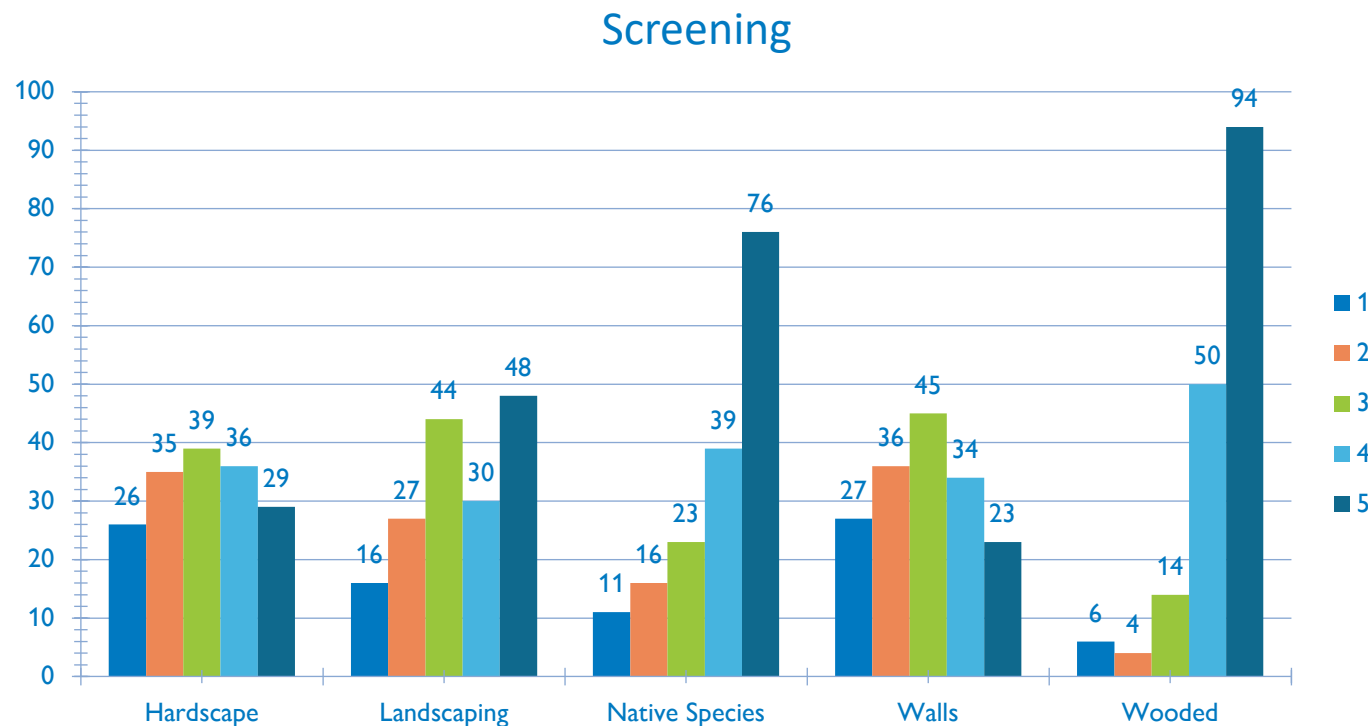
★★★★★

Recreation and Open Space - Open land in the public realm. Recreational areas are often the heart of a community. They can manifest in several different ways from more active to more passive.

Recreation Open Space



Screening - Methods to protect scenic character. Different types of screening may provide methods to enable development while preserving viewsheds in the surrounding area. This is especially applicable to parking areas.



Future Land Use Map Questionnaire

Substantive Question Responses & Count of Open-ended Comments

Requested Future Land Use Map Changes



Please use the map at this station or the map at <https://jamescitycountyva.gov/3756/> to locate each application for your comments below.

#1. LU-20-0001 | Property-owner Initia

Acreage: 57.11 Current Zoning: Limited Residential
Current Land Use Designation: Rural Lands, Outside
Proposed Land Use Designation: Low Density Resid

Do you think this application is in keeping with

Yes No Maybe

In the space below, please provide any general

#2. LU-20-0002 | Property-owner Initia

Acreage: 540.65 Current Zoning: Public Lands PL
Current Land Use Designation: Federal, State and C
Proposed Land Use Designation: Mixed Use

Do you think this application is in keeping with

Yes No Maybe

In the space below, please provide any general

Future Land Use Map Questionnaire

This is the last big opportunity for you to help shape the draft Plan for our County's future. Please mark your calendars to participate in these important events! Return this questionnaire by Feb. 21 to a designated collection box or to JCC Planning Division. Details on final page.

Future Land Use Map Questionnaire Instructions

This questionnaire – **Future Land Use Map** – asks for your opinions on future land use map changes that are being considered as part of this planning update. This questionnaire builds on input provided in previous rounds of public engagement in this process.

Round 1 – asked participants to provide input on how different “place types” should look and feel. Participant input on these place types was used to build two alternate future land use scenarios for Round 2.

Round 2 – asked participants to provide input on updates to Comprehensive Plan goals and to look at the land use patterns for each of the two future scenarios and select their preferences.

This Round – building off the preferences for place types and future land patterns from prior rounds, this Future Land Use Map Questionnaire seeks your input on specific applications for Land Use Designation changes. The County's Board of Supervisors, Planning Commission Working Group (PCWG), and staff are reviewing this community feedback, as well as feedback from previous rounds, as they consider these applications for Land Use designation changes.

Land Use designations are used to determine what kind of growth will occur in the County and where. They are policy designations that help guide changes to, and implementation of, development regulations. They also help the County make long-term decisions about infrastructure, road improvements, and public facility locations. Land Use designations are also used when the Planning Commission and Board of Supervisors consider certain kinds of development proposals, such as rezonings and special use permits.

Planning staff are currently reviewing 27 applications for land use designation changes. Of these 27, three were initiated by property owners and the remaining 24 were initiated by the County (either by staff or by the PCWG). Please use the map at this station or the map at <https://jamescitycountyva.gov/3756/> to locate each application for your comments below.



CHECK HERE TO ENTER OUR PRIZE

DRAWINGS! (optional)
Throughout the Round 3 engagement period (January 11-February 21, 2023), the County will hold drawings to award a limited number of prizes to citizens who submit completed questionnaires or participate in one of our four Community Chats. To enter the drawing, please enter your name, phone number, and email address below so that staff can contact you if you are selected:

Name:

Phone:

Email:

There are two additional questionnaires: 1) Policies and Actions, and 2) Character Design Guidelines.

These are available in print or through <https://www.jamescitycountyva.gov/engage2045>.

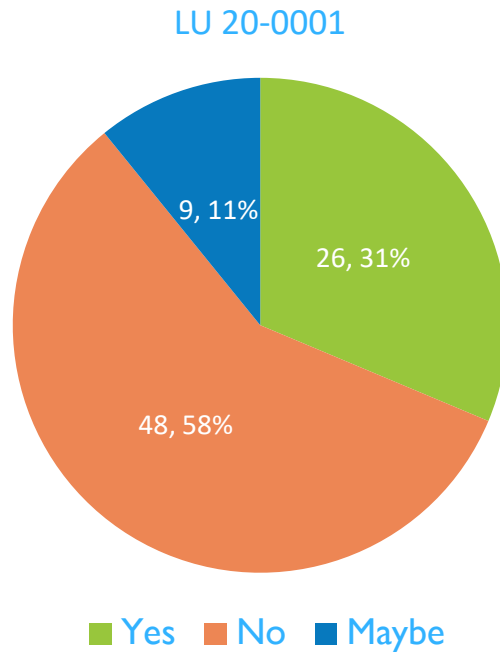
We want to hear from you on these topics too!

Future Land Use Map Questionnaire | Responses to Applications

#1. LU-20-0001 | Property-owner Initiated | Marston Parcels

Acreage: 57.11 **Current Zoning:** Limited Residential R1
Current Land Use Designation: Rural Lands, Outside PSA
Proposed Land Use Designation: Low Density Residential, Inside PSA

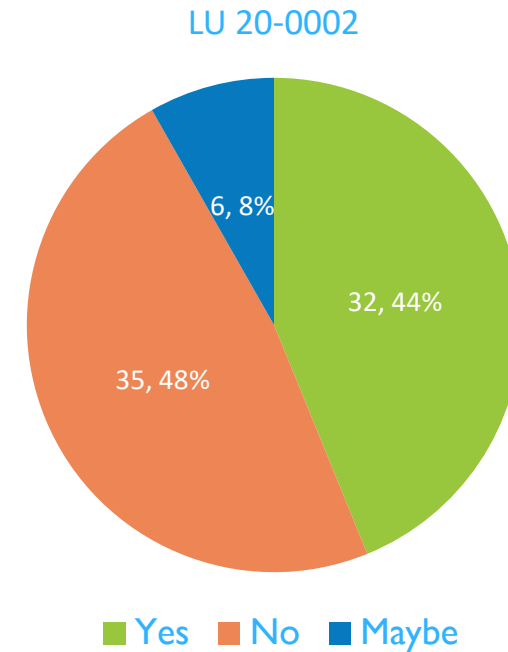
of responses: 83
of comments: 48



#2. LU-20-0002 | Property-owner initiated | Eastern State-New Town Addition

Acreage: 540.65 **Current Zoning:** Public Lands PL
Current Land Use Designation: Federal, State and County Land
Proposed Land Use Designation: Mixed Use

of responses: 73
of comments: 34



Future Land Use Map Questionnaire | Responses to Applications

#3. LU-20-0003 | Property-owner Initiated | Eastern State-Mixed Use Community

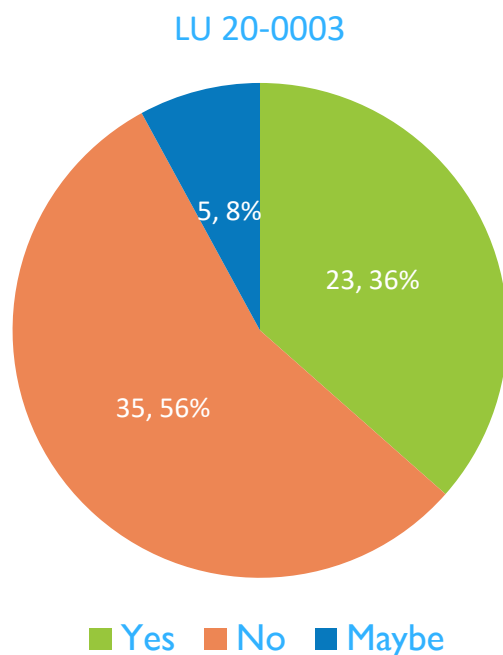
Acreage: 540.65 **Current Zoning:** Public Lands PL

Current Land Use Designation: Federal, State and County Land

Proposed Land Use Designation: Mixed Use

of responses: 63

of comments: 23



#4. LU-20-0004 | County-Initiated | 7341 Richmond Road Inconsistency

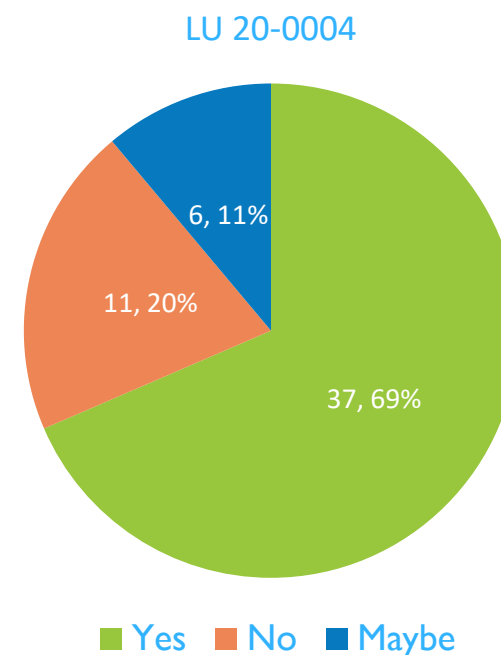
Acreage: .33 **Current Zoning:** General Residential R2

Current Land Use Designation: Federal, State and County Land

Proposed Land Use Designation: Low Density Residential

of responses: 54

of comments: 10



Future Land Use Map Questionnaire | Responses to Applications

#5. LU-20-0005 | County-Initiated | Stonehouse Tract

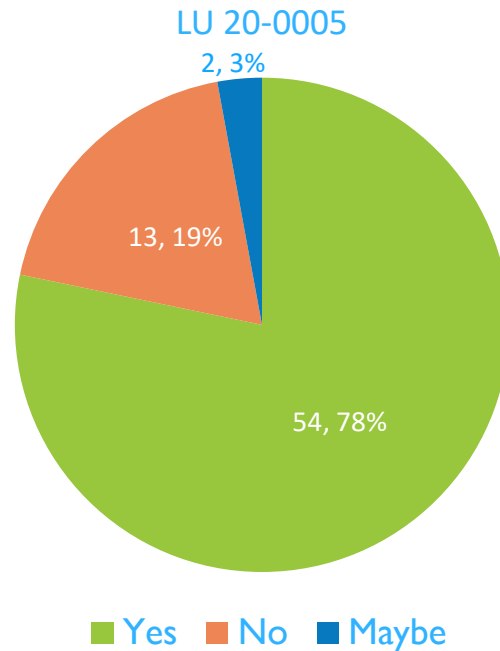
Acreage: 3031 **Current Zoning:** Planned Unit Development Residential PUDR

Current Land Use Designation: Low Density Residential, Inside PSA

Proposed Land Use Designation: Rural Lands, Outside PSA

of responses: 69

of comments: 24



#6. LU-20-0006 | County-Initiated | PSA Adjustment

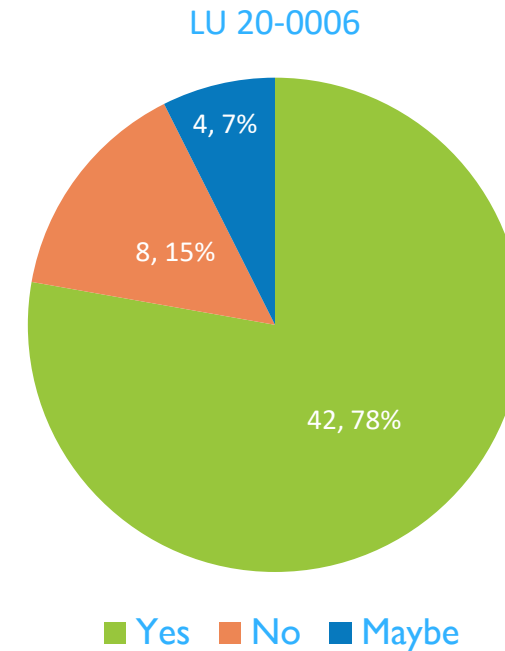
Acreage: 300+ **Current Zoning:** Agricultural A-1

Current Land Use Designation: Rural Lands & Low Density Residential, Inside PSA

Proposed Land Use Designation: Rural Lands/ Outside PSA

of responses: 54

of comments: 15



Future Land Use Map Questionnaire | Responses to Applications

#7. LU-20-0007 | County-Initiated | Mainland Farm

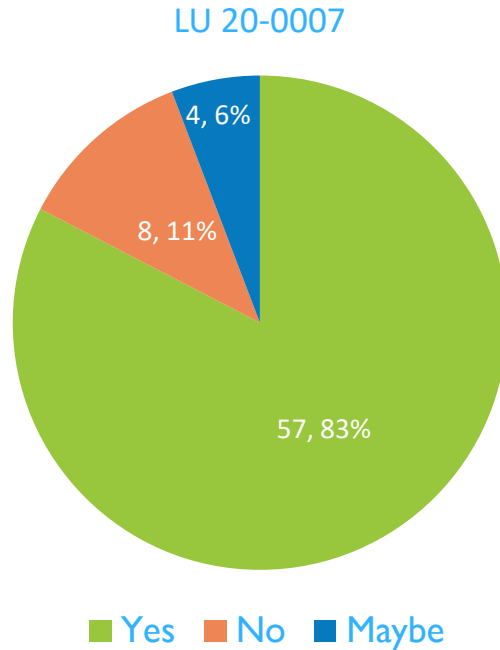
Acreage: 214.05 **Current Zoning:** Public Land PL

Current Land Use Designation: Low Density

Proposed Land Use Designation: Open Space or Recreation

of responses: 69

of comments: 28



#8. LU-20-0008 | County-Initiated | Powhatan Creek Wetlands

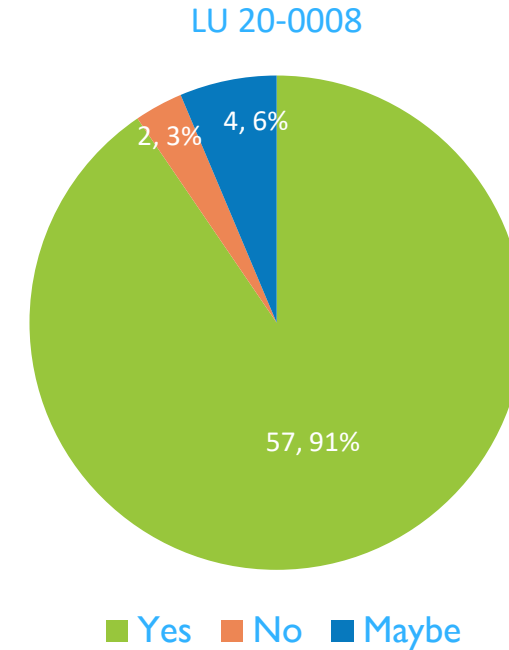
Acreage: 64 **Current Zoning:** General Business B1

Current Land Use Designation: Low Density Residential

Proposed Land Use Designation: Open Space or Recreation

of responses: 63

of comments: 17

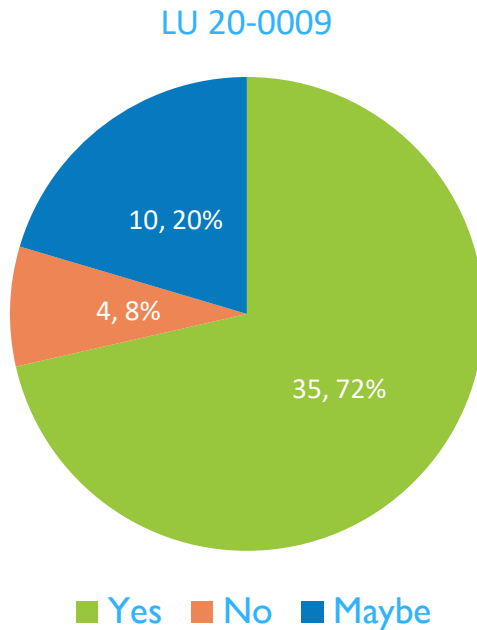


Future Land Use Map Questionnaire | Responses to Applications

#9. LU-20-0009 | County-Initiated | JCSA Tewning Rd. Office & Convenience Center

Acreage: 19.62 **Current Zoning:** Public Lands/Limited Industry
Current Land Use Designation: Mixed Use New Town/Federal State and County
Proposed Land Use Designation: Federal State and County

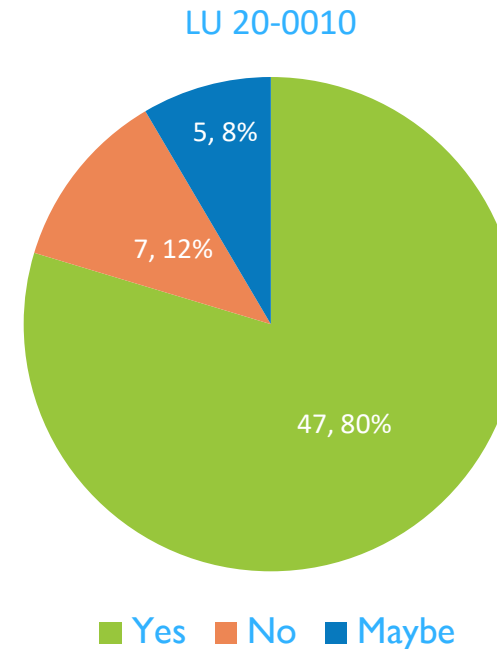
of responses: 49
of comments: 5



#10. LU-20-0010 | County-Initiated | Brickyard Parcels

Acreage: 119.33 **Current Zoning:** Public Lands PL & General Agricultural A1
Current Land Use Designation: Rural Lands
Proposed Land Use Designation: Open Space or Recreation

of responses: 59
of comments: 15



Future Land Use Map Questionnaire | Responses to Applications

#11. LU-20-0011 | County-Initiated | Winston Terrace Stream Restoration

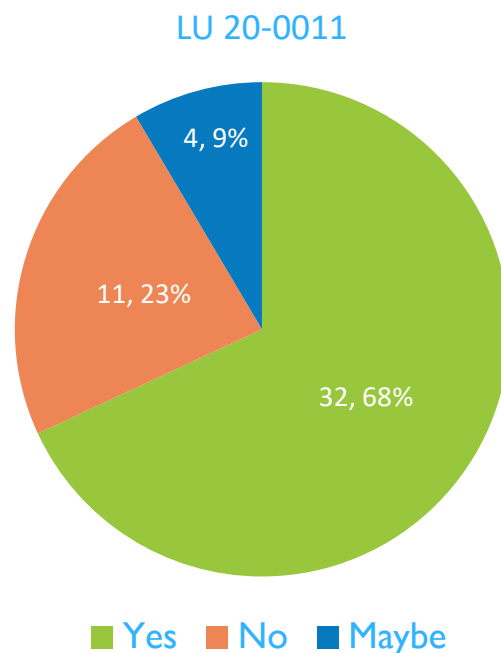
Acreage: 2.41 **Current Zoning:** General Business B1

Current Land Use Designation: Community Commercial

Proposed Land Use Designation: Low Density Residential

of responses: 47

of comments: 6



#12. LU-20-0012 | County-Initiated | Grove Convenience Center

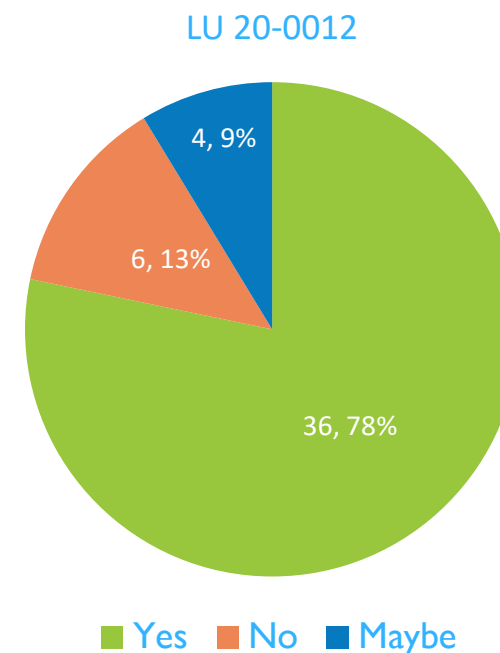
Acreage: 2.03 **Current Zoning:** Limited Industrial M1

Current Land Use Designation: Limited Industry

Proposed Land Use Designation: Federal, State and County Land

of responses: 46

of comments: 5

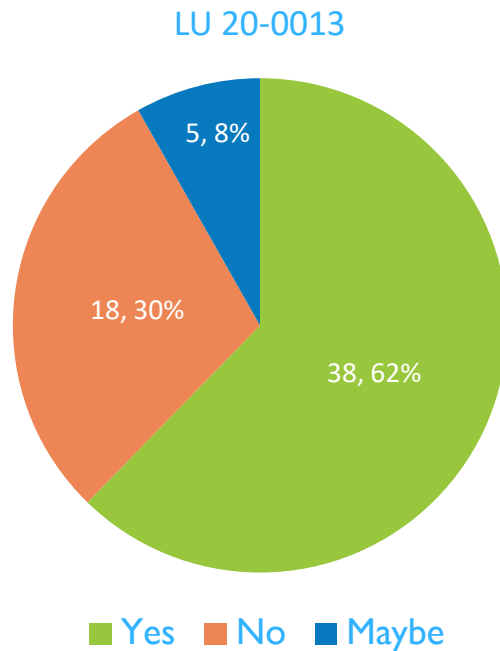


Future Land Use Map Questionnaire | Responses to Applications

#13. LU-20-0013 | County-Initiated: PCWG | Parcel(s) between Oakland Farms & Richmond Rd.

Acreage: 95.02 **Current Zoning:** General Agriculture A1
Current Land Use Designation: Low Density Residential/Moderate Density Residential
Proposed Land Use Designation: Low Density Residential

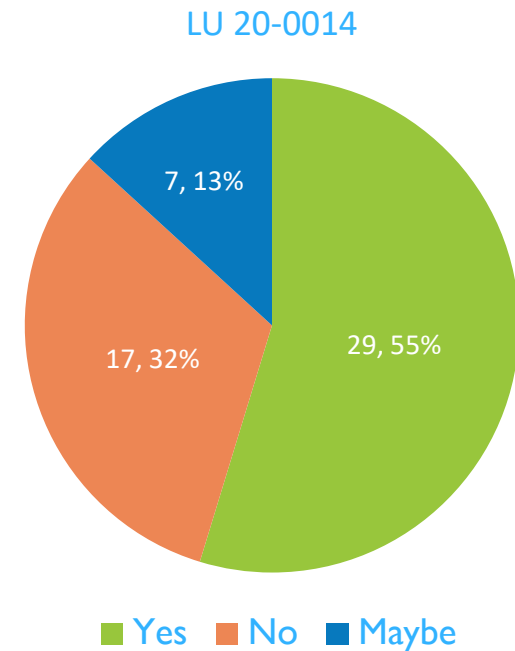
of responses: 61
of comments: 24



#14. LU-20-0014 | County-Initiated: PCWG | Parcel near the NW side of the Croaker

Acreage: 30.29 **Current Zoning:** General Agriculture A1
Current Land Use Designation: Low Density Residential/Mixed Use
Proposed Land Use Designation: Low Density Residential

of responses: 53
of comments: 19

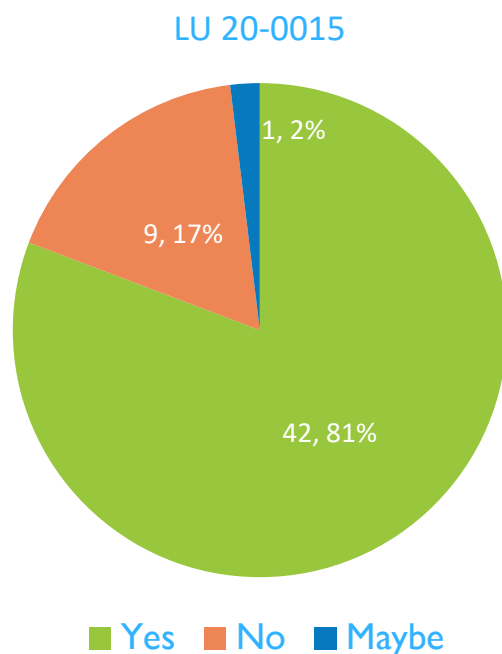


Future Land Use Map Questionnaire | Responses to Applications

#15. LU-20-0015 | County-Initiated: PCWG | Parcels between Westport Subdivision and Centerville

Acreage: 44.97 **Current Zoning:** General Agriculture A1
Current Land Use Designation: Low Density Residential
Proposed Land Use Designation: Rural Lands/Outside PSA

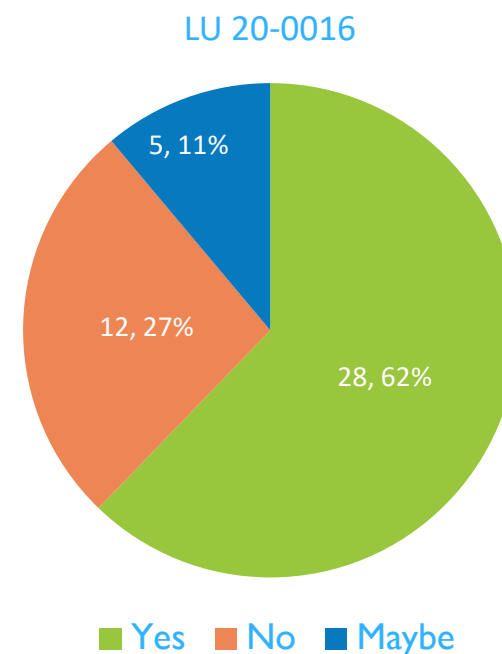
of responses: 52
of comments: 17



#16. LU-20-0016 | County-Initiated: PCWG | Croaker Interchange

Acreage: 636.79 **Current Zoning:** General Agriculture A1/General Business B1/Limited Business Industrial M1/ Multi-Family Residential R5
Current Land Use Designation: Mixed Use
Proposed Land Use Designation: Revised Mixed Use/Redesignate the Conservation Parcels

of responses: 45
of comments: 12



Future Land Use Map Questionnaire | Responses to Applications

#17. LU-20-0017 | County-Initiated: PCWG | Parcels Across from WindsorMeade Marketplace

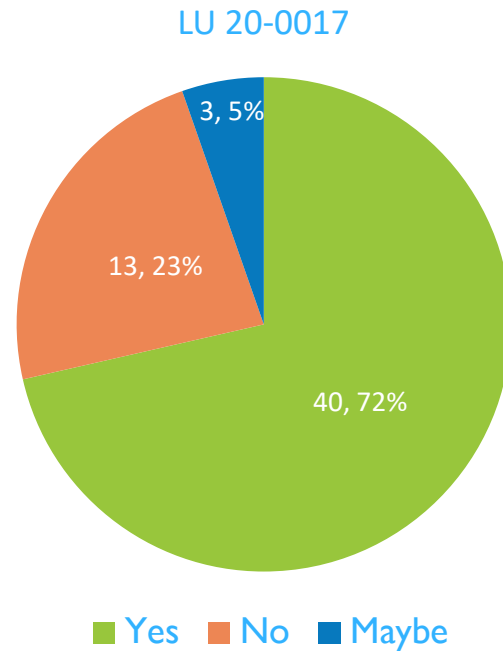
Acreage: 3.74 **Current Zoning:** Rural Residential R8

Current Land Use Designation: Neighborhood Commercial

Proposed Land Use Designation: Open Space/Recreation/Low Density Residential

of responses: 56

of comments: 14



#18. LU-20-0018 | County-Initiated: PCWG | Parcel NE of Forge Rd and Richmond Rd Intersection

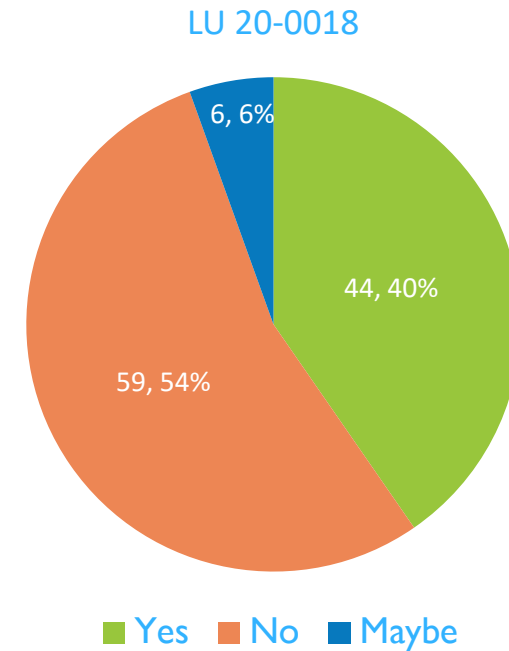
Acreage: 56.76 **Current Zoning:** General Agriculture A1

Current Land Use Designation: Low Density Residential

Proposed Land Use Designation: Rural Lands/Outside PSA

of responses: 109

of comments: 59

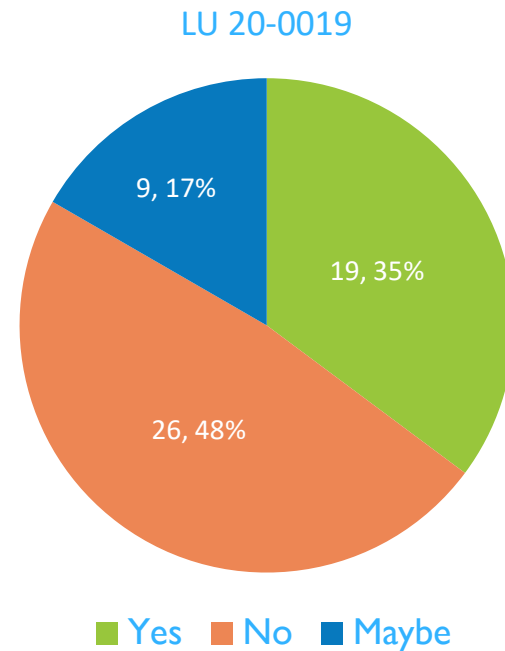


Future Land Use Map Questionnaire | Responses to Applications

#19. LU-20-0019 | County-Initiated: PCWG | Anderson Corner
Parcels adjacent to existing Mixed Use/ Economic Opportunity

Acreage: 67.03 **Current Zoning:** General Business B1/General Agriculture A1
Current Land Use Designation: Low Density Residential/General Industry
Proposed Land Use Designation: Mixed Use

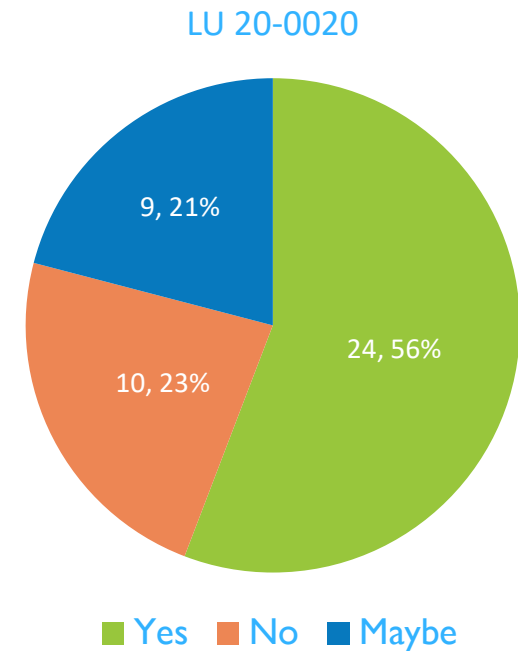
of responses: 54
of comments: 15



#20. LU-20-0020 | County-Initiated: PCWG | Parcels adjacent to Colonial Heritage on Richmond Rd

Acreage: 32.33 **Current Zoning:** General Business B1
Current Land Use Designation: Community Commercial
Proposed Land Use Designation: Mixed Use

of responses: 43
of comments: 8



Future Land Use Map Questionnaire | Responses to Applications

#21. LU-20-0021 | County-Initiated: PCWG | Parcel adjacent to Longhill Rd and Centerville near Warhill Sports Complex

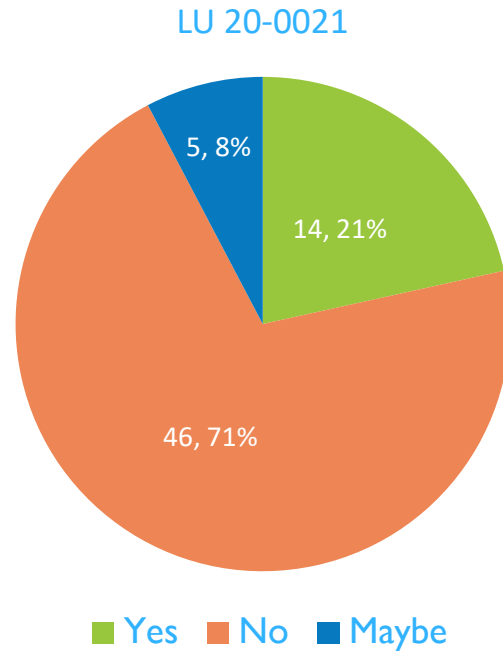
Acreage: 77.89 **Current Zoning:** General Agriculture A1/Rural Residential R8

Current Land Use Designation: Low Density Residential

Proposed Land Use Designation: Moderate/High Density Residential

of responses: 65

of comments: 30



#22. LU-20-0022 | County-Initiated: PCWG | Parcels on Olde Towne Rd approximately across from The Colonies at Williamsburg

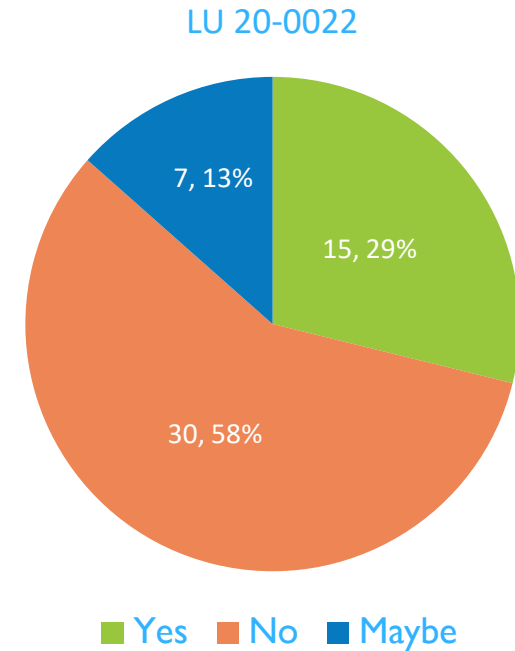
Acreage: 27.92 **Current Zoning:** General Residential R2

