

AGENDA
JAMES CITY COUNTY BOARD OF SUPERVISORS
BUSINESS MEETING
COUNTY GOVERNMENT CENTER BOARD ROOM
101 MOUNTS BAY ROAD, WILLIAMSBURG, VA 23185
October 28, 2025
1:00 PM

A. CALL TO ORDER

B. ROLL CALL

C. PRESENTATION(S)

D. CONSENT CALENDAR

1. Acceptance of Funds - \$1,397 - Federal Asset Forfeiture Program
2. Colonial Community Corrections - Storage Relocation and Equipment Needs - \$22,700
3. Contract Award- \$ 164,599- James City County Recreation Center Meeting Rooms HVAC Replacement
4. Dedication of the street extension in the Green Mount Industrial Park.
5. Dedication of the Streets in Sections 1 and 2 of the Liberty Ridge Subdivision
6. Dedication of the Streets in Section 2 of the Monticello Woods Subdivision
7. Dedication of the Streets in Section 4, 5, and 6 of the Greensprings West Subdivision
8. Grant Award - \$18,600 - Department of Motor Vehicles - Alcohol Enforcement
9. Grant Award - \$36,366 - Department of Motor Vehicles - Police Traffic Services
10. Grant Award - \$76,945 - Four-for-Life - Return to Localities Fund
11. Grant Award - \$218,250 - Virginia Community Flood Preparedness Fund
12. Grant Award - \$437,982 - Virginia Department of Fire Programs Fund
13. Contract Award - \$206,580 – James City County Marina Boat Ramp Tending Pier Replacement
14. Minutes Adoption
15. Open Space Land Acquisition - 1821 Jamestown Road

E. BOARD DISCUSSIONS

1. LU-20-0002. Eastern State - Parcel C Land Use Designation Change
2. Financial Updates, FY2025 Year-End and FY2026 First Quarter

3. Draft Policy to Address Data Center Facilities
4. Overview of the Landscape Ordinance
5. 2026 Legislative Agenda
6. Government Center Update

F. BOARD CONSIDERATION(S)

1. Contract Award- \$823,162 -James City County Court Support Building HVAC Replacement
2. James City County Branding Changes

G. BOARD REQUESTS AND DIRECTIVES

H. REPORTS OF THE COUNTY ADMINISTRATOR

I. CLOSED SESSION

1. Discussion of the award of a public contract involving the expenditure of public funds, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Section 2.2-3711(A)(29) of the Code of Virginia, and pertaining to the contract for the joint operation of the Williamsburg Regional Library System between York County, James City County and the City of Williamsburg.
2. Certification of Closed Session

J. ADJOURNMENT

1. Adjourn until 5 pm on Wednesday, November 12, 2025, for the Regular Meeting (being held on Wednesday because of the Veterans Day Holiday)

MEMORANDUM

DATE: October 28, 2025

TO: The Board of Supervisors

FROM: Mark L. Jamison, Chief of Police

SUBJECT: Acceptance of Funds - \$1,397 - Federal Asset Forfeiture Program

The James City County Police Department participates in the Asset Forfeiture Program (AFP) managed by the Department of Justice (DOJ). The Comprehensive Crime Control Act of 1984 (P.L. 98-473), codified in 28 U.S.C. § 524(c), established the Assets Forfeiture Fund as a special fund within the Treasury to receive the proceeds of forfeiture. The statute further allows for payments to local law enforcement agencies for assistance in forfeiture cases. The expenditure of forfeited funds is restricted to law enforcement activities specified by the DOJ.

AFP allows the James City County Police Department to receive disbursements from the Bureau of Alcohol, Tobacco, Firearms and Explosives, Drug Enforcement Administration, Federal Bureau of Investigation, Money Laundering and Asset Recovery Section, Organized Crime Drug Enforcement Task Forces, United States Marshals Service, United States Attorneys' Offices, Food and Drug Administration, Defense Criminal Investigative Service, Department of State, Bureau of Diplomatic Security Service, United States Department of Agriculture, Office of the Inspector General, or United States Postal Inspection Service.

Funds have been dispersed to the James City County Police Department in the amount of \$1,397.

Staff recommends acceptance of the funds and adoption of the attached resolution.

MLJ/ap
AccFds-FAFProg26-mem

Attachment

RESOLUTION

ACCEPTANCE OF FUNDS - \$1,397 - FEDERAL ASSET FORFEITURE PROGRAM

WHEREAS, the James City County Police Department participates in the Asset Forfeiture Program managed by the Department of Justice; and

WHEREAS, the Comprehensive Crime Control Act of 1984 (P.L. 98-473), codified in 28 U.S.C. § 524(c), established the Assets Forfeiture Fund as a special fund within the Treasury to receive the proceeds of forfeiture; and

WHEREAS, the statute allows payments to local law enforcement agencies for assistance in forfeiture cases; and

WHEREAS, funds have been dispersed to the James City County Police Department in the amount of \$1,397.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby accepts these funds and authorizes the following appropriation to the Special Projects/Grants Fund.

Revenue:

Federal - Police Department Federal Asset Forfeiture Funds	<u>\$1,397</u>
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Expenditure:

Police Department Federal Asset Forfeiture Funds	<u>\$1,397</u>
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James O. Icenhour, Jr.
Chair, Board of Supervisors

ATTEST:

Teresa J. Saeed
Deputy Clerk to the Board

HIPPLE
NULL
LARSON
MCGLENNON
ICENHOUR

VOTES

<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
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Adopted by the Board of Supervisors of James City County, Virginia, this 28th day of October, 2025.

AccFds-FAFProg26-res

MEMORANDUM

DATE: October 28, 2025

TO: The Board of Supervisors

FROM: Mark L. Jamison, Chief of Police

SUBJECT: Colonial Community Corrections - Storage Relocation and Equipment Needs - \$22,700

Colonial Community Corrections (CCC) was authorized a new position in the Fiscal Year (FY) 2026 Adopted Budget, and subsequently, CCC's space needs were assessed. It was recommended that CCC's File Storage Room be relocated to accommodate personnel and address current storage needs. In addition, it was determined during a recent software upgrade that certain computers in CCC would not be able to operate using the new Windows 11 system, and those computers will need to be replaced. Other furniture and equipment needs have also been identified to improve CCC's storage capabilities and provide staff with necessary resources.

The estimated costs to relocate and remodel CCC's storage space, provide for staff space needs, and to make one-time purchases of necessary equipment and furnishings total \$22,700. At the end of FY2024, CCC had a fund balance of \$592,638, which is anticipated to increase by approximately \$28,000 for FY2025. Staff recommends the utilization of fund balance of \$22,700 to support these unanticipated one-time needs.

The attached resolution authorizes the use of CCC's Fund Balance for this purpose and authorizes the related appropriation within the Colonial Community Corrections Fund.

Staff recommends approval of the attached resolution.

MLJ/ap
CCC-StgRelEqpNeeds-mem

Attachment

RESOLUTION

COLONIAL COMMUNITY CORRECTIONS - STORAGE RELOCATION

AND EQUIPMENT NEEDS - \$22,700

WHEREAS, Colonial Community Corrections (CCC) was authorized a new position in the Fiscal Year (FY) 2026 Adopted Budget, and space needs were reviewed; and

WHEREAS, a certain number of computers in CCC would not accommodate the Windows 11 system upgrade and need to be replaced; and

WHEREAS, other furniture and equipment needs have been identified that can be addressed through one-time purchases.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby approves the purchase of new equipment and the remodel costs associated with the storage relocation, and authorizes the use of CCC's Fund Balance for this purpose to be appropriated in the Colonial Community Corrections Fund in the amounts shown below.

Revenue:

Fund Balance	<u>\$22,700</u>
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Expenditure:

Storage Relocation and Equipment	<u>\$22,700</u>
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James O. Icenhour, Jr.
Chair, Board of Supervisors

ATTEST:

Teresa J. Saeed
Deputy Clerk to the Board

HIPPLE
NULL
LARSON
MCGLENNON
ICENHOUR

VOTES

<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
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Adopted by the Board of Supervisors of James City County, Virginia, this 28th day of October, 2025.

CCC-StgRelEqNeeds-res

MEMORANDUM

DATE: October 28, 2025

TO: The Board of Supervisors

FROM: Mark Abbott, Capital Projects Coordinator

SUBJECT: Contract Award - \$164,599 - James City County Recreation Center Meeting Rooms HVAC Replacement

The existing four rooftop units have reached the end of their service life and will be replaced with four new, energy-efficient units. The primary function of the rooftops is to condition Meeting Rooms A, B, and C along with the connected lobby. This replacement will also consist of upgrading the controls to significantly improve indoor air quality, while maintaining comfortable temperatures and humidity.

The replacement project is aimed at ensuring a more reliable and effective HVAC system that meets current standards for energy efficiency and occupant comfort. Work will be scheduled to minimize disruption to the Recreation Center operations.

General Services, in consultation with the Purchasing Division, and under the contract for HVAC Equipment, Installation, Service, Controls and Related Products (20250437), determined that Trane U.S. Inc.'s proposal to provide the equipment and controls at a proposed cost of \$164,599 is reasonable in comparison to other current County HVAC installations and construction cost indices. This project is part of the Capital Improvement Program budget.

Staff recommends approval of the attached resolution authorizing the contract award of equipment and controls from Trane U.S. Inc. in the amount of \$164,599 for the James City County Recreation Center Meeting Rooms HVAC replacement.

MA/ap
CA-RCMtgrmHVACRpl-mem

Attachment

RESOLUTION

CONTRACT AWARD - \$164,599 - JAMES CITY COUNTY RECREATION CENTER

MEETING ROOMS HVAC REPLACEMENT

- WHEREAS, the James City County Department of General Services is standardizing HVAC building controls and equipment in County facilities to promote operational efficiency and safety; and
- WHEREAS, the James City County Recreation Center Meeting Rooms HVAC is at the end of its useful life and requires replacement to maintain reliable temperature and humidity; and
- WHEREAS, it has been determined by General Services, in consultation with the Purchasing Division, that under the contract for HVAC Equipment, Installation, Service, Controls and Related Products (20250437), that Trane U.S. Inc will provide the HVAC equipment and controls required; and
- WHEREAS, Trane U.S. Inc submitted a proposal to provide the required equipment and controls, the proposed rates have been determined to be reasonable, and adequate funds are available in the Capital Improvement Program budget.
- NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby authorizes the contract award in the amount of \$164,599 to Trane U.S. Inc. for the James City County Recreation Center Meeting Rooms HVAC replacement.

James O. Icenhour, Jr.
Chair, Board of Supervisors

ATTEST:

Teresa J. Saeed
Deputy Clerk to the Board

HIPPLE
NULL
LARSON
MCGLENNON
ICENHOUR

VOTES

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Adopted by the Board of Supervisors of James City County, Virginia, this 28th day of October, 2025.

CA-RCMtgRmHVACRpl-res

MEMORANDUM

DATE: October 28, 2025

TO: The Board of Supervisors

FROM: Toni E. Small, Director of Stormwater and Resource Protection

SUBJECT: Dedication of the Street Extension in the Green Mount Industrial Park

Attached is a resolution requesting acceptance of the street extension in the Green Mount Industrial Park which is proposed as a public right-of-way into the State Secondary Highway System. The street extension proposed is an extension of Green Mount Parkway. It is shown in red on the attached map. The street has been inspected and approved by representatives of the Virginia Department of Transportation (VDOT) as meeting the minimum requirements for secondary roadways.

VDOT's Secondary Street Acceptance Requirements (SSAR), effective March 2009 and updated December 2011, outline processes on how streets are designed, constructed, and officially accepted for maintenance as part of the Secondary System of State Highways. Upon the satisfactory completion of construction of streets, VDOT advises and coordinates with the local governing body of the street's readiness for acceptance through the use of VDOT's Form AM-4.3. As part of the initial acceptance process, the County Board of Supervisors must request, by resolution, that VDOT accept the street for maintenance as part of the Secondary System of State Highways. Administrative procedures outlined in the SSAR/24VAC30-92-70 lists criteria for street acceptance and what information is required on the local resolution. Once the resolution is approved, the signed Form AM-4.3 and the resolution are then returned to VDOT. VDOT then officially notifies the locality of the street's acceptance into the Secondary System of State Highways and the effective date of such action. This notification serves as the start of VDOT maintenance responsibility. As part of the process, the County will hold an appropriate amount of subdivision or public improvement surety for the roadway, as required by local Ordinances, until the acceptance process is complete. Also, within 30 days of the local governing body's request (resolution), VDOT requires a maintenance surety to be posted by the developer to guarantee performance of the street for one year from the date of acceptance.

Staff recommends the adoption of the attached resolution.

TES/tm
DedStGrnMtPKwayExt25-mem

Attachments:

1. Resolution
2. AM-4.3
3. Map

RESOLUTION

DEDICATION OF THE STREET EXTENSION IN THE GREEN MOUNT INDUSTRIAL PARK

WHEREAS, Route 774, the remainder of Green Mount Parkway has been completed; and

WHEREAS, the roads were constructed to Virginia Department of Transportation (VDOT) standards; and

WHEREAS, the development sketch and VDOT Form AM-4.3, attached and incorporated herein as part of this resolution, define additions required in the Secondary System of State Highways as a result of construction; and

WHEREAS, certain segments identified on the incorporated Form AM-4.3 are ready to be accepted into the Secondary System of State Highways.

NOW, THEREFORE, BE IT RESOLVED this Board requests VDOT to add the segments identified on the incorporated Form AM-4.3 to the Secondary System of State Highways, pursuant to §33.2-705 of the Code of Virginia, for which segments this Board hereby guarantees the right of way to be clear and unrestricted, including any necessary easements for cuts, fills, and drainage.

BE IT FURTHER RESOLVED, a certified copy of this resolution be forwarded to VDOT.

James O. Icenhour, Jr.
Chair, Board of Supervisors

ATTEST:

Teresa J. Saeed
Deputy Clerk to the Board

HIPPLE
NULL
LARSON
MCGLENNON
ICENHOUR

VOTES

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Adopted by the Board of Supervisors of James City County, Virginia, this 28th day of October, 2025.

DedStGrnMtPKwayExt25-res



COMMONWEALTH OF VIRGINIA DEPARTMENT OF TRANSPORTATION
Form AM 4.3

In James City County

by Resolution of the governing body adopted October 28, 2025

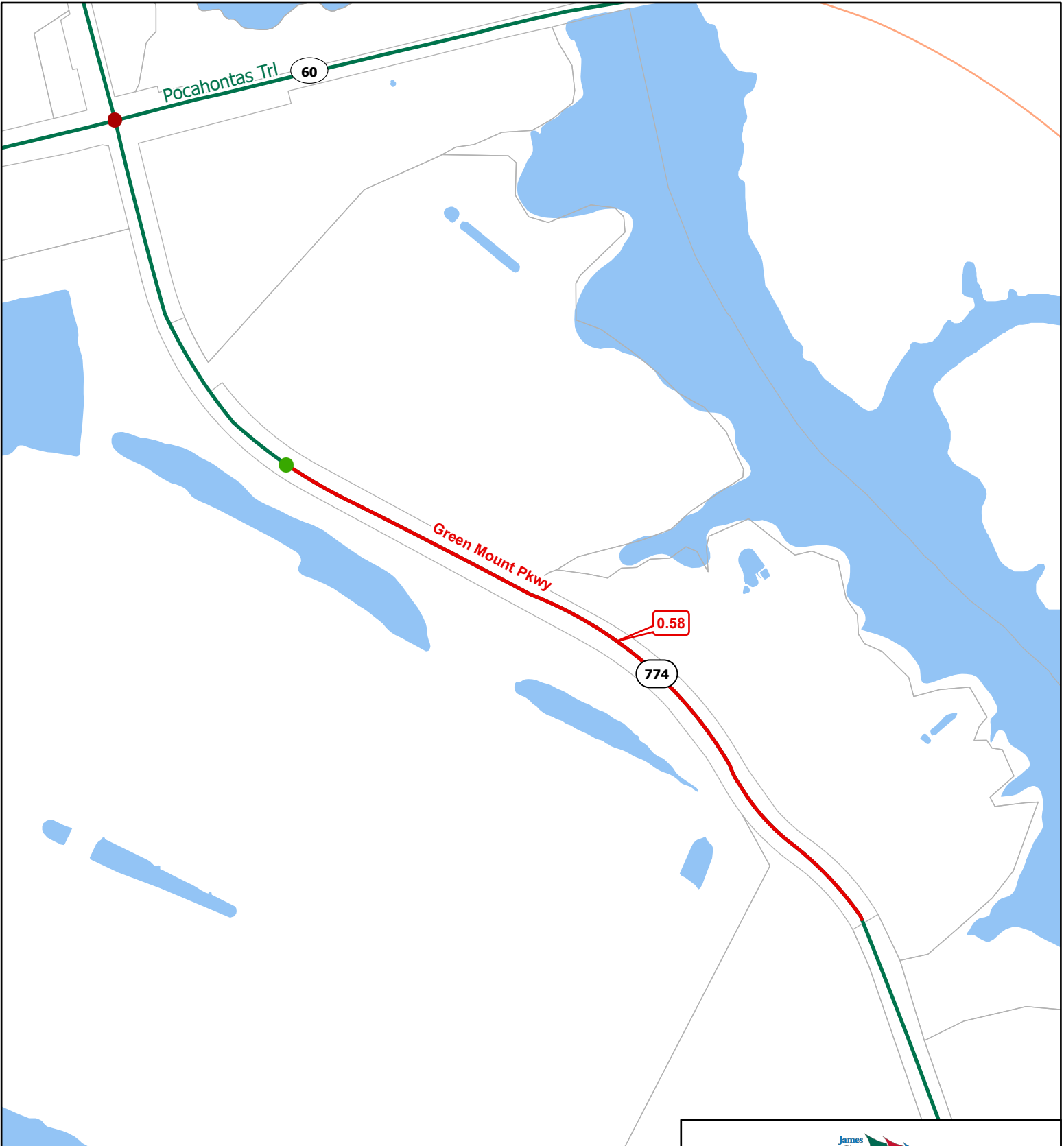
The following VDOT Form AM-4.3 is hereby attached and incorporated as part of the governing body's resolution for changes to the secondary system of state highways.

A Copy Testee Signed (County Official):_____

Report of Changes in the Secondary System of State Highways

Project/Subdivision: Green Mount Industrial Park Road Extension

CHANGE TYPE	RTE NUM & STREET NAME	CHANGE DESCRIPTION	FROM TERMINI	TO TERMINI	LENGTH	NUMBER OF LANES	RECORDATION REFERENCE	ROW WIDTH
Addition	Rt. 774 - Green Mount Pkwy	New subdivision street §33.2-705	Existing Route 774 Green Mount Pkwy	End at cul de sac	0.58	2		120



Green Mount Pkwy - .58 mile

- VDOT connection
- New Connection to existing VDOT route
- Existing VDOT Route
- New Subdivision Street (§33.2-705 addition)
- Streets not Dedicated to VDOT

- Street Segment Mileage
- VDOT Route Number



James City County
Virginia
Incorporated 1607



**Dedication of a Portion of the Street
in Green Mount Industrial Park**

**Additions to the Secondary
System of State Highway**

0 220 440 Feet

Copyright James City County GIS Office 9/16/2025
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MEMORANDUM

DATE: October 28, 2025

TO: The Board of Supervisors

FROM: Toni E. Small, Director of Stormwater and Resource Protection Division

SUBJECT: Dedication of the Streets in Sections 1 and 2 of the Liberty Ridge Subdivision

Attached is a resolution requesting acceptance of the streets in Sections 1 and 2 of the Liberty Ridge Subdivision which are proposed as public rights-of-way into the State Secondary Highway System. The streets proposed for acceptance are a portion of Liberty Ridge Parkway, a portion of Arbor Place, Mallory Place, Anthem Ridge, Beacon Ridge, and a portion of Colonnade Parkway. The streets have been inspected and approved by representatives of the Virginia Department of Transportation (VDOT) as meeting the minimum requirements for secondary roadways.

VDOT's Subdivision Street Requirements (SSR), effective January 2005, outline processes on how streets are designed, constructed, and officially accepted for maintenance as part of the Secondary System of State Highways. Upon the satisfactory completion of construction of streets, VDOT advises and coordinates with the local governing body of the street's readiness for acceptance through the use of VDOT's Form AM-4.3. As part of the initial acceptance process, the County Board of Supervisors must request, by resolution, that VDOT accept the street for maintenance as part of the Secondary System of State Highways. Administrative procedures outlined in the 2005 Subdivision Street Requirements §33.2-705 lists criteria for street acceptance and what information is required on the local resolution. Once the resolution is approved, the signed Form AM-4.3 and the resolution are then returned to VDOT. VDOT then officially notifies the locality of the street's acceptance into the Secondary System of State Highways and the effective date of such action. This notification serves as the start of VDOT maintenance responsibility. As part of the process, the County will hold an appropriate amount of subdivision or public improvement surety for the roadway, as required by local Ordinances, until the acceptance process is complete. Also, within 30 days of the local governing body's request (resolution), VDOT requires a maintenance surety to be posted by the developer to guarantee performance of the street for one year from the date of acceptance.

