

AGENDA
JAMES CITY COUNTY BOARD OF SUPERVISORS
REGULAR MEETING
COUNTY GOVERNMENT CENTER BOARD ROOM
101 MOUNTS BAY ROAD, WILLIAMSBURG, VA 23185
January 14, 2025
4:00 PM

A. CALL TO ORDER

B. ROLL CALL

C. ORGANIZATIONAL MEETING

1. 2025 Organizational Meeting
2. Supervisor Seats for Regional Boards and Commissions
3. Seating Assignments

D. BOARD DISCUSSIONS / GUIDANCE

E. CLOSED SESSION

1. Consideration of a personnel matter, the appointment of individuals to County Boards and/or Commissions for the 2025 calendar year, pursuant to Section 2.2-3711 (A)(1) of the Code of Virginia.

F. ADJOURNMENT

1. Adjourn until 5 pm for the January 14, 2025 Regular Meeting

MEMORANDUM

DATE: January 14, 2025

TO: The Board of Supervisors

FROM: Adam R. Kinsman, County Attorney

SUBJECT: Organizational Meeting for the Board of Supervisors

The Code of Virginia, Section 15.2-1416, requires the Board of Supervisors to organize at its first meeting in January.

The meeting should proceed generally as follows:

1. Seek nominations for Chairman and Vice Chairman and then hold elections for such offices.
2. Establishment of meeting dates, place, and times (this is accomplished by adopting the attached resolution).
3. Commission/Committee appointments, usually handled in Closed Session.
4. The Board of Supervisors agrees to follow Robert's Rules of Order, Newly Revised 11th Edition, 2011, and more specifically, the provisions which pertain to the "Conduct of Business in Boards," at page 487 et seq., in particular, the "Procedure in Small Boards" as follows:
 - Members are not required to obtain the floor before making motions or speaking, which they can do while seated.
 - Motions need not be seconded.
 - There is no limit to the number of times a member can speak to a question, and motions to close or limit debate generally should not be entertained.
 - Informal discussion of a subject is permitted while no motion is pending.
 - The Chairman can speak in discussion without rising or leaving the chair; and can make motions and votes on all questions.

In addition, the Board for the last several years has chosen to follow the following:

- Motions to rescind shall not be in order after the Board has made a decision on land use matters involving rezonings or special use permits. A motion to reconsider such matters must be made at the same meeting the original decision is made by the Board.
- Should it be necessary to cancel an advertised Board of Supervisors meeting due to weather or other conditions, the meeting shall be continued 48 hours to the same time and place.

Organizational Meeting for the Board of Supervisors
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I believe these rules have worked effectively for these Boards and recommend its continuation.

I have attached the appropriate resolution for your consideration.

ARK/md
2025BOSOrgMtg-mem

Attachment

RESOLUTION

ORGANIZATIONAL MEETING OF THE BOARD OF SUPERVISORS

WHEREAS, the Board of Supervisors of James City County, Virginia, is required by the Code of Virginia to organize at its first meeting in January.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of James City County, Virginia, that the following rules shall apply for the year 2025:

1. Meetings of the Board shall be held on those dates shown on the attached 2025 calendar. Meetings occurring on the second Tuesday of the month shall be held in the Board Room of the James City County Government Center at 5:00 p.m. or as soon thereafter as the Board may determine. Meetings occurring on the fourth Tuesday of the month shall be held in the Board Room or the Board Work Session Room of the James City County Government Center at 1:00 p.m. or as soon thereafter as the Board may determine.
2. The County Administrator shall prepare and share the Board's draft agenda no later than 11 days (generally a Friday) prior to the meeting of the Board with the Chair of the Board. The Chair of the Board shall approve, deny, or modify the draft agenda as he or she determines to be appropriate and shall cause the final agenda to be publicized at least seven days prior to the meeting of the Board, or as soon thereafter as reasonably possible. Following publication, the agenda may only be modified at the meeting of the Board upon a majority vote. Any member of the Board may have an item included on a future agenda by making such request during a meeting of the Board, such request being approved by general assent or upon a majority vote.
3. The Board of Supervisors agrees to follow Robert's Rules of Order, Newly Revised 11th Edition, 2011, and more specifically, the provisions which pertain to the "Conduct of Business in Boards," at page 487 et seq., in particular, the "Procedure in Small Boards" as follows:
 - a. Members are not required to obtain the floor before making motions or speaking, which they can do while seated.
 - b. Motions need not be seconded.
 - c. There is no limit to the number of times a member can speak to a question, and motions to close or limit debate generally should not be entertained.
 - d. Informal discussion of a subject is permitted while no motion is pending.
 - e. The Chairman can speak in discussion without rising or leaving the chair; and can make motions and votes on all questions.

