

A G E N D A
JAMES CITY COUNTY BOARD OF SUPERVISORS
REGULAR MEETING
County Government Center Board Room
101 Mounts Bay Road, Williamsburg, VA 23185
June 8, 2021
5:00 PM

A. CALL TO ORDER

B. ROLL CALL

C. MOMENT OF SILENCE

D. PLEDGE OF ALLEGIANCE

E. PUBLIC COMMENT

F. CONSENT CALENDAR

1. One-month extension of Cox franchise

G. PUBLIC HEARING(S)

1. Ordinance to Establish the Colonial Juvenile Services Commission
2. Amendment to the Adopted Budget for Federal Coronavirus Relief Funding

H. BOARD CONSIDERATION(S)

I. CLOSED SESSION

1. Consideration of a personnel matter, the performance evaluation discussion of the County Administrator and the County Attorney, pursuant to Section 2.2-3711(A)(1) of the Code of Virginia
2. Consideration of a personnel matter, the appointment of individuals to County Boards and/or Commissions, pursuant to Section 2.2-3711(A)(1) of the Code of Virginia
3. Colonial Group Home Commission Appointment
4. Economic Development Appointments
5. Board of Zoning Appeals Appointment

J. ADJOURNMENT

1. Adjourn until 1 pm on June 22, 2021 for the Business Meeting

ITEM SUMMARY

DATE: 6/8/2021
TO: The Board of Supervisors
FROM: Adam R. Kinsman, County Attorney
SUBJECT: One-month extension of Cox franchise

ATTACHMENTS:

| | Description | Type |
|---|---------------------|------------|
| ☐ | Memorandum | Cover Memo |
| ☐ | Resolution | Resolution |
| ☐ | Attachment - Letter | Exhibit |

REVIEWERS:

| Department | Reviewer | Action | Date |
|------------------------|--------------------|----------|--------------------|
| Attorney | Kinsman, Adam | Approved | 6/1/2021 - 3:55 PM |
| Publication Management | Daniel, Martha | Approved | 6/1/2021 - 3:57 PM |
| Legal Review | Kinsman, Adam | Approved | 6/1/2021 - 3:58 PM |
| Board Secretary | Fellows, Teresa | Approved | 6/1/2021 - 4:00 PM |
| Board Secretary | Rinehimer, Bradley | Approved | 6/1/2021 - 4:08 PM |
| Board Secretary | Fellows, Teresa | Approved | 6/1/2021 - 4:08 PM |

MEMORANDUM

DATE: June 8, 2021
TO: The Board of Supervisors
FROM: Adam R. Kinsman, County Attorney
SUBJECT: Short-Term Extension of Cox Franchise

On March 22, 2011, the Board of Supervisors of James City County (the “Board”) entered into a cable television franchise agreement (the “Franchise”) with Cox Communications Hampton Roads, LLC (“Cox”), which expires on June 30, 2021. Staff from the County and Cox have been negotiating the terms of a new franchise since late in 2020, but have not yet finalized a draft franchise for the Board’s review. In addition, County staff just delivered a letter to Cox asking them to include certain things that have been requested by citizens, a copy of which is attached.

I recommend that the Board adopt the attached resolution to extend the Franchise until July 30, 2021, to allow staff the time necessary to complete negotiations.

ARK/md
STmCoxFrchext-mem

Attachment

RESOLUTION

EXTENDING THE TERM OF THE COX COMMUNICATIONS HAMPTON ROADS, LLC

CABLE TELEVISION FRANCHISE

WHEREAS, on March 22, 2011, the James City County Board of Supervisors (the “Board”), entered into a Cable Franchise Agreement with Cox Communications Hampton Roads, LLC. (the “Franchise”); and

WHEREAS, the Franchise expires on June 30, 2021; and

WHEREAS, County staff and Cox have initiated discussions concerning the renewal of the Franchise but have not completed negotiation of a new agreement; and

WHEREAS, the Board wishes to extend the term of the Franchise to allow time for the parties to complete negotiations; and

WHEREAS, by communication from Barrett Stork to Adam Kinsman dated June 1, 2021, Cox has provided its consent to the proposed extension of the Franchise; and

WHEREAS, the Board and Cox both desire to reserve their respective rights under state and federal law, including, without limitation, 47 U.S.C. § 546.