Staff recommends the adoption of the attached resolution.

TES/tm
DedStLibRidge2Sec-mem

Attachment

RESOLUTION

DEDICATION OF THE STREETS IN SECTIONS 1 AND 2 OF THE

LIBERTY RIDGE SUBDIVISION

WHEREAS, Route 796, a portion of Liberty Ridge Parkway; Route 797, a portion of Arbor Place; Route 798, Mallory Place; Route 799, Anthem Ridge; Route 800, Beacon Ridge; and Route 801, a portion of Colonnade Parkway have been completed; and

WHEREAS, the roads were constructed to Virginia Department of Transportation (VDOT) standards; and

WHEREAS, the development sketch and VDOT Form AM-4.3, attached and incorporated herein as part of this resolution, define additions required in the Secondary System of State Highways as a result of construction; and

WHEREAS, certain segments identified on the incorporated Form AM-4.3 are ready to be accepted into the Secondary System of State Highways.

NOW, THEREFORE, BE IT RESOLVED this Board requests VDOT to add the segments identified on the incorporated Form AM-4.3 to the Secondary System of State Highways, pursuant to §33.2-705 of the Code of Virginia, for which segments this Board hereby guarantees the right of way to be clear and unrestricted, including any necessary easements for cuts, fills, and drainage.

BE IT FURTHER RESOLVED, a certified copy of this resolution be forwarded to VDOT.

James O. Icenhour, Jr.
Chair, Board of Supervisors

ATTEST:

Teresa J. Saeed
Deputy Clerk to the Board

HIPPLE
NULL
LARSON
MCGLENNON
ICENHOUR

VOTES

AYE NAY ABSTAIN ABSENT

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Adopted by the Board of Supervisors of James City County, Virginia, this 28th day of October, 2025.



COMMONWEALTH OF VIRGINIA DEPARTMENT OF TRANSPORTATION
Form AM 4.3

In James City County

by Resolution of the governing body adopted October 28, 2025

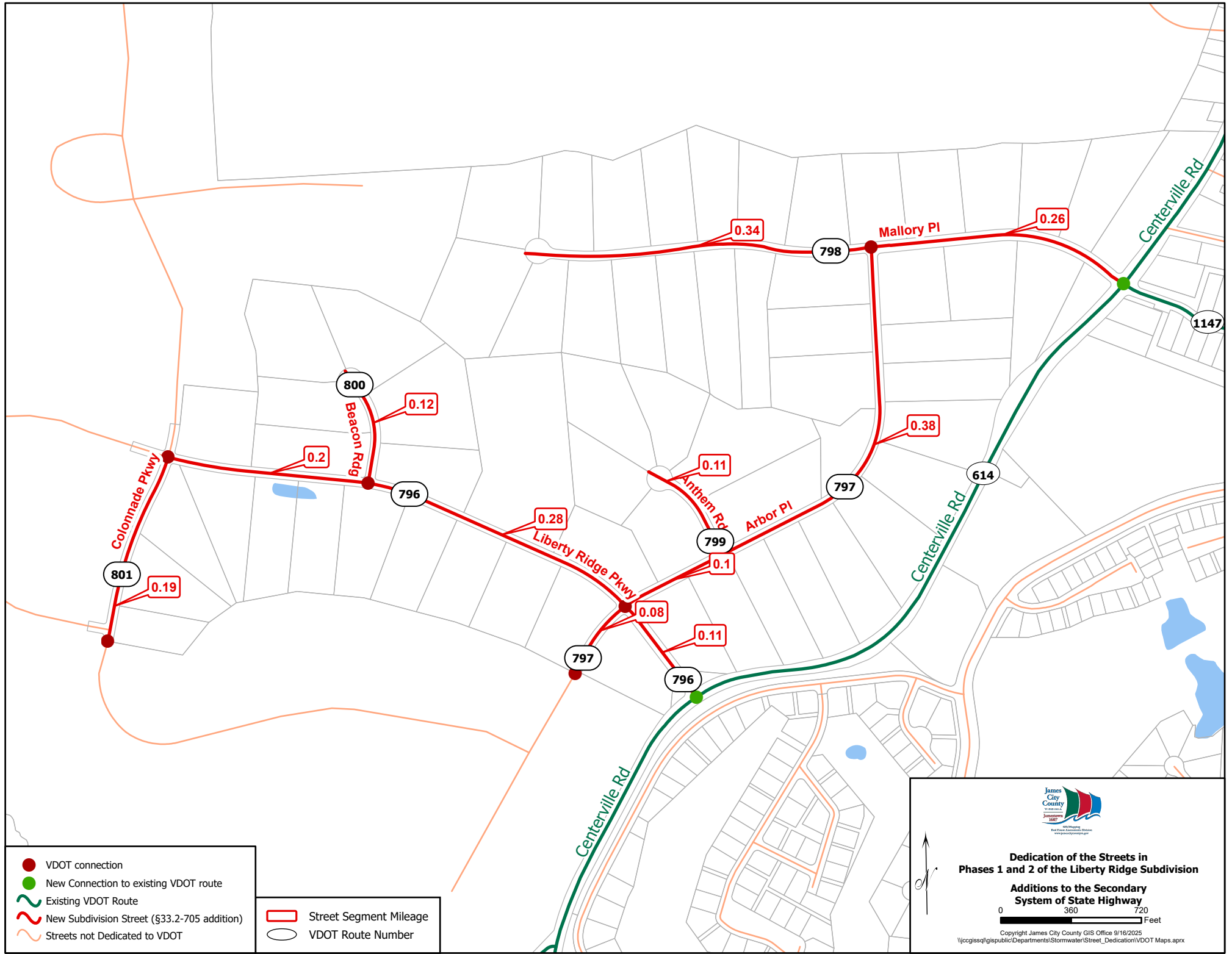
The following VDOT Form AM-4.3 is hereby attached and incorporated as part of the governing body's resolution for changes to the secondary system of state highways.

A Copy Testee Signed (County Official): _____

Report of Changes in the Secondary System of State Highways

Project/Subdivision: Liberty Ridge Section 1 & 2

CHANGE TYPE	RTE NUM & STREET NAME	CHANGE DESCRIPTION	FROM TERMINI	TO TERMINI	LENGTH	NUMBER OF LANES	RECORDAT ION REFERENC E	ROW WIDTH
Addition	Rt. 796 - Liberty Ridge Pkwy	New subdivision street §33.2-705	614 - Centerville Rd	Arbor Pl	0.11	2		60
Addition	Rt. 796 - Liberty Ridge Pkwy	New subdivision street §33.2-705	Arbor Place	Beacon Ridge	0.28	2		50
Addition	Rt. 796 - Liberty Pkwy	New subdivision street §33.2-705	Beacon Ridge	Colonnade Pkwy	0.20	2		50
Addition	Rt. 797 - Arbor Place	New subdivision street §33.2-705	Liberty Ridge Pkwy	Anthem Ridge	0.10	2		50
Addition	Rt. 797 - Arbor Place	New subdivision street §33.2-705	Liberty Ridge Pkwy	Stub Out	0.08	2		50
Addition	Rt. 797 - Arbor Place	New subdivision street §33.2-705	Anthem Ridge	Mallory Place	0.38	2		50
Addition	Rt. 798 - Mallory Place	New subdivision street §33.2-705	Centerville Road	Arbor Place	0.26	2		60
Addition	Rt. 798 - Mallory Place	New subdivision street §33.2-705	Arbor Place	Cul De Sac	0.34	2		50
Addition	Rt. 799 - Anthem Ridge	New subdivision street §33.2-705	Arbor Place	Cul De Sac	0.11	2		50
Addition	Rt. 800 - Beacon ridge	New subdivision street §33.2-705	Liberty Ridge Pwky	Cul De Sac	0.12	2		50
Addition	Rt. 801 - Colonnade Pkwy	New subdivision street §33.2-705	Liberty Ridge Pkwy	Stub Out	0.19	2		50



MEMORANDUM

DATE: October 28, 2025

TO: The Board of Supervisors

FROM: Toni E. Small, Director of Stormwater and Resource Protection Division

SUBJECT: Dedication of the Remaining Streets in Phase 2 of the Monticello Woods Subdivision

Attached is a resolution requesting acceptance of the streets in Phase 2 of the Monticello Woods Subdivision which are proposed as public rights-of-way into the State Secondary Highway System. The streets proposed for acceptance are a portion of Ambassador Circle, Mesa River, Owl Creek, and Verde Meadows. The streets have been inspected and approved by representatives of the Virginia Department of Transportation (VDOT) as meeting the minimum requirements for secondary roadways.

VDOT's Subdivision Street Requirements (SSR), effective January 2005, outline processes on how streets are designed, constructed, and officially accepted for maintenance as part of the Secondary System of State Highways. Upon the satisfactory completion of construction of streets, VDOT advises and coordinates with the local governing body of the street's readiness for acceptance through the use of VDOT's Form AM-4.3. As part of the initial acceptance process, the County Board of Supervisors must request, by resolution, that VDOT accept the street for maintenance as part of the Secondary System of State Highways. Administrative procedures outlined in the 2005 Subdivision Street Requirements §33.2-705 lists criteria for street acceptance and what information is required on the local resolution. Once the resolution is approved, the signed Form AM-4.3 and the resolution are then returned to VDOT. VDOT then officially notifies the locality of the street's acceptance into the Secondary System of State Highways and the effective date of such action. This notification serves as the start of VDOT maintenance responsibility. As part of the process, the County will hold an appropriate amount of subdivision or public improvement surety for the roadway, as required by local Ordinances, until the acceptance process is complete. Also, within 30 days of the local governing body's request (resolution), VDOT requires a maintenance surety to be posted by the developer to guarantee performance of the street for one year from the date of acceptance.

Staff recommends the adoption of the attached resolution.

TES/tm
DedStMontWdsPhase2-mem

Attachment

RESOLUTION

DEDICATION OF THE REMAINING STREETS IN PHASE 2 OF

THE MONTICELLO WOODS SUBDIVISION

WHEREAS, the remaining section of Route 1743, Ambassador Circle, Route 1842; Mesa River; Route 1843; Owl Creek; and Route 1844, Verde Meadows have been completed; and

WHEREAS, the roads were constructed to Virginia Department of Transportation (VDOT) standards; and

WHEREAS, the development sketch and VDOT Form AM-4.3, attached and incorporated herein as part of this resolution, define additions required in the Secondary System of State Highways as a result of construction; and

WHEREAS, certain segments identified on the incorporated Form AM-4.3 are ready to be accepted into the Secondary System of State Highways.

NOW, THEREFORE, BE IT RESOLVED this Board requests the VDOT to add the segments identified on the incorporated Form AM-4.3 to the Secondary System of State Highways, pursuant to §33.2-705 of the *Code of Virginia*, for which segments this Board hereby guarantees the rights-of-way to be clear and unrestricted, including any necessary easements for cuts, fills, and drainage.

BE IT FURTHER RESOLVED that the County Administrator is hereby authorized and directed to execute those documents necessary to enter into a County-State Agreement for the maintenance of the non-standard landscaping.

BE IT FINALLY RESOLVED, a certified copy of this resolution be forwarded to the VDOT.

James O. Icenhour, Jr.
Chair, Board of Supervisors

ATTEST:

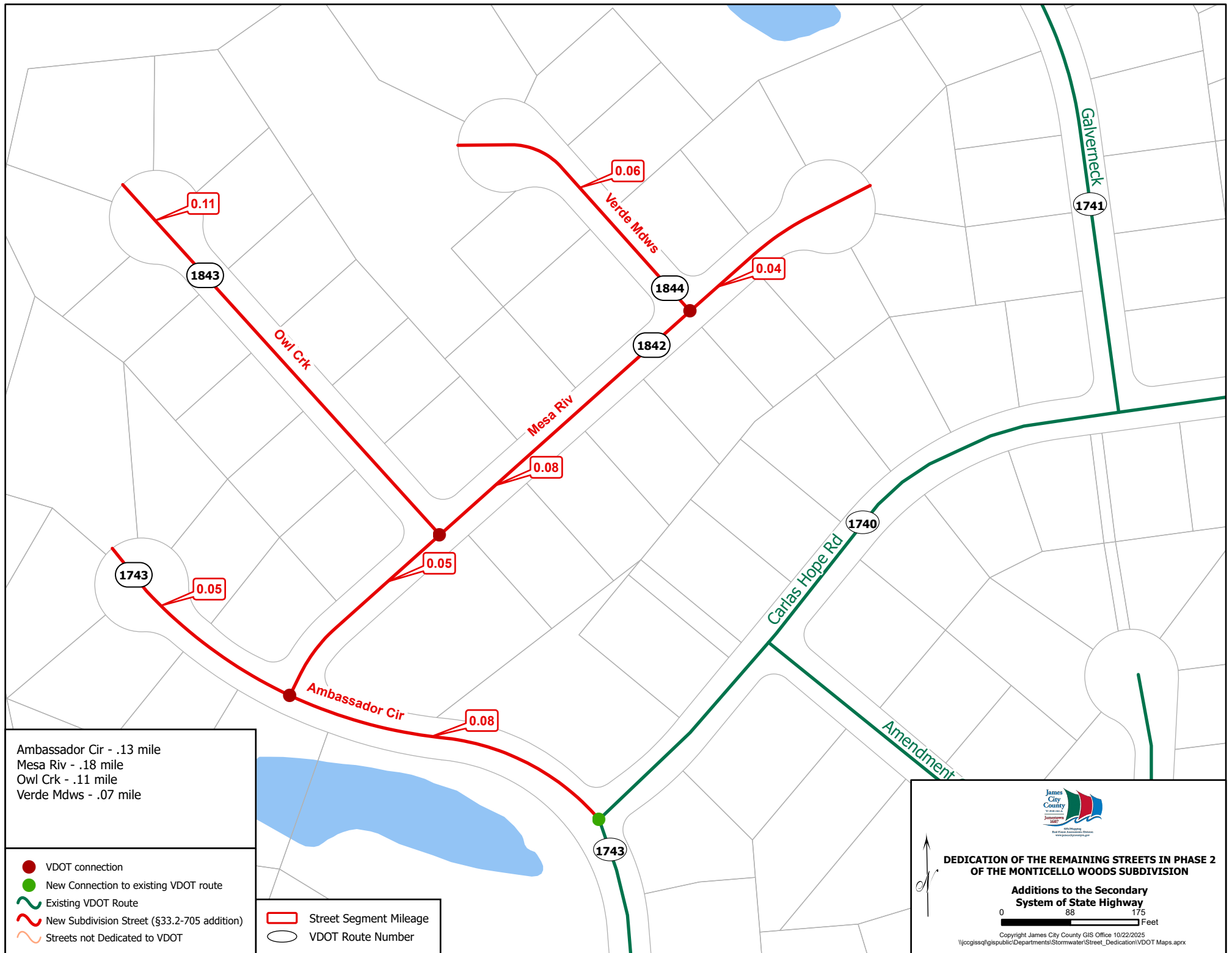
Teresa J. Saeed
Deputy Clerk to the Board

HIPPLE
NULL
LARSON
MCGLENNON
ICENHOUR

VOTES

<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
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Adopted by the Board of Supervisors of James City County, Virginia, this 28th day of October, 2025.





COMMONWEALTH OF VIRGINIA DEPARTMENT OF TRANSPORTATION
Form AM 4.3

In James City County

by Resolution of the governing body adopted 10/28/2025

The following VDOT Form AM-4.3 is hereby attached and incorporated as part of the governing body's resolution for changes to the secondary system of state highways.

A Copy Testee Signed (County Official): _____

Report of Changes in the Secondary System of State Highways

Project/Subdivision: Monticello Woods Section 2

CHANGE TYPE	RTE NUM & STREET NAME	CHANGE DESCRIPTION	FROM TERMINI	TO TERMINI	LENGTH	NUMBER OF LANES	RECORDAT ION REFERENC E	ROW WIDTH
Addition	Rt. 1743 - Ambassador Cir	New subdivision street §33.2-705	1740 (Carlas Hope rd)	1842 (Mesa River - node)	0.08	2		50
Addition	Rt. 1743 - Ambassador Cir.	New subdivision street §33.2-705	1842 (Mesa River node)	CDS	0.05	2		50
Addition	Rt. 1842 - Mesa River	New subdivision street §33.2-705	1843 (Owl Creek node)	1844 (Verde Meadows node)	0.08	2		50
Addition	Rt. 1842 - Mesa River	New subdivision street §33.2-705	1743 (Ambassador Cir)	1843 (Owl Creek node)	0.05	2		50
Addition	Rt. 1842 - Mesa River	New subdivision street §33.2-705	1844 (Verde Meadows Node)	CDS	0.05	2		50
Addition	Rt. 1843 - Owl Creek	New subdivision street §33.2-705	1842 (Mesa River Node)	CDS	0.11	2		50
Addition	Rt. 1844 - Verde Meadows	New subdivision street §33.2-705	1842 (Mesa River Node)	CDS	0.07	2		50

MEMORANDUM

DATE: October 28, 2025

TO: The Board of Supervisors

FROM: Toni E. Small, Director of Stormwater and Resource Protection Division

SUBJECT: Dedication of the Streets in Phase 4, 5, and 6 of the Greensprings West Subdivision

Attached is a resolution requesting acceptance of the streets in Phase 4, 5, and 6 of the Greensprings West Subdivision which are proposed as public rights-of-way into the State Secondary Highway System. The streets proposed for acceptance are a portion of Longview Landing, Wadebridge, Haymarket Lane, Torrington Trail, Carton House Crescent, St. James Park, Brigstock Court, Cavendish Court, Chartstone Crescent, and Waterloo Place. The streets have been inspected and approved by representatives of the Virginia Department of Transportation (VDOT) as meeting the minimum requirements for secondary roadways.

VDOT's Subdivision Street Requirements (SSR), effective January 2005, outline processes on how streets are designed, constructed, and officially accepted for maintenance as part of the Secondary System of State Highways. Upon the satisfactory completion of construction of streets, VDOT advises and coordinates with the local governing body of the street's readiness for acceptance through the use of VDOT's Form AM-4.3. As part of the initial acceptance process, the County Board of Supervisors must request, by resolution, that VDOT accept the street for maintenance as part of the Secondary System of State Highways. Administrative procedures outlined in the 2005 Subdivision Street Requirements §33.2-705 lists criteria for street acceptance and what information is required on the local resolution. Once the resolution is approved, the signed Form AM-4.3 and the resolution are then returned to VDOT. VDOT then officially notifies the locality of the street's acceptance into the Secondary System of State Highways and the effective date of such action. This notification serves as the start of VDOT maintenance responsibility. As part of the process, the County will hold an appropriate amount of subdivision or public improvement surety for the roadway, as required by local Ordinances, until the acceptance process is complete. Also, within 30 days of the local governing body's request (resolution), VDOT requires a maintenance surety to be posted by the developer to guarantee performance of the street for one year from the date of acceptance.

Staff recommends the adoption of the attached resolution.

TES/tm
DedSt_456GrnSpgWest-mem

Attachment

RESOLUTION

DEDICATION OF THE STREETS IN PHASE 4, 5, AND 6 OF THE

GREENSPRINGS WEST SUBDIVISION

WHEREAS, the remaining section of Route, Longview Landing; Route, Wadebridge; Route, Haymarket Lane; Route, Torrington Trail; Route, Carlton House Crescent, Route, St. James Park; Route, Brigstock Court; Route, Cavendish Court; Route, Chartstone Crescent; and Route, Waterloo Place have been completed; and

WHEREAS, the roads were constructed to Virginia Department of Transportation (VDOT) standards; and

WHEREAS, the development sketch and VDOT Form AM-4.3, attached and incorporated herein as part of this resolution, define additions required in the Secondary System of State Highways as a result of construction; and

WHEREAS, certain segments identified on the incorporated Form AM-4.3 are ready to be accepted into the Secondary System of State Highways.

NOW, THEREFORE, BE IT RESOLVED this Board requests VDOT to add the segments identified on the incorporated Form AM-4.3 to the Secondary System of State Highways, pursuant to §33.2-705 of the *Code of Virginia*, for which segments this Board hereby guarantees the rights-of-way to be clear and unrestricted, including any necessary easements for cuts, fills, and drainage.

BE IT FURTHER RESOLVED that the County Administrator is hereby authorized and directed to execute those documents necessary to enter into a County-State Agreement for the maintenance of the non-standard landscaping.

BE IT FINALLY RESOLVED, a certified copy of this resolution be forwarded to VDOT.