Current Land Use Designation: Low Density Residential

Proposed Land Use Designation: Moderate/High Density Residential

of responses: 52

of comments: 17



Future Land Use Map Questionnaire | Responses to Applications

#23. LU-20-0023 | County-Initiated: PCWG | Parcel on News Rd

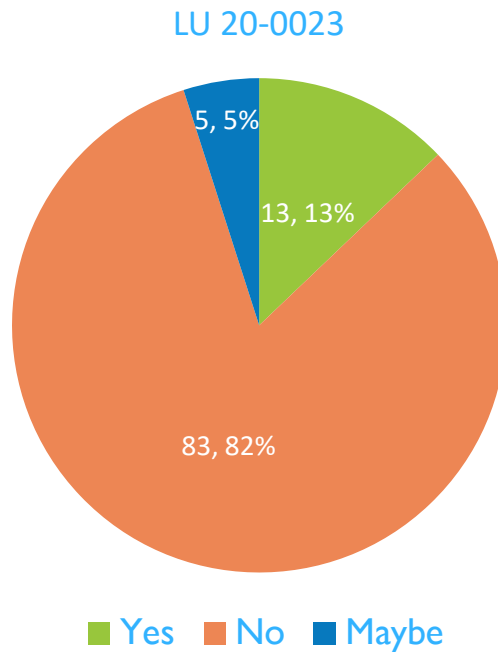
Acreage: 179.2 **Current Zoning:** Residential Planned Community R4

Current Land Use Designation: Low Density Residential

Proposed Land Use Designation: Moderate/High Density Residential

of responses: 101

of comments: 66



#24. LU-20-0024 | County-Initiated: PCWG | Parcels across from Recreation Center on Longhill Rd

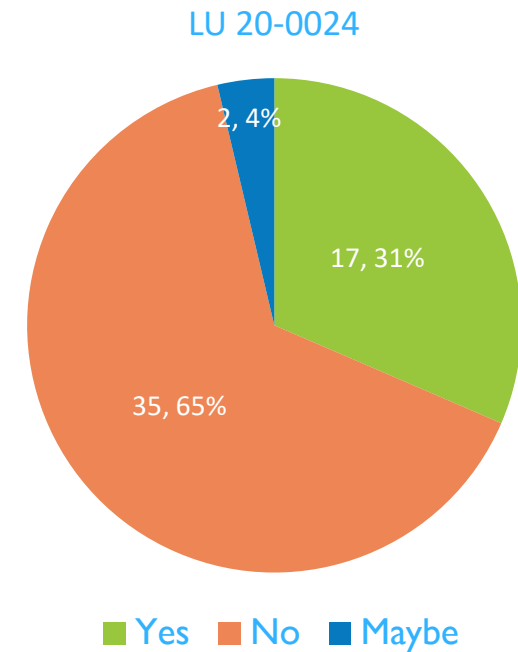
Acreage: 28.87 **Current Zoning:** Multi-Family Residential R5/General Residential R2

Current Land Use Designation: Low Density Residential

Proposed Land Use Designation: Moderate/High Density Residential

of responses: 54

of comments: 20

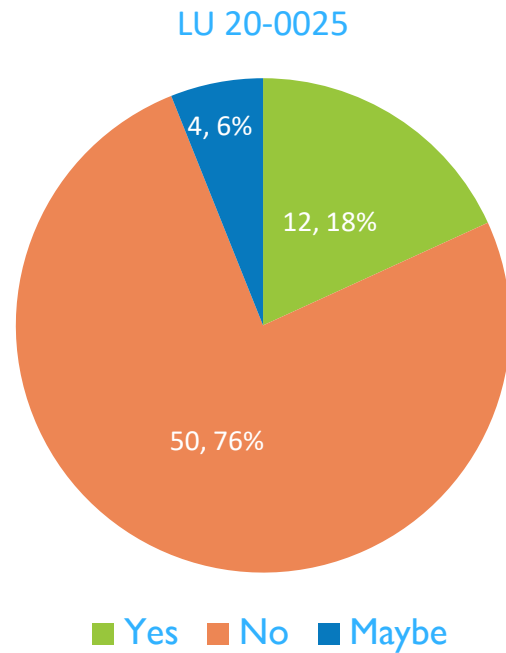


Future Land Use Map Questionnaire | Responses to Applications

#25. LU-20-0025 | County-Initiated: PCWG | Lake Powell Rd Parcel

Acreage: 16.99 **Current Zoning:** Rural Residential R8
Current Land Use Designation: Low Density Residential
Proposed Land Use Designation: Moderate/High Density Residential

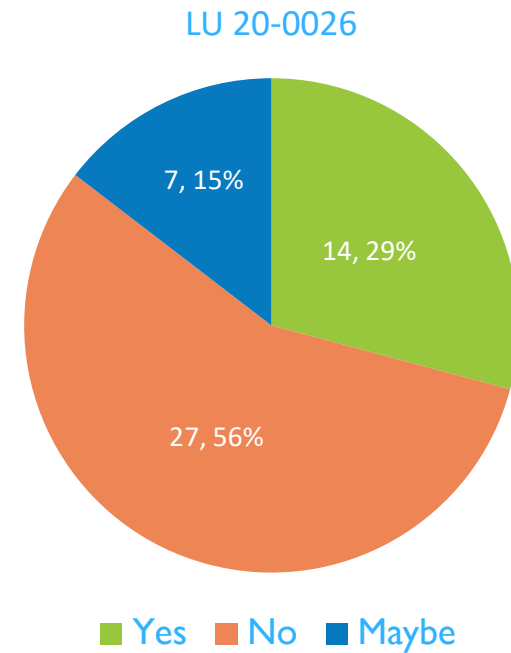
of responses: 66
of comments: 33



#26. LU-20-0026 | County-Initiated: PCWG | Parcels on Ron Springs Drive

Acreage: 31.03 **Current Zoning:** General Residential R2
Current Land Use Designation: Low Density Residential
Proposed Land Use Designation: Moderate/High Density Residential

of responses: 48
of comments: 14



Future Land Use Map Questionnaire | Responses to Applications

#27. LU-20-0027 | County-Initiated: PCWG | Parcels near Colonial Heritage on Richmond Rd

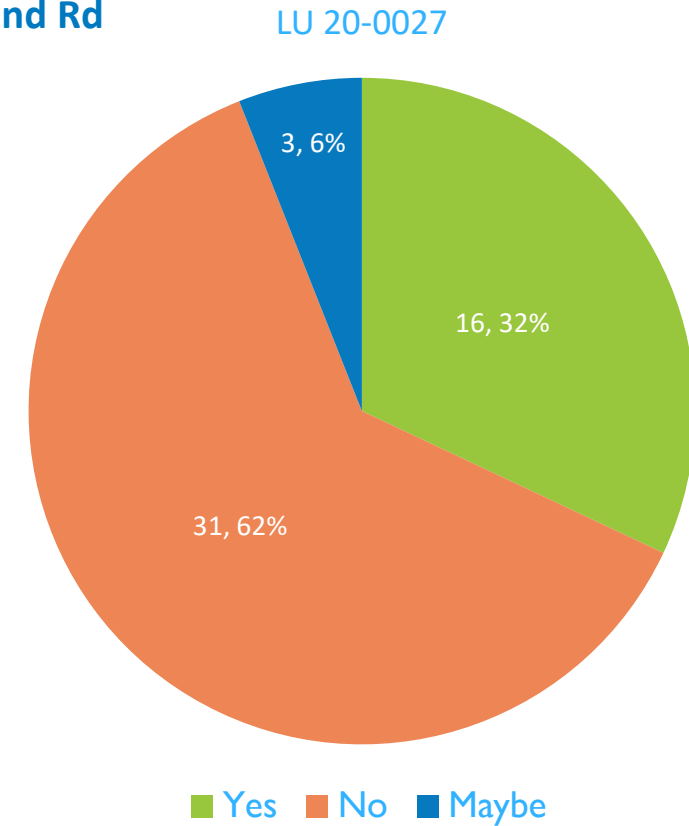
Acreage: 27.75 **Current Zoning:** General Agriculture A1

Current Land Use Designation: Mixed Use

Proposed Land Use Designation: Moderate/High Density Residential

of responses: 50

of comments: 17



Next Steps

- Prepare final Engage 2045 Public Engagement Report that documents Round 3 results and summarizes cumulative inputs
- Present Round 3 Report at March 29 CPT Meeting
- Share Report with PCWG and BOS
- Incorporate into draft Comprehensive Plan text

Attachment 2. Goals, Strategies and Actions (GSAs) for the following Engage 2045 Plan Chapters:

- **Population**
- **Parks and Recreation**
- **Economic Development**
- **Public Facilities**
- **Environment**
- **Housing**
- **Community Character**
- **Transportation**

*** Note: The Land Use Chapter GSAs will be provided separately.**

Population

Goals, Strategies, and Actions

Goal

PN - Provide the means for all citizens, especially youth and seniors, *to achieve a high quality of life through* to have safe, affordable, and convenient access to programs, services, and activities.

Strategies and Actions

PN 1 - Promote public transportation services and multi-modal access, including future greenway connections, in partnership with the Williamsburg Area Transit Authority.

- PN 1.1 - Promote public transportation and mobile services stops, within or adjacent to, new high density and multi-family housing and senior living communities.
- PN 1.2 - Encourage retrofit of existing high density and multi-family developments and senior living communities to provide stops for public transportation and mobile services.
- PN 1.3 - Make youth and seniors destinations more accessible from home and school *for all citizens, with an emphasis on youth and seniors, by foot and bicycle*, by implementing the *Greenway Master Plan, the Pedestrian Accommodation Master Plan, the Regional Bikeway Master Plan, bikeway, Sidewalk, and Greenway master plans as guides*; and the Parks and Recreation master plans into the design of new development proposals *and other projects*.
- ~~PN 1.4 - Interconnect and create pedestrian and bikeway networks that serve destinations by using the bikeway, Sidewalk and Greenway Master Plan as guides.~~
- ~~PN 1.4~~ 1.4 - Develop new partnerships and alternative means to *increase improve multimodal transportation services within the County. the County's ability to provide transportation services.*
- ~~PN 1.6~~ 1.5 - Promote a variety of transportation options to address the needs of individuals with special health issues and a range of physical abilities.

PN 2 - ~~Provide~~ Promote facilities and services that provide care, education or recreational opportunities recreational activities and locations geared toward specific interests and ages of youth, adults, and seniors.

- PN 2.1 - Ensure that children and youth have adequate and safe facilities where they may participate in programs and services, ~~including child care and where appropriate, homebased child care business.~~
- PN 2.2 - *Expand access to* Collaborate with Child Development Resources to promote the ~~importance of~~ quality preschool service and affordable childcare *through the Bright Beginnings Program and collaborations with Child Development Resources, Advancing Community Excellence (formerly the Community Action Agency) and other partners. as referenced in its plan, Virginia's Plan for Smart Beginnings.*

- *PN 2.3 - Encourage and promote additional safe and licensed child care businesses, including home-based child care, near adequate and accessible transportation routes.*
- *PN 2.3 2.4 - Ensure that seniors have adequate and safe facilities where they may participate in programs and services, including adult care and where appropriate, home based adult care businesses.*
- *PN 2.5 — Encourage and promote additional safe and licensed child care businesses, including home-based adult care, near adequate and accessible transportation routes.*
- *PN 2.6 2.5 - Encourage and promote additional safe and licensed adult care businesses, including home-based adult care, near adequate and accessible transportation routes.*
- *PN 2.6 - Assess recreational interests of County youth and seniors all citizens, with emphasis on youth and seniors, and form partnerships to create or enhance programs and facilities to serve these interests. and explore the preferred development and operations model for these programs and facilities given the character of the community.*
- *PN 2.7 - Promote community arts and recreational activities inclusive of all ages and cultures by publicizing private activities and internally prioritizing programs that meet these needs.*
- *PN 2.8 — Conduct a survey every five years through the Youth Advisory Council to identify and prioritize ideas for recreational activities/locations for youth.*
- *PN 2.8 - Support the efforts of the Youth Advisory Council to conduct surveys such as electronic (internet/web based) surveys to identify and prioritize ideas for recreational activities/location for youth.*

PN 3 - Advocate cost structures that promote all citizens', especially youths or seniors, ability to participate in programs, services, and events; to visit facilities; and to access health care, and housing. Maintain and improve the affordability of programs, services and events to all citizens.

- *PN 3.1 - Continue to pro-rate membership to community centers and cost of programs according to income. Continue to offer discounts to facilities, programs and services based on income eligibility and Parks and Recreation's Discount Assistance Program guidelines.*
- *PN 3.2 — Continue to support quality pre-school services for all at risk children.*
- *PN 3.2 - Continue to provide free access to the Abram Frink Jr. Community Center for youth.*
- *PN 3.4 3.3 - Promote community health care centers for persons of all ages and cultures within close proximity to where people live. all citizens with emphasis on lower income households.*
- *PN 3.4 - Develop and operate a mobile integrated healthcare/community paramedicine program.*

- PN 3.4 3.5 - Promote affordable senior housing options, from independent living to Continuing Care Retirement Communities (CCRCs) and skilled care, for all.
 - PN 3.6 - Seek grant funding to *assist local, nonprofit groups with* ~~to construct~~ *constructing* affordable senior housing
 - ~~PN 3.5 - Continue to offer free times at the James City County Recreation Center.~~
 - ~~PN 3.6 - Continue to provide free access to the Abram Jr. Community Center for youth.~~
 - PN 3.8 3.7 - Increase the participation of eligible families enrolled in the Family Access to Medical Insurance Security Plan (FAMIS), *Cover Virginia* and ~~Food Stamps~~ *Supplemental Nutrition Assistance Program (SNAP)* programs by increasing their awareness of the plans.
 - ~~PN 3.8 - Seek grant funding to construct affordable senior housing.~~
 - PN 3.8 - *Assess food insecurity for lower income households in the County and examine ways to address any identified issues such as partnerships with the nonprofit sector, or possible development incentives for private sector development (such as a grocery store).*
- PN 4 - ~~Coordinate~~ *Improve coordination between* public and private programs and services for citizens, especially youth and seniors, in James City County and increase awareness of services. *of these services among all citizens, specially youth and seniors.***
- ~~PN 4.1 - Implement the specific strategies proposed in the James City County Department of Community Services Strategic Plan for Children and Youth.~~
 - PN 4.2 4.1 - ~~Educate citizens about and promote available physical health, mental health, and social services benefits.~~ *Provide education and promote awareness of physical health, mental health, and social service benefits to all citizens.*
 - PN 4.2. - *Develop and update a Strategic Plan for Seniors (Health, Housing, and Transportation).*
 - PN 4.3 - ~~Work with Senior Services Coalition to implement the strategic plan for seniors.~~ *senior-serving agencies to coordinate services to seniors.*
 - PN 4.4 - Participate in the development of community wide needs assessments and strategic plans initiated by community organizations and develop a process for staff to report on the progress of these efforts to the Board of Supervisors.

- *PN 4.5 - Continue to participate in the Greater Virginia Peninsula Homelessness Consortium and support organizations and/or programs that provide relief for homelessness such as shelter, food, medication and education.*
- *PN. 4.6. - Develop a plan to address the health, housing and job placement needs of homeless, lower income and special needs populations.*
- *PN. 4.7. - Continue to support the concept of “aging in place” by promoting multigenerational housing for a portion of units in major subdivisions or multifamily projects.*

PN 5 - Promote citizen access to, and knowledge about, technological resources.

- PN 5.1 - Facilitate extension or improvement of communications coverage in under-served areas of the County.
- ~~PN 5.2 - Provide access to hardware, software, and training so that all citizens can benefit fully from Web-based services and information.~~ *Actively improve citizen awareness of computer technology and web-based services to improve their access to goods, services and employment opportunities.*

Parks and Recreation

Goals, Strategies, and Actions

Goal

PR – Provide a range of recreational facilities and activities *desired by the community* that are affordable, accessible, ~~appropriate~~, and adequate in number, size, type and *geographic distribution* ~~location~~ to accommodate the needs of all County residents and that promote personal growth, social development and healthy lifestyles.

Strategies and Actions

PR 1 – Match public facilities and programs with citizen needs for recreation and open space.

- PR 1.1 – Implement the specific strategies and tactics approved in the 2009 *current* James City County Parks & Recreation Master Plan ~~Strategy Matrix~~.
- PR 1.2 – Prioritize potential property acquisition for parks in underserved areas of the County, *as identified in the needs analysis in the current Parks and Recreation Master Plan or the outdoor recreation category of the ConserveVirginia model.*
- PR 1.3– Update and develop master plans for County-owned parks to coordinate construction phasing and validate capital improvement requests.
- PR 1.4 – Continue to develop ~~Freedom Park and the Warhill Sports Complex~~ *County owned parks* based upon approved master plans as funds become available.
- ~~PR 1.5– Continue to plan and develop a park with open space areas on the 13-acre water tower parcel next to the James City County Recreation Center.~~
- ~~PR 1.6~~ *1.5*– Develop parks and fields in conjunction with new school development whenever possible and continue to collaborate with Williamsburg-James City County Schools during the site design process.
- ~~PR 1.6~~ *PR 8.1* – Enhance partnerships with Williamsburg-James City County Schools to offer joint programming opportunities.
- ~~PR 1.7~~ *PR 8* - Support programs that promote healthy lifestyles, such as fitness, aerobics, and wellness education, ~~and that emphasize conservation and environmental awareness.~~

PR 2 – Continue to develop an integrated network of linear parks, trails, bikeways, sidewalks and greenways with connections to a regional greenway system that allow foot or bike access to destinations and that preserve the diverse natural, cultural, scenic and environmental resources of the community that contribute to recreation activities.

- PR 2.1 – Continue to coordinate with the Virginia Department of Transportation (VDOT), the Historic Triangle Bicycle Advisory Committee, and local running, hiking and bicycling clubs to develop a bikeway network consistent with the adopted Regional Bikeways Map ~~and support the public provision of bicycle facilities by seeking County funding whenever feasible and by seeking non-County funding sources.~~
- ~~PR 2.2– Incorporate bikeway design standards from the Greenway Master Plan into the County's Zoning Ordinance. These design standards should address not only cross sections and surface materials, but also signage, support facilities (such as bike racks, benches, trash receptacles, etc.) and road crossing safety measures.~~
- ~~PR 2.3~~ *2.2*– Update the Greenway Master Plan and develop a new strategic Action Plan based on the current needs, conditions, objectives and funding resources in order to continue to improve bike and pedestrian connectivity in the community.

PR ~~2.3.1~~ 2.2.1 – Continue to seek funding in the Capital Improvements Program (CIP) for the acquisition and use of open space areas and greenways to preserve the scenic, natural and historic character of the area *and to promote public access to these sites.*

PR ~~2.3.2~~ 2.2.2 – Collaborate with adjacent localities, developers and other interested organizations to align and integrate plans *so as to increase bike/pedestrian connectivity.*

- PR 2.4 – Continue to collaborate regionally to improve connectivity of open space, including but not limited to working with Hampton Roads Planning District Commission (HRPDC) and County staff to develop a local level green infrastructure map, which identifies critical natural, cultural and recreational networks, and develop a plan for implementation. ~~Build upon the open space diagram in the Greenway Master Plan.~~
- PR 2.5 – Work with the National Park Service to realize the recreational and cultural potential of ~~Green Spring Plantation, including evaluation of a multi use trail on Centerville Road between Monticello Avenue and John Tyler Highway (Route 5)~~ *national park sites within James City County.*

PR 3 – Research and pursue ~~alternative methods~~ *available sources* for funding park development and recreation programs that create a positive cash flow to offset expenditures, including private sector partnerships, establishment of a park foundation, citizen volunteers, grants and revenue producing facilities.

- ~~PR 3.1 – Reinstitute the grant in aid program, if financially feasible, for neighborhood associations and other non-profit groups to make funds available for neighborhood park improvements.~~
- PR ~~3.2~~ 3.1 – Coordinate ~~Purchase of Development Rights~~ *outdoor recreation*, greenspace, community character and environmental protection programs *in order* to maximize utility of shared resources, funding and criteria necessary for site selection and land protection.
- PR ~~3.3~~ 3.2 – Submit grant applications to secure funds for new parks and recreation programs, services, facilities and related transportation services.
- *PR 3.3 - Support the public provision of bicycle facilities by seeking County funding whenever feasible and by seeking non-County funding sources.*
- PR 3.4 – Emphasize the maintenance of existing facilities as a way to make efficient use of limited financial and physical resources.

PR 4 – Continue to provide access to major water bodies for expansion of water recreation opportunities.

- PR 4.1 – Seek additional waterfront access on the James, York and Chickahominy rivers to improve and expand water access and blueway trail development, especially in areas currently lacking water access, such as the lower James River.
- PR 4.2 – Develop recreational components of Jamestown Beach ~~Campground~~ *Event Park*, ~~Jamestown Yacht Basin~~, *James City County Marina*, Chickahominy Riverfront Park *and Brickyard Landing* in accordance with approved master plans.
- PR 4.3 – Collaborate with the National Park Service to continue to provide trail information at designated Chesapeake Bay Gateways and for the Captain John Smith water trail.
- *PR 4.4 – Provide more public access to waterways for swimming, boating, and fishing recreation and as part of a collaborative ecotourism/agritourism strategy.*

PR 5 – ~~Collaborate with developers of all new developments to provide~~ Maintain up-to-date regulations and policies for new development that address neighborhood park facilities, sidewalks, bikeways and trails as outlined in the Parks and Recreation, Greenway, and Pedestrian Accommodations master plans and ~~to that~~ permanently protect open space and natural resources.

- ~~PR 5.1 – Continue to encourage new developments to dedicate or otherwise permanently convey open space, greenway and conservation areas to the County or a public land trust.~~ Continue to encourage new development proposals to identify natural resources and design the site in a manner that places the resources within open space, and where appropriate, permanently protects and provides access to such open space through dedication of conservation easements or conveyance to the County or other organization.
- PR 5.2 – Encourage new developments to dedicate right-of-way and construct sidewalks, bikeways and greenway trails for transportation and recreation purposes, and construct such facilities concurrent with road improvements and other public projects in accordance with the Pedestrian Accommodation Master Plan, the Regional Bikeways Map, and the Greenway Master Plan.
- PR 5.3 – Encourage new developments requiring legislative review to ~~proffer~~ provide public recreation facilities consistent with standards in the Parks and Recreation Master Plan. New developments should have neighborhood parks with trails, bikeways, playgrounds, practice fields and open spaces.
- PR 5.4 – Maintain a comprehensive inventory of privately owned recreation facilities within the County and apply a percentage of these facilities towards meeting the overall Parks and Recreation Facility and Service Standards.
- PR 5.5 – Amend Zoning Ordinance regulations to facilitate development of recreational facilities, including but not limited to neighborhood parks, playgrounds, sport courts, fields and trails within by-right residential developments in accordance with design standards as enabled by the Code of Virginia.

PR 6 – Incorporate the particular needs of the County’s diverse population, including but not limited to teens, at-risk youth, seniors and persons with disabilities when planning for recreational facilities, programs and greenways.

- PR 6.1 – Include input from teens, at-risk youth, seniors and persons with disabilities in all master plans for new parks.
- PR 6.2 – Re-evaluate the types of programs offered based on changing County demographics and citizen needs.
- PR 6.3 – Continue to offer Inclusion services and conduct assessments with persons with disabilities to ensure necessary accessibility for participation in recreation programs.
- PR 6.4 – Establish and maintain program performance measures (including goals, objectives and essential eligibility guidelines) to incorporate consistent standards in program design.
- PR 6.5 – Incorporate leadership and volunteerism in teen programs in an effort to increase skill building and employability within the County.
- PR 6.6 – Include programs and services that build resiliency in at-risk youth and their families.
- PR 6.7 – Continue to maintain the certification of a Nationally Accredited Agency through the Commission for Accreditation of Park and Recreation Agencies.

PR 7 – Address issues of *to improve* affordability and accessibility in planning recreation programs.

- PR 7.1 – Work with Williamsburg Area Transit Authority to improve the public transportation service to County parks and facilities.
- PR 7.2 – Plan for multiple points of access for vehicles, pedestrians and bicyclists to improve connectivity between Parks and Recreation Department facilities and surrounding neighborhoods.
- PR 7.3 – ~~Re-evaluate and continue to provide financial assistance to families and individuals who are most in need for essential programs (such as the before and after school program) and continue to offer free access times at County recreation centers.~~ *Continue to evaluate and provide financial assistance to families and individuals, and continue to offer free access to youth at the Abram Frink Jr. Community Center.*
- PR 7.4 – Conduct a comparative market analysis to review fees bi-annually to ensure that programs are offered at fair market value.
- PR 7.5 – Identify potential partnerships with neighborhoods to develop neighborhood programming.
- *PR 7.6 – Work collaboratively with lower-income neighborhoods to facilitate improvements to neighborhood parks and recreation facilities.*
- *PR 7.7 – Plan for better access to recreation programs and facilities for all through equitable geographic dispersion of facilities.*

PR 8 – ~~Support programs that promote healthy lifestyles, such as fitness, aerobics and wellness education, and that emphasize conservation and environmental awareness.~~

- ~~PR 8.1 – Enhance partnerships with Williamsburg James City County Schools to offer joint programming opportunities.~~
- ~~PR 8.2 – Develop a plan to incorporate health and wellness components into program areas.~~

PR 9 – Continue to promote awareness of the recreational opportunities available to County residents and visitors.

- ~~PR 9.1~~ **8.1** – ~~Continue to disseminate-distribute~~ brochures and ~~keep up to date information~~ *ensure timely, accurate information* on the County's website and social media platforms to inform County residents and visitors about County parks, facilities and recreational opportunities in accordance with approved public information plans.
- ~~PR 9.2~~ **8.2** – Provide information at community events regarding Parks and Recreation Department programs and services.

PR 10 – Sponsor educational opportunities that emphasize the connections between parks and recreation and *economic development, as well as* environmental, *conservation* and historical preservation.

- ~~PR 10.1~~ **9.1** – Enhance existing facilities and marketing efforts to fully promote an ecotourism program that promotes passive recreational opportunities within natural open spaces and special environmental and historical areas and identify and designate *public* lands in support of this purpose.

- PR 10.2 9.2 – Continue to promote *interpretative* signage and programs that provide educational opportunities in cultural and natural resources. ~~Develop public historical interpretive sites at County facilities in keeping with the County's Archeological Policy.~~

PR 11-10 – Design, construct, and operate facilities in a sustainable manner.

- PR 11-1 10.1 – Develop sustainable strategies similar to LEED (Leadership in Energy and Environmental Design) for the design and location of parks and incorporate the strategies into park development guidelines, where feasible.

Economic Development

Goals, Strategies, and Actions

Goals

ED – Build a diverse, balanced *more sustainable* local economy that supports basic needs of all segments of the community and contributes positively to the quality of life. with a diversity of businesses that attracts higher paying jobs; supports the growth of the County’s historic, agri-tourism and eco-tourism sectors; contributes positively to the community’s quality of life and upholds James City County’s commitment to community character.

Strategies and Actions

ED 1 – Encourage a balanced mixture of commercial, industrial, and residential land uses that support the County’s overall quality of life, fiscal health, and environmental quality. Continue to support existing businesses within James City County through local initiatives and the leveraging of state and federal resources.

- ED 1.1 – Maintain an active and effective economic development strategy, which includes existing business retention and expansion, assistance to new business, new business recruitment and support to the tourism industry.

~~ED 1.1.1 – Build on the New Town area and similar locations within the County as lifestyle commercial and residential hubs.~~

- ED 1.2 – Encourage *Develop and promote strategies and programs to encourage* the creation of new and retention of existing small businesses, home-based businesses, and entrepreneurial efforts including women-owned and minority-owned businesses *and companies that successfully graduate from the Launchpad Business Incubator.*

~~ED 1.2.1 – Creating new and supporting programs to assist small businesses, home-based businesses, and entrepreneurial efforts.~~

~~ED 1.2.2 – Reviewing the Zoning Ordinance to ensure it allows appropriate home occupations and other small businesses consistent with neighborhood and community character.~~

~~ED 1.2.3 – Developing strategies that strive to retain those companies who successfully graduate from the Triangle Business Innovation Center (TBIC).~~

ED 1.2.1 – Fostering new and supporting existing programs to assist small businesses, home-based businesses and entrepreneurial efforts.

ED 1.2.2– Developing strategies that strive to retain those companies who successfully graduate from the Launchpad Business Incubator.

- ~~• ED 1.3 – Continue to emphasize the benefits of locating new business and industry within the County’s Enterprise Zone.~~

~~ED 1.3.1 – Continue to provide incentives to business that locate within the Enterprise Zone.~~

~~ED 1.3.2 – Continue to ensure that the land area available to James City County for inclusion in the Enterprise Zone as allowed by the Code of Virginia is maximized.~~

- ~~• ED 1.4 – Encourage private/public partnerships or similar initiatives to ensure the development and attraction of quality and innovative business ventures.~~

- ~~ED 1.5 Identify regulatory barriers in County regulations (such as special use permits), policies, and procedures that may unnecessarily inhibit commercial and industrial development and amend the zoning ordinance to address these issues.~~
- ~~ED 1.6 Update and support the recommendations of the Business Climate Task Force Report as determined by the Board of Supervisors.~~
- ~~ED 1.7~~ *ED 1.3– Continue to pursue, and and promote additional incentives available for both new and expanding businesses and industries and existing business development, within certain areas in the County, including Opportunity Zones, Foreign Trade Zones, and Tourism Zones, and develop additional incentives for new and existing business development.*
- ~~ED 1.8 Update the Economic Diversification Task Force Report and support the implementation of identified initiatives.~~
- ~~ED 1.9 Consider an update or progress report to the 2008 Business Climate Task Force Report.~~
- *ED 1.4 – Cultivate and sustain regional and state partnerships that contribute to economic development efforts, including business attraction, business retention, tourism, small and emerging business support, workforce, education and quality of life.*
- *ED 1.5 – Work with William & Mary, Thomas Nelson Community College, and other entities in support of business attraction and expansion of quality and innovative business ventures.*
- *ED 1.6- Promote the creation and retention of businesses that provide full-time job opportunities with wages and benefits sufficient to make housing attainable for employees.*
- *ED 1.7. Encourage private/public partnerships or similar initiatives to ensure the development and attraction of quality and innovative business ventures.*

ED 2 – Continue to diversify James City County’s economy. ~~explore opportunities to diversify James City County’s economy in order to strengthen the economic base and long-term resilience.~~

- ~~ED 2.1 Support the development of diverse types of retail and non-retail core business.~~
- ~~ED 2.2 Consider establishing and expanding incentive zone(s) and other programs as allowed by the Code of Virginia.~~
- ~~ED 2.3~~ *ED 2.1– Promote tourism, including eco-tourism and agritourism and associated industries as a year-round industry asset.*
- ~~ED 2.4 Analyze the opportunities for development and expansion of healthcare business, medical research sector jobs and related services.~~
- ~~ED 2.5 Attract “clean and green” development and redevelopment projects that also offer enhanced job opportunities.~~
- ~~ED 2.6 Analyze opportunities for expansion of new employment sectors, such as those in clean industries and technology focused industries.~~
- *ED 2.2- Support the recommendations of the Greater Williamsburg Target Sector Analysis with a particular emphasis on supporting the development of those businesses identified as legacy and emerging businesses within this study by;*

ED 2.2.1 –Foster the opportunities for development and expansion of advanced materials and components, food & beverage manufacturing/supply chain and professional & technical services.

ED 2.2.2. Explore partnerships with William & Mary and other entities to attract and expand technology companies, particularly those in the areas of sensor, robotics, modeling and simulation, bioscience, unmanned systems and emerging technologies.

- *ED 2.3– Acknowledge the changing nature of the County’s rural economy and as resources allow, support viable traditional and emerging rural economic development initiatives as recommended in the County’s Strategy for Rural Economic Development.*

ED 3 – Foster the development, training/retraining, diversification and retention of the James City County workforce.

- ED 3.1 – Support public and private entities *that engage in workforce development, like the Peninsula Council for Workforce Development. Greater Peninsula Workforce Board.*
- ~~ED 3.2— Support the provision of mixed cost and affordable/workforce housing near employment centers and transportation hubs.~~
- ~~ED 3.3~~ ED 3.2 – *Continue W*working with Williamsburg/James City County Schools (WJCC), New Horizons Regional Education Center, and local colleges and universities *to* facilitate technical and professional opportunities for high school and college students through internship, training, and mentorship programs, *with the intent of locating more of these opportunities within County.*
- ~~ED 3.4— Promote the retention and creation of full-time job opportunities with wages and benefits sufficient to make housing attainable.~~
- ~~ED 3.5~~ ED 3.3– Leverage the resources of local colleges and universities to companies seeking technical and research assistance and job training.
- ~~ED 3.6— Promote job opportunities for retirees still wanting or needing to work.~~
- ~~ED 3.7~~ED 3.4 Support businesses, programs and developments that attract young professionals and retain the community’s graduates.
- *ED 3.5 – Support collaborations with the William & Mary Office of Economic Development and TNCC to enhance training opportunities that meet the needs of our existing business community and target industry segments.*

ED 4 – Maintain partnerships with the College of William and Mary and Thomas Nelson Community College.

- ~~ED 4.1— Work with the College of William and Mary Office of Economic Development and the Thomas Nelson Workforce Development Center in support of business attraction and expansion.~~
- ~~ED 4.2— Support collaborations with the College of William and Mary, associated partnerships, and/or other institutions to attract and mentor companies.~~
- ~~ED 4.3— Partner with the College of William and Mary to attract and expand technology companies in designated research and technology zones, particularly in the areas of sensor, robotics, modeling and simulation, and bioscience.~~
- ~~ED 4.4— Support collaborations with the College of William and Mary Office of Economic Development and Thomas Nelson Community College to enhance training~~

~~opportunities that meet the needs of our existing business community and target industry segments.~~

ED 5-4 – Encourage infill development, the redevelopment of existing parcels, and the adaptive reuse of existing buildings *to that efficiently uses infrastructure and natural resources, as well as establishes or enhances the areas sense of place and community character*

- ~~ED 5-1~~ **4.1** – Encourage the rehabilitation of abandoned and/or underutilized facilities by promoting them to new business.
- ~~ED 5-2~~ Identify regulatory barriers in County regulations (such as special use permits), policies, and procedures that may unnecessarily inhibit redevelopment and adaptive reuse and amend the zoning ordinance to address these issues.
- ~~ED 5-3~~ **4.2**– Encourage new development and redevelopment of non-residential uses to occur mainly in areas where public utilities are either available or accessible within the Primary Service Area (PSA) and infrastructure is supportive.
- ~~ED 5-4~~ **4.3** – Facilitate the development of sub-area master plans for strategic areas such as the Croaker Interchange and the Lightfoot Corridor. *that are sensitive to sense of place and unique community character and features.*
- ~~ED 7-1~~ **ED 4.4** – Participate in the development of master plans for the County’s I-64 interchanges, specifically the Croaker Road and Barhamsville Road interchange areas, to preserve capacity for economic development for these areas.
- ~~ED 5-5~~ Provide meaningful incentives supporting sustainable design and for achieving LEED (Leadership in Energy and Environmental Design) or other similar sustainable design standards for the construction and/or retrofitting of non-residential buildings.
- ~~ED 5-6~~ Develop strategies to encourage the redevelopment of commercial areas throughout the County.
- ~~ED 5-7~~ **ED 4.5** – Promote resource *environmental* conservation techniques among new and existing business; *including water conservation (such as reclamation of rain or grey water), energy efficiency, and materials management (such as recycling, composting and material life-cycle considerations).*
 - ~~ED 5.7.1~~ Emphasize the attraction, retention, and expansion of businesses that are less water dependent.
 - ~~ED 5.7.2~~ For those businesses with higher water use, encourage and facilitate the use of grey or reclaimed water usage to meet water needs.
- ~~ED 5-8~~ Provide adequate water and sewer services to designated industrial and commercial areas consistent with applicable policies and regulations.
- ~~ED 5-9~~ **ED 4.6**– Promote desirable economic growth *in designated industrial and commercial areas* through the provision of water and sewer infrastructure consistent with the Comprehensive Plan policies and the regulations governing utility service in partnership with the James City Service Authority (JCSA), Newport News Water Works, and HRSD.
- **ED 4.7-** *Continue to support public private partnerships to revitalize unique areas within the County such as Toano.*

~~ED 7~~ED 5 – Protect the County’s existing physical transportation infrastructure *that is critical to economic development*. Plan and promote the development and coordination of transportation systems with the location of non-residential uses in a manner that maximizes the County’s economic potential consistent with the policies of the Comprehensive Plan *and is sensitive to its context.*

- ~~ED 7.1~~ *ED 5.1* – Participate in the development of master plans for the County’s I-64 interchanges, specifically the Croaker Road and Barhamsville Road interchange areas, to preserve capacity for economic development for these areas.
- ~~ED 7.2~~ *ED 5.1* – Collaborate with the Virginia Department of Transportation (VDOT) and adjacent localities to improve access to interstate and major arterials such as improving Route 60 East and extending Greenmount Parkway.
- ~~ED 7.3~~ *ED 5.2* – Assess and collaborate on opportunities and advocate for public transit (e.g. commuter rail, light rail, or bus rapid transit service) to economic and business centers *within James City County*.
- ~~ED 7.4~~ *ED 5.3* – Improve the utilization of rail/interstate highway nodes and access to deep water ports to facilitate commercial freight access to and from local industries and for tourism access.
- ~~ED 7.5~~ *ED 5.4* – Support continued local access to general aviation facilities.
- ~~ED 7.6~~ *ED 5.5* – Work with regional airport facilities to promote additional direct commercial flights to serve the destinations preferred by James City County businesses.

ED 6 – Support the tourism industry *of the Greater Williamsburg region* for the Historic Triangle and promote James City County as a destination of choice in the region.

- ED 6.1 – Foster tourism development in James City County and the Historic Triangle by continuing to partner with ~~the Greater Williamsburg Chamber and Tourism Alliance.~~ *the Williamsburg Tourism Council.*
- ED 6.2 – Identify and protect historic sites that are important to the heritage of James City County, allowing them to be preserved for future generations.
- ED 6.3 – ~~Support~~ *Promote existing* ecotourism and agri-tourism ~~initiatives-venues, identifying and designating lands and reducing barriers in support of this purpose. and support the establishment of new ones, where appropriate.~~
- ED 6.4 – Support the development of sporting events and potential facilities that promote the County as a sports tourism destination and other special events in James City County.
- ED 6.5 – Support tourism initiatives that promote the Historic Triangle as an arts destination, including cultural and culinary activities.