NOW, THEREFORE, BE IT RESOLVED THAT the term of the Franchise is hereby extended from June 30, 2021, until July 30, 2021.

Michael J. Hipple
Chairman, Board of Supervisors

ATTEST:

Teresa J. Fellows
Deputy Clerk to the Board

| | VOTES | | | |
|-----------|------------|------------|----------------|---------------|
| | <u>AYE</u> | <u>NAY</u> | <u>ABSTAIN</u> | <u>ABSENT</u> |
| SADLER | _____ | _____ | _____ | _____ |
| ICENHOUR | _____ | _____ | _____ | _____ |
| LARSON | _____ | _____ | _____ | _____ |
| MCGLENNON | _____ | _____ | _____ | _____ |
| HIPPLE | _____ | _____ | _____ | _____ |

Adopted by the Board of Supervisors of James City County, Virginia, this 8th day of June, 2021.



County Attorney's Office
101-D Mounts Bay Road
P. O. Box 8784
Williamsburg, VA 23187-8784
757-253-6612
jamescitycountyva.gov

VIA ELECTRONIC MAIL ONLY TO BARRETT.STORK@COX.COM

May 27, 2021

Mr. Barrett Stork
Director, Government & Regulatory Affairs
Cox Communications Virginia
1341 Crossways Boulevard
Chesapeake, VA 23320

RE: Cox Franchise Renewal

Dear Mr. Stork:

As you may be aware, a number of citizens and advocacy groups have contacted the James City County Board of Supervisors (the "Board") since I submitted a draft version of the new James City County – Cox Communications Franchise Agreement (the "Agreement") to you. Rather than further complicate the review process by sending you a new blackline version of the Agreement that is currently in review by Cox Communications, I instead write this to ask that you revise the Agreement to include the following provisions requested by these citizens and advocacy groups:

1. Include a reasonable monetary limit on all cable installation costs, regardless of length;
2. Include the following specific provisions regarding monthly fees for cable and broadband:
 - a. low-cost rates for low income customers and for senior citizens; and
 - b. no additional fees for customers with subpar credit ratings
3. Provide a guarantee regarding broadband speed and reliability; and
4. Discontinue fees charged for miniboxes.

I understand that this may take some additional review time; accordingly, I have suggested that the Board adopt a resolution at their June meeting to extend the expiration date of the existing franchise agreement by one month and to review the proposed Agreement at their July 13, 2021 meeting.

Should you have any questions, please feel free to contact me at 757-253-6612. I look forward to our continued cooperation in completing the new franchise agreement.

Sincerely,

Adam R. Kinsman
County Attorney

ITEM SUMMARY

DATE: 6/8/2021

TO: The Board of Supervisors

FROM: Rebecca Vinroot, Director of Social Services

SUBJECT: Ordinance to Establish the Colonial Juvenile Services Commission

ATTACHMENTS:

| | Description | Type |
|---|--|-----------------|
| ☐ | Ordinance to Establish the Colonial Juvenile Services Commission | Cover Memo |
| ☐ | Ordinance to Establish the Colonial Juvenile Services Commission | Ordinance |
| ☐ | Joint Exercise of Powers agreement | Backup Material |

REVIEWERS:

| Department | Reviewer | Action | Date |
|------------------------|--------------------|----------|---------------------|
| Social Services | Vinroot, Rebecca | Approved | 5/20/2021 - 9:13 AM |
| Publication Management | Daniel, Martha | Approved | 5/20/2021 - 9:34 AM |
| Legal Review | Kinsman, Adam | Approved | 5/20/2021 - 4:38 PM |
| Board Secretary | Fellows, Teresa | Approved | 6/1/2021 - 2:30 PM |
| Board Secretary | Rinehimer, Bradley | Approved | 6/1/2021 - 2:47 PM |
| Board Secretary | Fellows, Teresa | Approved | 6/1/2021 - 3:01 PM |

MEMORANDUM

DATE: June 8, 2021
TO: The Board of Supervisors
FROM: Rebecca Vinroot, Director of Social Services
SUBJECT: Ordinance to Establish the Colonial Juvenile Services Commission

The Colonial Group Home Commission (CGHC) was established in 1985 through a joint exercise of powers agreement among the Counties of James City, York, and Gloucester, and the City of Williamsburg, pursuant to Virginia Code § 16.1-315. One of the main programs that was operated by CGHC was the Crossroads Group Home for youth. In August of 2020, the Participating Localities and CGHC agreed to close Crossroads, which necessitated the restructure of CGHC.