James O. Icenhour, Jr.
Chair, Board of Supervisors

ATTEST:

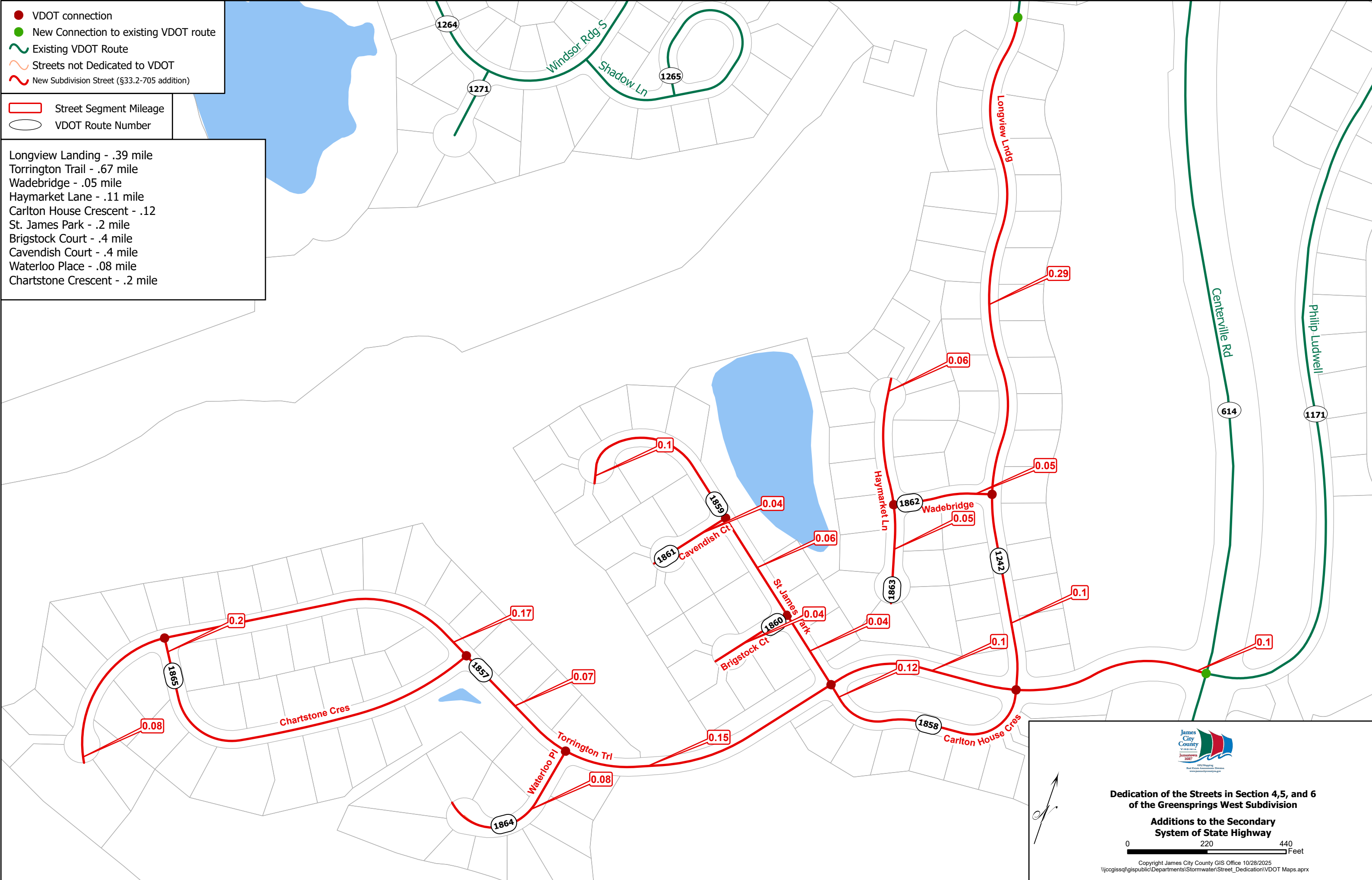
Teresa J. Saeed
Deputy Clerk to the Board

HIPPLE
NULL
LARSON
MCGLENNON
ICENHOUR

VOTES

<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
_____	_____	_____	_____
_____	_____	_____	_____
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Adopted by the Board of Supervisors of James City County, Virginia, this 28th day of October, 2025.





COMMONWEALTH OF VIRGINIA DEPARTMENT OF TRANSPORTATION
Form AM 4.3

In James City County

by Resolution of the governing body adopted 10/28/2025

The following VDOT Form AM-4.3 is hereby attached and incorporated as part of the governing body's resolution for changes to the secondary system of state highways.

A Copy Testee Signed (County Official):_____

Report of Changes in the Secondary System of State Highways

Project/Subdivision: Greensprings West Phase 4A

CHANGE TYPE	RTE NUM & STREET NAME	CHANGE DESCRIPTION	FROM TERMINI	TO TERMINI	LENGTH	NUMBER OF LANES	RECORDATION REFERENCE	ROW WIDTH
Addition	Rt. 1262 - Longview Landing	New subdivision street §33.2-705	1862 (stub out)	stub out (towards Manor Gate)	0.29	2		50



COMMONWEALTH OF VIRGINIA DEPARTMENT OF TRANSPORTATION
Form AM 4.3

In James City County

by Resolution of the governing body adopted 10/28/2025

The following VDOT Form AM-4.3 is hereby attached and incorporated as part of the governing body's resolution for changes to the secondary system of state highways.

A Copy Testee Signed (County Official): _____

Report of Changes in the Secondary System of State Highways

Project/Subdivision: Greensprings West Phase 4B and 5

CHANGE TYPE	RTE NUM & STREET NAME	CHANGE DESCRIPTION	FROM TERMINI	TO TERMINI	LENGTH	NUMBER OF LANES	RECORDAT ION REFERENC E	ROW WIDTH
Addition	Rt. 1262 - Longview Landing	New subdivision street §33.2-705	1857	Stub out	0.10	2		50
Addition	Rt. 1857 - Torrington Trail	New subdivision street §33.2-705	614	1858	0.10	2		65.00
Addition	Rt. 1857 - Torrington Trail	New subdivision street §33.2-705	1242	1859	0.10	2		50
Addition	Rt. 1858 - Carlton House Crescent	New subdivision street §33.2-705	1857	1859	0.12	2		50
Addition	Rt. 1859 - St. James Park	New subdivision street §33.2-705	1861	CDS	0.10	2		50
Addition	Rt. 1859 - St. James Park	New subdivision street §33.2-705	1860	1861	0.06	2		50
Addition	Rt. 1859 - St. James Park	New subdivision street §33.2-705	1857	1860	0.04	2		50
Addition	Rt. 1860 - Brigstock Court	New subdivision street §33.2-705	1859	CDS	0.04	2		50
Addition	Rt. 1861 - Cavendish Court	New subdivision street §33.2-705	1859	CDS	0.04	2		50
Addition	Rt. 1862 - Wadebridge Lane	New subdivision street §33.2-705	1242	1863	0.05	2		50
Addition	Rt. 1863 - Haymarket Lane	New subdivision street §33.2-705	1862	CDS left	0.05	2		50
Addition	Rt. 1863 - Haymarket Lane	New subdivision street §33.2-705	1862	CDS right	0.06	2		50



COMMONWEALTH OF VIRGINIA DEPARTMENT OF TRANSPORTATION
Form AM 4.3

In James City County

by Resolution of the governing body adopted 10/28/2025

The following VDOT Form AM-4.3 is hereby attached and incorporated as part of the governing body's resolution for changes to the secondary system of state highways.

A Copy Testee Signed (County Official): _____

Report of Changes in the Secondary System of State Highways

Project/Subdivision: Greensprings West Phase 6

CHANGE TYPE	RTE NUM & STREET NAME	CHANGE DESCRIPTION	FROM TERMINI	TO TERMINI	LENGTH	NUMBER OF LANES	RECORDATION REFERENCE	ROW WIDTH
Addition	Rt. 1857 - Torrington Trail	New subdivision street §33.2-705	1859	1864	0.15	2		50
Addition	Rt. 1857 - Torrington Trail	New subdivision street §33.2-705	1865	CDS	0.08	2		50
Addition	Rt. 1857 - Torrington Trail	New subdivision street §33.2-705	1865	1865 (Node)	0.17	2		50
Addition	Rt. 1857 - Torrington Trail	New subdivision street §33.2-705	1864	1865	0.07	2		50
Addition	Rt. 1864 - Waterloo Place	New subdivision street §33.2-705	1857	CDS	0.08	2		50
Addition	Rt. 1865 - Chartstone Crescent	New subdivision street §33.2-705	1857	1857 (node)	0.20	2		50

MEMORANDUM

DATE: October 28, 2025

TO: The Board of Supervisors

FROM: Mark L. Jamison, Chief of Police

SUBJECT: Grant Award - \$18,600 - Department of Motor Vehicles - Alcohol Enforcement

The James City County Police Department has been awarded a highway safety grant from the Virginia Department of Motor Vehicles (DMV) Highway Safety Office for \$18,600. The funds are to be used toward alcohol traffic enforcement overtime and the purchase of three breathalyzers. The grant only requires an in-kind match, which is available through the fuel and maintenance costs for police vehicles that participate in traffic enforcement duties. These funds will not take the place of budgeted expenses.

The DMV typically administers annual recurring grants passed through the National Highway Transportation Safety Administration for the purpose of supporting statewide goals in enforcing highway safety laws. Each grant has a different enforcement focus area including alcohol, speed, and combined police traffic services.

Staff recommends adoption of the attached resolution.

MLJ/ap
GA-DMVAlcEnf26-mem

Attachment

RESOLUTION

GRANT AWARD - \$18,600 - DEPARTMENT OF MOTOR VEHICLES -

ALCOHOL ENFORCEMENT

WHEREAS, the James City County Police Department has been awarded a highway safety grant from the Virginia Department of Motor Vehicles (DMV) Highway Safety Office for \$18,600; and

WHEREAS, the funds are to be used toward alcohol traffic enforcement overtime and breathalyzers; and

WHEREAS, the grant requires only an in-kind match, which is available through the fuel and maintenance costs for police vehicles that participate in traffic enforcement duties.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby authorizes the following appropriation to the Special Projects/Grants Fund:

Revenue:

Federal - Fiscal Year 2026 DMV Alcohol Enforcement	<u>\$18,600</u>
--	------------------------

Expenditure:

Fiscal Year 2026 DMV Alcohol Enforcement	<u>\$18,600</u>
--	------------------------

James O. Icenhour, Jr.
Chair, Board of Supervisors

ATTEST:

Teresa J. Saeed
Deputy Clerk to the Board

HIPPLE
NULL
LARSON
MCGLENNON
ICENHOUR

VOTES

<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Adopted by the Board of Supervisors of James City County, Virginia, this 28th day of October, 2025.

MEMORANDUM

DATE: October 28, 2025

TO: The Board of Supervisors

FROM: Mark L. Jamison, Chief of Police

SUBJECT: Grant Award - \$36,366 - Department of Motor Vehicles - Police Traffic Services

The James City County Police Department has been awarded a highway safety grant from the Virginia Department of Motor Vehicles (DMV) Highway Safety Office for \$36,366. The funds are to be used toward speed and occupant protection traffic enforcement overtime. The grant only requires an in-kind match, which is available through the fuel and maintenance costs for police vehicles that participate in traffic enforcement duties. These funds will not take the place of budgeted expenses.

The DMV typically administers annual recurring grants passed through the National Highway Transportation Safety Administration for the purpose of supporting statewide goals in enforcing highway safety laws. Each grant has a different enforcement focus area including alcohol, speed, and combined police traffic services.

Staff recommends adoption of the attached resolution.

MLJ/ap
GA-DMVPTSEnf26-mem

Attachment

RESOLUTION

GRANT AWARD - \$36,366 - DEPARTMENT OF MOTOR VEHICLES -

POLICE TRAFFIC SERVICES

WHEREAS, the James City County Police Department has been awarded a highway safety grant from the Virginia Department of Motor Vehicles (DMV) Highway Safety Office for \$36,366; and

WHEREAS, the funds are to be used toward speed and occupant protection traffic enforcement overtime; and

WHEREAS, the grant only requires an in-kind match, which is available through the fuel and maintenance costs for police vehicles that participate in traffic enforcement duties.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby authorizes the following appropriation to the Special Projects/Grants Fund:

Revenue:

Federal - Fiscal Year 2026 DMV Speed Enforcement	<u>\$36,366</u>
--	------------------------

Expenditure:

Fiscal Year 2026 DMV Speed Enforcement	<u>\$36,366</u>
--	------------------------

James O. Icenhour, Jr.
Chair, Board of Supervisors

ATTEST:

Teresa J. Saeed
Deputy Clerk to the Board

HIPPLE
NULL
LARSON
MCGLENNON
ICENHOUR

VOTES

<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
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_____	_____	_____	_____
_____	_____	_____	_____

Adopted by the Board of Supervisors of James City County, Virginia, this 28th day of October, 2025.

MEMORANDUM

DATE: October 28, 2025

TO: The Board of Supervisors

FROM: Ryan T. Ashe, Fire Chief

SUBJECT: Grant Award - \$76,945 - Four-for-Life - Return to Localities Fund

The Office of Emergency Medical Services (EMS) receives funding allocated from the Four-for-Life program annually. This funding is legislated by the Code of Virginia § 46.2-694 which stipulates that an additional \$4 per year is charged and collected at the time of vehicle registration and set aside as a special fund to be used only for EMS purposes.

The James City County Fire Department has been awarded \$76,464 in Four-for-Life to provide funding for training EMS personnel of a licensed nonprofit EMS agency and for the purchase of necessary equipment and supplies for use in such localities. Historically, this grant has been included in the original budget based on estimated amounts. We have removed it from the budget to eliminate the need for adjustments.

The attached resolution appropriated the additional funds received of \$76,945 for Fiscal Year 2026. Staff recommends approval of the attached resolution appropriating funds to the Four-for-Life Fund.

RTA/ap
GA-4LifeLocalFY26-mem

Attachment

RESOLUTION

GRANT AWARD - \$76,945 - FOUR-FOR-LIFE - RETURN TO LOCALITIES FUND

WHEREAS, the Office of Emergency Management Services (EMS) receives funding allocated from the Four-for-Life program annually. This funding is legislated by the Code of Virginia § 46.2-694 which stipulates that an additional \$4 per year is charged and collected at the time of vehicle registration and set aside as a special fund to be used only for EMS purposes; and

WHEREAS, the funds are used to purchase emergency medical equipment and provide training.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby authorizes the acceptance of this grant and the following appropriation to the Special Projects/Grants Fund for the Four-for-Life Fund:

Revenue:

Four-for-Life	<u>\$76,945</u>
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Expenditure:

Four-for-Life	<u>\$76,945</u>
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James O. Icenhour, Jr.
Chair, Board of Supervisors

ATTEST:

Teresa J. Saeed
Deputy Clerk to the Board

	VOTES			
	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
HIPPLE	_____	_____	_____	_____
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MCGLENNON	_____	_____	_____	_____
ICENHOUR	_____	_____	_____	_____

Adopted by the Board of Supervisors of James City County, Virginia, this 28th day of October, 2025.

GA-4LifeLocalFY26-res

MEMORANDUM

DATE: October 28, 2025

TO: The Board of Supervisors

FROM: Tammy Mayer Rosario, Assistant Director of Community Development
Toni E. Small, Director of Stormwater and Resource Protection

SUBJECT: Grant Award - \$218,250 - Virginia Community Flood Preparedness Fund

James City County has been awarded a grant of \$218,250 from the Virginia Community Flood Preparedness Fund (CFPF) through the Virginia Department of Conservation and Recreation and the Virginia Resources Authority. The fund provides support for regions and localities across Virginia to reduce the impacts of flooding. As a competitive grant program, it prioritizes activities that are aligned with local, state, and federal floodplain management standards, local resilience plans, and the Virginia Coastal Resilience Master Plan.

Since the CFPF grant program was established in 2021, it has awarded more than \$257 million in grants and loans to fund capacity building and planning, studies, and projects across the Commonwealth. On January 14, 2025, the Board of Supervisors authorized the County to apply for a grant for a local resilience plan, which would articulate a comprehensive, county-wide approach to flooding. Once underway, the local resilience plan will bolster efforts to fund future flood studies, and once adopted, it will put James City County in a position to access state funding for land conservation and infrastructure projects.

The County allocated up to \$72,750 to match the CFPF as part of the Fiscal Year (FY) 2025 Stormwater and Resource Protection Division Capital Improvement Program budget for a local resilience plan as part of the Powhatan Creek Flood Study project. In the Capital Projects Fund, remaining budgets carry forward into future fiscal years until the related work is completed, and revenues are earned and available. This grant award of \$218,250 will go toward the anticipated FY 2025 Capital Projects Fund grant revenues and will support expenditures for the Powhatan Creek Flood Study project.

Staff recommends the Board approve the attached resolution to accept the grant.

TMR/TES/ap
GA-CFPF25-rev-mem

Attachment

RESOLUTION

GRANT AWARD - \$218,250 - VIRGINIA COMMUNITY FLOOD PREPAREDNESS FUND

WHEREAS, on January 14, 2025, the Board of Supervisors supported a grant application to the Virginia Community Flood Preparedness Fund (CFPF) for a local resilience plan; and

WHEREAS, James City County was recently awarded a grant from the CFPF through the Virginia Department of Conservation and Recreation and Virginia Resources Authority; and

WHEREAS, this grant would fund a local resilience plan, which would articulate a comprehensive, county-wide approach to flooding; and

WHEREAS, the County's match for this grant of \$72,750 will be covered through the Powhatan Creek Flood Study project, which was included as part of the Fiscal Year (FY) 2025 Stormwater and Resource Protection Division Capital Improvement Program budget; and

WHEREAS, the grant revenues anticipated to support this project were also appropriated in the Capital Project Fund's FY2025 Adopted Budget, and as a result, no further appropriation is needed for this grant.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby accepts this grant award for the purposes described above.

James O. Icenhour, Jr.
Chair, Board of Supervisors

ATTEST:

Teresa J. Saeed
Deputy Clerk to the Board

HIPPLE
NULL
LARSON
MCGLENNON
ICENHOUR

VOTES

AYE NAY ABSTAIN ABSENT

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Adopted by the Board of Supervisors of James City County, Virginia, this 28th day of October, 2025.

GA-CFPF25-rev-res

MEMORANDUM

DATE: October 28, 2025

TO: The Board of Supervisors

FROM: Ryan T. Ashe, Fire Chief

SUBJECT: Grant Award - \$437,982 - Virginia Department of Fire Programs Fund

The James City County Fire Department receives grant funding annually from the Virginia Department of Fire Programs (VDFP) Aid-to-Localities program. These funds are initially collected from the private insurance industry by the State Corporation Commission and are used to fund the VDFP and are also passed through to localities in the Commonwealth.

The County's Fire Department uses the funds to purchase firefighting equipment and to provide training. Historically, this grant has been included in the original budget based on estimated award amounts. We have removed it from the budget to eliminate the need for adjustments.

The attached resolution appropriates the additional funds received of \$437,982. Staff recommends approval of the attached resolution appropriating funds to the Fire Programs Fund.

RTA/ap
GA-VAFirePrgFd25-mem

Attachment

RESOLUTION

GRANT AWARD - \$437,982 - VIRGINIA DEPARTMENT OF FIRE PROGRAMS FUND

WHEREAS, the James City County Fire Department receives grant funding annually as part of the Virginia Department of Fire Programs (VDFP) Aid-to-Localities program; and

WHEREAS, the funds are used to purchase firefighting equipment and provide training.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby authorizes the acceptance of this grant and the following appropriation to the Special Projects/Grants Fund for the Fire Programs Fund:

Revenue:

VDFP	<u>\$437,982</u>
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Expenditure:

VDFP	<u>\$437,982</u>
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James O. Icenhour, Jr.
Chair, Board of Supervisors

ATTEST:

Teresa J. Saeed
Deputy Clerk to the Board

HIPPLE
NULL
LARSON
MCGLENNON
ICENHOUR

VOTES

<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
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_____	_____	_____	_____
_____	_____	_____	_____

Adopted by the Board of Supervisors of James City County, Virginia, this 28th day of October, 2025.

GA-VAFirePrgFd25-res

MEMORANDUM

DATE: October 28, 2025

TO: The Board of Supervisors

FROM: Barry Moses, Capital Projects Coordinator

SUBJECT: Contract Award - \$206,580 - James City County Marina Boat Ramp Tending Pier

The James City County (JCC) Marina Boat Ramp Tending Pier project involves the installation of a new tending pier to replace the short-term structure that was installed at the end of the Stage I Marina Improvements project. The replacement tending pier will include a new aluminum gangway and floating docks to match those installed in Stage I. The pier will extend from the new gangway, along the bulkhead, to the existing gangway adjacent to the fuel pump. This improvement will provide boaters with an extended area to temporarily tie up their boats, park their trailers, and offer easier access to transfer supplies for water-based activities.

A two-step Invitation for Bids was publicly advertised. Step 1 required the submittal of a Technical Bid Form to demonstrate the bidder previously completed a minimum of two projects of similar size and type. Step 2 was to open the Bid Form if the technical bid requirements were met.