4. In addition, the Board agrees to the following:
- a. A motion to rescind shall not be in order in a land use decision involving a rezoning or a special use permit. A motion to reconsider such a decision must be made at the same meeting the original decision is made by the Board.
 - b. Should it be necessary to cancel an advertised Board of Supervisors meeting due to weather or other conditions, the meeting shall be continued 48 hours to the same time and place.

?????

Chair, Board of Supervisors

ATTEST:

VOTES

AYE NAY ABSTAIN ABSENT

Teresa J. Saeed
Deputy Clerk to the Board

NULL	_____	_____	_____	_____
HIPPLE	_____	_____	_____	_____
MCGLENNON	_____	_____	_____	_____
ICENHOUR	_____	_____	_____	_____
LARSON	_____	_____	_____	_____

Adopted by the Board of Supervisors of James City County, Virginia, this 14th day of January, 2025.

2025BOSOrgMtg-res



2025 Board of Supervisors' Calendar of Important Dates

Regular Meeting (2nd Tuesday) at 5 p.m. & Business Meeting (4th Tuesday) at 1 p.m. unless otherwise noted.

January 2025

Organizational Meeting – **Jan. 14 @ 4 p.m.**
BOS Regular Meeting – **Jan. 14**
County Holiday – Jan. 20
VACo Local Gov't Day* - Jan. 23 @ 8:30 a.m.
BOS Business Meeting – **Jan. 28**

February 2025

BOS Retreat* - **Feb. 7 @ 12 p.m.**
BOS Regular Meeting – **Feb. 11**
County Holiday – Feb. 17
BOS Business Meeting – **Feb. 25**

March 2025

BOS Regular Meeting – **March 11**
Joint Meeting* – **March 14 @ 8:30 a.m.**
BOS Business Meeting – **March 25**

April 2025

BOS Regular Meeting – **April 8**
Employee Service Awards – TBD
BOS Budget Business Meeting – **April 22**

May 2025

BOS Regular Meeting – **May 13**
VACo Supervisors Forum - TBD
County Holiday – May 26
BOS Business Meeting – **May 27**

June 2025

BOS Regular Meeting – **June 10**
Juneteenth Staff Event – TBD
County Holiday – June 19
BOS Business Meeting – **June 24**

July 2025

County Holiday – July 4
BOS Regular Meeting – **July 8**
NACo Annual Conference* – July 11-14
BOS Business Meeting – **July 22**

August 2025

No Board Meetings Scheduled
VACo Summit – TBD

September 2025

County Holiday – Sept. 1
BOS Regular Meeting – **Sept. 9**
BOS Business Meeting – **Sept. 23**

October 2025

BOS Regular Meeting – **Oct. 14**
BOS Business Meeting – **Oct. 28**

November 2025

VACo Annual Conference* – Nov. 8-11
County Holiday – Nov. 11
BOS Regular Meeting – **Nov. 12 (Wednesday)**
BOS Business Meeting - **Canceled**
County Holiday – Nov. 27-28

December 2025

Joint Meeting* – **Dec. 5 @ 8:30 a.m.**
BOS Business Meeting – **Dec. 9 @ 2 p.m.**
BOS Regular Meeting – **Dec. 9**
County Holiday – Dec. 24-25

Beginning of 2026 Calendar Year

January 2026

County Holiday – Jan. 1
Organizational Meeting – **Jan. 13 @ 4 p.m.**
BOS Regular Meeting – **Jan. 13 @ 5 p.m.**

Location Information:

Regular Meetings and Business Meetings:

Government Center Board Room
101 F Mounts Bay Road, James City County, VA

BOS Contact Information:

Mailing Address:

P.O. Box 8784,
Williamsburg, VA 23187
Phone: 757-253-6609
Email: jccboard@jamescitycountyva.gov

Webpage: <https://jamescitycountyva.gov/212/Board-of-Supervisors>

*VACo Local Government takes place at the State Capitol in Richmond, VA where members of the Board of Supervisors will discuss local and statewide legislative issues of concern for the 2025 General Assembly with the State Legislators who represent James City County.