Despite the closure of Crossroads, a need exists to continue the work and purpose of the CGHC to enhance public safety through a balanced approach of comprehensive, community-based programs and services focused on preventing and reducing delinquency in at-risk and under-served youth within the Participating Localities. Virginia Code § 15.2-1300 provides that any two or more political subdivisions may enter into agreements with one another for joint action and the Participating Localities agree that a joint exercise of powers agreement is the most desirable plan to form a new commission to continue the work and purposes of CGHC.

Staff recommends the Board of Supervisors adopt the proposed Joint Exercise of Powers Agreement to establish the Colonial Juvenile Services Commission and authorize the County Administrator to sign the agreement.

In addition, staff requests that those persons appointed by the Board of Supervisors to serve on the Colonial Group Home Commission be appointed to the Colonial Juvenile Services Commission.

RV/md
EstOrd-CJSCComm-mem

Attachment

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE JOINT EXERCISE OF POWERS WITH THE COUNTIES OF YORK AND GLOUCESTER, AND THE CITY OF WILLIAMSBURG, TO ESTABLISH THE COLONIAL JUVENILE SERVICES COMMISSION

- WHEREAS, a joint exercise of powers Agreement was made and entered as of December 5, 1985, most recently amended as of December 31, 2018, by and among the COUNTY OF YORK, and the COUNTY OF JAMES CITY, and the COUNTY OF GLOUCESTER, and the CITY OF WILLIAMSBURG, each a political subdivision of the Commonwealth of Virginia (the “Participating Localities”), creating and continuing the Colonial Group Home Commission (CGHC) pursuant to Virginia Code § 16.1-315 et seq.; and
- WHEREAS, the Participating Localities and CGHC agreed to close Crossroads group home for youth as of August 13, 2020, which necessitated the restructure of CGHC; and
- WHEREAS, despite the closure of Crossroads group home, a need exists to continue the work and purpose of the CGHC to enhance public safety through a balanced approach of comprehensive, community-based programs and services focused on preventing and reducing delinquency in at-risk and under-served youth within the Participating Localities; and
- WHEREAS, Virginia Code § 15.2-1300 provides that, any two or more political subdivisions may enter into agreements with one another for joint action and the Participating Localities agree that a joint exercise of powers agreement is the most desirable plan to form a new commission to continue the work and purposes of CGHC mentioned herein; and
- WHEREAS, with the closing of Crossroads, the participating localities and CGHC desire to name the new commission the “Colonial Juvenile Services Commission” to reflect its current mission to serve the youth of the ninth judicial district within the community; and
- WHEREAS, CGHC recommends approval of a joint exercise of powers Agreement; and
- WHEREAS, in accordance with Virginia Code § 15.2-1300 and 15.2-1427, the James City County Board of Supervisors has conducted a duly advertised public hearing on this joint exercise of powers; and
- WHEREAS, the Board has carefully considered the public comments and the CGHC recommendation with respect to this joint exercise of powers and corresponding Agreement to establish the Colonial Juvenile Services Commission;
- NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors of James City County, Virginia, that the joint exercise of powers with the Counties of York and Gloucester and the City of Williamsburg is approved to establish the Colonial Juvenile Services Commission as a replacement to the Colonial Group Home Commission.

BE IT FURTHER ORDAINED that the proposed Joint Exercise of Powers Agreement to Establish the Colonial Juvenile Services Commission is approved and the County Administrator is hereby authorized and directed to sign an agreement substantially the same as that submitted to the Board, and in a form approved by the County Attorney.

BE IT FURTHER ORDAINED that those persons appointed by the Board of Supervisors to serve on the Colonial Group Home Commission are hereby appointed to the Colonial Juvenile Services Commission.