~~ED 7—Protect the County’s existing physical transportation infrastructure. Plan and promote the development and coordination of transportation systems with the location of non-residential uses in a manner that maximizes the County’s economic potential consistent with the policies of the Comprehensive Plan.~~

- ~~• ED 7.1—Participate in the development of master plans for the County’s I-64 interchanges, specifically the Croaker Road and Barhamsville Road interchange areas, to preserve capacity for economic development for these areas.~~
- ~~• ED 7.2—Collaborate with the Virginia Department of Transportation (VDOT) and adjacent localities to improve access to interstate and major arterials such as relocating Route 60 East.~~
- ~~• ED 7.3—Assess and collaborate on opportunities and advocate for public transit (e.g. commuter rail, light rail, or bus rapid transit service) to economic and business centers.~~
- ~~• ED 7.4—Improve the utilization of rail/interstate highway nodes and access to deep water ports to facilitate commercial freight access to and from local industries and for tourism access.~~
- ~~• ED 7.5—Support continued local access to general aviation facilities.~~
- ~~• ED 7.6—Work with regional airport facilities to promote additional direct commercial flights to serve the destinations preferred by James City County businesses.~~

~~ED 8—Acknowledge the changing nature of the County’s rural economy and promote viable traditional and emerging rural economic development initiatives as appropriate.~~

- ~~• ED 8.1—Support traditional agricultural and forestal uses through ordinances and policies favorable to such uses.~~
- ~~• ED 8.2—Coordinate with the State and private entities to market agri-business and agri-tourism as viable economic activities in James City County.~~
- ~~• ED 8.3—Identify opportunities for non-traditional agricultural and forestal uses, agri-tourism and eco-tourism, such as those identified in the REDC report, and evaluate obstacles to and incentives for their private sector formation and/or expansion within the County.~~
- ~~• ED 8.4—Support marketing and procurement programs for local agricultural products, including farmer’s markets and agri-tourism and the pursuit of industries that utilize local agricultural products.~~
- ~~• ED 8.5—Identify and pursue grants and programs that support the expansion of rural economic development initiatives, including eco-tourism, agri-tourism, historical site preservation and interpretation, aquaculture, and specialty products and services, as appropriate.~~
- ~~• ED 8.6—Offer informational programs to landowners about various rural economic development opportunities that may be of interest to them as business or hobby pursuits or as alternatives to sale of lands for subdivision development.~~
- ~~• ED 8.7—Encourage local institutional and educational entities, including public schools, Colonial Williamsburg, and Eastern State Hospital, to expand programs for the purchase and use of locally grown food products.~~

ED 7 – Continue to monitor the County’s regulatory framework to ensure best practices are in place.

- ED 7.1 –Review the Zoning Ordinance to ensure it promotes best practices for home occupations and other small businesses consistent with neighborhood and community character.*

- *ED 7.2- Review County regulations, policies and procedures to ensure they create clear expectations for developing new businesses in targeted industries, and that land use requirements are flexible to changing market trends*
- *ED 7.3 - Examine County regulations to ensure that the County maintains best practices while continuing to accommodate new industries spurred by innovations and changes in technology.*
- *ED 7.4. Continue to monitor the available capacity for non-residential development within the County's Primary Service Area (PSA).*

ED 8- Continue to monitor the broad economic factors and forces that shape the County's local economy, including industry trends as well as issues and policy changes that affect the business community.

Public Facilities

Goals, Strategies, and Actions

Goal

PF - Commit to and provide a high level and quality of public facilities, including schools, and public services in a manner that balances demand for facilities and services and fiscal impacts.

Strategies and Actions

PF 1 – Design, locate, and utilize public facilities and services more efficiently.

- PF 1.1 – Encourage full utilization of all public facilities, including joint use by different County agencies, to support local community objectives and activities.
- PF 1.2 – Acquire land for, efficiently *locate and* design, and construct new public facilities in a manner that facilitates future expansion and promotes the maximum utility of resources to meet future capacity needs.
- PF 1.3 – Design facilities and services for efficient and cost-effective operations over the expected life of the facilities or programs.
- PF 1.4 – Develop public facilities as components of regional programs where feasible.
- PF 1.5 – Construct new facilities consistent with anticipated needs and County fiscal constraints by continuing to:
 - ~~PF 1.5.1 – Utilize tools such as life cycle costing and value engineering (as applicable) to develop the most cost effective facilities.~~
 - PF 1.5.2 *1 – Develop a Review and update the* long-term maintenance program that has been developed which utilizes strategies that result in an overall reduction of energy costs. *The goal is* to ensure adequate maintenance of existing and proposed facilities.
 - ~~PF 1.5.3 – Locate new facilities in such as way as to provide convenient service to the greatest number of County residents or service consumers.~~
 - PF 1.5.4 *2 – Obtain control of Acquire* public facility sites that will be required by future growth and development.
 - ~~PF 1.5.5 – Research and use~~ best practices for public facility and service plans in Virginia.
 - PF 1.5.6 *4 – Pursuant to the strategic planning process that will be underway began* in FY15-16, *and in accordance with the Space Needs Assessment that was completed in 2020*, develop a service and facility master plan to strengthen the linkage between the Comprehensive Plan, ~~and the Capital Improvements Program (CIP) and operating budgets.~~
 - PF 1.5.5 – Design and construct County facilities consistent with the Space Needs Assessment for County Administration, WJCC Courts and WJCC School Administration for 5-year, 10-year, and 20-year (2040) population growth projections.*

- PF 1.6 – Apply appropriate zoning, land use, and other adopted County criteria when evaluating public facility sites and uses.
- PF 1.7 – Assist with the public education and promotion of existing public services, including career and technical education opportunities. *Explore locating technical education and other programs within James City County.*
- PF 1.8 – Explore ways to integrate the various data resources, programs, and systems of the County such that data may be more readily shared and accessed between departments and divisions. Develop minimum standards for data storage that ensure that data is produced and safely *securely* stored in compatible formats.
- PF 1.9 – Encourage the provision and location of preschool programs and classrooms throughout the County utilizing government sponsored programs, public schools, private schools, private businesses, churches, non-profits, and where appropriate, home-based preschools.
- ~~PF 1.10 – Design new public facility sites that will typically be frequented by the public to include provision for one or more public transit stops~~ *Include public transit stops at new public facility sites.*
- PF 1.11 – Continue to use technology, *including broadband service*, to improve the ~~delivering~~ *delivery* of public services to the County.
- *PF 1.12 - Efficiently locate new facilities near existing and planned population centers so as to provide convenient service to the greatest number of County residents or service consumers.*
- *PF 1.13 – Encourage and support ways for private companies to expand broadband service. Broadband service initiatives could include but are limited to updating the Zoning Ordinance when changes occur to wireless communication facilities standards, pursuing grant funds when available, and encouraging broader service areas when cable franchise agreements are negotiated.*
- *PF 1.14 – Collaborate with WJCC Schools to develop a long-range facilities plan.*
- *PF 1.15 – Support initiatives to collaborate with WJCC Schools to implement the WJCC Strategic Plan.*
- *PF 1.16 – Develop a long-range plan for future land needs for future schools and other public facilities.*
- *PF 1.17 – Strive to complete fire and emergency service accreditation through the Center for Public Safety Excellence.*

PF 2 – Seek to adequately fund or finance public facilities and efficiently utilize available funding resources.

- PF 2.1 – Review annually the adequacy of existing public and private resources to finance needed qualifying public facilities through the County’s Capital Improvement Program and annual budget process.
- PF 2.2 – Identify specific public/private partnership opportunities to provide funding for new and existing public facilities.
- ~~PF 2.3 – Evaluate current fiscal policies to determine if they optimize the County’s ability to fund needed qualifying public facilities.~~
- ~~PF 2.4 – Pursue an annual review of cash proffer amounts related to already adopted Board policies to account for annual cost fluctuations.~~
- *PF 2.3 - Consider and evaluate methods for private development to help defray the*

- costs of public infrastructure investments.*
- *PF 2.4 – Maintain and use the fiscal impact model to inform in development reviews and facility planning in the County.*
- *PF 2.5 - Strive to maintain the AAA bond rating for James City County and the James City Service Authority from all three major agencies.*
- *PF 1.5.1 – 2.6 - Utilize tools such as life-cycle costing and value engineering (as applicable) to develop the most cost-effective facilities.*
- *PF 2.7 – Consider and evaluate the possible use of impact fees to help defray the capital costs of public facilities related to residential development.*

PF 3 – ~~Balance growth and development with the provision of public facilities~~

Locate and provide public facilities in a manner consistent with County wide growth management policies.

- PF 3.1 – Development should occur concurrently with the adequacy and accessibility of existing facilities and phased in accordance with the provision of new facilities and services.
 - PF 3.1.1 – Develop a Facilities Master Plan consistent with the Space Needs Assessments, for existing and new public facilities, for County Administration, WJCC Courts, and WJCC School Administration to accommodate future population growth and staffing to meet service needs.*
- PF 3.2 – Continue to use the Adequate Public Schools Facilities Test Policy consistent with the WJCC sSchools capacity projection methodology.
- PF 3.3 – Encourage development of public facilities and the provision of public services within the Primary Service Area (PSA) as defined on the Comprehensive Plan Land Use Map.
- PF 3.4 – Maintain and construct facilities in accordance with expected levels of service objectives and fiscal limitations.
- PF 3.5 – Apply public facility standards to identify facility requirements associated with level of need, appropriate quantity, size, and relationship to population and growth areas.
- PF 3.6 – Develop policies that support the conservation of water through education and awareness, higher water rates for greater usage, restricting irrigation, and, when financially feasible, rebate programs that reward conservation efforts.
- PF 3.7 – Support alternative water supply and conservation projects, such as collection and use of stormwater, reuse of gray water, and reclamation of wastewater, where practical and financially feasible. Identify projects that might benefit from such applications, such as golf course irrigation or new residential, commercial, or industrial uses.
- PF 3.8 – Explore opportunities to develop regional reclamation and reuse technologies and infrastructure in conjunction with neighboring jurisdictions and the Hampton Roads Sanitation District (HRSD).
- *PF 3.9- Continue to explore alternative sources of a long-term water supply in accordance with the adopted Strategic Plan.*
- *PF 3.10 - Support initiatives to refine the fiscal impact model to assess development impacts on fiscal health.*

PF 4 – Design, construct, and operate public facilities in a sustainable manner.

- PF 4.1 – Utilize energy efficient heating, cooling, ventilation, lighting, and similar systems and designs for newly constructed *County* facilities, and where feasible, for renovations of existing County facilities. Innovation and technology (such as that found in geothermal heating and cooling systems, green roofs, and solar panels) should similarly be employed where feasible, and where *life cycle considerations of appropriate levels of long-term sustainability*, cost savings, efficiency, and durability can be clearly expected or demonstrated.

P.F - 4.1.1 – Continue to utilize and update as necessary the building automation system that tracks and monitors the indoor environment of most County facilities.

P.F. 4.1.2 – Develop a comprehensive long-range technology plan to keep pace with the building automation industry.

- *PF 4.2 – Review and update as necessary the County’s Sustainable Building Policy in accordance with the County’s Strategic Plan’s goals.*

PF 4.2 4.2.1– Construct new County facilities in accordance with the County’s Sustainable Building Policy.

- PF 4.3 – Utilize Low-Impact Development (LID) designs for newly constructed facilities, and where practical, for renovations of existing County facilities.
- PF 4.4 – Utilize energy efficient vehicles and equipment when they are available and when not otherwise limited by fiscal or functionality considerations.
- PF 4.5 – Evaluate all proposed public facilities for potential impacts and provide buffering and mitigation equal to, or greater than (when practical), that required under County ordinances.
- PF 4.6 – Incorporate architectural design features in buildings and structures erected by the County, which support quality design and appearance *that maintains local community character.*
- *PF 4.7 – Support the Commonwealth of Virginia’s commitment to achieve 100% carbon free power by 2045.*
- *PF 4.8 - Consider adopting and using the Virginia C-PACE program to pursue energy retrofit projects for public buildings. Consider setting up the program for use by private property owners as well.*

PF 5 – Ensure the safety and security of public facilities and buildings.

- PF 5.1 – Evaluate the security of public schools and other County facilities from internal and external threats to better ensure the safety of citizens, visitors, and County staff, and to better protect County assets, sensitive data and data systems, the public water supply, and property.
- PF 5.2 – During renovation or new construction, structurally improve the ability of appropriate public facilities and buildings to better withstand physical perils (such as high wind, explosion, flooding, etc.) to enable them to serve as shelters or otherwise continue operating in times of crisis, emergency, or severe weather.
- PF 5.3 – Locate and design new public facilities with consideration of Crime Prevention Through Environmental Design (CPTED) principles to protect both County facilities and the people utilizing them. Use CPTED principles when renovating facilities wherever applicable and practical.

- PF 5.4 – Prepare and maintain detailed emergency preparedness plans to protect the County’s citizens, facilities, and infrastructure

PF 5.4.1 – Implement measures in County facilities to ensure safe working environments for County staff and citizens such as barriers, physical distancing, personal protective equipment (PPE) provision, and ionization and filtration for air purification in accordance with Center for Disease Control (CDC) and Virginia Department of Health (VDH) guidelines and recommendations during a pandemic.

Environment

GOALS, STRATEGIES, AND ACTIONS

Goal

Environment (ENV) – Continue to ~~maintain and~~ improve the high level of environmental quality in James City County and protect ~~and conserve~~ *rural and* sensitive lands and waterways *that support the resiliency of our natural systems* for *the benefit of current and future generations*.

Strategies and Actions

ENV 1 – Protect and improve the quality of water in County watersheds, wetlands, and waterways including water bodies that discharge into the Chesapeake Bay.

- ENV 1.1 – ~~Using adopted plans and regulations for guidance, promote~~ *Promote* development and land use decisions that protect and improve the function of wetlands and the quality of water bodies.
- ENV 1.2 – Promote the use of Better Site Design, Low Impact Development (LID), and effective Best Management Practices (BMPs). Promote these techniques by:

ENV 1.2.1 – ~~Making technical assistance more readily available and performing demonstration projects; specifically providing~~ *Provide* stormwater facility maintenance guidelines and assistance directly to BMP owners through ~~hands-on~~ training sessions and other tools.

ENV 1.2.2 – Promoting ~~general~~ public awareness on the benefits of and necessity for BMPs, erosion and sedimentation control, watershed management, and other land disturbance regulations.

ENV 1.2.3 – Partnering with *local, state, and federal agencies* ~~the Virginia Cooperative Extension Service, the U.S. Department of Agriculture Natural Resources Conservation Service, the Colonial Soil and Water Conservation District, and the Hampton Roads Planning District Commission (HRPDC).~~

ENV 1.2.4 – Continuing to develop and enforce new and existing regulations that require soils identification and the consideration of the limitations of these soils for development and agricultural and forestal activities.

ENV 1.2.5 – Promoting early submission of environmental inventories in order to protect ~~trees, County wetlands, and highly erodible soils~~ *environmentally sensitive lands*; to save or most efficiently use permeable soils; and to limit impervious cover.

~~ENV 1.2.6 – Continuing to encourage the development of regional BMPs where applicable that to address cumulative future stormwater impacts and flood control benefits.~~

~~ENV 1.2.7~~ *1.2.6* – Continuing and expanding support for the Clean Water Heritage program in order to provide information on BMP maintenance *and assistance* support to the public as well as to BMP owners.

~~ENV 1.2.8~~ *1.2.7* – Continuing to promote the protection of trees *through re-examining provisions in the Zoning Ordinance and other regulations.*

~~ENV 1.2.9 – Developing a site LID checklist and guide for consideration of LID methodologies used in plans of development.~~

~~ENV 1.2.10 – Consistent with the Virginia Stormwater Management Program (VSMP) requirements and as the local VSMP authority, develop an alternative strategy for addressing long term maintenance and monitoring and inspection requirements for stormwater management facilities designed to treat stormwater runoff primarily from individual residential lots, if utilized to meet stormwater management or runoff reduction requirements. Such strategy may include, but it not limited to, periodic inspections, homeowner outreach and education, declarations of covenants and restrictions, plat notes, certification programs or other similar methods.~~

- ENV 1.3 – Through the *County's* Chesapeake Bay Preservation Ordinance, *continue to* enforce Resource Protection Areas (RPAs) protecting all tidal wetlands, tidal shores, nontidal wetlands connected by surface flow and contiguous to tidal wetlands or water bodies with perennial flow, perennial streams, ~~and~~ a 100-foot-wide buffer adjacent to and landward of other RPA components, *and drinking water reservoirs.*
- ENV 1.4 – Utilize bathymetric, ~~and~~ flushing rate, *and other available* data when locating and providing new public shoreline and water access opportunities.
- ENV 1.5 – Implement comprehensive coastal resource management guidance, consistent with ~~2011 legislative changes (SB964), that establish~~ the policy that living shorelines are the preferred alternative for stabilizing eroding shorelines prior to consideration of structural stabilization methods.

ENV 1.5.1 - Refer to the guidance presented in the locality's Comprehensive Coastal Resource Management Portal (CCRMP) prepared by the Virginia Institute of Marine Science (VIMS) to guide regulation and policy decisions regarding shoreline erosion control: www.vims.edu/ccrm/ccrm/ports/james_city/index.php

ENV 1.5.2 - Utilize established VIMS "decision trees" for onsite review and *CCRM Shoreline Best Management Practices for* subsequent selection of appropriate erosion control/shoreline BMPs: www.ccrm.vims.edu/decisiontree/index.html

~~ENV 1.5.3 – Utilize VIMS' CCRM Shoreline Best Management Practices for management recommendations for all tidal shorelines in the County.~~

ENV ~~1.5.4~~ *1.5.3* - Consider a policy where the above Shoreline Best Management Practices become the recommended adaptation strategy for erosion control, and where a departure from these recommendations by an applicant wishing to alter the shoreline must be justified at a hearing of the County Wetlands Board.

~~ENV 1.5.5 – Follow the development of the state-wide General Permit being developed by VMRC and ensure that local policies are consistent with the provisions of the permit.~~

~~ENV 1.5.6 – Evaluate and consider a locality-wide permit to expedite shoreline applications that follow the recommendations made available by VIMS' CCRM Shoreline Best Management Practices.~~

ENV ~~1.5.7~~ *1.5.4* - Seek public outreach opportunities, *including interpretive signage*, to educate citizens and stakeholders on new shoreline management strategies including living shorelines.

ENV ~~1.5.8~~ *1.5.5* - Follow the development of integrated shoreline guidance under development by Virginia Marine Resource Commission (VMRC).

~~ENV 1.5.9 – Evaluate and consider a locality wide structure that encourages a more integrated approach to shoreline management.~~

ENV ~~1.5.10~~ 1.5.6 – Promote the preservation of open space in areas adjacent to marsh lands to allow for inland retreat of vegetation and additional water containment areas as sea level rises.

ENV ~~1.5.11~~ 1.5.7 – Evaluate and consider *opportunities for grants, cost sharing between public entities and private property owners, and other funding sources* ~~opportunities~~ for construction of living shorelines.

ENV ~~1.5.12~~ 1.5.8 – In conjunction with the County Wetlands Board, evaluate the feasibility of adopting a coastal Dunes and Beach ordinance, pursuant to ~~2008 General Assembly changes to the~~ *Virginia Coastal Primary Sand Dune and Beach Act* (currently VMRC handles local applications).

- ENV 1.6 – Ensure that water dependent activities such as marinas and docks are located and conducted in an environmentally sensitive manner and include adequate marine sanitation facilities.
- ENV 1.7 – Identify the specific existing and potential uses of County streams and rivers and identify standards necessary to support these uses. Protect the quality and quantity of these surface waters so they will continue to support these uses. ~~Consideration shall be given~~ *Give consideration* to protect existing and potential water resource uses when reviewing land development applications.
- ENV 1.8 – Continue to work with the Virginia Department of Environmental Quality (DEQ), Department of Conservation and Recreation (DCR), and Virginia Department of Health (VDH) to identify existing or potential sources of surface and groundwater pollution and take action to prevent or control the effect of the sources. Continue to enforce all existing regulations to protect all water resources and adopt additional protective measures as necessary.
- ENV 1.9 – Develop Total Maximum Daily Load (TMDL) Program Action Plans to address water quality impairments within James City County and the Chesapeake Bay, including proposed actions and implementation ~~schedule. Begin implementation in accordance with the approved action plans.~~
- ENV 1.10 – ~~Continue to protect~~ *Protect* water resources from on-site sewage disposal system failure by:
 - ENV 1.10.1 – ~~Requiring~~ *Continuing to require* Health Department approval for all subdivisions making use of on-site sewage disposal systems.
 - ENV 1.10.2 – ~~Maintaining~~ *Continuing to maintain* minimum lot sizes for any property containing an on-site sewage disposal system.
 - ENV 1.10.3 – Continuing to require primary and reserve drain fields for subdivisions with applicable on-site sewage disposal systems.
 - ENV 1.10.4 – ~~Requiring~~ *Continuing to require* the pump out of on-site sewage disposal tanks every five years.
 - ENV 1.10.5 – ~~Monitoring~~ *Continuing to monitor* non-traditional on-site sewage disposal trends.
- ENV 1.11 – Continue to implement the Chesapeake Bay Preservation Ordinance in order to protect water quality in all drinking water reservoirs within the County.
- ENV 1.12 – Investigate actions needed to implement groundwater protection using suggestions from the Potential Groundwater Management Alternatives section.

- ENV 1.13 – Continue to use sound science to ~~improve~~ *update and create* the requirements, standards, and specifications used to design, approve, and build BMP facilities in James City County.
- ENV 1.14 – Continue to minimize post-construction stormwater impacts through implementation of BMPs to reduce pollutants entering the stormwater system and County waterways by:
 - ENV 1.14.1 – Utilizing available resources, including enforcement of maintenance agreements and covenants.
 - ENV 1.14.2 – Provide assistance as funding permits to identify failing neighborhood stormwater and drainage facilities and to implement repairs on a prioritized basis.
 - ENV 1.14.3 – Maintain and assess new programmatic fees collected to fund BMP construction inspections and private stormwater facility assessments.
- ENV 1.15 – Ensure that the County’s Municipal Separate Storm Sewer System (MS4) Permit is fully implemented in accordance with the annual program plan and General Permit Number VAR040037.
 - ENV 1.15.1 – Continue to implement ~~a diverse~~ public education and outreach programs on the impacts of stormwater, including actions citizens can take to reduce stormwater pollution and the hazards associated with illegal discharges and improper disposal of wastes.
 - ENV 1.15.2 – Continue to provide public participation opportunities, including providing feedback on the County’s program plan, *and* participation in the Stormwater Program Advisory Committee ~~and volunteer water monitoring~~.
 - ENV 1.15.3 – Continue to detect and eliminate illegal discharges to the storm sewer system through maintenance of accurate system mapping, annual screening activities and enforcement of county Codes prohibiting illegal discharges.
 - ENV 1.15.4 – Continue to implement programs and ordinances to limit pollution from construction sites through plan approvals, regular inspections and other ~~tools~~ *methodologies*.
 - ENV 1.15.5 – Continue to minimize post-construction stormwater impacts through implementation of BMPs to reduce pollutants entering the stormwater system and County waterways.
 - ~~ENV 1.15.6~~ *1.15.5* – Continue to implement pollution prevention and good housekeeping efforts ~~on public properties~~ *within the County’s MS4 service area* in order to minimize pollutants from County activities.
- ~~ENV 1.16 – Increase education and use of sound policies such as watershed planning, agricultural BMPs, erosion control measures, stream bank buffers, and other nonpoint source controls in order to minimize negative effects of urban development and agricultural practices on water quality.~~
- ~~ENV 1.17~~ *1.16* – ~~Implement and develop means for funding~~ *Develop funding and implementation mechanisms for* the watershed protection and restoration goals and priorities ~~adopted by the Board of Supervisors~~ from watershed management plans adopted by the Board of Supervisors.
- ~~ENV 1.18~~ *1.17* – Continue to develop watershed management plans for the remaining County watersheds, ~~and to update existing watershed management plans~~ that identify environmentally sensitive areas and specific protection, restoration, and retrofit recommendations. *Explore the*

inclusion of ecosystem services considerations and evaluation of climate change-related precipitation impact in future watershed management plans.

- ENV 1.19 – Continue to develop regional, cumulative impact-focused hydraulic studies for County waterways vulnerable to flooding and develop strategies to fix identified problems.
- *ENV 1.20 – Continue to follow the progress of the Lower Chickahominy Watershed Study and incorporate final recommendations into local policies and ordinances.*
- ~~ENV 1.20 – Utilizing approved watershed management plans, developed hydraulic studies, and assessments of riverine and coastal flooding, begin to develop a County wide stormwater master plan to establish measurable goals and comprehensively address both the water quality and flooding issues resulting from stormwater.~~
- ~~ENV 1.21 – Expand James City County’s partnership with VIMS and the HRPDC to more fully identify specific issues with respect to riverine flooding, storm surge, sea level rise, and other conditions affecting coastal flooding in James City County.~~
- *ENV 1.21 - Examine Explore Zoning Ordinance amendments to reflect that would incorporate recommendations of the Colonial Soil and Water Conservation District as it pertains to equine stocking rates.*
- ENV 1.22 – *In a joint endeavor by the The Stormwater & Resource Protection Division and Stormwater Program Advisory Committee shall, on a biennial basis, jointly shall jointly project prepare* a multi-year, prioritized list of ~~all stormwater~~ *stormwater*-related projects, including stream restoration, health, safety, and water quality, that includes estimated costs for design and implementation.

ENV 2 – ~~Improve~~ *Continue to promote* public knowledge of and involvement in County environmental programs and initiatives.

- ENV 2.1 – Continue to educate the public about voluntary techniques to preserve and protect environmentally sensitive lands; wildlife habitats; water quality; and watersheds, agricultural, forestal, and other open space lands through *County programs, including but not limited to,* the Clean Water Heritage program.
- ENV 2.2 – Utilize the Clean County Commission to coordinate citizen efforts in participating in the County recycling program, the Adopt-A-Spot program supported by the Virginia DEQ, Division of Environmental Enhancement, and shoreline clean-up days sponsored by a variety of organizations.
- ENV 2.3 – Promote recycling by developing a post-consumer waste office paper purchasing policy in accordance with the Virginia Public Procurement Act for all County facilities, expanding County facility reduce/reuse/recycling programs, and by increasing private sector *and public* awareness of recycling opportunities *through the County’s curbside recycling programs, Recollect website, and Recyclopedia tool.*
- ~~ENV 2.4 – Continue expanding the citizen monitoring program to include bacterial monitoring in TMDL watersheds and other watersheds with potential sources of impairment.~~
- ~~ENV 2.5 – Make available for decision making consistent waterway specific water quality data for each County waterway through utilization of the citizen monitoring program.~~
- ~~ENV 2.6 – Continue to offer training, certification, and equipment to volunteer monitors.~~

- ~~ENV 2.7 – Coordinate cross training and joint activities that allow land use planners; stormwater managers; and transportation, utility, and capital project planners to explore how various land use/ stormwater processes can be better integrated.~~

ENV 3 – Protect and conserve environmentally sensitive areas, *and work to maintain or promote the ecosystem services provided by all natural areas.*

- ENV 3.1 – Maintain *and promote* biological and habitat diversity, *ecosystem services*, and ~~promote~~ habitat connectivity by protecting wildlife and riparian corridors between watersheds, sub-watersheds, catchments, and tidal and nontidal wetlands, ~~and by natural resource inventory methods,~~ *and by developing and* implementing a green infrastructure plan.
- ENV 3.2 – Develop specific recommendations for voluntary and regulatory means to protect resources identified in studies, such as the Regional Natural Areas Inventory, and watershed management plans for County watersheds.
- ENV 3.3 – Operate programs which seek clear title to, or conservation easements over, environmentally sensitive lands throughout the County in partnership with willing property owners.
- ~~ENV 3.4 – Continue exploring provisions requiring and improving environmental site assessments (ESA's) based on the anticipated use of the property proposed for subdivision or development, as provided for in Section 15.2-2286 of the Code of Virginia.~~
- ENV 3.4 – *Continue to update mandatory tree protection standards and examine tree canopy protection standards.*
- ENV 3.5 – Continue to develop and enforce zoning regulations and other County ordinances that ~~ensure the preservation~~ *preserve* to the maximum extent ~~possible~~ *practicable* of rare, threatened, and endangered species; wetlands; flood plains; shorelines; wildlife habitats; natural areas; perennial streams; groundwater resources; and other environmentally sensitive areas.
- ENV 3.6 – Continue to gather and gain technical knowledge on data that is available to help the County identify *and map* its natural and cultural assets, and, where appropriate, use such data as an information tool to help guide decisions during the creation of regulations and policies and/or to provide guidance to property owners and development proposal applicants on lands best suited for development.
- ENV 3.7 – ~~Site~~ *Ensure that site* development projects, including those initiated by the County, ~~to be are~~ consistent with the protection of environmentally sensitive areas ~~and the maintenance of the County's overall environmental quality~~ so that development projects do not exacerbate flooding in flood prone areas.
- ENV 3.8 – *Seek to maintain and protect forested land and recognize the benefits it provides by sequestering carbon dioxide.*
 - ENV 3.8.1 - *Investigate carbon sequestration approaches as may be permitted by State Code 15.2-4901.*
 - ENV 3.8.2 - *Investigate changes to the Zoning Ordinance including renaming the A-1, General Agricultural District and re-examining lot sizes and clustering provisions to acknowledge and encourage forested land.*

ENV 4 – Work with the private sector, ~~and~~ other governmental entities such as HRPDC and the State, ~~and nongovernmental public sector~~ through both regulation and non-regulatory techniques to mitigate and adapt to the effects of climate change.

- ENV 4.1 – Continue to implement reduction strategies by reducing building energy and transportation fuel consumption.
- ENV 4.2 – Continue utilizing the Energy Team to conduct energy audits, make recommendations on efficiency measures and implement energy management practices.
- ENV 4.3 – Through existing mechanisms such as encouraging enhanced pedestrian accommodations via a density bonus and reductions in required parking with approval of a mass or alternative transportation plan, or appropriate similar provisions, improve air quality and seek to reduce traffic congestion by promoting alternative modes of transportation and a reduction in auto dependency and trip distances.
- ENV 4.4 – Continue to evaluate ~~and update~~ ordinances and policies to promote the construction of ~~energy efficient homes, and businesses, and public facilities that conserve energy and achieve other green building standards.~~ *As one component of this, re-examine ~~such as the~~ existing Green Building Incentives adopted by the Board on September 11, 2012. Use U.S. Green Building Council's LEED program, Earthcraft, Envision, STAR Communities, WELL Building Standard, the Sustainable Development Code, and other sustainable building programs as guides in this effort.*
- ENV 4.5 – Investigate amending County ordinances to allow or encourage appropriate energy production and conservation technologies in residential areas (i.e., rain barrels, cisterns, residential-sized wind turbines, solar panels, etc.).
- ~~ENV 4.6 – Investigate ways to amend the County ordinances to support alternative energy production, and to amend ordinances or include special use permit conditions that protect and enhance natural resource on site of alternative energy production.~~
 - ENV 4.6.1. In ordinances or as development of approval conditions, include provisions to minimize clearing of forested land.*
 - ENV 4.6.2. In ordinances or as development of approval conditions, implement best practice documents on the inclusion of native pollinator plants.*
- ~~ENV 4.6.4.7~~ – Continue the current programs that have installed building management control systems in many County facilities which assist in reducing energy consumption. Continue to evaluate renewable energy technologies and energy efficiency improvements during capital maintenance activities.
- ~~ENV 4.7 – Develop natural landscaping policies for County properties.~~
- ENV 4.8 – Continue to manage the County ~~vehicle~~ fleet to improve energy efficiency and reduce emissions by replacing fuel inefficient vehicles, assessing new technologies, and developing an anti-idling policy.
- ENV 4.9 – Proactively work with private, local, regional, State ~~state~~ and Federal ~~federal~~ organizations to implement innovative solutions to improve air quality, ~~keeping in balance the achievement of environmental goals, transportation needs, and maintaining a robust local economy.~~ *Include consideration of methods to improve air quality through protection and enhancement of natural resources that improve air quality, such as forest ecosystems.*
- ENV 4.10 – Use resources from the ~~Hampton Roads Planning District Commission~~ HRPDC or other applicable organizations to periodically monitor sea level rise at the local and/or regional level.

- *ENV 4.11 – Evaluate adjustments to watersheds, floodplains, and resource protection areas with changes to the VRMC mean high water line.*
 - ENV 4.11.1 – Use predicted shoreline protection needs to inform shoreline protection strategies and to re-examine relevant County master plans.*
 - ENV 4.11.2 – Notify landowners of likelihood of shoreline impacts based on shoreline protection needs.*
- *ENV 4.12 – Expand James City County’s partnership with VIMS and the HRPDC to more fully identify specific issues with respect to riverine flooding, storm surge, sea level rise, and other conditions affecting coastal flooding in James City County.*

Housing

Goals, Strategies, and Actions

GOAL

H – Achieve high quality in design and construction of in all residential development and neighborhood design, and provide a wide range of choices in housing type, density, price range, and accessibility consistent with the four principles of the 2019 Workforce Housing Task Force; and provide options for all County residents, including the County’s workforce, aging residents and low income households.

Strategies and Actions

H 1 Rehabilitate and preserve existing housing to maintain the existing housing stock that is affordable for County residents.

- ***H 1.1 – Promote housing rehabilitation to extend the life of existing homes and maintain community character.***

H 1.1.1 – Seek additional resources the County dedicates to rehabilitations of single-family homes, prioritizing the homes identified in the 2016 Housing Needs Study and Housing Conditions Study.

H 1.1.2 – Rehabilitate 10 single-family homes annually to HUD Housing Quality Standards.

H 1.1.3 - Seek additional resources to rehabilitate 25 homes annually.

H 1.1.4 – Hold an annual "Rehab Blitz" day modeled after the partnership with Habitat for Humanity and other nonprofits to target exterior rehabilitation activities in a particular neighborhood.

H 1.1.5 – Offer property tax/abatement/exemption for owners of deteriorating single-family homes that make improvements and either continue to live in the home or enter into an agreement with the County to rent that home to a low- or moderate-income working individual or family. Ensure the exemptions/abatements apply to the value of the improvements and not the entire property.

H 1.1.6 – Develop a pattern book to guide housing maintenance and rehabilitation that could include sections on home accessibility modification and housing in place.

H 2.4 H 1.1.7 – Continue to support Support, through marketing, partnering, and other means, nonprofit groups such as Housing Partnerships, Inc., Habitat for Humanity, Community Action Agency, and project: HOMES which have programs that provide providing emergency home repair; preventive maintenance; and counseling in home finance, rental assistance, budgeting, and sanitary health conditions. H 2.4; H 2.5

H 2.5 – Continue to support, through marketing, partnering, or other means, private nonprofit groups such as Housing Partnerships, Inc., Habitat for Humanity, and the Community Action Agency.

H 2.6 H 1.1.8 – Continue to promote the deferred payment policy of the James City Service Authority as a means to promote utility connections to existing homes in areas with health, safety, and general welfare concerns. Promote water/sewer connections for LMI households by processing applications for the James City Service Authority's deferred payment plan.

H 2.7 H 1.1.9 – Use neighborhood improvement programs and County code enforcement to discourage blight and the deterioration of housing and neighborhoods.

- **H 1.2 – Pursue the preservation and redevelopment of manufactured homes and mobile home parks to prevent further deterioration of these homes and protect the current residents.**
 - H 1.2.1 – Assess the opportunities for improving current mobile home parks.**
 - H 1.2.2 – Look for opportunities that either attempt to prevent loss of mobile homes or promote responsible redevelopment of mobile home parks while protecting current residents.**
 - H 1.2.3 – Review and evaluate the current conditions of mobile home parks.**
 - H 1.2.4 – Establish goals for individual mobile home parks.**
 - H 1.2.5 – Develop guidelines and engage park owners and residents to discuss needs and options to improve parks.**
 - H 1.2.6 – Explore the option of the County buying out parks and either retaining control temporarily or transferring control, winding down agreements with current owners by 2030.**
 - H 1.2.7 – Explore adding cottage homes to the housing stock in the mobile home parks, including identifying zoning and other regulations that are needed.**
 - H 1.2.8 – Advocate for a state-supported mobile home replacement program.**
 - H. 1.2.9 – Coordinate a County mobile-home replacement program.**
 - H. 1.2.10 – Develop a County mobile home decommissioning and recycling plan.**
- **H 1.3 – Define specific redevelopment/revitalization areas as a means to access additional funding to rehabilitate existing homes and subsidize new workforce housing.**
 - H 1.3.1 – Periodically review and update the Housing Conditions Study.**
 - H 1.3.2 – Use the Housing Conditions Study and other sources to affirm or update the identified Housing Rehabilitation Areas shown in Figure H-3.**
 - H 1.3.3 – Support private and nonprofit developers and builders that provide or preserve workforce housing by assisting them in obtaining funding and offering technical assistance. (H 2.2)**
 - H 1.3.4 – Apply for funding from Virginia Housing that supports projects in defined redevelopment and revitalization areas.**
 - H 2.8 H 1.3.5 – Solicit public input to identify areas for rehabilitation/improvement projects and neighborhood or area plans.**

H 1.4 – Amend the Zoning Ordinance to address short term rentals, including re-examining the districts where such uses are permitted.

H 2 – Promote housing production that results in housing choices for all County residents and workers and is designed to respect the County’s unique natural, historic and cultural resources.

- **H 2.1 – Guide new developments to incorporate high housing quality and design.**
 - H 1.2 H 2.1.1 – Promote residential development that provides a balance of unit range of home types and price ranges prices, includes open space preservation and recreational amenities, and supports permits walkability walking and bicycle travel biking both internally and to nearby destinations.**
 - H 1.3 H 2.1.2 – Require adequate street lighting, safe and convenient pedestrian circulation, and appropriate interconnections between residential developments.**
 - H 1.4 H 2.1.3 – Guide new residential development to areas served by public utilities and that are convenient to public transportation and major thoroughfares, employment centers, schools, recreation facilities, and shopping facilities.**
 - H 1.5 H 2.1.4 – Propose additional amendments to the residential zoning districts to promote diversity within new residential developments by allowing more diverse structure types.**

H 1.6 H 2.1.5 – Promote a scale and density of residential development *that is contextually* compatible with adjacent and surrounding land uses, supporting infrastructure, and environmental conditions.