The following three qualified firms submitted bids to be considered for contract award:

<u>Firm</u>	<u>Amount</u>
Crofton Construction Services, Inc.	\$263,650
Hodges & Hodges Enterprises, LLC	\$206,580
Seaward Marine Corporation	\$254,659

Hodges & Hodges Enterprises, LLC has performed satisfactory work for JCC in the past and was determined to be the lowest responsive and responsible bidder. The approved Capital Improvements Program budget contains funding for this project.

Staff recommends approval of the attached resolution authorizing the contract award to Hodges & Hodges Enterprises, LLC.

SY/tm
CA-MarBoatRmpPier-mem

Attachments

RESOLUTION

CONTRACT AWARD - \$206,580 - JAMES CITY COUNTY MARINA BOAT RAMP

TENDING PIER

WHEREAS, an Invitation for Bids for the James City County Marina Boat Ramp Tending Pier project was publicly advertised and three bids were received and considered for award; and

WHEREAS, Hodges & Hodges Enterprises, LLC was determined to be the lowest responsive and responsible bidder.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby awards the contract in the amount of \$206,580 to Hodges & Hodges Enterprises, LLC for the James City County Marina Boat Ramp Tending Pier project.

James O. Icenhour, Jr.
Chair, Board of Supervisors

ATTEST:

Teresa J. Saeed
Deputy Clerk to the Board

HIPPLE
NULL
LARSON
MCLENNON
ICENHOUR

VOTES

<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
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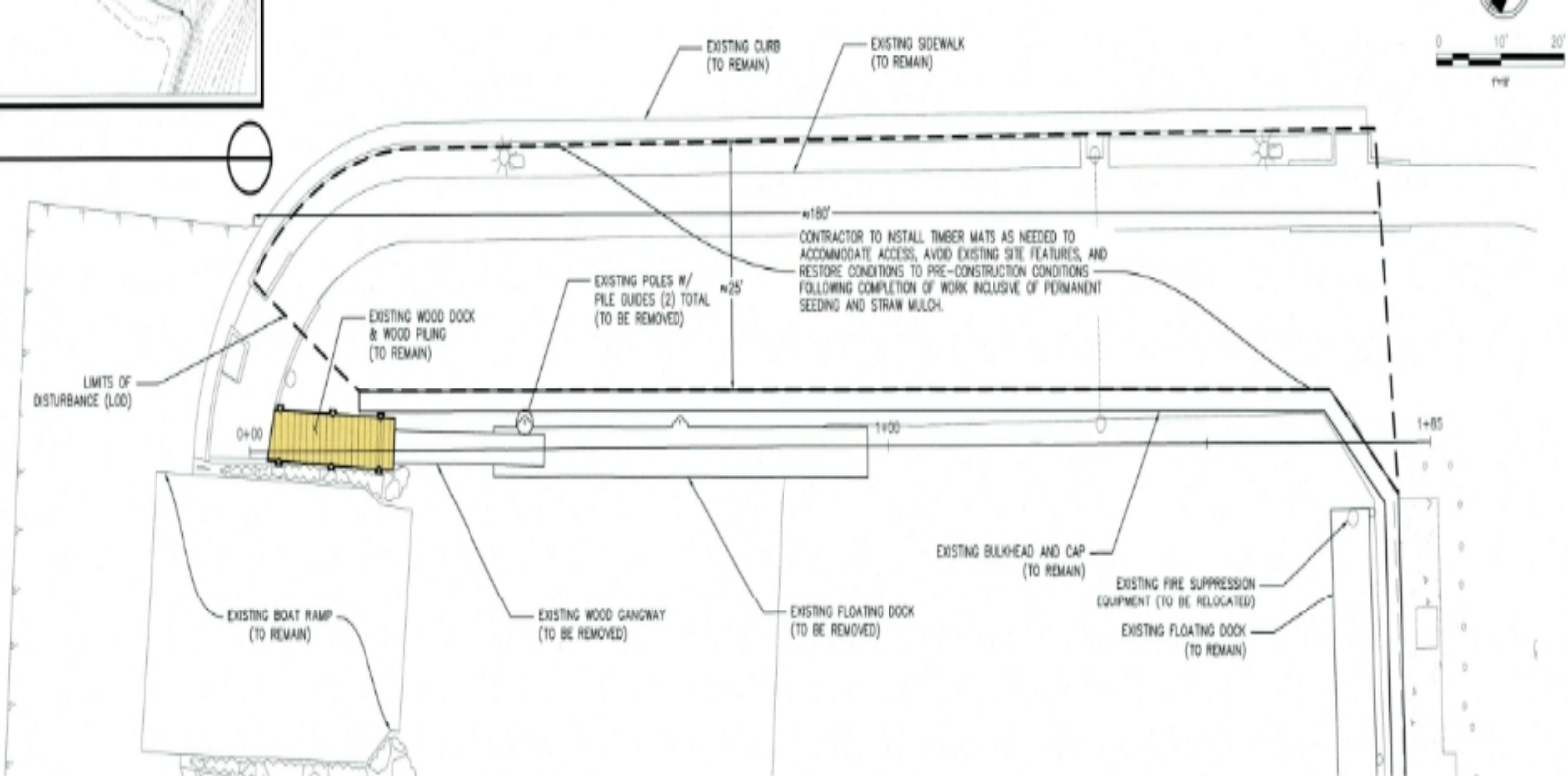
Adopted by the Board of Supervisors of James City County, Virginia, this 28th day of October, 2025.

CA-MarBoatRmpPier-res



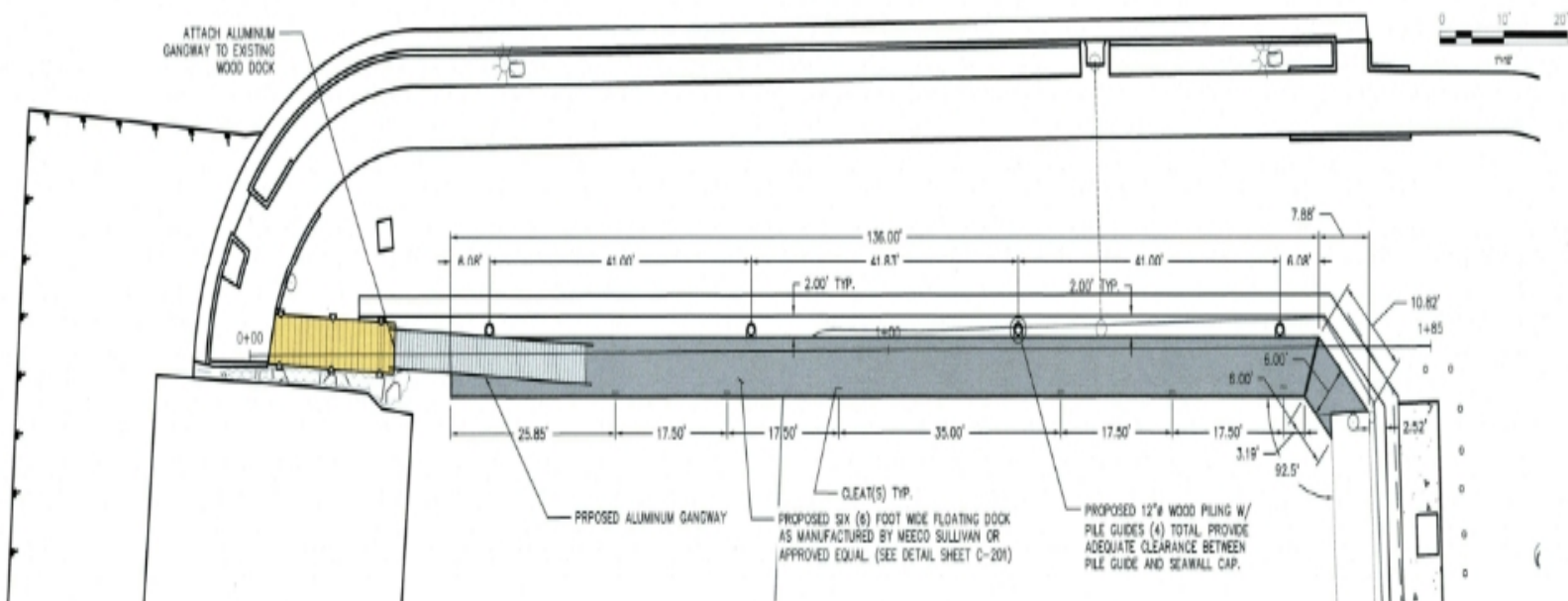
- New gangway
- New dock extension





EXISTING FLOATING DOCK/ DEMO PLAN

SCALE: 1" = 10'



SITE PLAN

SCALE: 1" = 10'

MINUTES
JAMES CITY COUNTY BOARD OF SUPERVISORS
REGULAR MEETING
COUNTY GOVERNMENT CENTER BOARD ROOM
101 MOUNTS BAY ROAD, WILLIAMSBURG, VA 23185
September 9, 2025
5:00 PM

A. CALL TO ORDER

Mr. Icenhour called the meeting to order at approximately 5:03 p.m. following the James City Service Authority (JCSA) Board of Directors Regular Meeting.

B. ROLL CALL

Michael J. Hipple, Powhatan District
Barbara E. Null, Stonehouse District
Ruth M. Larson, Berkeley District
John J. McGlennon, Vice Chair, Roberts District
James O. Icenhour, Jr., Chair, Jamestown District

Scott A. Stevens, County Administrator
Adam R. Kinsman, County Attorney

Mr. Icenhour sought a motion to Amend the Agenda to add a Proclamation for the 2025 United Way Day of Caring.

A motion to Amend the Agenda to add a Proclamation for the 2025 United Way Day of Caring was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Mr. Icenhour noted there was no designated Pledge Leader scheduled for this meeting, adding he invited Mr. Dean Lynch, Executive Director of Virginia Association of Counties (VACo), to lead the Board and citizens in the Pledge of Allegiance.

C. MOMENT OF SILENCE

D. PLEDGE OF ALLEGIANCE

Mr. Lynch led the Board and citizens in the Pledge of Allegiance.

Mr. Icenhour welcomed Mr. Lynch to the podium.

E. PRESENTATIONS

1. VACo Achievement Awards Presentation - Dean Lynch, Executive Director, VACo

Mr. Lynch addressed the Board noting he was in attendance to present the VACo Achievement Awards. He stated VACo was founded in 1934 to support the efforts of county officials through

education programs, advocacy, member services, and communications. Mr. Lynch further stated that in 2003, VACo established its Achievement Award Program to recognize localities that had adopted innovative approaches to providing public services. Mr. Lynch highlighted eligibility criteria for these awards, adding it was a highly competitive program. He remarked that he was pleased to present two Achievement Awards to James City County: James City County Safety Rodeo Program and the James City County Stormwater Seminars. He indicated a brief discussion of the programs would take place before he presented the awards.

Ms. Joanna Ripley, Assistant Director of General Services, addressed the Board noting that the General Services Department submitted several initiatives to the VACo Achievement Awards Program and of those submissions the Safety Rodeo and the Stormwater Seminars were selected. She noted approximately three years ago a dedicated 13-member employee committee consisting of employees from General Services, Risk Management, and JCSA collaborated to come up with a vision to create an innovative way to put safety awareness at the forefront of every employee. Ms. Ripley explained that those efforts led to the creation of the annual Safety Rodeo, which has a single mission: to ensure every employee returns home safely. She noted that the Stormwater seminars developed and led by the Stormwater and Resource Protection Division have become an invaluable resource, providing the latest updates on regulations to the public and the development community. Ms. Ripley noted on behalf of the County's employee committee, she expressed her thanks to VACo and the Board of Supervisors for acknowledging the employees' dedication, hard work, and commitment to both employees and the community.

Mr. Lynch presented the James City County Safety Rodeo Award to Ms. Ripley, followed by a photo with the Board of Supervisors.

Ms. Ripley announced that the Safety Rodeo video would be shown.

The Board and citizens applauded.

Mr. Lynch presented the James City County Stormwater Seminars Award to the Stormwater and Resource Protection Division staff, followed by a photo with the Board of Supervisors.

The Board and citizens applauded.

Mr. Lynch recognized Ms. Larson and her role as this year's President of VACo and expressed positive remarks about her position in that role and her representation of James City County.

The Board and citizens applauded.

(Inaudible discussion)

2. Proclamation - 2025 United Way Day of Caring

Mr. Icenhour cited the 2025 United Way Day of Caring Proclamation. He presented the proclamation to Ms. Charvalla West, CEO of the United Way of the Virginia Peninsula.

The Board and audience applauded.

Ms. West thanked the Board, County leadership and staff for their ongoing support. She expressed her gratitude for the volunteers' time, the campaign's financial support, and the neighborly kindness.

The Board and audience applauded.

Ms. West asked the Board's permission if a colleague could join her at the podium to discuss the 2025 United Way Day of Caring Kickoff event.

The Board gave consent.

Ms. Ellen Knecht, Donor Relations Manager of United Way of the Virginia Peninsula, addressed the Board and citizens noting there would be a kickoff event held on Thursday, September 11 at The Virginia Beer Company. She encouraged the public to attend the event.

F. PUBLIC COMMENT

1. Mr. Jay Everson, 6423 Chancery Lane, addressed the Board noting he had attended the most recent informational meeting at Legacy Hall regarding the proposed Consolidated Government Center. He mentioned the upcoming election with at least one Board of Supervisors seat being vacated. Mr. Everson noted there were two candidates running for office who were committed to defunding the proposed Consolidated Government Center if elected. He suggested deferring all final decisions and contracts regarding the new municipal complex until after the election.

2. Mr. Chris Henderson, 101 Keystone, addressed the Board mentioning a past discussion at the Board's last meeting. He noted he had suggested regulations in relation to a particular type of massage parlor and referenced the legitimate name of the business. He stated that the business type was not being categorized by ethnicity, nationality, or group affiliation for clarification purposes. Mr. Henderson reiterated his request for Board consideration on Board meetings being held at 7 p.m. opposed to 5 p.m. to allow the public more opportunity to attend. He mentioned he attended the recent informational meetings for the proposed Consolidated Government Center, noting strong public opposition. Mr. Henderson raised concern regarding the project's escalating costs and significant financial impact. He agreed with Mr. Everson to defer action on this matter until after the election. Mr. Henderson mentioned the upcoming 250th anniversary celebration and the County's involvement in the event. Mr. Henderson requested Board consideration on a feasibility study to assess the separation of the joint school system. He discussed construction commodity prices and lower costs.

G. CONSENT CALENDAR

1. Dedication of the Streets in Section 2B of the Landfall at Jamestown Subdivision

A motion to Approve was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

H. PUBLIC HEARING(S)

1. ORD-24-0002. Amendments to the Zoning Ordinance Regarding Data Centers

A motion to Approve was made by John McGlennon, the motion result was Passed.

AYES: 4 NAYS: 1 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon

Nays: Null

Ms. Christy Parrish, Zoning Administrator, addressed the Board noting that at its meeting on March 11, 2025, the Board adopted an Initiating Resolution to consider amendments to the James City County Zoning Ordinance to address Data Centers. She reviewed the definition of Data Centers and addressed the heightened demand for these facilities. Ms. Parrish stated Data Centers were not defined in the Ordinance and were permitted by-right in the M-1, Limited

Business/Industrial; M-2, General Industrial; MU, Mixed Use; and EO, Economic Opportunity Districts. She further stated that Data Centers provide a variety of impacts both positive and negative. Ms. Parrish highlighted the pros and cons of Data Centers in the PowerPoint presentation. She explained that regulations governing Data Centers were location specific. Ms. Parrish noted the approval process could differ significantly between jurisdictions, with some utilizing an Overlay District for by-right permitting and others mandating a Special Use Permit (SUP) or special exception. She indicated some jurisdictions govern Data Centers through the adoption of performance standards or specific policies. Ms. Parrish stated that County staff presented materials to the Policy Committee at its June 12, 2025, meeting, which included 1) defining Data Center; 2) remove data processing centers as a permitted use; 3) consideration of adding Data Centers as a specially permitted use only when adhering to certain criteria and performance standards in the M-2, General Industrial District; and 4) consideration of adding Data Centers as a specially permitted use in the EO, Economic Opportunity District. She further stated after discussion, the Policy Committee voted 4-1 to recommend proposed changes and elaborated on those proposed changes. Ms. Parrish noted that staff presented the proposed Ordinance recommended by the Policy Committee to the Planning Commission at its July 2, 2025, meeting. She further noted upon discussion, the Planning Commission decided to exclude Data Centers in the EO, Economic Opportunity District. Ms. Parrish advised that the Planning Commission voted 6-1 to recommend proposed changes and elaborated on those proposed changes. Ms. Parrish stated that staff had updated the draft Ordinance to reflect the Planning Commission's changes. She further stated staff recommended approval of the draft Ordinance and if desired to direct staff to develop a comprehensive Board policy for Data Center facilities to identify best practices for reviewing Data Centers. Ms. Parrish welcomed any questions the Board might have.

Mr. McGlennon thanked Ms. Parrish and staff for their work on the subject matter. He expressed his belief that a policy was needed to regulate a practice that currently operated under by-right permission. He voiced his concern regarding the Planning Commission's recent recommendation that Data Centers were only suitable at the County's southern end. He stressed the need to keep such facilities separate from residential areas. Mr. McGlennon expressed his belief that Data Centers would become smaller, more efficient, and more advanced with time. He emphasized the need for a thoughtful evaluation of suitable areas for this kind of use.

Ms. Larson expressed her concern about how the policy would keep up with many changes happening with Data Centers. She mentioned VACo had a podcast about Data Centers and encouraged individuals to listen to the podcast. Ms. Larson pointed out that Henrico County was using Data Center tax revenue to fund affordable housing and that the initiative had its benefits.

Ms. Parrish expressed her belief that the policies could be amended easier than the Ordinance could.

Ms. Null expressed her concern with the water usage these Data Centers require. She referred to Albemarle County's policy, which mandated that Data Centers use public water and sewer services, as well as closed-loop or recycled water cooling systems and generators. She questioned if the County could use water from the James River and recycle it.

Ms. Parrish replied that various existing standards and criteria could be incorporated into the policy.

Mr. McGlennon replied to Ms. Null that Data Centers needed potable water.

Mr. Hipple asked if the Grove area was the only feasible location for the Data Center.

Ms. Parrish replied to be served by JCSA water, yes.

Mr. Hipple suggested attending seminars to better understand these data centers and explore options for smaller-scale centers to ease concerns.

Ms. Parrish recommended developing a flexible policy and elaborated on that in greater detail.

Mr. Hipple noted he did not want Data Centers to compromise the County's water supply. He recommended deferring the vote until more information could be collected. He looked to the Board for agreement on the deferral.

Mr. McGlennon advised that the vote was only to allow staff to develop a policy. He looked to Ms. Parrish on clarity on that.

Ms. Parrish replied that it would also include a definition for Data Center, remove data processing center from the other zoning districts, and then make it an SUP in the M-2 Zoning District.

Mr. Icenhour replied to Mr. Hipple while he understood the concern, he was not comfortable with the fact that the use was currently by-right in certain areas of the County. He recommended to move forward with the vote to require an SUP for this use. Mr. Icenhour noted that policy amendments could be made as the Board deemed appropriate and elaborated on his point in further detail.

Discussion ensued.

Dr. Kira Allmann, Planning Commission representative, addressed the Board noting during the July 2, 2025, meeting, there were several discussions on impacts and concerns related to Data Centers. She mentioned one point of discussion was that Data Centers primarily serve large corporations outside the local community and that there were substantial electrical consumption that could place unknown demands on Dominion Energy. Dr. Allmann highlighted various negative impacts such as visually unappealing, warehouse-like appearance, high water usage, adverse effects on air quality, noise, and hazardous e-waste. She noted one Commissioner raised concern about the absence of a clear decommissioning plan and that the building height requirements did not explicitly include the rooftop HVAC systems. She further noted there was also discussion about which districts should be considered for Data Center construction in addition to permitting Data Centers even with an SUP in the Mixed Use Zoning District due to visual impacts on nearby residents. Dr. Allmann mentioned a Commissioner also argued for a by-right option in the M-2 District pointing out areas where there were existing substations, a lack of residential homes, surface water considerations, and expressing trust in staff's ability to ensure compliance. She stated another Commissioner set out a case for requiring Data Centers to provide local community benefits such as computing capacity dedicated to local startups or research institutions in an effort to ensure that Data Centers served local needs and were sustainable long-term. Dr. Allmann further stated that the Planning Commission agreed on the need for best practice criteria to lessen data center's adverse local effects. She indicated there were no public comments at the Planning Commission meeting, adding the Commission voted 5-1 to recommend approval to include amendments such as limiting Data Center placement to M-2 Zoning Districts only with an SUP requirement and recommending that the Board direct staff to develop a comprehensive policy for Data Center facilities. Dr. Allmann concluded her remarks and welcomed any questions the Board might have.