State Law Reference: Code of Va. § 15.2-1300

Michael J. Hipple
Chairman, Board of Supervisors

ATTEST:

Teresa J. Fellows
Deputy Clerk to the Board

SADLER
ICENHOUR
LARSON
MCGLENNON
HIPPLE

| VOTES | | | |
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| <u>AYE</u> | <u>NAY</u> | <u>ABSTAIN</u> | <u>ABSENT</u> |
| _____ | _____ | _____ | _____ |
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| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

Adopted by the Board of Supervisors of James City County, Virginia, this 8th day of June, 2021.

EstOrd-CJSComm-ord

JOINT EXERCISE OF POWERS AGREEMENT
TO ESTABLISH THE
COLONIAL JUVENILE SERVICES COMMISSION

THIS AGREEMENT is made and entered into this **1st day of July, 2021** by and among the COUNTY OF YORK, and the COUNTY OF JAMES CITY, and the COUNTY OF GLOUCESTER, and the CITY OF WILLIAMSBURG, each a political subdivision of the Commonwealth of Virginia, sometimes hereinafter referred to as the "participating localities". This agreement replaces and supersedes in its entirety the agreement dated December 31, 2018, continuing the Colonial Group Home Commission effective as of such date.

WHEREAS, a need exists to continue the Colonial Group Home Commission, previously established by an Agreement dated December 5, 1985 and subsequently amended pursuant to Section 16.1-315, et seq., of the Code of Virginia (1950), as amended (the "Code of Virginia"), to assist in the administration of programs and facilities of courts not of record located within the jurisdictions and to make provisions for the operation, control, and management of the same, and to jointly operate Crossroads Community Youth Home (Crossroads); and

WHEREAS, the parties hereto agreed to close Crossroads as of August 13, 2020;
and

WHEREAS, with the closing of Crossroads, the Commission desires to change its name to Colonial Juvenile Services Commission to reflect its mission to serve the youth of the ninth district; and

WHEREAS, the parties agree that a joint exercise of powers by these participating localities pursuant to Code of Virginia § 15.2-1300 is the most desirable plan for continuing the work of the Commission and to furnish services as described below to the participating localities

Now, THEREFORE, it is mutually agreed as follows:

1. There is hereby continued the Colonial Group Home Commission, (the "Commission") previously created by an agreement dated December 5, 1985 and revised on December 31, 2018, now hereby renamed as the Colonial Juvenile Services Commission and organized pursuant to § 15.2-1300 et. seq. of the Code of Virginia. The Commission shall have as its purpose to enhance public safety through a balanced approach of comprehensive, community-based programs and services focused on preventing and reducing delinquency in at-risk and under-served youth. The Commission shall consist of ten members, as follows: one non-voting member shall be the chief judge, or a judge designated by the chief judge, of the Ninth Judicial District Juvenile and Domestic Relations Court, and one non-voting member shall be a staff member of the Ninth District Court Services Unit. There shall be eight voting members consisting of two members from each of the participating localities appointed by their respective governing bodies. One of the two members of the Commission appointed by each governing body shall be a staff representative of the appointing governing body and the other shall be a citizen representative. Voting members shall serve 4 year terms.
2. The parties agree each with the other to participate as hereinafter provided in accomplishing the purposes for which the Commission is created, as set forth above, including the Community Court Alternatives Program, and similar programs which shall be designed and implemented for the best interest of the parties hereto. All real property acquired shall be held by the parties

as tenants in common with respective undivided interests at any given time equal to the percentage of their respective cumulative contributions toward such acquisition.

3. The Commission will prepare a budget for each fiscal year ending June 30. The Commission will submit a proposed budget for the next fiscal year to each participating locality no later than January 1 of each year to meet their budget submission deadlines. Upon approval of such budget by all of the participating localities' governing bodies, each of them shall appropriate and contribute the approved share of the total budget.

The funding formula for contributions from each member shall be based on a five-year rolling average of utilization of services provided by the Commission.

Such costs and expenses may be subject to adjustment should the governing bodies of the participating localities fail to approve and provide funding sufficient to meet such costs and expenses. If one or more of the participating localities fails to approve the budget and appropriate the funds as hereinabove provided on or before June 30 of any fiscal year, then the administrative and fiscal agent of the Commission shall notify all participating localities of such failure on or before the 10th day of July of the next succeeding fiscal year.