***Board Retreat**

Fire Administration Building Training Room, 5077
John Tyler Highway, Williamsburg, VA 23185
(12 p.m.)

*Joint Meetings between the WJCC School Board, Williamsburg City Council, and the Board of Supervisors will be held at the following location:

March 14 – Legacy Hall, 4301 New Town Ave,
Williamsburg, VA (8:30 a.m.)

December 5 – Legacy Hall, 4301 New Town Ave,
Williamsburg, VA (8:30 a.m.)

*NACo Annual Conference will take place in Philadelphia, PA

*VACo Annual Conference will take place at the Homestead Resort in Hot Springs, VA

MEMORANDUM

DATE: January 14, 2025

TO: The Board of Supervisors

FROM: Teresa J. Saeed, Deputy Clerk

SUBJECT: List of Supervisor Seats for Boards and Commissions for 2025

Below is a listing of Board/Commission/Committee appointments for the Board of Supervisors (BOS) for the 2024 calendar year.

Staff recommends that new appointments be made for the 2025 calendar year.

Board/Commission Committee	Board Member 2024
<i>Hampton Roads Military and Federal Facilities Alliance (HRMFFA)</i>	Michael Hipple Alt. John McGlennon
<i>Hampton Roads Transportation Accountability Commission (HRTAC)</i>	Michael Hipple Alt. John McGlennon
<i>Hampton Roads Planning District Commission (HRPDC)</i>	Ruth Larson Alt. John McGlennon
<i>Hampton Roads Transportation Planning Organization (HRTPO)</i>	Ruth Larson Alt. John McGlennon
<i>School Liaison Committee</i>	Ruth Larson and John McGlennon
<i>Agricultural and Forestal District (AFD) Advisory Committee</i>	Barbara Null
<i>Economic Development Authority Liaison</i>	Barbara Null
<i>Williamsburg Tourism Council</i>	Ruth Larson
<i>Hampton Roads Workforce Council</i>	Jim Icenhour
<i>Virginia Peninsula Regional Jail Authority</i>	Barbara Null
<i>Historic Virginia Land Conservancy</i>	John McGlennon
<i>Greater Williamsburg Chamber of Commerce Board of Directors</i>	Jim Icenhour
<i>High Growth Coalition</i>	John McGlennon
<i>Williamsburg Area Medical Assistance Corp (WAMAC)</i>	John McGlennon

TJS/ap
2025BOSbcc-mem

Attachment:

1. Supervisor Seats for Regional Boards and Commissions - Information Document

Supervisor Seats for Regional Boards and Commissions

2025 Calendar Year

- **Hampton Roads Military and Federal Facilities Alliance (HRMFFA)** - The Hampton Roads Military and Federal Facilities Alliance (HRMFFA) is an initiative of the Hampton Roads Mayors and Chairs Caucus. The Alliance was established to collectively focus area efforts on preserving and growing Federal capabilities within the Hampton Roads region. HRMFFA was incorporated within the Commonwealth of Virginia in March 2006 under the provisions of the Internal Revenue Code of 1986 as a tax exempt, not-for-profit Corporation. The mission of HRMFFA is to attract, retain and grow military and federal facilities across the region for the common good and welfare of the residents of Hampton Roads. Through regional advocacy and influence, the Alliance acts to attract, retain and grow organizations, capabilities and investments owned, operated or funded by the Federal government.

Rick Dwyer, Executive Director – rdwyer@hrmffa.org

Website: www.hrmffa.org

Meetings: Meets quarterly at the Regional Building in Chesapeake at 10:30 am. The annual meeting is in June, and typically the meetings are the 3rd Thursday of the month in March, June, September, and December.

- **Hampton Roads Planning District Commission (HRPDC)** - The Hampton Roads Planning District Commission (HRPDC), one of 21 Planning District Commissions in the Commonwealth of Virginia, is a regional organization representing this area's seventeen local governments. Planning District Commissions are voluntary associations and were created in 1969 pursuant to the Virginia Area Development Act and a regionally executed Charter Agreement. The HRPDC was formed in 1990 by the merger of the Southeastern Virginia Planning District Commission and the Peninsula Planning District Commission.