H 1.7 H 2.1.6 – Locate moderate density residential development, including ~~those developments~~ within areas of appropriate Mixed-Use designations, in proximity to employment centers and service destinations.

- **H 2.2** *Increase housing unit production to provide more housing choices.*

H 2.2.1 – Review the allowed uses in each zoning district, and modify the uses allowed to reflect the current types of uses that exist in the County to ensure that diverse housing types are specifically included in the use-lists in zoning districts where housing is permitted.

H 2.2.2 – Reduce site and lot area minimums to encourage workforce housing production.

H 2.2.3 – Examine options for allowing by-right development of workforce housing.

H 2.2.4 – Consider form-based zoning to preserve neighborhood character while allowing flexibility in housing options.

H 2.2.5 – Increase the number of units permitted in multi-family structures in select zones.

H 2.2.6 – Increase the maximum number of units per acre in all developments that provide for workforce housing.

- **H 2.3** *Support the adaptive reuse and repurposing of old, vacant, and/or underutilized commercial buildings as workforce housing.*

H 2.3.1 – Inventory the potential adaptive reuse and conversion sites within the County. Include the location, condition, ownership, zoning, and other information about the properties.

H 2.3.2 – Establish priorities, processes, and guidelines for adaptive reuse projects in the County.

H 2.3.3 – Identify Virginia-based builders/developers with experience in adaptive reuse and convene a public meeting to discuss and better understand the challenges and opportunities with adaptive reuse.

H 2.3.4 – Conduct corridor studies to evaluate underutilized commercial properties.

H 2.3.5 – Review and modify the use lists for all zones to encourage residential/mixed-use developments along specific corridors, and facilitate adaptive reuse opportunities in existing commercial areas.

H 2.3.6 – Investigate resources that could support adaptive reuse, including the Low-Income Housing Tax Credit, historic tax credits, and programs supporting housing for residents experiencing homelessness.

H 2.3.7 – Engage owners of properties that are good candidates for redevelopment or adaptive reuse to explore opportunities.

H 2.3.8 – Facilitate connections among property owners and developers, and identify resources that could be employed to facilitate adaptive reuse projects.

H 2.3.9 – Develop a new zoning designation that would allow motel to apartment conversions.

H 2.3.10 – Consider creating an administrative procedure for permitting commercial or residential conversions that include workforce housing.

H 2.3.11 – Create a fund to assist owners with the cost of demolishing and redeveloping obsolete commercial buildings.

- **H 2.4** *Support the development of accessory apartments as one type of workforce housing, while retaining the residential character of existing neighborhoods.*

H 2.4.1 – Modify the Zoning Ordinance to facilitate the development of more accessory units while retaining the residential character of existing neighborhoods.

H 2.4.2 - Modify the Zoning Ordinance to facilitate the development of more accessory units while retaining the residential character of existing neighborhoods.

H 2.4.3 – Develop a pattern book, training sessions, and other technical assistance documentation to help homeowners construct accessory units.

H 2.4.4 – Revise ordinances to increase the maximum size of detached accessory units to be large enough to accommodate a "reasonably-sized" one-bedroom unit (e.g., up to 750 square feet)

H 2.4.5 – Revise ordinances to modify setback, parking, and other requirements to make it easier to build an accessory apartment.

H 2.4.6 - Offer incentives for accessory apartments, such as waived fees for Special Use Permit applications or utility hook-ups, when apartments are rented to people holding jobs in James City County or other targeted populations (e.g., elderly relatives).

H 2.4.7 - Develop a loan program to help lower-income households build accessory apartments.

H 2.4.8 - Encourage Homeowners Associations to revise covenants that prohibit accessory units.

- **H 2.5** - Explore the use of public land for the development of workforce housing.

H 2.5.1 – Develop a comprehensive inventory of publicly owned sites, noting whether each site is vacant or has underutilized development capacity. **H 3.6**

H 2.5.2 – Develop criteria for evaluating sites' appropriateness, prioritizing characteristics such as proximity to transit infrastructure and employment areas.

H 2.5.3 – Identify which publicly owned land is suitable for workforce housing.

H 2.5.4 Write a briefing paper outlining the process for creating a housing land trust or land bank. A land trust or land bank would be a mechanism for acquiring, holding, and, ultimately, deploying public land specifically for workforce housing.

H 2.5.5 – Create a pilot project to develop workforce housing on public land through a public/private partnership.

H 2.5.6 - Amend the County's Capital Improvement Program process to ensure that opportunities for creating housing options on public land are considered in conjunction with planning and development of public facilities.

H 2.5.7 - Identify land that would be suitable for purchase by the County and made available for the development or redevelopment of workforce housing.

- **H 2.6** - Establish an incentive-based inclusionary zoning program to support the development of workforce housing.

H 2.6.1 –Bring together community stakeholders and staff to recommend new incentive-based, inclusionary housing policies.

H 2.6.2 – Review the County's existing density bonus system in the Zoning Ordinance. Determine whether providing workforce housing should be a bonus-density priority or a requirement (rather than an option) for any developments proposed over the current baseline density.

H 2.6.3 – Develop a detailed method for calculating affordable price points based on AMI.

H 2.6.4 - Evaluate the use of a sliding density bonus scale based on the quantity of units and affordability of the product.

H 2.6.5 – Determine if the provision of workforce housing can be prioritized, or if should be a requirement in the existing density bonus system.

H 2.6.6 – Amend the Zoning Ordinance to establish an Affordable Dwelling Unit (ADU) program under the State code.

- *H 2.7 - Periodically review and update the Housing Needs Study.*

H 3 – Promote production of housing designed for special needs populations.

- ~~H 4~~ **H 3.1** – Provide adequate housing opportunities for special needs populations, including persons with all forms of disabilities, and senior citizens.
 - ~~H 4.1~~ **H 3.1.1** – Review existing ordinances to identify barriers to providing housing for special needs populations, including senior citizens, and make amendments, as necessary.
 - ~~H 4.2~~ **H 3.1.2** – Support the concept of “aging in place” by promoting universal design for a portion of units in major subdivisions or multi-family projects.
 - ~~H 4.3~~ **H 3.1.3** – Continue County support of organizations that ~~serve~~ address housing for special needs populations, including senior citizens ~~with regard to housing~~.
 - H 3.1.4** – Promote supportive housing, including rental assistance, coupled with case management services for individuals who are homeless or at risk of becoming homeless.
 - ~~PN 3.4~~ **H 3.1.5** – Promote affordable senior housing options, from independent living to Continuing Care Retirement (CCRCs) and skilled care, for all.
 - ~~PN 3.8~~ **H 3.1.6** – Seek grant funding to construct affordable senior housing.

H 4 – Utilize incentives to promote the production of workforce housing.

- *H 4.1 - Expand expedited permitting to incentivize production of workforce housing.*
 - H 4.1.1** – Establish the income threshold necessary for a project to qualify for an expedited review -- households with incomes not exceeding 100% of AMI.
 - ~~H 3.9~~ **H 4.1.2** – Develop a fast-track subdivision, site plan, and building permit process for qualified affordable and workforce housing developments.
 - ~~H 3.10~~ **H 4.1.3** – Consider a program to waive, reduce, and/or rebate development fees for qualified affordable and workforce housing developments.
- *H 4.2 - Create tax incentives to support the production of workforce housing.*
 - H 4.2.1** – Create a property tax exemption or abatement for residential properties that guarantee units will be affordable to and leased to individuals and families with incomes at or below 60% of AMI.
 - H 4.2.2** – Create a property tax abatement or exemption for homeowners who make improvements and either live in the home or agree, in writing with the County, to rent the home to a low- or moderate-income household. Exemptions and abatements would apply to the value of the improvements, not the entire property.
 - H 4.2.3** Investigate using utility, building permit, and water connection fees and property taxes to incentivize new affordable housing and to be a disincentive for new market-rate housing.

H 5 – Improve access to housing resources and expand financial housing assistance.

- *H 5.1 – Support and expand access to regional housing resources.*
 - H 5.1.1** – Financially support the Hampton Roads Housing Resource Portal.
 - H 5.1.2** – Link County resources to the regional portal.
- *H 5.2 – Expand the local home-buying assistance program.*
 - H 5.2.1** Expand down-payment and closing-cost assistance to annually assist 50 income-qualified first-time homebuyers who work in James City County and want to purchase a home in the County.

- **H 5.3 – Develop a local rental assistance program.**

H 5.3.1 - Research the experiences of other localities in Virginia that have a locally funded rental assistance program.

H 5.3.2 - Develop a locally funded rental assistance program (rules and priorities).

H 5.3.3 - Provide education and outreach to eligible households and landlords.

H 5.3.4 - Serve 25 families annually through a local rental housing subsidy.

- **H 5.4 – Participate in regional planning efforts to address regional housing issues.**

H 5.4.1 – Coordinate with neighboring jurisdictions to address regional housing concerns and needs.

H 5.4.2 – Participate in Greater Williamsburg Area and Hampton Roads public/private partnerships to identify and address regional housing issues.

H 6 – Seek funding for housing programs

- **H 6.1 – Create a dedicated funding source to help produce and preserve for-sale and rental housing affordable to working households.**
- **H 6.2 – Continue efforts to attract funds from federal and state sources for housing and neighborhood rehabilitation.**
- **H 6.3 – Create a dedicated funding source for a local housing voucher or rental subsidy program.**
- **H 6.4 – Obtain additional funding and staff to rehab 25 single-family homes annually.**
- **H 6.5 - Create a local housing trust fund and relevant policies to support housing development and preservation.**

H 1 – Promote diversity and innovation in housing and subdivision location and design.

- **H 1.1 – Increase usage of energy conservation measures and green building techniques in accordance with the Green Building Incentives adopted by the Board of Supervisors on September 11, 2012, in rehabilitation projects and new residential developments by encouraging participation from builders in green certification programs such as EarthCraft, LEED ND (Leadership in Energy and Environmental Design for Neighborhood Development), LEED for Homes, or the National Association of Home Builders' National Green Building Program.**
- **H 1.8 – Perform a County wide assessment of housing conditions, needs, and homelessness.**

H 2 – Eliminate substandard housing and blighted conditions.

- **H 2.1 – Support with technical assistance, referrals, and funding when possible, the efforts of private and nonprofit entities to improve the condition of the County's housing stock.**
- **H 2.2 – Ensure that all housing in the County meets HUD's Housing Quality Standards.**
- **H 2.3 – Propose measures, in accordance with State law, to provide real estate tax relief for owners who make substantial investment in rehabilitating older residential properties.**
- **H 2.10 – Perform a County wide assessment of housing conditions, needs and homelessness. Continue to monitor changes to better direct programs to replace or rehabilitate substandard housing and eliminate vacant dilapidated structures and blight.**

H 3 – Increase the availability of affordable and workforce housing, targeting households earning 30%-120% area median income as established by the U.S. Department of Housing and Urban Development (HUD).

- **H 3.1 – Target publicly funded or publicly sponsored housing programs toward County residents and persons employed in the County.**
- **H 3.2 – Continue efforts to attract funds from federal and state sources for the development and preservation of affordable and workforce housing.**
- **H 3.3 – Continue to ensure that housing units constructed or rehabilitated with public funds remain affordable to families with low to moderate incomes.**

- ~~H 3.4~~ Continue to assist for-profit and nonprofit developers in obtaining funds to finance affordable and workforce housing developments from programs such as the Affordable Housing Incentive Program (AHIP). Continue to investigate the possibility of additional demonstration projects to illustrate the integration of financial incentive programs and modified land use policy to encourage least cost housing developments.
- ~~H 3.5~~ Continue to utilize the Housing Opportunities Policy (HOP) which states the County's definitions, goals, and expectations for providing affordable and workforce housing in developments requiring legislative approval. Examine the policy in order to address issues, related to but not limited to Homeowners Association Fees and infill development.
 - ~~H 3.6~~ Review County owned real estate as potential sites for affordable and workforce housing and identify opportunities for obtaining property suitable for affordable housing development.
 - ~~H 3.7~~ Seek Board of Supervisors' action to increase the local housing fund for the purchase and development of land for affordable and workforce housing.
 - ~~H 3.8~~ Accept cash contributions or land from developers of residential and non-residential projects, including by right development, into a County fund designated for this purpose.
 - ~~H 3.9~~ Develop a fast-track subdivision, site plan, and building permit process for qualified affordable and workforce housing developments.
 - ~~H 3.11~~ Promote the full integration of affordable and workforce housing units with market rate units within residential developments and throughout the Primary Service Area.
 - ~~H 3.12~~ When applicable, consider the County's needs for affordable and workforce housing when proposing new or revised ordinances and policies.

Community Character

Goals, Strategies, and Actions

Goal

CC – *The County will be good stewards* ~~Acknowledge the County's reasonability to be good stewards~~ of the land by preserving and enhancing the scenic, cultural, rural, farm, forestal, natural, and historic qualities that are essential to the County's rural and small town character, economic vitality, and overall quality of life *of its residents.*

Strategies and Actions

CC 1 – Preserve and enhance entrance corridors and roads that promote the rural, natural, or historic character of the County.

- CC 1.1 – ~~Expect~~ *Ensure* that development along Community Character Corridors (CCCs) protects the natural views of the area; promotes the historic, rural, or unique character of the area; ~~maintains the greenbelt network~~; and establishes entrance corridors that enhance the experience of residents and visitors.
- ~~CC 1.2 – Apply for the designation of roads that serve as entrance corridors to the County or have historical or special significance as Virginia Byways. Develop specific guidelines to guide development that occurs along these roads and in these areas.~~
- CC 1.2. – Continue to explore opportunities and cost-sharing arrangements to bury overhead utilities in Community Character Corridors and Community Character Areas through transportation initiatives.
- ~~CC 1.3.5 – Recognize existing residential subdivisions and commercial properties that make beautification improvements, especially along high profile corridors of the County.~~
- ~~CC 1.5 – Prioritize CCCs for the funding of the placement of existing utilities underground, beautification through sustainable landscaping or building changes, and the acquisition of easements and properties. The highest priority roads would be entrance corridors or those in the proximity of historic landmarks.~~
- CC 1.6.3 – Monitor the status of billboards throughout the County and pursue action, where possible, to remove billboards using all currently available methods, and explore and pursue any new methods as they become available.
- CC 1.4.7 – Pursue the expenditure of public funds *from sources such as the Capital Improvement Program (CIP)* ~~and the support of citizens~~ to *improve* ~~enhance~~ the appearance of highly visible focal points of the County, *including, but not limited to, County entrance corridors, median areas, interstate interchanges, and undeveloped parcels fronting on thoroughfares. Entrance corridors and roads in the proximity of historic landmarks should be prioritized for improvements. Improvements include, but are not limited to, placement of existing utilities underground, beautification through sustainable landscaping or buildings changes, and the acquisitions of easements and properties.* *The County shall continue* to coordinate corridor enhancement efforts within the County and surrounding localities to achieve compatible, attractive corridors.

- CC 1.5 – Preserve the character of rural roads by identifying roads that should be preserved and work with the Virginia Department of Transportation (VDOT) to maintain their rural character while providing an acceptable level of safety.
- ~~CC 1.8 – Encourage development to occur in a manner that does not require changing the character of roads that enhance the small town, rural, and natural character of the County by preserving buffers and minimizing the need for road improvements, among other techniques.~~
- *CC 1.6 – Develop along roads that are important to maintain community character should be carefully monitored so that the build out of surrounding areas will not require improvements such as road widening that disrupt the community character of the areas.*

CC 2 – Maintain the unique heritage and identity of designated Community Character Areas (CCAs) within the County.

- ~~CC 2.1 – In New Town, continue to support the design review process. Encourage developers to apply the design guidelines developed for Toano and Five Forks to projects within these areas. Within the other CCA boundaries, continue to establish development management and preservation techniques to meet specific historic preservation and community character needs. Encourage development patterns and building designs that maintain and reinforce the visual separation of CCAs.~~
- *CC 2.1 – Expect that Encourage development along in CCAs protects the natural views of the area; promotes the historic, rural, or unique character of the area; maintains greenbelt network; and establishes entrance corridors that enhance the experience of residents and visitors.*
- *CC 2.2 – Within the CCA boundaries, continue to establish development management and preservation techniques to meet specific historic preservation and community character needs. Encourage development patterns and building designs that maintain and reinforce the visual separation of CCAs.*
- *CC 2.3 – In New Town, continue to support the design review process by working closely with the New Town Design Review Board and supporting the implementation of New Town’s design guidelines.*
 - *CC 2.3.1 – For areas within the New Town CCA but not subject to the New Town Master Plan and/or proffers, encourage new development to be consistent with existing adjacent development and the New Town design guidelines.*
- *CC 2.4 – In Toano, encourage developers to apply the adopted design guidelines to projects within the Toano CCA.*
 - *CC 2.4.1 – Consider updates to the Toano CCA design guidelines to complement the Toano Commercial Historic District.*
- *CC 2.5. – In Five Forks, encourage developers to apply the adopted Primary Principles to projects within the Five Forks CCA.*
- *CC 2.6 – In Norge, consider development and adoption of formal design guidelines.*
- *CC 2.7 – In the Jamestown/Greensprings area, consider development and adoption of formal design guidelines, and/or guidance on maintaining the historic and rural/wooded character of that area.*

~~CC 2.2 – Expect that development along CCAs~~

~~protects the natural views of the area; promotes the historic, rural, or unique character of the area; maintains greenbelt network; and establishes entrance corridors that enhance the experience of residents and visitors.~~

CC 3 – Preserve and enhance neighborhood and community appearance.

- CC 3.1 – Encourage vistas and other scenic resources to be protected and encourage building, site, and road designs that enhance the natural landscape and preserve valued vistas. These designs should also minimize any potential negative impacts with regard to noise and light pollution and other quality of life concerns. ~~Create voluntary guidelines that can also be used, when possible and applicable, through the special use permit and rezoning processes.~~
- CC 3.2 – Use the conceptual plan process to provide early input ~~from staff and where appropriate, appointed or elected officials,~~ and to allow applicants to better assess critical issues with the goal of having a predictable and timely development plan approval process.
- CC 3.3 – ~~Expect~~ **Require** illustrative drawings, including streetscapes, architecture, and perspectives as a binding component for appropriate rezoning and special use permit applications.
- ~~CC 3.4 – Update the Community Appearance Guide following each Comprehensive Plan revision to include new examples of development and policy changes in the County.~~
- *CC 3.4 – Continue to improve and protect the character of the County through use of the Character Design Guidelines.*
 - *3.4.1 - Further the use of the character design guidelines in legislative review processes and encourage private developers to familiarize themselves with these guidelines as part of educational materials and pre application meetings.*
 - *3.4.2 – Incorporate the Character Design Guidelines in appropriate portions of the Zoning and Subdivision Ordinances, policies and other regulations.*
 - *3.4.3. Incorporate elements of the character design guidelines in other County policy documents and explore if any of the elements could be converted into regulations within the zoning and subdivision ordinance.*
 - *3.4.4 – Continue to evaluate the Character Design Guidelines and update, revise and enhance the Guidelines regularly.*
 - *3.4.5- Consider developing Character Design Guidelines for rural areas in the County.*
 - *3.4.6- Consider incorporating elements of the Character Design Guidelines into the future land use guidelines in the Land Use chapter to ensure consistency between the Community Character and Land Use guidelines.*
- ~~CC 3.5 – Expect all currently approved and new development to blend carefully with the topography and surrounding vegetation; to preserve unique formations, greenery, and scenic views; and to use sustainable plantings and building techniques.~~

- ~~CC 3.6—Require underground utilities in all new developments. Continue to require screening and buffering of existing above ground utilities and their placement below ground.~~
- ~~CC 3.7—Expect new developments to employ site and building design techniques that reduces their visual presence and scale. Design techniques include berms, buffers, landscaping, building designs that appear as collections of smaller buildings rather than a single large building, building colors and siting that cause large structures to blend in with the natural landscape, and low visibility parking locations.~~
- ~~CC 3.8—Provide input on streets in commercial/retail centers and residential areas to better encourage street level activity and a safe and attractive pedestrian environment by encouraging the use of tools such as traffic calming, pedestrian scale amenities, gathering spaces, pedestrian plazas, street trees, pocket parks, and consolidated entrances with fewer curb cuts. Develop voluntary guidelines that can be used through the special use permit or rezoning process.~~
- ~~CC 3.9—Expect new development and structures to be consistent with the Development Standards in the Comprehensive Plan during the development review process.~~
- ~~CC 3.10—Require on site lighting that enables the retention of the rural “dark sky” qualities of the County by promoting the use of cut off and glare reducing fixtures and low intensity lighting. Amend the Community Appearance Guide to identify recommended lighting designs that address a wide range of lighting applications.~~
- ~~CC 3.11—Use the County’s policy to coordinate with VDOT for sound wall design and landscape treatment for any potential sound wall projects.~~

CC 4 – Preserve and create open space and greenways.

- CC 4.1 – Protect farming and forestry from conflicting activities by utilizing the available tools to permanently preserve open space throughout the County and to encourage development to occur within the Primary Service Area. ~~(See also Land Use section.)~~ *in accordance with the policies and development standards in the Land Use section.*
 - CC 4.1.1 – Implement the Greenway Master Plan in the development review process to take advantage of opportunities to provide open space and make connections where new development or redevelopment occurs.
 - CC 4.1.2 – As funding becomes available, ~~encourage participation in~~ *for* the Purchase of Development Rights (PDR) program, *Greenspace Program, or other County programs,* and encourage participation by landowners. Consider acquiring land that is adjacent to other protected parcels to facilitate the creation of a green infrastructure.
 - ~~CC 4.1.3—As funding becomes available, encourage participation in the Capital Improvements Program (CIP) Greenspace Fund to protect valuable open space lands.~~

CC 5 – Preserve existing vegetation as possible and appropriate during development.

- CC 5.1 – Use County ordinances and/or policies as enabled by the Code of Virginia to require a more detailed phased clearing plan that minimizes the removal of existing

trees and ensures tree preservation measures are implemented during the site plan review and pre-construction phase of development. *Consider developing requirements for County staff to inspect projects pre-and-post construction specifically to ensure compliance with the tree protection requirement of the Zoning Ordinance.*

- CC 5.2 – Promote the Optional Specimen Tree Designation to enable more developers to preserve specimen trees that are not within required tree save areas.
- CC 5.3 – ~~Improve the methods the~~ *Continue to enforce existing methods/requirements* the County uses during planning, pre-construction, construction, and post-construction phases to make sure tree preservation measures are properly performed, resulting in healthier trees, buffers, and proper maintenance.
- *CC5.4- Evaluate the appropriateness of street trees along narrow streets or located in neighborhoods with reduced setbacks and update the Streetscape Policy Guidelines accordingly.*

CC 6 – Identify and protect archaeological and historic sites.

- CC 6.1 – ~~Expect~~ *Require that* archaeological studies for development proposals *are conducted* requiring legislative approval on lands identified by the James City County staff as warranting such study and require their recommendations to be implemented. ~~In making the determination, staff will consult archaeological studies and seek the recommendation of representatives of the County's Historical Commission or other qualified archaeologists if necessary.~~
- CC 6.2 – Update the document *Preserving Our Hidden Heritage*, an assessment of the archaeological resources in James City County. Review the document prior to each Comprehensive Plan revision and perform a complete revision every 10 years to include new site surveys.
- CC 6.3 – Pursue the preservation of historic and archaeological sites of the County by:
 - CC 6.3.1 – Enlisting the assistance of the County's Historical Commission in updating the County's inventory of historic places.
 - ~~CC 6.3.2 – Seeking to register all eligible sites in the Virginia Landmark of Historic Places with the property owner's consent.~~
 - ~~CC 6.3.3 – Developing a priority list for nominating eligible properties for the State and Federal registers.~~
 - CC 6.3.4 – Promote voluntary techniques for preservation of these properties.
 - CC 6.3.5 – Considering designating areas of the County as historic districts or historic corridors with architectural review.
 - CC 6.3.6 – Discouraging the demolition or inappropriate use of cultural and historic resources through regulatory and voluntary techniques.
 - CC 6.3.7 – *Integrating* the results of the architectural survey into the planning process ~~upon the completion of the survey.~~
 - CC 6.3.8 – Explore opportunities to preserve and enhance community character areas such as those found in Five Forks, Norge and Toano through use of partnerships, pattern books, and design guidelines.

CC 7 – Keep pace with the changes in wireless communication technology to better enable providers to preserve existing community character while providing quality service.

- CC 7.1 – Update the ~~Wireless Communications Division~~ *Communications Facilities section* of the Zoning Ordinance as necessary to accommodate the use of new and emerging wireless communication services *while preserving community character*.

Transportation

Goals, Strategies, and Actions

Goal

T - Provide citizens, businesses, and visitors of James City County with an efficient, safe, and attractive, and resilient multimodal transportation system that encourages use of non-automotive forms of transportation and reinforces or is consistent with the goals and land use patterns of the Comprehensive Plan.

Strategies and Actions

T 1 - Foster an efficient safe, effective, and efficient resilient transportation system that supports the County's land use, community character, and high quality of life.

- **T 1.1** - Ensure that new development follows recommended densities, intensities, and development patterns that will serve to preserve the road capacities and support the Community Character Corridor designations of existing and proposed roads.
- **T 1.2** - Expect new developments to maintain an acceptable level of service on the surrounding roads and intersections consistent with the land use context (rural, suburban, urban) and the functional classification of the roadway. Ensure that new developments do not compromise planned transportation enhancements. ~~New development should minimize the impact on the roadway system by:~~

T 1.2.1 - Limiting driveways and other access points and providing shared entrances, side street access, and/or frontage roads to promote a well-connected and safe road network, consistent with functional classification of roadways.

T 1.2.2 - Providing a high degree of inter-connectivity within new developments, adjoining new developments, and existing developments, including County Facilities, using streets, trails, sidewalks, bikeways, and multi-use trails to help improve accessibility and provide alternate routes for emergency access.

T 1.2.3 - Concentrating commercial development in compact nodes or in Mixed Use areas with internal road systems and interconnected parcel access rather than extending development with multiple access points along existing primary and secondary roads.

T 1.2.4 - Pursuing active outreach for travel demand management in coordination with Hampton Roads Transportation Planning Organization and TRAFFIX to promote such as flexible work schedules, off-site work arrangements, bike racks, and telecommuting as well as Zoning Ordinance revisions to require bike racks in more developments throughout the County.

T 1.2.5 - Implementing strategies that encourages shorter automobile trips and accommodate walking, bicycling, and use of public transit in place of shorter automobile trips.

T 1.2.6 - Facilitating the efficient flow of vehicles and minimizing delay through means such as the use of advanced traffic management technology.

- T. 1.2.7 - *Preparing* guiding principles for roads identified in the Comprehensive Plan needing future capacity improvements and identifying ways to enhance access management. These guiding principles will be used during consideration of any plans of development or concurrent with any road improvement project.
 - T 1.2.8 - Identifying ways to improve the access management of development by reducing driveways and turning movements on the adjacent roadway(s) during consideration of plans of development or concurrent with any road improvement project. ~~Limit the amount and location of driveways to improve safety and the capacity of the adjacent roadway(s).~~
- T 1.3 - Identify road segments with future *anticipated* moderate to severe road capacity deficiencies and develop a plan to mitigate congestion that may include one or more of the following actions:
 - T 1.3.1 - *Seek funding to add* ~~Adding~~ the road segment to the Six Year Improvement Program and considering public-private partnerships among other mechanisms to fund proposed improvements.
 - T 1.3.2 - ~~Precluding~~ *Avoid the development of* high *automobile* traffic generating uses in or near the ~~affected~~ *subject* road segment, as allowed by the Code of Virginia.
 - T 1.3.3 - Developing a distributed grid of routes to provide better traffic distribution in developed areas.
 - T 1.3.4 - *Maximize* ~~ing~~ current road capacity by adding turn lanes or travel lanes, where appropriate, in a context sensitive manner.
 - T 1.3.5 - Designing and implementing transit, pedestrian, and/or cycling alternatives along the corridor *containing the subject road segment*, including multi-use paths and paved shoulders.
 - T 1.3.6 - Develop a Master Transportation Plan that prioritizes future road projects.*
- T 1.4 - Create a local ranking system for prioritization of road and bike-pedestrian improvement projects using citizen priorities ~~identified during the 2014 Comprehensive Plan public engagement process and~~ with emphasis on directing a majority of capacity investments to areas within the Primary Service Area (PSA), while still providing for the maintenance and safety of the facilities for the entire transportation network.
- T 1.5 - Coordinate with the Virginia Department of Transportation (VDOT), adjoining jurisdictions, and prospective developers to implement the most contextually appropriate *multimodal* improvements for the roadway system.
- T 1.6 - Examine safety and configuration improvements compatible with future high speed train service for all at-grade rail crossings in the County.

T 2 - Plan and coordinate transportation improvements at the regional and local levels for all modes of travel to ensure efficient transitions from other jurisdictions without congestion or hazard.

- T 2.1 - Continue to participate in the Hampton Roads Transportation Planning Organization (HRTPO), which serves as the transportation planning body for the region.
- T 2.2 - Continue the efforts of James City County, the City of Williamsburg, York County, and the Historic Triangle Bicycle Advisory Committee to coordinate and implement a regional bicycle network, including further joint planning and development of regional funding proposals.
- T 2.3 - Recognize the importance of rail service as a viable transportation mode by participating in regional planning efforts to improve and expand rail service for people and goods.
- T 2.4 - Continue to research the feasibility and impacts of developing rail and bus rapid transit, which would link employers, residents, and tourists.
- T 2.5 - Coordinate with Williamsburg Area Transit Authority (WATA) and/or Hampton Roads Transit Authority (HRT) during review of development applications to ensure that proposals are conducive to incorporating the use of transit.

- **T 2.6** - Pursue funding opportunities for the Birthplace of America Trail (BoAT) and continue joint planning of the trail throughout the region.
- **T 2.7** - Consider developing more detailed area plans of select Urban Development Areas (UDAs) in advance of private development proposals to ensure that key land use and transportation integration principles are incorporated, and that private development is leveraged to accomplish wider countywide goals consistent with the Comprehensive Plan. In order to accomplish these area plans, consider applying for technical assistance grants if the state issues additional grant opportunities in the future.

T 3 - Continue to develop and maintain a transportation system that facilitates a variety of transportation modes in order to reduce congestion, pollution, and energy consumption, and to increase accessibility, modal choice, and quality of life.

- **T 3.1** - ~~Maintain~~ Seek funding for a regularly updated list of proposed pedestrian and cycling projects on the Six Year Improvement Program.
- **T 3.2** - Actively pursue additional local, state, federal, and private funding to accelerate the construction for all needed modes of transportation facilities.
- **T 3.3** - Promote increased utilization of public transit ~~by~~ through the following actions:
 - T 3.3.1** - ~~Continueing~~ to provide transportation services throughout the Greater Williamsburg Area to improve the quality of life for all in the surrounding communities. ~~public transit to areas of greatest demand and for populations with special needs.~~
 - T 3.3.2** - ~~Pursueing~~ greater interconnection between the local and regional transit systems.
 - T 3.3.3** - ~~Encourageing~~ land use development patterns, which are conducive to providing, ~~promote~~ public transit.
 - T 3.3.4** - ~~Encourageing~~ transit-dependent uses to locate in areas currently served by transit or in areas to be served by transit in the near future.
 - T 3.3.5** - ~~Requireing~~ new developments to support bus and transit services at or near the center of mixed use areas, high density multi-family housing communities, and large scale commercial development, and amending the Zoning Ordinance to support this requirement.
- **T 3.4** - Encourage pedestrian circulation by providing safe, well-lit, and clearly marked crosswalks and unobstructed sidewalks. Encourage the use of accessible design and provision of shade benches, attractive landscaping, and scenic vistas along pedestrian routes.
- **T 3.5** - Work with VDOT to design new or enhanced complete streets that allow for the safe accommodation of automobiles, public transit, pedestrians, cyclists, and other users. *Ensure that new roadway improvements by VDOT conform to the Department of Rail and Public Transportation Multimodal Design Guidelines, which have been adopted by VDOT in their current Road Design Manual.*
- **T 3.6** - Continue to identify and implement changes to the transportation system that improve air quality.
- **T 3.7** - Develop greenways in a manner that supports their use as one element of an integrated transportation system.
- ~~**T 3.8** - Balance land use and economic development needs with the need to retain a high degree of mobility for short and long intra-County trips by encouraging road and access designs that are consistent with the intended functions of the road and adjoining land use patterns.~~
- **T 3.8** - Develop an inventory of existing bike and pedestrian facilities and continue to update as new facilities are added.
- ~~**T 3.9** - Include bikeways, pedestrian facilities, and/ or multi-use trails within major developments and elsewhere in the County, especially connecting residential and non-residential areas and County facilities.~~
- **T 3.9 10** - Implement the adopted James City County Pedestrian Accommodations Master Plan and Regional Bicycle Facilities Plan by planning for bikeways and pedestrian facilities in primary and secondary road plans and projects.

- **T 3.1011** - Explore and develop new transportation opportunities for senior citizens through agencies such as Williamsburg Area Transit Authority.
- **T 3.1112** - Continue to partner pursue with Williamsburg-James City County Schools in pursuit of a Safe Routes to School program that identifies primary walking and biking routes to schools and prioritizes improvements to make those routes safe for children.
- **T 3.12** - Continue to partner with VDOT on promoting park and ride facilities in the County and support the 24-hour operation of the Jamestown-Scotland Ferry.

T 4 - Maintain well-landscaped and attractive transportation facilities.

- **T 4.1** - Guide new developments in designing roadway and parking areas that reduce the visual impact of auto-related infrastructure, specifically in Community Character Areas.
- **T 4.2** - Utilize planning and design standards for road projects and related improvements which will allow innovation, promote an efficient transportation system, increase public safety, improve visual quality, and expand modal choice for transportation in the County. Require implementation of standards for development proposals and encourage VDOT to incorporate these standards. When improving roads designated as Community Character Corridors, Virginia Byways, or roads outside the PSA, encourage VDOT to be sensitive to the context, including viewsheds, historic sites and structures, and landscaped medians.
- **T 4.3** - Look for opportunities to incorporate landscaping and aesthetic elements in planned improvements at Park and Ride lots.