4. The County of York, for a fee of one percent (1%) of gross appropriations, consents to serve as administrative and fiscal agent for the Colonial Juvenile Services Commission should the Commission so request.
5. This agreement shall be in full force and effect for a period of one year, at which time it shall automatically renew for consecutive one-year terms unless and until terminated as hereinafter provided by any member jurisdiction.

6. The governing body of any participating locality may terminate this agreement by giving written notice of intent to terminate to each member jurisdiction no later than the 15th of February prior to the end of the one-year term then in effect. Any member which gives notice to terminate shall continue its participation to the end of the term then in effect and shall remain fully liable for payment of its contribution as required under Paragraph 3 above.
7. Within one year from the first day of August which follows any notice of termination, all assets shall be divided and paid over to the respective parties so entitled in the same proportion as cumulatively contributed after first making appropriate adjustment for any underpayment of contribution due from any member.
8. The Commission shall have the powers and duties provided by law.

IN WITNESS WHEREOF, the COUNTY OF YORK has caused this agreement to be signed in its behalf by NEIL A. MORGAN, COUNTY ADMINISTRATOR, and its corporate seal to be hereto affixed and attested by its Deputy Clerk, pursuant to Ordinance adopted by the Board of Supervisors on the _____, 2021; and the COUNTY OF JAMES CITY has caused this agreement to be signed in its behalf by SCOTT STEVENS, COUNTY ADMINISTRATOR, and its corporate seal to be hereto affixed and attend by its Deputy Clerk, pursuant to Ordinance adopted by the Board of Supervisors on the _____, 2021; and the COUNTY OF GLOUCESTER has caused this agreement to be signed in its behalf by J. BRENT FEDORS, COUNTY ADMINISTRATOR, and its corporate seal to be hereto affixed and attested by its Deputy Clerk, pursuant to Ordinance adopted by the Board of Supervisors on the _____, 2021; and the CITY OF WILLIAMSBURG has caused this agreement to be signed in its behalf by ANDREW TRIVETTE, CITY MANAGER, and its corporate seal to be hereto affixed and attested by its Deputy Clerk, pursuant to Ordinance adopted by the City Council on the _____, 2021.

COUNTY OF YORK

By: _____
County Administrator

ATTEST:

Deputy Clerk

Approved as to form:

County Attorney

COUNTY OF JAMES CITY

By: _____
County Administrator

ATTEST:

Deputy Clerk

Approved as to form:

County Attorney

COUNTY OF GLOUCESTER

By: _____
County Administrator

ATTEST:

Deputy Clerk

Approved as to form:

County Attorney

CITY OF WILLIAMSBURG

By: _____
City Manager

ATTEST:

Deputy Clerk

Approved as to form:

City Attorney

ITEM SUMMARY

DATE: 6/8/2021

TO: The Board of Supervisors

FROM: Sharon B. Day, Director of Financial and Management Services

SUBJECT: Amendment to the Adopted Budget for Federal Coronavirus Relief Funding

ATTACHMENTS:

| | Description | Type |
|---|-------------|------------|
| ☐ | Memorandum | Cover Memo |
| ☐ | Resolution | Resolution |

REVIEWERS:

| Department | Reviewer | Action | Date |
|------------------------|--------------------|----------|----------------------|
| Financial Management | Cochet, Cheryl | Approved | 5/25/2021 - 10:39 AM |
| Publication Management | Daniel, Martha | Approved | 5/25/2021 - 11:26 AM |
| Legal Review | Kinsman, Adam | Approved | 5/25/2021 - 3:52 PM |
| Board Secretary | Fellows, Teresa | Approved | 6/1/2021 - 2:29 PM |
| Board Secretary | Rinehimer, Bradley | Approved | 6/1/2021 - 2:45 PM |
| Board Secretary | Fellows, Teresa | Approved | 6/1/2021 - 3:00 PM |

MEMORANDUM

DATE: June 8, 2021

TO: The Board of Supervisors

FROM: Sharon B. Day, Director of Financial and Management Services

SUBJECT: Amendment to the Adopted Budget for Federal Coronavirus Relief Funding

The *Code of Virginia*, § 15.2-2507, requires a public hearing when amendments to the budget to adjust the aggregate amount to be appropriated exceed 1% of total expenditures, which for Fiscal Year (FY) 2021 totals \$2,382,099 and for FY2020 totaled \$2,468,461. The public hearing is to consider amendments to the Adopted Budget for federal funding received by the County through the Coronavirus Aid, Relief, and Economic Security (CARES) Act of 2020 and the American Rescue Plan Act (ARPA) of 2021.