Robert Crum, Executive Director - rcrum@hrpddeva.gov Website: www.hrpdcva.gov

Meetings: 12:30 pm on the 3rd Thursday, typically every of the month, at the Regional Building in Chesapeake

- **Hampton Roads Transportation Planning Organization (HRTPO)** - The Hampton Roads Transportation Planning Organization (HRTPO) is the body created by the Hampton Roads localities and appropriate state and federal agencies to perform the duties of an MPO under the federal regulations. Voting representation on the HRTPO Board includes elected officials from the Cities of Chesapeake, Hampton, Newport News, Norfolk, Poquoson, Portsmouth, Suffolk, Virginia Beach, and Williamsburg, and the Counties of Gloucester, Isle of Wight, James City, and York; plus representatives from the Transportation District Commission of Hampton Roads (TDCHR), Williamsburg Area Transit Authority (WATA), and the Virginia Department of Transportation (VDOT). Non-voting board members include representatives from the Virginia Department of Rail and Public Transportation (DRPT), the Virginia Port Authority (VPA), the Virginia Department of Aviation (VDOA), the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), and the Federal Aviation Administration (FAA).

Robert Crum, Executive Director – rcrum@hrtpo.org Website: www.hrtpo.org

Meetings: 10:30 am on the 3rd Thursday of the month at the Regional Building in Chesapeake

- **Hampton Roads Transportation Accountability Commission (HRTAC)** - On March 8, 2014, the General Assembly adopted **HB1253/SB513**, which provides for the creation of the Hampton Roads Transportation Accountability Commission (HRTAC) in order to manage the Hampton Roads Transportation Fund (HRTF) revenues for the Hampton Roads region. Signed into law on April 3, 2014 by Governor Terry McAuliffe, the HRTAC became effective on July 1, 2014. Comprised of locally elected officials, the commission has

the organizational structure and leadership in place to determine how new regional money, approximately \$200 million annually, will be invested in transportation projects. The new funding is part of the **transportation funding package** passed by the General Assembly in 2013. The 23-member commission consists of mayors from local governments, state legislators from the region and area Commonwealth Transportation Board members. Decisions are based on a two-thirds majority vote of elected officials on the commission, representing at least two-thirds of the region's population. (**Mr. Hipple is the current appointed member**)

Kevin Page, Executive Director - kpage@hrtac.org Website: www.hrtac.org

Meetings: Quarterly; 12:30 pm on the 3rd Thursday of the month at the Regional Building in Chesapeake

- **School Liaison** – Liaison committee between James City County, the City of Williamsburg, and WJCC School Board...typically meets three times a year in February, May, and November. The day and time have been fluid to accommodate the members' calendars. The location rotates among the three entities. (**Typically, 2 BOS Members are assigned as the Liaisons**)

Beth Allar, School Board Clerk – Beth.Allar@wjccschools.org

- **Agricultural and Forestal District (AFD) Advisory Committee** - Members are appointed by the BOS to serve an indefinite term. The Committee will review applications for the creation, modification, and renewal of agricultural and forestal districts. **The Committee meets on an as needed basis.**

Paul Holt, Staff Support – paul.holt@jamescitycountyva.gov; 253-6674

- **Economic Development Authority** - The Authority's function is to pursue and comply with the goals and objectives set forth in the Comprehensive Plan; to advise the BOS through the County Administrator of any application made by an agent or representative of a prospective facility requesting the Authority to issue bonds; and to advise the governing body of James City County of the potential location of the facility.

Christopher Johnson, Staff Support – christopher.johnson@jamescitycountyva.gov; 253-6658

Meetings: 4 pm, 3rd Tuesday of each month, County Complex, Building D Conference Room

- **The Williamsburg Tourism Council** - formed by the Virginia General Assembly legislation in 2018 (SB942). The Council oversees the marketing program and administrative services that promote the Greater Williamsburg area as an overnight destination. The Council is made up of representatives from James City and York Counties, the City of Williamsburg and other tourism partner organizations.

