

AGENDA
JAMES CITY COUNTY BOARD OF SUPERVISORS
BUSINESS MEETING
COUNTY GOVERNMENT CENTER BOARD ROOM
101 MOUNTS BAY ROAD, WILLIAMSBURG, VA 23185
July 22, 2025
1:00 PM

A. CALL TO ORDER

B. ROLL CALL

C. PRESENTATION(S)

1. Citizen Recognition - Dr. Jim Horn
2. Waltrip Williamsburg Executive Airport Presentation - Upcoming Air Show
3. Proclamation - National Night Out 2025
4. Proclamation - August as National Emergency Management Awareness Month

D. CONSENT CALENDAR

1. Acceptance of Funds - \$477 - Virginia Forfeited Asset Sharing Program
2. Contract Award - \$155,593 - Child Health Initiative Software Management System
3. Contract Award - \$103,467 - Audio-visual/Media Upgrades Equipment and Services
4. Grant Award - \$62,928 - Byrne/Justice Assistance Grant Program - Law Enforcement Equipment Grant
5. Grant Award - \$41,030 - Commonwealth's Attorney - Virginia Domestic Violence Victim Fund
6. Grant Award - \$206,865 - School Security Officer - Williamsburg-James City County Schools
7. Grant Award - \$195,382 - Commonwealth's Attorney - Victim Witness Assistance Program
8. Minutes Adoption
9. Resolution of Illicit Discharge Detection and Elimination Violation at 8581 Pocahontas Trail, Kingsmill Laundry
10. School Speed Zone Cameras - Resolution in Lieu of Bond

E. BOARD DISCUSSIONS

1. Strategic Plan Update

2. Presentation on the Resilience Adaptation Feasibility Tool for the Historic Triangle Localities
3. Distribution Centers - Economic Development
4. Trash Pickup Service in Grove
5. Federal Cuts and the Impact on Non-Profits
6. 757swim Aquatic Facility Funding Request-Locker Room Renovations
7. Government Center Update

F. BOARD CONSIDERATION(S)

1. CIP Financing/Reimbursement Resolution
2. Purchase of Property Located at 6693 Richmond Road

G. BOARD REQUESTS AND DIRECTIVES

H. REPORTS OF THE COUNTY ADMINISTRATOR

I. CLOSED SESSION

1. Consideration of a personnel matter, the appointment of individuals to County Boards and/or Commissions pursuant to Section 2.2-3711 (A)(1) of the Code of Virginia
 - a. Appointments - Virginia Peninsula Community College Board
 - b. Appointments - Clean County Commission
2. Discussion of the award of a public contract involving the expenditure of public funds, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Section 2.2-3711(A)(29) of the Code of Virginia, and pertaining to the contract for the joint operation of schools between the County and the City of Williamsburg.
3. Certification of Closed Session

J. ADJOURNMENT

1. Adjourn until 5 pm on September 9, 2025 for the Regular Meeting

MEMORANDUM

DATE: July 22, 2025

TO: The Board of Supervisors

FROM: Mark L. Jamison, Chief of Police

SUBJECT: Acceptance of Funds - \$477 - Virginia Forfeited Asset Sharing Program

The James City County Police Department participates in the Virginia Forfeited Asset Sharing Program managed by the Virginia Department of Criminal Justice Services (DCJS). This program provides disbursement of funds received from the forfeiture of assets from drug enforcement activities to be used according to § 19.2-386.14 (D) of the Code of Virginia, “all forfeited property, including its proceeds or cash equivalent, received by a participating state or local agency pursuant to this section shall be used to promote law enforcement but shall not be used to supplant existing programs or funds.”

The James City County Police Department has an established Memorandum of Understanding (MOU) with the Tri-Rivers Drug Task Force (TRDTF). Through TRDTF, funds are routinely received through assets forfeited in drug arrests involving the manufacturing or distribution of dangerous narcotics in James City County and from similar cases the other members of TRDTF conduct. The specific sharing percentages are detailed in the MOU with the other members of the TRDTF. Funds may also be received, however, through local drug cases not investigated by TRDTF.

The expenditure of forfeited funds is restricted to law enforcement activities specified by DCJS.

Funds have been dispersed to the James City County Police Department in the amount of \$477.

Staff recommends acceptance of the funds and adoption of the attached resolution.

MLJ/md
VAForfASPrGJul25-mem

Attachment

RESOLUTION

ACCEPTANCE OF FUNDS - \$477 - VIRGINIA FORFEITED ASSET SHARING PROGRAM

WHEREAS, the James City County Police Department participates in the Virginia Forfeited Asset Sharing Program managed by the Virginia Department of Criminal Justice Services (DCJS); and

WHEREAS, this program provides disbursement of funds received from the forfeiture of assets from drug enforcement activities to be used according to § 19.2-386.14 (D) of the Code of Virginia, “all forfeited property, including its proceeds or cash equivalent, received by a participating state or local agency pursuant to this section shall be used to promote law enforcement but shall not be used to supplant existing programs or funds”; and

WHEREAS, funds have been dispersed to the James City County Police Department in the amount of \$477.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby accepts and appropriates funds of \$477 to the Special Projects and Grants Fund for the Police Department’s participation in the Virginia Forfeited Asset Sharing Program.

Revenue:

State - Police Department State Asset Forfeit Funds	<u>\$477</u>
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Expenditure:

Police Department State Asset Forfeit Funds	<u>\$477</u>
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James O. Icenhour, Jr.
Chair, Board of Supervisors

ATTEST:

Teresa J. Saeed
Deputy Clerk to the Board

HIPPLE
NULL
LARSON
MCGLENNON
ICENHOUR

VOTES

<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
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Adopted by the Board of Supervisors of James City County, Virginia, this 22nd day of July, 2025.

MEMORANDUM

DATE: July 22, 2025

TO: The Board of Supervisors

FROM: Lynette Diaz, Assistant Director of Social Services

SUBJECT: Contract Award - \$155,593 - Child Health Initiative Software Management System

Since Fiscal Year 2019 (FY19), James City County, through the Department of Social Services, has implemented and provided services to the community through the James City County Child Health Initiative (CHI) program (Care Team). The program has been a collaborative effort between the Williamsburg Health Foundation (WHF), Child Development Resources, Williamsburg-James City County Public Schools, Williamsburg Department of Human Services, James City County Department of Social Services and most recently, the Williamsburg-James City County Community Action Agency.

The WHF provides the funding for the Care Team, which serves families enrolled in the program in order to improve health outcomes for children by eliminating barriers and promoting positive social determinants of health.

Since FY20, CHI (Care Team) staff have utilized Bonterra's Penelope Case Management Software, which no longer provides the level of support needed to facilitate a streamlined and cohesive system for the program's data collection and analysis needs.

Proposals were solicited from qualified vendors for a new CHI Software Management System that would provide an updated software solution, and include annual fees, activation fees, and professional and engineered services. Through a competitive process, CaseWorthy was chosen for its Case Management Software.

Funding for the first year of the software will be provided by leftover funding from the FY25 CHI grant (per approval by the WHF) and must be expended by December 31, 2025. Additional funds will be provided from local only funding that was previously authorized to support the CHI (Care Team) program. The City of Williamsburg CHI program will also provide additional funding, which will enter into a Memorandum of Understanding (MOU) in order to facilitate joint implementation services for Application Configuration and Needs Analysis/Discovery support. Funding for Years 2-5, will be requested in the ongoing annual grant applications for the CHI program through the WHF.

Staff respectfully requests the Board approve the contract award to CaseWorthy, in the amount of \$155,593, for a five-year term, with annual maintenance costs paid in future years, as well as authorize the County Administrator to sign an MOU for joint implementation services of the software with the City of Williamsburg.

LD/md
CA-CHISftwMgmSys-mem

Attachment

RESOLUTION

CONTRACT AWARD - \$155,593 - CHILD HEALTH INITIATIVE

SOFTWARE MANAGEMENT SYSTEM

- WHEREAS, the Williamsburg Health Foundation (WHF) seeks to continue the James City County Child Health Initiative (CHI), the goal of which is to improve health outcomes for children by eliminating barriers and promoting positive social determinants of health; and
- WHEREAS, the program is a collaborative effort between the WHF, Child Development Resources, Williamsburg-James City County Public Schools, Williamsburg Department of Human Services, James City County Department of Social Services, and Williamsburg-James City County Community Action Agency; and
- WHEREAS, the WHF provides the funding to James City County to continue implementation of the James City County CHI program, to include a CHI Software Management System that would provide a child and family support software solution; and
- WHEREAS, previously authorized budget funds are available to fund this project; and
- WHEREAS, the City of Williamsburg CHI program will provide additional funding for joint implementation services for this project; and
- WHEREAS, through a competitive process, CaseWorthy was chosen for its Case Management Software.
- NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby authorizes the contract award in the amount of \$155,593 to CaseWorthy for its Case Management Software.
- BE IT FURTHER RESOLVED by the Board of Supervisors of James City County, Virginia, that this contract is awarded for a five-year term, with annual maintenance costs paid in future years, and further authorizes the County Administrator to sign a Memorandum of Understanding with the City of Williamsburg to facilitate joint implementation services of the software.

James O. Icenhour, Jr.
Chair, Board of Supervisors

ATTEST:

Teresa J. Saeed
Deputy Clerk to the Board

HIPPLE
NULL
LARSON
MCGLENNON
ICENHOUR

VOTES

AYE NAY ABSTAIN ABSENT

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Adopted by the Board of Supervisors of James City County, Virginia, this 22nd day of July, 2025.

MEMORANDUM

DATE: July 22, 2025

TO: The Board of Supervisors

FROM: Mark L. Jamison, Chief of Police

SUBJECT: Contract Award - \$103,467 - Audio-visual/Media Upgrades Equipment and Services

James City County Police Department requested and was authorized funds in the County's Fiscal Year 2025 Adopted Capital Improvement Program (CIP) Budget to purchase equipment upgrades to the Department's Audio-visual (AV) and media equipment. These funds are available, and the department is prepared at this time to purchase 10 interactive displays, one LED video wall, six cameras, nine televisions, two mobile carts, two stands, five years of software and warranties, and installation and trash removal services at a cost of \$103,467.

The lowest procurement method found by the Police Department and Purchasing Division staff for this purchase is to use a cooperative purchasing contract issued by the City of Hampton, Contract#24-240344/SW, to OneScreen, as a result of a competitive sealed Invitation for Bid. The City of Hampton contract contains wording allowing other localities to purchase from the Contract.

Cooperative procurement action is authorized by Chapter 1, Section 5 of the James City County Purchasing Policy and the Virginia Public Procurement Act. By participating in the cooperative procurement action, staff believes the County will increase efficiency, reduce administrative expenses, and benefit from an accelerated delivery process.

Adoption of the attached resolution will allow County Administration, in collaboration with the Purchasing Division, to enter into a one-time purchase of 10 interactive displays, one LED video wall, six cameras, nine televisions, two mobile carts, two stands, five years of software and warranties, and installation and trash removal services. Funds are available within the Police Department's current CIP budget.

Staff recommends adoption of the attached resolution authorizing the contract award to OneScreen, in the amount of \$103,467 for the procurement of 10 interactive displays, one LED video wall, six cameras, nine televisions, two mobile carts, two stands, five years of software and warranties, and installation and trash removal services for the Police Department.

MLJ/ap
CA-AV-MedUpgr-mem

Attachment

RESOLUTION

CONTRACT AWARD - \$103,467 - AUDIO-VISUAL/MEDIA UPGRADES

EQUIPMENT AND SERVICES

WHEREAS, funds were included in the Police Department's Fiscal Year 2025 Adopted Capital Improvement Program Budget, and these funds are available to commence the purchase of 10 interactive displays, one LED video wall, six cameras, nine televisions, two mobile carts, two stands, five years of software and warranties, and installation and trash removal services; and

WHEREAS, cooperative procurement action is authorized by Chapter 1, Section 5 of the James City County Purchasing Policy and the Virginia Public Procurement Act, and the City of Hampton Cooperative Contract#24-240344/SW to OneScreen, as a result of a competitive sealed Invitation for Bid; and

WHEREAS, Police Department and Purchasing Division staff determined the contract specifications meet the County's performance requirements for 10 interactive displays, one LED video wall, six cameras, nine televisions, two mobile carts, two stands, five years of software and warranties, and installation and trash removal services at a price of \$103,467 through OneScreen.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby authorizes the County Administrator to execute a Contract with OneScreen, for 10 interactive displays, one LED video wall, six cameras, nine televisions, two mobile carts, two stands, five years of software and warranties, and installation and trash removal services for Police Audio-visual/Media Project in the amount of \$103,467.

James O. Icenhour, Jr.
Chair, Board of Supervisors

ATTEST:

Teresa J. Saeed
Deputy Clerk to the Board

HIPPLE
NULL
LARSON
MCGLENNON
ICENHOUR

VOTES

<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
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Adopted by the Board of Supervisors of James City County, Virginia, this 22nd day of July, 2025.

OneScreen

12335 World Trade Drive, Suite 9 San Diego, CA 92128
P: 800-820-4035 F: 858-552-0910

Quote: 20250604-172221395

#	Item	Description	Qty	Unit Cost	Extended Cost	Warranty	Product will be delivered in partial shipments. Lead time for video wall is 60-75 days ARO
1	OneScreen T7-86	86" Interactive Display	7	\$ 3,695.00	\$ 25,865.00	3 Year Standard Manufacturer Warranty	
2	OneScreen SnapCam 2	Auto Framing, AI Presenter Tracking E-PTZ Camera	6	\$ 270.00	\$ 1,620.00		
3	OneScreen LED Video Wall 138" P1.58 FHD	All-in-one Full HD Direct View LED Wall, 2x 30W Built-in speakers, Android 9.0 OS	1	\$ 41,999.00	\$ 41,999.00		
4	BE43D-H	Samsung BED-H Series 43" UHD 4K HDR Commercial Television	4	\$ 389.95	\$ 1,559.80	Limited 3-Year Manufacturer Warranty	
5	BE50D-H	Samsung BED-H Series 50" UHD 4K HDR Commercial Television	2	\$ 429.95	\$ 859.90	Limited 3-Year Manufacturer Warranty	
6	BE65D-H	Samsung BED-H Series 65" UHD 4K HDR Commercial Television	3	\$ 629.95	\$ 1,889.85	Limited 3-Year Manufacturer Warranty	
7	T7-65	65" Interactive Display	3	\$ 2,895.00	\$ 8,685.00	3 Year Standard Manufacturer Warranty	
8	OS Mobile Cart	Mobile Cart upto 86"	2	\$ 620.00	\$ 1,240.00	3 Year Standard Warranty	
9	Mobile Stand	Cart / Stand for 43" TV	2	\$ 399.00	\$ 798.00	3 Year Standard Warranty	
10	OneScreen WNTY 86 EXT	Extend Standard Warranty and Central Managment to 5 Years for 86" Warranty covers parts and hardware only	7	\$ 545.00	\$ 3,815.00	Extends warranty of 86" to total of 5 years	
11	OneScreen WNTY 65 EXT	Extend Standard Warranty and Central Managment to 5 Years for 65" Warranty covers parts and hardware only	3	\$ 445.00	\$ 1,335.00	Extends warranty of 65" to total of 5 years	
12	Cloud Studio	Cloud Studio Software and OneScreen Central for OneScreen Video Wall - 138" - 5 Years	1	\$ 2,800.00	\$ 2,800.00		
13	Installation	Installation and Trash Removal	1	\$ 11,000.00	\$ 11,000.00		
TOTAL					\$ 103,466.55		
City of Hampton Audio/Video Supplies Cooperative 24-240344/SW https://www.hampton.gov/DocumentCenter/View/42625/ITB-24-240344SW-Percentage-Discount-for-Audio-Video-Supplies---Intent-to-Award?bidId=							

Please mention “OneScreen Authorized Partner KAG1” in the notes or remarks of any orders against this proposal
Please provide a sales tax exemption certificate with a purchase order.

MEMORANDUM

DATE: July 22, 2025

TO: The Board of Supervisors

FROM: Mark L. Jamison, Chief of Police

SUBJECT: Grant Award - \$62,928 - Byrne/Justice Assistance Grant Program - Law Enforcement Equipment Grant

The James City County Police Department has been awarded a \$62,928 Law Enforcement (LE) Equipment Grant through the Virginia Department of Criminal Justice Services (\$47,196 federal funds; \$15,732 local match) to fund tactical equipment and supplies and to upgrade an existing training simulator. The grant is a local solicitation with pass-through funds from the federal 2025 Byrne/Justice Assistance Grant Program - LE Equipment Grant.

The funds will be used for the one-time purchase of a breaching tool, ancillary ballistic helmet supplies, and a necessary upgrade to an existing firearms training simulator.

The grant requires a match of \$15,732, which is available in the Special Projects/Grants Fund.

Staff recommends acceptance of the funds and adoption of the attached resolution.

MLJ/md
GA-ByrneJAG25-mem

Attachment

RESOLUTION

GRANT AWARD - \$62,928 - BYRNE/JUSTICE ASSISTANCE GRANT PROGRAM -

LAW ENFORCEMENT EQUIPMENT GRANT

WHEREAS, the James City County Police Department has been awarded a 2025 Byrne/Justice Assistance Grant (JAG) Program - Law Enforcement (LE) Equipment Grant through the Virginia Department of Criminal Justice Services (DCJS) for \$62,928 (\$47,196 federal funds; \$15,732 local match); and

WHEREAS, the grant requires a local match of \$15,732, which is available in the Special Projects/Grants Fund account; and

WHEREAS, funds will be used to make one-time purchases of tactical equipment and supplies and an upgrade for an existing training simulator.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby authorizes acceptance of this funding and the following appropriation to the Special Projects/Grants Fund:

Revenue:

Federal - DCJS JAG LE Equipment Grant	\$47,196
Local Match	<u>\$15,732</u>
Total	<u>\$62,928</u>

Expenditure:

DCJS JAG LE Equipment Grant	<u>\$62,928</u>
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James O. Icenhour, Jr.
Chair, Board of Supervisors

ATTEST:

Teresa J. Saeed
Deputy Clerk to the Board

	<u>VOTES</u>				
	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	
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Adopted by the Board of Supervisors of James City County, Virginia, this 22nd day of July, 2025.

MEMORANDUM

DATE: July 22, 2025

TO: The Board of Supervisors

FROM: Nathan R. Green, Commonwealth's Attorney

SUBJECT: Grant Award - \$41,030 - Commonwealth's Attorney - Virginia Domestic Violence Victim Fund

The Commonwealth's Attorney has been awarded a \$41,030 grant (State share \$41,030) from the Virginia Domestic Violence Victim Fund through the State Department of Criminal Justice Services. The state grant will fund the personnel costs of an existing attorney position to assist in the prosecution of misdemeanors and felonies involving domestic violence, sexual abuse, stalking, and family abuse. The Commonwealth's Attorney has been successful in obtaining this grant in previous years and plans to apply for this grant in the future.

The attached resolution appropriates these funds to the Special Projects/Grants Fund through June 30, 2026.

Staff recommends adoption of the attached resolution.

NRG/md
GA-DomViol26-mem

Attachment

RESOLUTION

GRANT AWARD - \$41,030 - COMMONWEALTH’S ATTORNEY -

VIRGINIA DOMESTIC VIOLENCE VICTIM FUND

WHEREAS, the Commonwealth’s Attorney for the City of Williamsburg and James City County has been awarded a \$41,030 grant, which is awarded annually from the Virginia Domestic Violence Victim Fund (State share \$41,030) through the State Department of Criminal Justice Services (DCJS); and

WHEREAS, this grant would fund the personnel costs for a position in the prosecution of misdemeanors and felonies involving domestic violence, sexual abuse, stalking, and family abuse through June 30, 2026.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby authorizes the acceptance of this grant and the appropriation to the Special Projects/Grants Fund:

Revenue:

Fiscal Year 2026 Virginia Domestic Violence Victim Fund - DCJS **\$41,030**

Expenditure:

Fiscal Year 2026 Virginia Domestic Violence Victim Fund **\$41,030**

James O. Icenhour, Jr.
Chair, Board of Supervisors

ATTEST:

Teresa J. Saeed
Deputy Clerk to the Board

HIPPLE
NULL
LARSON
MCGLENNON
ICENHOUR

VOTES

<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
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Adopted by the Board of Supervisors of James City County, Virginia, this 22nd day of July, 2025.

MEMORANDUM

DATE: July 22, 2025

TO: The Board of Supervisors

FROM: Scott A. Stevens, County Administrator

SUBJECT: Grant Award - \$206,865 - School Security Officer - Williamsburg-James City County Schools

Funds are available through the Virginia Department of Criminal Justice Services (DCJS) to enhance School Security Officer programs in Virginia. The Williamsburg-James City County (WJCC) School Division has been awarded \$206,865 through this program to provide security officers in the nine elementary schools during the 2025-2026 school year. This grant requires a local match of \$243,135, which will be funded through the WJCC School Division's approved Fiscal Year 2026 Operating Budget.

The WJCC School Division is ineligible to receive these funds directly and requires that James City County serve as the fiscal agent. The County will receive the grant funds from DCJS and pass-through the allocation to the WJCC School Division to support the program.

I recommend approval of the attached resolution authorizing participation in the grant program, allowing James City County to serve as the fiscal agent for the WJCC School Division for this program, and appropriating the grant award of \$206,865.

SAS/ap
GA-SchSecOfc25-mem

Attachment

RESOLUTION

GRANT AWARD - \$206,865 - SCHOOL SECURITY OFFICER -

WILLIAMSBURG-JAMES CITY COUNTY SCHOOLS

WHEREAS, funds are available through the Virginia Department of Criminal Justice Services (DCJS) to enhance School Security Officer programs in Virginia; and

WHEREAS, the Williamsburg-James City County (WJCC) School Division has been awarded \$206,865 from DCJS through this program to provide security officers in the nine elementary schools during the 2025-2026 school year; and

WHEREAS, a local match of \$243,135 is required for this program, which is available through the WJCC School Division's approved Fiscal Year 2026 Operating Budget; and

WHEREAS, the County will serve as the fiscal agent, receive the grant funds from DCJS, and pass-through the allocation to the WJCC School Division to support the program.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, shall act as fiscal agent for the WJCC School Division for the purpose of receiving and transferring state disbursements through the School Security Officer Grant Program.

BE IT FURTHER RESOLVED that the Board of Supervisors of James City County, Virginia, hereby authorizes acceptance of this funding and the following appropriation to the Special Projects/Grants Fund:

Revenue:

State - DCJS School Security Officer Grant	<u>\$206,865</u>
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Expenditure:

DCJS School Security Officer Grant	<u>\$206,865</u>
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James O. Icenhour, Jr.
Chair, Board of Supervisors

ATTEST:

Teresa J. Saeed
Deputy Clerk to the Board

HIPPLE
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MCGLENNON
ICENHOUR

VOTES

<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
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Adopted by the Board of Supervisors of James City County, Virginia, this 22nd day of July, 2025.

MEMORANDUM

DATE: July 22, 2025

TO: The Board of Supervisors

FROM: Nathan R. Green, Commonwealth's Attorney

SUBJECT: Grant Award - \$195,382 - Commonwealth's Attorney - Victim Witness Assistance Program

The Commonwealth's Attorney has been awarded a \$195,382 grant (Federal share \$88,899; State share \$106,483) from the Victim Witness Grant Program through the State Department of Criminal Justice Services. The grant will fund the personnel costs for the continuation of three full-time positions to provide comprehensive information and direct services to crime victims and witnesses. The Commonwealth's Attorney has been successful in obtaining this grant for more than 15 years and plans to apply for this grant in the future.

The attached resolution appropriates these funds to the Special Projects/Grants Fund through June 30, 2026.

Staff recommends approval of the attached resolution.

NRG/md
GA-FY26VWAPrg-mem

Attachment

RESOLUTION

GRANT AWARD - \$195,382 - COMMONWEALTH'S ATTORNEY -

VICTIM WITNESS ASSISTANCE PROGRAM

WHEREAS, the Commonwealth's Attorney for the City of Williamsburg and James City County has been awarded a \$195,382 grant from the Victim Witness Grant Fund (Federal share \$88,899; State special funds \$106,483) through the State Department of Criminal Justice Services; and

WHEREAS, this grant would fund the personnel costs for the continuation of three full-time equivalent positions; and

WHEREAS, these positions provide comprehensive information and direct services to crime victims and witnesses beginning July 1, 2025 through June 30, 2026; and

WHEREAS, no local match is required.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby authorizes acceptance of this funding and the following appropriation to the Special Projects/Grants Fund for this purpose as follows:

Revenues:

Federal - Victim Witness Assistance Program	\$ 88,899
State - Victim Witness Assistance Program	<u>\$106,483</u>
Total	<u>\$195,382</u>

Expenditure:

Fiscal Year 2026 Victim Witness Assistance Program	<u>\$195,382</u>
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James O. Icenhour, Jr.
Chair, Board of Supervisors

ATTEST:

Teresa J. Saeed
Deputy Clerk to the Board

HIPPLE
NULL
LARSON
MCGLENNON
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VOTES

<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
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Adopted by the Board of Supervisors of James City County, Virginia, this 22nd day of July, 2025.

MINUTES
JAMES CITY COUNTY BOARD OF SUPERVISORS
REGULAR MEETING
COUNTY GOVERNMENT CENTER BOARD ROOM
101 MOUNTS BAY ROAD, WILLIAMSBURG, VA 23185

June 10, 2025

5:00 PM

A. CALL TO ORDER

Mr. Icenhour called the meeting to order at approximately 5:21 p.m. following the James City Service Authority (JCSA) Board of Directors Regular Meeting.

B. ROLL CALL

Michael J. Hipple, Powhatan District
Barbara E. Null, Stonehouse District
Ruth M. Larson, Berkeley District
John J. McGlennon, Vice Chair, Roberts District
James O. Icenhour, Jr., Chair, Jamestown District

Scott A. Stevens, County Administrator
Adam R. Kinsman, County Attorney

Mr. Hipple sought a motion to Amend the Agenda to move Public Hearing(s) Item No. 3 SUP-25-0003/HW-25-0001. James City County Government Center with Public Hearing(s) Item No. 5 Vacation of Rights-of-Way Parallel and Perpendicular to Sycamore Landing Road. He noted a swap in Public Hearing items was deemed necessary due to the amount of public speakers for the Public Hearing Item No. 3.

A motion to Amend the Agenda was made by Michael Hipple, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Mr. Icenhour indicated the Pledge Leader would be introduced by Supervisor Null.

Ms. Null introduced the Pledge Leader Henry Lampitt and gave highlights of his various interests and activities.

C. MOMENT OF SILENCE

D. PLEDGE OF ALLEGIANCE

1. Pledge Leader - Henry Lampitt, a 5th grade student at Stonehouse Elementary School
Henry led the Board and citizens in the Pledge of Allegiance.