Mr. Icenhour opened the Public Hearing.

1. Mr. Chris Henderson, 101 Keystone, addressed the Board noting he represented BASF Corporation for approximately 25 years and its attempt to divest and redevelop in the lower portion of the County. He noted the attempt to reposition the property for development as a resort. Mr. Henderson indicated BASF Corporation explicitly excluded residential uses because of its prior use as a manufacturing facility. He mentioned the County's Comprehensive Plan and

the intent to keep that property as industrial use. He expressed his belief that the BASF property was the best location for a Data Center, citing the ready availability of power infrastructure. Mr. Henderson indicated the site was equipped with overhead powerlines and a 20-acre substation that received direct power from the Surry Power Station via two 500 kV lines and two 230 kV lines, providing ample capacity for numerous data center modules. He highlighted the various key elements this property offered and its ideal location. Mr. Henderson requested the Board to consider not requiring the M-2 Zoning District to go through an SUP process. He argued that a lengthy SUP process would put the property at a disadvantage, especially when the County could benefit from the additional revenue. Mr. Henderson explained that each Data Center was worth approximately \$3-4 billion and that typically those centers were developed in groups of four. He suggested that this particular use could double or even quadruple the taxable value of land and business property in James City County.

Mr. Icenhour closed the Public Hearing.

Mr. Icenhour asked Ms. Parrish for an explanation of the provision that excluded cryptocurrency mining and the justification for that decision.

Ms. Parrish replied staff excluded the specific use because the focus was exclusively on Data Centers, adding staff lacked the necessary expertise to assess the broader, general impacts of cryptocurrency mining.

Mr. Icenhour asked Ms. Parrish if cryptocurrency mining would be looked at as a separate issue.

Ms. Parrish confirmed yes.

2. ORD-25-0003. Amendments to the Zoning Ordinance Regarding Pedestrian and Bicycle Accommodations

A motion to Approve was made by Ruth Larson, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Ms. Liz Parman, Deputy County Attorney, addressed the Board noting before the Board was a recommended Ordinance to amend Section 24-35 of the James City County Zoning Ordinance. She explained that this section required developers to dedicate and build pedestrian and bicycle lanes for certain projects requiring a site plan or a major subdivision review. She noted the memorandum included in the Board's Agenda Packet outlined certain constitutional concerns with this particular Code section. Ms. Parman further noted to address these concerns staff developed three additional exemptions under subsection c. She cited the additional exemptions. Ms. Parman indicated that the exemptions prevented the County from imposing project requirements that were unrelated to the proposed development. She stated that staff recommended the Board adopt the proposed Ordinance and welcomed any questions the Board might have.

Mr. Icenhour asked if the Board had questions.

The Board declined.

Dr. Allman addressed the Board stating that during the August 6, 2025, Planning Commission meeting, Ms. Parman proposed amendments emphasizing the constitutional concerns with requiring land dedication for pedestrian and bicycle lanes for projects that may not necessitate such accommodations. She noted that Ms. Parman explained that any requirement for land dedication must be reviewed under Supreme Court decisions relating to takings and exactions. Dr. Allman further noted a Planning Commissioner requested clarification on which road the

Ordinance amendments applied to, adding Ms. Parman confirmed that it applied to the road adjacent to the proposed development. She indicated there were no public comments at the Planning Commission meeting, adding the Planning Commission voted 7-0 to recommend approval of the Zoning Ordinance amendment. Dr. Allmann concluded her remarks and welcomed any questions the Board might have.

Mr. Icenhour opened the Public Hearing.

Mr. Icenhour closed the Public Hearing as there were no public speakers.

3. An ordinance to amend and re-ordain various provisions of Chapter 3, Animal Laws.

A motion to Approve was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Ms. Jennifer Tomes, Treasurer, addressed the Board noting the proposed Zoning Ordinance amendment changes before the Board would update the County's Dog Licensing Ordinance to allow the County to issue lifetime dog licenses beginning January 1, 2026. She indicated the County currently offered multi-year dog licenses depending on the expiration date of a current rabies vaccination. Ms. Tomes stated since 2007, the County's licensing fees have been \$5 or \$8 per year depending on whether the animal was spayed or neutered. She further stated in the last five years the number of licenses issued had declined each year. Ms. Tomes advised that the Code of Virginia, related to animal licensing, was changed in 2017 to authorize localities to issue lifetime licenses. She pointed out that numerous surrounding jurisdictions had transitioned to offering lifetime licenses, specifying that the fees fluctuate between \$10 to \$50. Ms. Tomes highlighted the three changes to include 1) removing annual dog licenses and replacing them with lifetime licenses; 2) updating the fee schedule for licenses to \$15 for all dogs; and 3) adding a clause to allow individuals with current licenses to exchange their annual license for a lifetime license at no cost. She noted that this would reduce the burden on County residents, lead to better compliance, and increase revenue. Ms. Tomes advised that the Treasurer's Office would continue to compile vaccination data received from area veterinarians and make it accessible to the County's Animal Control Officer, an effort that the Officer endorsed. She welcomed any questions that the Board might have.

Ms. Null stated this initiative was a great idea.

Ms. Larson inquired about whether the staff was adequate to manage the annual dog license follow-ups.

Ms. Tomes replied that the Treasurer's Office was attempting to use its tax system for tracking purposes; however, she indicated there had been some difficulties with the system. She noted the Treasurer's Office recently created a new, standalone database for Animal Control to use, separate from the tax system. Ms. Tomes indicated the system generated letters after 90 days.

Ms. Larson thanked Ms. Tomes.

Mr. Icenhour expressed concern about the low level of dog license compliance.

Ms. Tomes replied most of the people who complied with the annual dog license requirement were dog owners who attended dog parks.

Mr. Icenhour questioned how to guarantee proper vaccinations with the introduction of a lifetime dog license.

Ms. Tomes replied that the Treasurer's Office would continue to maintain current records of

rabies vaccinations as reported by area veterinarians. She indicated that veterinarians would be required to confirm rabies vaccination before performing any service for an animal.

Mr. Icenhour stated that there was no Planning Commission report on this item.

Mr. Icenhour opened the Public Hearing.

Mr. Icenhour closed the Public Hearing as there were no public speakers.

4. SUP-25-0004. 4622 Rochambeau Drive Evolution House Group Home

A motion to Approve was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Ms. Terry Costello, Senior Planner, addressed the Board noting that Mr. Greg Davis had applied on behalf of Evolution House, LLC, for an SUP to allow the operation of a group home housing more than eight individuals at 4622 Rochambeau Drive. She noted the property was located along Rochambeau Drive and Cloverleaf Lane. Ms. Costello further noted the group home was currently operating within the existing building located on this property, adding the building was formerly a doctor's office. She cited the specifics of the SUP application included in the staff report in the Agenda Packet. She advised that the SUP, if approved, would allow for the operation of a residential home that supports men recovering from addiction. Ms. Costello stated it was important to note that the Federal Housing Act prohibits discrimination in housing based upon a person's disability, which includes this type of recovery. She further stated the proposal includes housing of up to 16 residents with on-site staff. Ms. Costello explained the number of housed residents was dependent on various criteria that must be met and elaborated on that point in greater detail. She noted that staff recommended proposed conditions to mitigate the potential impacts of the use and preserve the residential character of the home. Ms. Costello noted that staff found the proposed use should not negatively affect the surrounding property nor County services and filled a housing need within the County. She further noted that staff recommended approval of this application, subject to the proposed conditions. Ms. Costello stated at its meeting on July 2, 2025, the Planning Commission recommended approval of the application by a vote of 6-0. She concluded her remarks and welcomed any questions the Board might have, adding the applicant was available as well.

Mr. Icenhour asked if the Board had questions.

The Board declined.

Dr. Allmann addressed the Board noting during the July 2, 2025, Planning Commission meeting, the applicant's representative highlighted that Evolution House addressed a critical local need, a high success rate, and demonstrating efforts to achieve Building Code and fire safety compliance. She detailed the measures being considered to address surrounding neighbor concerns, which included imposing stricter curfew regulations, mandating expulsion for trespassing, and enforcing a strict zero-tolerance policy on drug use. Dr. Allmann mentioned the Commissioners support for the application and commended the applicant for holding a community meeting and collaborating with County staff to incorporate SUP conditions. She stated during the Planning Commission meeting there were three public speakers who spoke in support of the application. Dr. Allmann further stated the Planning Commission voted 6-0 to recommend approval, subject to the proposed conditions. She welcomed any questions the Board might have.

Mr. Icenhour asked if the Board had questions.

The Board declined.

Mr. Icenhour opened the Public Hearing.

1. Mr. Greg Davis of Kaufman & Canoles, P.C., 4801 Courthouse Street, Suite, 300, addressed the Board noting he was representing Evolution House, LLC. He provided a brief overview of the organization, adding it had nine locations in the Tidewater area, each licensed by the Virginia Department of Behavioral Health and Developmental Services. Mr. Davis stated that the residents of Evolution House were there on a voluntary basis, not from court-ordered detention or treatment programs. He further stated the organization had a success rate that was 30% higher than the national average. Mr. Davis displayed various photos of the group home in the PowerPoint presentation. He advised that the group home housed men without housing which included a 90-day stay. Mr. Davis noted the residents of Evolution House were subject to house rules, curfews, trespassing, and drug testing requirements with a zero-tolerance policy. He further noted the facility was always staffed with trained professionals. Mr. Davis explained there were no traffic and/or parking concerns. He indicated residents were shuttled via van to various appointments and activities. Mr. Davis discussed the increased demand for this service, noting that the COVID-19 pandemic fueled a rise in substance abuse. He reported that Evolution House has added Sentara Optima as a partner, alongside Colonial Behavioral Health. Mr. Davis encouraged the Board to support this application and welcomed any questions the Board might have.

Mr. Icenhour asked if the Board had questions.

Ms. Null mentioned her support for the application.

2. Mr. Chris Henderson, 101 Keystone, addressed the Board noting he currently employed current and past Evolution House residents and graduates. He noted that two of the employed residents were pursuing certification as Registered Peer Recovery Specialists. Mr. Henderson shared his positive experience and advocated for other employers to offer opportunities to these individuals. He expressed his support of the application.

3. Mr. Henry Stratman, 3809 E Steeplechase Way, Apt. C, addressed the Board noting he was a former resident of Evolution House. He mentioned he moved into Evolution House in the summer of 2020. Mr. Stratman shared that he had attended multiple other treatment facilities without seeing any improvement. He explained that Evolution House fosters a supportive, communal atmosphere where people were encouraged to develop and improve themselves. Mr. Stratman recognized the organization's owners for their passion and dedication to the program. He expressed his support for this application.

4. Mr. Cole Sanderson, 4611 Rochambeau Drive, addressed the Board noting he was the adjacent property owner. He explained that his disabled father lived there, adding his immediate concern was safety. Mr. Sanderson voiced his approval for the application, confirming his belief that the safety measures were adequate.

Mr. Icenhour closed the Public Hearing as there were no additional speakers.

5. Farming Lease with Riverside Farm, Inc.

A motion to Approve was made by Barbara Null, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Mr. John Carnifax, Jr., Project Manager, addressed the Board noting the County recently purchased property located at 6693 Richmond Road for a future Fire Station 6. He noted before the Board was a farming lease, adding the property was currently being farmed by Riverside Farm, Inc. Mr. Carnifax welcomed any questions the Board might have.

Ms. Null asked what the County's income was on this agreement.

Mr. Carnifax replied \$100 per year.

Mr. Icenhour indicated there was no Planning Commission report on this item.

Mr. Icenhour opened the Public Hearing.

Mr. Icenhour closed the Public Hearing as there were no public speakers.

I. BOARD CONSIDERATION(S)

None.

J. BOARD REQUESTS AND DIRECTIVES

Mr. Hipple noted he had no report.

Ms. Null noted she attended the Police Department's National Night Out. She expressed positive remarks about the event. She further noted that she attended the 25th Anniversary event for the Williamsburg Indoor Sports Complex (WISC) at Jamestown Beach Event Park. Ms. Null stated she and Ms. Larson attended the grand opening of Wawa on Monticello Avenue. She mentioned the County's Police and Fire Departments had a hoagie-building contest, adding the Police Department won.

Ms. Larson mentioned that despite no meetings in August, the summer was very busy. She reported on her attendance at the VACo Summit and its Regional meetings and explained how those events contributed to the development of the Legislative Agenda. Ms. Larson apologized for missing the Ribbon Cutting Ceremony for Jamestown 4-H Educational Center as it celebrated the restoration of Cabin 1, a beloved space that had been fully rebuilt following significant storm damage. She noted she participated in a Visit Williamsburg Retreat to discuss strategies for boosting tourism, including new products and a long-term vision. Ms. Larson mentioned an upcoming Williamsburg Pancake Festival taking place on the last weekend in September. She recognized Ms. Elise Emanuel, a former Williamsburg-James City County (WJCC) School Board member who had recently passed. Ms. Larson expressed positive remarks of her role in the community. She also recognized Ms. Penny Pulley, President of the Board for the WJCC Schools Foundation, and who recently passed. She offered favorable comments on her role in the community.

Mr. McGlennon noted his attendance at recent VACo events. He mentioned yesterday Ms. Larson had the opportunity to introduce the Honorable Senator Mark Warner at the Housing Summit in Richmond. Mr. McGlennon noted that it had been a difficult summer, marked by numerous losses for Ms. Larson and the Board. He mentioned a former colleague of Ms. Larson's, Mr. Joe Fuentes, WJCC School Board, who had also passed away earlier this summer and the thoughtful remarks she gave at his funeral. Mr. McGlennon noted he also attended Ms. Pulley's funeral and commended Ms. Larson for her eulogy at the service. He expressed positive remarks about her and her role in the community. Mr. McGlennon spoke highly of Ms. Emanuel and her impactful role within the community and her dedicated advocacy for education and the WJCC School Division. He provided more details about Ms. Emanuel. Mr. McGlennon also recognized the recent passing of Ms. Sarah Kadec noting she was a passionate citizen activist who led the James City County Citizens Coalition.

Mr. Icenhour acknowledged that it had been a summer of profound difficulties and losses. He stated he and his wife shared a close relationship with Ms. Emanuel, who was his wife's sorority sister. Mr. Icenhour noted that his family faced challenges in August with multiple surgeries. He thanked Ms. Larson for attending the Wawa grand opening in his absence. Mr.

Icenhour mentioned he attended the 20th anniversary of Bdefined Fitness. He acknowledged the significant amount of work done regarding VACo and thanked Ms. Larson for his appointment to the VACo Finance Committee.

Ms. Larson expressed her desire to thank Mr. Lynch for his attendance at the meeting. She commented that the Housing Summit provided valuable insights and highlighted widespread efforts throughout the Commonwealth to tackle affordable housing issues.

K. REPORTS OF THE COUNTY ADMINISTRATOR

Mr. Stevens noted with the Board's support, the County had installed School Speed Zone Cameras. He advised the objective was to reduce vehicle speeds around schools and improve safety. Mr. Stevens indicated the School Speed Zone Cameras were now active and were installed at the following schools Norge, Stonehouse, D.J. Montague, Clara Byrd Baker, James River Elementary Schools, Toano Middle School, and Lafayette High School. He advised that violators who were caught driving 10 mph or more over the speed limit in an active school zone would receive a warning notice for the rest of September. Mr. Stevens remarked that this grace period would end in early October, at which point violators would be issued a \$100 citation. He mentioned as a public reminder that WJCC school buses were also equipped with cameras. Mr. Stevens mentioned a proposal had been made to move the James City County Skate Park to the Warhill Sports Complex, adding a public input session would be held on October 9 at the James City County Recreation Center from 6-8 p.m. He indicated New Town Tunes, a free weekly concert series, started last week. He noted the concerts were held every Wednesday evening, beginning just after 5 p.m. at Sullivan Square, located behind Legacy Hall in New Town. Mr. Stevens encouraged public attendance.

Ms. Larson asked Mr. Icenhour if the Board could take a five-minute recess before entering into Closed Session.

Mr. Icenhour confirmed yes.

At approximately 7:05 p.m., the Board recessed for a short break.

At approximately 7:14 p.m., the Board reconvened.

L. CLOSED SESSION

A motion to Enter a Closed Session was made by Ruth Larson, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

At approximately 7:15 p.m., the Board entered Closed Session.

At approximately 8:09 p.m., the Board re-entered Open Session.

A motion to Certify the Board only spoke about those items indicated that it would speak about in Closed Session was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

1. Consideration of a personnel matter, the appointment of individuals to County Boards and/or Commissions, pursuant to Section 2.2-3711(A)(1) of the Code of Virginia

- a. Appointment - Williamsburg Regional Library Board of Trustees

A motion to Appoint Mr. Brad Rinehimer to the Williamsburg Regional Library Board of Trustees for a term that would begin October 1, 2025, and expire September 30, 2029, was made by Ruth Larson, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

b. Appointment - Virginia Peninsula Community College Board

2. Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body; specifically, a parcel of real property situated in the Berkeley District along Jamestown Road, pursuant to Section 2.2-3711 (A)(3) of the Code of Virginia
3. Discussion of the award of a public contract involving the expenditure of public funds, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Section 2.2-3711(A)(29) of the Code of Virginia, and pertaining to the contract for the joint operation of schools between the County and the City of Williamsburg.
4. Certification of Closed Session

M. ADJOURNMENT

1. Adjourn until 1 pm on September 23, 2025 for the Business Meeting

A motion to Adjourn was made by Barbara Null, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

At approximately 8:10 p.m., Mr. Icenhour adjourned the Board of Supervisors.

MEMORANDUM

DATE: October 28, 2025

TO: The Board of Supervisors

FROM: Tammy Rosario, Assistant Director of Community Development

SUBJECT: Open Space Land Acquisition - 1821 Jamestown Road

The above referenced 66.04-acre Property is zoned R-8, Rural Residential, and LB, Limited Business Zoning Districts, and designated Low Density Residential in the 2045 Comprehensive Plan. Acquisition of the Property would accomplish the following open space purposes in furtherance of the 2045 Comprehensive Plan:

- Assist in the shaping of the character, direction, and timing of development by reducing traffic impacts through Chanco's Grant neighborhood, preserving capacity on Jamestown Road, and preventing additional impervious cover and associated runoff to Powhatan Creek, which is an impaired waterway.
- Allow for conservation of land and natural resources by preserving approximately 48 acres of wetlands and Resource Protection Area buffer within the tidal mainstem of Powhatan Creek, providing opportunities to conserve a high priority conservation area and undertake water quality projects as recommended by the Powhatan Creek Watershed Plan, and protecting a major habitat corridor as noted in the Natural and Cultural Assets Plan.
- Allow for preservation of property for recreational purposes by providing connectivity between the Powhatan Creek Trail, Chanco's Grant, and Powhatan Creek Park.
- Allow for protection of historic and scenic resources by preserving a scenic wooded buffer along the Jamestown Road Community Character Corridor and land within an ultra-sensitive archaeological area.

The County Administrator has entered a contract for the purchase of the Property for an amount not to exceed \$689,900. Funds are available in the Open Space Match Capital Improvement Plan Account for the purchase of the Property and any related closing costs.

Attached is a resolution approving the purchase of the Property and granting the County Administrator authority to execute those documents necessary for the purchase and acceptance of the Property.

Staff recommends adoption of the resolution.

TR/tm
Purch_1821JamestownRd-mem

Attachment

RESOLUTION

OPEN SPACE LAND ACQUISITION - 1821 JAMESTOWN ROAD

WHEREAS, Michael J. Cavanaugh, Trustee of the Letitia A. Hanson Revocable Trust, and the Administrator c.t.a. and Trustees of the Marital Trust under the Will of Robert T. Armistead, currently own a parcel of real property located at 1821 Jamestown Road, further identified as James City County Real Estate Tax Map Parcel No. 4620100024; and

WHEREAS, conservation of this parcel would contribute to the goals of the James City County 2045 Comprehensive Plan; and

WHEREAS, conservation of this parcel would enhance the character of the community, protect the natural and cultural assets of the County; and provide recreational opportunities; and

WHEREAS, funds are available in the Open Space Match Capital Improvement Plan Account for this purpose.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby authorizes the purchase of 1821 Jamestown Road and directs the County Administrator to execute those documents necessary to purchase and accept the Property.

James O. Icenhour, Jr.
Chair, Board of Supervisors

ATTEST:

Teresa J. Saeed
Deputy Clerk to the Board

HIPPLE
NULL
LARSON
MCGLENNON
ICENHOUR

VOTES

AYE NAY ABSTAIN ABSENT

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Adopted by the Board of Supervisors of James City County, Virginia, this 28th day of October, 2025.