Edward Harris, Chief Executive Officer – edward.harris@visitwilliamsburg.com

Website: <https://www.visitwilliamsburg.com/williamsburg-tourism-council>

Meetings: The Council meets every other month, typically on the 3rd Tuesday, at 1 p.m. The location rotates.

- **Hampton Roads Workforce Council** - The Hampton Roads Workforce Council is a group of community leaders appointed by local elected officials and tasked with planning and oversight responsibilities for workforce development programs and services within the seven localities that comprise the Virginia Career Works – Greater Peninsula Region. We are one of the fifteen Boards established within the Commonwealth by the Governor's Office.

Shawn Avery, President & CEO – savery@theworkforcecouncil.org, 757-314-2370, ext. 100

Rita Bond, Office Manager – rbond@theworkforcecouncil.org – 757-826-3327

Website: www.theworkforcecouncil.org/

Meetings: Held every three months at 9 am on the 3rd Wednesday of the month and the location alternates between 550 30th Street, Newport News and 6801 Bridgeway Drive, Suffolk.

- **Virginia Peninsula Regional Jail Authority** - The Virginia Peninsula Regional Jail (VPRJ) is a facility with a rated housing capacity of 290 and an expanded housing capacity of 612 male and female inmates. Located on a 35-acre site on Rte. 143 in James City County, the jail opened in June of 1997 and serves the counties of York and James City and the cities of Williamsburg and Poquoson. The primary mission of the facility is to provide a safe and secure environment for the detention of persons lawfully admitted to the facility by the four participating jurisdictions. The operational philosophy of the Virginia Peninsula Regional Jail is to perform all duties mandated by the Constitutions of the United States, the Commonwealth of Virginia, all applicable federal and state laws, and the facility policies as set forth by the Regional Jail Authority Board of Directors.

Roy Witham, Superintendent – rwitham@vprj.net, 757-820-3934

Website: www.vprj.net

Meetings: 8:30 am, 3rd Wednesday of every month at the Regional Jail

- **Historic Virginia Land Conservancy** - Founded in 1990 as the Historic Rivers Land Conservancy, the Historic Virginia Land Conservancy was the first private non-profit land trust in Virginia incorporated specifically to use the provisions of the Virginia Conservation Easement Act. In 1996 the organization's name was changed to the Williamsburg Land Conservancy and, in 2015, was renamed the Historic Virginia Land Conservancy to reflect its growing regional presence. Today, the Conservancy operates as a 501 (c) (3) charitable organization, supported by annual membership dues, donations and grants. A Board of Directors, comprised of community leaders from throughout the Historic Triangle and beyond, governs the organization. Working committees, volunteers, and paid staff help to carry out the programs and projects of the Conservancy. **BOS member acts as a liaison between the organization and the Board on an as needed basis.**

Elizabeth Friel, Executive Director – elizabeth@historicvirginalandconservancy.org

- **Greater Williamsburg Chamber of Commerce Board of Directors** - Representing nearly 800 small, medium and large businesses, non-profit organizations, and educational institutions, the Greater Williamsburg Chamber of Commerce aims to advance the best interests of the business community. The Chamber advocates on behalf of the business community, provides educational seminars and creates business networking opportunities so new businesses can emerge and existing businesses can grow. As the destination marketing organization (DMO) we promote the region as a premier year-round travel destination.

Terry Banez, Chief Executive Officer – terrybanez@businesswilliamsburg.com; 757-253-2217

Website: <https://www.businesswilliamsburg.com/>

Meetings: Full Board meetings are held every other month, typically on the 3rd Thursday at 12 p.m. at the Chamber Building, 421 N. Boundary Street, Williamsburg.

- **High Growth Coalition** - Elected officials of 25 Virginia high growth communities discuss and identify local issues that arise from rapid growth and to advocate the development and adoption of legislative tools to assist local government in dealing with rapid growth.