Mr. Icenhour reminded all public speakers of the five-minute time allowance and to state their name and address for public record purposes.

E. PUBLIC COMMENT

1. Ms. Peg Boarman, 17 Settlers Lane, addressed the Board to talk trash. She noted Clean the Bay Day was held this past weekend, adding she did not have the data for that event yet. Ms. Boarman mentioned Will Barnes Day Picnic would be held on Saturday, June 14. She added the James City County (JCC) Ruritan Club would present the Jim Robertson-Will Barnes Scholarship Award. She advised that Mr. Robertson was the original Chairman of the Clean County Commission, which was established in 1979, adding he was also the President of the JCC Ruritan Club. Ms. Boarman stated that Mr. Barnes was a longtime member of the JCC Ruritan Club and the Clean County Commission. She indicated she was the last living member of the Clean County Commission of 1979. Ms. Boarman encouraged public efforts to keep the community clean. She thanked the Board for its time.

2. Mr. Richard Minor, 8314 Barons Court, addressed the Board noting he was a resident of the Longhill Gate subdivision. He spoke about the Longhill Gate entrance and how it used to be closer to the Ford's Colony subdivision many years ago, adding the entrance was relocated adjacent to Warhill Trail for the purpose of the installation of a traffic signal. Mr. Minor expressed the challenges of entering and exiting the neighborhood due to significant traffic congestion. He mentioned a past discussion with the Planning Commission, Board of Supervisors, and a Virginia Department of Transportation (VDOT) representative noting that the County did not have the authority regarding the traffic signalization. Mr. Minor commended the County for its ongoing diligence on this project.

3. Ms. Sheree Beauford, 8594 Pocahontas Trail, addressed the Board to extend kudos to the County's Parks & Recreation Department and recognized Ms. Kayla Capehart, Neighborhood Programs - Program Coordinator, who helped coordinate a block party in the Grove area. She expressed positive remarks of the event and community participation. Ms. Beauford mentioned the desire for continued partnership with the County's Parks & Recreation Department for more community events. She referenced a YouTube video with the Honorable Senator Mark Warner: A Plan to End the Housing Crisis. Ms. Beauford noted in the video Senator Warner discussed various ways to alleviate the housing issues. She expressed the community's desire to expand and highlighted many new projects forthcoming in the Grove area and the need for additional housing opportunities. Ms. Beauford inquired about the height limitations on buildings and whether there was an exception to help increase residential development in the Grove area and questioned a possible rezoning from industrial to residential. She discussed various vacant properties that could be utilized for residential development. Ms. Beauford encouraged Board support to enhance the Grove area. She mentioned the ongoing trash issue and thanked Ms. Boarman for all her efforts. Ms. Beauford thanked the Board for its time.

4. Mr. Chris Henderson, 101 Keystone, addressed the Board noting at its last Regular Meeting he had conveyed that the Virginia Department of Health (VDH) had issued a Fish Consumption Advisory for the Chickahominy River due to elevated levels of PFOS (perfluorooctane sulfonate) in fish tissue samples. He noted he had requested the VDH Fish Consumption Advisory for the Chickahominy Watershed be posted on the County's website for health and safety purposes. Mr. Henderson further noted after discussion with Mr. Stevens he was advised that the VDH Fish Consumption Advisory would be posted to the County's website for awareness purposes. He mentioned he had read an article regarding York County and its desire to renegotiate its contributions to the Williamsburg Regional Library (WRL) Authority for the new library. Mr. Henderson questioned if the WRL partnership best served County citizens and recommended Board consideration on that point. He expressed his opposition to the joint school system, Williamsburg-JCC (WJCC) Public Schools. Mr. Henderson recommended an Independent School System Feasibility Study be conducted to determine the costs associated with the joint operation and whether or not it was beneficial for County taxpayers. He elaborated on his point in greater detail. Mr. Henderson mentioned the affordable housing crisis in JCC and the excessive spending would only exacerbate the issue. He touched on office

vacancy issues and the economic decline. Mr. Henderson requested Board consideration on that point.

F. CONSENT CALENDAR

Mr. Icenhour asked if any Board member wished to pull any item(s).

Ms. Larson stated she did not wish to pull an item; however, she wanted to make a comment in relation to Consent Calendar Item No. 2. She suggested future Board consideration on renaming other signs as there were a lot of road signs pertaining to Greensprings and touched on the confusion aspect.

1. Contract Award - \$87,120 – Zoning Ordinance Reorganization

A motion to Approve was made by Ruth Larson, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

2. Proposed Street Name Change - Portion of Greensprings Plantation Drive to Greensprings Resort Drive

A motion to Approve was made by Ruth Larson, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

3. Resolutions of support for the Virginia Department of Transportation Revenue Sharing Program - Fiscal Years 2029-2030

A motion to Approve was made by Ruth Larson, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

G. PUBLIC HEARING(S)

Mr. Icenhour acknowledged Mr. Jack Haldeman as the Planning Commission representative at the meeting.

1. Amendment to the Adopted Budget for a Grant Award - \$8,000,000 - Department of Historic Resources - Preservation Virginia for the Exclusive Support of the Historic Jamestowne Flooding Mitigation Project

A motion to Approve was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Mr. Paul Holt, Director of Community Development, addressed the Board noting funds were appropriated in the 2024-2025 Virginia State Budget to be distributed through the Virginia Department of Historic Resources (DHR). He further noted within that appropriation, \$8 million was awarded to Preservation Virginia for the Exclusive Support of the Historic Jamestowne Flooding Mitigation Project. Mr. Holt stated Preservation Virginia and its subsidiary, the Jamestown Rediscovery Foundation, were engaged in a process to address the urgent need to protect 22.5 acres at Jamestown. He further stated the funds would be used to address immediate flood protection measures to protect archaeological and structural resources. Mr. Holt mentioned this was a pass-through grant and discussed the grant requirements. He indicated that the Fiscal Year (FY) 2025 adopted budget would need to be amended for the funding to be received by the County from the DHR. Mr. Holt explained that a public hearing was required, per state code, for budget amendments exceeding a 1% increase in total

expenditures. He noted staff recommended acceptance of the grant funds and approval of the resolution included in the Board's Agenda Packet. Mr. Holt welcomed any questions the Board might have. He recognized Mr. Will Glasco, Chief Executive Officer of Preservation Virginia; Mr. Michael Lavin, Director of Collections of Preservation Virginia; and Ms. Denise Kellog, Director of Development of Preservation Virginia, in attendance.

Mr. Icenhour opened the Public Hearing.

Mr. Icenhour closed the Public Hearing as there were no speakers.

Mr. McGlennon expressed his appreciation to the Virginia General Assembly and the Honorable Governor Glenn Youngkin for making these funds available. He stated this project was critically important and appreciated all efforts made.

Ms. Larson extended thanks to the Preservation Virginia members in the audience on all efforts being made to preserve the Birthplace of America. She mentioned the importance of the archaeological work conducted at Jamestown. Ms. Larson anticipated seeing more support on the federal level regarding this project.

Ms. Null echoed Ms. Larson's remarks.

2. SUP-25-0002. 2010 Old Route 60 W Evolution House Group Home

A motion to Approve was made by Barbara Null, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Ms. Allison Jackura, Senior Planner, stated that Mr. Greg Davis had applied for a Special Use Permit (SUP) to operate a group home with more than eight residents located at 2010 Old Route 60 W. She stated that according to the Federal Fair Housing Act, recovering from addiction was considered a disability and was prohibited by law to discriminate in housing based upon an individual's disability. Ms. Jackura further stated that an SUP was required for a group home in the A-1, General Agricultural, when there were more than eight individuals being housed. She noted that the applicant requested to house up to 24 residents with on-site staff. Ms. Jackura explained the number of housed residents was dependent on various criteria that must be met and elaborated on that point in greater detail. She stated parking would be in the existing parking area near the house and accessory structures to allow fire access along the driveway. Ms. Jackura further stated that the Comprehensive Plan had housing goals to support diversity of housing and housing for those with disabilities, adding this proposal aligned with the goals in the Comprehensive Plan. She noted staff recommended approval of this application, subject to the proposed conditions. Ms. Jackura welcomed any questions the Board might have.

Ms. Larson asked Ms. Jackura when staff became aware of this use.

Ms. Jackura stated in Fall 2023, the County's Zoning Officers followed up on a complaint and discovered that the property was being utilized as a group home operating above the eight individual limit. She explained eight or less individuals housed on-site was permitted by-right. Ms. Jackura noted the applicant applied for a Conceptual Plan in December 2023 and had been working with the County since for compliance purposes.

Ms. Larson asked about the lengthy timeline and the reasoning for that.

Ms. Jackura stated from a staff perspective there had been a number of questions from the fire marshal and building official to ensure necessary information had been obtained for permit purposes.

Mr. Haldeman addressed the Board noting at the May 7, 2025, Planning Commission meeting, there were four public speakers, two in favor and two opposed. He noted there were discussions on the number of occupants, history of violations, property being well screened from the road and from neighboring properties, and the proposal addressed a critical need. Mr. Haldeman further noted staff added a proposed condition for County officials to be allowed on-site to verify occupancy of the house, adding the applicant had no objection. He stated the Planning Commission recommended the County verify the fencing and No Trespassing signs be in place prior to the Certificate of Occupancy being issued, adding the applicant agreed to that as well. Mr. Haldeman further stated the Planning Commission voted unanimously to recommend approval of this application. He welcomed any questions the Board might have.

Ms. Null asked if the applicant currently did not have a Certificate of Occupancy.

Mr. Haldeman replied that was his understanding.

Mr. Icenhour opened the Public Hearing.

1. Mr. Greg Davis of Kaufman & Canoles P.C., 4801 Courthouse Street, addressed the Board noting he was representing Evolution House. He provided a brief overview of the organization, adding it had six locations in the Tidewater area, each licensed by the Virginia Department of Behavioral Health and Developmental Services. Mr. Davis stated that the residents of Evolution House were there on a voluntary basis, not from court-ordered detention or treatment programs. He added the organization had a success rate that was 30% higher than the national average. Mr. Davis displayed various photos of the group home in the PowerPoint presentation. He noted that the group home housed men without housing which included a 90-day stay. Mr. Davis further noted the residents of Evolution House were subject to house rules, curfews, trespassing, and drug testing requirements with a zero-tolerance policy. He indicated the facility was always staffed with trained professionals. Mr. Davis noted that there was limited traffic and parking concerns as the residents typically did not bring vehicles but were shuttled via van to various appointments and activities. He discussed the neighboring properties to Evolution House and noted significant rough terrain and wooded areas to separate the properties. Mr. Davis indicated a privacy fence would be installed around the entirety of the property to discourage residents from wandering onto neighboring properties. He discussed the SUP conditions which included no sex offenders, screening of applicants with felony convictions, and an annual report to the Police Chief and Zoning Administrator to report screened residents and occupancy. Mr. Davis discussed the Zoning and Code compliance displayed in the PowerPoint presentation. He touched on the critical need for this type of facility and highlighted statistics for justification purposes. Mr. Davis recommended the Board approve the application and welcomed any questions the Board might have.

Mr. Hipple asked if the application were approved Evolution House could house up to 24 residents.

Mr. Davis confirmed yes.

Mr. Hipple asked if each resident would have their own bedroom or would they be bunking together.

Mr. Davis replied it was two residents per bedroom, adding that conformed with the minimum bedroom space requirements per state code.

Mr. Hipple asked if the applicant would have the septic system inspected.

Mr. Davis replied yes, adding that based on the septic system inspection and results would limit the number of housed occupants. He noted that requirement was included as an SUP condition.

Mr. Hipple asked if the facility only housed men.

Mr. Davis confirmed yes.

Mr. Hipple asked if the gravel road behind Old Route 60 W would be utilized for the property.

Mr. Davis replied no, adding an SUP condition prohibited that.

Mr. McGlennon asked if the reason the basement bedrooms could not be utilized was due to the absence of a fire escape.

Mr. Davis confirmed yes, adding a bedroom must have a window for fire safety purposes. He noted the objective, if the application were approved, was to reconfigure the basement space to accommodate bedrooms within areas that had windows in the basement.

Mr. McGlennon asked if the windows in the basement would need to be modified in any way.

Mr. Davis replied from his understanding, if the window was too high a window with a fire escape ladder was code compliant and the window had to be big enough to crawl out of.

Mr. Hipple explained it must be designated as an egress window, adding it must meet a certain size and operational requirements.

Ms. Larson asked about what options or resources were available after an individual completed a rehabilitation program. She inquired if the individual attended meetings and ultimately hoped for the best.

Mr. Davis confirmed yes, adding homelessness was a big risk. He noted based on various factors options were very limited.

Ms. Larson asked about the anticipated timeframe to have all the necessary work completed in order to come into compliance.

Mr. Davis explained the SUP condition placed a year timeline.

Mr. McGlennon asked what kind of support these housed individuals get while being a resident at Evolution House.

Mr. Eric Rhodes, Chief Executive Officer of Evolution House, addressed the Board noting Evolution House offered the clinical treatment aspect as well as peer support. He noted the challenges were obtaining jobs and housing and elaborated on his point in greater detail.

Mr. McGlennon asked how individuals were funded to participate in the program.

Mr. Rhodes replied that in 2018 Virginia implemented the Addiction and Recovery Treatment Services (ARTS) program. He noted the vast majority of individuals came in under Medicaid funding, adding a very small percentage would pay out of pocket. Mr. Rhodes further noted the organization was currently looking for other funding sources as well.

2. Mr. David Broderick, 131 Riverview Plantation Drive, addressed the Board noting he was a resident of the Riverview Plantation subdivision. He stated he had lived in the area since 2018, when he was stationed at Fort Eustis as an active-duty Army Officer. Mr. Broderick noted he was in attendance in support of Evolution House as he was a former resident there. He explained that Evolution House provided a safe haven and positive structure for him to rebuild his life. Mr. Broderick mentioned he was approximately five years sober and commented on the significant difference this facility had made on his life. He encouraged the Board to support the

application.

3. Mr. Emmanuel Trejo-Medina, 2905 Richard Pace N, addressed the Board noting he desired to cite a couple of passages. He mentioned he was a former resident of Evolution House and the positive impact it had on his life. Mr. Trejo-Medina noted he was approximately two years sober and was now employed at Evolution House to help others with recovery. He stated he was certified as a Registered Peer Recovery Specialist and was currently in college to become a Substance Abuse Counselor. Mr. Trejo-Medina spoke in support of the application.

4. Mr. Chris Henderson, 101 Keystone, addressed the Board noting he currently employed three Evolution House residents and graduates. He noted the work Evolution House did for these individuals was tremendous. Mr. Henderson expressed positive remarks of Evolution House and encouraged the Board to support this application.

5. Mr. Daniel Syrjala, 128 Brookhaven Drive, addressed the Board noting he was in support of the application. He mentioned he was a former resident of Evolution House and was currently eight years sober. Mr. Syrjala discussed his story before Evolution House and the difference this facility made in his life. Mr. Syrjala noted this organization showed him compassion, accountability, responsibility, and things of that nature. He highlighted his life improvements since Evolution House.

6. Mr. Michael Brown, 106 Deer Spring Road, addressed the Board noting he was a former resident of Evolution House. He discussed the positive impact that Evolution House had on his life. Mr. Brown noted he was almost 10 months sober and expressed his appreciation for this facility.

7. Ms. Jill Lemos, 101 Holdsworth Road, addressed the Board in support of this application. She noted she was a parent of a son who battled addiction eight years ago. Ms. Lemos stated she spent a small fortune sending her son across the country to one of the best recovery program facilities in the country and then to a sober living house, but nothing worked. She further stated that changed when her son attended Evolution House. Ms. Lemos noted Evolution House provided him structure, accountability, and dignity, adding Evolution House provided her son the tools to rebuild not just his life but his sense of purpose. She expressed her belief that Evolution House did not just save her son but her entire family. Ms. Lemos stated today her son was 26 years old and a leader in the recovery community. She noted this organization was one of a kind with leaders who had also experienced addiction challenges in the past. Ms. Lemos encouraged the Board to support this application.

Mr. Icenhour closed the Public Hearing.

Mr. Hipple expressed his belief that this facility was a critical need in the community. He stated he was touched by the Evolution House former resident speakers and their stories. Mr. Hipple mentioned a family member of his who had struggled with addiction for many years. Mr. Hipple expressed his support for the application and the importance of this facility and the work it did.

Ms. Null expressed her support for this application.

Ms. Larson mentioned that her sister passed of an opioid overdose in 2006. She commended Evolution House for its work and Evolution House resident graduates for sharing their stories. Ms. Larson expressed her significant support for this application.

Mr. McGlennon expressed his support for this application.

Mr. Icenhour commended the Evolution House resident graduates for sharing their stories. He expressed his support for this application.

3. SUP-25-0003/HW-25-0001. James City County Government Center

A motion to Approve was made by Michael Hipple, the motion result was Passed.

AYES: 4 NAYS: 1 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon

Nays: Null

Ms. Morgan Risinger, Senior Planner, addressed the Board noting that Mr. Bradley Rinehimer, Assistant County Administrator, had applied on behalf of James City County to construct a government office building exceeding 30,000 square feet of floor area and a public library at 5231, 5255, and 5301 Longhill Road. She cited the specifics of the SUP application included in the staff report in the Agenda Packet. Ms. Risinger stated that the County conducted a Space Needs Assessment in 2020 to evaluate office space needs for current and projected future staffing levels and further conducted a Facilities Master Plan and a Building Consolidation Study in 2022, adding the results determined the costs of creating a consolidated government office facility would be comparable to the costs of expanding and renovating existing facilities. Ms. Risinger noted the proposed site had an advantage of being adjacent to the JCC Recreation Center. She noted that a stakeholder group was formed and public meetings were held in 2024 to receive community input. Ms. Risinger further noted that the Board had also directed that the site should include a branch library to address facility needs for the WRL. She stated that aligning with the studies conducted and the direction of the Board, the proposed Master Plan included a three-story municipal building consisting of approximately 178,000 square feet with underground parking and a public library. Ms. Risinger further stated a Traffic Impact Analysis (TIA) for the proposed Consolidated Government Center and public library projected 315 A.M. peak hour trips and 377 P.M. peak hour trips would be generated to the site. She noted that the TIA recommended that the Longhill Road and DePue Drive intersection be reconstructed as a two-lane roundabout, the DePue Drive and Ashbury Lane intersection be reconstructed as a one-lane roundabout, and the construction of a right-turn lane and taper at the proposed site entrance that aligned with Grand Strand Drive. Ms. Risinger further noted that proposed Condition No. 4 would require these improvements to be completed as part of the project. She stated that with the improvements, all studied intersections would operate at a Level of Service C or better, therefore passing the Adequate Transportation Facilities Test. Ms. Risinger further stated that approximately 551 parking spaces would be provided for the Consolidated Government Center and the library in addition to 289 parking spaces at the JCC Recreation Center. She noted that staff found the number of parking spaces to be sufficient. Ms. Risinger indicated that landscape buffers would be provided along DePue Drive and Longhill Road, which met the Zoning Ordinance requirements for an average width of 50 feet and a minimum width of 25 feet. She noted that proposed Condition No. 3 would ensure the facility met the County's Sustainable Building Policy. Ms. Risinger stated at its May 7, 2025, meeting, the Planning Commission voted 5-2 to find the proposal consistent with the Comprehensive Plan and voted 4-3 to recommend approval of the SUP to the Board of Supervisors. She advised that in addition to the SUP, a Height Waiver (HW) application was required as the proposed Master Plan included a retaining wall anticipated to be approximately 10 feet above finished grade. Ms. Risinger noted staff found that the proposed retaining wall location was interior to the landscape buffers and would mitigate potential impacts to surrounding properties and roadways, and that the retaining wall was consistent with the criteria listed in Section 23-9.1(10)(b) of the County Code. She further noted that staff found the proposal to be compatible with surrounding development and consistent with the Comprehensive Plan and Zoning Ordinance. Ms. Risinger indicated that staff recommended approval of the SUP and HW to the Board of Supervisors, subject to the proposed conditions. She welcomed any questions the Board might have.

Mr. Icenhour asked if the Board had any questions for staff.

The Board declined.

Mr. Haldeman addressed the Board noting the Planning Commission voted 5-2 that the location,

character, and extent of the public buildings applied for in this case were in accordance with the Comprehensive Plan. He further noted that the Planning Commission voted 4-3 to recommend approval of the application. Mr. Haldeman discussed the Special Stormwater Criteria and the required conditions for this amount of land disturbance. He indicated the Planning Commission encouraged a VDOT appeal for a speed limit reduction on Longhill Road between DePue Drive and the City of Williamsburg line. Mr. Haldeman mentioned the public speakers in favor of the project supported the centralized location, accepted the space needs, and cost efficiency components. He noted the Planning Commission members were in support of the public library on-site, the application's consistency with the Comprehensive Plan, and adequate stormwater protection with the proposed conditions. Mr. Haldeman further noted the Planning Commission felt the proposed roundabout would help mitigate potential traffic impacts to DePue Drive. He noted those public speakers who were opposed to the project had concerns if the potential nearby Cardinal Ridge project did not commence or was delayed as it included a proffer to pay for the roundabouts. Mr. Haldeman indicated if that happened the County would be responsible for the road improvements costs which was not included in the \$190 million estimate for the new Government Center. Mr. Haldeman highlighted other public speaker concerns such as a Fiscal Impact Analysis that was not conducted but required for other SUPs; the cost of this project would exceed \$200 million in addition to a \$454 million five-year Capital Improvement Program (CIP) for other projects plus a proposed new fire station in Years 6 and 7; the County could not fully fund the WJCC Schools Budget, and a weak commercial real estate situation which could impact the County's ability to pay for CIP projects. He mentioned one Planning Commission member who made a strong case on a budget referendum and another Planning Commission member suggested postponement until there was a definitive plan on the Eastern State Hospital property. Mr. Haldeman elaborated on other points of discussion in greater detail.

Mr. Icenhour opened the Public Hearing.

1. Mr. Holt, Applicant's representative, addressed the Board noting he was filling in for Mr. Rinehimer. He advised that his comments would be brief as Mr. Rinehimer had shared the project details already as part of his ongoing series of monthly updates. Mr. Holt stated over the last couple of years the Board had reviewed a series of studies and analyses that had led to this Land Use Permit request including the development of the facility's Master Plan, Future Space Needs Study, to the reviews of the unsolicited proposals that had been received via Public-Private Education Facilities and Infrastructure Act, to previous public input opportunities, approving Interim Agreements for design services, and reviewing progress. He stated the current Government Center campus was built in the 1970s when the population was closer to 22,000. Mr. Holt indicated in the past 20 years the County's population had grown by over 60% to a community of over 83,000. He stated that some of these 45-year-old buildings were past the end of their useful life and were in need of major repairs, expansions, and/or upgrades to remain functional. Mr. Holt referenced Building C, which had to be demolished several years back. He noted the projected population in 20-25 years was expected to be more than 100,000. Mr. Holt further noted improved customer service delivery and increased worker efficiency was needed to meet those demands. He stated consolidating workspaces into one central location allowed the County to reduce its needed space to approximately 180,000 square feet, adding combining departments under one roof would reduce redundancy to utilize shared spaces such as conference rooms, storage space, and break rooms into a single building opposed to multiple buildings. Mr. Holt referenced the proposed Consolidated Government Center as a one-stop shop for most citizen services and would eliminate confusion and improve accessibility. He stated it would streamline communication and collaboration amongst departments and would greatly reduce interoffice travel. Mr. Holt highlighted the beneficial aspects of this proposed location. He concluded his remarks and welcomed any questions the Board might have.

Mr. Icenhour asked if the Board had questions.

Ms. Larson asked if the concerns addressed at the Planning Commission meeting regarding the possible development of Eastern State Hospital land and traffic related concerns were taken into

consideration.

Mr. Holt confirmed yes. He explained that the approved traffic study conducted for the proposed Consolidated Government Center would only require the County to build those roadway improvements necessary to support the Consolidated Government Center. Mr. Holt noted that the Cardinal Ridge application would not be heard for many more months and spoke about the uncertainty aspect. He recommended developing a master plan for the proposed road improvements so this project could proceed and allow the off-site roadway improvements to commence during the time of construction of the Consolidated Government Center. Mr. Holt indicated the County had no intention of building roundabouts as part of this application.

Ms. Larson asked Mr. Holt if there was additional land that the County owned for either a new school and/or School Administration building for future growth purposes other than the Mounts Bay Campus or the site for the new proposed Consolidated Government Center.

Mr. Holt replied no.

Mr. McGlennon expressed his desire to set the expectation for the public regarding the approval of this SUP. He asked if a referendum allowed a choice on whether to pursue the project or not.

Mr. Holt replied no.

Mr. McGlennon spoke about General Obligation (GO) bonds opposed to other forms of financing. He noted GO bonds allowed a slightly lower interest rate but prevented the ability to refinance debt in relation to construction costs.

Mr. Holt replied this Board meeting had nothing to do with financing, adding it only pertained to the Land Use Permit.

Mr. McGlennon reiterated the points he just made.

Mr. Stevens noted the County's financial advisors did not recommend the referendum due to market timing and potential disadvantages. He expressed his belief that the GO bonds could be refinanced over time. Mr. Stevens mentioned to Ms. Larson's point that the County did own tracts of land; however, the County-owned land available did not make sense as the land was not in an ideal location for a future school site.

Ms. Larson thanked Mr. Stevens.

2. Mr. Mike Joseph, 6631 Rexford Lane, addressed the Board in opposition of the proposed Consolidated Government Center. He requested a budget referendum to allow County citizens to decide. He expressed his belief that this was a huge tax burden. He encouraged the Board to recommend denial of this SUP and a vote to support a bond referendum for this November's election.

3. Mr. Chris Henderson, 101 Keystone, addressed the Board in opposition of the proposed Consolidated Government Center. He expressed his belief from a land use perspective that there were some major concerns and referenced spot zoning and roadway impacts regarding this project. Mr. Henderson mentioned his concern with ongoing roadway construction and recommended if the County was committed to building the new Consolidated Government Center to build the four necessary lanes. He expressed his hesitation with the idea of roundabouts with a large intensive development at this particular location. Mr. Henderson discussed the continued rising costs of this project and additional costs that had not been included in the estimate. He expressed concern with substantial spending and the impacts it would have on County taxpayers and constrained borrowing. Mr. Henderson referenced the current situation with the joint operation of WJCC Schools and the uncertainty aspect of what

may arise there. He expressed his concern with the lack of future public space at the proposed Consolidated Government Center as the additional space for future growth had now been designated for another public library. Mr. Henderson recommended remaining in the current Mounts Bay Campus as there was nearby property available for expansion purposes at a much lower development cost. He thanked the Board for its time.