Purch_1821JamestownRd-res

MEMORANDUM

DATE: October 28, 2025

TO: The Board of Supervisors

FROM: Morgan Risinger, Senior Planner

SUBJECT: Case No. LU-20-0002. Eastern State - Parcel C Land Use Designation Change

At the Board of Supervisors meetings on July 13, 2021, September 28, 2021, and October 26, 2021, the Board considered the 2045 Comprehensive Plan, and adopted the Plan on October 26, 2021. As part of its consideration of the Plan, the Board voted to postpone the privately submitted Eastern State land use designation change applications for six months or until such time as rezoning applications for the properties involved had been submitted. No applications were submitted during that time, and on April 12, 2022, the Board voted to postpone these applications for 12 months or until such time as rezoning applications for the properties involved had been submitted. Additionally, the Board provided guidance that Case No. LU-20-0002 should be incorporated into the Eastern State Mixed Use Area rather than the New Town Mixed Use Area. As no formal applications were submitted by its April 11, 2023, meeting, the Board further postponed Case No. LU-20-0002 until such time that a rezoning application was submitted and considered by the Board.

A rezoning application, Case Nos. Z-23-0004/MP-23-0001, was submitted to the County on May 22, 2023, considered by the Planning Commission at its April 2, 2025, meeting. For the Board's consideration, staff has provided the portion of the proposed Eastern State Mixed Use Area description which pertains to the portion of the Eastern State property comprising "Parcel C" below. No changes have been made to this language following the Board's April 11, 2023, meeting.

"Mixed Use Area No. 15 Eastern State. UDA: Medium Town or Suburban Center"

For the portion of the Eastern State property located directly north of New Town and abutting Route 199, the principal suggested uses are a mixture of commercial, office, residential, and limited industrial. It is of critical importance that environmentally sensitive features such as topography, RPA features and wooded areas be protected and permanently preserved, where possible. New development or redevelopment in this area should follow consistent design guidelines and strive to integrate uses. The design, scale, and development pattern shall complement the existing New Town development located to the south.

For the Board's reference, staff has provided maps detailing the area of the property comprising "Parcel C", the Comprehensive Plan land use designations of the surrounding area, and the Zoning District designations of the surrounding area (Attachment Nos. 1-3). Staff has also provided a comparison of the Comprehensive Plan descriptions and Zoning District statements of intent for the Mixed Use and Economic Opportunity categories (Attachment No. 4). Unlike other Land Use Map descriptions, both the MU and EO Districts allow for specific text to be written for specific geographic areas, rather than general text that applies County-wide.

Staff looks forward to the Board's discussion regarding the proposed land use designation change and description language.

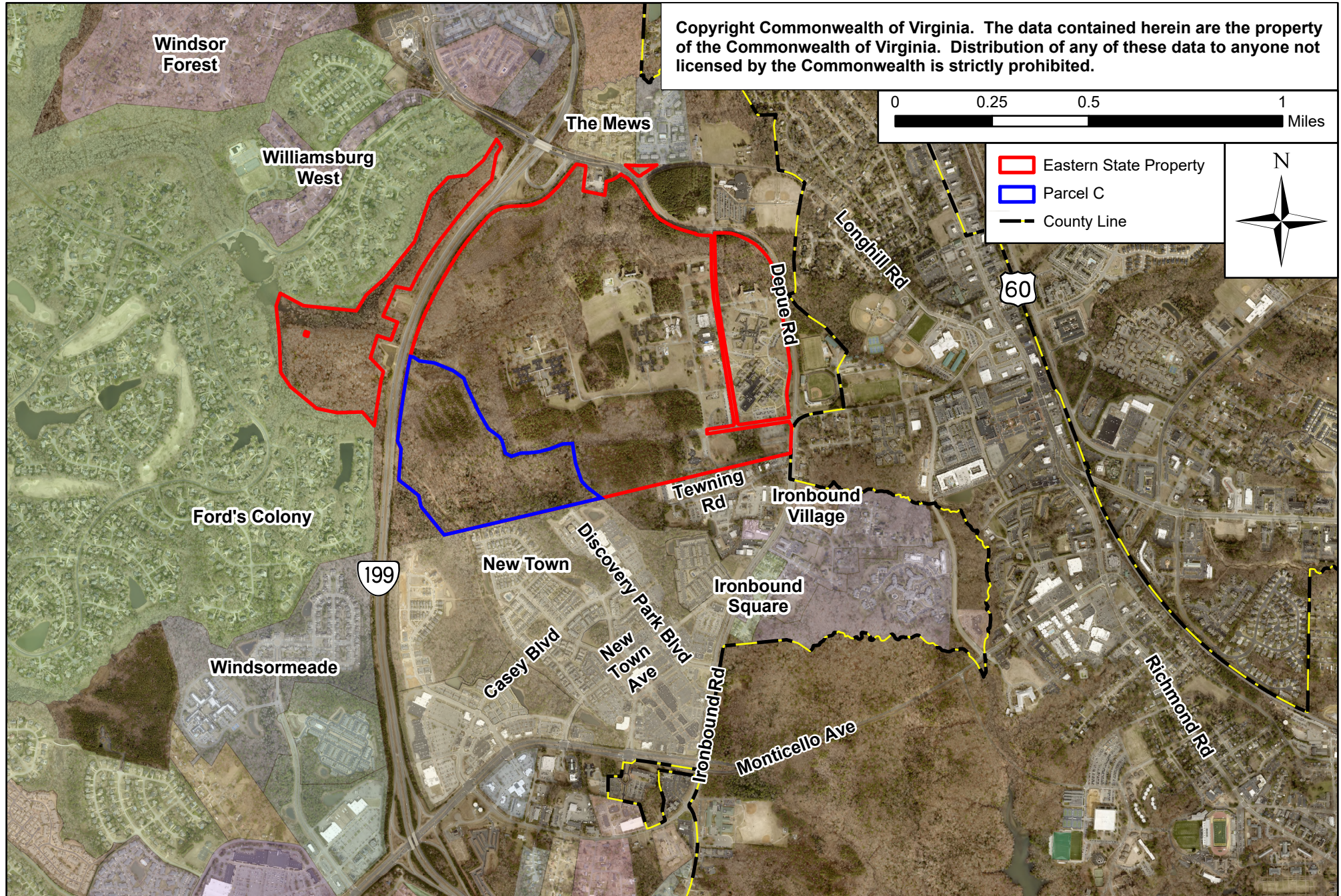
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LU20-2EstrnSt-rev-mem

Attachments:

1. Location Map
2. Comprehensive Plan Designation Map
3. Zoning District Designation Map
4. Comparison of Mixed Use and Economic Opportunity Descriptions
5. LU-20-0002. Eastern State - New Town Addition, Staff Report (April 27, 2021)
6. Public Comments and Applicant Correspondence

JCC LU-20-0002. Eastern State - Parcel C

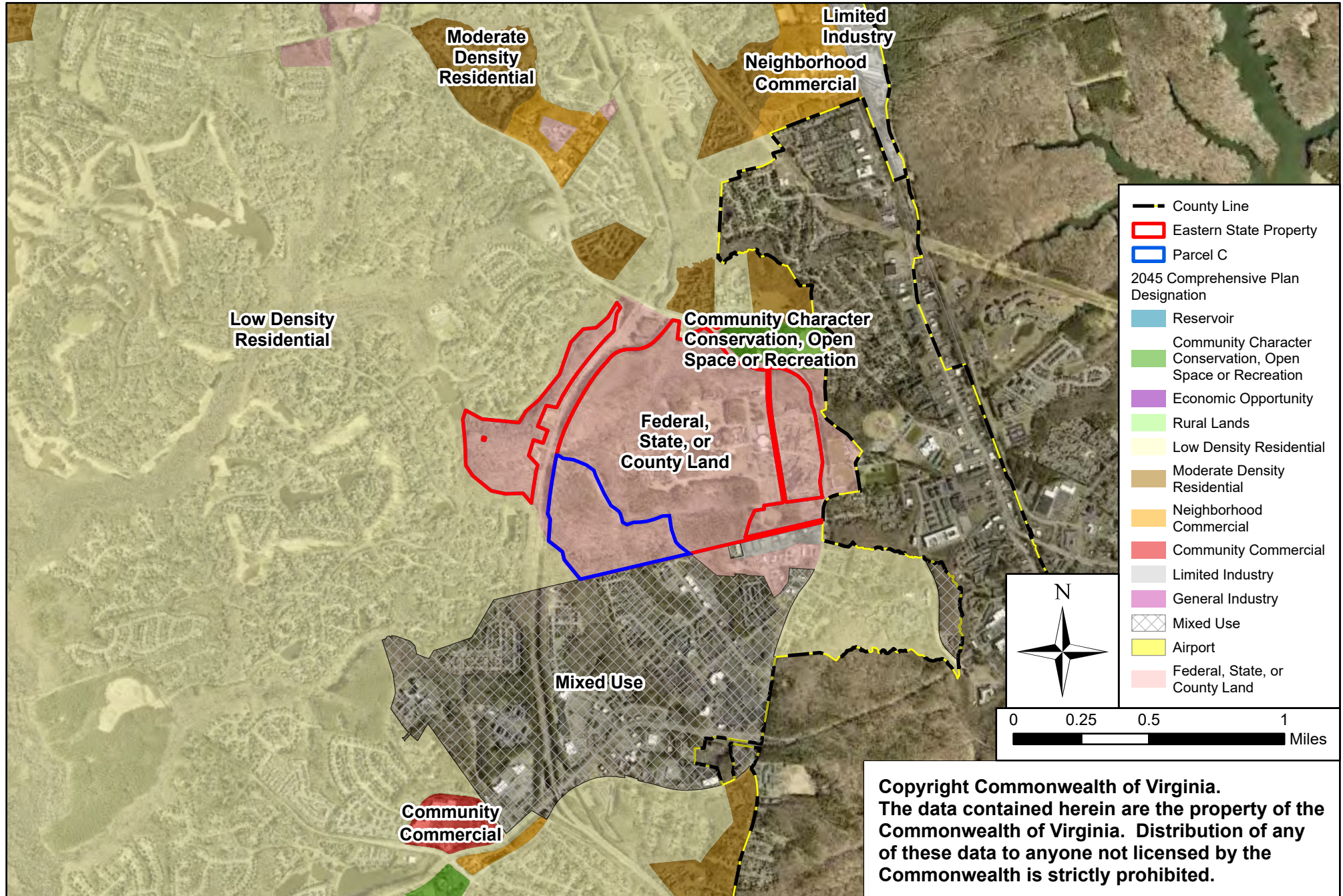
Land Use Designation Change



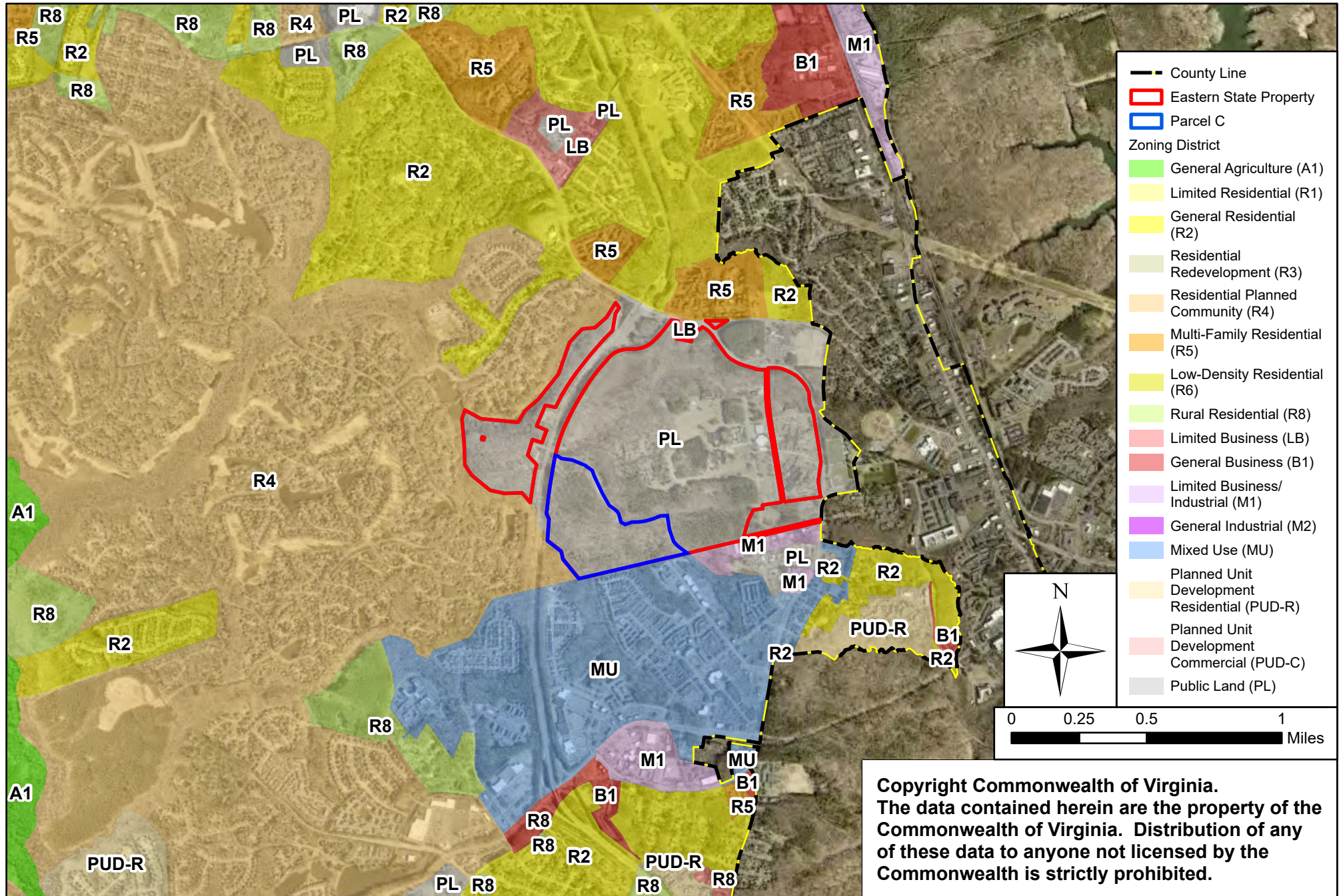
JCC LU-20-0002. Eastern State - Parcel C

Land Use Designation Change

Nearby Comprehensive Plan Designations



JCC LU-20-0002. Eastern State - Parcel C Land Use Designation Change Nearby Zoning District Designations



2045 Comprehensive Plan Mixed Use Level 2 Description

- Located in the PSA where public services and utilities are available.
- Designed as existing or future activity centers where higher density development, redevelopment, and/or a broader spectrum of land uses are encouraged.
- Located at or near interstate interchanges or the intersections of major thoroughfares, or adjacent to mixed use areas of similar intensity, and intended to maximize the economic development potential of these areas by providing for more intensive commercial, office, and industrial development, with ancillary residential uses to make a complete community.
- Have characteristics such as terrain, high-capacity access and visibility that support higher density development with high design quality to serve as a countywide focal point.
- Include mixed uses within buildings such as office or residential above ground floor retail for most buildings. Single use buildings should be integrated into a neighborhood of mixed uses and densities to create a more urban neighborhood character.
- Designed as a walkable mixed-use community that supports multi-modal transportation choices and fosters substantial pedestrian activity.

Sec. 24-514, Mixed Use Zoning District Statement of Intent

- (a) The purpose of the mixed use district is to promote a broad spectrum of land uses in more intensive developments on lands designated mixed use by the Comprehensive Plan. The Mixed Use District, MU, is designed to:
 - (1) Promote a multiuse master-planned community which may include residential, commercial, industrial (with a focus on light industrial), office and other nonresidential uses;
 - (2) Provide flexibility, unity and diversity in land planning and development resulting in convenient and harmonious groupings of uses, structures and common facilities; varied type, design and layout of residential, employment and social centers; and appropriate relationships of open spaces to intended uses and structures which include attractive and usable open space linked by pedestrian walkways and/or bicycle paths;
 - (3) Reduce commuter driving demands on highways and roads by concentrating employment, housing and recreation opportunities in locations served by, or convenient to, public transportation; and
 - (4) Permit densities and intensities of development in excess of those normally permitted in customary residential and commercial zoning districts.
- (b) This shall be accomplished by providing for the development and/or redevelopment of a variety of land uses and structures within the Mixed Use District, MU, in accordance with the uses generally described in the Comprehensive Plan for areas designated mixed use. The Mixed Use District, MU, is the preferred zoning district for development within those areas designated mixed use in the Comprehensive Plan.

2045 Comprehensive Plan Economic Opportunity Description

Lands designated as Economic Opportunity are intended primarily for economic development, increased non-residential tax base, and the creation of jobs. The lands should be at strategic locations in the County relative to transportation, utilities infrastructure, and adjacent uses, and the lands should only be developed consistent with comprehensive area/corridor master plans.

The principal uses and development form should maximize the economic development potential of the area and encourage development types that have certain attributes, principally that they have a positive fiscal contribution, provide quality jobs, enhance community values, are environmentally friendly and support local economic stability. Master planning is at the core of this designation, and no development should occur unless incorporated into area/corridor master planning efforts which should address environmentally sensitive areas, available infrastructure (roads, water, sewer, transit, etc.), community character and context, public facilities and adjacent land uses to include lands in adjacent jurisdictions. The intent of this designation is to include parcels with this designation in the PSA (where not already included) pending the outcome of the master planning efforts.

These area/corridor master planning efforts should phase development to be in step with, and provide for, adequate amounts or capacities of roads, water, sewer, transit, bicycle and pedestrian facilities, fire stations, police and general government services, parks and recreation facilities, schools, and other facilities and service needs generated by the development. The master plan for the area should also demonstrate appropriate variation in uses, densities/intensities, pattern, and design such that new development is compatible with the existing character of surrounding areas. If an individual landowner in lands designated Economic Opportunity does not wish to participate in the master planning effort, such land shall be recognized and adequate buffers provided in the master plan to protect the current use of that land.

Development should be designed to encourage trips by alternative transportation modes and should be concentrated on portions of the site to avoid sensitive environmental features and respect view-sheds from historic and Community Character areas and corridors.

Sec. 24-536, Economic Opportunity Zoning District Statement of Intent

The purpose of the economic opportunity district is to facilitate economic development, increase the non-residential tax base, and create jobs. The lands should be at strategic locations in the county relative to both available and planned transportation and utilities infrastructure, and developed consistent with the approved Comprehensive Plan. All parcels zoned economic opportunity shall be located inside the primary service area.

The principal uses and development form should optimize the economic development potential of the area and encourage development types that have attributes that offer a positive fiscal contribution, provide quality jobs, enhance community values, are environmentally friendly, and support economic stability. Master planning is at the core of this designation, and development should be limited unless incorporated into master planning efforts which should address environmentally sensitive areas, available infrastructure (roads, water, sewer, transit, etc.), public facilities, and adjacent land uses to include lands in adjacent jurisdictions.

LU-20-0002: Eastern State-New Town Addition
Staff Report for the April 27, 2021 BOS Business Meeting

SUMMARY FACTS

Case Number:	LU-20-0002
Case Description:	Eastern State-New Town Addition
Source:	Property owner-initiated
Property Address:	4601 Ironbound Rd
Tax Map/Parcel No.:	3910100152
Acreage:	± 540.65
Property Owner:	Commonwealth of Virginia Eastern State Hospital
Zoning:	PL Public Lands
Primary Service Area: (PSA)	Inside
Current Land Use Designation:	Federal, State, and County Land
Proposed Land Use Designation:	Mixed Use-New Town
PSA Change:	No

Proposal Rationale

See applicant narrative on PermitLink:
https://comdev.jamestowncityva.gov/EnerGov_Prod/SelfService/#/plan/62d37899-9ee4-482e-9f29-2e2d2a7207bf?tab=attachments

Parcel Background

This parcel is located between Route 199 and Depue Rd and is located north of the New Town development. The Commonwealth of Virginia has utilized this property as a psychiatric hospital and intends to continue this use in the portion of the parcel not subject to this proposal.

Agency Comments

VDOT recommended the County be aware that in the case of Olive Drive and Rollison Drive, a large increase in traffic through narrow residential streets with on-street parking may be problematic.

JCSA noted that upgrades to the existing sewer main will be required if the developer intends to connect to it. If the developer intends to use the private sewer mains outside of the site, the private infrastructure will have to be transferred to JCSA. JCSA raised no issues with extending water mains to serve the site, on the condition that capacity analyses be submitted and required upgrades be provided by the developer.

SRP noted the location of these properties within the Powhatan Creek watershed and the requirement for this proposal to adhere to the Special Stormwater Criteria (where appropriate),

This staff report is prepared by the James City County Planning Division to provide information to the Planning Commission and Board of Supervisors to assist them in making a recommendation on this application. It may be useful to members of the general public interested in this application.

the approved Powhatan Creek watershed management plan, and other administrative requirements. SRP also noted the need for Olive Drive and Rollison Drive to be upgraded.

Fire, OED, Parks and Rec, & Neighborhood Development raised no comments regarding this proposal.