Engage 2045

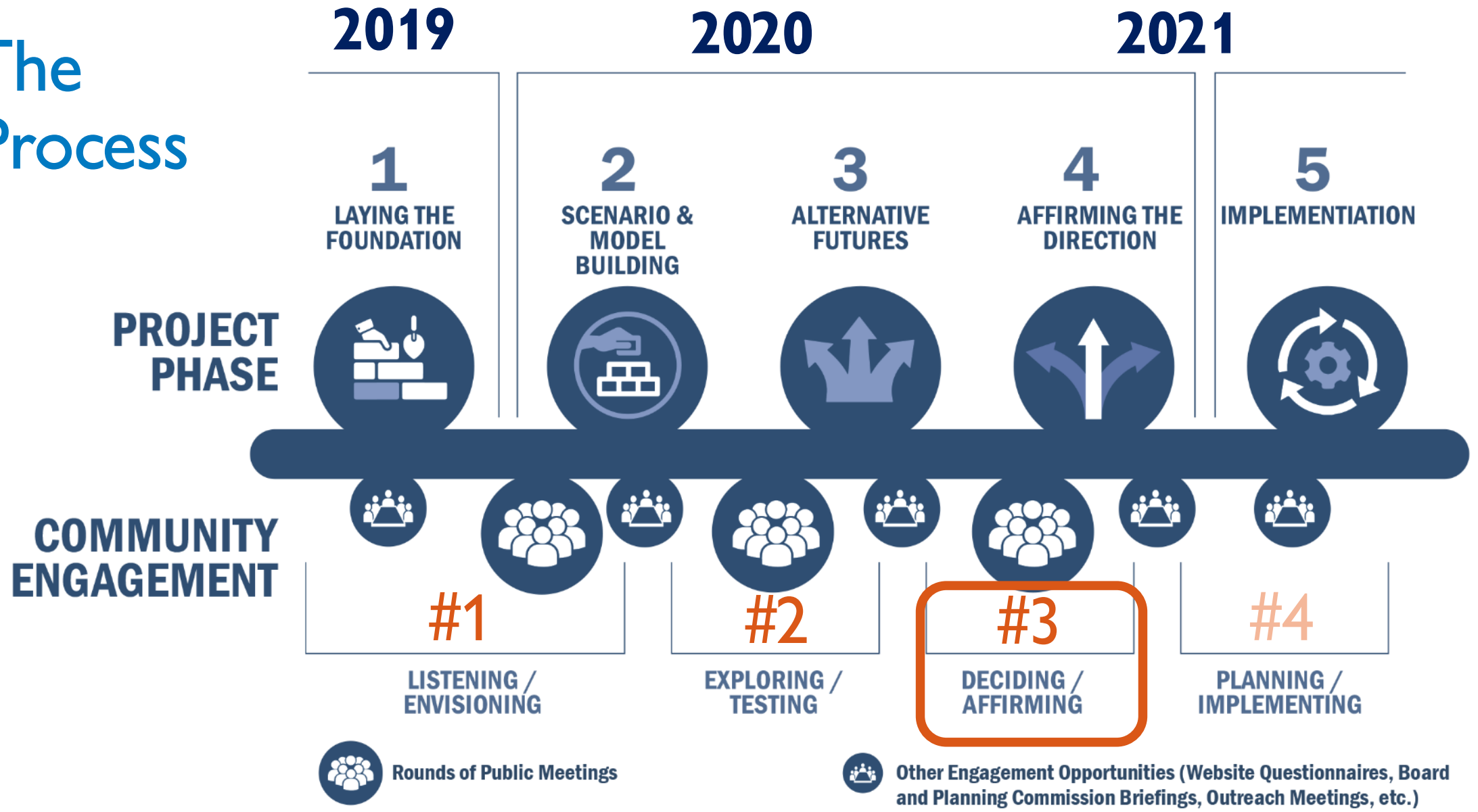
Briefing on the Comprehensive Plan Update Process

Board of Supervisors Presentation
March 23, 2021

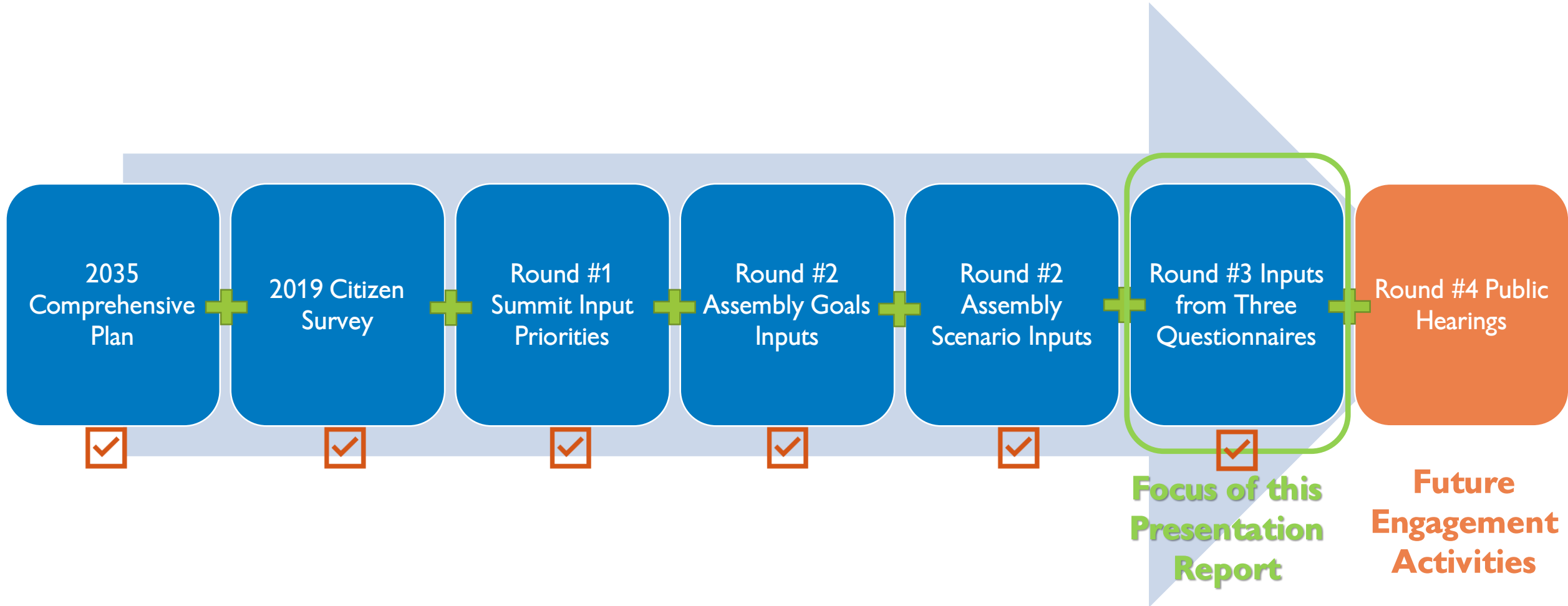
Topics

- **Public Engagement Summary of Round 3 – Deciding and Affirming**
 - Policies and Actions Questionnaire
 - Character Design Guidelines Questionnaire
 - Future Land Use Map Questionnaire
- **Draft Chapter Materials and Goals, Strategies and Actions (GSAs)**
 - Work to date
 - Highlights
 - Significant GSA Considerations
- **Next Steps**

The Process



Cumulative Engage 2045 Public Inputs



Round #3: Deciding and Affirming



Questionnaires

- Sole way to provide feedback
- 3 total Questionnaires
 - Policies & Actions Questionnaire (Jan. 11-Feb. 21)
 - Character Design Guidelines (Jan. 25-Feb. 21)
 - Future Land Use Map Questionnaires (Jan. 25-Feb. 21)



Community Chats

- Opportunity to ask questions and get clarification on Questionnaires and planning process
- 3 total Chats conducted (4 offered)
 - 1 Chats for Policies & Actions Questionnaire (Jan. 14)
 - 2 Chats for Character Design Guidelines & Future Land Use Map Questionnaires (Jan. 28 & Feb. 4)

Summary of Responses

Policies and Actions Questionnaire Nature, economic development, quality of life and affordable/workforce housing 24 questions	277 responses 14 paper 263 online
Character Design Guidelines Questionnaire Neighborhood, Commercial/Industrial, Rural/Open Space 17 questions	196 responses 8 paper 188 online
Future Land Use Map Questionnaire Future land use applications (27) 27 questions	109 responses 20 paper 89 online

Paper Questionnaire Responses

Total: 42 completed questionnaires (included in previous totals)

- By location:
 - **35** from Rec Center
 - **5** from Satellite Office
 - **2** from James City County Library
- By type of questionnaire:
 - **20** Future Land Use Map (14 from Rec Center, 5 from Satellite Office, 1 from Library)
 - **14** Policies & Actions (13 from Rec Center, 1 from Library)
 - **8** Character Design Guidelines (all from Rec Center)

Policies & Actions Questionnaire

Demographic & Substantive Questions Responses

Affordable/Workforce Housing

1. Through the 2019 Citizen Survey and the Engage 2045 Round #1 Public Engagement effort, residents have shown strong support for providing more housing opportunities that are affordable to the local workforce. The recent work of the James City County Workforce Housing Task Force resulted in several recommendations for expanding the supply of workforce housing. Please rank below your preference for strategies to increase the availability of workforce housing in the County, or choose one of the lowest level of ranked choice.

- #_ Dedicate family housing
- #_ Dedicate parks to parks
- #_ Change for multi-family
- #_ Incentivize workforce
- #_ Allow more single-family
- #_ Partner with some County
- #_ Incentivize program to and/or de
- #_ Promote a property to
- #_ Create a dedicating
- #_ I don't support
- #_ Not sure,

Policies & Actions Questionnaire: Nature, Economic Development, Quality of Life, Affordable/Workforce Housing



This is the last big opportunity for you to help shape the draft Plan for our County's future. Please mark your calendars to participate in these important events! Return this questionnaire by Feb. 21 to a designated collection box or to JCC Planning Division. Details on final page.

Policies & Actions Questionnaire Instructions

Through this Policies and Actions Questionnaire, the County is seeking your input regarding policies and actions that, if implemented, will shape the future of James City County for years to come. The questionnaire contains 14 questions that address four of the five planning priorities for the County: **Nature; Economic Development; Quality of Life; and Affordable/Workforce Housing.**

Do you need more information or background before completing the Questionnaire? Consider watching presentations on these topics at <https://www.jamescitycountyva.gov/3809> or attending a Community Chat. The County is hosting virtual Community Chats that offer citizens the opportunity to interact with members of the Planning Team and each other to discuss these policies and actions. The first Community Chat will be held on January 14, 2021 at 12 noon; the second will be on January 21, 2021 at 6:30pm. Register at [jamescitycountyva.gov/engage2045](https://www.jamescitycountyva.gov/engage2045). If you are not able to participate live, you may view recordings of the chats through February 21, 2021 at [jamescitycountyva.gov/engage2045](https://www.jamescitycountyva.gov/engage2045).

CHECK HERE TO ENTER OUR PRIZE DRAWINGS! (optional)
Throughout the Round 3 engagement period (January 11-February 21, 2021), the County will hold drawings to award a limited number of prizes to citizens who submit completed questionnaires or participate in one of our four Community Chats. To enter the drawing, please enter your name, phone number, and email address below so that staff can contact you if you are selected:

Name: _____
Phone: _____
Email: _____

Please check back for the next two questionnaires on Character Design Guidelines and Future Land Use Map. These will be available on January 25. We want to hear from you on these topics too!

There are three types of questions featured in this survey:

Multiple choice	Ranking	Allocation

You will see one of the three icons next to each question. If you are ready to complete the Policies and Actions Questionnaire now, please review each of the questions below and select the answer choices that best reflect your opinions.



Character Design Guidelines Questionnaire

Demographic & Substantive Questions Responses

Medium Density - Predominantly row houses, duplexes, and apartments

Medium density neighborhoods are closer to the community core and are typically pedestrian-oriented. These neighborhoods have more active street life and more available amenities. Greenspaces come in the form of small front and back yards.



DUPLEXES

Multi-unit buildings built on a single lot



Character Design Guidelines Questionnaire

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Character Design Guidelines Questionnaire Instructions

How would you like James City County to look in the future? Please express your preferences for the future design of neighborhoods, open spaces, and commercial areas in our community by taking this 15-20 minute survey.

The following images represent a few of the many ways one element of our community may be developed in the future. Rate the following photos based on how well you believe it would represent the qualities of the community by drding the appropriate star on the 5-star scale. Each photo has a small descriptor explaining the key features.

Neighborhoods

Low Density - Predominantly single family detached housing

Low density neighborhoods are typically distant from the community core and are automobile-dependent. Many low density neighborhoods offer pedestrian and community amenities in their own centers. Greenspaces come in the form of yards.



MODERN SUBURB

Curved streets, shallow setbacks and parking/garages in the front

Please rate this image from 1 star (least preferred) to 5 stars (most preferred)



TRADITIONAL SUBURB

Gridded streets, shallow setbacks, and parking in the back or on the side

Please rate this image from 1 star (least preferred) to 5 stars (most preferred)



WOODED SUBURB

Curved streets, deep setbacks, and a wooded setting

Please rate this image from 1 star (least preferred) to 5 stars (most preferred)



ENGAGE 2045

SHARE your ideas SHAPE our community

JAMES CITY COUNTY

Future Land Use Map Questionnaire

Substantive Question Responses & Count of Open-ended Comments

Requested Future Land Use Map Changes



Please use the map at this station or the map at <https://jamescitycountyva.gov/3756/> to locate each application for your comments below.

#1. LU-20-0001 | Property-owner Initia

Acreage: 57.11 Current Zoning: Limited Residential
Current Land Use Designation: Rural Lands, Outside
Proposed Land Use Designation: Low Density Resid

Do you think this application is in keeping with

Yes No Maybe

In the space below, please provide any general

#2. LU-20-0002 | Property-owner Initia

Acreage: 540.65 Current Zoning: Public Lands PL
Current Land Use Designation: Federal, State and C
Proposed Land Use Designation: Mixed Use

Do you think this application is in keeping with

Yes No Maybe

In the space below, please provide any general

Future Land Use Map Questionnaire

This is the last big opportunity for you to help shape the draft Plan for our County's future. Please mark your calendars to participate in these important events! Return this questionnaire by Feb. 21 to a designated collection box or to JCC Planning Division. Details on final page.

Future Land Use Map Questionnaire Instructions

This questionnaire – **Future Land Use Map** – asks for your opinions on future land use map changes that are being considered as part of this planning update. This questionnaire builds on input provided in previous rounds of public engagement in this process.

Round 1 – asked participants to provide input on how different “place types” should look and feel. Participant input on these place types was used to build two alternate future land use scenarios for Round 2.

Round 2 – asked participants to provide input on updates to Comprehensive Plan goals and to look at the land use patterns for each of the two future scenarios and select their preferences.

This Round – building off the preferences for place types and future land patterns from prior rounds, this Future Land Use Map Questionnaire seeks your input on specific applications for Land Use Designation changes. The County's Board of Supervisors, Planning Commission Working Group (PCWG), and staff are reviewing this community feedback, as well as feedback from previous rounds, as they consider these applications for Land Use designation changes.

Land Use designations are used to determine what kind of growth will occur in the County and where. They are policy designations that help guide changes to, and implementation of, development regulations. They also help the County make long-term decisions about infrastructure, road improvements, and public facility locations. Land Use designations are also used when the Planning Commission and Board of Supervisors consider certain kinds of development proposals, such as rezonings and special use permits.

Planning staff are currently reviewing 27 applications for land use designation changes. Of these 27, three were initiated by property owners and the remaining 24 were initiated by the County (either by staff or by the PCWG). Please use the map at this station or the map at <https://jamescitycountyva.gov/3756/> to locate each application for your comments below.

ENGAGE 2045
SHARE your ideas SHAPE our community
JAMES CITY COUNTY

CHECK HERE ☐ TO ENTER OUR PRIZE

DRAWINGS! (optional)
Throughout the Round 3 engagement period (January 11-February 21, 2023), the County will be holding drawings to award a limited number of prizes to citizens who submit completed questionnaires or participate in one of our four Community Chats. To enter the drawing, please enter your name, phone number, and email address below so that staff can contact you if you are selected:

Name:

Phone:

Email:

There are two additional questionnaires: 1) Policies and Actions, and 2) Character Design Guidelines.

These are available in print or through <https://www.jamescitycountyva.gov/engage2045>.

We want to hear from you on these topics too!

Summary Statements

Nature

- There was consistent public support to **prioritize the protection of natural lands and open spaces** in the County. This was the most highly ranked and supported objective across all three rounds of engagement.
- For Round 3, respondents **support new development restrictions and public land acquisition** to limit development impacts on natural lands and to address impacts of climate change, with a strong focus on **protecting water resources**.

Community Character

- There was consistent public support to **prioritize protection of the County's unique community character**, particularly the **character of rural lands and communities** in the County.
- In Round 3, there was more support for **styles of development that reduce development intensity**; however, there was evidence that **middle density land uses** could be supported **with County compatible designs and the incorporation of nature**. Respondents expressed more support for **density within mixed use and employment contexts that provided walkability and opportunities for interaction**.

Summary Statements

Affordable Workforce Housing

- There was consistent public support to provide **more opportunities for affordable workforce housing**; however, there was less support for prioritizing resources to support this objective.
- Round 3 respondents identified **adaptive reuse and redevelopment** of existing commercial and employment locations and transit corridors as the best locations for new affordable workforce housing. Strategies to **improve homes in existing residential neighborhoods** and **stabilize and enhance mobile home parks** were also strongly supported.

Economic Development

- There was consistent public support to **diversify the local economy** with a focus on **development of higher wage employment**. In Round 3, this topic had less support for prioritizing resources to this endeavor, but still strongly supported as an overall objective.
- Round 3 respondents expressed **mixed support for the County investing in infrastructure** to serve economic development sites within the PSA. For development of complete communities that can support future economic growth, there was a preference for **more mixed use centers with employment** and **adding more middle density housing to existing employment areas**.

Summary Statements

Quality of Life

- There was consistent support for **enhancing quality of life amenities** in James City County with a strong emphasis on **walking and biking facilities**. Round 3 respondents supported prioritizing County resources for enhancing quality of life amenities.
- They also supported prioritizing walking and biking amenities in **locations that increase connectivity** between neighborhoods and shopping, schools, employment areas, and greenways.

Draft Chapters & Goals, Strategies, Actions (GSAs)

Revised Chapter Materials

- Reflect new policy ideas, public input, guidance from agencies and department, guidance from PCWG and other sources, and information from GSAs
- Full materials available at <https://jamestowncitycountyva.gov/3717/Planning-Commission-Working-Group-PCWG-A>
- Work is on-going but moving into final review during April and May

Highlights

- Substantive changes in each chapter
- Significant GSA considerations

Next Steps

April

- Land Use chapter
- Future Land Use Map
 - 3 Owner-Initiated
 - 24 County-Initiated
- Other related documents

May

- Joint work session with Planning Commission Working Group
- Progress to date on all materials
- Final BOS guidance before anticipated PC public hearing in June, and BOS public hearing in July and consideration in September

Questions?

ITEM SUMMARY

DATE: 3/23/2021

TO: The Board of Supervisors

FROM: Teresa J. Fellows, Deputy Clerk

SUBJECT: Minutes Adoption

ATTACHMENTS:

	Description	Type
☐	Jan. 30, 2021 Retreat Minutes	Minutes
☐	Feb. 9, 2021 Regular Meeting	Minutes
☐	Feb. 23, 2021 Business Meeting	Minutes
☐	March 9, 2021 Regular Meeting	Minutes

REVIEWERS:

Department	Reviewer	Action	Date
Board Secretary	Fellows, Teresa	Approved	3/12/2021 - 9:17 AM

MINUTES
JAMES CITY COUNTY BOARD OF SUPERVISORS
RETREAT
James City Service Authority Operations Center
119 Tewning Road, Williamsburg, VA 23188
January 30, 2021
9:00 AM

A. CALL TO ORDER

B. ROLL CALL

P. Sue Sadler, Vice Chairman, Stonehouse District
James O. Icenhour, Jr., Jamestown District
Ruth M. Larson, Berkeley District
John J. McGlennon, Roberts District
Michael J. Hipple, Chairman, Powhatan District

Scott A. Stevens, County Administrator
Adam R. Kinsman, County Attorney
Bradley J. Rinehimer, Assistant County Administrator
Jason Purse, Assistant County Administrator
M. Douglas Powell, General Manager, James City Service Authority

Mr. Hipple called the Board of Supervisors Retreat to order.

C. PRESENTATIONS

1. Vaccination Update

Mr. Rinehimer updated the Board on the vaccination count at the Colonial Williamsburg Visitor Center which has been serving as a vaccination clinic. He noted 1,150 people had been vaccinated on January 29, 2021, with the majority being Williamsburg-James City County School staff. He further noted 80% of County staff that had requested the vaccine had been vaccinated with an additional 1,000 more doses scheduled for the next week. Mr. Rinehimer noted vaccinations continued for County staff, the City of Williamsburg staff, Williamsburg-James City County School staff, and York County staff. He further noted the Virginia Department of Health had requested the clinic not open to the public yet.

Discussion ensued on the distribution of the vaccines to the various groups.

Ms. Larson applauded the cooperation between the City of Williamsburg, York County, and James City County. She noted the amount of coordination among the many people.

Mr. Hipple noted the efforts of staff and asked if there was a way to use the media to recognize staff for their collaborative efforts.

Mr. Stevens noted he could reach out to the other groups and coordinate an ad in the *Virginia Gazette* and coordinate the timing with the clinic opening to the public. He further noted he felt the ad's recognition to the many people working on

coordinating the vaccination efforts was important. Mr. Stevens noted the volume of calls to the Call Center.

Ms. Sadler asked about the Call Center and scheduling when the clinic opens to the public and if the Virginia Department of Health (VDH) would be schedule the appointments.

Mr. Rinehimer noted the VDH model was the one to be used.

Ms. Sadler noted concerns regarding current issues with VDH calls as well as citizens who may not have internet or email.

Mr. Stevens noted he was hopeful the Call Center could help citizens with scheduling through VDH software, but they were not there yet.

Ms. Larson noted a recent Virginia Association of Counties (VACo) meeting in which several localities were posting weekly updates from their health directors on their websites.

Mr. Stevens noted County Administrators received updates from the district health director.

Ms. Larson noted praise from the VACo meeting attendees regarding the County website updates with the Good Morning JCC segment.

Mr. Hipple noted the health district as a legislative priority for the upcoming year. He further noted the district was too much area for one director to cover and suggested breaking it into three health districts.

Discussion ensued.

2. Facilities Master Plan

Ms. Grace Boone, Director of General Services, addressed the Board about the facilities space needs study. She noted the timeline of June 2021 which allowed time for discussion, future plans, and budget preparation. Ms. Boone introduced Mr. Tony Bell, consultant with Mosely Architects, for the presentation.

Mr. Bell noted a recap of the various County buildings in the space needs study in his presentation. He further noted the Ironbound Road campus, the Mounts Bay Road campus, and others were included in the study. Mr. Bell noted individual space needs had been developed for the different departments as listed in his presentation and it would serve as the basis in moving forward with the Facilities Master Plan. He further noted the plan would assist the County in meeting its space needs over the next 20 years and not incremental short-term needs. Mr. Bell noted discussion would center on expanding individual buildings or think ahead to consolidation of departments into one centrally located building. He further noted the Police Department was housed in a facility that would accommodate future growth as an example. Mr. Bell continued his presentation highlighting factors such as landlocked County properties, cost of expansion versus new construction, and a phased implementation plan approach. He noted the process focused on input from individual departmental needs which would then be presented to the Board for additional input and prioritization. Mr. Bell further noted the decisions needed to reflect the best results for the citizens. He noted while the total dollar amount for the

project would look high, consider that amount spread over 20 years in the Capital Improvements Program. Mr. Bell further noted expansion of particular campuses which included the Tewning Road site, the Warhill Sports Complex, Fire Stations 2-5, and the Law Enforcement Center (LEC) complex. He noted additional sites may be included in the list. He further noted discussion on existing County sites and the pros and cons of changes to those facilities. Mr. Bell presented the Board with data on the departments with the greatest space need efficiency, with the Ironbound Road campus topping the list. He asked the Board to use the list and determine if the sites were optimal to serve the needs of James City County residents from a geographical perspective. He cited the LEC as an example of space and need usage.

Mr. Hipple noted the need for one centrally located County facility. He further noted it eliminated the need for employees to travel from various locations, cost savings on fuel, safety rooms, housing the School Board, and other factors. Mr. Hipple noted the additional costs of maintaining multiple facilities throughout the County and that impact on General Services. He further noted the outstanding work General Services did throughout the County. Mr. Hipple noted the possibility of using Jolly Pond as a site to house General Services, store its vehicles and equipment inside, and be within three-miles of a centralized County facility. He further noted the convenience for citizens to have multiple departments housed under one roof when taxes are paid, Board meetings to attend, and other factors.

Ms. Larson noted the pressing note to address General Services' space now.

Discussion ensued on space needs regarding staff and storage requirements as well as changes brought on with the COVID-19 Pandemic work environment.

Ms. Larson questioned Warhill Sports Complex as a central location. She noted the space was available, but the fields were booked for use. She further noted how that aspect worked in determining it as a potential location for expansion.

Mr. Bell noted that point involved discussion with Parks and Recreation. He further noted development of property and the long-term plan.

Discussion ensued on temporary use of buildings and facilities and the one centralized County facility.

Mr. McGlennon noted the traffic concern around Richmond Road if a centralized facility was located in the Warhill area. He further noted analysis of input from both the public and the County departments. Mr. McGlennon noted the possibility of separation from the School Board by not housing it in a central County facility.

Ms. Larson noted the need for a larger School Board building in the future.

Discussion ensued.

Ms. Sadler asked about the athletic field space and the area at the Warhill Sports Complex as a possible facility location.

Mr. Stevens noted there was a 20-acre space behind the LEC near Thomas Nelson Community College. He further noted other available spaces in the County also.

Mr. Icenhour noted he was not opposed to a consolidated County facility, but questioned the level of consolidation. He further noted other property within the

County that could be potential facility sites. Mr. Icenhour reiterated traffic concerns. He further noted General Services had immediate and long-term needs.

Mr. Hipple noted a centralized location and the cost-savings of maintenance. He further noted several satellite offices would need to exist, citing the Emergency Operations Center as an example.

Ms. Sadler noted General Services' needs would need to be addressed first.

Mr. Hipple agreed noting Jolly Pond as the site for the General Services expansion.

Ms. Sadler asked about the timeline on the expansion decision.

Mr. Bell noted it would be within the next 60-90 days and June would be the wrap-up date on the expansion effort.

Ms. Sadler inquired about public input and constraints.

Discussion ensued on use of the County website and other options as well as cost-savings.

Mr. Icenhour noted the plan would need to be evaluated like other construction projects. He further noted a traffic impact analysis, expansion needs and cost, and impact to citizens. Mr. Icenhour noted LEC was a good example of a building with growth potential and applying that to the needs of General Services.

Discussion ensued.

Mr. Stevens noted the Board's consensus for a centralized building, possible housing James City Service Authority (JCSA) and General Services together, and other discussion points.

Mr. Icenhour noted the space needs for Voter Registration. He further noted with current voting changes, the possibility of commercial property leasing over County-owned property may be a more feasible option.

Discussion ensued on the space needs for Voter Registration.

Ms. Sadler noted the earlier point of JCSA and General Services sharing a co-location and how it was envisioned by Ms. Boone and Mr. Powell.

Ms. Boone noted she and Mr. Powell noted there were some efficiencies to both divisions sharing a location. She further noted there were some site restrictions currently.

Mr. Powell noted the synergy of having both departments together, but added the Jolly Pond site was not beneficial for JCSA and its service area. He further noted JCSA owned all of the Tewning Road complex with the exception of the Fleet building and the small building at 109 Tewning Road near the Virginia Department of Transportation (VDOT) property. Mr. Powell noted the County paid JCSA \$85,000 rent annually for County-occupied areas within the complex. He further noted the County lease expired on July 1, 2024. Mr. Powell noted some additional ideas could be shared as the group took a walking tour of the Tewning Road site. He

further noted JCSA alone had 66 service vehicles in addition to other equipment and the need for more space.

Ms. Boone addressed the safety issue of more robust buildings versus metal warehouses for equipment storage.

Discussion ensued.

At approximately 10:45 a.m., the Board of Supervisors recessed for a break and a walking tour of the Tewning Road site.

At approximately 11:15 a.m., the Board of Supervisors reconvened.

3. Budget Preparation

Mr. Purse discussed Board salary data compiled from counties throughout the state for comparison. He noted State Code and budgetary information regarding Board salaries.

Mr. Stevens noted the salary had been a budget item which had been removed with the COVID-19 Pandemic onset. He further noted the amount of time Board members put into their positions.

Discussion ensued on salaries and other related topics.

Mr. Kinsman noted the Board's last salary increase had been June 13, 2000. He further noted at that time Board of Supervisor members were paid \$7,000 apiece with the Chairman and the Vice Chairman receiving an additional \$1,800 and \$1,200, respectively, and JCSA Board of Director members received \$2,000 apiece.

Ms. Sadler noted there had not been a salary increase in 20 years.

Discussion ensued.

Mr. Stevens noted two avenues were available to address the salary increase.

Mr. Kinsman noted under the election year increase, the salary adjustment could be made when at least 40% of the Board membership are to be elected. He further noted under this method, the Board must vote to set the salary prior to July 1, with any change effective January 1 of the following year. Mr. Kinsman noted if the salary change was done outside of an election year, the salary was done on a statutory salary scale based on the populous and required a public hearing, which could be done as part of the budget public hearing.

Discussion ensued on timing, salary increase, and implementing a review every few years instead of every 20 years.

Mr. Purse noted the next point of discussion centered on media maintenance and both the County's and VDOT's obligations. He further noted the County's arrangement with VDOT did not encompass areas where the County had plantings and not exclusively grassy areas. Mr. Purse noted the specifics of the \$118,000 annual private mowing contract for 14 mowings with an additional \$75,000 paid to VDOT for two additional mowings on VDOT's schedules. He further noted six mowings and litter pickup were part of that additional cost to VDOT. Mr. Purse

noted approximately an additional \$21,000 of cuttings along Monticello Avenue which cost approximately a total of \$214,000 annually for median maintenance of the high visibility areas.

Ms. Boone noted of the \$20,800 cost, \$4,600 was included for the Monticello Avenue-Settlers Road area median maintenance cutting and tree trimming. She further noted the County was asking VDOT to do trash pickup on primary roads beginning in February, secondary roads in March, an additional trash pickup, and three additional mowings to occur in April, July, and September with VDOT doing its regularly scheduled mowings between those dates. Ms. Boone noted the News Road-Centerville Road area was an upcoming item for the 2022 budget, which was not set at this time. She further noted her contact with VDOT and improvements throughout County locations.

Mr. Icenhour noted the varying heights of the grass after mowings from VDOT, the County, and the independent contractor.

Ms. Boone noted VDOT and the County had different height standards.

Ms. Sadler referenced the median area near the LEC and the appearance.

Ms. Boone noted that area could be reviewed for possible change as well as other areas to be identified.

Ms. Sadler noted the number of constituent calls she receives on these areas.

Mr. Purse noted VDOT would only handle areas with grass. He further noted if the County maintained those areas, any plantings could be done there, but the County would have the maintenance responsibility.

Ms. Sadler referenced Ms. Larson's idea of corporate sponsors for medians.

Ms. Boone noted when the Environmental Coordinator had been with the County, she had worked with VDOT. She further noted sometimes volunteer groups assisted, but County oversight was needed.

Mr. Stevens noted the possibility of corporate or volunteer organizations assisting in the maintenance. He further noted the difference between the City of Williamsburg and the County with regards to VDOT and corporate sponsors.

Discussion ensued on median maintenance and costs.

Mr. Stevens noted the varying heights of grass cutting between York County, VDOT, and James City County. He further noted coordinating with York County for the mowing schedule to have a consistent look to the medians. Mr. Stevens noted a timeline and budgetary factors.

Discussion ensued.

Mr. Hipple noted County crews did an exceptional job mowing compared to VDOT and others. He further noted the cost for VDOT to mow.

Ms. Boone noted the \$118,000 corresponded to the mowing in the 14 red areas designated on the map.

Discussion on the breakdown and VDOT's responsibility ensued.

Ms. Boone noted from a cost-saving aspect, VDOT received a large volume discount on its mowing. She further noted if the County were to hire a contractor the discount would not be as great. Ms. Boone noted a \$2 per mile VDOT charge versus a potential \$6 per mile County charge based on the volume of mowing as an example.

Mr. Hipple noted the cost-savings, but also the importance of maintaining the County's main corridor. He further noted York County had been actively working on replanting near Lowe's.

Ms. Boone noted coordinating with Mr. Paul Holt, Director of Community Development and Planning, on median plantings. She further noted planting selection that assisted maintenance as a factor.

Discussion ensued.

Mr. Stevens noted general budget concerns, particularly with regards to the motel sales tax and long-term impact. He further noted discussion on the cigarette tax and the Board's thoughts on that point as budget preparations began.

The Board's consensus was to move forward on the cigarette tax.

Mr. Stevens noted addressing the real estate tax in upcoming years, but that discussion would probably surface during the five-year plan.

Discussion ensued on budget concerns regarding departmental needs and operating costs.

Mr. Stevens noted the County's department heads were aware of costs. He further noted staffing needs and the constant pressures for the County and school staffing going forward.

Mr. McGlennon noted staff efficiency in relation to citizen ratio and the amazing job staff has done over the years, particularly regarding past staffing cuts.

Ms. Larson asked about the schools.

Mr. Stevens noted not as much this year due to the COVID-19 Pandemic concerns. He further noted statewide teacher raises and budget challenges.

Discussion ensued.

Mr. Stevens noted the Education Sales Tax revenue. He further noted the impact of state funding for schools.

Discussion ensued.

Mr. McGlennon asked what the City of Williamsburg does regarding funding.

Mr. Stevens noted they followed suit with the County.

Mr. Icenhour noted direct funding to the schools and the use.

Discussion ensued.

Mr. Stevens noted the County's portion to the School Division and school expenditures in relation to the budget. He further noted various allocations over the last five to 10 years. Mr. Stevens noted conversation with the School Division and the City of Williamsburg and negotiation of the School contract which will be renewed in the coming year.

Ms. Larson asked about very little Board representation during recent negotiations.

Mr. McGlennon noted he had served as the County representative for the negotiations.

Ms. Sadler asked how often that contract was renewed.

Mr. McGlennon noted every five years.

Mr. Icenhour noted his agreement to have a Board representative at the negotiations. He further noted it provided feedback to the Board on that point.

The other Board members concurred.

Mr. Stevens noted the need for a lobbyist for school funding from the state. He further noted sharing that cost with the City of Williamsburg.

Ms. Larson noted there were numerous localities who had full-time lobbyists in Richmond. She further noted the funding benefits of having a lobbyist on-site.

Mr. Icenhour noted schools and better utilization to accommodate students. He further noted effective use of other localities to eliminate overcrowding and the need to address the problem and redistricting issues.

Ms. Larson noted the possibility of reduced in-school enrollment as some older students might prefer online learning. She further noted allowing more time to monitor the situation.

Discussion ensued on vocational schooling and other points.

At approximately 12:30 p.m., the Board of Supervisors recessed for a short break.

At approximately 12:45 p.m., the Board of Supervisors reconvened.

Mr. Stevens continued the discussion regarding schools and a study for Pre-kindergarten needs. He noted the study could serve the population well in determining those needs.

Mr. Icenhour noted it was a very good start.

Mr. Stevens noted the Liaison Committee would serve in an oversight capacity with the three Boards and staff members working together. He further noted he would move forward with the Liaison Committee in hiring a consultant for the study as the Board was in general consensus on that point. Mr. Stevens noted the minimum wage increase over the next few years and the financial impact to the budget over the next

few years. He further noted the increase to \$11 an hour in Virginia by January 2022, \$13.50 by 2025, and up to \$15 by 2026. Mr. Stevens noted pay remained an employee concern as noted in the Evergreen Classification and Compensation Study for the County several years ago. He asked the Board if there were additional items to consider for the budget discussion.

Mr. Hipple noted recycling and grass mowing. He further noted with these things comes cost.

Ms. Sadler asked about trash pickup and referenced York County.

Ms. Boone noted hiring a consultant and reviewing several alternatives. She further noted working through the details with Virginia Peninsulas Public Service Authority.

Discussion ensued.

Ms. Larson asked about a recycling update.

Ms. Boone noted the County was holding steady at 13,000. She further noted that number showed a lot of James City County residents were still recycling. Ms. Boone noted some earlier billing challenges, but added she felt comfortable with current processes. She further noted an Environmental Coordinator and school discussions on recycling in the future. Ms. Boone noted the importance of education about recycling.

Discussion ensued.

4. Ambler's House Site Use

Mr. Stevens noted as no public or press were in the room, the Board chose not to go into Closed Session for this discussion. He further noted Mr. Purse would direct the discussion.

Mr. Purse gave a brief overview of costs and potential uses for the property and the building. He noted two Request for Proposals (RFPs) had been sent out.

Due to a technical issue with the PowerPoint presentation, Mr. Purse noted Mr. Kinsman would address the next agenda item and then return to the Ambler's House discussion.

5. Redistricting

Mr. Kinsman noted the Division of Legislative Services puts out a summary of redistricting over the past 20 years. He further noted he had no dates until the census numbers were in, adding some localities were not expecting the census numbers until possibly July. Mr. Kinsman noted once the numbers were in, redistricting would happen. He further noted areas of growth in the County and how the Board wanted to direct drawing the maps. Mr. Kinsman noted previous Boards had citizen groups do it. He further noted three possible options for drawing the maps: 1) the Board; 2) a citizen group; or 3) staff.

Ms. Sadler asked if a combination was a possibility.

Mr. Kinsman noted Ms. Kim Hazelwood, Geographic Information System Supervisor, would represent staff as she would have the maps, etc. He further noted without Kim, it could not be done.

Ms. Sadler asked if there was criteria in place to keep elected officials from being removed from their districts.

Mr. Kinsman noted in previous years that the Board had adopted a set of criteria that was given to whomever was working on those lines. He further noted a part of the criteria addressed the preference for incumbents to retain their district. Mr. Kinsman noted the School Board was also been done at this time.

Mr. Icenhour noted redistricting and the criteria used in 2001 and 2011. He further noted three School Board members were moved out of their districts in 2011 due to criteria changes. Mr. Icenhour noted one criteria to consider would be movement of the least number of voters. He further noted he has lived in his same house since 1994, but has been in three districts during that time.

Ms. Sadler asked about the General Assembly members running in their current districts.

Mr. Kinsman noted everything was up in the air right now.

Discussion ensued.

Mr. Icenhour noted his preference was for staff to follow the Board's criteria, draw the maps, return to the Board with options, and then the Board could have a public hearing to get citizen input.

Mr. Hipple noted having Ms. Hazelwood and Mr. Purse draw maps with three options.

Mr. Kinsman noted he would keep the Board updated when the census numbers were available. He further noted once available, then he would set up the steps in the process.

Mr. Purse noted there were already certain requirements in place. He further noted one was the number of people per district had to be relatively the same and that information was available.

Mr. Kinsman noted the Planning Department's numbers were probably already very close to the census data.

Mr. Hipple noted a boundary such as a roadway or body of water served as a divider in the shared Ford's Colony area.

Mr. Icenhour noted confusion in the past about two different Board representatives within one development such as Ford's Colony.

Ms. Larson agreed with Mr. Icenhour in the less people moved during redistricting meant less confusion. She noted the overwhelming support for bipartisan redistricting.

Discussion ensued.

Mr. Kinsman noted he would forward the two criteria memorandums from 2001 and 2011 to the other Board members to review. He further noted the possibility of an additional precinct as precincts had a 5,000-maximum person limit. Mr. Kinsman noted this did not change the voting district, but the precinct.

Ms. Larson questioned that point and the expense.

Mr. McGlennon noted two precincts could vote in one spot.

Discussion ensued.

Continuation of Ambler's House Discussion

Mr. Purse returned to the discussion on the Ambler's House. He highlighted the details of the two RFPs and possibilities for use of Ambler's House and property.

Ms. Larson noted a tour of the house and property with Mr. Stevens and Mr. John Carnifax, Director of Parks and Recreation. She further noted the possibility of a public venue use.

Mr. Purse noted no decision was required of the Board at this time. He further noted consideration of the Board's vision for Ambler's House and how it would best serve the County.

Discussion ensued on viable use, potential revenue, and the differences in the two RFPs.

Ms. Larson noted Ambler's House was on the Historic Register. She further noted Mr. Carnifax was checking on the details of its use based on that point.

Mr. Purse noted additional information from the RFPs that could be presented later in a Board Closed Session. He further noted additional discussion was warranted.

Discussion ensued.

Ms. Sadler asked if and when there was a timeline on the RFPs.

Mr. Purse noted no immediate timeline. He further noted the RFPs had been received recently so there was time for Board discussion and evaluation.