4. Ms. Susan Franz, 103 Cardinal Court, addressed the Board in opposition of the proposed Consolidated Government Center. She echoed Mr. Henderson's remarks and encouraged the Board vote to deny the SUP. Ms. Franz emphasized the importance of allowing County citizens to decide on high-cost items such as this. She mentioned comments made at the Board's last Regular Meeting regarding the limited public input regarding the subject matter. Ms. Franz touched on Board meetings being held on a Tuesday at 5 p.m. and the challenges that created for working individuals to attend.

5. Mr. Charles Colegrove, 110 Blackheath, addressed the Board in opposition of the proposed Consolidated Government Center. He mentioned the earlier statement of compliance with the Comprehensive Plan and cited verbiage from the 2045 Comprehensive Plan on Page 203 that stated, "The provision of public facilities will reflect what citizens need, desire, and are willing to financially support." He requested a ballot referendum to allow County citizens to decide on this project. Mr. Colegrove cited additional verbiage on Pages 222 and 212 of the Comprehensive Plan regarding current and future space needs. He questioned what would the County do once the space had run out at the new Consolidated Government Center. Mr. Colegrove requested the Board vote to deny the SUP and requested a ballot referendum. He thanked the Board for its time.

6. Mr. Randy Mathis, 6292 Glen Wilton Lane.

An audience member indicated that he had left the meeting.

7. Ms. Kerstin Davis, 226 Longhill Road, addressed the Board noting she lived in close proximity to the proposed project. She mentioned the peacefulness and tranquility of this wooded area that many people walked adjacent to the JCC Recreation Center. Ms. Davis explained how dangerous current roads conditions were in this area and could not imagine future traffic conditions once this large intensive development commenced. She requested Board consideration of an alternative location or to keep some of the forested area if the property had to be developed. Ms. Davis reiterated the roadway safety concerns and mentioned schoolchildren who also walked this area. She thanked the Board for its time.

8. Ms. Karen Rollins, 4481 Powhatan Crossing, addressed the Board in opposition of the proposed Consolidated Government Center. She urged the Board to deny this SUP. Ms. Rollins remarked that she did not hear anything essential related to this project but more of the convenience aspect. She mentioned she was against unnecessary development, destroying beautiful land and wildlife homes, and increased traffic to a residential area. Ms. Rollins recommended a ballot referendum. She thanked the Board for its time.

Mr. Icenhour closed the Public Hearing.

Mr. Hipple mentioned JCC and its achievement of the highest bond ratings for one of the smallest localities in the United States (U.S.). He remarked that this rating emphasized the overall health and stability of the County's finances and its successful operation. Mr. Hipple touched on the Board meeting time aspect, how it used to be at a later time and how some meetings would run until early morning hours depending on the Board's Agenda. He mentioned a balanced approach. Mr. Hipple explained that the Board was very conscious about how County taxpayer money was spent. He highlighted various examples of saving taxpayer money by investing in a new Consolidated Government Center.

Ms. Larson touched on the Board meeting times and noted that in the past Board meetings did start later; however, sometimes meetings would run until midnight or later. She mentioned a referendum could be accommodated but it did not change the fact that the County needed additional space for current and future needs. Ms. Larson elaborated on her point in greater detail. She expressed her support of the SUP and for the proposed Consolidated Government Center.

Mr. McGlennon noted there was a need to move forward and spoke about the Board's transparency throughout this process. He mentioned inflation had driven up costs considerably compared to previous years. Mr. McGlennon explained that the Board put policies in place to ensure the County was fiscally responsible and because of those efforts the County had earned those AAA ratings. He elaborated on his point in greater detail. Mr. McGlennon spoke about utilizing a long-term debt strategy for capital projects, adding the County aimed to ensure fiscal responsibility and lessen the impact on taxpayers through a gradual repayment. Mr. McGlennon expressed his support for the SUP and the proposed Consolidated Government Center.

Ms. Null expressed her challenges of support on this matter as she was not a Board member in 2020 when this was initially voted on. She mentioned the abundance of pushback she had received from her constituents regarding this project. Ms. Null mentioned she was not in support of the proposed Consolidated Government Center and preferred to renovate and expand the current Government Center campus.

Ms. Larson expressed her desire to make a comment. She noted every Board member took this decision seriously and a lot of thought and consideration was given to all sides of the issue.

Mr. Hipple emphasized that renovations to the existing buildings would be superficial and would not fix the fundamental flaws of the buildings. He mentioned his construction profession and expertise on the subject matter. Mr. Hipple highlighted the beneficial factors of a consolidated centralized building opposed to the upkeep of several buildings that were nearing the end of their useful life. He referenced a recent extensive repair conducted on Building D and elaborated on his point in greater detail.

Discussion ensued.

Mr. Icenhour spoke about an anonymous flyer received in his district which generated a lot of negative public engagement. He mentioned the importance of citizen participation during this process. Mr. Icenhour stated when final design for the project and contract language was available, he recommended Town Hall Meetings be conducted in each district. He spoke about the referendum aspect noting it would only relate to the method of financing not about the project itself. Mr. Icenhour touched on the comparable costs to renovate, update, and expand current buildings versus building a new one. He expressed his concern with spending the substantial funds for an inferior product. Mr. Icenhour emphasized the clear need for current and future space needs.

Mr. Icenhour sought a motion to Amend the Board's Calendar of Important Dates to add the County's Juneteenth Celebration on June 17, 2025, at 11 a.m. at Freedom Park.

A motion to Amend the Board of Supervisors' Calendar of Important Dates was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

4. Resolutions of support for the Virginia Department of Transportation - Transportation Alternatives Program - Fiscal Years 2027-2028

A motion to Approve was made by Ruth Larson, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Mr. Holt addressed the Board noting every other year VDOT invited localities to participate in the Transportation Alternatives Program (TAP), which helped localities construct community-based projects that expanded nonmotorized transportation choices and enhancements. He stated the TAP Program provided federal transportation funds to reimburse up to 80% of costs for qualifying projects, requiring only a 20% match for project costs from local dollars. Mr. Holt referenced various County projects that utilized this funding. He highlighted the proposed projects for consideration which included: 1) Ironbound Road Sidewalk; 2) Matoaka Elementary School Safe Routes to School Sidewalk; 3) Pocahontas Trail Road Diet; and 4) Richmond Road Sidewalk Infill. Mr. Holt stated changes in the funding program now required a public hearing for these applications and proposed projects. He further stated that staff had provided a resolution of support for each project included in the Board's Agenda Packet. Mr. Holt mentioned the proposed project: Pocahontas Trail Road Diet noting staff currently did not have the details worked out on the transition aspect in the area of Battery Boulevard and the Route 199 ramps. He pointed out this area could become highly congested during the day and peak hours. Mr. Holt advised that if the Board chose to postpone this proposed project: until the next funding cycle it would allow additional time for those details to be obtained. He welcomed any questions the Board might have.

Mr. McGlennon noted Pocahontas Trail Road Diet project had been an effort of the Historic Triangle Bicycle Advisory Committee for a long time to encourage alternatives to vehicular traffic on the roadways. He inquired about the other side of Route 199 and whether there would be a sidewalk connection near the Anheuser Busch Brewery and Busch Gardens.

Mr. Holt replied no, adding that section would be a gap.

Mr. McGlennon expressed significant concern with that project due to future development in that area and the uncertainty of some aspects of the project. He suggested postponing consideration on that project.

Ms. Null agreed with Mr. McGlennon to postpone the Pocahontas Trail Road Diet project.

Mr. Hipple stated he did not support the Pocahontas Trail Road Diet project at all, adding it did not make sense to him.

Mr. Icenhour opened the Public Hearing.

1. Mr. Chris Henderson, 101 Keystone, addressed the Board noting he agreed with Mr. Hipple's point regarding the Pocahontas Trail Road Diet project. He expressed his belief that in this particular area was the largest commercially zoned tract of land within the County suitable for immediate development inside the Primary Service Area. Mr. Henderson encouraged Board consideration on preserving the road capacity and not dedicate it to bicycles. He noted the improvements along Ironbound Road to the Five Forks Area should include upgrades at that intersection to four-way pedestrian controls as there was heavy foot traffic in that area. Mr. Henderson thanked the Board for its time.

Mr. Icenhour closed the Public Hearing.

Ms. Larson agreed with Mr. Henderson's remarks regarding the Pocahontas Trail Road Diet project.

Mr. Icenhour asked Mr. Holt if he knew which side of Ironbound Road the sidewalk improvements were planned for.

Mr. Holt replied no, adding there were challenges on both sides of the road and limited right-of-way on both. He noted a careful analysis would need to be conducted at the engineering phase for this project; however, he confirmed there would be pedestrian improvements included at that intersection as part of this project.

Mr. Icenhour stated he was pleased to hear that as he received many constituent requests on pedestrian access to the Governors Green Shopping Center.

Mr. Icenhour expressed his desire to clarify that this evening's vote on Public Hearing(s) Item No. 5 SUP-25-0003/HW-25-0001. James City County Government Center was not to approve the funding or the final concept for the proposed Consolidated Government Center. He stated this item tonight pertained to an SUP process for land use determination and the various Comprehensive Plan requirements that must be met. Mr. Icenhour explained that the County had to follow the same requirements as anyone else who would be developing a building of this size. He noted the final design phase had to be completed first, adding he intended on having a couple of Town Hall Meetings in his district on the subject matter prior to a final vote on funding the proposed Consolidated Government Center. Mr. Icenhour encouraged his fellow Board members to do the same for citizen participation and understanding.

5. Vacation of Rights-of-Way Parallel and Perpendicular to Sycamore Landing Road

A motion to Approve was made by Ruth Larson, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Ms. Risinger addressed the Board noting that Ms. Kelann Bielick of 9936 Sycamore Landing Road, had requested that the Board vacate two rights-of-way that were shown on a plat recorded in the Clerk's Office for the Circuit Court of the County on July 12, 1928. She indicated there was a 30-foot right-of-way parallel to Sycamore Landing Road and an 18-foot right-of-way perpendicular to Sycamore Landing Road. Ms. Risinger noted the rights-of-way were never improved and had not been brought into VDOT's System of Secondary Roads. She further noted that two lots encompassed the rights-of-way, 9936 Sycamore Landing Road and 10006 Sycamore Landing Road, adding both lots took access from Sycamore Landing Road. Ms. Risinger stated that should the Board approve the vacation of the rights-of-way Ms. Bielick could proceed with a proposed subdivision to consolidate the six small lots. She further stated Mr. David Lambey, the adjacent property owner of 10006 Sycamore Landing Road, confirmed his support for the vacation of the rights-of-way. Ms. Risinger noted staff recommended approval of the Ordinance with the revision to vacate the rights-of-way. She welcomed any questions the Board might have, adding the applicant was available as well.

Mr. Icenhour asked if the Board had any questions for staff.

The Board declined.

Mr. Icenhour indicated there was no Planning Commission report on this item.

Mr. Icenhour opened the Public Hearing.

1. Mr. Chase Grogg, Applicant, Landtech Resources Inc., 205 Bulifants Boulevard, Suite E, addressed the Board noting he did not have much to add. He noted the objective was to consolidate six lots into two lots. Mr. Grogg welcomed any questions the Board might have.

Mr. Icenhour closed the Public Hearing.

H. BOARD CONSIDERATION(S)

None.

I. BOARD REQUESTS AND DIRECTIVES

Ms. Null announced that she and Mr. Hipple would be hosting a Town Hall Meeting at the JCC Library on Croaker Road on June 30 at 6:30 p.m. She noted she attended a Ribbon-Cutting Ceremony for The NES Family Entertainment Venue located in the Williamsburg Premium Outlets. Ms. Null stated she attended the Warhill High School (WHS) Graduation with Mr. McGlennon and the Honorable Delegate Amanda Batten. She expressed positive remarks of the event noting Mr. Holt's son and Mr. Hipple's son both graduated. She mentioned a meeting on June 11 with the Toano Historical Society to address some vandalizing concerns in the area. Ms. Null noted later on that same day she had a meeting regarding future business endeavors in the Stonehouse District.

Ms. Larson asked Mr. Stevens if the Board had voted for the Voting Delegate for National Association of Counties (NACo).

Mr. Stevens replied he did not believe so.

Ms. Larson sought a motion to designate a Voting Delegate for NACo.

Mr. McGlennon nominated Ms. Larson as the Voting Delegate for NACo.

Ms. Larson replied it should be Ms. Null because she was the Credentials Chair for NACo.

Mr. McGlennon designated Ms. Null as the Voting Delegate for NACo.

Ms. Larson requested she serve as the Alternate Voting Delegate for NACo.

A motion to Approve Barbara Null as the Voting Delegate for NACo and Ruth Larson as the Alternative Voting Delegate for NACo was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Ms. Larson stated she attended the Literacy for Life Celebration of Lifelong Learning and recognized Mr. McGlennon and Mr. Icenhour's attendance at the event. She spoke highly of the event. Ms. Larson noted she attended the Colonial Aesthetics & Wellness Open House, adding it was well attended. She expressed her desire to discuss speed limits, adding it was an ongoing constituent concern. Ms. Larson mentioned she understood that VDOT ultimately had the authority regarding speed limits, but she thought the County Administrator might have some level of authority regarding speed limits in residential areas. She looked to Mr. Kinsman for guidance on that.

Mr. Kinsman replied he believed that was correct, adding he would investigate that information.

Ms. Larson requested future discussions on the topic. She noted Greensprings Road had a speed limit of 45 mph; however, she felt there should be a speed limit reduction due to numerous residential neighborhoods and the safety aspect of that particular road. Ms. Larson mentioned her efforts with VDOT to reduce the speed limit was unsuccessful. She stated she was unable to attend the WHS Graduation, adding this was the first one she had missed in many years. Ms. Larson extended congratulations to all the high school graduates.

Mr. McGlennon stated on May 28 he attended the GED Graduation Ceremony at Jamestown High School (JHS). He further stated on May 30 he attended a Graduation Ceremony for the Head Start program. Mr. McGlennon mentioned that he also attended the St. Stephen's Lutheran Church and Preschool Graduation Ceremony that same day. He noted on June 7 at 9 a.m. he attended the JHS Graduation. Mr. McGlennon stated later that day he found out that JHS had won the Class 4 boys track and field state championship. He noted later on that day he attended the Lafayette High School Graduation, adding the graduating class of 2025 had received \$5.1 million in scholarships. Mr. McGlennon further noted that evening at 6 p.m. he attended the WHS Graduation. He stated on May 29 at 10 a.m. he attended the Honorable Senator Mark Warner's Affordable Housing roundtable discussion that he held for the Greater Williamsburg area. Mr. McGlennon further stated on June 5 he attended a Virginia Coalition of High Growth Communities event and recognized Ms. Null, Ms. Larson, Mr. Icenhour, and Mr. Stevens' participation at the event. He acknowledged County staff: Ms. Teresa Saeed, Deputy Clerk to the Board, Ms. Ania Eckhardt, Administrative and FOIA Coordinator, and Mr. Chris Williams, Video Production Administrator, for their efforts on ensuring a successful event. Mr. McGlennon noted on June 2 he attended a new outreach program, Literacy Café hosted by Ms. Eletha Davis, WRL Outreach Services Director, at the Abram Fink Jr. Community Center. He further noted on June 3 he attended the Literacy for Life Celebration of Lifelong Learning. Mr. McGlennon stated he attended the Grove Block Party that Ms. Beauford had mentioned earlier during Public Comment. He added the event was hosted by the County's Parks & Recreation Department, had volunteers from the Walmart Distribution Center and the U.S. Coast Guard Training Center Yorktown. Mr. McGlennon expressed positive remarks of the event. He stated on June 9 he and Mr. Stevens attended a Chamber of Commerce Luncheon to welcome the U.S. President of Kongsberg Defence & Aerospace, Inc., and spoke about the organization and the event in greater detail.

Ms. Larson expressed her desire to make a brief statement. She noted she was currently working on organizing a Town Hall Meeting in her district and that was anticipated for the September timeframe.

Mr. Icenhour noted he attended the Literacy for Life Celebration of Lifelong Learning. He expressed his enjoyment at the Virginia Coalition of High Growth Communities event.

J. REPORTS OF THE COUNTY ADMINISTRATOR

Mr. Stevens stated the New Town Tunes series was underway with June 11 and June 18 being the last concerts. He noted the concerts started at 5 p.m. behind Legacy Hall and encouraged the public to attend. Mr. Stevens mentioned the JCC Recreation Center pool would be closing on June 16 for renovations and would reopen in mid to late November. He stated if there were patron concerns regarding memberships to please contact the JCC Recreation Center at 757-259-4200. Mr. Stevens recognized several County staff members who worked tirelessly on the SUP for the Government Center to include Mr. Brad Rinehimer, Assistant County Administrator, Mr. Holt, Ms. Grace Boone, Director of General Services, Ms. Sharon McCarthy, Director of Financial and Management Services, Mr. Patrick Page, Director of Information Resources Management, and their respective staff members.

K. CLOSED SESSION

A motion to Enter a Closed Session was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

At approximately 8:57 p.m., the Board entered Closed Session.

At approximately 9:36 p.m., the Board re-entered Open Session.

A motion to Certify the Board only spoke about those items indicated that it would speak about in Closed Session was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

1. Discussion of the award of a public contract involving the expenditure of public funds, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Section 2.2-3711(A)(29) of the Code of Virginia, and pertaining to the contract for the joint operation of schools between the County and the City of Williamsburg.
2. Certification of Closed Session

L. ADJOURNMENT

1. Adjourn until 1 pm on June 24, 2025 for the Business Meeting

A motion to Adjourn was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

At approximately 9:37 p.m., Mr. Icenhour adjourned the Board of Supervisors.

MINUTES
JAMES CITY COUNTY BOARD OF SUPERVISORS
BUSINESS MEETING
COUNTY GOVERNMENT CENTER BOARD ROOM
101 MOUNTS BAY ROAD, WILLIAMSBURG, VA 23185

June 24, 2025

1:00 PM

A. CALL TO ORDER

Mr. Icenhour sought a motion prior to the Roll Call to allow Ms. Larson to participate remotely due to being out-of-town on vacation.

A motion to Allow Ms. Larson to participate remotely was made by John McGlennon, the motion result was Passed.

AYES: 4 NAYS: 0 ABSTAIN: 1 ABSENT: 0

Ayes: Hipple, Icenhour Jr, McGlennon, Null

Abstain: Larson

Ms. Larson acknowledged her remote participation.

B. ROLL CALL

Michael J. Hipple, Powhatan District

Barbara E. Null, Stonehouse District

Ruth M. Larson, Berkeley District

John J. McGlennon, Vice Chair, Roberts District

James O. Icenhour, Chair, Jamestown District

Scott A. Stevens, County Administrator

Adam R. Kinsman, County Attorney

Mr. Icenhour sought a motion to Amend the Closed Session to add a discussion regarding the contract for the joint operation of the schools.

A motion to Amend the Closed Session as noted was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

C. PRESENTATION(S)

1. Proclamation - July is National Park and Recreation Month and Park and Recreation Professionals Day

Mr. Icenhour invited Ms. Arlana Fauntleroy, Director of Parks & Recreation, and attending staff to come forward as he read the proclamation acknowledging July as National Park and Recreation Month. He noted Friday, July 18, 2025, was recognized as Park and Recreation Professionals Day. Mr. Icenhour further noted this year marked the 40th anniversary of the National Park and Recreation Month with the theme, "Build Together, Play Together", which highlighted the role of parks and recreation in community building.

Mr. McGlennon noted that Parks & Recreation staff had just completed the Longest Day of Play on Friday, June 20. He stated the many opportunities available for recreation and enjoyment during that time. Mr. McGlennon thanked the Parks & Recreation staff.

Mr. Stevens noted the great work that the Parks & Recreation staff did in the community. He further noted one popular event of the recent Longest Day of Play was the duck drop from a James City County fire truck. Mr. Stevens added the duck drop was live streamed, adding video would be forthcoming. He noted the Parks & Recreation staff was an award-winning group and he extended his appreciation to the group for all its work.

D. CONSENT CALENDAR

Mr. Icenhour asked if any Board member wished to pull a Consent Calendar Item. Mr. Icenhour sought a motion for approval as there were no requests to pull any Items.

Ms. Larson stated for the record that she was participating remotely from Duck, North Carolina. She noted she had no request to pull any Item, but she wanted to comment on all of staff's work regarding grant money and time. Ms. Larson extended her appreciation to staff for securing the grants, adding that many good things would result from that work.

1. Contract Award - Public Safety Annual Physical Examinations - \$210,234

A motion to Approve was made by Barbara Null, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

2. Authorization to Purchase 11 Police Vehicles - \$498,381

A motion to Approve was made by Barbara Null, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

3. Grant Award - \$1,133,079 - Moses Lane Comprehensive Community Development Project - Community Development Block Grant

A motion to Approve was made by Barbara Null, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

4. Moses Lane - Comprehensive Community Development Block Grant Project - Adoption of the Required Local Business and Employment Plan

A motion to Approve was made by Barbara Null, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

5. Moses Lane - Comprehensive Community Development Block Grant Project - Adoption of the Required Section 504 Grievance Procedure for Disability Nondiscrimination

A motion to Approve was made by Barbara Null, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

6. Moses Lane - Comprehensive Community Development Block Grant Project - Adoption of the Required Housing Rehabilitation Program Design and Residential Anti-Displacement and Relocation Assistance Plan

A motion to Approve was made by Barbara Null, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

7. Moses Lane - Comprehensive Community Development Block Grant Project -
Adoption of the Required Fair Housing Certification

A motion to Approve was made by Barbara Null, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

8. Minutes Adoption

Mr. Icenhour noted an amendment for a minor correction to the May 13, 2025, Regular Meeting minutes had been made and incorporated in the Board's Agenda Packet.

A motion to Approve was made by Barbara Null, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

The Minutes Approved for Adoption included the following meetings:

- May 13, 2025, Regular Meeting
- May 20, 2025, Ford's Colony Town Hall Meeting
- May 27, 2025, Business Meeting

9. Grant Award - \$283,500 - James City County Child Health Initiative

A motion to Approve was made by Barbara Null, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

10. Grant Award - \$8,412 - Chesapeake Bay Restoration Fund Grant

A motion to Approve was made by Barbara Null, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

11. Grant Award - \$5,000 - Sponsoring Partnerships and Revitalizing Communities
Program Administrative Funding

A motion to Approve was made by Barbara Null, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

12. Budget Amendment - \$55,000 - Housing and Urban Development Housing Assistance
Payments

A motion to Approve was made by Barbara Null, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

13. Compensation Board Allocation - \$171,640 - Commonwealth's Attorney

A motion to Approve was made by Barbara Null, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

E. BOARD DISCUSSIONS

1. Government Center Update

Mr. Brad Rinehimer, Assistant County Administrator, addressed the Board with his monthly update on the Government Center. He noted the library programming phase had been completed, adding that the schematic design was underway. Mr. Rinehimer stated two public input meetings for the library were scheduled for July 7, 2:30-5 p.m. and July 9, 4:30-7 p.m. at the James City County Recreation Center. He noted a resolution for a change order regarding off-site road improvements would be presented later under Board Considerations. Mr. Rinehimer stated discussion continued on interior finishings with additional renderings to be shown at the Board's July 22, 2025, Business Meeting. He referenced a recent podcast done with Ms. Renee Dallman, Public Information Officer, that focused on the Government Center. Mr. Rinehimer noted the podcast was on the County's website, adding he was also available for questions from citizens. He further noted that a website was also available for information on the Government Center at the following link (<https://www.jamescitycountyva.gov/4104/Proposed-County-Government-Center>). Mr. Rinehimer encouraged citizens seeking information about the Government Center to reach out to him. He displayed the schematic design in a presentation highlighting the first floor of the library which was the proposed wing formerly slated for School Administration. Mr. Rinehimer presented the second-floor layout and highlighted various open spaces which were intentionally designed to accommodate the first-floor design. He noted the open spaces also allowed for technology stations and other features. Mr. Rinehimer continued the presentation with renderings of the library's exterior. He noted the library, while maintaining a distinct appearance, would be attached to the Government Center and designed to blend with the latter facility's architecture. Mr. Rinehimer continued the presentation highlighting the renderings of the front entrance as well as the entire complex with both the Government Center and the library. He asked the Board if there were any questions or comments.

Ms. Null asked about the square footage, adding the building appeared very large.

Mr. Rinehimer responded the library's square footage was just over 25,000.

Ms. Larson noted she loved the look of the building, but she questioned the windows particularly on very hot, sunny days. She asked Mr. Rinehimer about the efficiency measures in place regarding heating and cooling.

Mr. Rinehimer addressed the roof overhangs for shading purposes. He highlighted the window louvers in the rendering to address Ms. Larson's concerns. Mr. Rinehimer stated those issues were integral parts of the discussions with the design team.

Ms. Larson thanked Mr. Rinehimer.

Mr. Icenhour referenced the original budgeted plan which allowed for 50,000 square feet. He noted the library was considerably less from that point.

Mr. Rinehimer noted the Williamsburg Regional Library (WRL) had been submitting a 50,000-square-foot building project to the Capital Improvement Program (CIP) for several years. He further noted that after discussions with Ms. Sandy Towers, WRL Director, and staff, the decision to reduce the library to 25,000 square feet was made. Mr. Rinehimer stated the \$49.5 million noted in the CIP would be significantly reduced based on the library's square footage reduction. He continued the presentation highlighting the timeline of September 2025 for the final site plan approval, September/October 2025 for the Board's vote on the first phase of a comprehensive agreement, and October/November 2025 for the land disturbing permit/site

work.

Mr. Icenhour thanked Mr. Rinehimer.

2. Non-Profit Tax Exemption Discussion

Mr. Stevens noted Ms. Null had a resident who had contacted her about a nonprofit tax exemption and if the County was able to do such an exemption. He noted a nonprofit tax exemption was possible, but that he had invited Mr. Richard Bradshaw, Commissioner of the Revenue, to discuss the point before the Board.

Mr. Bradshaw addressed the Board regarding nonprofit organizations and their tax status. He noted that in general, 501(c), 501 status, carried no sort of property tax exemption. Mr. Bradshaw stated an exemption would require a granting at the state level as a classification exemption or at the local level by designation. He noted the exemption could be for personal property and/or real estate. Mr. Bradshaw explained the state used classification, which included a certain class of either real or personal property. He cited cemeteries as a good example, adding cemeteries were considered tax-exempt by classification at the state level. Mr. Bradshaw noted that all cemeteries in Virginia were exempt from real estate tax. He further noted a personal property exemption type included office equipment for manufacturers, adding the tax was based solely on the production equipment. Mr. Bradshaw explained that all the office equipment was classified as intangible, and therefore not subject to local personal property tax. He noted that was an example of exemption by classification. Mr. Bradshaw stated that an exemption by designation was where a specific organization was exempted from either real or personal property taxes. He noted that since 2002, that authority resided with localities. Mr. Bradshaw further noted James City County had exercised that option several times in the past, adding that there had also been several times an exemption was not granted. He stated that Avalon Center and Child Development Resources (CDR) had been exempted from local taxes based on the amount of local good those organizations were doing. Mr. Bradshaw noted that when a property tax exemption was made then a substantial local benefit needed to be present for justification of the exemption. He referenced a local organization which rated nonprofit organizations and that organization's request for a personal property tax exemption for all of its computer equipment. Mr. Bradshaw noted in that case the Board of Supervisors at that time determined the benefit, while substantial, was not particularly to James City County, but rather a nationwide one. He further noted that the exemption was not granted.