Key Land Use Policy Ideas Analysis

Key Land Use Policy Idea #3: Encouraging the majority of new growth as Complete Communities by redesignating land as Mixed Residential/Commercial (e.g. some existing Low Density Residential areas) or Mixed Commercial/Industrial (e.g. the existing Economic Opportunity areas)

Key Land Use Policy Idea #4 : Directing some new growth as feasible into redevelopment and infill development rather than into vacant rural areas.

Key Land Use Policy Idea #6: Directing new commercial growth into Mixed Use areas, as part of Complete Communities by redesignating existing commercial areas and/or revising zoning to encourage mixed use in these areas.

Transportation Considerations

This parcel is surrounded by Community Character Corridors to the west (Route 199) north (Longhill Road) and east (Depue Rd, and Ironbound Road). For Longhill Road, Phase 1 of the widening is under way to include bicycle and pedestrian facilities. The proposed access to this property is through the

extension of Olive Drive and Discovery Park Boulevard, meaning no additional entrances are proposed on Route 199 or Longhill Rd. The conceptual plan for this proposal shows Community Character buffering adjacent to Route 199, in accordance with County policy.

Transportation Road Networks

Per the traffic congestion mapping provided by EPR, the immediate surrounding transportation network (Longhill Road, Depue Drive and Ironbound Road) is currently experiencing low levels of congestion, with some congestion already at the Longhill Road & Depue Drive intersection.

In the Virtual Future Scenario A map, some congestion is expected to continue at the Longhill Road & Depue Drive intersection.

In the Alternative Future Scenario B map, there is less congestion at some of the Route 199 & Monticello Avenue ramps. The immediate surrounding roads continue to operate with low levels of congestion.

Land Use Designation Description Language

Proposed Revised Draft Language for Mixed Use New Town: "New development or redevelopment in this area, including any portion of the Eastern State Hospital property to be brought into the New Town development, should follow consistent design guidelines and strive to integrate uses." Please see the Land Use Designation Descriptions and Development Standards for the full description of the New Town Mixed Use designation.

Staff Recommendation

Approval

Recommendation Rationale

This application aligns with the key land use policy ideas recommended as a result of the public input provided during the Engage 2045 process. Specifically, this proposal supports the redevelopment/infill development of an existing site within the Primary Service Area (PSA) by the redesignation of land to Mixed Use, which also supports future growth in the form of the Complete Communities concept. The projected traffic congestion for this area is not expected to be severe, nor are the transportation linkages required for the development expected to hinder the County's Corridor vision for Longhill Road and Route 199. Finally, the proposed Land Use designation description language contains development standards and clear expectations regarding design that will guide any future legislative applications to ensure the preservation of the established community character of the area.

PCWG Recommendation

The PCWG recommended approval of this proposal by a vote of 6-1 at its March 22, 2021 meeting.

Attachments

1. Location Map

New Town Residential Association, Inc.

c/o Chesapeake Bay Management, Inc.
337 McLaws Circle, Suite 1
Williamsburg, VA 23185

March 3, 2023

Paul Holt
JCC Planning Director
paul.holt@jamescitycountyva.gov
James City County Governmental Center
101 Mounts Bay Road
Williamsburg, VA 23185

Dear Mr. Holt:

Members of the New Town Residential Association (NTRA) Board of Directors recently met with Michael Youngblood, ABVA Development LLC and were briefed on their revised preliminary plan for the rezoning of Parcel C of the Eastern State Hospital property that adjoins New Town. It appears that the developer has adjusted their past proposal to mitigate some of the numerous problems raised by New Town residents, particularly those affecting the Charlotte Park neighborhood.

However, our community remains concerned about the development and the potential impact that it will likely have on New Town residents, especially because past verbal and written promises by ABVA have not been fulfilled. For example, in July 2021 ABVA testified to the Board of Supervisors and wrote that they were preparing to deed the property at the end of Olive Drive, platted as a right of way and originally proposed to connect to the Eastern State property, to the NTRA. That has not happened to date. Similarly, ABVA has increased the density of past acreage after the initial County planning approval process.

The NTRA community requests that the concepts presented at our recent meeting be included as requirements in any rezoning process and recorded in ABVA proffers with James City County for the future Eastern State property development. Those conditions are listed below:

1. Olive Drive will not be extended into the Eastern State development or accessible for emergency vehicular traffic.
2. The property at the intersection of Olive and Rollison Drive owned by ABVA (5214 Rollison Drive – Parcel 3824100006A) will be deeded to the NTRA.
3. The new development will have its own name/identity and the New Town name will not be associated with the Eastern State development. This is important to avoid misconceptions and prevent confusion to potential home buyers.
4. An additional 100-foot buffer will be added to the existing 50-foot buffer that currently abuts several Charlotte Park homesites making the buffer between the two areas a minimum of 150 feet between the back of Charlotte Park lots and the back of the Eastern State development lots.
5. The Eastern State development will have its own independent amenities such as swimming pool, gym and a clubhouse.

6. Parcel C2 should be restricted to 86 single-family homes as briefed in our meeting.
7. Parcel C1 should be restricted to 150 townhouse/apartment units as briefed in our meeting.
8. The number and sizes of commercial units in C1 should be specified.
9. The new development must be governed by its own separate homeowners' association with no connection to the NTRA and/or the New Town Commercial Association (NTCA). (Note that if homes in the proposed Eastern State development are incorporated as part of the NTCA, their owners would be able to utilize NTRA facilities per the 2015 Amenities Use Easement and Agreement (Instrument 15001927) . This document also allows New Town Associates to add future real estate to this agreement without our association's approval. Such a unilateral action is unacceptable to the NTRA and must be specifically prohibited in the Eastern State Parcel C development proffers.)
10. Trails from the new development should not be further connected with the New Town trail system beyond the current configuration, i.e. no additional new connection should be cut towards our residential neighborhoods. There is sufficient connectivity in the current trail system (via the bridge behind 5186 Rollison Drive to Discovery Park Boulevard) for the two community's separate trails to function as a network. The focus for entry to the new development's trails should be where Discovery Park Boulevard currently ends.

The proffer negotiation will be a critical element in our community's acceptance of any new Eastern State Hospital land development, so we want to share these expectations early. We would appreciate your attention and consideration of these conditions when a rezoning application is filed. We further anticipate that increased traffic both on Discovery Park Boulevard and on the cross-streets of Casey Boulevard and New Town Avenue will need to be addressed. Our Board is available to meet with County staff at any time as the rezoning process evolves. Feel free to contact me by Email: jack.espinal@cox.net or by Cell Phone 703 946 5787.

Sincerely,



Jack Espinal

President, Board of Directors

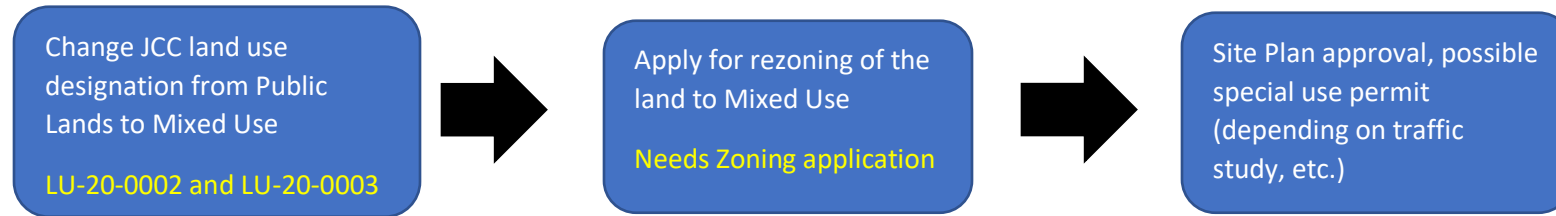
cc: Supervisor Jim Icenhour
Tom Leininger, Planner
Ken Allen, ABVA
Michael Youngblood, ABVA

Land Use and Rezoning Steps: Eastern State Hospital and “Manor on the Green” Developments - Opportunities for Public Input/comment

1st STEP/JCC HEARING

2nd STEP/JCC HEARING

3rd STEP/JCC HEARING



PROJECT 1:

EASTERN STATE HOSPITAL IS HERE

Note: The State has separately submitted a conceptual plan for Parcel C. This plan's review is complete.

PROJECT 2:



NEXT STEP FOR MANOR ON THE GREEN

Note: The County is currently reviewing a conceptual plan from The Whitmore Company for this property. The parcel is already zoned as Mixed Use.

DRAFT - 3/29/22



Financial Updates FY2025 and FY2026

Board of Supervisors Business Meeting: October 28, 2025



General Fund Revenue (Preliminary) July 2024 – June 2025

Category	Budget	Actual	Prior Year Actual	Difference - Actual vs PY Actual
General Property Taxes	\$ 176,282,000	\$ 168,849,042	\$ 163,483,990	\$ 5,365,052
Other Local Taxes	44,224,046	48,410,182	46,777,715	1,632,467
Licenses, Permits, & Fees	2,010,000	2,086,040	2,143,188	(57,148)
Fines & Forfeitures	168,000	196,181	189,877	6,304
Use of Money & Property	715,910	1,017,214	841,574	175,640
State and Federal	16,115,175	16,386,055	16,240,316	145,739
Charges for Services	9,604,090	9,844,996	9,236,960	608,036
Miscellaneous & Transfers	170,000	371,347	581,105	(209,758)
Fund Balance	24,299,553	24,299,553	12,697,209	11,602,344
Total	\$ 273,588,774	\$ 271,460,610	\$ 252,191,934	\$ 19,268,676
	\$ change from prior year, excl. Fund Balance			\$ 7,666,332
	% change from prior year, excl. Fund Balance			3.2%





General Fund Expenditures (Preliminary) July 2024 – June 2025

Department	Budget	Actual	\$ Over/(Under) Budget	% of Budget Used
General Administration	\$ 5,569,135	\$ 5,067,318	\$ (501,817)	91%
Court Services	6,329,588	5,829,176	(500,412)	92%
Public Safety	37,739,359	36,887,740	(851,619)	98%
Financial Administration	7,474,356	7,024,530	(449,826)	94%
Information Technology	6,781,827	6,222,619	(559,208)	92%
Community Development	4,600,190	4,192,751	(407,439)	91%
General Services	19,968,998	17,925,111	(2,043,887)	90%
Parks & Recreation	10,243,019	9,545,337	(697,682)	93%
WJCC School Division	110,451,830	103,861,982	(6,589,848)	94%
Contributions to Outside Entities and Transfers to Other Funds	64,430,472	62,129,536	(2,300,936)	96%
Total	\$ 273,588,774	\$ 258,686,100	\$ (14,902,674)	95%



General Fund Results of Operations (Preliminary) July 2024 — June 2025

FY2025 Results of Operations	
Revenue/Uses of Fund Balance	\$ 271,460,610
Expenditures/Encumbrances	(258,686,100)
Surplus	\$ 12,774,510
Reserves:	
Schools	\$ 5,169,907
CIP	4,000,000
Debt Service	1,930,965
CY Addition to Unassigned Fund Balance	1,673,638
	\$ 12,774,510
Impact on Unassigned Fund Balance:	
FY2024 Unassigned Fund Balance	\$ 80,259,964
CY Addition to Unassigned Fund Balance	1,673,638
CY Reallocations to Unassigned Fund Balance	230,106
<i>FY2025 Uses of Unassigned Fund Balance:</i>	
Settler's Market Improvements	(2,757,235)
Leave Payout	(287,500)
FY2025 Unassigned Fund Balance (Preliminary)	\$ 79,118,973





General Fund Revenue

July – Sept. 2025 (FY2026)

Category	Budget	Actual	Prior Year Actual	Difference - Actual vs PY Actual
General Property Taxes	\$ 185,653,000	\$ 2,472,380	\$ 1,261,034	\$ 1,211,346
Other Local Taxes	47,445,000	5,685,575	4,312,938	1,372,637
Licenses, Permits, & Fees	2,018,000	544,026	656,158	(112,132)
Fines & Forfeitures	189,500	50,293	39,004	11,289
Use of Money & Property	775,000	188,253	192,736	(4,483)
State and Federal	16,608,140	3,139,449	3,080,848	58,601
Charges for Services	9,938,000	2,554,791	2,545,022	9,769
Miscellaneous & Transfers	235,000	213,294	45,061	168,233
Fund Balance	14,521,846	14,521,846	24,265,685	(9,743,839)
Total	\$ 277,383,486	\$ 29,369,907	\$ 36,398,486	\$ (7,028,579)
	\$ change from prior year, excl. Fund Balance			\$ 2,715,260
	% change from prior year, excl. Fund Balance			22.4%





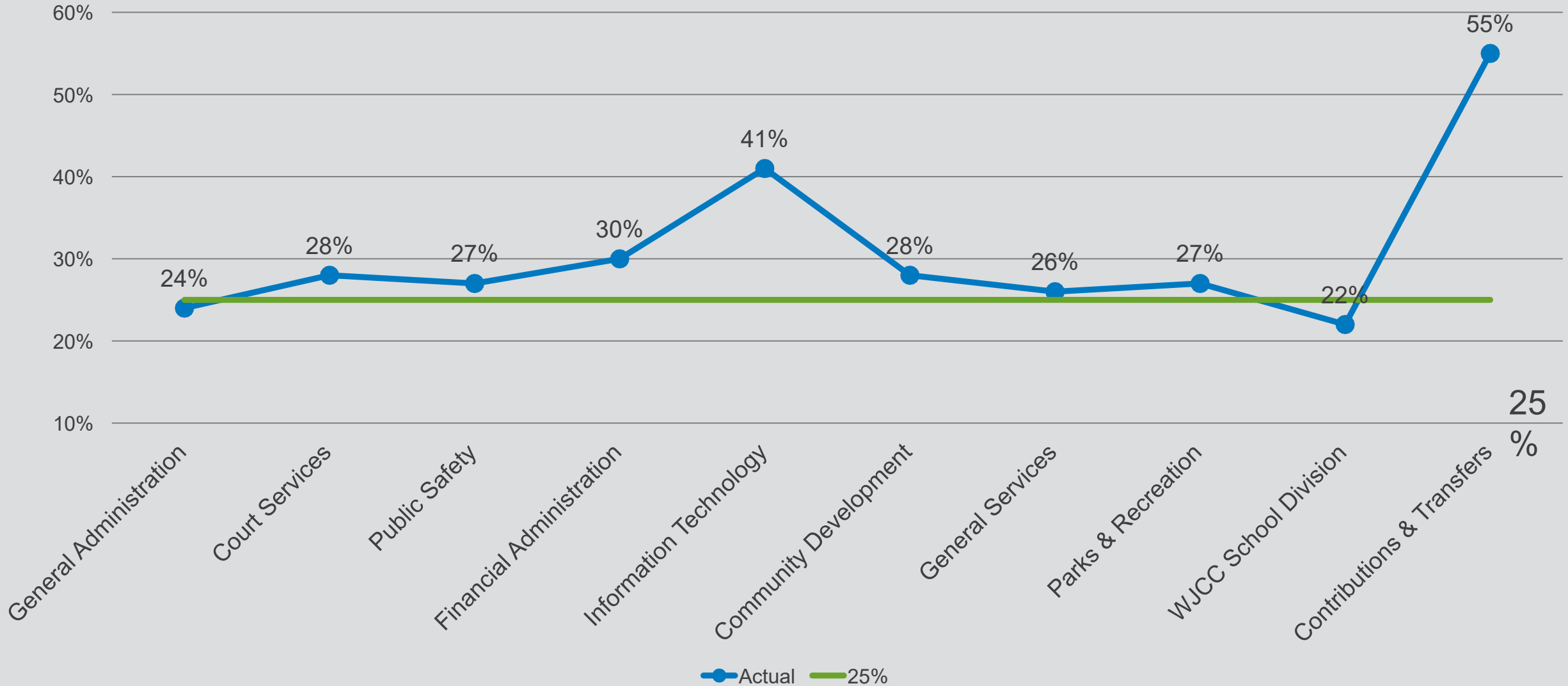
General Fund Spending

July – Sept. 2025 (FY2026)

Department	Budget	Actual	\$ Over/(Under) Budget	% of Budget Used
General Administration	\$ 5,587,289	\$ 1,362,537	\$ (4,224,752)	24%
Court Services	6,620,464	1,852,193	(4,768,271)	28%
Public Safety	40,451,901	10,837,076	(29,614,825)	27%
Financial Administration	8,096,640	2,448,376	(5,648,264)	30%
Information Technology	7,045,338	2,923,310	(4,122,028)	41%
Community Development	4,913,209	1,364,378	(3,548,831)	28%
General Services	20,105,120	5,141,394	(14,963,726)	26%
Parks & Recreation	10,217,080	2,768,215	(7,448,865)	27%
WJCC School Division	113,995,570	25,061,433	(88,934,137)	22%
Contributions to Outside Entities and Transfers to Other Funds	60,350,875	32,892,512	(27,458,363)	55%
Total	\$ 277,383,486	\$ 86,651,424	\$ (190,732,062)	31%



FY2026 General Fund Spending July 2025 – Sept. 2025 % of Budget Used





Financial Updates FY2025 and FY2026

Board of Supervisors Business Meeting: October 28, 2025

MEMORANDUM

DATE: October 28, 2025

TO: The Board of Supervisors

FROM: Christy H. Parrish, Zoning Administrator

SUBJECT: Policy to Address Data Center Facilities

At its meeting on September 9, 2025, the Board of Supervisors (the “Board”) approved an amendment to the James City County Zoning Ordinance to require a Special Use Permit (SUP) for Data Center Facilities (“Data Centers”) in the M-2, General Industrial District. Under that adopted amendment, Data Centers are not permitted in any other zoning district.

At the meeting, staff presented research regarding the variety of impacts, both positive and negative, of Data Centers. Positive impacts include, but are not limited to, additional tax revenue, low traffic generation, and no demand on schools. Negative impacts include, but are not limited to, visual impacts, energy consumption, water consumption, noise, waste, and air emissions.

As part of its consideration of the Code amendments, the Planning Commission recommended that the Board of Supervisors direct staff to develop a comprehensive Board policy for Data Centers to identify best practices with regard to policies and regulations. During the September 9 discussion on the Zoning Ordinance amendment, the Board directed staff to further develop a Board Policy to help mitigate such impacts for the Board to discuss at a future meeting.

Accordingly, staff has provided a draft policy that attempts to mitigate expected land use impacts of Data Centers. Staff has incorporated guidance found from other localities’ regulations and other sources. While future advances in technology are unknown, the policy, used as a guidance document, allows flexibility when new sustainable resources are implemented for these facilities rather than strict performance standards within an Ordinance.

The draft Data Center Policy outlines the following guidance expectations for land use applications:

- Location
- Design elements
- Noise impacts
- Water consumption
- Electricity consumption
- SUP Applications

Lastly, it is important to note that small private Data Centers located within an existing business which are designed to support the primary function of the principal use of the property, are not covered by the Code amendment and would continue to be permitted as an accessory use.

Staff looks forward to the Board’s discussion of this matter.

CHP/ap
DataCtrsPol-mem

Attachment

DRAFT DATA CENTER FACILITIES POLICY

Land use applications for data centers should be developed consistent with this Policy. Conditions may be imposed upon individual Special Use Permits (SUPs) for data centers to ensure consistency with this Policy and to mitigate negative impacts associated with a data center.

1. Location Guidance

- a. Data centers should be located on property inside the Primary Service Area.
- b. Data centers should not be located within 400 feet of occupied dwellings or within 250 feet of historic, cultural, recreational, special flood hazard areas, and environmentally sensitive areas and resources. Data centers should incorporate appropriate setbacks, buffers, and screening to address proximity to the above-named areas. For the purpose of this Policy, the recommended distances shall be measured from the fenced area of the data center.
- c. Data centers should avoid the disturbance of habitat cores, blocks, and corridors connecting habitat areas.
- d. Data centers should have principal access from roads meeting Virginia Department of Transportation (“VDOT”) standards. While collector or arterial roads are preferred, access from local roads may be considered. Principal access from roads not meeting VDOT standards, local roads through neighborhoods or platted subdivisions, or across railroad tracks are not acceptable, and secondary or construction access from these roads and across railroad tracks is discouraged.