John McGlennon, Chair of Coalition: john.mcglennon@jamescitycountyva.gov

Meetings: Meets periodically at locations to be determined

- **Williamsburg Area Medical Assistance Corp (WAMAC)** – Board of Directors that oversees Olde Towne Medical and Dental Center. Olde Towne Medical & Dental Center (OTMDC) is classified as a rural safety net clinic servicing the tri-county regions of The City of Williamsburg, James City County and York County

with a total population of 135,000. At the heart of the Center's mission is the provision of preventative care and early intervention services to a vulnerable and disadvantaged population with services to children and their families a priority. This public-private non-profit 501(c)3 agency has provided cost effective, comprehensive health care (including obstetrical) to the uninsured, Medicaid, and Medicare population since 1993. OTMDC offers a full range of medical and dental services for all ages. Services are provided by OTMDC staff with the invaluable assistance of over 30 volunteer medical and dental specialist volunteers. Additionally, a community network of health care professionals provide their services free or at a discount.

Aaron Thompson, Executive Director - AThompson@otmdc.net; 757-259-3275

Meetings: The 4th Monday of the month from 5:00 pm to 6:30 pm at the Olde Towne Medical Building, except May with a varying schedule and December when the meeting is on the 3rd Monday.

Boards, Commissions, and Other Agencies

Throughout the year, the Board of Supervisors will make appointments to the following Boards, Commissions, and Other Agencies. A list of upcoming term expirations for the calendar year is provided to the Board as part of their Organizational Meeting Agenda Packet. Resignations that create vacancies are handled as they arise.

Agencies

Community Action Agency - Members are appointed by the Board of Supervisors for 5-year terms. The Agency responds to continually changing community needs, while retaining a fundamental commitment to individual empowerment and social justice; and serves individuals, families, neighborhoods, and the larger community in seeking to relieve the causes and to diminish the effects of poverty.

Peninsula Agency on Aging - A regional commission where 1 member is appointed by, and represents, each of the 8 participating governing bodies. The James City County Board of Supervisors appoints a member to a 3-year term. The Agency provides overall administration and coordination of programs for citizens ages 60 and older.

Authority

Economic Development Authority - Members are appointed by the Board of Supervisors for four-year terms. The Authority's mission is to assist and support James City County and the Office of Economic Development in fostering the development and expansion of a diversified and healthy base of primary businesses and industry to balance the tax base, increase job opportunities, enhance the quality of life in James City County and perform required statutory roles.

Boards

Board of Adjustments & Appeals - Members are appointed by the Board of Supervisors for 5-year terms. The jurisdiction of the Board in acting on any appeal shall include the entire scope of the Virginia Uniform Statewide Building Code.

Board of Equalization - This is a 5-member board, recommended by the Board of Supervisors and appointed by the Circuit Court. Members must be freeholders in the County and are appointed for a 3-year term. The purpose of the Board is to allow property owners an avenue of appeal concerning Real Estate Assessments when an agreement cannot be made with the Real Estate Assessment Division.

Board of Zoning Appeals - Members are recommended by the Board of Supervisors and appointed by the Circuit Court for 5-year terms. The Board has the jurisdiction to act on appeals of any administrative decision related to the Zoning Ordinance and to grant variances to the ordinance provisions when authorized by law.

Chesapeake Bay Board - Members are appointed by the Board of Supervisors for five-year terms. Its members also serve on the Wetlands Board. The Board is responsible for ensuring that the Chesapeake Bay Preservation Areas are developed in a manner that protects the water quality of the Chesapeake Bay and its tributaries by minimizing non-point pollution into County wetlands, streams, and lakes from uses of land in the County.

Colonial Behavioral Health Board - Members are appointed by the Board of Supervisors for 3-year terms. Colonial Behavioral Health, the local Community Services Board, facilitates opportunities for recovery, resiliency and wellness to individuals and families affected by mental illness, developmental disabilities and substance use disorders.

Historic Triangle Bicycle Advisory Board - A regional advisory board where members are appointed by, and represent, the participating governing bodies. The James City County Board of Supervisors (BOS) appoints 2 members for a 1-3 year initial term (can be renewed for three year terms thereafter). HTBAC reviews the Regional Bikeways Plan and recommends implementation of specific bikeway projects.

Social Services Advisory Board - Members are appointed by the Board of Supervisors for 4-year terms. The Board serves in an advisory capacity in all matters pertaining to the social welfare of the people of James City County; makes recommendations on policy matters; and monitors the formulation and implementation of programs.

Virginia Peninsula Community College Local Board - Members are appointed by the Board of Supervisors for 4-year terms. The mission of the Virginia Peninsula Community College Board is to serve as a liaison between the College President, Community, and the Virginia State Board for Community Colleges. The Virginia Peninsula Community College Board will be an advocate within the local and state communities to secure support and resources for TNCC.