Ms. Null asked if Mr. Bradshaw had spoken with the resident who had questioned the exemption.

Mr. Bradshaw replied he had spoken with several people.

Ms. Null referenced the specific resident who noted his 501(c)(3) which accepted donated cars, made repairs, and then gave the cars to area people. She noted the man had questioned why he paid personal property tax on the vehicles when the cars were held less than 90 days.

Mr. Bradshaw responded it was more than one month.

Ms. Null asked if the man could hold the cars for 30 days.

Mr. Bradshaw responded that if a car was titled in James City County, then the car would be taxable on a prorated basis, on a monthly basis. He cited a timeline example.

Ms. Null asked if Mr. Bradshaw had spoken with the man.

Mr. Bradshaw confirmed yes. He noted personal property tax was prorated as much as possible. Mr. Bradshaw reiterated that if a car was purchased and titled in the individual's name, then

held for more than 30 days, it would be taxed.

Ms. Null thanked Mr. Bradshaw.

Mr. Stevens noted that the man who had reached out felt that since his organization was a nonprofit one, he was not required to pay taxes. Mr. Stevens further noted that was not the law in Virginia, adding that the Board had the authority to exempt the man's nonprofit organization. He stated the potential for other nonprofits and exemptions. Mr. Stevens noted he and Mr. Bradshaw had discussed the situation, adding that the cars were generally owned 30 days or less, which meant no property tax was owed. He added that if the cars were retained longer than 30 days then taxes were due.

Mr. Bradshaw noted one exception was the local vehicle licensing fee of \$10 per vehicle. He stated that amount was assessed regardless of the time of vehicular ownership.

Ms. Null stated the man was unconcerned on that point. She referenced his bill of \$85 which covered several vehicles as he donated the vehicles usually within 30 days.

Mr. Stevens noted the man felt that since his organization was nonprofit, he owed no taxes. Mr. Stevens stated that was not the case in Virginia. He added the Board could grant the exemption, but he referenced Mr. Bradshaw's earlier comment on granting exemptions and when to stop them. Mr. Stevens noted that was the big question, adding the Board was not required to answer it during the meeting, but future discussion was needed. He addressed additional points for consideration.

Ms. Larson referenced a recent property transfer and an exemption question, adding that transfer involved real estate tax. She questioned if a nonprofit received a waiver from the state, then that waiver was not necessarily at the County level also.

Mr. Bradshaw stated there were two types of exemptions, classification and designation. He noted some organizations had designation exemption which was granted prior to 2002. Mr. Bradshaw cited the Boy Scouts of America (officially Scouting America) and Young Men's Christian Association (YMCA) were such organizations. He noted those organizations were designated as exempt organizations at the state level which meant everywhere in the state those organizations' properties were exempted from property taxes. Mr. Bradshaw further noted that classification remained at the state level.

Mr. Stevens noted James City County, as the locality, had the opportunity to designate nonprofit organizations as exempt from real estate or personal property tax.

Mr. Bradshaw replied real and/or personal. He added that a newer organization required a local exemption to be granted. Mr. Bradshaw noted if James City County granted the exemption, but the vehicle was parked in New Kent County then there was no benefit to the owner. He further noted it only applied to property taxes assessed by James City County.

Mr. McGlennon questioned the impact of the taxes.

Mr. Bradshaw stated he had no idea. He noted James City County had a large number of nonprofit organizations that filed annual personal property returns. Mr. Bradshaw further noted many of the nonprofit organizations were small with minimally valued equipment such as desks and chairs. He stated the 501 status process was explained to new organizations annually, adding the 501 status was granted by the Internal Revenue Service for income tax and not by the state or locality for property tax.

Ms. Null asked if the man requesting the exemption could file.

Mr. Bradshaw stated the man would need to file with the Board. He noted James City County had not granted an exemption since 2006. Mr. Bradshaw further noted the exemptions were filed with the Real Estate Assessments Division, rather than the Commissioner of the Revenue's Office, at that time.

Ms. Null thanked Mr. Bradshaw for his assistance.

Mr. Stevens told Ms. Null he could speak with other localities if there was interest. He noted that in his six-plus-year tenure with James City County, he had not seen such a request. Mr. Stevens further noted he would collect data for the Board for discussion at its July 22, 2025, Business Meeting if the Board was interested in that data. He said the current exemption request could also be discussed in July. Mr. Stevens stated he had also received another request for discussion. He noted he would gather information from other localities that had experienced similar situations.

Mr. Bradshaw noted there were not many exemption requests currently taking place. He further noted that most exemption requests were granted shortly after the authority was given to localities in 2002 with the majority of those requests granted within five years. Mr. Bradshaw stated he knew of no large nonprofit organization seeking an exemption since that time.

Mr. McGlennon referenced some past exemptions and the challenges in reviewing the requests.

Mr. Bradshaw concurred.

Mr. McGlennon asked Mr. Bradshaw how many other nonprofits, in addition to the two previously mentioned, were grandfathered.

Mr. Bradshaw noted he would refer that question to Mr. Kinsman as each exemption required its own Ordinance.

Mr. McGlennon referenced the Boy Scouts.

Mr. Bradshaw noted that designation was made at the state level.

Mr. McGlennon noted that designation was not one made by the County. He further noted the other two exemptions were Avalon Center and CDR.

Mr. Hipple cautioned the direction to take and the dangers of a slippery path. He questioned how to classify the benefits equal to James City County and its citizens. Mr. Hipple addressed several concerns regarding exemption, classification, and cost. He asked Mr. Bradshaw if the Avalon Center exemption was permanent.

Mr. Bradshaw confirmed the exemption was permanent.

Mr. Hipple addressed changing variables and impacts once an exemption was permanently granted.

Mr. Bradshaw noted he was unaware of any process for retracting the exemption once it was in place.

Mr. Hipple noted if an organization changed its mission statement, then County citizens would pay the debt. He thanked Mr. Bradshaw.

Mr. Icenhour echoed Mr. Hipple's concern. He expressed his reluctance in granting the exceptions. Mr. Icenhour asked if many of the County's 501(c)(3) organizations had a short lifespan and constant turnover in the community.

Mr. Bradshaw replied there were some started by well-meaning individuals who operated from their homes.

Mr. McGlennon noted separate County-provided funding to nonprofit organizations which allowed for evaluation of the local community impact as it related to services which would otherwise be provided by the County government. He addressed the permanency of an Ordinance if an organization changed its orientation from what the County would provide as a service. Mr. McGlennon addressed increased funding allocations and spoke on that point in more detail. Mr. McGlennon noted staff would evaluate applications and determine which organizations best met County service needs.

Mr. Icenhour thanked Mr. Bradshaw.

Mr. Stevens sought clarification, asking the Board if there was no action going forward. He stated he would follow up with the Board if deemed necessary. Mr. Stevens noted he could relay the message to the resident or even have Ms. Null contact the man, but he wanted to ensure the resident was aware of the Board's direction.

3. Community Land Trust

Mr. Vaughn Poller, Neighborhood Development Administrator, addressed the Board regarding a tool to preserve housing affordability in the community. He noted the tool was named Community Land Trust (CLT). Mr. Poller stated that post-presentation, staff wanted to gauge the Board's interest in the tool and the feasibility of staff investigating the concept over the ensuing months. He noted the presentation consisted of five parts. Mr. Poller highlighted the County's history of recognizing the need for affordable and workforce housing by prioritizing it in conjunction with plans and work programs. He noted the County had implemented two approaches to address these needs. Mr. Poller further noted County-developed affordable and workforce housing stock development and incentivized creation of affordable units with private developers was one approach. He stated the second approach provided financial assistance to prospective homebuyers through such options as grants and deferred or lowered interest loans. Mr. Poller noted the reduced mortgage payments offered housing opportunities to lower-income buyers. He continued the presentation addressing concerns regarding preservation of affordability and implementation of a forgivable second deed of trust. Mr. Poller noted these deeds of trust lasted 10-15 years from the original purchase. He stated that any recaptured subsidy from the sale was used to build new affordable housing in the County, adding the recaptured subsidies were insufficient to replace the sold unit as it reverted to the market rate at sale time. Mr. Poller questioned how the County could maintain affordability for its future housing stock. He noted the County's challenges trended similarly with the national challenges regarding affordable housing with the increased demand. Mr. Poller stated the increase in home costs had outpaced incomes. He noted the County's average home price exceeded that of the national average price, adding the demand for affordable housing continued to rise. Mr. Poller further noted the challenges of housing supply and scarcer funding with the analogy of filling a bucket with a hole in it. He addressed the challenges of maintaining the affordable housing created within the County and questioned other Virginia communities on their approach to these challenges. Mr. Poller noted an idea, first discussed during the Workforce Housing Task Force meetings, was CLT. He added that CLTs had been used in the United States since 1969 with five CLTs in Virginia with the first in 2008. Mr. Poller noted one Virginia site included a statewide CLT. He stated that earlier in the year, staff had enlisted the assistance of a consultant, Burlington Associates, a recognized CLT leader, to educate staff on the CLT process. Mr. Poller explained the core of the CLT was a community-based organization formed to keep land available for affordable housing and other community uses. He continued the presentation highlighting the model which separated land ownership from the house to create a more affordable opportunity for the homeowner. Mr. Poller stated the model ensured the home remained affordable in perpetuity as diagrammed in the presentation. He noted the key

component of the arrangement focused on the ground lease. Mr. Poller further noted that in Virginia, the initial lease could last for 90 years while also being renewable and inheritable. He stated occupancy and use restrictions were set with the CLT. Mr. Poller addressed the importance of the term in the ground lease that focused on the resale formula. He noted the resale formula was determined prior to the homeowner's purchase of the home, adding that the formula determined the resale price cap and set the percentage of home appreciation going to the seller. Mr. Poller further noted this formula allowed the CLT to maintain an affordable home price for the next homeowner. He stated the CLT model provided ongoing stewardship of the home which secured the home for future homeowners. Mr. Poller explained the three facets of ongoing stewardship which included preservation of affordability, preservation of quality, and protection of security. He provided details on each point. Mr. Poller addressed the values of a CLT which included a portfolio of homes, stewardship, and partnership. He noted ground leasing appeared to be a more effective tool than those currently used by the County. Mr. Poller further noted the CLT model was well received by local stakeholders and potential partners at a March 2025 listening session. He presented some potential opportunities for the CLT model in the presentation, which included the Clark Lane project, Phase I and the eight houses slated for construction next spring. Mr. Poller stated the housing costs were high and to ensure affordable units, significant public funding was invested, which became a subsidy to the families purchasing these homes. He noted Phase II of the Clark Lane project would add 37 additional units. Mr. Poller further noted property was available on Moses Lane with road improvements that met state standards in addition to home rehabilitation there. He stated the availability of future lots on Moses Lane was also a consideration through developers, potential partners, and donated homes. Mr. Poller noted the next step was to gather the Board's input and feedback before moving forward with the consultant. He further noted work on a feasibility study to better understand the operation of a local CLT. Mr. Poller addressed the specifics of the feasibility study and follow-up at the Board's September 23, 2025, Business Meeting. He looked to the Board for questions.

Ms. Null asked if this model was similar to what Palm Springs incorporated on Native American land with the 99-year leases.

Mr. Poller confirmed yes. He noted 90 years was the maximum lease in Virginia, adding the lease was also renewable and inheritable. Mr. Poller spoke about that point in more detail.

Ms. Null asked if a private landowner could contact the County and lease the private land for home construction. She noted that way the landowner received lease money for the land.

Mr. Poller responded that if the landowner placed the land into the CLT, then yes because the land would be held by the CLT which then decided who could build on the land. He noted that the structures could be sold, but the land would remain in the CLT.

Ms. Null was supportive, adding it presented a good cashflow opportunity for people. She noted the occupant lived in the home and leased the land which equated to a monthly lease payment and a monthly mortgage payment.

Mr. Poller confirmed yes.

Ms. Null noted if the house was sold, only the equity in the house would be available, but the house would then need to be sold to another qualifying individual in the program.

Mr. Poller confirmed yes, adding that the CLT would establish the criteria. He noted the CLT would be looking for low- to moderate-income people. Mr. Poller further noted the CLT had some flexibility on that point, but the County was primarily focused on low- to moderate-income people.

Ms. Null indicated the program was great for landowners with unused property. She noted she

was not in favor of County-owned land.

Mr. Poller stated that was not what staff proposed. He noted staff was proposing the establishment of a CLT, but not necessarily a County-owned or operated one.

Mr. Hipple referenced previous comments and ideas he had shared on a similar plan. He noted his plan included land owned by James City County with zoning changes. Mr. Hipple provided additional details regarding interest and principal with the plan. He noted setting the interest amount aside which then allowed homeowners to use the accumulated interest as downpayment in the purchase of another home similar to a step process to possibly a bigger house in a different neighborhood. Mr. Hipple further noted this plan still retained the house with the principal still being paid. He added that this option kept the house from being sold, but it still maintained the availability of the home to another potential homebuyer. Mr. Hipple noted homeowners could be provided necessary resources such as classes on painting and household budgeting within the neighborhood.

Mr. Poller referenced Mr. Hipple's comments during discussions on the Clark Lane project. He noted one of the CLT's strong points was that the group which operated the CLT would work closely with the homeowners. Mr. Poller stated the consultant had approximately 20 years of experience with a CLT. He noted the consultant had discussed the development of community relationships over the years. Mr. Poller further noted that when a house became available in a neighborhood, the residents would notify the CLT staff of the availability and ask if the CLT was interested in acquisition of the house. He stated this situation allowed flexibility as the CLT could acquire the property, incorporate it into the CLT, and make any necessary repairs. Mr. Poller noted the CLT provided affordability as it owned the land and only mortgaged the improvement. He added that the applicant still had to acquire a mortgage, but the mortgage was for a lesser amount. Mr. Poller noted that the ground lease, signed by the occupant with the CLT, established the parameters if the occupant sold the house in the future. He explained that the occupant received all the equity they paid into their mortgage, but the land appreciation had a shared split with the occupant and to the CLT as equity. Mr. Poller noted this process allowed the CLT to build equity over time, adding the money was then used for operating expenses or other land purchases. He further noted that staff liked the CLT for its flexibility and that the land remained affordable in perpetuity. Mr. Poller stated the CLT could provide educational programs to homeowners who may have been former renters and were accustomed to calling the landlord when weeds grew out of the gutters. He noted the responsibility for the weeds now rested on the homeowner.

Mr. Hipple stated his support of the CLT program. He noted the Clark Lane and Moses Lane areas were great starting points for the program.

Ms. Larson asked Mr. Poller to supply a chart for the September 23, 2025, Business Meeting. She noted the chart should diagram the home's sale with a breakdown of the proceeds and percentages. Ms. Larson asked who comprised the CLT.

Mr. Poller replied the CLT would be comprised of a Board of Directors and set up in thirds. He noted one-third was homeowners from within the CLT, one-third was appointees, and the remaining one-third was stakeholders. Mr. Poller further noted the appointees could be chosen by the Board of Supervisors. He added that the stakeholders would likely be from the real estate community, business owners, or people interested in the CLT.

Ms. Larson noted the great work Mr. Poller had done in this area and she valued his thoughts on the CLT program.

Mr. Poller expressed his thanks to Ms. Larson. He noted Ms. Marion Paine, Neighborhood Development Assistant Administrator, and Ms. Tammy Rosario, Assistant Director of Community Development, had been instrumental in helping with the process.

Ms. Larson noted she looked forward to more information at the September meeting. She further noted this was a worthwhile program to pursue.

Mr. McGlennon felt the program was worthwhile. He noted the long-term funding aspect but questioned how the funding started and the County's role in that aspect. Mr. McGlennon asked if the stakeholders would have incentives for participation.

Mr. Poller noted Mr. McGlennon's questions were part of what the feasibility study would evaluate for presentation in September.

Mr. McGlennon noted the proffer in the Stonehouse development. He further noted the proffer was \$1,000 per unit of the 2,000-home master plan amendment. Mr. McGlennon referenced the affordable housing aspect and the opportunities there. He noted the impact of federal funding as a source was currently more questionable. Mr. McGlennon stated Neighborhood Development had five Moses Lane projects on the Consent Calendar. He added that not all five projects were related to funding, but the projects were part of the federal funding qualifying process.

Mr. Poller confirmed yes.

Mr. McGlennon noted those questions were ones where he needed more information.

Mr. Poller stated more details needed to be addressed prior to the next presentation to the Board.

Mr. Icenhour referenced Ms. Larson's comment on establishment of the CLT. He noted he wanted information on other CLTs in Virginia and the nation and the long-term effectiveness of CLTs. Mr. Icenhour further noted turnover and assurance the focus remained on the original concept without changing from a solution to a problem. He requested feedback from other CLT operations on a long-term basis.

Mr. Poller noted that was an important part of the review process.

Mr. Icenhour asked Ms. Larson if she had any additional questions.

Ms. Larson responded no.

Mr. Poller acknowledged Ms. Kim Orthner, a member of the Housing Rehabilitation Board, who was in attendance. He noted Ms. Orthner, a citizen appointed by the Board of Supervisors, had been involved in working with staff regarding the CLT program.

Mr. McGlennon noted Ms. Orthner's work with affordable housing. He further noted her diligence in reviewing options in that area.

F. BOARD CONSIDERATION(S)

1. Change Order - Second Interim Agreement, Consolidated Government Center/Off-site Roadway Improvements

A motion to Approve the Change Order was made by Ruth Larson, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Mr. Rinehimer addressed the Board noting a mistake to the web address during his presentation on Board Discussions Item No. 1 - Government Center Updates. He noted 4101 was incorrect if keying the web address manually as it should be 4104. (Note: the above link under Board Discussions is correct.) He added that the site could be accessed from the James City County website, hover over the Government tab, click on Administration, and click on Proposed County Government Center in the left column. He thanked Ms. Dallman as she displayed the correct address on the presentation slide. Mr. Rinehimer noted a Change Order resolution was in the Board's Agenda Packet. He further noted the Change Order was to the Second Interim Agreement which provided authorization for conduction of the engineering and design for the off-site roadway improvements at the proposed Consolidated Government Center site. Mr. Rinehimer stated the Board had approved the County entering into the Second Interim Agreement with the Henderson-Gilbane Joint Venture (HGJV) group as well as approval of the Change Order to that Second Interim Agreement for the programming and schematic design, up to 30%, for the library over the past six months. He noted that an updated Traffic Study was done during that time which addressed off-site road improvement recommendations. Mr. Rinehimer acknowledged comments from the Planning Commission and the public regarding the off-site road improvements without consideration for potential development at Eastern State Hospital had been heard. He noted the design and engineering group, a part of the HGJV group, was the same group that had been tasked to complete the Traffic Study for the Cardinal Ridge group for the potential development at Eastern State Hospital. Mr. Rinehimer explained the Change Order allowed the design and engineering in a master plan format in which potential additional traffic would be a consideration if the Board approved development on the Eastern State property and Cardinal Ridge in the future. He noted the potential for development was recognized. Mr. Rinehimer further noted the design would allow for any improvements made to the Government Center site to be added rather than destroying new asphalt. He expressed his appreciation for comments received from the public, the Planning Commission, and Board members on that matter. Mr. Rinehimer noted the design amount was capped at \$900,000 and funding was available in the County's Transportation Match Budget. He further noted that staff recommended the Board's adoption of the Change Order resolution.

Ms. Larson thanked Mr. Rinehimer for commenting on future possibilities. She noted that point was an area of concern brought to her attention.

G. BOARD REQUESTS AND DIRECTIVES

Mr. Hipple noted he had no report.

Ms. Null noted last week that she, along with several James City County Police officers, met with the Toano Historical Society to address some incidences of vandalism in the Toano area. She stated the meeting was very productive. Ms. Null stated she visited the new Oakland Pointe Apartments and met the management, adding several Virginia Housing Authority staff were also present. She spoke highly of the facility, which was close to its maximum capacity. Ms. Null noted a path had been incorporated that allowed residents to walk to nearby shopping rather than use Route 60 or their cars. She stated that she had received concern from a resident who lived in Oakland Estates. Ms. Null said the resident noted when Interstate 64 traffic backed up, the traffic coming from Oakland Drive onto Route 60 was blocked from allowing cars to travel westbound. She noted she was hoping to work with Mr. Rossie Carroll, Virginia Department of Transportation (VDOT) Williamsburg Residency Administrator, to have a Do Not Block Intersection sign installed at that location.

Ms. Larson noted that last week she and Mr. Stevens attended an indoor groundbreaking event at Patriots Colony at Williamsburg for its expansion. She stated the heat was the reason for the indoor event. Ms. Larson expressed her appreciation to Riverside Health System for the invitation. She noted that immediately after that event, she attended the sign unveiling at the Greensprings Interpretive Trail trailhead. Ms. Larson further noted the sign was user-friendly, accessible, and contained an abundance of information about life on the Trail. She encouraged

people to visit the Trail and see the sign which was done by the Virginia Master Naturalists. Ms. Larson expressed her thanks to the members of the Virginia Master Naturalists who were joined by County staff, College of William & Mary representatives, the Virginia Department of Wildlife Resources, and Mr. Alain Outlaw of the James City County Historical Commission at the unveiling. She noted this work was provided by a generous grant courtesy of the Williamsburg Community Foundation. Ms. Larson added that information on the local beavers was also available. She noted she had been on an earlier call with the National Association of Counties (NACo) regarding the upcoming NACo National Conference in July where James City County would have the opportunity to participate in a panel discussion. Ms. Larson noted a 15-minute window would be available to talk about James City County and the County's planned events for the America 250 Anniversary. She spoke on the significance of the local history. Ms. Larson noted Ms. Carla Brittle, Tourism and Recreation Centers Administrator, and Visit Williamsburg would be involved in the information gathering for the NACo National Conference. She stated she wanted to get everyone on the local, state, and national levels to get excited about that birthday celebration. Ms. Larson noted she and Mr. McGlennon had attended the School Liaison meeting. She said she also attended the Clean County Commission's Will Barnes Picnic. Ms. Larson expressed her appreciation to her fellow Board members for allowing her to participate remotely.

Mr. McGlennon noted he and Ms. Larson were joined by Mr. Icenhour at the Will Barnes Picnic. He stated he attended the Freedom Fest at Freedom Park in celebration of Juneteenth on June 14. He further noted a construction tour of CDR's new home on June 23, adding the location was on Waller Mill Road in the former Community Services Building. Mr. McGlennon spoke highly of CDR's programs for children and families. He noted that \$11.5 million of the \$13 million fundraising goal had been reached. Mr. McGlennon stated CDR had expressed its appreciation to James City County for its contributions with possible consideration of more assistance in the future.

Ms. Null noted she and Mr. Hipple were holding a Town Hall Meeting at the James City County Library in Croaker on Monday, June 30 at 6:30 p.m. She invited anyone interested to attend.

Ms. Larson noted that in addition to the Greensprings Interpretive Trail was the Virginia Capital Trail. She further noted previous discussions on the issue at the intersection of Route 5 and Greensprings Road. Ms. Larson acknowledged the level of activity at that intersection as well as the 45-mph speed limit on Greensprings Road, adding that she felt that speed was too fast due to neighborhoods and tree canopies. She addressed the bike trails further down the road that crossed intersections into neighborhoods. Ms. Larson stated she had spoken with Mr. Jason Purse, Assistant County Administrator, after her attendance at a neighborhood meeting. She noted concern as bicyclists on the Capital Trail in James City County were to stop at intersections. Ms. Larson further noted that according to people in vehicles, the bicyclists were not always stopping. She stated VDOT's resistance to an abundance of signage, adding that there needed to be discussion. Ms. Larson noted the discussion should include whether the existing signage was sufficient. She further noted her own experience with a bike sign while on vacation that was simple and effective. Ms. Larson expressed her concern regarding the bike trails and possible ways to address the situation.

Mr. Icenhour noted that on June 11, he had an interview with WMBG Radio. He added the radio interviews were a great way for Board members to get information out to the community. Mr. Icenhour stated he attended several ribbon cutting ceremonies which included the June 13 reopening of the MyPlace Playground at the James City County Recreation Center and the WindsorMeade Williamsburg physical therapy gymnasium renovation. He noted his attendance at several Juneteenth celebrations which included the June 14 event at Freedom Park and the County's Juneteenth celebration on June 17 which was also held at Freedom Park. He commended the County's Black History Committee for the impressive ceremony. Mr. Icenhour noted his attendance at the Hampton Roads Workforce Council meeting, adding a budget for

that group still was nonexistent. He further noted the budget was slated for completion at the end of June, adding that date would not happen due to no knowledge of funding from the federal government. Mr. Icenhour stated all of the Workforce Council's Title XI Adult Education Funds remained unreleased. He noted the local impact to the Literacy for Life program was \$200,000, which represented a significant amount of the program's money. Mr. Icenhour added that funding was currently in limbo. He stated the Title II Adult Education was basically eliminated from the budget. He added that Title I was impacted, adding that 20% of the Workforce Council's \$30 million budget equated to a possible loss of approximately \$600,000-\$700,000. Mr. Icenhour noted one factor impacting local economic development was the ability to have a trained workforce. He further noted that 25% of the Hampton Roads workforce pool read at a 5th grade level, 30% were at a 5th grade math level, and 13% spoke no English. Mr. Icenhour said these were some of the challenges the Workforce Council faced, adding he felt a budget was forthcoming, but he had no timeline for it. He noted on June 21, he participated in the Men Who Cook event with several County staff members. Mr. Icenhour stated the tasting event was an annual fundraiser with numerous chefs, adding the event raised approximately \$30,000. He noted the event, hosted by the Kiwanis Club of Colonial Capital, returned the proceeds back to the local community children. Mr. Icenhour stated that 62 years ago to the day, he pledged to defend the Constitution and entered the United States Air Force Academy. He noted that 38 years ago to the day, he entered the Training Academy to begin working for Pan Am Airlines. Mr. Icenhour stated June 24 was a significant day for him.

H. REPORTS OF THE COUNTY ADMINISTRATOR

Mr. Stevens reminded everyone of hurricane season, which extended through November. He noted residents should plan for three days' worth of personal needs as well as pet needs. Mr. Stevens stated the County's cooling centers had opened due to the excessive heat, adding the locations included the libraries and the James City County Recreation Center.

At approximately 2:28 p.m., Mr. Icenhour recessed the Board of Supervisors for the James City Service Authority Board of Directors Special Meeting.

At approximately 2:49 p.m., Mr. Icenhour reconvened the Board of Supervisors.