6. Transportation Projects

Mr. Purse noted an update on transportation projects. He further noted the success of transportation projects was due to the Board's foresight to set aside money in the budget for them. Mr. Purse noted the \$1.5 million set aside annually in the Capital Improvements Plan and VDOT programs had assisted in finishing many of the projects. He further noted the current projects: Croaker Road, underground utilities at Longhill Road, and setting money aside for Pocahontas Trail. Mr. Purse noted these projects took the County through Fiscal Year 2026. He further noted the Board's interest in having other funding for transportation projects that are not in the scale of VDOT's SmartScale program. Mr. Purse noted possible Hampton Roads Transportation Accountability Commission funding for Airport Road. He detailed the specifics and timeline for that project. Mr. Purse noted the question of funding

for transportation projects such as traffic lights, etc. and how to address the items in the budget. He further noted if the Board had specific projects, the funding needed to be identified such as setting aside \$500,000 for a traffic signal fund in the budget. Mr. Purse noted caution against letting VDOT think the County was doing all the work, but emphasized setting aside funding for those projects.

Ms. Sadler asked about the projects and referenced work around the elementary school.

Mr. Purse noted some projects the County has struggled with and VDOT has not been active on those projects. He further noted how best to navigate and not get ahead of VDOT.

Mr. Hipple noted the importance of setting money aside to work with VDOT on projects.

Mr. Icenhour asked if the Board was being asked to set aside additional money beyond the \$1.5 million for other projects.

Mr. Purse confirmed yes.

Mr. McGlennon noted the importance of the Pocahontas Trail project and the heavy commercial use there. He further noted the commercial revenue source as an aspect of the Pocahontas Trail and Skiffes Creek projects.

Discussion ensued on projects, funding, and priorities.

Mr. Icenhour noted the revenue impact to the County's economic base when considering some of these projects. He further noted Mr. McGlennon's reference to that point. Mr. Icenhour noted the importance of work in the Grove area and the economic impact for the revenue base.

Mr. Purse noted two areas of consideration he had identified were Pocahontas Trail and Schoolhouse Lane. He further noted some smaller projects may also be available.

Mr. Stevens noted caution in leveraging the funding. He further noted the importance of the rate of return.

Mr. Hipple noted he would like to continue setting money aside in the budget past 2026 for these projects.

Discussion ensued.

Ms. Larson noted the flashing speed sign on Monticello Avenue.

Mr. Rinehimer noted it was a solar-powered unit the Police Department had acquired. He further noted the location had good lighting and also had a speed change from 45 to 35 miles per hour.

Discussion ensued.

7. 757 Recovery and Resiliency

Mr. Stevens noted this item would be discussed at a later time. He further noted the Hampton Roads Alliance was working on it.

D. BOARD DISCUSSION/GUIDANCE

Mr. Hipple asked if there was any additional discussion.

Ms. Larson noted she had learned a lot. She further noted her appreciation to staff and everyone for the information.

E. ADJOURNMENT

1. Adjourn until 5 p.m., February 9, 2021 for the Regular Meeting

A motion to Adjourn was made by Ruth Larson, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

At approximately 3:30 p.m., Mr. Hipple adjourned the Board of Supervisors.

Deputy Clerk

MINUTES
JAMES CITY COUNTY BOARD OF SUPERVISORS
REGULAR MEETING
County Government Center Board Room
101 Mounts Bay Road, Williamsburg, VA 23185
February 9, 2021
5:00 PM

A. CALL TO ORDER

B. ROLL CALL

P. Sue Sadler, Vice Chairman, Stonehouse District
James O. Icenhour, Jr., Jamestown District
Ruth M. Larson, Berkeley District
John J. McGlennon, Roberts District
Michael J. Hipple, Chairman, Powhatan District

Scott A. Stevens, County Administrator
Adam R. Kinsman, County Attorney

C. MOMENT OF SILENCE

D. PLEDGE OF ALLEGIANCE

Mr. Frank Polster, James City County Planning Commissioner, led the Board and citizens in the Pledge of Allegiance

E. PUBLIC COMMENT

1. Ms. Peg Boarman, 17 Settlers Lane, addressed the Board to talk about the amount of trash throughout the County. She noted the sadness of seeing the trash, community involvement, and the cost of hiring someone for continual trash pickup. She further noted everyone getting involved in picking up trash, even for short distances, would make a difference. Ms. Boarman noted April 17, 2021 was the annual Spring Clean Up for the County and she invited everyone to attend and participate. She further noted signup was available on the Clean County website, call her at 757-565-0032, or email her at pboarman@cox.net. Ms. Boarman noted the Stewardship Hour was taking place every other month now. She further noted the January presentation was on stormwater with the March program scheduled for the second Thursday at 5:30 p.m. Ms. Boarman noted the details were on the Clean County Commission website. She further noted concern for speeding in the Toano area.

2. Mr. Jay Everson, 6923 Chancery Avenue, addressed the Board to clarify some information on the elementary school capacity he had discussed at the January 12, 2021, Board meeting. He noted an average of 22 children per class in the Bright Beginnings program with the latest calculation. He further noted the updated information had been sent to the Board members. Mr. Everson noted this was an election year and pay adjustments could be made in the budget. He further noted the time and commitment of Board members, adding he was in favor of a raise for Board of Supervisor members.

F. CONSENT CALENDAR

None.

G. PUBLIC HEARING(S)

Mr. Hipple acknowledged Mr. Polster was the Planning Commission representative for this meeting.

1. Z-20-0005. Powhatan Terrace Proffer Amendment

A motion to Approve was made by James Icenhour Jr, the motion result was Passed.

AYES: 4 NAYS: 1 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon

Nays: Sadler

Ms. Terry Costello addressed the Board noting Ms. Brandie Weiler of Housing Partnerships, Inc. (HPI) had submitted a request to amend the adopted proffers at Powhatan Terrace. Ms. Costello noted the history of Powhatan Terrace proffers. She further noted the applicant proposed proffer amendments to clarify obligations and responsibilities of the property owner while in a rental situation, reduce cash proffers in accordance with the Housing Opportunities Policy, change the green building standard to the Energy Star Program, clarify future monitoring and mitigation requirements related to on-site petroleum contamination, and clarify affordable housing assurances for a 30-year period. Ms. Costello noted staff's response to each point. She further noted staff's recommendation to accept the proposed proffer amendments with the revised conditions.

Mr. McGlennon asked for clarification on the transition from rental to ownership. He inquired on the program's timeline.

Ms. Costello noted the goal was a rental program for 30 years with the expectation if permanent ownership occurred, then protection for the creation of a homeowners association would be in place for maintenance of roads and other items.

Ms. Larson asked Mr. Stevens about the cost, accountability, and the impact to the County.

Mr. Stevens noted he would verify the accounting. He further noted a follow-up discussion on the collection and expenditures.

Ms. Larson thanked Mr. Stevens. She noted Ms. Weiler had contacted her. Ms. Larson asked Ms. Costello about the Department of Environmental Quality (DEQ) and soil contamination and the plan in place regarding those points.

Ms. Costello confirmed yes. She noted the case was closed with DEQ, but it could be reopened if any contamination was found during the building process.

Discussion ensued on cash proffers and affordable housing.

Mr. Icenhour noted the history of this property and the proffer amendments. He inquired about the future of the property if it were sold today and if the current rules designated all rental or some units for sale.

Ms. Costello noted the 2019 adopted proffers were the basis for the decision. She further noted a minimum of eight units for rental was referenced.

Mr. Icenhour noted of the 36 units involved in this application, 28 homes could be sold with the remaining eight as rental units.

Ms. Costello confirmed yes.

Discussion ensued.

Mr. McGlennon asked if this part of this proffer amendment was to bring this development into alignment with the tax credit program.

Ms. Costello confirmed yes.

Discussion ensued on low-income housing options and revenue loss.

Mr. Hipple noted the economic impact of the sliding scale on the Average Median Income (AMI). He further noted it was more affordable to build apartments than individual homes.

Ms. Sadler noted the impact to the schools and funding.

Mr. Hipple noted the reduced lunch program costs were high. He further noted he was in favor of the program. Mr. Hipple noted with the addition of different neighborhoods, what was the stress level being put on schools and how funding was affected.

Mr. Icenhour noted with the adoption of the proffer policy, the aim was to offset new construction and not at offsetting operations costs.

Mr. Hipple confirmed yes.

Mr. Icenhour asked how much revenue had been collected in school proffers. He noted the Board had previously discussed that point. He further noted the amount was not as significant as previously thought and asked Mr. Purse if he knew.

Mr. Purse noted he was not sure.

Mr. McGlennon confirmed yes to the aim of the policy adoption. He noted the adoption was prior to the real estate crash.

Mr. Icenhour noted the benefit from proffers focused on more new development. He further noted the use of impact fees and the ability to spread the costs over the people using the facilities. Mr. Icenhour noted the proffer policy addressed the sliding scale as an incentive within the community to address affordable housing.

Mr. Hipple noted future impacts and costs on potential projects.

Ms. Larson noted the County's awareness for affordable housing. She further noted the cost and referenced the well was only so deep. Ms. Larson noted additional discussion on the funding source required to support the need for affordable housing.

Mr. McGlennon noted the developer for this project had met the strict low-income tax requirements and the price point on the units. He further noted the County's Affordable Housing Opportunity Policy and its application to for sale homes as opposed to multi-family rentals.

Mr. Hipple confirmed both applied.

Mr. McGlennon asked if the same rate applied to both.

Mr. Paul Holt, Director of Community Development and Planning, addressed the Board. He noted the proffer reduction was approximately equal to the monthly rent versus what the

affordable mortgage would be for the price point. He further noted the rent would be in the affordability range of those making 60% AMI.

Mr. Icenhour echoed Ms. Larson's comments noting the importance of affordable housing in the County warranted further discussion. He noted the importance of a private-public partnership was necessary in addressing affordable housing needs. He further noted apartments may be a more viable options as well as reviewing land parcels for possible development. Mr. Icenhour noted that was a program to be developed more. He further noted this application was a unique set of circumstances and warranted close examination to see if it accomplished what had not been achieved previously.

Mr. Hipple noted how much and not in terms of costs. He further noted building across the County with affordable units. He noted residents traveling to different localities for work, but live in the County and addressed finding the balance with affordable housing.

Mr. Stevens addressed Ms. Sadler's earlier question about the number of students impacted with the project. He noted a 2007 report indicated six students were expected from this development. He further noted a 2009 report also indicated six students were expected from the development.

Mr. Kinsman addressed Mr. Icenhour's question on revenue collection. He noted in Fiscal Year 2019-2020, the County collected \$894,000 in total cash proffers, expended approximately \$894,000 with \$412,000 of that amount for schools.

Mr. Polster addressed the Board with the Planning Commission report. He noted with this application, all 36 units would be offered for rent at the 30-60% AMI range for at least 30 years in compliance with the Low Income Housing Tax Credit program. He further noted the impact to schools, water, sewer, and public infrastructure. Mr. Polster noted \$6,714 per unit for a total of \$242,000. He further noted the 100% cash proffer reduction and the impact to affordable workforce housing within the County. Mr. Polster noted the Planning Commission voted on this application and passed it with a 7-0 vote.

Mr. Hipple opened the Public Hearing.

1. Ms. Ginny Wertman, 112 Southern Hills, addressed the Board. She noted she was a Board member of HPI, Inc. and was its representative for the meeting. She further noted Ms. Weiler, Executive Director of HPI and two other Board members, Mr. Steve Romeo and Mr. Andy Franck, were in attendance. Ms. Wertman noted HPI's history and community involvement in her PowerPoint presentation. She further noted HPI's hope to be the developer of the Powhatan Terrace affordable rental housing project with the proffer amendment before the Board. Ms. Wertman noted the second item was consideration on granting relief from some James City Service Authority (JCSA) fees. She further noted the relief was again in support of encouraging and aiding the development of affordable housing projects, particularly by non-profit organizations such as HPI. Ms. Wertman highlighted some historical points over the past years. She noted the proffers contained an escalation clause so the dollar amount was actually closer to \$250,000 than \$242,000. Ms. Wertman continued her presentation addressing JCSA tap fees and a change from individual meters to a master meter. She noted the combined water and sewer fee rose substantially to approximately \$580,000 under the 2020 rate structure. Ms. Wertman continued the PowerPoint presentation highlighting various aspects of the fees and the impact to HPI and other non-profit developers that rely on state and federal funding. She thanked Mr. Doug Powell, JCSA General Manager, for his time and consideration of alternatives. She further noted the Board's consideration of those alternatives. Ms. Wertman noted the high fees were due to the need for an 8-inch main. She further noted HPI was hoping for some indication on the fees in the next month or so as they prepare their financing requests.

Mr. Hipple closed the Public Hearing as there were no additional speakers.

Ms. Sadler asked if Mr. Powell could provide short- and long-term impacts to JCSA for the future with these requests.

Mr. Powell confirmed yes.

Ms. Larson asked Mr. Powell if he would be able to present his findings in March.

Mr. Powell noted he could provide some context at this meeting. He further noted under the legal framework of JCSA's operation, all developments are treated equally. Mr. Powell noted the definition of affordable did not allow JCSA to assist the development or applicant differently than anyone else. He further noted the fees had not been updated for some time and single-family residential fees had been reduced while multi-family and commercial fees were increased. Mr. Powell noted this was done in conjunction to reflect the burden those developments placed on the system. He further noted the 8-inch main was required for fire protection for this type of development and that impacted the cost. Mr. Powell noted if the Board wanted JCSA to reevaluate its rate fee structure, it would need to work with the rate study consultant and a minimum of two months' time. Mr. Powell noted an impact if fees were restructured.

Mr. Kinsman noted the rates could be reduced for multi-family structures, but the reduction cannot be applied to some multi-family structures and not others. He further noted the reduction applied to an entire class. Mr. Kinsman noted if a solution specific to HPI was required, the Board of Supervisors, not JCSA, would make it. He further noted the obvious solution would be if the Board donated money to HPI, which would then be paid to the JCSA.

Ms. Sadler asked if this would apply to all developments to treat them equally.

Mr. Kinsman said not necessarily, but it would set a precedent. He noted the Board could adopt a policy similar to the Housing Opportunities Policy in how to deal with water and sewer rates from a County perspective, not the JCSA.

Discussion ensued.

2. SUP-20-0018. 8251 Richmond Road Hertzler and George Landscaping

A motion to Approve was made by Sue Sadler, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

Mr. Tom Leininger, Senior Planner, addressed the Board with the details of the Special Use Permit (SUP) for Hertzler and George Landscaping. He noted the details of the application, which included screening, light post height, and other factors. He further noted staff recommended approval of the application.

Mr. McGlennon asked about the changes in the environmental plan.

Mr. Leininger noted the original change addressed the landscape buffer next to residential property must be undisturbed. He further noted tie-in grading would need to take place due to topography and for proper water drainage. Mr. Leininger noted a tree preservation plan and a grade plan would need to be submitted.

Discussion ensued.

Mr. Polster noted the Planning Commission found this application consistent with the Comprehensive Plan's designation of general industry. He further noted concerns from the adjacent neighbor regarding her well-septic system, additional noise, and traffic. Mr. Polster noted staff added certain conditions regarding the neighboring side to address these points. He further noted staff and Mr. Hertzler contacted the neighbor. Mr. Polster noted the Planning Commission voted 7-0 for approval.

Mr. Hipple opened the Public Hearing.

1. Mr. Joe Hertzler, 605 College Terrace, addressed the Board with details on the landscape company and its property needs. He noted the SUP was the first step with a possible rezoning to industrial later as the company acclimates to its new location. Mr. Hertzler noted the many challenges of the site included the slope of the land from Richmond Road to the railroad tracks, wooded area, and Resource Protection Area and other factors such as grade tie-in. He further noted his goal was to preserve mature trees within the buffer and working with staff to achieve that point.

Mr. Hipple closed the Public Hearing as there were no additional speakers.

3. Z-19-0013/MP-19-0011. Colonial Heritage Deer Lake Rezoning and Master Plan Amendment

A motion to Deny was made by John McGlennon, the motion result was Passed.

AYES: 4 NAYS: 1 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon

Nays: Sadler

Mr. Leininger addressed the Board noting the zoning and proffer specifics of the application. He noted Deer Lake Estates was currently associated with Colonial Heritage, but would function as its own distinct neighborhood with its own homeowners association and dedicated access point from Jolly Pond Road. He further noted Deer Lake Estates was not an age-restricted development. Mr. Leininger noted the land parcel designations within the 220-acre area included land conservation and an 8-acre area for homeowners association use. He further noted an updated traffic study was required for this application, with the study reviewed by the Virginia Department of Transportation (VDOT) and a third-party traffic consultant. Mr. Leininger noted the applicant had proposed proffers regarding traffic improvement at the Land Bay 6-Richmond Road intersection. He further noted staff recommended approval of the application with the accepted proffers.

Mr. Polster addressed the Board noting the Planning Commission's approval of the application with a 6-1 vote. He noted the specifics of the Commissioners' decisions on the application regarding total buildout and traffic.

Mr. Hipple opened the Public Hearing.

1. Mr. Greg Davis, Kaufman & Canoles, P.C., 4801 Courthouse Street, addressed the Board as representative on behalf of Lennar Corporation for Colonial Heritage, LLC. He noted Mr. Wes Stallings, Director of Operations at Colonial Heritage, was also in attendance. He further noted the members of the project team and highlighted the property for proposed change in the PowerPoint presentation. Mr. Davis continued the presentation noting Colonial Heritage Homeowners Association supported this application due to 1) 8-acre parcel for a future use; 2) Deer Lake as both a water resource for the golf course and passive amenity; and 3)

additional residents to support on-site amenities. Mr. Davis noted a change in home buying trends toward smaller homes on smaller lots. He further noted Colonial Heritage welcomed the new concept. Mr. Davis noted the benefits of the additional, smaller lots and homes. He further noted if the application was approved, the applicant was prepared to proffer funding for a traffic light at the Centerville and Jolly Pond Road intersection. Mr. Davis noted matching funding was available from VDOT with his client paying the remaining half. He further noted if VDOT would not match, then his client would pay for the entire traffic light.

Ms. Sadler asked about the proposed use of Deer Lake.

Mr. Davis noted several uses included irrigation water to the Colonial Heritage Golf Course and passive recreation such as walking or fishing.

Ms. Larson inquired about the number of homeowners currently in Colonial Heritage.

Mr. Davis noted 1,280 homes.

Ms. Larson asked if most of those homes were occupied.

Mr. Davis replied yes.

2. Ms. Sharon Whitt, 6935 Chancery Lane, addressed the Board noting she was a resident member of the Colonial Heritage Board of Directors. She noted the active retirement community and its amenities. She further noted the additional new homes would increase revenue and other benefits such as the conservation area for possible walking trails. Ms. Whitt noted this application had her full support.

3. Mr. Jeff Corbin, 1892 Fairground Road, addressed the Board noting he was with Restoration Systems, the owner of Cranston Mill Pond. He noted the ongoing water withdrawal permit request with the state. He further noted as an adjacent landowner to Colonial Heritage, there were concerns. Mr. Corbin noted documented serious water concerns from prior construction phases at Colonial Heritage. He further noted photographs were included in the documentation sent to the Board. Mr. Corbin noted more development and more land disturbance would create more downstream impacts. He further noted legal documentation stemming from the 2018 Restoration Systems' water concerns was also included in the Board's packet. Mr. Corbin noted if the Board approved the application, additional protective measures be put in place to ensure water quality and stormwater issues. He further noted the specifics requested by Restoration Systems was included in the Board's packet.

Mr. Hipple closed the Public Hearing as there were no additional speakers.

Mr. Icenhour asked staff for clarification on several points. He asked if the current 50-lot cluster at Deer Lake was a plat that was laid out when that cluster was approved or a conceptual plan.

Mr. Leininger asked if Mr. Icenhour was referencing the rural cluster.

Mr. Icenhour confirmed yes.

Mr. Leininger noted subdivision construction had been approved and identified the major subdivision requirements within the County's Subdivision Ordinance that addressed stormwater runoff, street layouts, and other factors. He further noted a plat with the lots would need to be submitted for review.

Mr. Icenhour asked if the plan were to be developed as it is currently, prior to this application, would there be an entrance off Jolly Pond Road with possibly smaller lots.

Mr. Leininger noted if the applicant submitted a plat that differed from the approved subdivision construction plan, the applicant would need to restart the review and ensure its compliance with the SUP and the Subdivision Ordinance.

Mr. Holt noted the fully engineered subdivision drawings in the Board's packet were reviewed and approved by County staff. He further noted the plat which would put the property lines to record at the courthouse, the drawings are good to go. Mr. Holt noted some adjustments could be made, but per the previous SUP cluster, there is a binding master plan.

Mr. Icenhour referenced the drawing and the land bay. He asked if the area noted on the map for the 150 houses was undetermined until a later date. He noted some difficulty in viewing the drawings.

Mr. Leininger noted the fully engineered drawings and master plan were there.

Mr. Holt noted the points in discussion on the map in the PowerPoint presentation.

Mr. Hipple noted his request to review the previous SUP and discussion concerning that application. He further noted the Primary Service Area (PSA) impact and the ongoing issues of development within the PSA that the Board was currently addressing. Mr. Hipple noted each application had unique points. He further noted the Comprehensive Plan addressed low-density within the PSA. Mr. Hipple noted the traffic concerns around Jolly Pond Road, Yarmouth Creek and Cranston Mill Pond potential issues, environmental protection, and other points. He further noted the golf course, while open to the public, could become private in 10 years and the impact to the County.

Mr. Holt noted it was viewed as a commercial effort due to the open to the general public status. He further noted should the golf course become private, the 80/20 point, which represented a 20% commercial use designation would go away. Mr. Holt noted the other area golf courses were in the R-4 District and did not have the 80/20 split.

Mr. McGlennon noted the number of golf courses that have been in the area and the commercial aspect of them. He asked how it was viewed from a recreational aspect.

Mr. Holt asked in relation to the recreation calculation.

Mr. McGlennon replied yes.

Mr. Holt noted he did not have that information.

Mr. McGlennon asked if it counted for both.

Mr. Holt noted he was unsure.

Mr. McGlennon noted he had not supported the previous SUP application in 2015. He further noted some concerns existed with the current application. Mr. McGlennon noted this application contained three times more houses, second time to address trend changes in land/lot sizes, and questioned the low-density of the application. He further noted his concern on the environmental issues and the golf course as commercial activity.

Mr. Hipple requested the Board video from the Public Hearing for the Adoption of the Comprehensive Plan in 2015.

In the 2015 video, Mr. Hipple asked if a representative from the Lennar Corporation was present.

Mr. Joseph Froak noted he was the Lennar representative.

Mr. Hipple noted the water and sewer hookup was an environmental benefit. He further noted different applications, not Lennar, and what had been done with those applications. Mr. Hipple noted over time, additional changes were requested. He further noted the Comprehensive Plan limited A-1, but changes occurred with the introduction of water and sewer and compliance with County regulations and zoning changes. Mr. Hipple asked what guarantees Lennar had in place for the citizens that the number of homes would remain at 50 and the need for a water/sewer hookup.

Mr. Froak noted the concept plan was on hold pending the application. He further noted it would be submitted very soon as well as the dedication to the conservation area. He noted the restrictions in place, but added he could not speak for the future but the current guarantees were in place.

Mr. Will Holt, Kaufman & Canoles, P.C., 4801 Courthouse Street, addressed the Board noting this was step one in the Comprehensive Plan application process. He noted the request for the PSA line to move for the ability to connect to public water and sewer. He further noted an additional SUP application would be required for the work.

Mr. Holt noted an additional level of review would be forthcoming.

Mr. Hipple noted reassurance from Lennar that only 50 homes would be put in at the development.

Mr. Froak confirmed yes.

Mr. Hipple asked if the water/sewer connection in place of wells and septic was the objective.

Mr. Froak confirmed yes.

Mr. Hipple thanked him.

(2015 Board of Supervisors meeting video ended)

Mr. Hipple noted his decision in 2015 had been based on the water/sewer impact and the environmental factor. He further noted business plans change over time, but cautioned moving the PSA as that invites more growth into that area. Mr. Hipple noted the additional factors now included addition of the road, traffic light, more homes, and such which concerned him. He further noted a decision that was best for the community and its interests. Mr. Hipple noted Lennar Corporation had been a great business partner with the County, but he was concerned with the additional homes requested with this application.

Ms. Sadler thanked the citizens who had contacted her in support of the application.

Mr. Icenhour noted similarities between Colonial Heritage and Ford's Colony where he lived. He further noted the PSA line and its tie to what citizens valued in the County - preservation of the County's rural character. Mr. Icenhour noted development would occur, but where and how were important factors in the decision process. He further noted, with few exceptions, the average residential revenue base did not pay for itself. Mr. Icenhour noted concerns with the Colonial Heritage property over the years. He further noted current environmental concerns.

Mr. Icenhour noted his appreciation of the citizen input in favor of this application, but added tonight's decision also needed to be representative of what was best for all the citizens of James City County.

Ms. Larson noted she had spoken with Mr. Davis on this matter. She further noted her main concerns were traffic and the environmental impact. Ms. Larson noted her hope that Lennar Corporation would be a good neighbor in the future. She further noted strains on the County which included first responders and schools.

4. SUP-20-0017. Williamsburg Crossing Bruster's Real Ice Cream Amendment

A motion to Approve was made by Ruth Larson, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

Mr. Leininger addressed the Board regarding details of the application which included a drive-through addition adjacent to the existing building. He noted staff's recommendation to approve the SUP with acceptance of the conditions which would mitigate the impact to the Community Character Corridor buffer.

Ms. Larson noted the visibility and referenced that Bruster's was a busy place. She further noted the adjacent empty parcel and a future possible lease on it. Ms. Larson noted how visibility impacted the parcel and if that had been part of discussion.

Mr. Leininger noted he was unsure of that point.

Mr. Holt noted at the Planning Commission review, Mr. Tim O'Connor, Planning Commissioner, had questioned the layout of the drive-through location. He further noted Mr. O'Connor had asked if the layout was the most efficient for vehicular traffic. Mr. Holt noted the location was the most efficient and utilized the curb cuts on the interior.

Ms. Larson noted if the application passed she wanted the applicant to be aware of traffic issues if they arose.

Ms. Sadler asked if traffic flowed one way in, one way out.

Mr. Holt replied yes.

Mr. Polster noted the traffic concern previously addressed by Mr. Holt and the buffer, adding those items were the same as the Board's discussion. He further noted the applicant had researched that Bruster's locations with a drive-through had a 50% increase in business revenue. Mr. Polster noted the Planning Commission voted 7-0 in favor of the application. He further noted the Commission complimented the applicant for her initiative during the pandemic.

Mr. Hipple opened the Public Hearing.

1. Ms. Caroline West, 3034 N. Riverside Drive, addressed the Board noting she was a small business owner. She noted she owned the Parcel Stop in Monticello Marketplace and had purchased Bruster's Ice Cream in July 2020. Ms. West further noted the increased revenue within the County.

Discussion ensued.

Ms. Larson noted her appreciation of Ms. West's investment in James City County. She further noted the traffic concerns and asked if issues arose for adjoining businesses to communicate about it.

Ms. West replied yes.

Ms. Sadler thanked Ms. West for her business in the County.

Mr. Hipple closed the Public Hearing as there were no additional speakers.

H. CLOSED SESSION

1. None.

REPORTS OF THE COUNTY ADMINISTRATOR

Mr. Stevens noted the numerous questions received regarding the vaccinations, public access, CVS pharmacies, and local news. He further noted the opening of three clinics in the Peninsula District in partnership with the Virginia Department of Health (VDH). Mr. Stevens noted the success of the clinic at the Colonial Williamsburg Visitor Center in its opening two weeks of operation. He further noted most vaccinations to date had been done on public employees based on VDH guidance and scheduling was moving to VDH coordination based on citizen registration. Mr. Stevens noted getting an understanding of the VDH priority list of those registered which could be shared with the public. He further noted the success of the clinic. Mr. Stevens noted little was known regarding the vaccine at CVS pharmacies. He further noted that process was coming from a federal program and not the state health department, but an additional 27,000 doses would be available to Virginia as stated by Dr. Norman Oliver, Virginia Commissioner of Health in a recent call. Mr. Stevens noted that 27,000 was in addition to the current 129,000 doses Virginia received weekly. He further noted vaccination for military and federal staff, which was significant for Virginia and a locality breakdown. Mr. Stevens noted 20% of the County's population was vaccinated with the state average at 10% per the VDH website. He further noted the County's efforts had made a difference, but added there was still citizen frustration over the process. Mr. Stevens noted staff was continually engaged with the health department multiple times daily as well as communication between localities. He further noted it could be several more weeks for definite schedules to be determined.

Mr. McGlennon thanked staff, Fire Chief Ryan Ashe, and Assistant County Administrator Brad Rinehimer for all the work on the vaccination process. Mr. McGlennon noted the importance of getting more of the public into the clinic. He further noted people will be satisfied when those who want the vaccination have it, but he added the County was at 20% and Virginia was ranked 8th in the country in terms of population percentage to receive vaccinations. Mr. McGlennon noted he was hopeful the CVS vaccination process would work off the VDH registration list, but found that was not so.

Ms. Sadler noted the increased percentage was a direct result of staff working on the County's behalf. She thanked staff.

Ms. Larson noted Virginia was in the ranking was due to localities stepping in and getting involved. She further noted the amount of time involved in coordinating the process and her appreciation. Ms. Larson expressed concern about the priority criteria. She noted CVS pharmacies throughout the state were fully booked and the challenges to people without technology knowledge. Ms. Larson asked if April was the timeline for the first shot for the majority of the 1b group.

Mr. Stevens confirmed April was the reference to the 1b group. He noted the expansion of criteria for groups 1a and 1b and it included a lot of people.

Ms. Larson noted her appreciation. She further noted the hope for continued progress. Ms. Larson thanked County employees and Williamsburg-James City County School employees for getting vaccinations. She noted March 15, 2021 as the targeted date for school reopenings. She further noted local schools would reopen with a hybrid program next week.

Mr. Stevens thanked staff who were working on their days off to vaccinate people. He noted that schedule could continue for several months and he acknowledged their efforts.

Mr. Icenhour noted the Community Service Coalition, which ran the building on Waller Mill Road, had reached an agreement with the Child Development Resources and signed a contract to sell the building to them. He further noted the closing of the sale would probably occur mid-July 2021. Mr. Icenhour noted by August, hopefully a \$6 million renovation would take place on the building. He further noted work with the existing tenants in relocation efforts.

Ms. Larson asked Mr. Stevens for a reminder on the COVID-19 protocol with employees, and if changes would occur after an employee vaccination. She asked if there were any CDC updates on individuals who are fully vaccinated and then exposed.

Mr. Stevens noted he would follow up on some of those points. He further noted the current requirement was a daily screening of things that were COVID-19 related. He noted if yes is answered on any of the questionnaire items, then a protocol is in place to immediately address that. Mr. Stevens further noted 500 plus employees answer the questionnaire daily. He noted employees teleworking and alternate week in/week out schedules, but added he saw that changing with more in-office employees as more vaccinations take place. Mr. Stevens noted continually following Centers for Disease Control (CDC) guidelines. He further noted some leave programs related to COVID-19 that had been extended until the end of March 2021, but which will likely expire at that time. Mr. Stevens noted as changes occurred, he would update the Board.

Mr. McGlennon asked about transmission to others even if vaccination occurred.

Mr. Stevens replied he was unsure. He noted medical responses to that, adding CDC protocols will probably be forthcoming.

Mr. McGlennon noted testing, particularly the 15-minute tests the government has acquired.

Mr. Stevens noted those tests give better data quicker and that testing would likely continue for a period of time.

Ms. Larson noted one of her constituents, Mr. Tommy Turner, had sent correspondence about a James City County resident named Mary Bard, who was 101 years old when she passed away. She further noted Ms. Bard's childhood in France and later her involvement with the French Underground. Ms. Larson noted Ms. Bard's work with the OSS, predecessor of the CIA, and smuggling countless soldiers behind enemy lines back to Allied territory. She further noted Ms. Bard at lived at Windsor Forest for over 40 years, Camp Peary, and then Morningside. Ms. Larson noted Ms. Bard was known around Williamsburg for her participation at various venues. She further noted her appreciation of Mr. Turner bringing this information to her attention. Ms. Larson noted you never know you are living among you.

Mr. McGlennon extended his condolences to City of Williamsburg's former mayor, Ms. Jeanne Zeidler, at the loss of her husband, Mr. Ed Crapol and to the family of Ms. Mary Lee

Darling and her husband, Jock Darling, who died within days of each other.

I. ADJOURNMENT

1. Adjourn until 1 p.m. on February 23, 2021 for the Business Meeting

A motion to Adjourn was made by James Icenhour Jr, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

At approximately 7:58 p.m., Mr. Hipple adjourned the Board of Supervisors.

Deputy Clerk

MINUTES
JAMES CITY COUNTY BOARD OF SUPERVISORS
BUSINESS MEETING
County Government Center Board Room
101 Mounts Bay Road, Williamsburg, VA 23185
February 23, 2021
1:00 PM

A. CALL TO ORDER

B. ROLL CALL

P. Sue Sadler, Vice Chairman, Stonehouse District
James O. Icenhour, Jr., Jamestown District
Ruth M. Larson, Berkeley District
John J. McGlennon, Roberts District
Michael J. Hipple, Chairman, Powhatan District

Scott A. Stevens, County Administrator
Adam R. Kinsman, County Attorney

Mr. Hipple noted Mr. Kinsman asked an additional agenda item be added under Closed Session.

A motion to Amend the Agenda was made by John McGlennon, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

C. PRESENTATION

1. CIP Project Update

Mr. Shawn Gordon, Chief Civil Engineer, addressed the Board noting he was joined by Mr. Mark Abbott, Operations Project Coordinator, to discuss a Capital Improvements Program (CIP) update on recently completed projects. He noted the PowerPoint presentation was divided in half with the first highlighting horizontal improvements which included site improvements and stream restorations. He further noted the second half addressed vertical construction which included building facilities and restoration projects. Mr. Gordon noted the Columbia Drive restoration project in the PowerPoint presentation. He further noted the correction maintenance to the roadway for the Virginia Department of Transportation's (VDOT) acceptance into the secondary road system. Mr. Gordon noted the project cost \$171,200 and was completed in April 2020.

Mr. Hipple asked about the items with failures and the details of the failures. He noted if it was a construction item that could be addressed sooner.

Mr. Gordon noted some items had been reviewed under preventative maintenance measures. He further noted learning from past failures when implementing new designs as corrective measures for the future. Mr. Gordon continued the presentation with the Veterans Park pickle ball courts, which involved demolition of existing tennis courts. He noted the project cost \$236,059 and was completed in April 2020. Mr. Gordon noted the next project was the Freedom Park pervious lot, which involved removal of the existing failing pervious paver lot and installation of new asphalt. He further noted the project cost \$40,350 and was completed

in September 2020. Mr. Gordon noted the improvement assisted in handicapped accessibility and drainage issues.

Mr. McGlennon asked how the project improved drainage. He noted the pervious lot seemed to be helpful.

Mr. Gordon noted in this case, the existing pervious lot was so compacted it was creating drainage issue. He further noted the paver lot allowed a better directional drainage flow. Mr. Gordon noted the asphalt aided in snow removal where the pervious lot had not. He further noted the next project was the Chickahominy Riverfront Park Living Shoreline which addressed stabilization of eroding steep banks, regrading, and offshore rock sills and breakwaters. Mr. Gordon noted the project cost \$1,457,948 with a 50% grant funding from the James River Water Quality Improvement Fund. He further noted estimated completion was in May 2021. Mr. Gordon continued the presentation noting the Woodland Farms Stream restoration project which addressed restoration of 2,468 linear feet of eroded stream channel. He noted the project was \$1.65 million with almost 50% funded through the Stormwater Local Assistance Fund (SLAF) Grant with completion in December 2020. Mr. Gordon noted he would show a video of before and after footage from a drone flyover during the project work. He further noted the footage was courtesy of Mr. Chris Williams and the County's video staff. Mr. Gordon noted plantings had been done so in several years the landscape would look as it had prior to the construction.

Ms. Sadler asked Mr. Gordon if he could explain to citizens the importance of these types of projects.

Mr. Gordon noted stream restorations help the water quality and soil stabilization.

Ms. Sadler asked if the restorations could potentially help with flooding.

Mr. Gordon replied yes. He noted the next project was the James City County Library Idea Studio which focused on renovation of the children's area including new carpet, paint, LED lighting and other items. He further noted the project cost \$377,550 with almost \$250,000 allocated by the Library. Mr. Gordon noted completion was in September 2020.

Mr. Abbott continued the presentation addressing the vertical construction of seven projects which were funded through the Coronavirus Aid, Relief, and Economic Security (CARES) Act money. He noted the first project was the James City County Recreation Center Cardio Renovation which included the former Sentara Hospital physical therapy space to a class studio, personal training studio, stretching and toning workout area. The project cost \$282,000 with completion in May 2020. Mr. Abbott noted the next project was the Human Services Center with the Social Services wing of that building. He further noted conversion of six existing offices to 12 new offices, conversion of a conference room and an open area for 10 new office spaces. Mr. Abbott noted this project was funded by the CARES Act at \$85,000 with completion in December 2020. He highlighted the renovations in the PowerPoint presentation. He continued the presentation noting the renovations at the General Services administrative building which created three new offices. He noted CARES Act funding of \$36,000 with completion in December 2020. Mr. Abbott further noted the next project was Building A at the Government Complex. He noted renovations to the front desk lobby area included glass partitions for safety and card access at the lobby doors for employee only access to the building's interior. He further noted CARES Act funding of \$34,845 with completion in December 2020. Mr. Abbott noted Building D at the Government Complex had office renovations which included creation of a new office for both the Administrative Office and the Attorney's Office, relocation of two office doors for separation, and installation of window blind kits in all office doors. He further noted CARES Act funding of \$48,165 with completion in December 2020. Mr. Abbott noted the next project was Building E front desk

lobby upgrades similar to those in Building A with glass partitions for safety and card access for employees. He further noted this project was also CARES Act funding of \$49,410 with completion in December 2020. He continued with the Building F office renovation project which included Human Resources, Financial and Management Resources, and Real Estate lobby areas as well as relocation of the Mailroom. Mr. Abbott noted the project included additional structural support for new lobby glass partitions, paint, carpet, LED lighting, and furniture. He further noted the project cost \$159,648.15 with \$99,980 CARES Act funding and was completed in December 2020.