Wetlands Board - Members are appointed by the Board of Supervisors for five-year terms. Its members also serve on the Chesapeake Bay Board. The Board is responsible for ensuring responsible development and conservation of designated tidal wetland areas within the County.

Williamsburg Regional Library Board of Trustees - Members are appointed by the Board of Supervisors for 4-year terms. The Board oversees the operation at the Regional Library and the Cultural Center.

Commissions

Clean County Commission - Established in 1979, the Clean County Commission is a coalition of local volunteers appointed by the Board of Supervisors. They are dedicated to promoting recycling, litter control, environmental education, and beautification projects. Members are appointed for staggered 3-year terms.

Colonial Juvenile Services Commission - A regional commission where 2 members are appointed by, and represent, each of the participating governing bodies. The Colonial Juvenile Services Commission (CJSC) provides oversight of a variety of juvenile justice alternative community-based programs including Crossroads Community Youth Home in Williamsburg, Community Supervision - Electronic Monitoring, Project Insight - Community Service Work, and Psychological and Substance Abuse Services throughout the region.

Historical Commission - Members are appointed by the Board of Supervisors for 3-year terms. The mission of the Historical Commission is to further the efforts of the County to document, commemorate, preserve, protect, and promote the rich historical heritage of James City County. The Commission is responsible for documenting, commemorating, and preserving the historic legacy of James City County.

Parks and Recreation Advisory Commission - Members are appointed by the Board of Supervisors for staggered 4-year terms. The Commission consults with and serves as a liaison between the Director of Parks & Recreation and the Board of Supervisors, the County Administrator, and the citizens of the community on recreation and park matters; and provides input for recreation and park planning.

Planning Commission - The commission is comprised of 7 members, 1 from each of the 5 electoral districts and 2 at-large, are appointed for staggered 4-year terms by the Board of Supervisors. The Commission is responsible for preparing land use and planning studies; land development ordinances for consideration by the Board of Supervisors; approves subdivision applications; advises the Board of Supervisors on rezoning requests and other zoning map changes. The Commission is empowered by the Code of Virginia.

Williamsburg Area Arts Commission - Members are appointed by the Board of Supervisors for 3-year terms. The Commission recommends funding to local jurisdictions for the promotion of arts and recommends programs.

Committees

AFD Advisory Committee - Members are appointed by the Board of Supervisors to serve an indefinite term. The Committee will review applications for the creation, modification, and renewal of agricultural and forestal districts.

Stormwater Program Advisory Committee - Members are appointed by the Board of Supervisors for 4-year terms. The Committee provides assistance and advice to the Board of Supervisors and County staff in the development, implementation, and promotion of the County's Stormwater Program to meet the needs of the citizens of James City County by fulfilling the goals of the Stormwater Program.

Staff Liaisons for Boards and Commissions

Statutory Boards/Commissions/Authority/Commission

Board of Building Adjustments & Appeals	Tom Coghill
Board of Equalization	Dayle Gallagher
Board of Zoning Appeals	Christy Parrish
Chesapeake Bay Board	Mike Woolson
Economic Development Authority	Chris Johnson
Planning Commission	Paul Holt
Wetlands Board	Mike Woolson
Agricultural & Forestal Districts Advisory Committee	Beth Klapper

Regional Boards/Commissions

Colonial Behavioral Health Board	Ryan Ashe
Colonial Community Criminal Justice Board	Jack Fitzpatrick
Colonial Juvenile Services Commission	Denise Kirschbaum
Community Action Agency	Dominique Morisset
Historic Triangle Bicycle Advisory Board	Tom Leininger
Peninsula Agency on Aging	Barbara Watson
Virginia Peninsula Community College Board	Deputy Clerk
Williamsburg Area Arts Commission	Deputy Clerk
Williamsburg Regional Library Board of Trustees	Katherine Wilkens

Non-Statutory Boards/Commissions

Clean County Commission	Andrea Case
Historical Commission	Beth Klapper
Parks & Recreation Advisory Commission	Alisha Berkley
Social Services Advisory Board	Barbara Watson
Stormwater Program Advisory Commission	Toni Small