I. CLOSED SESSION

A motion to Enter a Closed Session was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

At approximately 2:51 p.m., the Board of Supervisors entered Closed Session.

At approximately 5:01 p.m., the Board re-entered Open Session.

A motion to Certify the Board only spoke about those matters indicated that it would speak about in Closed Session was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

1. Consideration of a personnel matter, the performance evaluation of the County Administrator and County Attorney, pursuant to Section 2.2-3711 (A)(1) of the Code of Virginia

A motion to Approve a 3% salary increase for the County Attorney, effective July 1, 2025, and an additional 1% effective January 1, 2026, contingent on the availability of funds, was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

A motion to Approve a 3% salary increase for the County Administrator, effective July 1, 2025, and an additional 1% effective January 1, 2026, contingent on the availability of funds, was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

2. Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Section 2.2-3711 (A)(3) of the Code of Virginia and pertaining to a parcel of real property along Route 60.

3. Consideration of a personnel matter, the appointment of individuals to County Boards and/or Commissions, pursuant to Section 2.2-3711 (A)(1) of the Code of Virginia

a. Appointment - Williamsburg Regional Library Board of Trustees

A motion for Reappointment of Mr. Eugene Bruss for a four-year term expiring June 30, 2029, was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

b. Appointments - Virginia Peninsula Community College Board

c. Appointments - Stormwater Program Advisory Committee

d. Appointments - Historical Commission

4. Consultation with legal counsel employed or retained by the public body regarding a tax assessment issue requiring the provision of legal advice by such counsel, pursuant to Section 2.2-3711 (A)(8) of the Code of Virginia

An additional Item regarding the joint operations of schools was added to the Closed Session Agenda as noted at the beginning of the Business Meeting.

5. Certification of Closed Session

J. ADJOURNMENT

1. Adjourn until 5 pm on July 8, 2025 for the Regular Meeting

A motion to Adjourn was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

At approximately 5:03 p.m., Mr. Icenhour adjourned the Board of Supervisors.

MEMORANDUM

DATE: July 22, 2025

TO: The Board of Supervisors

FROM: Michael D. Woolson, Section Chief - Resource Protection, Stormwater and Resource Protection Division
Andrew Dean, Assistant County Attorney

SUBJECT: Illicit Discharge Ordinance Violation - Civil Charge - Escalante Kingsmill Resort, LLC, 8581 Pocahontas Trail, aka Kingsmill Laundry

Attached is a resolution for consideration by the Board of Supervisors (the "Board") involving a violation of the County's Illicit Discharge Ordinance (the "Ordinance") on property located at 8581 Pocahontas Trail and further identified as James City County Real Estate Tax Map Parcel No. 5230100011A (the "Property"). The case involved a spill from a private pump station into Best Management Practice (BMP)-JR051 and the storm drain system of James City County.

On February 13, 2025, County staff received a report of a potential illicit discharge activity on the Property. During a site visit, staff confirmed that the private pump station had failed, discharging an unknown quantity of sewage into the on-site BMP.

In accordance with provisions of the Ordinance, the owner and the County mutually came to terms to resolve and settle the violation through the County's civil charge process. The owner voluntarily signed a Consent Agreement and entered into an Illicit Discharge Detection and Elimination Civil Charge Consent Agreement with the County on June 28, 2025.

The resolution and attachments present additional specific details of the violation. Under the provisions of the Ordinance, the Board may accept civil charges for each violation of up to \$1,000. The owner has agreed to the recommended civil charge of \$1,000 for violation of Section 18A-22(a) of the County's Illicit Discharge Ordinance.

Staff recommends adoption of the attached resolution, establishing the civil charge for the Illicit Discharge Ordinance violation presented.

MDW/AD/ap
IlletDCOrdViol-mem

Attachments:

1. Resolution
2. Consent Agreement
3. Notice of Violation

RESOLUTION

ILLICIT DISCHARGE ORDINANCE VIOLATION - CIVIL CHARGE -

ESCALANTE KINGSMILL RESORT, LLC, 8581 POCAHONTAS TRAIL,

AKA KINGSMILL LAUNDRY

WHEREAS, Escalante Kingsmill Resort, LLC, are the owners of a certain parcel of land commonly known as 8581 Pocahontas Trail, Williamsburg, Virginia, designated as Parcel No. 5230100011A within the James City County Real Estate Tax Map system (the "Property"); and

WHEREAS, on or about February 13, 2025, Escalante Kingsmill Resort, LLC, had a spill of an undetermined quantity of sewage into Best Management Practice (BMP)-JR051 and the storm drain system of James City County ("System") on the Property, in violation of the County's Illicit Discharge Ordinance; and

WHEREAS, Escalante Kingsmill Resort, LLC, executed a Consent Agreement to remedy the violation of the County's Illicit Discharge Ordinance; and

WHEREAS, Escalante Kingsmill Resort, LLC, agreed to pay a total of \$1,000 to the County as a civil charge pursuant to the County's Illicit Discharge Ordinance; and

WHEREAS, the James City County Board of Supervisors accepts the civil charge in full settlement of the Illicit Discharge Ordinance violation, in accordance with Section 18A-22(a) of the Code of the County of James City.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby authorizes and directs the County Administrator to accept the \$1,000 civil charge from Escalante Kingsmill Resort, LLC, as full settlement of the Illicit Discharge Ordinance violation at the Property occurring on or about February 13, 2025.

James O. Icenhour, Jr.
Chair, Board of Supervisors

ATTEST:

Teresa J. Saeed
Deputy Clerk to the Board

HIPPLE
NULL
LARSON
MCGLENNON
ICENHOUR

VOTES

AYE NAY ABSTAIN ABSENT

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Adopted by the Board of Supervisors of James City County, Virginia, this 22nd day of July, 2025.

IllctDCOrdViol-res



Illicit Discharge Detection and Elimination Civil Charge Settlement Agreement

THIS AGREEMENT, made on this 28th day of June, 2025, by and between Escalante Kingsmill Resort, LLC, residing at 1010 Kingsmill Road, Williamsburg, Virginia 23185 ("OWNER") and the COUNTY OF JAMES CITY, VIRGINIA, ("COUNTY").

WHEREAS, the Owner owns that certain parcel of land located at 8581 Pocahontas Trail, Williamsburg, VA 23185 and also identified as James City County Tax Map Parcel Identification Number 5230100011A (the "Laundry"); and

WHEREAS, County sent Owner a Notice of Violation, dated May 23, 2025 (the "Notice"), asserting a February 13, 2025, waste water discharge from the Laundry in violation of the James City County Code, Chapter 18A, Article II, demanding spillage remediation and payment of a fine; and

WHEREAS, the Owner and the County wish to resolve this matter without resorting to litigation.

NOW, THEREFORE, the County and the Owner agree as follows:

1. The County agrees that Owner has, prior to the date of this Agreement, cleaned-up the discharge as required under the Notice. Owner agrees to pay a fine in the amount of \$1,000.00 in cash upon delivery of a fully executed copy of this Agreement.
2. In consideration of the Owner's payment of the fine, the County shall deem the matter as resolved and agrees not to proceed with or seek further civil or criminal remedies.

Once this Agreement is executed, the County will proceed with processing the civil charge in accordance with the provisions of Section 18A-24 of the James City County Code. This includes scheduling the case on the consent calendar at an upcoming Board of Supervisors regular meeting.

OWNER:

ESCALANTE LLC

COUNTY OF JAMES CITY, VIRGINIA

By:

Ben Horn G.M.

Approved as to form:

Adam Levinson

County Attorney

**General Services**

107 Tewning Road
Williamsburg, VA 23188
P: 757-259-4080

General.Services@jamescitycountyva.gov

jamescitycountyva.gov

Capital Projects

107 Tewning Road
Williamsburg, VA 23188
757-259-4080

Fleet

103 Tewning Road
Williamsburg, VA 23188
757-259-4122

**Stormwater and
Resource Protection**

101-E Mounts Bay Road
Williamsburg, VA 23185
757-253-6670

Facilities & Grounds

113 Tewning Road
Williamsburg, VA 23188
757-259-4080

Solid Waste

1204 Jolly Pond Road
Williamsburg, VA 23188
757-565-0971

NOTICE OF VIOLATION

May 23, 2025

Escalante Kingsmill Resort, LLC
2930 Bledsoe Street, Suite 124
Fort Worth, Texas 76107

Re: Illicit Discharge, unauthorized discharge into storm sewer system
SRP-25-0011, 8581 Pocahontas Trail, Kingsmill Laundry

To Whom It Concerns:

On February 13, 2025, representatives of the James City County Stormwater and Resource Protection Division became aware of an illicit discharge on property you own at 8581 Pocahontas Trail, Williamsburg, Virginia 23185, known as the Kingsmill Laundry. This is a violation of James City County code section 18A-22(a)(1) of the Illicit Discharge Ordinance. The illicit discharge is subject to a civil penalty up to \$1,000 per day or a one-time civil charge up to \$1,000.

To remedy this violation, you must take the following actions:

1. Clean up the spilled material residue by June 30, 2025 and
2. Payment of a one-time civil charge for the Chapter 18A violation of \$1,000.

This violation may be appealed to the circuit court of James City County within 30 days of the date of the letter. Please contact our office at 757-253-6823 to discuss this matter by June 27, 2025. After that date, the matter is no longer appealable.

Sincerely,

Michael Woolson
Section Chief, Stormwater and Resource Protection Division
757-253-6823
Michael.Woolson@jamescitycountyva.gov

Encl: 1. Location Map
2. Photos

3. Site plan
4. Site plan detail

cc: Toni Small, Stormwater and Resource Protection Division Director, via email
Andrew Dean, Assistant County Attorney, via email
Paul Holt, Community Development Director, via email
Christy Parrish, Zoning Administrator, via email



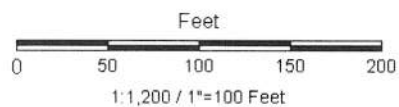
Legend

-  Parcels
-  Vacated Right of Way
-  Owner Undetermined
-  Street Names
-  BMP's
-  Contours 5 Ft



Title: Location Map - Kingsmill Laundry

Date: 5/23/2025



DISCLAIMER: This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records, information, and data obtained from various sources, and James City County is not responsible for its accuracy or how current it may be.

Encl. 2. Photos



1



2



3



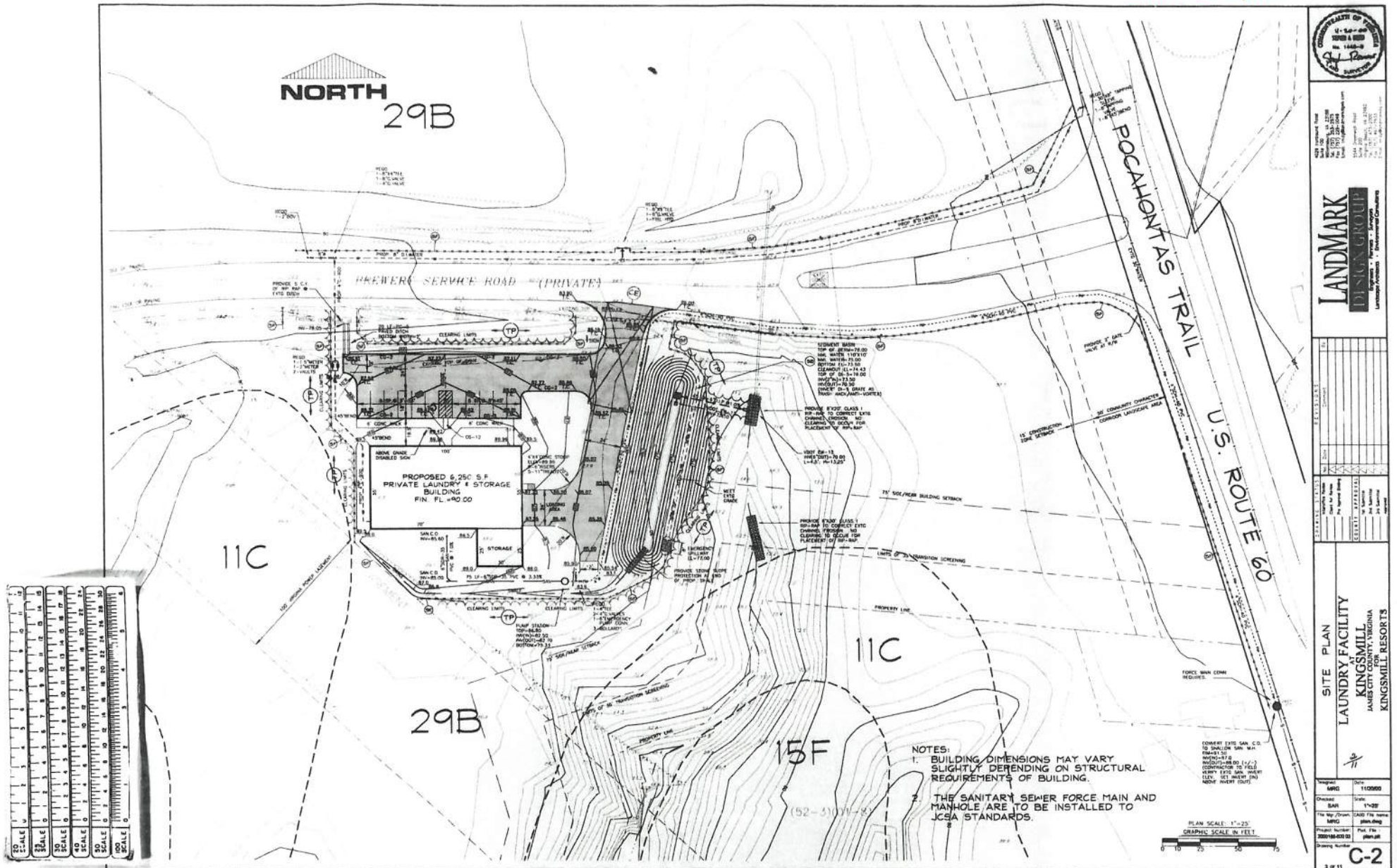
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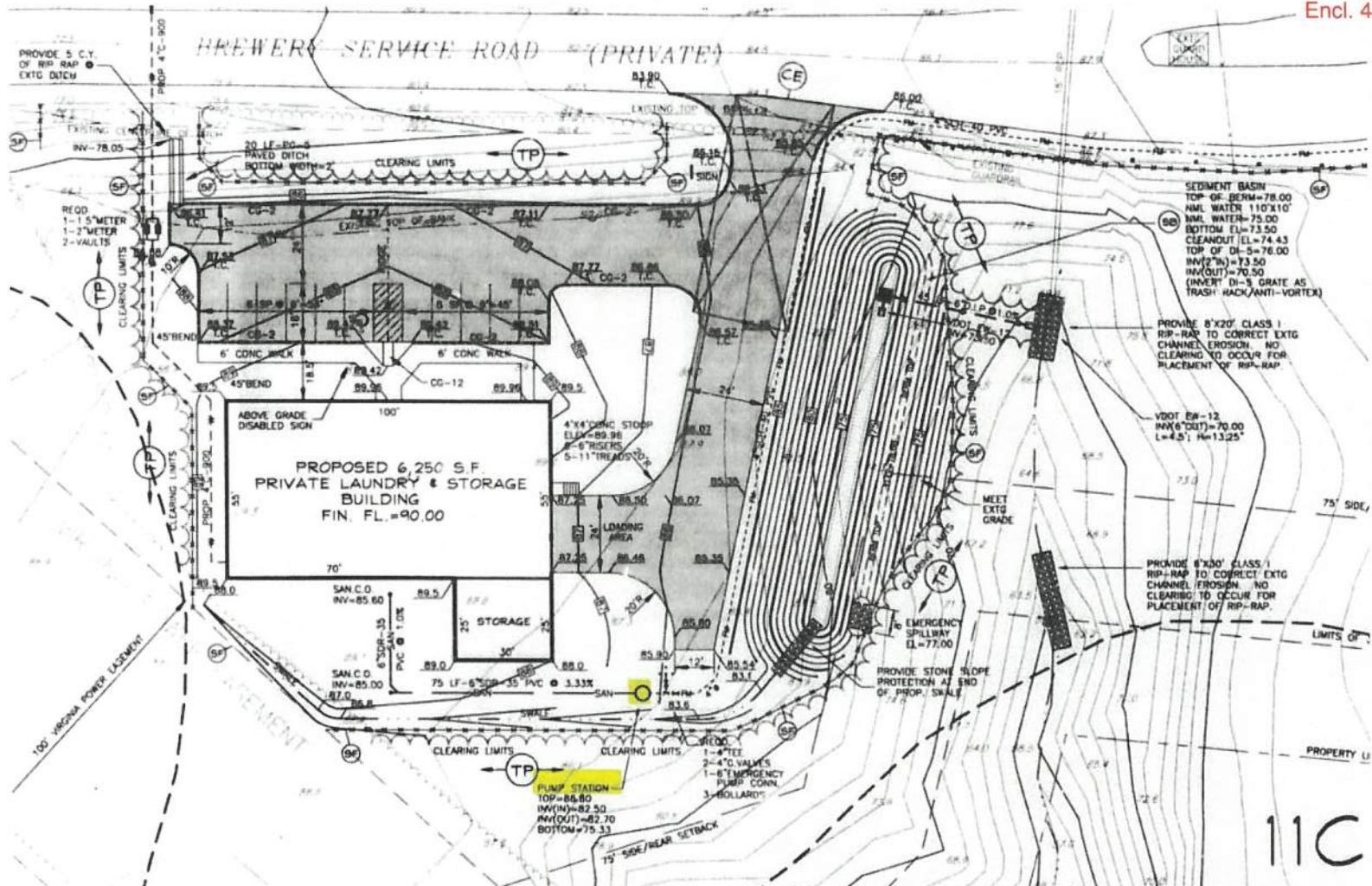


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6





MEMORANDUM

DATE: July 22, 2025

TO: The Board of Supervisors

FROM: Liz Parman, Deputy County Attorney

SUBJECT: School Speed Zone Cameras - Resolution in Lieu of Bond

The James City County Police Department has contracted with Blue Line Solutions to install speed zone cameras within the Virginia Department of Transportation (VDOT) right-of-way near Toano Middle School, Stonehouse Elementary School, Lafayette High School, Norge Elementary School, James River Elementary School, D.J. Montague Elementary School, and Clara Byrd Baker Elementary School to slow drivers near schools and improve traffic safety.

The project specifically requires a VDOT Land Use Permit to construct components within the VDOT right-of-way. Typically, an applicant is required to post a bond. A locality can be released from the bonding by adopting a resolution granting assurances to VDOT that the County shall comply with all of the conditions of the permit or permits that have been, or will be, granted to the County and guarantees the successful completion of the work. Attached is such a resolution.

Staff recommends adoption of the resolution so that the County may be released from bonding the aforementioned project.

LP/ap
SchSpdZCam-mem

Attachment

RESOLUTION

A RESOLUTION TO THE VIRGINIA DEPARTMENT OF TRANSPORTATION

IN LIEU OF A GUARANTEE OR BOND

- WHEREAS, it becomes necessary from time to time for James City County to obtain permits from the Virginia Department of Transportation (VDOT) to install, construct, reconstruct, or maintain, and operate certain public works along, across, over, and upon the highway system of Virginia; and
- WHEREAS, expense, damage or injury may be sustained by the Commonwealth of Virginia growing out of the granting to James City County by VDOT of said permits for the work aforesaid; and
- WHEREAS, one of the conditions of such permit or permits is that James City County shall hold harmless the Commonwealth of Virginia against all damages and injuries to the highways and bridges and to persons of property lawfully upon such highways; and
- WHEREAS, James City County is embarking on a project to install speed zone cameras within the VDOT right-of-way in James City County Public Schools including Toano Middle School, Stonehouse Elementary School, Lafayette High School, Norge Elementary School, James River Elementary School, D.J. Montague Elementary School, and Clara Byrd Baker Elementary School in order to slow drivers near schools and improve traffic safety. The project specifically requires a VDOT Land Use Permit to construct components within the VDOT right-of-way; and
- WHEREAS, typically an applicant is required to pay a permit fee and post bond; and
- WHEREAS, local government can be released from the required fee and bonding by holding VDOT harmless to loss, cost, expense, damage or injury to the permitted construction project.
- NOW, THEREFORE, BE IT RESOLVED by the James City County Board of Supervisors, in accordance with the provisions of Section 24VAC30-151-720 of the Land Use Permit Regulations of the Virginia Department of Transportation, James City County does hereby grant assurances to VDOT that it shall in all respects comply with all of the conditions of the permit or permits that have been, or will be, granted to James City County and guarantees the successful completion of the work, or, if appropriate, restoration of the right-of-way to its original condition.
- BE IT FURTHER RESOLVED that the County Administrator, or designee, be, and hereby is authorized to execute on behalf of James City County all Land Use Permits and related documents of VDOT; and
- BE IT FURTHER RESOLVED that this resolution shall be a continuing resolution and shall not be revoked unless and until sixty days written notice of any proposed revocation be submitted to VDOT.
- BE IT RESOLVED FINALLY that James City County shall, if requested by VDOT, provide a letter that commits to using the surety provided by its contractor or to have the contractor execute a dual obligation rider that adds VDOT as an additional obligee to the surety bond provided to the locality, with either of these options guaranteeing the work performed within state-maintained right-of-way under terms of the Land Use Permit for that purpose.

James O. Icenhour, Jr.
Chair, Board of Supervisors

ATTEST:

Teresa J. Saeed
Deputy Clerk to the Board

HIPPLE
NULL
LARSON
MCGLENNON
ICENHOUR

VOTES

AYE NAY ABSTAIN ABSENT

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Adopted by the Board of Supervisors of James City County, Virginia, this 22nd day of
July, 2025.

SchSpdZCam-res



**James City County, Virginia
Board of Supervisors Briefings
July 22, 2025**



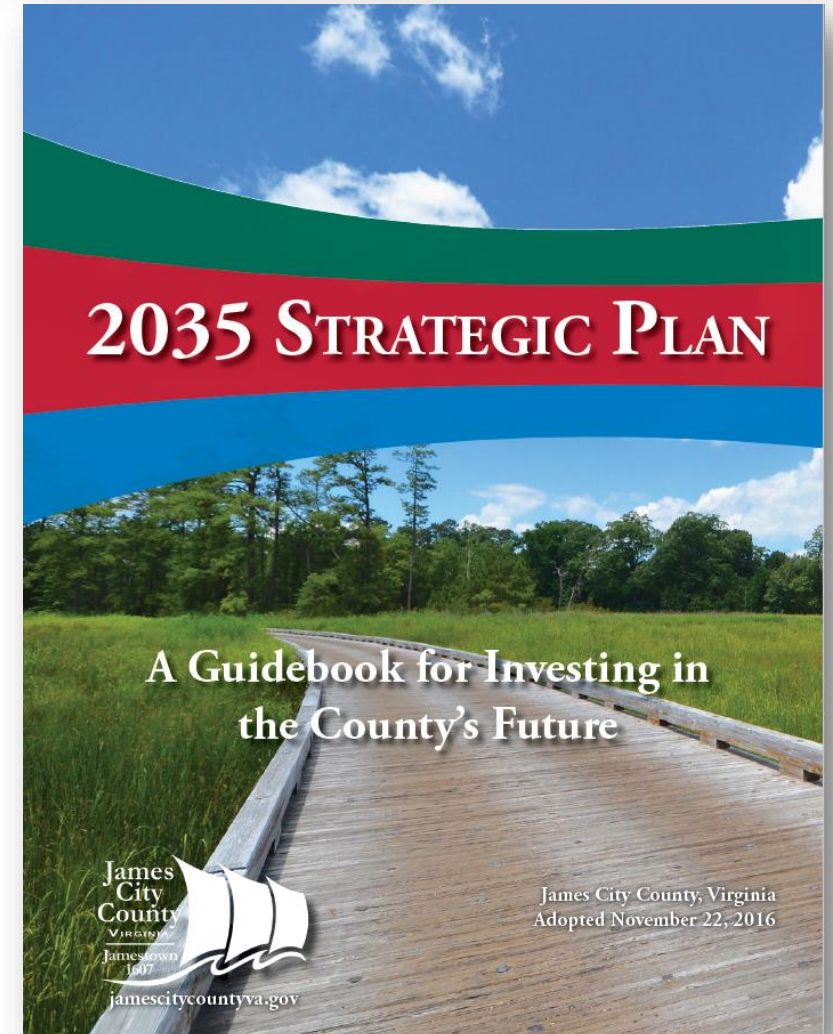
Agenda

1. Welcome
2. Project Status Update
3. Review of Themes from Public Engagement
4. Plan Framework
5. Unveiling the Plan
6. Next Steps

Project Objectives

Update the 2035 James City County Strategic Plan

- Incorporate existing plans and studies
- Coordinate work of BOS, Administration, and Departments through a new framework
- Identify priority capital projects and operational initiatives
- Provide framework to assess resource allocation ongoing

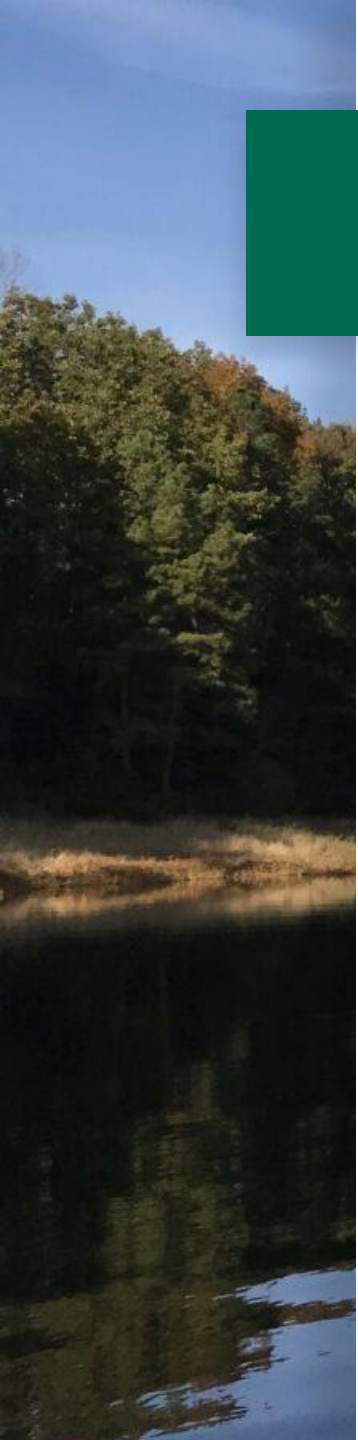


Project Process



PUBLIC ENGAGEMENT





Project Status Update

Work completed to date:

- **Phase 1**
 - BOS, Departments, and Key County Partner Interviews
 - Assessment of Adopted Strategic Plan
 - Phase 1 Summary Report
- **Phase 2**
 - Community Engagement (Workshop and Online Activities)
 - Community Engagement Summary Report
- **Phase 3**
 - Inventorying Capital Projects and Initiatives from all County Plans
 - Identifying Ranked Priorities (Capital Projects and Operational Initiatives)
 - Fiscal Check on Projects with Technical Advisory Group