Ms. Larson noted the administrative offices being used, but asked about use of the library's children's area and the Recreation Center room due to possible COVID-19 lockdown.

Mr. Gordon noted the ribbon-cutting for the library had been planned just prior to the pandemic outbreak. He further noted some of the displays, which were already in place, would not be used until later. Mr. Gordon noted the Recreation Center use was limited with disinfectant protocol being followed.

Ms. Larson noted she was glad the new area was being used. She noted the previous cover and possible discussion on long-term alternatives to its use.

Mr. Gordon noted the industry standard was moving toward was forced concrete. He further noted its use at schools.

Ms. Larson thanked them for the update. She noted the visual presentation on the stream restoration was great. She further noted work done throughout the County and the great purpose it served.

Mr. Gordon clarified an early response to Ms. Sadler regarding the removal of phosphorus and nitrates, not sulfate.

Mr. McGlennon noted the use of the CARES Act money for safer work areas with the barrier installations. He further noted the additional security measures that had been implemented. Mr. McGlennon thanked staff for forward thinking in combining those aspects.

D. BOARD DISCUSSIONS

None.

E. CONSENT CALENDAR

Mr. Hipple asked if any Board member had any item to pull.

Ms. Larson noted the Animal Control Officer was not in attendance.

1. Minutes Adoption

A motion to Approve was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

The Minutes Approved for Adoption included the following meeting:

-January 12, 2021, Regular Meeting

2. Appointment of Animal Control Officer Nancy Anderson

A motion to Approve was made by John McGlennon, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

3. Acceptance of Funds - Federal Asset Forfeiture Program - \$1,780

A motion to Approve was made by John McGlennon, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

4. Contract Award - Waste Industries USA, Inc./GFL Environmental - \$156,957

A motion to Approve was made by John McGlennon, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

5. Contract Award - Jolly Pond Turnaround Project - \$99,388

A motion to Approve was made by John McGlennon, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

6. Contract Award - James City County Stormwater Facility PC108 Retrofit - \$159,966

A motion to Approve was made by John McGlennon, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

F. BOARD CONSIDERATION(S)

None.

G. BOARD REQUESTS AND DIRECTIVES

Ms. Sadler expressed her appreciation of the CIP update and the great presentation. She noted her recent attendance at the Virginia Peninsula Regional Jail Authority and the Economic Development Authority meetings. Ms. Sadler thanked Mr. Jason Purse, Assistant County Administrator, for his help with the VDOT addressing local flooding issues from recent rain.

Mr. Icenhour noted a Zoom presentation with a question and answer session with the Capital Club at Williamsburg on February 16, 2021. He further the question and answer session dealt with County government workings in addition to COVID-19-related issues. Mr. Icenhour noted receiving good feedback on the progress being made in that area. He further noted on February 18, 2021, he attended Zoom meetings for the Hampton Roads Transportation Planning Organization (HRTPO) and Hampton Roads Planning District Commission (HRPDC). Mr. Icenhour noted the HRTPO information on the 2045 long-range transportation plan he sent to his fellow Board members. He further noted the funding projects that were identified and suggested Mr. Holt address the Board about some of these projects and the funding, as well as existing County commitments to traffic projects. Mr. Icenhour noted some of those current projects included I-64 Phase 3 and Longhill Road Phase 1, which are under construction and nearing completion. He further noted \$12.3 million committed funding for Croaker Road, \$18.6 million for Skiffes Creek connector, and \$27.4 million for the Pocahontas State Trail Reconstruction project. Mr. Icenhour noted two projects added included Mooretown Road extension and Longhill Road Phase 2. He further noted the HRPDC representation and communication with other leaders across the state and Governor

Northam's staff. Mr. Icenhour noted an application for a Community Block Grant with the HRPDC as well as a roadway flooding sensor program. He further noted this program set sensors in areas that flood along the highway which would link to the application WAZE and provide traffic diversion around flooded areas.

Ms. Larson noted VDOT and addressing flooding problems at the end of Centerville Road and Route 5. She further noted a tourism live podcast, also on Facebook live, would occur on March 5 with Ms. Renee Dallman, James City County Public Information Officer, as the host. Ms. Larson noted Ms. Vicki Cimino from Visit Williamsburg will join to discuss visitation now and in the future, as well as Mr. Chris Johnson, Director of Economic Development. She thanked staff for all their work over the past few weeks with the Virginia Department of Health (VDH) and vaccinations. Ms. Larson noted communication from some venues regarding capacity limitations and hopes to increase capacity.

Mr. Stevens noted he had heard some discussion may be taking place regarding capacity changes, but added he had no official or quantitative information to share.

Mr. McGlennon noted he represented the Board on the Scattered Site Housing Grant, which was another \$1 million to address poor quality housing in the County either by rehabilitating or replacing housing. He further noted a number of houses had been evaluated for rehabilitation or replacement. Mr. McGlennon acknowledged Housing and Social Services staff for their diligence in securing housing for qualified applicants during these challenging times. Mr. McGlennon referenced the earlier CIP presentation and noted the importance of funding from the Virginia Environmental Endowment, which receives funding from Dominion Energy and the SLAF program. He noted Parks and Recreation's FidoFest coverage in the local news.

Mr. Hipple noted as a point of transparency regarding a grant received this past year by Ms. Dianna Moorman, General Registrar, and Voter Registration. He further noted this was not reflective of Ms. Moorman nor Voter Registration. Mr. Hipple noted the grant was under the COVID-19 relief direction, and later it was discovered to be a privately-funded grant. He further noted Ms. Moorman would research future grants to determine the funding sources were not private.

H. REPORTS OF THE COUNTY ADMINISTRATOR

Mr. Stevens noted a vaccination distribution update in the community over the past six weeks. He further noted the ongoing work with other peninsula localities which has resulted in significant progress. Mr. Stevens noted that over 20,000 James City County residents or approximately 25% of the County population have received their first dose as of today, compared to the statewide 13% number. He further noted there was frustration, but progress was being made in this part of Virginia. Mr. Stevens noted the VDH had launched a state registration system. He encouraged anyone who wanted the vaccination to visit the site, <https://vaccinate.virginia.gov/>, and register. Mr. Stevens noted if an individual had registered locally, then you are in the Virginia system and should have received an email in the last week. He encouraged everyone to register, adding the VDH had a call center to assist also. Mr. Stevens noted the call center number was 877-829-4682. He further noted more distribution points were emerging, but the different entities had separate priority criteria and were not connected to the VDH, thus creating confusion. Mr. Stevens noted vaccine supplies continue to increase in Virginia and the County was working with the local health district director to ensure vaccination equity throughout the peninsula. He further noted the federal program working with Walgreen's and CVS pharmacies that increased doses by an additional 52,000 per week into Virginia. Mr. Stevens noted collaboration with the City of Williamsburg to establish the vaccination clinic at the Colonial Williamsburg Visitor Center and established a local call line. He further noted the clinic had the capacity to provide 3,000 doses daily based

on availability. Mr. Stevens noted the VDH was scheduling appointments for the clinic using its registered list, dependent on amount of vaccine and location of your name on the list. He further noted if anyone had questions, call the VDH at 877-829-4682 or the local information line at 877-724-1954.

Mr. Hipple noted President Biden had ordered the United States flags to be flown at half staff as more than 500,000 people in the United States had passed away due to COVID-19. He further noted a moment to silence to recognize those lost to the tragedy.

I. CLOSED SESSION

A motion to Enter a Closed Session was made by Ruth Larson, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

At approximately 1:46 p.m., the Board entered Closed Session.

At approximately 1:56 p.m., the Board re-entered Open Session.

A motion to Certify the Board only spoke about those items indicated that it would speak about in Closed Session was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

1. Consultation with legal counsel employed by the Board of Supervisors regarding specific legal matters requiring the provision of legal advice by such counsel; in particular, submitting a request for an opinion of the Attorney General, pursuant to Section 2.2-3711(A)(7) of the Code of Virginia.

J. ADJOURNMENT

1. Adjourn until 5 p.m. on March 9, 2021 for the Regular Meeting

A motion to Adjourn was made by Ruth Larson, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

At approximately 1:56 p.m., Mr. Hipple adjourned the Board of Supervisors.

Deputy Clerk

MINUTES
JAMES CITY COUNTY BOARD OF SUPERVISORS
REGULAR MEETING
County Government Center Board Room
101 Mounts Bay Road, Williamsburg, VA 23185
March 9, 2021
5:00 PM

A. CALL TO ORDER

B. ROLL CALL

P. Sue Sadler, Vice Chairman, Stonehouse District
James O. Icenhour, Jr., Jamestown District
Ruth M. Larson, Berkeley District
John J. McGlennon, Roberts District
Michael J. Hipple, Chairman, Powhatan District

Scott A. Stevens, County Administrator
Adam R. Kinsman, County Attorney

C. MOMENT OF SILENCE

D. PLEDGE OF ALLEGIANCE

Mr. Hipple led the Board and citizens in the Pledge of Allegiance

E. PUBLIC COMMENT

1. Mr. Chris Henderson, 101 Keystone, addressed the Board referencing his comments at its December 2020 meeting on the importance of reopening schools. He noted it was now March 2021 with schools recently reopening on a two-day per week schedule for Kindergarten-12th grade. He further noted the upcoming joint meeting with the School Board. Mr. Henderson noted his hope that the Board of Supervisors would address citizen concerns regarding the importance of in-person learning at that meeting. He further noted school funding and air quality in educational facilities. Mr. Henderson asked the Board to discuss summer learning plans to assist children lagging educationally. He noted reopening issues also applied to local businesses and he encouraged the Board to assist in dealing with reopening. Mr. Henderson further noted the potential impact to the local community with illegal immigrants arriving from the south and possibly moving into the area. He noted the Board should develop a policy regarding immigration. Mr. Henderson further noted deferral of the Comprehensive Plan until an in-person meeting could be held. He noted he had learned from Ms. Dianna Moorman, County Registrar, that the Center for Technology and Civic Engagement provided money for James City County election supplies and had not been part of Ms. Moorman's report to the Board.

2. Ms. Peg Boarman, 17 Settlers Lane, addressed the Board to talk about trash. She noted increased awareness and more participation to solve the problem. She further noted the County's 43rd Annual Spring Cleanup on April 17, 2021. Ms. Boarman noted the Great American Cleanup would occur March 26-27, 2021, adding the Clean County Commission welcomed participants and litter cleanup kits would be available. She further noted anyone interested should call her at 757-565-0032 or PBoarman@cox.net if interested. Ms. Boarman noted her disappointment at the amount of trash throughout the County, but added increased response to the need for litter cleanup. She further noted littering is illegal and that included

cigarette butts. Ms. Boarman noted the Stewardship Hour, hosted by the Clean County Commission, would be March 11, 2021 at 5:30 p.m. via Zoom and the topic would be Cleaning the Bay.

F. CONSENT CALENDAR

None.

G. PUBLIC HEARING(S)

Mr. Hipple acknowledged Mr. Robert Rose was the Planning Commission representative for this meeting.

1. Ordinance to Amend County Code Chapter 9, Article 1 Fire Prevention

Ms. Liz Parman, Assistant County Attorney, addressed the Board regarding revisions to the current County Fire Prevention Ordinance. She noted complexity and compliance challenges for citizens with the current County Fire Prevention rules. She further noted she and Fire Marshal Kenny Lamm had revised the Ordinance to be more user-friendly with added definitions to address types of burnings and recreational fires within the County. Ms. Parman noted rules were not significantly changed, but rather a significant reorganization.

Ms. Larson asked Fire Marshal Lamm if he would address some of the key points in the revision.

Fire Marshal Lamm noted the Prevention Policy, which had not been revised in several years, fell under four regulatory agencies: Department of Fire Programs, State Fire Prevention Code, Department of Environmental Quality, and Department of Forestry. He further noted in 2005, the Ordinance had been revised extensively due to citizen complaints. He noted current complaints had prompted more clarification on definitions such as land clearing debris and yard trash.

Mr. Hipple noted he had discussed those points with Ms. Parman. He further noted more definition was needed and referenced the 2,500-square-foot clearing requirement of the Chesapeake Bay Act as an example in establishing parameters for a burn site. He noted the burning of household trash that includes plastic and the impact to neighbors. Mr. Hipple noted less yard trash was burned anymore.

Fire Marshal Lamm confirmed that point. He noted adding stricter guidelines to the Ordinances.

Mr. Hipple noted maintaining the ability to burn certain items in the A-1 Zoning District.

Fire Marshal Lamm noted this was not a prohibitive move, but a safety precaution.

Mr. Hipple noted his two areas of concern were household trash and leaves.

Ms. Larson noted reference to permits for specific burning in the Ordinance. She asked where a citizen would go to get the permit.

Fire Marshal Lamm noted anyone could come to 5077 John Tyler Highway. He further noted the Fire Marshal's Office and Fire Administration were located there for permits and additional information. He noted additional clarification to the Prevention Policy would also be available on the website.

Mr. McGlennon thanked Fire Marshal Lamm and Ms. Parman for their work on clarifying the Ordinance for the citizens.

Mr. Hipple noted if there was no objection from the Board, he would leave the Public Hearing open until Fire Marshal Lamm and Ms. Parman returned at a later meeting with additional updates.

Ms. Larson asked if Public Hearing was open.

Mr. Hipple noted no, he had not opened it yet, but wanted to see if the Board was in agreement on deferral.

Ms. Parman recommended the May 11, 2021, Board of Supervisors meeting. Ms. Parman noted clarification on land clearing and yard debris burning within the A-1 District would also be addressed in the definition section then.

Mr. Hipple opened the Public Hearing, noting there were no speaker cards, adding it would remain open until its deferral to the May 11, 2021 Board meeting. He noted the Board's agreement on this point, though no formal vote was recorded.

2. ORD-20-0017. Consideration of Amendments to the Zoning Ordinance to Consider Contractors' Offices and Storage in Planned Unit Development District - Commercial

A motion to Approve was made by Sue Sadler, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

Ms. Christy Parrish, Zoning Administrator, addressed the Board with the details of the application such as minimal visual impacts in the district. She noted staff identified three Planned Unit Development - Commercial (PUD-C) areas within the County: Stonehouse, Villages at Candle Station, and a portion of Zion Baptist Church. Ms. Parrish further noted uses within the PUD District were divided into two subcategories: those in residential areas (PUD-R) and those in commercial (PUD-C). She noted currently contractor office or storage was not listed as a permitted or special permitted use in the PUD District. Ms. Parrish noted a contractor's office was not defined in the Zoning Ordinance. She further noted the discussion at the December 10, 2020, and January 14, 2021, Policy Committee meetings on adding contractor offices and storage as a use in the PUD-C District. Ms. Parrish noted the Policy Committee agreed on use by-right with performance standards to address a concern of outdoor operation element such as parking of oversized outdoor equipment, visual screening, noise, and proximity to residential areas and roadways. She further noted the performance standards regarding equipment storage, noise, light, odor, and other factors, adding a Special Use Permit (SUP) would need to be obtained if all the performance standards were not met. Ms. Parrish noted a conversation earlier in the day with Ms. Larson, which prompted further review of the PUD-C Master Plans. She further noted finding multiple rezonings of the Warhill tract had occurred and Zion Baptist Church property had been rezoned to R-8 and was not affected by this application. She further noted only two PUD-C areas were in the County. Ms. Parrish noted staff recommended approval by the Board.

Ms. Sadler noted contractors were located in the County with unscreened storage and outside operations. She questioned if this Ordinance were adopted, would those contractors be impacted.

Ms. Parrish replied no, adding any type of outside operation would not be permitted as a by-right. She noted if the business had an outdoor operation, the business would need to apply for

an SUP and get permission so staff could evaluate the use regarding surrounding areas and such and then it would move to the Board for the final decision. Ms. Parrish noted oversized vehicles were required to be parked in the back of the business. She further noted if that was not the case, then landscape screening from adjacent roadways and property lines would be required.

Ms. Larson thanked Ms. Parrish for her help. Ms. Larson noted her concern over proximity to the Norge residential area, adding the legislative process would help staff and the Board in making that decision.

Mr. Rose, Planning Commissioner, noted at its February 3, 2021 meeting, the Planning Commission voted 7-0 for approval.

Mr. Hipple opened the Public Hearing.

1. Mr. Chris Henderson, 101 Keystone, addressed the Board noting he owned and operated a small contracting business. He encouraged the Board to adopt policy that assisted small businesses within the County. He noted SUP references within the Code were not favorable to small businesses from a time or expense standpoint as those permits usually involved legal and engineering costs. Mr. Henderson noted other options besides landscape screening should be reviewed while maintaining respect for surrounding areas, particularly residential areas.

Mr. Hipple closed the Public Hearing as there were no additional speakers.

3. An Ordinance to Amend and Reordain Chapter 4, Building Regulations, of the Code of the County of James City, Virginia, by Amending Article I, Virginia Uniform Statewide Building Code, Division I, Generally, Section 4-3, Adoption; Amendments

A motion to Approve was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

Mr. Tom Coghill, Director, Building Safety and Permits, addressed the Board noting the memorandum in the Agenda Packet pertained to climatic and geographic changes.

Mr. Hipple opened the Public Hearing.

Mr. Hipple closed the Public Hearing as there were no speakers.

4. An Ordinance to Amend and Reordain Chapter 4, Building Regulations, of the Code of the County of James City, Virginia, by Amending Article II, Supplemental Regulations by Adding New Section 4-17, Performance standards for retaining walls; An Ordinance to Amend and Reordain Chapter 23, Chesapeake Bay Preservation, of the Code of the County of James City, Virginia, by Amending Section 23-10, Plan of development

A motion to Defer was made by James Icenhour Jr, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

Mr. Paul Holt, Director, Community Development and Planning, addressed the Board regarding the retaining wall proposed changes. He noted the Code Amendment in the Agenda Packet, which was based on previous discussion with the Board, applied to all bulkheads, sea walls, and retaining walls three feet or more in height. Mr. Holt further noted the additional

requirements. He noted staff recommended the Board adopt the Ordinances.

Ms. Larson noted she had received several phone calls regarding this point. She further noted concern about easements and potential burden on homeowners. Ms. Larson noted the possibility of a mechanism for modification or exception as this was potentially less cumbersome for a commercial operation than a homeowner. She further noted looking at a project where addressing the retaining wall concerns created spacing issues as tree removal would be necessary. Ms. Larson noted in accomplishing one thing, another issue could be created. She further noted feedback had been received that public input from builders and such had not been considered on this point.

Mr. Holt noted he had received emails. He further noted the trade-off regarding retaining walls with wall extensions into developable land. Mr. Holt noted communication on the exception process as well as additional discussion with area professionals. He further noted if the Ordinance was deferred, discussion could be set up to review options.

Mr. Hipple opened the Public Hearing.

1. Mr. Joe Hertzler, 605 College Terrace, addressed the Board noting he hoped the Board would not proceed on the Ordinance as it was currently being presented. He further noted the impact to a number of projects as well as damage. Mr. Hertzler noted a deferment would allow for professional input. He presented a visual aid to show retaining wall work he was doing at Monarch Woods under both the existing and proposed Ordinance and the space requirements. Mr. Hertzler noted further discussion was warranted as safety and aesthetics were both issues and establishment of varying criteria regarding the wall use, direction, and such. He further noted retaining walls were expensive so design plans were carefully developed.

2. Mr. Michael Matthews, 104 Southpoint Drive, addressed the Board noting he was the President and Chief Executive Officer of The Structures Group which has its corporate offices in James City County. He expressed concerns about the Ordinance and noted collaboration with the design community and County staff was needed. Mr. Matthews noted the Code existed and deficiencies with the walls occurred when the Code was not followed with proper permitting and inspection. He further noted Virginia's State-wide Building Code was adopted based on two national codes which addressed residential and commercial. Mr. Matthews addressed several other points, noting zoning coordination was necessary, but performance specifications were not the answer. He noted he was in favor of a working session comprised of design professionals and those who build the walls to discuss these points. Mr. Matthews noted the impact of property use and revenue stream with the proposed Ordinance.

3. Mr. Chris Basic, 4067 Longview Landing, addressed the Board echoing comments from the previous speakers on this Ordinance. He noted his concerns were specific to the residential aspect. He further noted easements and surveying expenses. Mr. Basic noted the five-foot height criteria and its impact to property. He further noted additional professional design input was needed for the Ordinance. Mr. Basic noted the need for requests in modifications for the Ordinance as a whole and specifically for residential.

Mr. Hipple closed the Public Hearing as there were no additional speakers. He noted getting professional input and talking with staff. He further noted he and Mr. Icenhour could join the discussion before pursuing the Ordinance further.

Mr. Icenhour noted he had originated this discussion on the retaining walls and felt a deferment was the best option. He further noted Mr. Holt had indicated a two-month timeline for discussion.

Mr. Icenhour noted the Ordinance would be addressed at the May 11, 2021 meeting. He

further noted initially he had been called to a residential area by its homeowners association, adding the association was responsible for a 50-foot wall. Mr. Icenhour noted the wall had been built to allow for a building that otherwise would not have been allowed there. He further noted safety issues and failure regarding the wall, adding other communities had similar issues with high walls. Mr. Icenhour noted he welcomed input to make the situation better, but constituent safety and well-being was paramount and the issue needed to be addressed. He further noted his appreciation of the comments and looked forward to working with the design professionals.

Ms. Sadler noted she had also received constituent calls on this issue and the safety aspect. She further noted seeking well-balanced solutions.

5. Williamsburg Indoor Sports Complex/757 Swim, Inc. Leases

A motion to Approve was made by Ruth Larson, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

Ms. Larson noted her daughter was an athlete from the 757 inception. She further noted she had no current financial connection to the group and would not have any issues in her decision-making on this matter.

Mr. Kinsman addressed the Board noting the Williamsburg Indoor Sports Complex (WISC) had entered a ground lease in 1999 with the County to establish the first WISC building. He noted a 2016 lease amendment to add two acres for the WISC to construct the new pool building. Mr. Kinsman noted the County had recently received a requested from the WISC and the 757 Swim group to amend the deal to allow the WISC and the pool building to be separated. He further noted an amendment to the existing lease and creating a new lease for the 757 would be required. Mr. Kinsman noted the pool requirements were removed from the existing WISC lease and inserted into a new lease for the 757 Swim group. He further noted Board approval was necessary, adding if the Board was in favor then adoption of the resolution would be required. He noted the specifics of the lease agreement.

Mr. McGlennon asked about changes in cost-sharing of the parking lot.

Mr. Kinsman noted he would defer to Mr. John Carnifax, Director, Parks and Recreation.

Mr. Carnifax noted the use of the parking lot, adding predominantly the use was from people using the fields around the WISC building. He further noted the 70-30 split was now used as opposed to the previously used 50-50 split.

Mr. McGlennon asked about the end of the 20-year lease.

Mr. Kinsman noted at that time, the building and the equipment would belong to the County.

Ms. Larson asked if an extension could be added at the end of the 20-year lease.

Mr. Kinsman confirmed yes and if so, it would be brought before the Board again at that point.

Mr. Hipple opened the Public Hearing.

1. Mr. James McCormick, 38 Brookshire Road, addressed the Board in support of the resolution. He noted he was the Treasurer of 757 Swim, Inc. as well as the Warhill High

School Head Swimming Coach. Mr. McCormick further noted 757 Swim was in a strong financial and organizational position to make this a successful responsibility. He noted this endeavor could make the WISC a successful aquatic hub for student athletes and the community.

2. Ms. Shannon Hartig, 4016 Shadow Lane, addressed the Board noting she was the President of the Board for 757 Swim, Inc. She noted the facility would support competitive swimming. Ms. Hartig further noted the importance of educating citizens on learning to swim and the fitness aspect with rehabilitation use for physical therapy.

Mr. Hipple closed the Public Hearing as there were no additional speakers.

Ms. Larson noted 757 Swim Head Coach Morgan Cordle was in attendance and thanked her.

Mr. Kinsman asked that clarification on the amended resolution be noted.

Ms. Larson noted her motion was for adoption of the amended resolution for the 20-year period.

H. CLOSED SESSION

None.

BOARD REQUESTS AND DIRECTIVES

Mr. McGlennon noted the passing of Ms. Mary Schilling, former Associate Vice President at the College of William and Mary, who ran the Career Services Division. He further noted she was active in the community as well as a former President of the League of Women Voters. Mr. McGlennon extended his condolences to her family.

Ms. Larson noted a new magazine, James River Living, which featured the Ranger Family who live in Greensprings West. She further noted the family owns the Prescription Shoppe, which provides a great service to the community. Ms. Larson encouraged citizens to visit the County's government page to hear the live podcast on tourism that featured Ms. Vicki Cimino, Chief Executive Officer of the Williamsburg Tourism Council, Ms. Sharon Day, Director of Financial Management and Services for James City County, and Mr. Christopher Johnson, Director of Economic Development for James City County. Ms. Larson also noted the Stewardship Hour Program Ms. Boarman had referenced and encouraged everyone to participate as it was about the Chesapeake Bay. Ms. Larson acknowledged the passing of Ms. Hazel Mann, a Berkeley District resident and former realtor, and extended her condolences to her family. Ms. Larson noted watching the Honorable Governor Ralph Northam's conference and the strides being made on the vaccination process, adding that was encouraging news. She further noted recognition of County staff and its partnership with the City of Williamsburg and York County. Ms. Larson noted the difficulty and isolation of the elderly population, particularly in nursing homes, during the pandemic. She further noted the impact on families overall. She noted wedding venues and the impacts there also. Ms. Larson further noted the continuation of vaccinations and updated Centers for Disease Control guidelines. Ms. Larson thanked 757 Swim, Inc. for its community involvement as well as the high school component.

Mr. Icenhour echoed Ms. Larson's comments on the Prescription Shoppe and its owners. Mr. Icenhour noted he, Mr. Kinsman, and several others visited Monticello Woods on March 1, 2021 to address long-standing drainage problems. He further noted the County still held the

bond on the drainage work, which was moving slowly. Mr. Icenhour noted some liability issues that are now being repaired.

Ms. Sadler thanked Mr. Stevens for his ongoing efforts regarding vaccinations in the County. She noted her thanks to staff also for information and assistance when constituents had questions. She further noted her attendance at a recent Ruritan meeting with the local Club President Peg Boarman.

I. ADJOURNMENT

1. Adjourn until 9 a.m. on March 12, 2021 for the Joint Meeting with the WJCC School Board and Williamsburg City Council to be held via Zoom

A motion to Adjourn was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

At approximately 6:44 p.m., Mr. Hipple adjourned the Board of Supervisors.

Deputy Clerk

ITEM SUMMARY

DATE: 3/23/2021

TO: The Board of Supervisors

FROM: Ryan T. Ashe, Fire Chief

SUBJECT: Contract Award- Replacement Fire Boat

ATTACHMENTS:

	Description	Type
☐	Memo	Cover Memo
☐	Resolution	Resolution

REVIEWERS:

Department	Reviewer	Action	Date
Fire	Aiken, Tristan	Approved	2/23/2021 - 12:46 PM
Publication Management	Daniel, Martha	Approved	2/23/2021 - 1:53 PM
Legal Review	Kinsman, Adam	Approved	2/23/2021 - 2:13 PM
Board Secretary	Cochet, Cheryl	Approved	3/15/2021 - 6:50 PM
Board Secretary	Rinehimer, Bradley	Approved	3/16/2021 - 6:54 AM
Board Secretary	Fellows, Teresa	Approved	3/16/2021 - 9:42 AM

MEMORANDUM

DATE: March 23, 2021

TO: The Board of Supervisors

FROM: Ryan T. Ashe, Fire Chief

SUBJECT: Contract Award - Replacement Fire Boat - \$407,768

The Capital Projects Fund contains funding for the replacement of the Fire Department's response boat, which is at the end of its useful life. A significant portion of this funding (75%) came from a federal Port Security Program Grant award, and was appropriated by the Board in October 2020. Since that time, Fire and Purchasing staff have worked with various vendors and determined that Munson Boats of Burlington, Washington is best suited to provide the replacement vessel. Munson Boats has significant experience in manufacturing public safety response vessels and offers contract purchasing through the General Services Administration cooperative purchasing program.

The proposed fireboat would have increased operational capabilities over the current boat including firefighting, dive rescue, patient transportation, and towing. Munson Boats has proposed a contract price of \$407,768 for the construction of a new 32-foot fireboat. The proposed vessel is similar to what neighboring jurisdictions including Henrico County, West Point, and Camp Peary Fire Departments currently operate. The proposed contract includes engineering, construction, sea trials, and delivery from Washington to James City County. The expected build time is approximately one year. After delivery and initial training, the new boat will be stationed at the James City County Marina.

Staff recommends adoption of the attached resolution authorizing the contract award to Munson Boats for \$407,768.

RTA/md
CA-ReplFireBoat-mem

Attachment

RESOLUTION

CONTRACT AWARD - REPLACEMENT FIRE BOAT - \$407,768

WHEREAS, funds are available in the Capital Projects Fund for the replacement of the Fire Department's response boat; and

WHEREAS, three-quarters of these funds were provided through a federal Port Security Grant Program; and

WHEREAS, James City County is committed to maintaining public safety on its waterways and continuing to serve as a partner response agency in the Port of Virginia; and

WHEREAS, cooperative contract purchasing is authorized in the James City County Purchasing Policy and the Virginia Public Procurement Act.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby authorizes the County Administrator to execute a contract with Munson Boats of Burlington, Washington for the construction and delivery of a replacement fireboat in the amount of \$407,768.

Michael J. Hipple
Chairman, Board of Supervisors

ATTEST:

VOTES

AYE NAY ABSTAIN

SADLER

ICENHOUR

LARSON

MCGLENNON

HIPPLE

Teresa J. Fellows
Deputy Clerk to the Board

Adopted by the Board of Supervisors of James City County, Virginia, this 23rd day of March, 2021.

CA-ReplFireBoat-res

ITEM SUMMARY

DATE: 3/23/2021

TO: The Board of Supervisors

FROM: Paul D. Holt, III, Director of Community Development and Planning

SUBJECT: Budget Appropriation of Pedestrian and Bicycle Accommodation Construction and Maintenance Funds - Rochambeau Solar Project - \$324,000

ATTACHMENTS:

	Description	Type
☐	Memorandum	Cover Memo
☐	Resolution	Resolution
☐	Applicant's Exception Request	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Development Management	Holt, Paul	Approved	3/5/2021 - 9:10 AM
Publication Management	Daniel, Martha	Approved	3/5/2021 - 9:12 AM
Legal Review	Kinsman, Adam	Approved	3/5/2021 - 9:54 AM
Board Secretary	Fellows, Teresa	Approved	3/11/2021 - 8:26 AM
Board Secretary	Rinehimer, Bradley	Approved	3/11/2021 - 8:54 AM
Board Secretary	Cochet, Cheryl	Approved	3/15/2021 - 6:45 PM
Board Secretary	Carnifax, John	Approved	3/16/2021 - 4:18 PM
Board Secretary	Fellows, Teresa	Approved	3/16/2021 - 4:19 PM

MEMORANDUM

DATE: March 23, 2021

TO: The Board of Supervisors

FROM: Paul D. Holt, III, Director of Community Development and Planning

SUBJECT: Budget Appropriation of Pedestrian and Bicycle Accommodation Construction and Maintenance Funds - Rochambeau Solar Project - \$324,000

On November 12, 2019, the James City County Board of Supervisors approved a Special Use Permit for the development and construction of a solar panel facility at 7150 Richmond Road (i.e., the Hill Pleasant Farm Solar Farm).

The project has been going through the administrative site plan review and approval process and land disturbance and construction is expected to begin soon.

As part of the site plan review, Section 24-35 of County Code is applicable and requires pedestrian and bicycle accommodations along the Rochambeau Road street frontage. Specifically, the adopted Regional Bikeways Plan calls for the construction of an on-road bike lane and the adopted pedestrian accommodation master plan calls for the construction of a sidewalk.

Existing topographical conditions however make construction of pedestrian and bicycle accommodations impractical in this location and the applicant, Dominion Energy, has asked for an exception to Section 24-35 of the County Code, which has been granted by the Director of Planning.

Section 24-35 of the County Code states that when such exceptions are granted, the applicant shall be required to pay into the Pedestrian or Bicycle Accommodation Construction and Maintenance Fund in an amount determined to be equivalent to the anticipated construction cost. For this project, that amount is \$324,000. The purpose of the Pedestrian and Bicycle Accommodation Construction and Maintenance Fund is to allow the County to construct similar facilities elsewhere in the County where construction is feasible and where an important need exists. This fund is not actively used for new projects; rather, the County established the Transportation Match account in Fiscal Year 2017.

Staff therefore recommends approval of the attached resolution which would appropriate the funds to the County's Transportation Match account in the Special Projects/Grant Fund. Staff recommends the funds be used as needed local funding towards the construction of our Route 60 Multimodal Improvement Project. The project is proposing to add significant improvements, including sidewalks and a Mixed Use Trail on a two-mile long segment of Pocahontas Trail, in between Fire Station No. 2 and James River Elementary School. The Transportation Match account funding will be used for any local contributions and will be used to ensure full funding for this project.

PDH/md
BA-RochSolPrj-mem

Attachment:

1. Resolution
2. Applicant's Exception Request

RESOLUTION

BUDGET APPROPRIATION OF PEDESTRIAN AND BICYCLE ACCOMMODATION

CONSTRUCTION AND MAINTENANCE FUNDS -

ROCHAMBEAU SOLAR PROJECT - \$ 324,000

WHEREAS, on November 12, 2019, the James City County Board of Supervisors approved a Special Use Permit for the development and construction of a solar panel facility at 7150 Richmond Road (i.e., the Hill Pleasant Farm Solar Farm); and

WHEREAS, as part of the site plan review, Section 24-35 of County Code is applicable and requires pedestrian and bicycle accommodations along the Rochambeau Road street frontage; and

WHEREAS, existing topographical conditions make construction of pedestrian and bicycle accommodations impractical in this location and the applicant, Dominion Energy, has asked for an exception to Section 24-35 of the County Code, which has been granted by the Director of Planning; and

WHEREAS, Section 24-35 of the County Code states that when such exceptions are granted, the applicant shall be required to pay into the Pedestrian or Bicycle Accommodation Construction and Maintenance Fund in an amount determined to be equivalent to the anticipated construction cost, which is determined to be \$324,000.

NOW THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby authorizes acceptance of such funds and further authorizes the appropriation of those funds to the Transportation Match account in the Special Projects/Grants Fund:

Revenue:

Dominion Energy	<u>\$324,000</u>
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Expenditure:

Transportation Match	<u>\$324,000</u>
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Michael J. Hipple
Chairman, Board of Supervisors

ATTEST:

Teresa J. Fellows
Deputy Clerk to the Board

	VOTES		
	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>
SADLER	_____	_____	_____
ICENHOUR	_____	_____	_____
LARSON	_____	_____	_____
MCGLENNON	_____	_____	_____
HIPPLE	_____	_____	_____

Adopted by the Board of Supervisors of James City County, Virginia, this 23rd day of March, 2021.



Dominion Energy Services, Inc.
Generation Construction
600 Canal Street, Richmond, VA 23219
DominionEnergy.com

September 2, 2020

Via E-Mail

JCC – Community Development

101-A Mounts Bay Road

P.O. Box 8784

Williamsburg, VA 23187-8784

Subject: Rochambeau Solar Project – Bicycle Lane

Mr. Holt:

As a follow up to the letter, dated July 7, 2020 (the "Initial Letter"), in which Virginia Electric and Power Company ("VEPCO") requests an exception under 24-35(d)(2) of the James City County Code to the "pedestrian and bicycle accommodation" requirements set forth in Section 24-35 of the James City County Zoning Ordinance (the "Ordinance"), it is VEPCO's understanding that JCC requested that Strata Solar, LLC provide an estimated dollar value to build the "bicycle lane". Stata has subsequently informed us that the estimated amount is Three Hundred Twenty-Four Thousand dollars \$324,000.

As previously stated in the Initial Letter, per Section 24-35(d) of the Ordinance, exceptions to the pedestrian/bicycle accommodation requirements may be granted by the Planning Director under certain circumstances. In particular, subsection (2) provides an exception in circumstances where the topographical conditions of the area make construction of pedestrian or bicycle accommodations impractical. VEPCO reiterates its opinion that the topographical conditions, including steep topography, ravines and wetlands, make construction of pedestrian and/or bicycle accommodations along Rochambeau Drive impractical and requests that, in lieu thereof, JCC allows VEPCO to make a reasonable payment into the James City County construction and maintenance fund.

Thank you for your consideration. Please do not hesitate to contact me, or Mel Watson, if you have any questions or concerns about our request.

Respectfully,

A handwritten signature in cursive script that reads "Ruth Prideaux".

Ruth Prideaux

Director – Generation Construction

As Agent for Virginia Electric and Power Company

CC: Jeff Miscikowski Judy Marcello Mel Watson Lane Brinley

ITEM SUMMARY

DATE: 3/23/2021

TO: The Board of Supervisors

FROM: Paul D. Holt, III, Director of Community Development and Planning

SUBJECT: Budget Appropriation of Proffered Transportation Funds - \$11,902

ATTACHMENTS:

	Description	Type
☐	Memorandum	Cover Memo
☐	Resolution	Resolution

REVIEWERS:

Department	Reviewer	Action	Date
Development Management	Holt, Paul	Approved	3/5/2021 - 9:12 AM
Publication Management	Daniel, Martha	Approved	3/5/2021 - 9:15 AM
Legal Review	Kinsman, Adam	Approved	3/5/2021 - 9:55 AM
Board Secretary	Fellows, Teresa	Approved	3/11/2021 - 8:26 AM
Board Secretary	Rinehimer, Bradley	Approved	3/11/2021 - 8:55 AM
Board Secretary	Cochet, Cheryl	Approved	3/15/2021 - 6:47 PM
Board Secretary	Carnifax, John	Approved	3/16/2021 - 4:19 PM
Board Secretary	Fellows, Teresa	Approved	3/16/2021 - 4:20 PM

MEMORANDUM

DATE: March 23, 2021

TO: The Board of Supervisors

FROM: Paul D. Holt, III, Director of Community Development and Planning

SUBJECT: Budget Appropriation of Proffered Transportation Funds - \$11,902

On December 13, 2011, the James City County Board of Supervisors approved a master plan and rezoning request (from A-1, M-1, and Mixed Use (MU) to MU, with proffers) for the Village at Candle Station development in Norge.