The first allocation of CARES Act funds in the amount of \$6,676,337 was received by the County and appropriated by the Board in June 2020. The second allocation of CARES Act funds, also in the amount of \$6,676,337, was received in August 2020 and appropriated by the Board in September 2020. The attached resolution provides for the appropriation of ARPA funds received by the County in May 2021 and the formalization of the CARES Act appropriations.

ARPA provides funding for programs to address the public health and economic impacts of the COVID-19 pandemic. A primary component of ARPA establishes the Coronavirus Local Fiscal Recovery Fund (CLFRF) to help local governments take action to decrease the spread of the virus, address the economic fallout of the pandemic, and lay the foundation for recovery.

Allocations of CLFRF funds are based on a county's population compared to the total population of all counties nationwide, using the 2019 population data from the U.S. Census Bureau. An upward adjustment is applied to urban counties, as identified by the Department of Housing and Urban Development, based on a Community Development Block Grant formula. Applying this methodology, James City County's total allocation under ARPA is estimated to be \$14,863,696, of which 50%, or \$7,431,848, was received as a first tranche in May 2021, and the balance will be delivered as a second tranche approximately 12 months later.

Per guidance from the U.S. Department of Treasury, the CLFRF funds may be used:

- To respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers;
- For the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency; and
- To make necessary investments in water, sewer, or broadband infrastructure.

The CLFRF funds may be used to cover eligible costs incurred by a local government during the period beginning March 3, 2021 and ending December 31, 2024. As provided by the U.S. Department of

Amendment to the Adopted Budget for Federal Coronavirus Relief Funding

June 8, 2021

Page 2

Treasury, any funds not obligated by December 31, 2024 and any funds not expended to cover such obligations by December 31, 2026 must be returned.

It is stated the funding may not be used for a deposit into a pension fund or to offset, directly or indirectly, a reduction in net tax revenue resulting from a change in law, regulation, or administrative interpretation during the covered period that reduces any tax or delays the imposition of any tax or tax increase.

It is recommended that the Board of Supervisors adopt the attached resolution to authorize acceptance of these relief funds and appropriate the use of these funds for eligible uses under the ARPA.

SBD/md

FMS-ARPA-mem

Attachment

RESOLUTION

AMENDMENT TO THE ADOPTED BUDGET

FOR FEDERAL CORONAVIRUS RELIEF FUNDING

WHEREAS, James City County is a local government eligible for direct funding through the federal Coronavirus Local Fiscal Recovery Fund established by the American Rescue Plan Act (ARPA) of 2021; and

WHEREAS, the County has been allocated an estimated \$14,863,696 from the Coronavirus Local Fiscal Recovery Fund, of which the first tranche in the amount of \$7,431,848 was received in May 2021, and agrees to abide by the stipulations as presented by the U.S. Department of Treasury regarding the eligible use of these funds; and

WHEREAS, the County was allocated \$13,352,674 in Coronavirus Aid, Relief, and Economic Security (CARES) Act funds, which were accepted and appropriated pursuant to Virginia's Emergency Services and Disaster Law (Va. Code § 44-146.13 et seq.), the appropriation of which the Board of Supervisors desires to formalize; and

WHEREAS, no local match is required.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby authorizes acceptance of the Coronavirus Local Fiscal Recovery Fund funding and appropriates to the Special Projects/Grants Fund as shown below and further authorizes the County Administrator to execute the documents necessary to accept and implement the grant.

Revenue:

| | |
|---|--------------------|
| Federal - ARPA Coronavirus Recovery Funds | <u>\$7,431,848</u> |
|---|--------------------|

Expenditure:

| | |
|---------------------------------|--------------------|
| ARPA Coronavirus Recovery Funds | <u>\$7,431,848</u> |
|---------------------------------|--------------------|

BE IT FURTHER RESOLVED that the Board of Supervisors of James City County, Virginia, hereby ratifies the acceptance of the CARES Act funding, as appropriated to the Special Projects/Grants Fund in two equal installments of \$6,676,337 in June 2020 and September 2020.