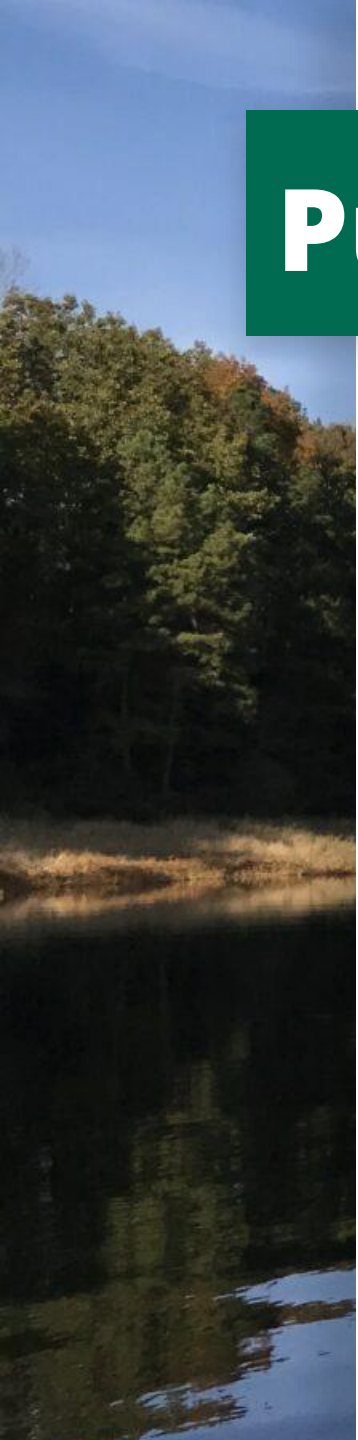


Public Engagement Findings

Public Engagement Part #1 Overview

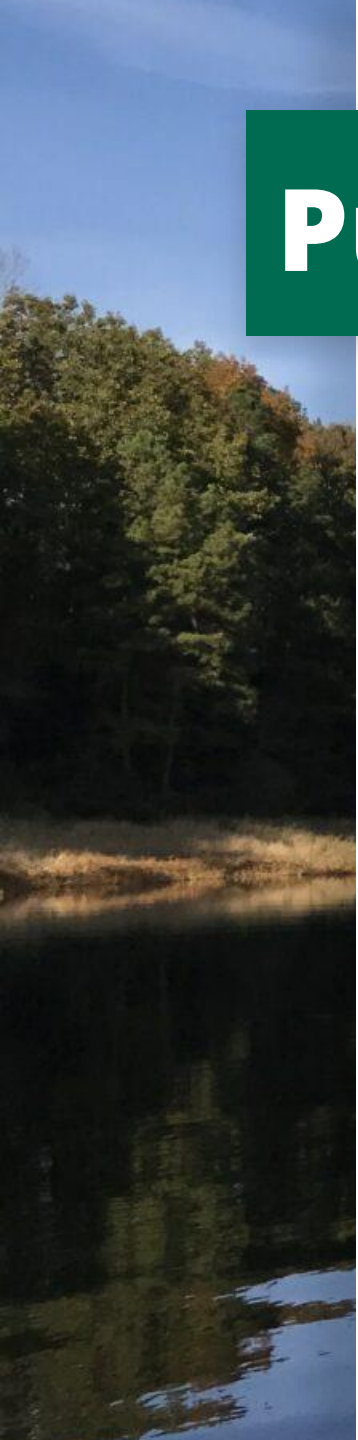
- **Public Workshop:**
September 9, 2024
- **Online Engagement:**
September 9-October 10
- **180 total individuals**
participated





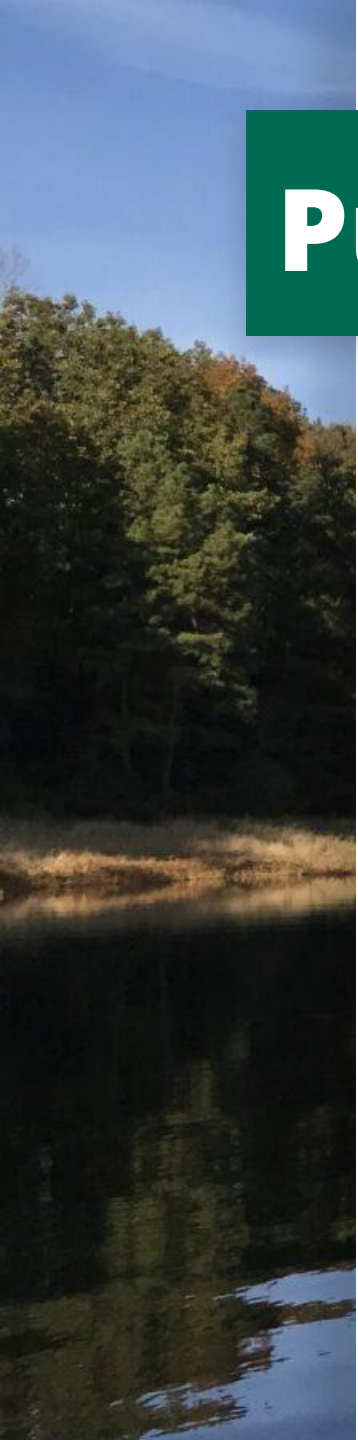
Public Engagement Themes

- Support for All Existing Strategic Plan Goals
 - Highest support for:
 - Sustainable, Long Term Water Supply
 - High Quality Education
 - Exceptional Public Services
 - Like to see more emphasis on:
 - Water quality
 - Schools
 - Housing
 - Community Character



Public Engagement Themes

- Support for New Proposed Strategic Plan Goals
 - Communication and Transparent Governance
 - Engagement and Retention of County Staff
 - Attainable Housing



Public Engagement Themes

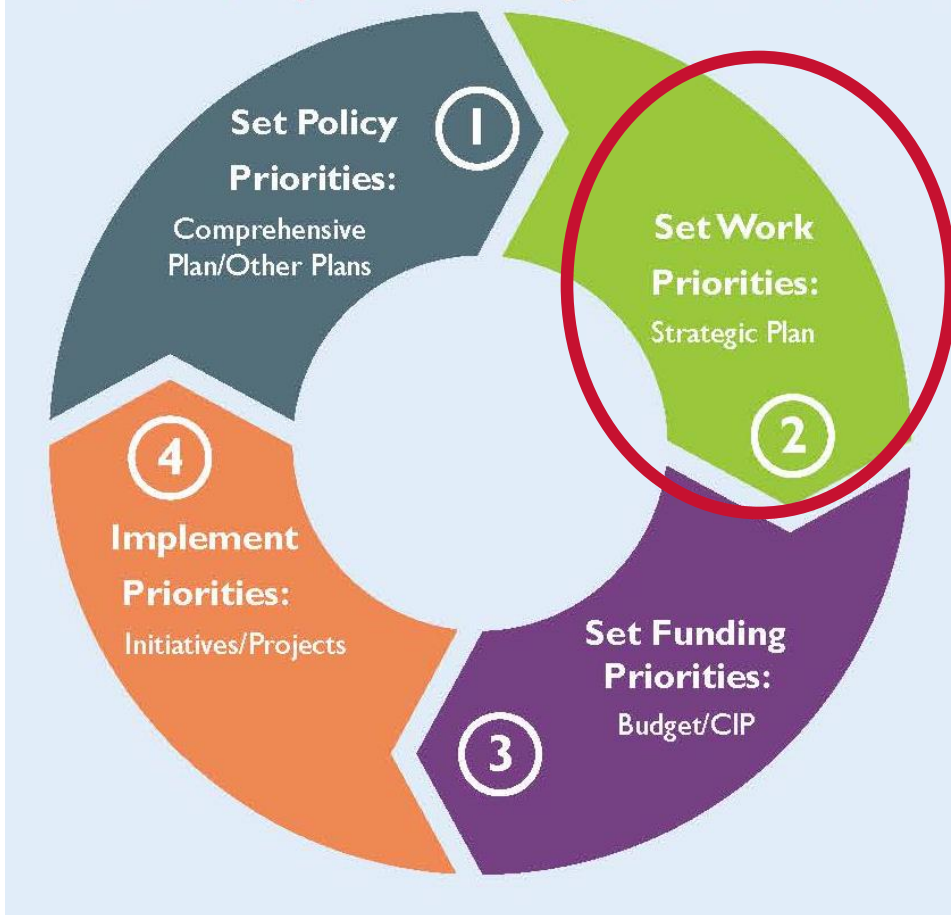
- **Public Services to Prioritize** (in order)
 - Public safety
 - Community development
 - Land use planning
 - Public education
 - Courts and criminal justice
- **Other important priorities**
 - Stormwater management
 - Public transportation
 - Libraries



Draft Strategic Plan Framework

How the Plan Works in Practice

Process for County Decision-Making on Resource Allocation



2035 STRATEGIC PLAN

A Guidebook for Investing in
the County's Future

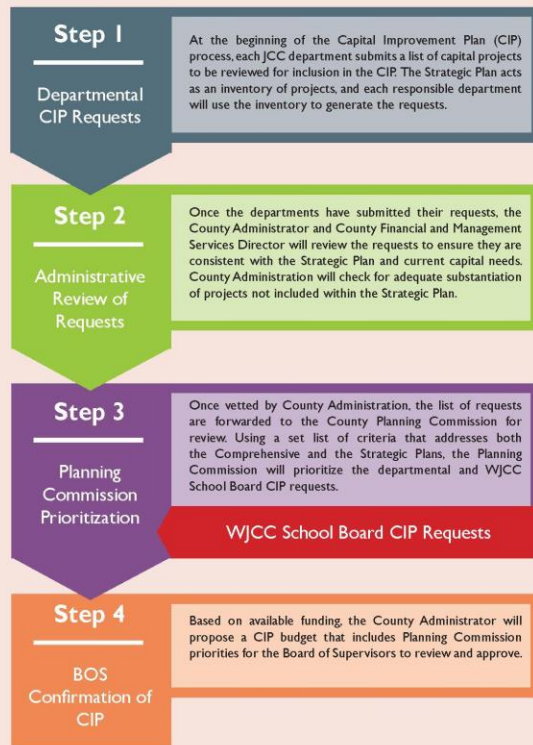
James
City
County
Virginia
James City
County
1607
jamescitycountyva.gov

James City County, Virginia
Adopted November 22, 2016

How the Plan Works in Practice

This All Sounds Great, But How Will This Really Work?

Each year, the County undertakes an important process to set its budget and capital improvement plan for subsequent years. The following steps outline how the County will use this Strategic Plan to inform development of the JCC Capital Improvement Plan that sets out future investments for the County.



Why is this plan so important?

The Strategic Plan plays a critical role to:

- Inform decisions on capital investments and operational initiatives.
- Form the development of the County's annual budget and Capital Improvement Plan (CIP).



Annual Review and Prioritization of Capital Projects and Initiatives

Budget Message

James City County, VA

This budget continues to support our unique qualities and is the County's mechanism for implementing strategic planning efforts. As shown in the graphic to the right, the Comprehensive Plan and other supportive plans, such as the Parks and Recreation Master Plan, identify long range policy priorities for the County. The Strategic Plan builds off these policy priorities and identifies "work" priorities for County departments and divisions. Based on the priorities from the Strategic Plan, the budget document sets forth funding for operating initiatives and capital costs. When the County's annual budget and Capital Improvement Program (CIP) are adopted, initiatives and projects are implemented. Staff recognizes that not all current initiatives can be met given limited resources, and departments evaluate their most pressing needs and most impactful services in a way that can benefit the overall community.



The County's Strategic Plan serves as guidance between the budget and the long-range plans proposed by the County. It allows the Board of Supervisors to prioritize initiatives, plan for the future and allocate resources through the budget process. The goals and actions of the Strategic Plan were identified as capital and operational initiatives set to short-, medium-, and long-term project timeframes. During FY2022, the County adopted *Our County, Our Shared Future - James City County 2045 Comprehensive Plan*. The Strategic Plan will be updated to incorporate specific operational initiatives and capital projects identified in the new Comprehensive Plan, and future budgets will reflect these updates to the County's priorities.

The major differences between the FY2022 Adopted Budget and the FY2023 Adopted Budget include:

Amount	Description
\$4.0M	Restoration of pay-as-you-go funding transferred to the Capital Projects Fund in FY2023
\$3.8M	Full funding for the 5% and a \$1,500 salary increase for eligible employees implemented in FY2022
\$1.2M	Increase in the contribution to WJCC Schools in FY2023
\$1.2M	New personnel costs in the FY2023 budget, including new full-time positions, conversions of certain positions from part-time to full-time, reclassifications of existing positions, and updates to career ladders
\$870K	Absorption of employees' retirement benefit rate increases
\$624K	FY2023 costs to maintain Courthouse Green property purchased in FY2022
\$513K	Increase in certain fringe benefit costs, including FICA and health insurance
\$503K	Personnel and maintenance costs in FY2023 for road crew established in FY2022
\$480K	Increase in the transfer to the Tourism Fund based on projected increase in occupancy taxes in FY2023
\$404K	New positions established during FY2022, including new firefighters and Deputy Director of Real Estate Assessments
\$370K	Increase in the contribution to the Williamsburg Regional Library in FY2023
\$267K	Increase in the contributions to other outside agencies in FY2023
\$267K	Increase in fuel costs projected for FY2023
\$220K	Full funding for increase in minimum hourly pay from \$9.64 per hour to \$12.00 per hour implemented in FY2022 and later increased to \$13.36 per hour



Recommended Framework for Plan

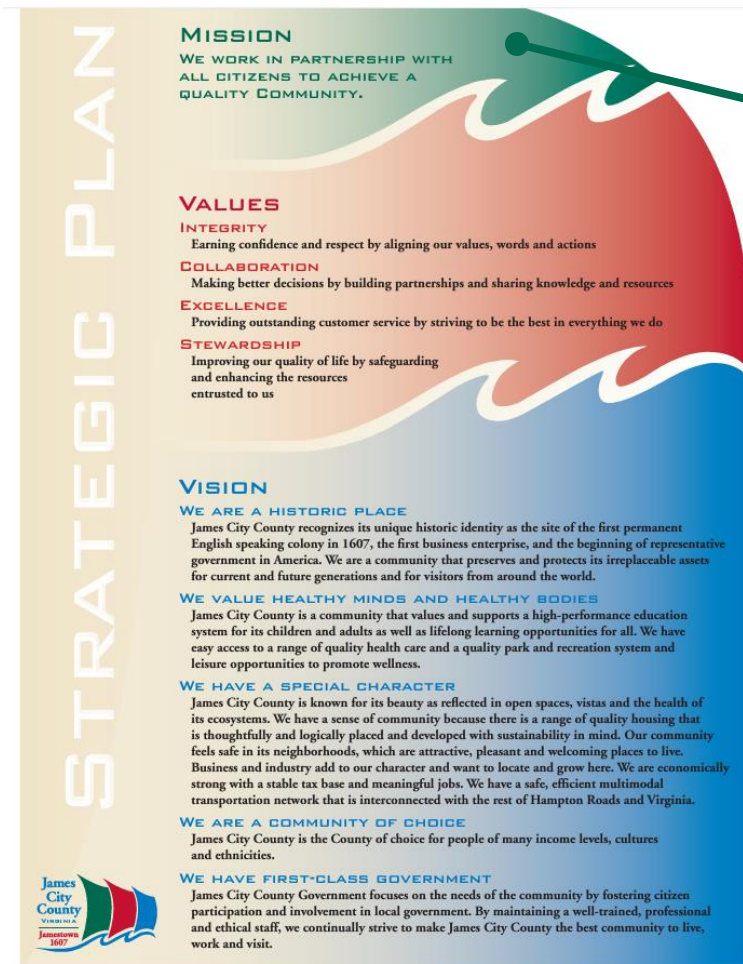
Mission & Values

Guiding Principles

Goals

Actions

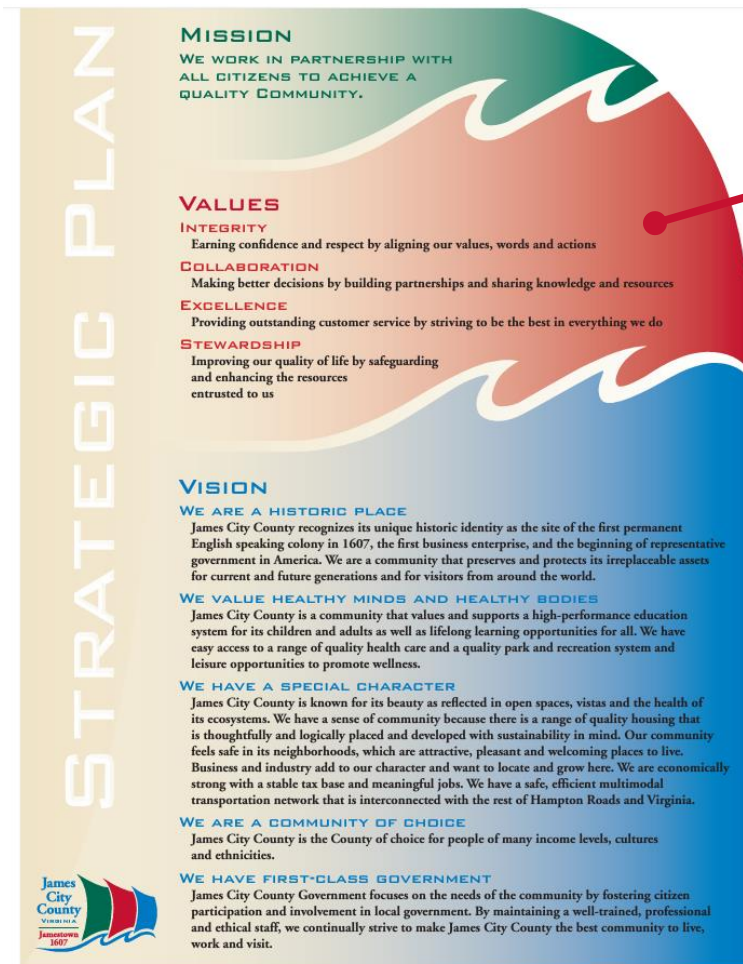
Mission (established)



MISSION

We work in partnership with all citizens to achieve a quality community.

Values (established)



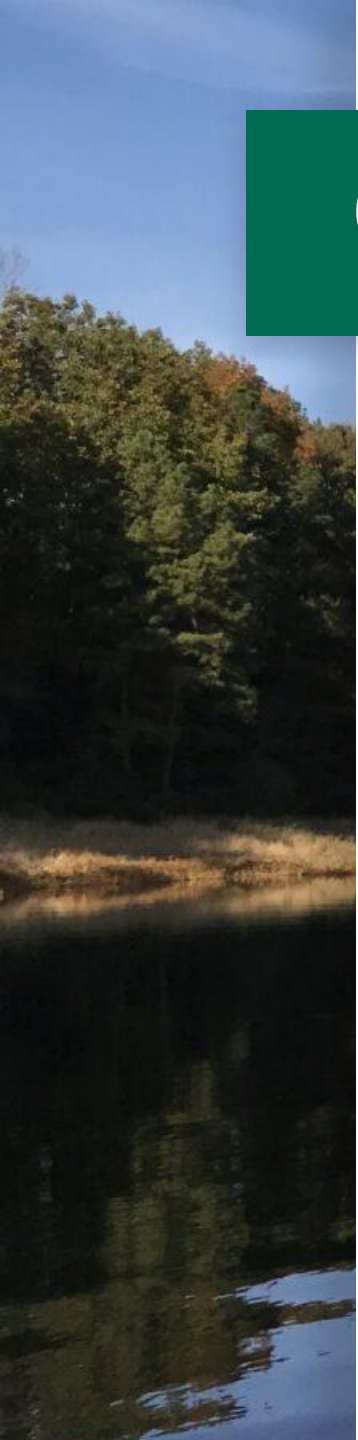
VALUES

Integrity

Collaboration

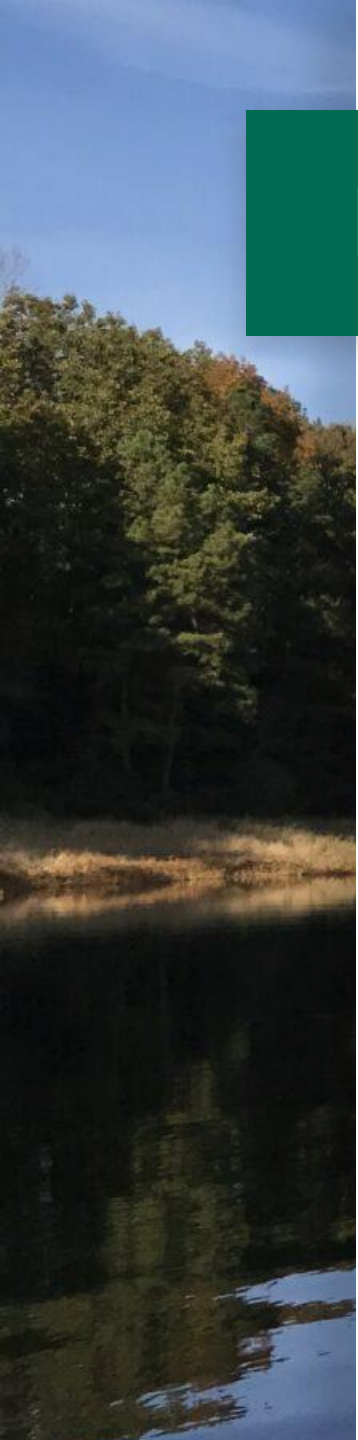
Excellence

Stewardship



Guiding Principles (new)

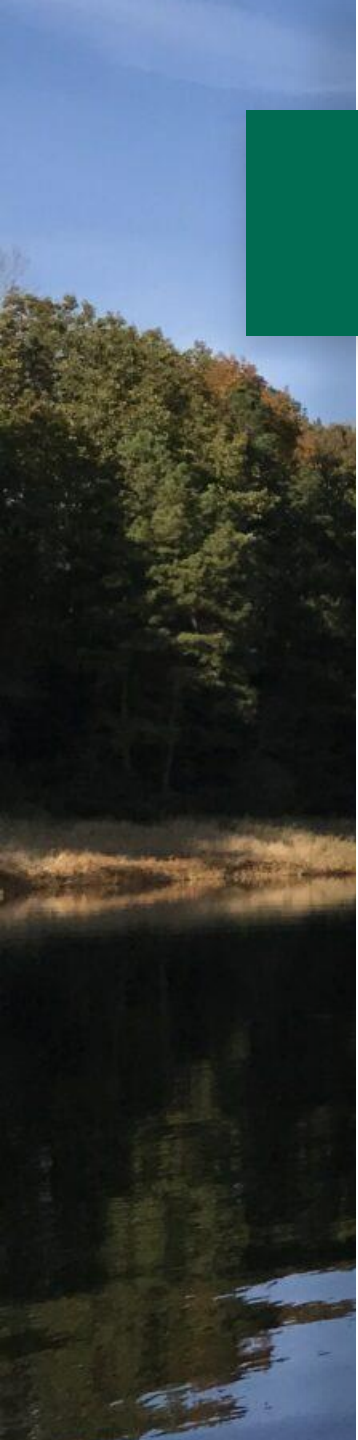
- **Service Focused** - We are service focused and aim for a positive customer experience.
- **Fiscally Efficient** - We prioritize fiscal efficiency when balancing decisions regarding operations, investments, and available resources.
- **Transparent Communications** - We achieve transparent governance through clear communications and sharing critical information about the County's efforts and actions with the community.



Recommended Framework for Plan

Goals

- Protect Community Character and Enhance the Built Environment
- Collaborate with James City Service Authority to Secure a Sustainable Long-Term Water Supply
- Deliver Exceptional Public Services
- Recruit and Retain a Skilled Workforce
- Support a Growing and Diverse Local Economy
- Collaborate to Provide High Quality Education
- Invest in Modern Infrastructure and Technology Systems
- Preserve and Support the Development of Attainable Housing



Goal: Protect Community Character and Enhance the Built Environment

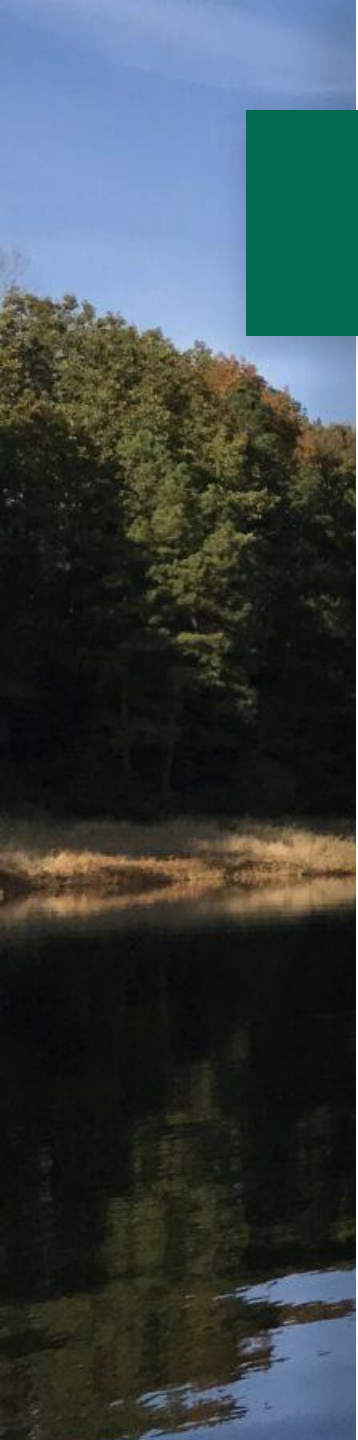
James City County's unique historic assets, natural environment, rural character, hometown feel and attractive developments will be protected and maintained over time. Community corridors and older developed centers and neighborhoods will be enhanced and revitalized.