A master plan amendment and a rezoning (from MU with proffers and M-1 to Planned Unit Development (PUD), with amended proffers) were subsequently approved by the Board on June 23, 2015.

Accepted Proffer No. 6(e) included a one-time payment not to exceed \$10,991 to assist in funding the installation of equipment needed to coordinate and better synchronize the traffic signals located at the Norge Lane/Route 60 intersection and the Croaker Road/Route 60 intersection (that proffered amount has now increased to \$11,902 due to annual inflation escalation).

The latest construction cost estimate from the Virginia Department of Transportation (VDOT) to complete this project is approximately \$50,000 and will involve linking the two signal cabinets together with fiber optic cable. Funds for costs above and beyond the proffered amount are available in VDOT's Secondary Formula account.

Staff recommends approval of the attached resolution which would appropriate the proffered funds to the County's Transportation Match account in the Special Projects/Grant Fund. This will allow the County to pass the funds along to VDOT who will then construct the project.

PDH/md
BA-ProfTranspFds-mem

Attachment:
1. Resolution

RESOLUTION

BUDGET APPROPRIATION OF PROFFERED TRANSPORTATION FUNDS - \$11,902

WHEREAS, on December 13, 2011, the James City County Board of Supervisors approved a rezoning and master plan for the Village at Candle Station development in Norge; and

WHEREAS, on June 23, 2015, the Board approved a master plan amendment and another rezoning application; and

WHEREAS, accepted Proffer No. 6(e) included a one-time payment not to exceed \$10,991 to assist in funding the installation of equipment needed to coordinate and better synchronize the traffic signals located at the Norge Lane/Route 60 intersection and the Croaker Road/Route 60 intersection (that amount has now increased to \$11,902 due to annual inflation escalation); and

WHEREAS, appropriation of the funds will allow the County to pass the funds along to the Virginia Department of Transportation who will then construct the project.

NOW THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby authorizes acceptance of such proffered funds and further authorizes the County Administrator to execute those agreements and documents necessary to implement the proffered improvement.

BE IT FURTHER RESOLVED that the Board of Supervisors of James City County, Virginia, hereby authorizes the appropriation to the Transportation Match account in the Special Projects/Grants for the purposes described above:

Revenue:

Proffered Transportation Funds	\$ <u>11,902</u>
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Expenditure:

Transportation Match	\$ <u>11,902</u>
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Michael J. Hipple
Chairman, Board of Supervisors

ATTEST:

Teresa J. Fellows
Deputy Clerk to the Board

	VOTES		
	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>
SADLER	_____	_____	_____
ICENHOUR	_____	_____	_____
LARSON	_____	_____	_____
MCGLENNON	_____	_____	_____
HIPPLE	_____	_____	_____

Adopted by the Board of Supervisors of James City County, Virginia, this 23rd day of March, 2021.

ITEM SUMMARY

DATE: 3/23/2021

TO: The Board of Supervisors

FROM: Rebecca Vinroot, Director of Social Services and Paul Holt, Director of Community Development

SUBJECT: 2021 Scattered Site Housing Rehabilitation - Community Development Block Grant Application

ATTACHMENTS:

	Description	Type
☐	Memorandum	Cover Memo
☐	Resolution	Resolution
☐	Public hearing meetings summary	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Development Management	Holt, Paul	Approved	3/5/2021 - 9:17 AM
Publication Management	Daniel, Martha	Approved	3/5/2021 - 9:20 AM
Legal Review	Kinsman, Adam	Approved	3/5/2021 - 9:54 AM
Board Secretary	Fellows, Teresa	Approved	3/11/2021 - 8:26 AM
Board Secretary	Rinehimer, Bradley	Approved	3/11/2021 - 8:52 AM
Board Secretary	Fellows, Teresa	Approved	3/15/2021 - 3:07 PM

MEMORANDUM

DATE: March 23, 2021

TO: The Board of Supervisors

FROM: Rebecca Vinroot, Director of Social Services
Paul D. Holt, III, Director of Community Development and Planning

SUBJECT: 2021 Scattered Site Housing Rehabilitation - Community Development Block Grant Application

On November 22, 2016, the James City County Board of Supervisors adopted the 2035 Strategic Plan. The Strategic Plan identifies seven goals and is the County's guidebook for future investments, the provision of public services and facilities, and County work plans for the next 20 years. The plan sets out priorities to be incorporated into future County budget and Capital Improvement Plans, and new initiatives to be undertaken by County departments.

Adopted Goal No. 5 (Exceptional Public Services) includes an Operational Initiative to "Develop Strategies to Address Findings in the Housing Conditions Study." Among the Housing Conditions Study findings, there are approximately 946 homes in the County in need of significant repairs, at least 82 of which are severely dilapidated single-family homes.

Since the completion of the Housing Conditions Study and adoption of the Strategic Plan, several implementation efforts have been successfully pursued, including:

- The Virginia Department of Housing and Community Development (DHCD) awarded James City County \$350,000 towards rehabilitating up to 10 homes (i.e., the Rural Homeowner Rehabilitation Grant). This grant provided funding to assist with the rehabilitation of homes owned by low-income residents.
- The Virginia DHCD awarded James City County \$1,000,000 towards rehabilitating 16 homes (i.e., the Scattered Site Rehabilitation Grant). This grant is providing funding to assist with the rehabilitation of homes owned by low-income residents.

The Workforce Housing Task Force also completed its work in February 2019. One of the Workforce Housing Task Force recommendations is to increase the County's resources available for the rehabilitation of single-family homes, with a priority given to homes identified in the Housing Conditions Study.

Implementation of the Scattered Site Rehabilitation Grant mentioned above has been progressing well and staff would like to continue these efforts by applying for a new round of funding to assist another 10 persons in five households, all of whom are low and moderate income.

In order to do this, staff has recently become aware of a new funding opportunity from DHCD. For 2021, DHCD has announced approximately \$9.75 million in funding for its Competitive Grant program.

If approved, a Community Development Block Grant (CDBG) of \$720,500, along with a local contribution of \$335,000, would allow the County to undertake a one-year Countywide Housing Reconstruction project to benefit 10 persons in five households, all of whom are low and moderate income. The project area for this funding is the entire County, and is not limited to any specific area or neighborhood.

While current efforts are focusing primarily on rehabilitations, this round of funding will allow the County to address some of our more severely dilapidated homes, some of which may be required to be rebuilt which is a more cost-effective option versus rehabilitating them in order to ensure the current occupants are able to live in a safe structure.

For budget planning purposes, the local share is anticipated to be: \$10,000 of volunteer and in-kind services from Housing Partnerships, Inc.; \$102,465 of program income from prior CDBG projects in the County; \$122,535 from the County's Housing Development Fund. For this local share, staff would also propose using \$100,000 in funds set aside in 2019 for the Acquire, Rehab, and Sell program. The purpose of that program was to purchase two homes, rehabilitate them, and then sell them to low- and moderate-income families. Unfortunately, that specific program did not yield any opportunities and those funds remain unspent. Staff finds that redirecting these resources to the CDBG program will be better leveraged and more productive.

DHCD does not state the amount a locality must contribute; however, County contributions make the application request more competitive in the state-wide selection process.

As a requirement of the application process, public hearings were held on February 25, 2021, and March 5, 2021, regarding the proposed project and the use of CDBG funding.

Staff recommends approval of the attached resolution to authorize the submission of a CDBG application to undertake the 2021 Scattered Site Housing Rehabilitation program.

RS/PDH/md

2021SSHR-CDBGApp-mem

Attachments

1. Resolution
2. Summary of the public hearings held on February 25, 2021, and March 5, 2021, regarding the proposed project and the use of CDBG funding

RESOLUTION

2021 SCATTERED SITE HOUSING REHABILITATION -

COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

WHEREAS, financial assistance is available to units of local government through the Commonwealth of Virginia Community Development Block Grant (CDBG); and

WHEREAS, in compliance with CDBG requirements, two public hearings were advertised in a newspaper with general circulation in the County, posted on County social media sites, and the hearings were held on February 25, 2021, and March 5, 2021, regarding this application; and

WHEREAS, James City County wishes to apply for 720,500 in CDBG funds to be used to undertake a County-wide one-year Scattered Site Housing Rehabilitation program throughout the County; and

WHEREAS, James City County is expecting to make a local contribution of up to \$325,000 in local funds; and

WHEREAS, Housing Partnerships, Inc. has committed to provide \$10,000 in in-kind services; and

WHEREAS, the program is anticipated to benefit 10 persons in five households, of whom all are low and moderate income, by providing housing rehabilitation, which will meet the Housing and Community Development Act of 1974 Section 104(b) National Objective of providing benefits to persons of low and moderate incomes.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of James City County, Virginia, pursuant to two public hearings, the County of James City, Virginia, hereby wishes to apply for \$720,500 of CDBG funds for a 2021 Scattered Site Housing Rehabilitation program.

BE IT FURTHER RESOLVED that the Board of Supervisors of James City County, Virginia, hereby authorizes the County Administrator to sign and submit appropriate documents.

Michael J. Hipple
Chairman, Board of Supervisors

ATTEST:

Teresa J. Fellows
Deputy Clerk to the Board

	VOTES		
	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>
SADLER	_____	_____	_____
ICENHOUR	_____	_____	_____
LARSON	_____	_____	_____
MCGLENNON	_____	_____	_____
HIPPLE	_____	_____	_____

Adopted by the Board of Supervisors of James City County, Virginia, this 23rd day of March, 2021.

2021SSHR-CDBGApp-res

**SUMMARY OF THE PUBLIC HEARINGS
2021 COMMUNITY DEVELOPMENT BLOCK GRANT**

FIRST PUBLIC HEARING

Location: Virtual Meeting - Zoom.us
Meeting ID: 899 2858 9476
Passcode: 421798

Date: February 25, 2021 at 4:00 p.m.

Staff in Attendance: Vaughn Poller, Amy Driscoll, Marion Paine

Citizens in Attendance: 2

AGENDA:

- Introduction
- Virginia's Community Development Block Grant (CDBG) Program
- James City County's Past Use of CDBG Funds
- Other James City County Housing Programs
- Proposed CDBG Project Development
- Adjourn

SECOND PUBLIC HEARING

Location: Meeting ID: 868 6189 4222
Passcode: 079440

Date: March 5, 2021 at 4:00 p.m.

Staff in Attendance: Vaughn Poller, Amy Driscoll, Marion Paine

Citizens in Attendance: 1

AGENDA:

- Introduction
- Proposed CDBG Project Development
- Questions and Comments
- Adjourn

ITEM SUMMARY

DATE: 3/23/2021

TO: The Board of Supervisors

FROM: Patrick O. Teague Director of Human Resources

SUBJECT: Contract Award for Administration of 457 (b) and 401 (a) Retirement Plans

ATTACHMENTS:

	Description	Type
☐	Contract Award - Administration of 457 (b) and 401 (a) Retirement Plans Resolution	Resolution
☐	Contract Award - Administration of 457 (b) and 401 (a) Retirement Plans Memorandum	Resolution

REVIEWERS:

Department	Reviewer	Action	Date
Human Resources	Teague, Patrick	Approved	3/2/2021 - 4:31 PM
Publication Management	Daniel, Martha	Approved	3/2/2021 - 4:35 PM
Legal Review	Kinsman, Adam	Approved	3/5/2021 - 9:55 AM
Board Secretary	Fellows, Teresa	Approved	3/11/2021 - 8:26 AM
Board Secretary	Rinehimer, Bradley	Approved	3/11/2021 - 8:29 AM
Board Secretary	Fellows, Teresa	Approved	3/15/2021 - 3:10 PM

RESOLUTION

CONTRACT AWARD - ADMINISTRATION OF 457 (b) AND 401 (a)

RETIREMENT PLANS

WHEREAS, a Request for Proposals (RFP) was advertised and proposals were evaluated for administration of 457 (b) and 401 (a) retirement plans; and

WHEREAS, eight firms submitted proposals and Empower Retirement was determined to be the most fully qualified firm that best met the County's needs as defined in the RFP.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby awards the contracts for administration of 457 (b) and 401 (a) retirement plans to Empower Retirement.

Michael J. Hipple
Chairman, Board of Supervisors

ATTEST:

Teresa J. Fellows
Deputy Clerk to the Board

	VOTES		
	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>
SADLER	_____	_____	_____
ICENHOUR	_____	_____	_____
LARSON	_____	_____	_____
MCGLENNON	_____	_____	_____
HIPPLE	_____	_____	_____

Adopted by the Board of Supervisors of James City County, Virginia, this 23rd day of March, 2021.

CA-457b_401aRetPln-res

MEMORANDUM

DATE: March 23, 2021

TO: The Board of Supervisors

FROM: Patrick O. Teague, Director, Human Resources

SUBJECT: Contract Award - Administration of 457 (b) and 401 (a) Retirement Plans

A Request for Proposals (RFP) was solicited from qualified carriers/offers to provide comprehensive, full service management of 457 (b) and 401 (a) retirement plans on behalf of eligible employees for James City County.

Eight firms responded to the RFP by describing their ability to provide the described management, the firm's experience and references, quality and cost of proposed plans and services, quality of investment options, and overall quality of the firm's proposal demonstrating understanding of the County's needs. The contract has an initial term of five years, with the option of one-year renewals after.

Staff recommends approval of the attached resolution awarding a contract to Empower Retirement.

POT/md
CA-457b_401aRetPln-mem

Attachment

ITEM SUMMARY

DATE: 3/23/2021

TO: The Board of Supervisors

FROM: Tammy Rosario, Assistant Director of Community Development

SUBJECT: Clarification to Acceptance of Deed of Easement for 2822 Forge Road

ATTACHMENTS:

	Description	Type
☐	Memorandum	Exhibit
☐	Resolution	Resolution
☐	June 11, 2019 Application Letter	Backup Material
☐	June 11, 2019 Applicant Proposed Site Plan	Backup Material
☐	June 11, 2019 Resolution	Backup Material
☐	The Meadows Exhibit C - March 8, 2021 - Site Plan	Exhibit

REVIEWERS:

Department	Reviewer	Action	Date
Planning	Holt, Paul	Approved	3/11/2021 - 12:37 PM
Development Management	Holt, Paul	Approved	3/11/2021 - 12:37 PM
Publication Management	Daniel, Martha	Approved	3/11/2021 - 1:42 PM
Legal Review	Kinsman, Adam	Approved	3/12/2021 - 10:10 AM
Board Secretary	Fellows, Teresa	Approved	3/15/2021 - 3:10 PM
Board Secretary	Carnifax, John	Approved	3/16/2021 - 4:20 PM
Board Secretary	Fellows, Teresa	Approved	3/16/2021 - 4:21 PM

MEMORANDUM

DATE: March 23, 2021

TO: The Board of Supervisors

FROM: Tammy Rosario, Assistant Director of Community Development

SUBJECT: Clarification to Acceptance of Deed of Easement for 2822 Forge Road

On June 11, 2019, the Board of Supervisors adopted a resolution accepting an offer to amend an existing conservation easement on 2511 and 2611 Forge Road (together the “Property”), which was subsequently clarified and amended by the Board on September 10, 2019 to allow for seven residences, in exchange for the establishment of a conservation easement on 2822 Forge Road (the “Meadows Farm”). As noted in the 2019 resolution, the Meadows Farm conservation easement would conform to the County’s standard conservation easement language and would limit residential development to no more than three residential lots, with no structure being closer than 800 feet from the edge of Forge Road.

In reviewing the draft language for the conservation easement and related subdivision plat, it has come to staff’s attention that the owner’s intention for the Meadows Farm, as expressed in the applicant letter and accompanying site plan that was submitted to the Board in June 2019, was to set *residential* structures back 800 feet from Forge Road but allow a limited amount of *agricultural* structures as close as 400 feet (Attachment Nos. 2 and 3). The staff memorandum specified that *residential* sites on the Meadows Farm were to be set back at least 800 feet from Forge Road, but made no mention of *agricultural* structures. In the end, the adopted resolution had a blanket requirement for all structures on the Meadows Farm to be set back 800 feet from Forge Road (Attachment No. 4) without any distinction between residential and agricultural structures.

Based upon a review of conservation easements with similar uses and viewshed protections, namely Carleton Farms on Greensprings Road and Willow Pond Estates on Forge Road, staff has determined that a limited amount of agricultural structures, carefully placed within the viewshed, has been previously found to be acceptable to the County. Through the attached exhibit, the applicant has further clarified their request as two 864-square-foot horse run-ins, flanking each side of the front lot of the Meadows Farm, oriented with the shortest sides facing Forge Road and set back 500 feet from the centerline of the road (Attachment No. 5). These horse run-ins would protect the horses in the adjoining pastures from sun, wind, and rain. In staff’s opinion, these would be consistent with the original intention of the property owners, similar situations on other conserved properties, and the agricultural and scenic values of the Meadows Farm and Forge Road.

Also shown on the exhibit are other specific easement items for which the property owners have sought pre-approval from the County: first, tall landscaping aligning the central driveway, clustered in the pastures, and in a potential “30-foot front yard” area; and second, six-foot privacy fencing around the backyard of the residence. Comparable easements have prohibited or required special approval for tall landscaping, and have prohibited or required special approval for privacy fencing and fencing taller than five and one-half feet. Staff is of the opinion that widely spaced deciduous tree rows along the main driveway and small clusters of shade trees in the corners of the pastures will allow adequate views across the 800-foot visual buffer while also providing shade for the horses. As noted, one of the corners would have the option to have one or two evergreen trees for screening to an adjacent property. In addition, taller landscaping associated with a front yard space would not block views any more than the house itself.

Clarification to Acceptance of Deed of Easement for 2822 Forge Road

March 23, 2021

Page 2

Privacy fencing will be generally discouraged and only approved in limited situations. Staff is of the opinion that privacy fencing up to six feet tall immediately to the side and back of the house (and therefore beyond the 800-foot setback) with natural tones and landscaping will minimize views of the fence from Forge Road and be acceptable. Other types of fencing exceeding five and one-half feet tall may be acceptable as reasonably necessary to control livestock, to protect crops from damage by animals, or to restrict access to pools, play areas or yards, would be prohibited within 800 feet of Forge Road, require County written approval within 800 to 1,600 feet, and be allowed beyond 1,600 feet as topography would keep it out of view. With confirmation from the Board, staff will continue to finalize these and other terms in the easement.

Staff has no objection to the clarification allowing a limited amount of agricultural structures within the 500- to 800-foot setback on the Meadows Farm and recommends that the Board adopt the attached resolution clarifying that two horse shelters of a maximum 875 square feet each may be established on the Meadows Farm.

TMR/md

MdwsFmEasemt-mem

Attachments:

1. Resolution
2. June 11, 2019 Application Letter
3. June 11, 2019 Applicant Proposed Site Plan - Meadows Farm
4. June 11, 2019 Resolution
5. The Meadows Exhibit C - March 8, 2021

RESOLUTION

CLARIFICATION TO ACCEPTANCE OF DEED OF EASEMENT ON 2822 FORGE ROAD

WHEREAS, on June 11, 2019, the Board of Supervisors of James City County, Virginia (the “Board”), adopted a resolution accepting an offer to, *inter alia*, amend a conservation easement on property located at 2511 and 2611 Forge Road (together, the “Property”) in exchange for a conservation easement on a parcel of property located at 2822 Forge Road (the “Meadows Farm”); and

WHEREAS, the resolution authorized the County Administrator of James City County, Virginia, or his designee, to execute those documents necessary to accept a conservation easement on the Meadows Farm which conformed to the County’s standard conservation easement and limited residential development to not more than three residential lots with no structure being closer than 800 feet from the edge of Forge Road, and which would be subject to the provisions of the Open-Space Land Act, section 10.1-1700 et seq. of the Virginia Code; and

WHEREAS, on September 10, 2019, the Board amended its resolution adopted on June 11, 2019, to permit the establishment of seven residences on the Property and authorized the County Administrator to sign those documents necessary to effect such an amendment; and

WHEREAS, the Board desires to amend the resolution to limit residential structures to no closer than 800 feet from the centerline of Forge Road and to permit two agricultural structures of no more than 875 square feet each along the edges of the Meadows Farm and no closer than 500 feet from the centerline of Forge Road; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of James City, Virginia, does hereby amend its resolution adopted on June 11, 2019, to limit residential structures to no closer than 800 feet from the centerline of Forge Road and to permit two agricultural structures of no more than 875 square feet each along the edges of the Meadows Farm and no closer than 500 feet from the centerline of Forge Road.

BE IT FURTHER RESOLVED that the County Administrator of James City County, or his designee, is authorized to execute those documents necessary to effect such amendment.

Michael J. Hipple
Chairman, Board of Supervisors

ATTEST:

Teresa J. Fellows
Deputy Clerk to the Board

	VOTES		
	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>
SADLER	_____	_____	_____
ICENHOUR	_____	_____	_____
LARSON	_____	_____	_____
MCGLENNON	_____	_____	_____
HIPPLE	_____	_____	_____

Adopted by the Board of Supervisors of James City County, Virginia, this 23rd day of March, 2021.

MdwsFmEasemt-res

May 20, 2019

Adam Kinsman, County Attorney
P. O. Box 8784
Williamsburg, VA 23187

Dear Adam,

Woody Perry, developer of Willow Pond Estates, and Hawley Smith, manager and owner of Forge Road LLC, have agreed to create a partnership to purchase 2822 Forge Road (Parcel #1230100018, consisting of 118 acres), and are currently under contract to finalize the purchase. The property ("Meadows Farm"), is currently zoned for at least nine (9) homesites.

Forge Road LLC currently owns 2511 and 2611 Forge Road (Parcel ID# 114010001 and 114010009), which is a combined 128 acres ("Forge Road Farm"). The Forge Road Farm is currently under the County PDR Program, allowing for one residential site.

It is our intent to propose to the County, the merger of Meadows Farm and Forge Road Farm into one project. In exchange for an amendment to the existing easement on the Forge Road Farm, allowing for increase in the number of permitted lots, we would subject the Meadows Farm parcel to a three (3) or four (4) lot limit and subject the entire project (246 acres combined) to easements and restrictions comparable to those now in place on Forge Road Farm. If approved and executed, the amended PDR/Conservation Easement restriction would overly both parcels, not allowing for further development than the total ten (10) units currently allowed. The intention is to provide set back restrictions on all the lots such that the view of homes from Forge Road, will be a distant view, if any.

We believe this proposal furthers the intent of the County's PDR/Conservation Easement program by increasing the total acreage of property subject to the program along Forge Road from 128 acres to 246 acres, while limiting and lowering the overall density to ten (10) units for the combined properties in perpetuity. This protects the essence and quality farm feel of Forge Road and maintains a rural landscape while increasing the tax base for James City County.

This design has been prepared as conceptual drawing and the beginning of a conversation to develop a solidified plan. Woody and Hawley intend to work with the County to tweak the design, creating a quality product desirable for current Forge Road residents, the County, as well as potential residents. It is our intent to continue the look of Willow Pond Estates and continue the 4-rail white fencing line with magnolia and crepe myrtle trees along the roads. Notice also, the Forge Road frontage, according to the design and consistent with the PDR requirements, will become horse pasture for grazing and riding, continuing the traditional farm look of Forge Road. This design will also allow for construction of residences in the rear of the property, creating a

distance between the home sites and Forge Road. With all three properties connected, the County would have 336 total acres on Forge Road under the PDR/Conservation Easement program.

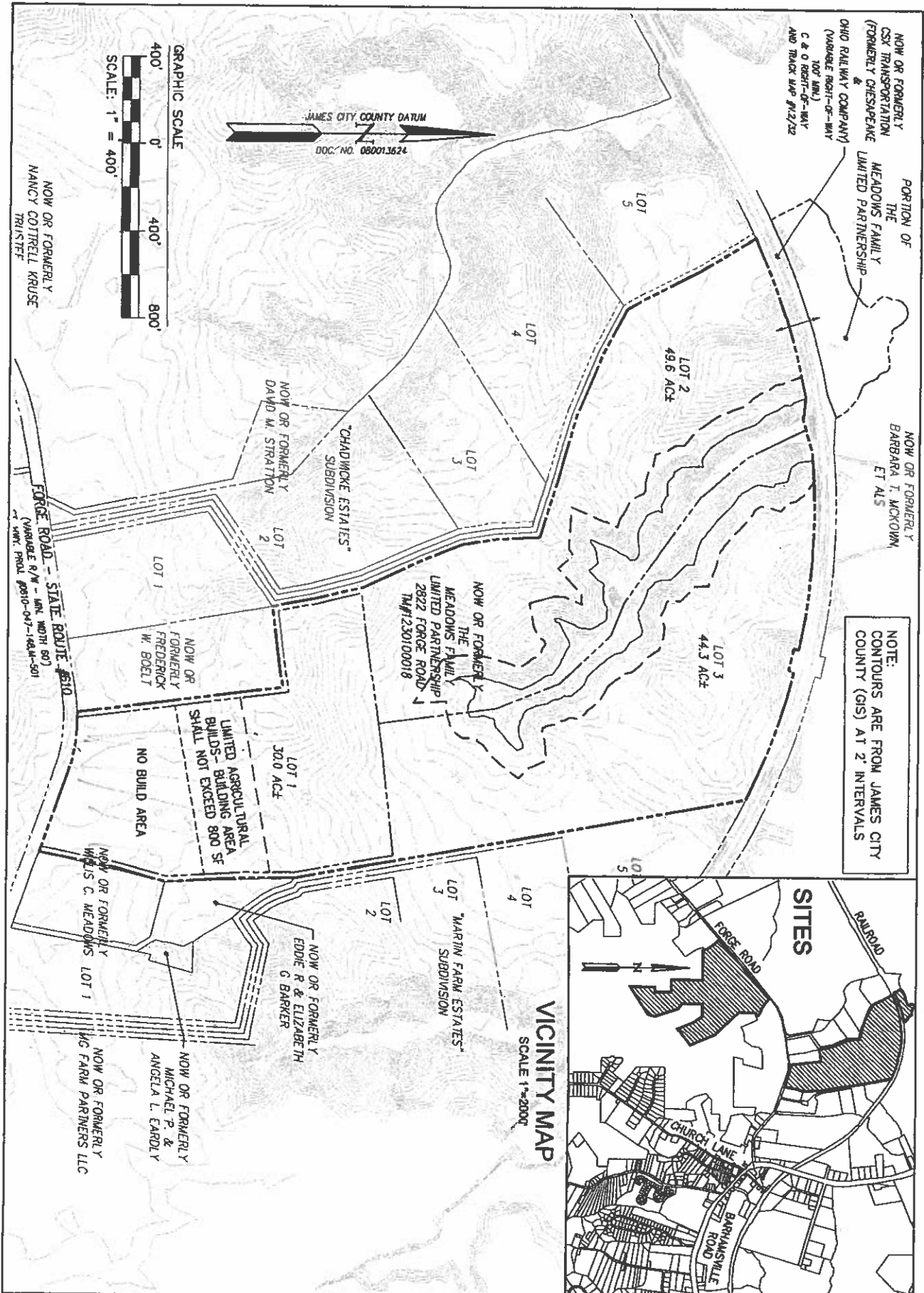
We believe this would be a benefit to all parties involved and we look forward to your feedback and working with the County to make this plan a reality.

Thank you for your time.

Sincerely,

A handwritten signature in cursive script that reads "Woody Perry". The signature is written in dark ink and is positioned above the printed name.

Woody Perry



PARCELS 2511, 2611 AND 2822 FORGE ROAD LOT LAYOUT

STANDARD JAMES CITY COUNTY VIRGINIA

AES

CONSULTING ENGINEERS

Professional Seal | General Virginia | Multiple Professions

C-01

CONCEPT PLAN - LAND DAVEZ - OPTION #0

NO.	REVISION	DATE	BY	CHKD.
1				
2				
3				
4				
5				

RESOLUTION

AMENDMENT TO DEED OF EASEMENT AND

ACCEPTANCE OF DEED OF EASEMENT

WHEREAS, on March 25, 2003, the Board of Supervisors of James City County, Virginia (the "Board") adopted a Resolution accepting an offer to sell to the County of James City (the "County") a conservation easement on property located at 2511 and 2611 Forge Road (together, the "Property"); and

WHEREAS, the conservation easement on the Property was recorded in the Clerk's Office for the City of Williamsburg and the County of James City on July 11, 2003, as Instrument Number 030020603 (the "Easement") which, among other restrictions, limits to one the number of residences on the Property; and

WHEREAS, Woody Perry, developer of Willow Pond Estates, and Hawley Smith, manager and owner of Forge Road, LLC, have requested that the Board amend the Easement to permit up to six single-family residences on the Property in exchange for the establishment of a conservation easement on a parcel of property located at 2822 Forge Road (the "Meadows Farm"); and

WHEREAS, Section T of the Easement permits amendment upon the written consent of the grantee and grantor, Section 15.2-1800 of the Code of Virginia, 1950, as amended (the "Virginia Code") permits the County to, *inter alia*, exchange interest in real property, and Section 10.1-1700 et seq. of the Virginia Code permits localities to acquire interest in real property for the preservation of open-space land.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, does hereby find that the proposed amendment to the conservation easement on property located at 2511 and 2611 Forge Road that is recorded in the Clerk's Office for the City of Williamsburg and the County of James City on July 11, 2003, as Instrument Number 030020603 (the "Easement") in exchange for a conservation easement on a parcel of property located at 2822 Forge Road is in the best interest of the citizens of James City County, furthers the goals of the County's Comprehensive Plan, and comports with the Virginia Open Space Land Act set forth in Section 10.1-1700 et seq. of the Code of Virginia.

BE IT FURTHER RESOLVED that the Board of Supervisors of James City County, Virginia, does hereby find that the conversion or diversion of open space land is found to be essential to the orderly development and growth of the County and is in accordance with the County's Comprehensive Plan and there is substituted other real property which is (a) of at least equal fair market value, (b) of greater value as permanent open-space land than the land converted or diverted and (c) of as nearly as feasible equivalent usefulness and location for use as permanent open-space land as is the land converted or diverted.

BE IT FURTHER RESOLVED that the County Administrator of James City County, Virginia, or his

designee, is hereby authorized to sign those documents necessary to amend the Easement to permit no more than six residences on the Property, to expressly permit equine uses, and other minor amendments as may be necessary to further the goals as articulated in the staff report and this Resolution.

BE IT FURTHER RESOLVED that the County Administrator of James City County, Virginia, or his designee, is hereby authorized to execute those documents necessary to accept a conservation easement on the property located at 2822 Forge Road and further identified as James City County Real Estate Tax Map Number 1230100018, which shall, generally conform to the County's standard conservation easement and shall at a minimum, limit residential development to not more than three residential lots with no structure being closer than 800 feet from the edge of Forge Road, and which shall be subject to the provisions of the Open-Space Land Act, section 10.1-1700 et seq. of the Virginia Code.

James O. Icenhour, Jr.
Chairman, Board of Supervisors

ATTEST:		VOTES		
		<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>
	HIPPLE	_____	_____	_____
	LARSON	_____	_____	_____
	SADLER	_____	_____	_____
	MCGLENNON	_____	_____	_____
	ICENHOUR	_____	_____	_____

Teresa J. Fellows
Deputy Clerk to the Board

Adopted by the Board of Supervisors of James City County, Virginia, this 11th day of June, 2019.

ForgeRdEasemt-res

PARCEL TWO

PARCEL THREE

FENCE LINE

OPTIONAL 150' x 250'
RIDING RING - EXACT
LOCATION TO BE
DETERMINED

OPTIONAL
PRIVACY FENCE -
EXACT LOCATION TO
BE DETERMINED WITH
SCREEN PLANTING

OPTIONAL
PASTURE FENCE TO
DIVIDE HOUSE FROM
PASTURE
EXACT LOCATION
TO BE DETERMINED

4,500 SF BARN TYPICAL
EXACT LOCATION TO BE
DETERMINED

PARCEL ONE

APPROX 2.0 AC
OF RESIDENTIAL
AREA

PASTURE SHADE
TREES

120'-0"

FENCE LINE

30'-0"

30' FRONT YARD
RESIDENTIAL
LANDSCAPING

72' x 12' HORSE
RUN-IN

FENCE LINE

PASTURE SHADE
TREES

DECIDUOUS TREES

HOUSE CAN BE
LOCATED BACK FROM
THE 800' SETBACK PER
CONSERVATION
EASEMENT EXHIBIT B

PASTURE SHADE
TREES OR
EVERGREENS

36'-0"

500' SETBACK

72' x 12' HORSE
RUN-IN

PASTURE SHADE
TREES

FORGE ROAD

THE MEADOWS
Exhibit "C"

1"=200'-0"
03-08-21

HESS DESIGN & PLANNING, PLLC

ITEM SUMMARY

DATE: 3/23/2021

TO: The Board of Supervisors

FROM: Carla Brittle, Community Centers Administrator

SUBJECT: Virginia Land Conservation Foundation Grant-Grove

ATTACHMENTS:

	Description	Type
📎	Virginia Land Conservation Foundation Grant-Grove mem	Cover Memo
📎	Virginia Land Conservation Foundation Grant-Grove res	Resolution

REVIEWERS:

Department	Reviewer	Action	Date
Parks & Recreation	Purse, Jason	Approved	3/10/2021 - 10:34 AM
Publication Management	Daniel, Martha	Approved	3/10/2021 - 10:39 AM
Legal Review	Kinsman, Adam	Approved	3/10/2021 - 4:57 PM
Board Secretary	Fellows, Teresa	Approved	3/11/2021 - 8:28 AM
Board Secretary	Rinehimer, Bradley	Approved	3/11/2021 - 8:57 AM
Board Secretary	Cochet, Cheryl	Approved	3/16/2021 - 9:29 AM
Board Secretary	Carnifax, John	Approved	3/16/2021 - 4:21 PM
Board Secretary	Fellows, Teresa	Approved	3/16/2021 - 4:21 PM

MEMORANDUM

DATE: March 23, 2021
TO: The Board of Supervisors
FROM: Carla T. Brittle, Centers Administrator of Parks and Recreation
SUBJECT: Virginia Land Conservation Foundation Grant

The James City County Department of Parks and Recreation is seeking a matching grant from the Virginia Land Conservation Foundation (VLCF) grant program.

The purpose of the 50:50 matching grant is to assist with the acquisition of 7.75 acres of property in the Grove community. The purchase of property would allow for the creation of a community park to support identified citizen needs in the lower end of James City County.

If funds are awarded, James City County will be required to include language in the recorded deed that states the property will be placed under the restrictions of the Open Space Land Act of Virginia and that protection is perpetual.

Staff recommends approval of the attached resolution to support the application for the VLCF grant.

CTB/md
VLCFgrant2021-mem

Attachment

RESOLUTION

VIRGINIA LAND CONSERVATION FOUNDATION GRANT

WHEREAS, the Parks and Recreation Master Plan identified the Grove area as in need of a community park and real property to serve that need has been identified;

WHEREAS, the Virginia Land Conservation Foundation (the "VLCF") administers a grant program to assist localities with costs associated with permanently conserving land throughout the Commonwealth for open space and park use;

WHEREAS, the Board desires to submit an application to the VLCF to aid in financing the cost of land acquisition in the Grove community for a community park; and

WHEREAS, the Board of Supervisors of James City County considers it in the public interest to acquire real property in the Grove community to establish a community park as described in the March 23, 2021 staff memorandum.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of James City County, Virginia, that:

1. The County Administrator is authorized to prepare and submit a formal application to the VLCF for funding assistance for the purchase of real property (the "Purchase") in the Grove community to develop a community park (the "Project"); and
2. The Board affirms that any fund assistance received from the VLCF will be used for the Purchase; and
3. The Board hereby certifies that Project funding is currently available and is committed for this Project; and
4. The Board acknowledges that the grant, if approved, will be paid on a reimbursement basis and the County may only request payment after eligible and allowable costs have already been paid and evidence had been provided in the format required by the VLCF; and
5. The Board acknowledges that any property acquired with financial aid from the VLCF must be placed in use and be retained in perpetuity as open space as defined by the Virginia Open-Space Land Act, sections 10.1-1700 et seq. of the Code of Virginia, 1950, as amended.

BE IT FURTHER RESOLVED that the Board of Supervisors of James City County, Virginia, hereby supports and authorizes the submission of an application for a Virginia Land Conservation Foundation grant for the purchase of real property in the Grove area to establish a community park.

Michael J. Hipple
Chairman, Board of Supervisors

ATTEST:

Teresa J. Fellows
Deputy Clerk to the Board

	VOTES		
	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>
SADLER	_____	_____	_____
ICENHOUR	_____	_____	_____
LARSON	_____	_____	_____
MCGLENNON	_____	_____	_____
HIPPLE	_____	_____	_____

Adopted by the Board of Supervisors of James City County, Virginia, this 23rd day of March, 2021.

VLCFgrant2021-res

ITEM SUMMARY

DATE: 3/23/2021

TO: The Board of Supervisors

FROM: Adam R. Kinsman, County Attorney & Paul Holt, Director of Community Development

SUBJECT: The consideration of the acquisition of a purchase of development rights easements on property along Cranstons Mill Pond Road, pursuant to Section 2.2-3711 (A)(3) of the Code of Virginia

REVIEWERS:

Department	Reviewer	Action	Date
Board Secretary	Fellows, Teresa	Approved	3/16/2021 - 4:14 PM

ITEM SUMMARY

DATE: 3/23/2021

TO: The Board of Supervisors

FROM: Teresa J. Fellows, Deputy Clerk

SUBJECT: Adjourn until 5 pm on April 13, 2021 for the Regular Meeting

REVIEWERS:

Department	Reviewer	Action	Date
Board Secretary	Fellows, Teresa	Approved	3/12/2021 - 9:14 AM