Michael J. Hipple
Chairman, Board of Supervisors

ATTEST:

Teresa J. Fellows
Deputy Clerk to the Board

| | VOTES | | | |
|-----------|------------|------------|----------------|---------------|
| | <u>AYE</u> | <u>NAY</u> | <u>ABSTAIN</u> | <u>ABSENT</u> |
| SADLER | ___ | ___ | ___ | ___ |
| ICENHOUR | ___ | ___ | ___ | ___ |
| LARSON | ___ | ___ | ___ | ___ |
| MCGLENNON | ___ | ___ | ___ | ___ |
| HIPPLE | ___ | ___ | ___ | ___ |

Adopted by the Board of Supervisors of James City County, Virginia, this 8th day of June, 2021.

FMS-ARPA-res

ITEM SUMMARY

DATE: 6/8/2021

TO: The Board of Supervisors

FROM: Teresa J. Fellows, Deputy Clerk

SUBJECT: Consideration of a personnel matter, the performance evaluation discussion of the County Administrator and the County Attorney, pursuant to Section 2.2-3711(A)(1) of the Code of Virginia

REVIEWERS:

| Department | Reviewer | Action | Date |
|-----------------|-----------------|----------|--------------------|
| Board Secretary | Fellows, Teresa | Approved | 6/1/2021 - 3:55 PM |

ITEM SUMMARY

DATE: 6/8/2021

TO: The Board of Supervisors

FROM: Teresa J. Fellows, Deputy Clerk

SUBJECT: Consideration of a personnel matter, the appointment of individuals to County Boards and/or Commissions, pursuant to Section 2.2-3711(A)(1) of the Code of Virginia

REVIEWERS:

| Department | Reviewer | Action | Date |
|-----------------|-----------------|----------|--------------------|
| Board Secretary | Fellows, Teresa | Approved | 6/1/2021 - 3:49 PM |

ITEM SUMMARY

DATE: 6/8/2021
TO: Board of Supervisors
FROM: Rebecca Vinroot, Director of Social Services
SUBJECT: Colonial Group Home Commission Appointment

ATTACHMENTS:

Description Type

REVIEWERS:

| Department | Reviewer | Action | Date |
|------------------------|--------------------|----------|---------------------|
| Social Services | Vinroot, Rebecca | Approved | 5/21/2021 - 1:39 PM |
| Publication Management | Daniel, Martha | Approved | 5/21/2021 - 1:51 PM |
| Legal Review | Kinsman, Adam | Approved | 5/25/2021 - 3:52 PM |
| Board Secretary | Fellows, Teresa | Approved | 6/1/2021 - 2:30 PM |
| Board Secretary | Rinehimer, Bradley | Approved | 6/1/2021 - 2:45 PM |
| Board Secretary | Fellows, Teresa | Approved | 6/1/2021 - 3:00 PM |

ITEM SUMMARY

DATE: 6/8/2021
TO: The Board of Supervisors
FROM: Christopher Johnson, Director of Economic Development
SUBJECT: Economic Development Appointments

Carry over from previous meeting.

ATTACHMENTS:

Description Type

REVIEWERS:

| Department | Reviewer | Action | Date |
|-----------------|-----------------|----------|--------------------|
| Board Secretary | Fellows, Teresa | Approved | 6/1/2021 - 3:38 PM |

ITEM SUMMARY

DATE: 6/8/2021
TO: The Board of Supervisors
FROM: Christy Parrish, Zoning Administrator
SUBJECT: Board of Zoning Appeals Appointment

Carry over from previous meeting.

ATTACHMENTS:

Description Type

REVIEWERS:

| Department | Reviewer | Action | Date |
|-----------------|-----------------|----------|--------------------|
| Board Secretary | Fellows, Teresa | Approved | 6/1/2021 - 3:40 PM |

ITEM SUMMARY

DATE: 6/8/2021
TO: The Board of Supervisors
FROM: Teresa J. Fellows, Deputy Clerk
SUBJECT: Adjourn until 1 pm on June 22, 2021 for the Business Meeting

REVIEWERS:

| Department | Reviewer | Action | Date |
|-----------------|-----------------|----------|--------------------|
| Board Secretary | Fellows, Teresa | Approved | 6/1/2021 - 3:41 PM |