Linkage to Engagement Findings:

- Prioritize protection of community character
- Community Development, land use planning, and stormwater management are public services to prioritize

Projects and Initiatives:

- Open Space Program
- Watershed management retrofits
- Transit Stop Improvements
- VDOT Drainage Improvements
- Transportation match projects (sidewalk connections, road diet improvements)



Goal: Collaborate with James City Service Authority to Secure a Sustainable Long-Term Water Supply

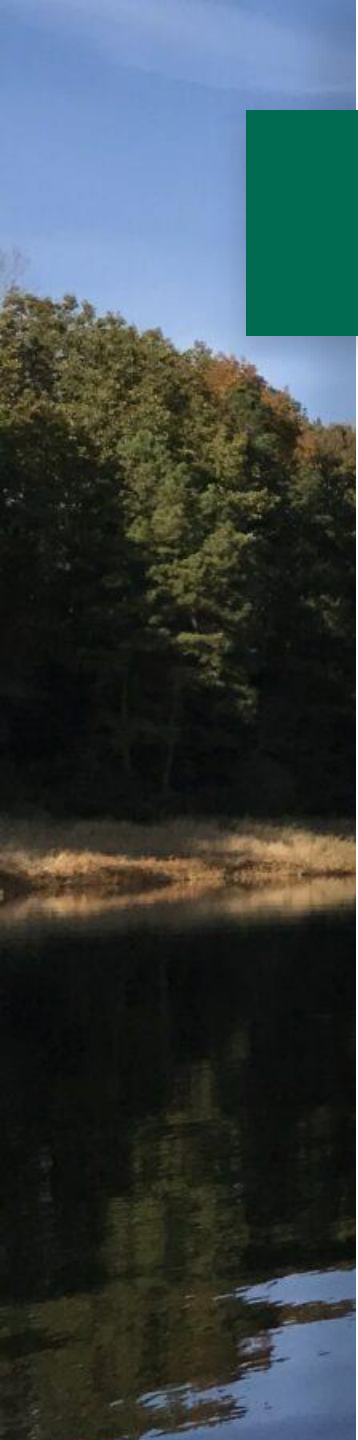
James City County and James City Service Authority (JCSA) will collaborate to provide an adequate, potable, long-term water supply that is financially sustainable for the County's current and future community members and businesses.

Linkage to Engagement Findings:

- Prioritize securing long-term water supply

Projects and Initiatives:

- JCSA operates as a separate enterprise organization
- JCC Supervisors also serve on Board for JCSA and are a partner in guiding these efforts



Goal: Deliver Exceptional Public Services

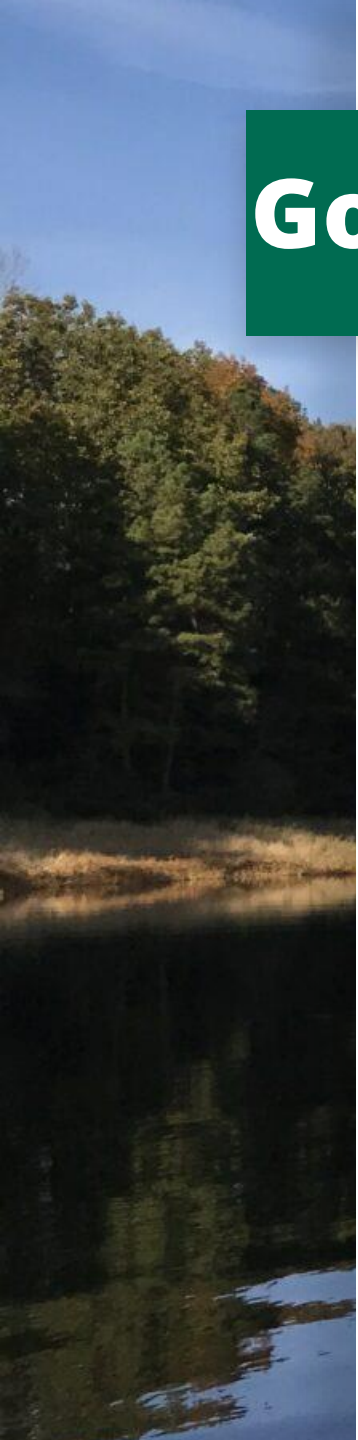
James City County will provide an exceptional quality of life to its community members by focusing on the provision of public services that meet the needs of a changing population. The County will do this by maintaining a safe environment for its community members, improving services to the County's aging population, enhancing parks and recreational offerings, providing effective assistance to the County's underserved populations, improving County communications, and maintaining and modernizing community facilities.

Linkage to Engagement Findings:

- Prioritize providing exceptional public services
- Public safety and libraries are important community priorities

Projects and Initiatives:

- New County library
- Capital maintenance of existing buildings and new facilities
- Fire and Police renovations, expansions, equipment and fleets
- Parks and Recreation improvements and renovations



Goal: Recruit and Retain a Skilled Workforce

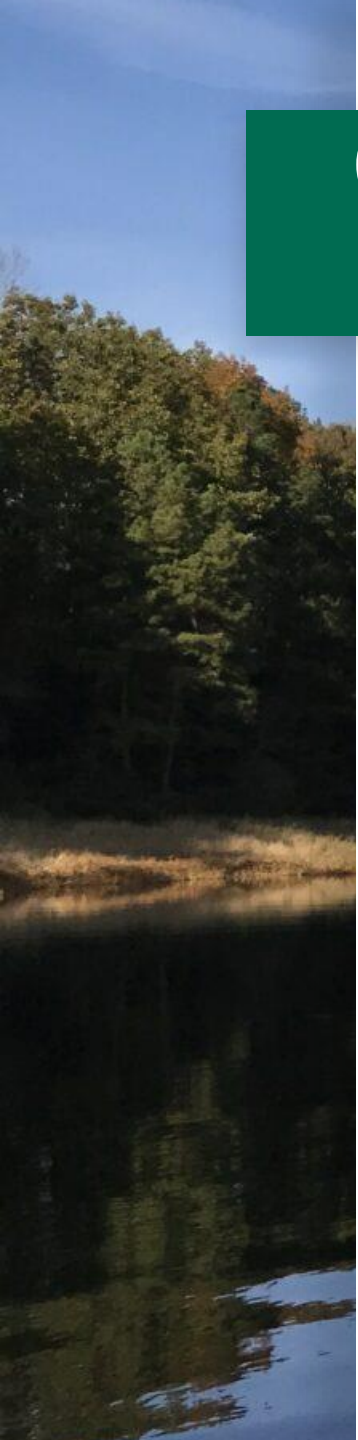
Consistently deliver high quality and reliable public services by recruiting and retaining a qualified and skilled County staff team. Recruitment and retention efforts will reduce employee turnover and support consistent public service delivery.

Linkage to Engagement Findings:

- Supported addition of Strategic Plan goal

Projects and Initiatives:

- Operational initiatives to support recruitment and retention efforts



Goal: Support a Growing and Diverse Local Economy

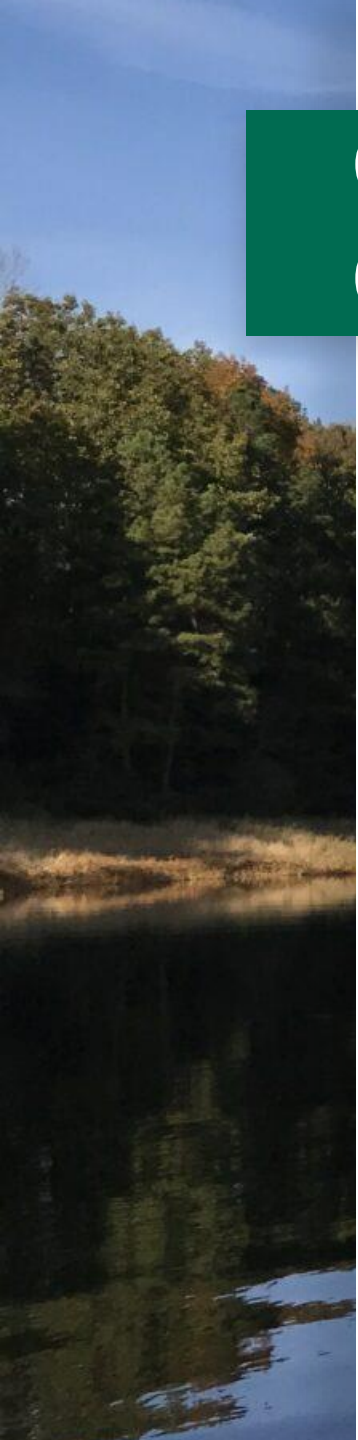
James City County will support the expansion and diversification of the local economy by providing the regulatory framework to support business development. The County will support and partner on economic development marketing and recruitment efforts and foster the development and expansion of businesses.

Linkage to Engagement Findings:

- Support for economic development goal
- Prioritize providing exceptional public services

Projects and Initiatives:

- Identify rural economic development opportunities
- Support partnerships for historic and sports tourism efforts
- Partner with William & Mary and Thomas Nelson CC and other partners to support business recruitment



Goal: Collaborate to Provide High Quality Education

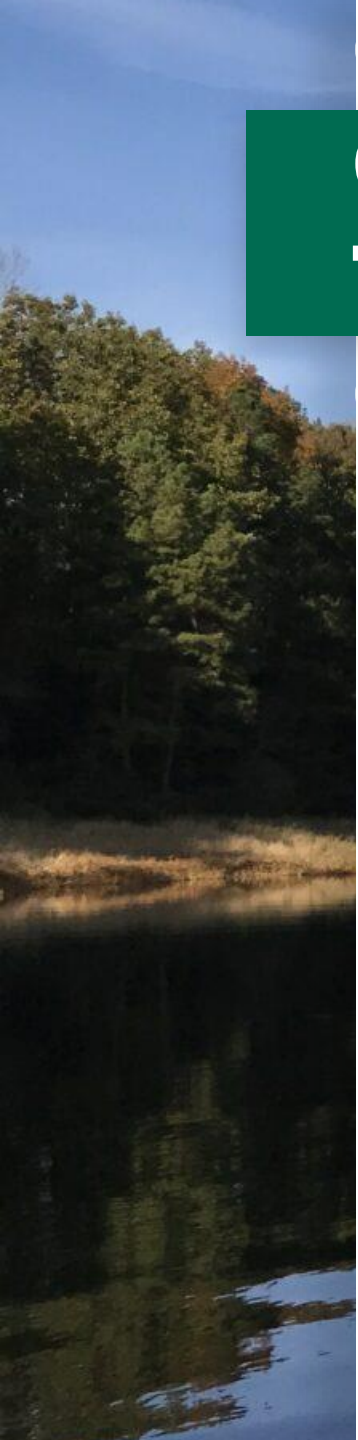
James City County will support high quality education by focusing primarily on its core fiscal responsibility of funding high quality public schools through joint facility planning efforts with WJCC, and by collaborating on opportunities to support other educational efforts in the County.

Linkage to Engagement Findings:

- Prioritize providing high quality education
- More investment emphasis on schools

Projects and Initiatives:

- Partner on implementation of WJCC Strategic Plan
- Investment in Pre-K space
- Elementary school bus canopy
- Design for Jamestown HS expansion
- Major maintenance investments in schools and playgrounds



Goal: Invest in Modern Infrastructure and Technology Systems

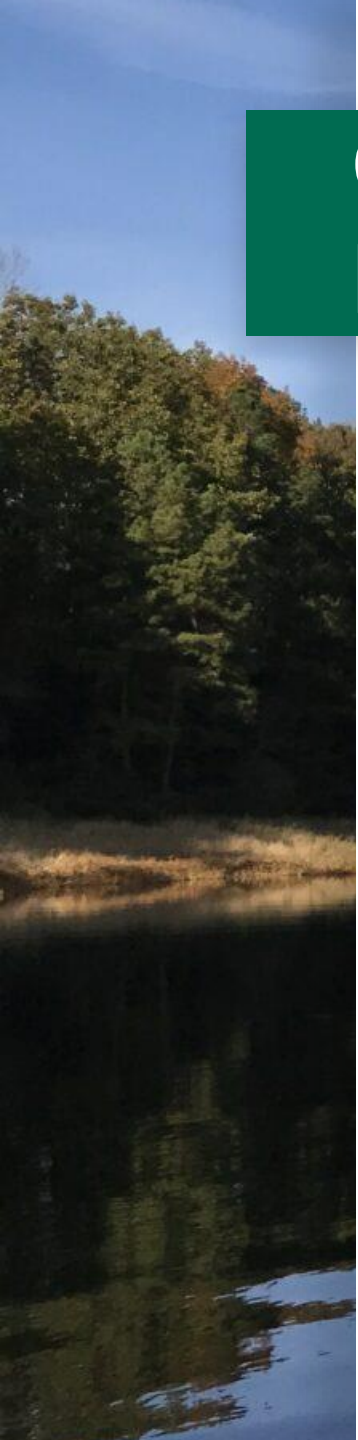
The County will undertake strategic investments to modernize infrastructure and technology to enhance the quality of life provided to its community members, address the changing needs of its population, and improve the prospects for growing and new businesses. These investments will be funded using sustainable approaches that will maintain the fiscal health of the County.

Linkage to Engagement Findings:

- Prioritize providing exceptional public services

Projects and Initiatives:

- Updating software for payroll and real estate assessment



Goal: Preserve and Support the Development of Attainable Housing

Support the development of housing that is adequate for all households to meet their needs. James City County will support strategies to facilitate the development of affordable housing for seniors, special needs populations, and to address homelessness.

Linkage to Engagement Findings:

- Support for adding new attainable housing goal
- Important priority for community

Projects and Initiatives:

- Support adaptive reuse of old commercial buildings to new housing
- Investigate funding resources to support adaptive reuse
- Investigate community land trust and/or other public-private partnerships

A large, three-masted sailing ship with a yellow hull and white upper sections is docked at a wooden pier. The ship features colorful decorative patterns, including red and white chevrons and a blue and white geometric design. The background shows a lush green forested hill under a clear blue sky. A dark green rectangular overlay is positioned on the right side of the image, containing the text "Plan Unveil" in white.

Plan Unveil

Unveiling the Draft Plan



SAVE THE DATE!

September 29, 2025 | 6:00pm
Legacy Hall



Plan Unveil

- Share the full draft of the Plan with residents
- Opportunity to provide feedback on Guiding Principles and Goals
- Rank priorities among various implementation projects and initiatives
- Provide feedback on other projects and initiatives to be supported in the future





Questions?

MEMORANDUM

DATE: July 22, 2025

TO: The Board of Supervisors

FROM: Tammy Mayer Rosario, Assistant Director of Community Development

SUBJECT: Presentation on the Resilience Adaptation Feasibility Tool for the Historic Triangle Localities

For the past several months, a team from the University of Virginia, Old Dominion University, and Virginia Tech have been working with staff from James City County, York County, and the City of Williamsburg to apply the Resilience Adaptation Feasibility Tool (RAFT) to the Historic Triangle localities. The goal of the RAFT is to help Virginia's localities and tribal nations increase their ability to respond to acute and chronic hazards and stressors while also strengthening their economic and social viability.

At the meeting, the RAFT team will present information about the tool, James City County's assessment, upcoming opportunities, and next steps.

TMR/ap
PresRAFT-mem

THE RAFT

RESILIENCE ADAPTATION FEASIBILITY TOOL
(RAFT)



Weldon Cooper Center
for Public Service
Institute for Engagement
and Negotiation



**James City County
Board of Supervisors**

July 22, 2025



ABOUT THE RAFT

The goal of the RAFT is to help Virginia's localities, especially those that are rural and under-resourced, improve environmental, economic, and social resilience to acute and chronic hazards and stressors through a community-centered, collaborative approach.



Weldon Cooper Center
for Public Service
Institute for Engagement
and Negotiation



THE LEADERSHIP TEAM

Williamsburg Implementation Team (IT)



**INSTITUTE for
ENGAGEMENT & NEGOTIATION**
Shaping Our World Together



Tanya Denckla Cobb
Director

td6n@virginia.edu



Elizabeth Andrews,
Distinguished Law & Policy Fellow

eea6m@virginia.edu

York County IT



Jessica Whitehead, PhD
Executive Director

jcwhiteh@odu.edu

James City County IT



Wendy Stout, PhD
Director

wstout@vt.edu

JAMES CITY COUNTY IMPLEMENTATION TEAM

Leadership, Guidance, Support



Dr. Wendy Stout

Director

wstout@vt.edu

Project Management, Facilitation



Mikel Manchester

Program Manager

mikel812@vt.edu



Pardis Akbari

Coastal Resilience Intern

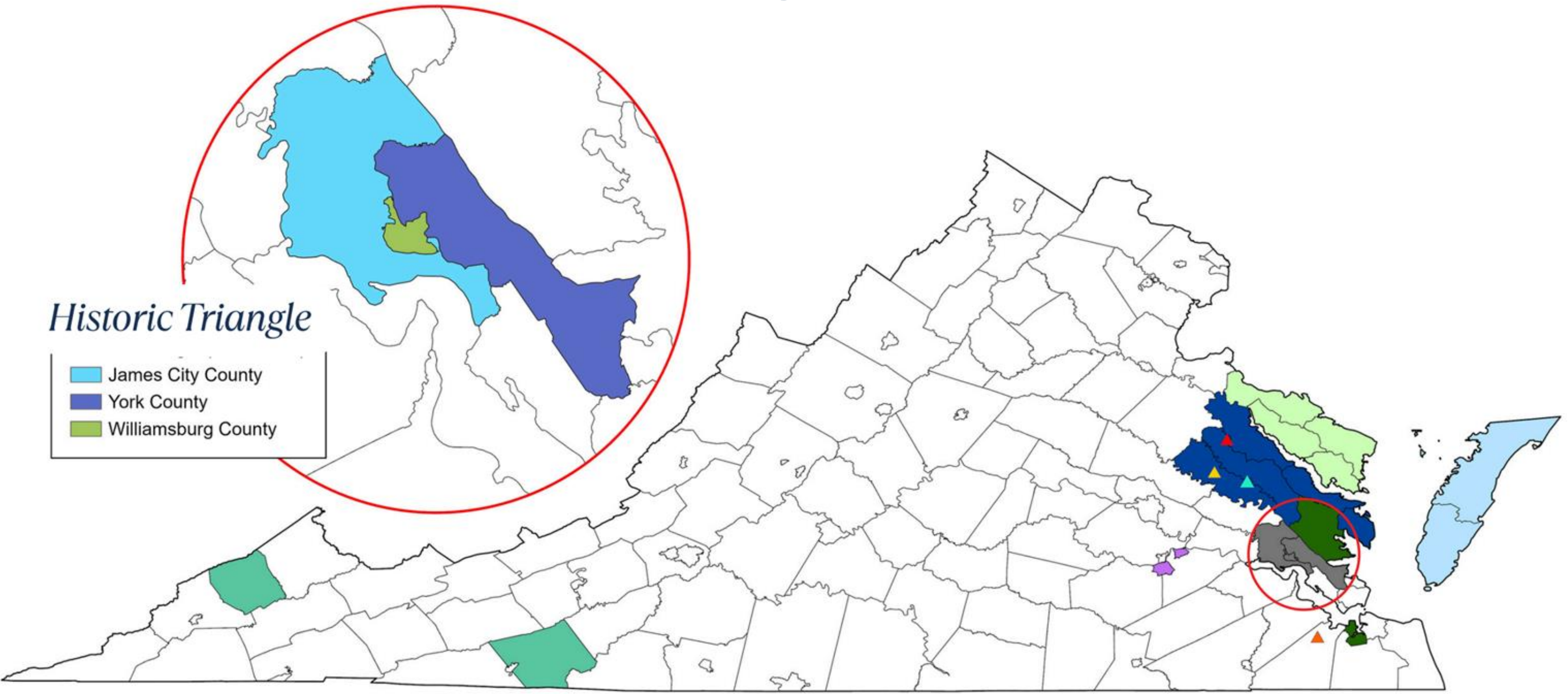
pardisa@vt.edu



COASTAL COLLABORATOR
VIRGINIA TECH



WHERE THE RAFT HAS BEEN IMPLEMENTED



- | | | | |
|--|---------------------------------|-----------------------------|---------------------------------|
| ▲ Mattaponi Indian Tribe (2022-2024) | ■ Pilot Communities (2017-2018) | ■ Crater (2021-2024) | ■ Historic Triangle (2024-2026) |
| ▲ Rappahannock Indian Tribe (2024-2026) | ■ Northern Neck (2019-2020) | ■ SW Virginia (2024-2026) | |
| ▲ Nansemond Indian Tribe (2024-2026) | ■ Middle Peninsula (2021-2022) | ■ Eastern Shore (2018-2019) | |
| ▲ Upper Mattaponi Indian Tribe (2022-2024) | | | |

3 STEP PROCESS

1

SCORING
& QUALITATIVE
ASSESSMENT



YOU ARE
HERE

2



COMMUNITY
WORKSHOP

3



YEAR-LONG
IMPLEMENTATION

QUANTITATIVE & QUALITATIVE ASSESSMENTS



Focus groups & interviews



Scoring of key documents
and plans



Sections of the scorecard

QUALITATIVE ASSESSMENT: KEY THEMES FOR THE HISTORIC TRIANGLE



Service-Oriented Community

The region is characterized by strong collaboration among nonprofits, local governments, and community members. However, service providers are increasingly strained by funding cuts and growing community needs.



Economic Disparities

The region's tourism-driven economy relies heavily on low-wage, hourly jobs, creating a stark divide between service workers and higher-income residents. Vulnerable neighborhoods face compounded challenges, including limited access to healthcare, food, and transportation.



Demographic Shifts

A growing retirement population brings both opportunities and challenges. While retirees contribute to volunteerism and philanthropy, many may eventually require services they can no longer afford.



Access and Affordability

Affordable housing remains a critical issue, particularly in rural areas lacking public infrastructure. Many residents struggle to access essential services due to limited public transit, language barriers, and geographic isolation.

SCORECARD RESULTS FOR JAMES CITY COUNTY

Category	Score Received	Possible Score
1) POLICY, LEADERSHIP, AND COLLABORATION	16	20
2) RISK ASSESSMENT AND EMERGENCY MANAGEMENT	18	20
3) INFRASTRUCTURE RESILIENCE	22	30
4) PLANNING FOR RESILIENCE	18	20
5) COMMUNITY ENGAGEMENT, HEALTH, AND WELL BEING	15	23
Total Score (Percentage of total applicable metrics)	89 (79%)	113

SCORECARD TAKEAWAYS

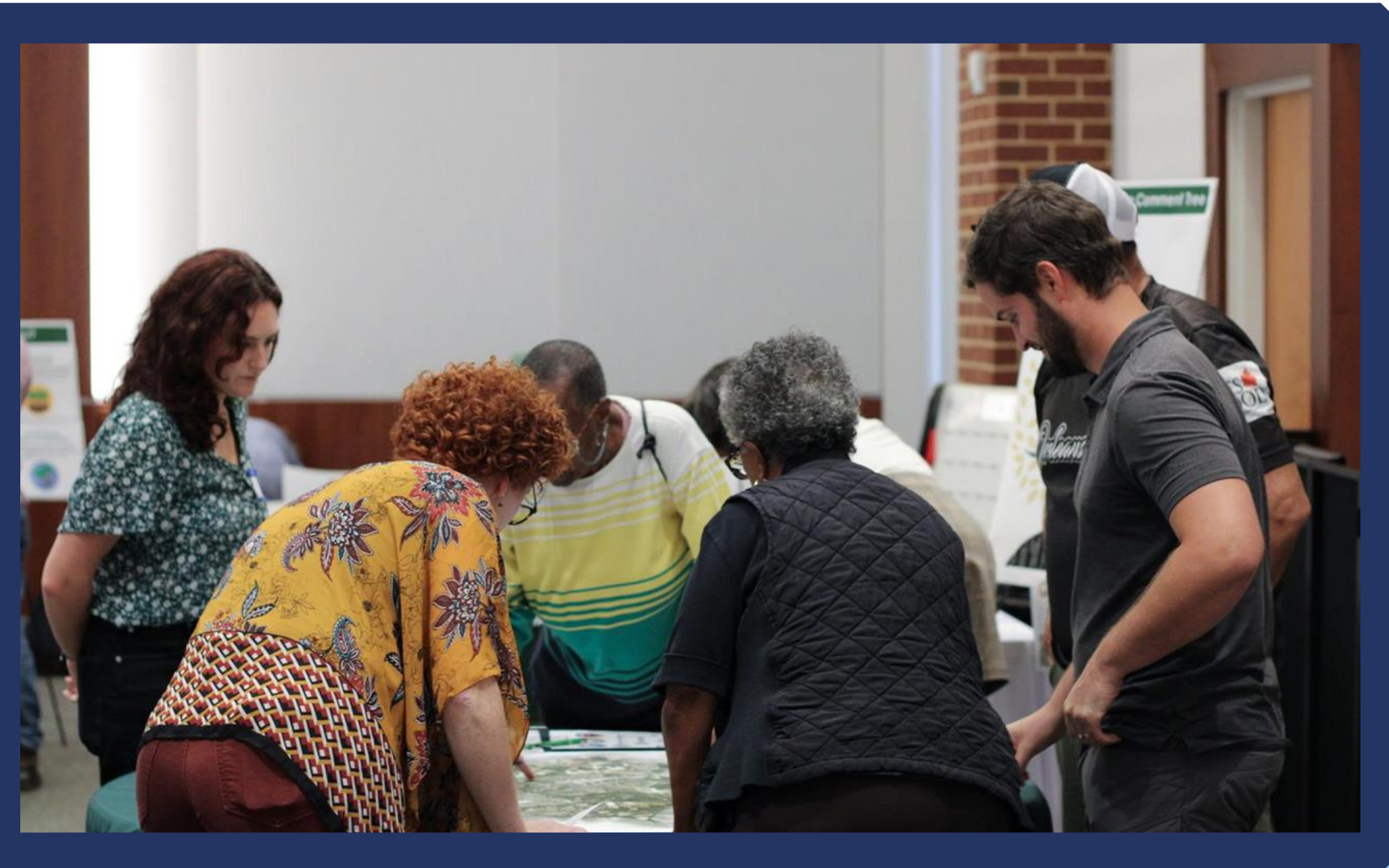
- 1 JCC's overall score of 79% falls between York (81%) and Williamsburg (74%).
- 2 The lowest category score is for '**Community Engagement, Health, and Wellbeing**'.
- 3 The highest category scores are for '**Risk Assessment and Emergency Management**', and '**Planning for Resilience**'.
- 4 Based on the scorecard interpretation metrics, the JCC is well prepared with over 75% resilience, indicating high resiliency.

WORKSHOP

Resilience Action Checklist (RAC) 3-5 priorities set by community



***Community-led process to add to
priority items for implementation***



COMMUNITY RESILIENCE WORKSHOP

Learn about your locality's resilience strengths and needs, and develop priority actions to be implemented over the coming year.

The Historic Triangle

*Open to all who live or
work in Williamsburg,
York Co., and James
City Co.*



James City County Rec Center

5301 Longhill Road, Williamsburg, VA



Monday August 18, 2025

4-7 pm

Your Voice is Needed!

Register now!