2. Design Elements Guidance

- a. The design of a data center should include and incorporate adaptive measures for a future reuse of the structures comprising the data center.
- b. Data centers should include colocation spaces and resources for local server deployments or be located in proximity to the end-users they serve to deliver faster services.
- c. Building facades should be consistent with the Character Design Guidelines contained within the Comprehensive Plan.
- d. All fencing should be black vinyl coated and should be limited to 8 feet in height. Fencing may not be placed in any front landscaping areas that are adjacent to a public road. Barbed or razor wire fencing is not permitted to be used.
- e. All components of a data center should be screened from any public right-of-way and adjacent properties with a minimum 50-foot-wide vegetated buffer internal to the property lines and 100-foot-wide vegetated buffer adjacent to public rights of way. Existing vegetation within the buffer should be retained to the greatest extent possible and supplemented as necessary with additional native plantings, and the evergreen tree and shrub mixture should be increased from at least 35% to at least 45%. Additional evergreen trees should be utilized and placed to reduce noise from the data center and to screen the view from public streets and nearby properties. An inventory of existing vegetation in the buffer areas shall be provided as part of the site plan to verify the quantity of existing vegetation.
- f. Damaged or outdated equipment containing hazardous materials should not be stored on-site unless they are within a hazardous material and chemical storage container that meets Occupational Safety and Health Administration and Environmental Protection Agency standards, as determined by the County Fire Chief or designee. The location of such storage container should be shown on the proposed master plan. Should such a storage container not be used or available, a written plan should be provided on how damaged equipment

will be stored or processed so that hazardous materials will not come into contact with soil, groundwater, or surface water.

3. Noise Impact Guidance

- a. A sound study prepared by a professional engineer licensed in the Commonwealth in accordance with ISO 9613 acoustics standards should be submitted and include the following minimum elements:
 - i. Pre-construction survey assessing the existing ambient noise environment of the proposed data center site including measurements between the hours of 11:00 p.m. and 5:00 a.m. from a minimum of the four corners of the property or proposed property lines. Ambient noise environment is defined as the normal or existing level of noise from existing conditions or activities at a given location.
 - ii. A sound modeling study that demonstrates the maximum sound levels specific to the proposed site topography, layout, and building type, scale, height and construction proposed.
 - iii. The sound modeling study must include recommendations for sound mitigation measures, if they are necessary for the data center to comply with maximum sound levels.
 - iv. A post-construction sound survey completed no earlier than one month and no later than 12 months following issuance of the Certificate of Occupancy to demonstrate compliance with maximum sound levels during operation with all existing and planned equipment
- b. Data centers and associated ancillary equipment should not produce any sound that exceeds the existing ambient noise captured in the sound study or fifty-five decibels (55 dB), whichever is greater, when measured from the four corners of the property or proposed property lines.
- c. All equipment used for cooling and backup generators should be contained within an enclosed building or should be attenuated through sound mitigation measures including, but not limited to, sound muffling materials and should be screened by a wall or a similar barrier. All generators must meet or exceed Environmental Protection Agency Tier 4 emission standards and routine generator testing should be limited to weekdays between 9 a.m. and 5 p.m.

4. Water Consumption Guidance

- a. Data centers should be connected to a public water system and should not use wells for any water needs.
- b. Applicants should ensure sufficient water capacity to serve the proposed data center by consulting with the public water purveyor and incorporate any suggested water reducing measures into the plan of development. Evidence of the consultation should be submitted with the initial SUP application.
- c. Data centers should use closed-loop liquid cooling systems or other methods to reduce water usage to the least possible for the proposed development.
- d. A water conservation agreement should be submitted and approved by the James City Service Authority or any other applicable water purveyor and include water conservation measures such as:
 - i. time and frequency of any maintenance of the closed-loop liquid cooling system, such as draining, flushing, and refilling;
 - ii. limitations and use of irrigation systems and irrigation wells;
 - iii. incorporating landscaping materials such as drought-tolerant plants; and

- iv. use of water conserving fixtures and appliances.

5. Electricity Consumption Guidance

- a. Applicants should develop and submit energy-efficient design standards to demonstrate energy efficiency of the site and equipment for the proposed data center.
- b. Data centers should seek energy to use from renewable systems on-site or within the grid region.
- c. The closest point of any data center should be located within two miles of an existing transmission line within the County or an adjoining locality. Any electrical lines from the data center to a substation or point of interconnection should be located underground. For the purpose of this Policy, the recommended distances shall be measured from the fenced area of the data center.
- d. Applications for data centers should identify existing electric distribution or transmission infrastructure that may need to be upgraded for the data center. Any new or upgraded electrical power poles or electrical lines or connections should be located underground.

6. Special Use Permit Applications

- a. To help staff analyze the impacts of any proposed data center, the SUP application should include the following:
 - i. A construction management plan detailing the construction schedule, construction phasing plan, hours of construction, noise mitigation measures, parking, and traffic control plans.
 - ii. A landscape plan outlining existing vegetation and limits of proposed clearing, buffers, screening, and plant materials and species. It should also include a report describing and addressing the viewshed impacts of the data center.
 - iii. An inventory of wetlands, Resource Protection Areas, streams, floodplains, and forested areas on the proposed data center site.
 - iv. Information and analysis regarding anticipated fiscal impacts of the data center to the County (both Operating and Capital budget).
 - v. A narrative of the perceived consistency with adopted Comprehensive Plan goals regarding the capacity of existing and planned public facilities and services and the County's ability to provide such facilities and services.



Overview of the Landscape Ordinance

October 28, 2025

Landscape Ordinance, Historical Basis

- 1975 Comprehensive Plan includes Jamestown Road as a greenbelt road:
 - “A band of vegetation along a road screens development, serves as a noise buffer & enhances the visual appearance of the community...Greenbelts can help preserve the spirit of an agrarian heritage & perpetuate a rural character.”
- 1982 Comprehensive Plan Goal:
 - Aesthetics & Character Goal: “Encourage new development to be harmonious with the features of the physical environment & protect sites of historical significance.”
- 1987: Criteria & Guidelines developed for Alternative Landscape Treatment on Greenbelt Roadways

Landscape Ordinance, Historical Basis (cont'd)

1991: Public Input Survey notes “considerable interest” in “improving the aesthetics & character” of the County

- The Greenbelt Policy preserves roadsides in their natural state & provide for enhanced landscaping primarily through proffers or conditions required for rezonings & special use permits
- 1997 Comprehensive Plan:
 - Adopted Community Character Corridors, including Jamestown Road.
 - Residents identified natural & historic features as integral to the County’s character: “comments called for development to respect the context of the area & minimize its impacts on the area through landscaping...”
 - Carried forward in 2003 and 2009 updates to the Comprehensive Plan

Landscape Ordinance, Historical Basis (cont'd)

- 2015 Comprehensive Plan:
 - Citizens supported community character, preserving natural buffers & enhancing streetscapes. Recommended developments include preservation of trees & shrubs & installation of street trees & shade trees
- 2021 Comprehensive Plan:
 - Carried over strategies from 2009 and 2015 Comp. Plan updates, including: “Preserve & enhance entrance corridors & roads that promote the rural, natural, or historic character of the County.”
- County’s first dedicated and detailed landscape ordinance was adopted by the BOS on July 2, 1990



Landscape Ordinance, Purpose and Objectives

1. Ensure development which is consistent with the goals of the Comprehensive Plan related to natural resources, environmental and land use standards, Community Character Corridors, and aesthetics;
2. Retain the historic and natural character of James City County by reducing the visual impact of signs, parking lots, buildings and structures and protecting, preserving and enhancing its natural physical wooded character with emphasis on preserving the existing tree canopy and other indigenous vegetation and providing such canopy and vegetation where it does not exist;
3. Minimize the environmental and land use impacts of developments associated with noise, glare, dust and movement; changes in appearance, character and value of neighboring properties; and effects on air and water quality, stormwater runoff, groundwater recharge and soil erosion by preserving existing tree canopies and indigenous vegetation and restoring such canopies and vegetation and providing other landscape features;
4. Promote traffic safety by controlling views and visually defining circulation patterns;
5. Provide more comfortable exterior spaces and conserve energy by preserving and providing tree canopies and other landscape features which provide shade and windbreaks; and
6. Ensure the location, type, and maintenance of plant materials create and maintain a safe environment for users of the site.

Landscape Ordinance, Minimum requirements

- Minimum Planting required:
 - Adjacent to buildings
 - Along the roadway
 - And for Street Tree placement for Residential developments
 - Parking lots
 - Screening for Outdoor operations & storage, objectionable features, BMP's
 - Screening between conflicting land uses and for certain zoning districts
- Additional planting above ordinance minimums can be required as part of a legislative case via BOS adopted SUP conditions or via voluntary proffers offered by the applicant “in consideration of the approval of the requested rezoning”

Landscape Ordinance, Minimum requirements (cont'd)

- Requirements for:
 - Plan to be prepared by appropriate design professional
 - Installation guarantee prior to the issuance of a Certificate of Occupancy
 - Tree protection and Phased Clearing
 - Strongly encourages trees native to eastern Virginia
 - Minimum sizes at planting
 - A mix of Overstory vs. Understory Trees; Shrubs; Evergreen vs. Deciduous
 - “Maintenance of landscaping. The owner, or his agent, shall be responsible for the maintenance, repair and replacement of all landscaping materials, fences and barriers as may be required ...”
 - “All plant materials, including existing trees preserved to meet the requirements of this section, shall be tended and maintained in a healthy growing condition, replaced when necessary, and kept free of refuse and debris.”

Landscape Ordinance, Flexibility

- Options and Flexibility within the Ordinance:
 - Modifications
 - When an adjustment to planting mixtures or densities are needed
 - A minimum 25 percent increase in plant size for a maximum 25 percent reduction in required plant quantity
 - Substitutions
 - When it can be demonstrated that the transferred plant materials serve to provide a greater public benefit than the standard requirements would provide
 - Transfers
 - When it can be demonstrated that the transferred plant materials serve to provide a greater public benefit than the standard requirements would provide
- Cannot: reduce overall landscape requirements for a development, reduce the total amount of landscape area, nor reduce the overall landscape effects as compared to a plan that strictly complies with the minimum requirements



Landscape Ordinance, Flexibility (cont'd)

- Options and Flexibility within the Ordinance:
 - Credits for Existing Trees
 - Reductions for Small Lots
 - Right of Way Buffer based on an average depth, not a line
 - Further Reductions for Master Planned Communities with Approved Design Guidelines
 - Right of Way Buffer reductions along CCC's for enhanced design
 - Permitted breaks for roads/driveways and utilities
 - Trees can be limbed up for buffer grooming and site line enhancement
 - Reductions for Bus Parking lots
 - Certain reductions for Industrial Uses, esp. on M-1/M-2 zoned land

1826 Jamestown Road: Z-21-0013

- Rezoning from B-1 and LB, to B-1 with proffers. Approved by the BOS on September 14, 2021.
- Basis for required landscaping on the approved plans is three-fold:
 - Minimum county standards: Includes required landscaping for the building addition; parking lot improvements, planting of the front CCC buffer (CCC since it is Jamestown Road); and planting of the rear transitional buffer since this is a business use directly adjacent to residentially zoned properties
 - Proffer 3. Community Character Corridor Buffer. Additionally, the applicant proffered the removal of all impervious surfaces within the 50-foot buffer & replacement with turf & landscaping in accordance with the Landscaping code requirements
 - RPA Encroachment Mitigation. Prior to the rezoning application, the previous site had a lot of illegal/non-conforming impervious cover within the Resource Protection Area; approximately 5,053 square feet. Additional trees and shrubs were incorporated into the approved site plan to restore the RPA to satisfy the encroachment restoration plan

4700 Fenton Mill Road: SUP-7-2008/MP-2-2008

- Special Use Permit for a contractor's office, shed, storage & maintenance yard in A-1 zoning. Approved by the BOS on August 12, 2008
- Basis for required landscaping on the approved plans is two-fold:
 - Minimum county standards at that time
 - Mitigating the impacts of land that had already been cleared and operation of a commercial business (noise & screening) in a Rural Area, including outdoor storage of materials in a 4,000 s.f., three-sided shed, and up to 40 vehicles on a 100-foot by 20-foot concrete apron, including excavators, tractors and bulldozers.
 - The SUP condition required a landscaping plan in accordance with the Zoning Ordinance except that the "owner shall provide enhanced landscaping such that the required size of shrubs and trees located in the 75-foot buffer along Fenton Mill Road equals, at a minimum, 125 percent of the requirements" & at least 60 percent of the shrubs & trees are evergreen

Overview of the Landscape Ordinance



MEMORANDUM

DATE: October 28, 2025

TO: The Board of Supervisors

FROM: Adam R. Kinsman, County Attorney

SUBJECT: 2026 Legislative Agenda

Attached for the Board's consideration is the proposed 2026 Legislative Agenda. As in past years, the proposed Legislative Agenda includes requests from the Board throughout the previous year, as well as carryover legislation from the Board's 2025 Legislative Agenda. New legislative requests this year include: No. 1 (allow James City County to enact an admissions tax), No. 2 (amend the advertisement requirements for Real Property reassessment); and No. 6 (supporting legislation to combat deed theft).

There are no new position statements this year, but No. 8 has been amended to specifically request additional funds for local road improvements, and No. 9 has been amended to include a request to preserve all local zoning authority, not just short-term rentals.

Two position statements were removed from the 2025 list: a request to split the Peninsula Health District into three separate districts (a separate Hampton district has been created), and support for Colonial Behavioral Health's request to construct a new building on surplus Eastern State Hospital property (the property transfer has occurred).

Should the Board find this 2026 Legislative Agenda to be acceptable, I recommend adopting the attached resolution.

ARK/tm
LegPrgm26-mem

Attachment

RESOLUTION

2026 LEGISLATIVE PROGRAM

WHEREAS, James City County has developed a Legislative Program for the consideration of the 2026 session of the General Assembly which outlines certain legislative policies which the Board believes ought to guide the General Assembly and proposes certain legislation that would benefit the County; and

WHEREAS, the Board has carefully considered its Legislative Program and believes that it is in the best interests of the citizens of James City County.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby approves the County's 2026 Legislative Program and commends it to the County's representatives in the General Assembly for action.

BE IT FURTHER RESOLVED that a copy of the County's 2026 Legislative Program be forwarded to the County's elected representatives to the General Assembly.

James O. Icenhour, Jr.
Chair, Board of Supervisors

ATTEST:

		VOTES			
		<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
	HIPPLE	_____	_____	_____	_____
	NULL	_____	_____	_____	_____
_____ Teresa J. Saeed	LARSON	_____	_____	_____	_____
Deputy Clerk to the Board	MCGLENNON	_____	_____	_____	_____
	ICENHOUR	_____	_____	_____	_____

Adopted by the Board of Supervisors of James City County, Virginia, this 28th day of October, 2025.

LegPrgm26-res



JAMES CITY COUNTY 2026 LEGISLATIVE PROGRAM

1. REPEAL VIRGINIA CODE SECTION 58.1-3818.C TO ALLOW JAMES CITY COUNTY TO ENACT AN ADMISSIONS TAX
2. AMEND SECTIONS 58.1-3321 AND 58.1-3330 OF THE CODE OF VIRGINIA TO TAKE INFLATION INTO ACCOUNT BY REDUCING THE TOTAL REAL PROPERTY ASSESSED VALUE FOR ANNUAL REASSESSMENTS BY THE PRIOR FISCAL YEAR'S RATE OF INFLATION
3. AMEND VIRGINIA CODE SECTION 24.2-604 TO EXTEND THE 40-FOOT "NO CONTACT" RULE TO INCLUDE THE ENTIRE BUILDING, NOT JUST THE ENTRANCES.
4. FULLY REMOVE THE SPENDING CAP ON SCHOOL SUPPORT POSITIONS.
5. REMOVE LANGUAGE FROM THE BUDGET THAT MODIFIES THE DISTRIBUTION BETWEEN THE COMMONWEALTH AND LOCALITIES OF ANY EXCESS FEES COLLECTED BY THE CLERKS OF THE CIRCUIT COURTS AS PROVIDED FOR IN VA. CODE § 17.1-285.
6. DEED THEFT. The County supports legislation to combat the growing crime of deed theft, including proposed legislation arising from Chapter 271 of the 2025 Acts of Assembly.
7. IMPACT FEES
The County encourages the General Assembly to revise existing impact fee laws to encourage the use of statutorily-calculated impact fees in lieu of cash proffers.
8. STATE FUNDING
James City County requests that the state increase funds for local road improvements, tourism, substance abuse and mental health treatment, public education, stormwater local assistance funds ("SLAF" funding), public libraries, and to amend the budget to provide funds for capital improvements related to schools, including but not limited to pre-K facilities.
9. LOCAL ZONING CONTROL
The County requests that the General Assembly reject any attempt to usurp local zoning controls.
10. VIRGINIA RETIREMENT SYSTEM
The County recommends that the General Assembly amend VRS regulations to allow retired police officers and school resource officers to return from retirement without affecting their VRS status.
11. LEGISLATIVE PROGRAMS OF VML/VACO/VIRGINIA COALITION OF HIGH GROWTH COMMUNITIES/HRPDC/TPO
The County supports the legislative agendas of VML, VaCo, the Virginia Coalition of High Growth Communities, the HRPDC, and the HRTPO.

MEMORANDUM

DATE: October 28, 2025

TO: The Board of Supervisors

FROM: Mark Abbott, Capital Projects Coordinator

SUBJECT: Contract Award - \$823,162 - James City County Court Support Building HVAC Replacement

The HVAC system at the Court Support Building has reached the end of its useful life and requires replacement. The project incorporates recommendations from a recent mechanical engineering system capacity and distribution analysis and includes removal of the existing system, installation of four new rooftop units, upgrades to the duct distribution system, and controls to maintain proper air flow, humidity, and temperature.

The replacement project is aimed at ensuring a more reliable and effective HVAC system that meets current standards for energy efficiency and occupant comfort. Work will be scheduled to minimize disruption to the Court Support operations.

General Services, in consultation with the Purchasing Division, and under the contract for HVAC Equipment, Installation, Service, Controls and Related Products (20250437), determined that ABM Building Services, LLC's, proposal to replace the building HVAC system at a proposed cost of \$823,162 is reasonable in comparison to other current County HVAC installations and construction cost indices. This project is part of the Capital Improvement Program budget.

Staff recommends approval of the attached resolution authorizing the contract award of installation services from ABM Building Services, LLC, in the amount of \$823,162 for the James City County Court Support Building HVAC replacement.

MA/ap
CA-CtSuppHVACRpl-mem

Attachment

RESOLUTION

CONTRACT AWARD - \$823,162 - JAMES CITY COUNTY

COURT SUPPORT BUILDING HVAC REPLACEMENT

- WHEREAS, the James City County Department of General Services is standardizing HVAC building controls and equipment in County facilities to promote operational efficiency and safety; and
- WHEREAS, the James City County Court Support Building HVAC is at the end of its useful life and requires replacement to maintain reliable operations; and
- WHEREAS, it has been determined by General Services, in consultation with the Purchasing Division, that under the contract for HVAC Equipment, Installation, Service, Controls and Related Products (20250437), that ABM Building Services, LLC, will install the HVAC equipment required; and
- WHEREAS, ABM Building Services, LLC, submitted a proposal to perform the required services, the proposed rates have been determined to be reasonable, and adequate funds are available in the Capital Improvement Program budget.
- NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby authorizes the contract award in the amount of \$823,162 to ABM Building Services, LLC, for the James City County Court Support Building HVAC replacement.

James O. Icenhour, Jr.
Chair, Board of Supervisors

ATTEST:

Teresa J. Saeed
Deputy Clerk to the Board

HIPPLE
NULL
LARSON
MCGLENNON
ICENHOUR

VOTES			
<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
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_____	_____	_____	_____
_____	_____	_____	_____

Adopted by the Board of Supervisors of James City County, Virginia, this 28th day of October, 2025.

CA-CtSuppHVACRpl-res

MEMORANDUM

DATE: October 28, 2025

TO: The Board of Supervisors

FROM: Meg Phinney, Graphic Designer
Latara Rouse, Communications Manager

SUBJECT: James City County Branding Changes

In response to feedback from the Board about the Sept. 16, 2025 presentation on James City County Branding Changes, staff has prepared several revised versions of the proposed County seal for the Board's consideration.

Staff recommends the Board of Supervisors adopt the attached resolution for the redesigned County seal as part of the County's official branding.

MP/LR/tm
BrandChgeCS-mem

Attachment

RESOLUTION

ADOPT A NEW OFFICIAL SEAL FOR JAMES CITY COUNTY, VIRGINIA

WHEREAS, the official seal of James City County should be a symbol of the County's history, governance, and community identity; and

WHEREAS, the County has not had an official seal for many years; and

WHEREAS, the County's graphic design staff has prepared a new proposed seal for James City County that reflects the County's rich history, natural beauty, and forward-looking character.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby adopts Concept _____ as the new official seal for James City County.

BE IT FURTHER RESOLVED that this new seal shall be used on all official documents, signage, communications, and other materials produced by James City County for which the existing logo is deemed inappropriate.

James O. Icenhour, Jr.
Chair, Board of Supervisors

ATTEST:

Teresa J. Saeed
Deputy Clerk to the Board

HIPPLE
NULL
LARSON
MCGLENNON
ICENHOUR

VOTES

<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
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_____	_____	_____	_____

Adopted by the Board of Supervisors of James City County, Virginia, this 28th day of October, 2025.

BrandChgeCS-res



County Branding Evolution

Meg Phinney



Concept A



Concept B



Concept C



Previous Draft



Previous Draft





Concept A



Concept B





Concept C