[HTTPS://TINYURL.COM/ODURAFT](https://tinyurl.com/oduraft)





KEY OPPORTUNITIES (MUST DO)



- 1 LEADERSHIP:** Establish resilience coordination team & training program to align efforts with relevant resilience staff
- 2 COMMUNITY ENGAGEMENT:** Provide opportunities for residents to map lived experiences & target vulnerable neighbors to hear about their needs and their ideas

Scoring & Qualitative
Assessment

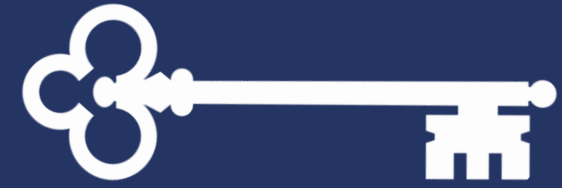


KEY OPPORTUNITIES (TOP 10)



- 3 LEADERSHIP:** Adopt HRPDC projections on sea level rise and latest FEMA flood maps, & align ordinance updates with Hazard Mitigation Plan
- 4 INFRASTRUCTURE RESILIENCE:** Partner with transportation orgs and agencies to undertake strategic and contingency planning; apply for funding to implement
- 5 RESILIENCE PLANNING:** Create resilient infrastructure assessment to identify critical at-risk facilities; overlay social vulnerability data; integrate into the Capital Improvement Plan
- 6 COMMUNITY ENGAGEMENT:** Adopt a policy regarding the roles of residents, commercial enterprises, and other stakeholders in coastal resilience

Scoring & Qualitative



KEY OPPORTUNITIES (TOP 10)



- 7 COMMUNITY ENGAGEMENT:** Ensure staff and committee members are trained in community-centered engagement; assign staff leadership roles
- 8 COMMUNITY ENGAGEMENT:** Prioritize having meetings in vulnerable communities; and strive to remove barriers to participation
- 9 COMMUNITY ENGAGEMENT:** Collaborate with local youth groups, elders, and the community resilience team to help create or deliver messages about coastal resilience
- 10 COMMUNITY ENGAGEMENT:** Invite community members to nominate and vote for trusted messengers through mobile surveys, public meetings, or town hall forums

12 months of IMPLEMENTATION

What We Need from County staff:

Attend monthly Implementation Team meetings & work with RAFT team to move implementation forward.



TIMELINE

SEP 2025 – SEP 2026

Thank You!

Any Questions?



Weldon Cooper Center
for Public Service
Institute for Engagement
and Negotiation





Grove Area Trash Service & Convenience Center Update

Overview of Waste Consolidation

- 2020 - GBB Conducts Waste Consolidation Study
 - Average Trash Rates: \$26-\$30/month
- April 9, 2024 - Board of Supervisors approves resolution to move forward with County-wide trash consolidation (5-Year Notice)
 - Average Trash Rates: \$30-\$35/month
- HOA's Consolidate Trash Service
 - Colonial Heritage (1,500 homes) - \$13/month
 - Ford's Colony (2,500 homes) - \$15/month
 - Kingsmill (2,400 homes)
- York County Subscription Service - \$25.00/month



Subscription-based Trash Service

- Opt-in program for the Roberts District
- Best customer experience:
 - One invoice for water, trash and recycling
 - One customer service contact
 - Include trash, recycling, scheduled bulk/debris collection and leaf collection in one, monthly rate
- County-managed System:
 - Minor ordinance amendment
 - Only trash and recycling would be on same invoice
- JCSA-managed System:
 - Minor charter changes
 - One invoice for water, trash and recycling



Timeline of Future Steps

- Recommendation to the Board – September 9, 2025
- Amend Ordinance/Charter – 60 days from authorization
- Upgrade Billing Systems – Approximately 1 year from authorization
- Issue RFP – 90 days from Ordinance/Charter amendment
- Award and Negotiate Contract – 90 days from contract award
- Target Date for Implementation: October 1, 2026

Grove Convenience Center Update

- Site Plan has been submitted to Planning (August 15 review)
- All equipment has been removed from Fire Station 22
- Gas and water utilities have been terminated; Electric by August 1
- Moved fuel pedestal and emergency shut-off: July 16
- Demolition contract has been awarded
- Execute encroachment and easement agreement with Dominion
- Start date for construction: February 2026
- Anticipated Grand Opening: May 2026



Questions



MEMORANDUM

DATE: July 22, 2025

TO: The Board of Supervisors

FROM: Barbara E. Watson, Director of Social Services

SUBJECT: Impacts to Local Nonprofit Due to Changes in Federal Funding and Policy

Updates on Public Assistance Programs – Medicaid, SNAP, and LIHEAP

Medicaid Expansion: New Work Requirement and Recertification

- **Enrollment:** 3,534 James City County (JCC) residents have accessed Medicaid through the expansion.
- **Regulatory Changes:**
 - The eligible population range changes to ages 19-54.
 - A new regulation requires individuals to complete a minimum of 80 hours per month of work, school, or community engagement to maintain eligibility.
- **Staff Impact:**
 - Eligibility recertification must now occur every six months (previously annual), increasing administrative workload.
 - Staff are also responsible for tracking each participant's monthly engagement activities.
 - The Virginia Department of Social Services is assessing strategies to help agencies manage the additional workload, which may include contracting external support.

Supplemental Nutrition Assistance Program (SNAP)

- **Current Status:**
 - 1,618 Able Bodied Adults Without Dependents (ABAWD) currently receive SNAP benefits.
- **Work Requirement:**
 - Recipients must already meet work engagement requirements to retain benefits.
 - There are no new changes for staff related to SNAP, as the work requirement is already enforced.

Low Income Home Energy Assistance Program (LIHEAP) Risks

- **Potential Loss of Funding:**
 - 853 households may lose access to cooling, fuel, and crisis assistance if LIHEAP funding is not renewed.
- **Impact on Older Adults:**
 - The loss of these benefits will have a significant impact on older adults' ability to afford utilities, as eligibility for these programs is contingent upon having an older adult in the household.

Report from the United Way of the Virginia Peninsula

Data Collection

Since February 2025, many local, state, and national organizations have attempted to identify and aggregate the quantitative and qualitative effects of changes to federal funding and policy with varied scopes and success. This work continues.

Locally, the Williamsburg Community Foundation and United Way of the Virginia Peninsula facilitated local surveys in March and April 2025 to ascertain how federal funding freezes, cuts, and the administration of federal grants impacted our local human services sector. Because of the dynamic nature of Executive Orders, court rulings, and advocacy successes over the last several months, the overwhelming impact has been **fear and uncertainty among serving organizations**. Below are the summary results from Williamsburg Community Foundation and United Way of the Virginia Peninsula.

Williamsburg Community Foundation, Survey Snapshot (March 2025):

The following represents just a snapshot of how local nonprofits are thinking about potential changes in the funding landscape right now. We understand this is an evolving situation where planning has to be done often with incomplete information. We are also aware that when programs shut down, there are ripple effects: parents cannot work when their affordable preschool closes; people who lose Medicaid will end up in emergency rooms or come to work sick. Reductions in housing support means more people living in cars, motels, or with a violent partner. The following is a summary of the survey results.

- 18 respondents
- 72% receive federal funding directly or through state/local government
- Organization size ranged but over half were \$1 million-plus annual budget
- About half of the respondents get some federal funding (up to 25%)

Number of Nonprofits	Percentage of Federal Funding
5	No federal funding
5	15% or less
5	20-25%
2	Over 25%

- Nearly 60% said they would have to reduce services if funding was cut or lowered; over 20% would have to discontinue services.
- 25-30% implementing or anticipating staff reductions, or challenges retaining staff.
- Over 80% are engaging in scenario planning around anticipated changes.

Top Four Support Efforts That Would Be Helpful:

1. Broad-based communications effort to raise awareness
2. Conversion of a current grant to operating support & accessing additional emergency grant funding
3. Advocacy training for staff and Board
4. Community meeting with other nonprofits

In Their Own Words...

If the localities lost the funding, then we lose their allocation...

They would be unable to be treated for mental health issues, which would lead to increased symptoms affecting work, home life, and school.

Clients will hopefully be transferred to the care of local social service.

Victims may not have access to 24/7 crisis intervention, shelter, and support. Counseling for youth, transitional housing, transportation, and prevention will be eliminated. (They have already started) closing offices, transitional housing, and rental assistance.

They will go without critical support for healthy child development.

...the people we serve would likely be negatively impacted, particularly those who depend on us for delivering food pantry/food security.

I am concerned with how these changes in federal funding and other changes in Washington may alter or reduce individual and corporate giving.

Our biggest challenge will be filling the hole left from Medicaid reductions for our clients. We will do our best to serve the clients we are able to serve, but reduced funding means that we will have a substantially larger number of clients who will need services but will not have the means to pay for them, thus passing the burden on to our organization.

While we wouldn't be directly impacted...partners would be, which would limit the diaper supply we receive monthly...if Medicaid is limited, families who have been receiving diapers from Medicaid would look to us to supplement this essential need.

We receive significant state support, and we are keeping an eye on the state budget. A cut in state funding would seriously impact our ability to work in the communities we currently serve.

Generally, a reduction in the number of programs we can offer the public...regarding conservation efforts we would have to discontinue important partnerships...that help protect Chesapeake Bay waterways including improving water quality.

*Loss of (a HUD) grant to one of our neighboring NPOs is not only placing their organization in danger of losing staff and reducing support, but the effects of that grant disappearing will trickle down in every direction. When they are not able to be a resource for emergency housing, individuals will lean heavier into other organizations where (non-federal) funding is not sufficiently in place to respond to the greater demand...cuts to school nutrition programs will leave children facing hunger and the cuts to the LFPA program will drastically cut the amount of fresh food available to NPOs regionally...cuts affect small businesses, farms, free food programs, and schools. **Emergency funding to keep NPOs operating without further cuts to staff and resources must be identified and released for operational costs and***

food purchases, in addition to emergency housing, etc. *There is already a dramatic increase in the number of homeless and housing insecure individuals in Greater Williamsburg; the cuts we are facing and administration changes are going to push the social/human service organizations into a new emergency response era.*

United Way of the Virginia Peninsula, Survey and Conversations Summary (March-April 2025):

United Way of the Virginia Peninsula conducted a Peninsula-wide survey and convened meetings of public and private human serving organizations, and separately of the public and private grantmaking organizations. These efforts were intended to identify threats to critical services and steps to respond. Our goal is to ensure that the heightened scarcity of funding within the sector does not lead to competition at the expense of collaboration. It is our belief that in times of uncertainty, we can thrive when we are united instead of isolated in our resources, participation, and communication.

Results from Surveys and Discussions

There were **38 completed surveys** from public and private nonprofit organizations and grantmaking entities. Twenty-two of the respondents provide services and support James City County residents.

On April 15, approximately 30 human-serving organization leaders came together to share the changes that have happened or are anticipated as a result of changes in federal funding and policy. Informed by the completed surveys, participants provided updates and context to their responses and began to develop collaborative next steps.

On April 22, a group of 12 local public and private grantmaking organizations met to review the survey results and discussion from April 15.

Below are the aggregated results and highlights from the survey and discussions:

- Increased needs
 - Ripple of COVID led to inflation and increased costs of basic needs and costs to provide services
 - Sunsetting of COVID-era funding caused constraints on services that had previously seen a significant expansion through CARES and ARP Acts
 - 84% of responding organizations expected to receive public funding this year.
 - ***There was already a 54% decrease in public funding*** to United Way of the Virginia Peninsula's Partner Agencies from Fiscal Year (FY) 23 to FY24.
 - Federal job loss means potential decrease in donors and volunteers, and the added need for services; may also impact nonprofit staffing
 - Other nonprofit and government program cuts mean greater demand on other agencies
 - Chronic financial and social stress exacerbating mental health needs for children, families, and seniors
 - Cuts to direct assistance (Medicaid, SNAP, IDEA) ***could*** lead to greater pressure for nonprofits
- Delayed and decreased funding
 - Federal, state, and local government funding is and will be level at best
 - 38% of respondents had only received some or none of their awarded public funds due to pauses and cuts
 - Some local and state awards were pass-through from federal agencies and were in jeopardy
 - Market volatility leads to less individual and corporate giving
 - Federal program staff cuts in leadership and in regional offices make some remaining grants untenable or inaccessible; grant review, payment processing, and technical assistance severely delayed

- Fear and uncertainty for people served and for organizations who serve them
 - Loss of child-related programs (afterschool) creates additional strain on families and may lead to unsafe home environments and limited access to workforce participation
 - General anticipation of increases in crime, victimization, scarcity, and mental health needs
 - Domestic violence, child/elder neglect and abuse
 - Anticipated regression of improved outcomes related to health, education, and community safety
- Other implications and impacts beyond direct funding and programming
 - Cuts to nonprofit staff (administrative), increased responsibility and strain on remaining staff
 - Layered complexity of tangential needs of primary clients
 - Threats to workforce stability
 - Growing misinformation about programs, cuts, and causes
 - Concern about possibility of losing nonprofit status

Key Takeaways for Funders

- Nonprofit administrative and fundraising capacity will be limited
 - Consider constraints in grant application requirements, reporting, and attendance at meetings and events
- Nonprofit organizations need to know funders' requirements and expectations related to Diversity, Equity, Inclusion, and Accessibility
- Public and private organizations have to avoid duplication and be intentional
- Public and private service providers have the knowledge and experience to develop solutions, but need funders to come alongside
 - Talent and capacity to navigate and execute
 - Refresh/reframe expectations and requirements
- For-profit businesses will be impacted and are needed to be a part of the solutions
- We are the sustainability

Strategies to Thrive

- Develop a united message
 - Who needs to hear it? To what end?
- Show the collective impact - Why you should care
 - Economic impact - ALICE and workforce
 - Crime and safety
 - Difficult to quantify and aggregate
- Account for and reduce duplication across programs
 - Funding often based on number of people served
 - Facilitate necessary partnerships or mergers of programs and services
- Provide and support shared resources
 - Space, platforms, services, etc.
- How can funders work together to support nonprofits in this new environment?
 - Application and information sharing, get feedback on application and process
 - Offer expertise (legal, technology, Board, and Committee leadership)

FY26 Proposed Federal Budget Cuts

43% reduction in HUD Funding

The FY26 Federal Budget proposes reducing funding to Tenant-Based Rental Assistance, Public Housing and Project-Based Rental Assistance by 43% and combining those adjusted funds into a single block grant awarded back to states to allocate based on greatest need. Those funds are then expected to be used to fund a new State Rental Assistance Program targeted toward Housing for the Elderly, and Persons with Disabilities and place a two-year cap on assistance for able-bodied adults.

Virginia may administer this new block grant funding through the Virginia Department of Housing and Community Development (DHCD) and allow a portion of the block grant funding to be used for Community Improvement Grants.

Nearly **80%** of the voucher program participants in JCC are elderly or disabled and of those, 100 families include at least one household member who is disabled.

Proposed Cuts to Programs:

Housing Choice Vouchers (HCV), Public Housing, Project Based Rental Assistance – reduced by \$26.718 billion, a 43% cut

CDBG – reduced by \$3.3 billion, eliminating the program

HOME Investment Partnerships Program -reduced by \$1.25 billion, eliminating the program

Homeless Assistance Program Consolidations - reduced by \$532 million, a 12% cut

Self-Sufficiency Programs – reduced by \$196 million, eliminating FSS

VASH – these vouchers are not impacted by the proposed cuts

JCC PHA Financial Impacts:

Housing administers approximately 260 vouchers for households living in JCC

- JCC has 195 total Vouchers funded by HUD including HCV, Mainstream, McKinney Vento, VASH.
- JCC also administers approximately 65 port-in vouchers that are billed to other PHAs.

HCV - JCC's current HCV allocation is **159**

- Current HCV Per Unit Cost = \$1,074 (per unit per month)
- CY25 HCV HAP renewal funding = \$1,935,783
 - HAP with 43% cut = \$1,103,396, a loss of **\$832,386**
 - Admin with 43% cut = decrease from \$178,000 to \$107,000, a loss of **\$71,000**

Mainstream - JCC's current MSV allocation is **26**

- Current Mainstream PUC = \$1,034 (per unit per month)
- CY25 MS renewal funding = \$223,545
 - With 43% cut = \$127,420, a loss of **\$96,124**
 - Admin with 43% cut = decrease from \$26,000 to \$14,820, a loss of **\$11,180**

Family Self-Sufficiency (FSS)

- CY25 FSS renewal funding = \$27,560
 - With proposed 100% cut = decrease from \$27,560 to \$0, a loss of **\$27,560**

VASH – JCC's current VASH allocation is 10 and 10 are leased. No cuts are projected for VASH

Port In – JCC current averages 65 port-in vouchers monthly. Costs are billed to Initial Agencies

HUD Housing Counseling – Current grant funding = \$48,542

- With proposed 43% cut = a loss of **\$27,669**



John Carnifax
James City County
5320 Palmer Lane, Suite 2A
Williamsburg, VA 23188

RE: Proposal to James City County for renovations at the 757swim Aquatic Center

Dear John,

Thank you for all you have done to assist 757swim in our efforts to improve the Aquatic Center. I am sure you are aware that our request for JCC to assist with funding for expansion and renovation has been denied. Unfortunately, this type of effort is cost prohibitive for us to undertake on our own.

Currently, the showers in our locker room facilities remain closed due to the improper floor grading and poor drainage that leads to standing water when the showers are used. The risk of mold developing due to the standing water is one that we cannot take. That being said, with the locker rooms not fully functional, our swim meet income from out-of-town teams was down by more than 30% last season. This trend is not good for 757swim or for sports tourism in James City County. Additionally high school swimmers are still not able to shower to remove harsh chlorine and chemicals before leaving practice for school during the high school swim season.

Clearly, doing nothing is not an option for us. As an alternative, we are now seeking to remodel the existing space and fix the drainage problems without the addition of any square footage or reconfiguration of existing spaces. Although this is not our first choice it does allow us to at least maintain our current level of service to an acceptable standard.

The reduced scope of our project is outlined below, and our contractor has given us an estimate of \$89,756.40. With contingency we are estimating the full cost of the project to be \$100,000. We are asking James City County to partner with us and share 50% of the cost.

Scope of work:

- ✓ Demo all old flooring and install new commercial grade epoxy flooring throughout locker rooms, lobby and patron restrooms
- ✓ New solid surface countertops in both locker rooms and patron restrooms.
- ✓ All new toilets, sinks and shower/sink fixtures.
- ✓ Demo existing men's & women's showers, reconfigure shower layouts and install new shower fixtures & new tiled shower walls.
- ✓ Installation of linear strip floor drains and adjustment of floor slope to eliminate previous issues with standing water.
- ✓ Replace all wall tiles in both locker rooms and patron restrooms with new white subway tiles and stainless-steel trim.
- ✓ Locker Room & patron restroom painting
- ✓ Repair and recondition all existing partitions
- ✓ New PVC baseboard throughout locker rooms, lobby and patron restrooms.

As a reminder, 757swim purchased the aquatic center "as is" in 2021 in an effort to save the failing facility. At that

time, it had never made a single principal payment on its mortgage, and it was significantly behind on property taxes. Unfortunately, there had also been a tremendous amount of deferred maintenance. Though the facility is only 8 years old, we have had to invest more than \$150,000 in repairs to mechanical systems. This includes more than \$100,000 to repair and ultimately replace a pool heater that should have lasted 20 years with proper maintenance.

757swim values our relationship with James City County greatly and take pride in the following ways that the 757swim Aquatic Center serves our community:

- Home pool for competitive swimming for 300+ athletes
- Provide thousands of dollars in scholarships for competitive swimmers residing in James City County who have demonstrated economic need and commitment to the sport
- Provide thousands of dollars in scholarships for children residing in James City County who have demonstrated economic need want to learn to swim
- Lap Swimming facility for 35 adult members
- Swim Lessons program teaching more than 1,000 young people per year the lifesaving skill of swimming
- Practice Facility for Jamestown, Warhill and Lafayette High School*
- Aquatic training for JCC Firefighters and Police
- Lifeguard training
- Hosts 5 swim meets per year for out-of-town swim clubs. All events require at least 2 nights lodging resulting in 3000+ room nights and approximately \$700,000 in direct local spending at hotels and restaurants and attractions.

*High school swimming, firefighter, and police training are provided free of charge to JCC at an approximate cost to 757swim of \$4,000 per month November – February in added costs for cleaning, utilities, chemicals, supplies and staff.

Having a first-class aquatic facility is a significant benefit to our community. We hope you will consider this partnership an investment that saves lives by teaching young people to swim and more than pays for itself in economic impact.

Sincerely,

Shannon Hartig, Board President

757swim
5720 Warhill Trail
Williamsburg, VA 23

MEMORANDUM

DATE: July 22, 2025

TO: The Board of Supervisors

FROM: Sharon B. McCarthy, Director of Financial and Management Services

SUBJECT: Official Intent to Reimburse Expenditures with Proceeds from a Borrowing

As discussed in the Fiscal Year (FY) 2026 Adopted Capital Budget, the County intends to issue debt to fund certain capital improvements. Projects to be financed in FY2026 include an HVAC replacement on behalf of the Williamsburg-James City County Schools, a new community park, fire apparatus, and construction costs for the General Services Administration Building, new Government Center, and new Library.

The maximum amount of debt expected to be issued for these projects is \$91.9 million, and the County intends to use the proceeds of this borrowing to reimburse eligible expenditures made prior to the issuance of this debt. Eligible expenditures prior to issuance include:

- (1) amounts expended for the costs of issuance;
- (2) amounts not in excess of the lesser of \$100,000 or 5% of the proceeds of the borrowing;
- (3) amounts not in excess of 20% of the issue price of the borrowing which represent preliminary expenditures (such as architectural, engineering, surveying, soil testing, or similar costs) incurred prior to the commencement of construction; or
- (4) capital expenditures (a) occurring not earlier than 60 days before the County adopted a resolution or otherwise declared its intent to issue obligations to finance such expenditures; and (b) are reimbursed no later than the later of (i) 18 months after the original expenditure, or (ii) 18 months after the project is placed in service or abandoned (but in no event more than three years after the original expenditure is paid).

Staff recommends the adoption of the attached resolution.

SBM/md
PlanBorrowFY26-mem

Attachment

RESOLUTION

OFFICIAL INTENT TO REIMBURSE EXPENDITURES WITH PROCEEDS

FROM A BORROWING

WHEREAS, the County (the “Borrower”) intends to design, acquire, construct, and equip various improvements to public facilities, including but not limited to; an HVAC replacement on behalf of the Williamsburg-James City County (WJCC) Schools, a new community park, fire apparatus, construction costs for the General Services Administration Building, new Government Center, and new Library, and other County and WJCC Schools projects (collectively, the “Project”); and

WHEREAS, plans for the Project have advanced and the Borrower expects to advance its own funds to pay expenditures related to the Project (the “Expenditures”) prior to incurring indebtedness and to receive reimbursement for such Expenditures from proceeds of tax-exempt bonds or taxable debt, or both.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of James City County, Virginia that:

1. The Borrower intends to utilize the proceeds of tax-exempt bonds (the “Bonds”) or to incur other debt, in an amount not currently expected to exceed \$91.9 million to pay the costs of the Project.
2. The Borrower intends that the proceeds of the Bonds be used to reimburse the Borrower for Expenditures with respect to the Project made on or after the date that is no more than 60 days prior to the date of this resolution. The Borrower reasonably expects on the date hereof that it will reimburse the Expenditures with the proceeds of the Bonds or other debt.
3. Each Expenditure was or will be, unless otherwise approved by bond counsel, either (a) of a type properly chargeable to a capital account under general federal income tax principles (determined in each case as of the date of the Expenditure), (b) a cost of issuance with respect to the Bonds, (c) a nonrecurring item that is not customarily payable from current revenues, or (d) a grant to a party that is not related to or an agent of the Borrower so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the Borrower.
4. The Borrower intends to make a reimbursement allocation, which is a written allocation by the Borrower that evidences the Borrower’s use of proceeds of the Bonds to reimburse an Expenditure, no later than 18 months after the later of the date on which the Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The Borrower recognizes that exceptions are available for certain “preliminary expenditures,” costs of issuance, certain de minimis amounts, expenditures by “small issuers” (based on the year of issuance and not the year of expenditure) and expenditures for construction of at least five years.

5. The Borrower intends that the adoption of this resolution confirms the “official intent” within the meaning of Treasury Regulations Section 1.150-2 promulgated under the Internal Revenue Code of 1986, as amended.
6. This resolution shall take effect immediately upon its passage.

James O. Icenhour, Jr.
Chair, Board of Supervisors

ATTEST:

Teresa J. Saeed
Deputy Clerk to the Board

HIPPLE
NULL
LARSON
MCGLENNON
ICENHOUR

VOTES

AYE NAY ABSTAIN ABSENT

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Adopted by the Board of Supervisors of James City County, Virginia, this 22nd day of July, 2025.

PlanBorrowFY26-res

MEMORANDUM

DATE: July 22, 2025

TO: The Board of Supervisors

FROM: Liz Parman, Deputy County Attorney
John Carnifax, Project Manager

SUBJECT: Purchase of Property Located at 6693 Richmond Road

The Board has authorized the County to move forward with the purchase of certain real property located at 6693 Richmond Road (the "Property").

Pursuant to the Board's authorization, the County Administrator has entered a contract for the purchase of the Property for an amount not to exceed \$800,000. Staff recommends the use of \$815,000 of the General Fund's Unassigned Fund Balance to cover the purchase of the Property, any related closing costs, and an environmental study at the Property.

Attached is a resolution approving the purchase of the Property, appropriating funding, and granting the County Administrator authority to execute those documents necessary for the purchase and acceptance of the Property.

Staff recommends adoption of the resolution.

LP/JC/md
Purch_6693RichRd-mem

Attachment

RESOLUTION

PURCHASE OF PROPERTY LOCATED AT 6693 RICHMOND ROAD

WHEREAS, Williamsburg Pottery Factory Inc. currently owns a parcel of real property located at 6693 Richmond Road, Williamsburg, VA 23188, located in James City County, and further identified as James City County Real Estate Tax Map Parcel No. 2430100033; and

WHEREAS, the Property's location and size make it a suitable site for a future fire station; and

WHEREAS, the proposed purchase price is \$800,000 for the Property; and

WHEREAS, the Board of Supervisors is of the opinion that the County should purchase the Property for the site of a future fire station or other government use; and

WHEREAS, the Board of Supervisors desires to use the General Fund's Unassigned Fund Balance for this purchase, any related closing costs, and an environmental study at the Property.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, does hereby authorize the appropriations as shown below and directs the County Administrator to execute those documents necessary to purchase and accept the Property located at 6693 Richmond Road in the County of James City.

General Fund - Funding Source:

Unassigned Fund Balance	<u>\$815,000</u>
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General Fund - Funding Uses:

Transfer to Capital Projects Fund	<u>\$815,000</u>
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Capital Projects Fund - Funding Source:

Transfer from General Fund	<u>\$815,000</u>
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Capital Projects Fund - Expenditures:

Land Purchase - 6693 Richmond Road	<u>\$815,000</u>
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James O. Icenhour, Jr.
Chair, Board of Supervisors

ATTEST:

Teresa J. Saeed
Deputy Clerk to the Board

HIPPLE
NULL
LARSON
MCGLENNON
ICENHOUR

VOTES

<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Adopted by the Board of Supervisors of James City County, Virginia, this 22nd day of July, 2025.