

A G E N D A

JAMES CITY SERVICE AUTHORITY

County Government Center Board Room

September 12, 2000

7:00 P.M.

A. ROLL CALL

B. CONSENT CALENDAR

1. Minutes - July 15, 2000, Regular Meeting
2. Minutes - August 8, Regular Meeting
3. Award of Bid - W-1, Well Facility Improvements (Bid No. 01-0-0015)

C. BOARD REQUESTS AND DIRECTIVES

AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 25TH DAY OF JULY 2000, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

James G. Kennedy, Chairman
Jay T. Harrison, Sr., Vice Chairman
John J. McGlennon
Ronald A. Nervitt
Bruce C. Goodson

Sanford B. Wanner, Secretary
Robert H. Smith, Treasurer
Frank M. Morton, III, County Attorney
Larry M. Foster, General Manager

B. PRESENTATION

JCSA Investment Report

Mr. Foster introduced Ms. Theresa W. Phillips, Portfolio Manager of TRUSCO Capital Management.

Ms. Phillips summarized the investment report for the James City Service Authority's portfolio with TRUSCO Capital Management.

A brief discussion followed regarding the balance of risk for the investments; the rating of the investments; and policies for investment of government money.

C. CONSENT CALENDAR

Mr. Kennedy asked if a Board member wished to remove an item from the consent calendar.

Mr. Nervitt requested the minutes of June 27, 2000, Regular Meeting and June 28, 2000, Joint Work Session, be corrected to reflect Mr. Harrison's absence.

Mr. Nervitt made a motion to adopt the items on the consent calendar.

The voice vote was: AYE: Nervitt, McGlennon, Goodson, Kennedy (4). Nay: (0). ABSENT: Harrison.

1. Minutes of June 27, 2000, Regular Meeting
2. Minutes of June 28, 2000, Joint Work Session, James City Service Authority Board of Directors and James City County Board of Supervisors

- 3. Award of Bid – Well Facility W-1 Water System Improvements
- 4. Utility Participation Agreement-Powhatan Enterprises, Inc.

RESOLUTION

UTILITY PARTICIPATION AGREEMENT -

POWHATAN ENTERPRISES, INC.

WHEREAS, Powhatan Enterprises, Inc., is constructing Phase 6A and 6B of the Powhatan Secondary development, and James City Service Authority (JCSA) engineers have determined that increasing the size and depth of a section of the sewer line serving the area increases the flexibility of providing sewer to adjacent properties; and

WHEREAS, the modification of the sewer design does not increase the probability of the development of adjoining properties not already slated for development; and

WHEREAS, Powhatan Enterprises, Inc., has submitted a costs of \$11,100 to complete the proposed modification; JCSA staff has determined the costs to be reasonable and fair.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby authorizes the Chairman to sign a Utility Participation Agreement with Powhatan Enterprises, Inc., in the amount of \$11,100.

- 5. Jamestown Island Water System Budget Appropriation

RESOLUTION OF APPROPRIATION

JAMESTOWN ISLAND WATER SYSTEM BUDGET APPROPRIATION

WHEREAS, the National Park Service has entered into a contract with the James City Service Authority (JCSA) to administer the construction of a waterline to serve Jamestown Island; and

WHEREAS, the construction project has been awarded to J. L. Warren, Inc., for a cost of \$460,480; and

WHEREAS, the National Park Service will reimburse the JCSA for the costs of construction for the project plus a \$25,000 administrative fee.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the James City Service Authority, James City County, Virginia, that the following amounts are hereby adopted and appropriated for the construction of the Jamestown Island Waterline:

Revenue:

Reimbursement from National Park Service	<u>\$485,480</u>
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Expenditure:

Jamestown Island Waterline	<u>\$485,480</u>
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6. Utility Participation Agreement-District Park Sports Complex Waterline

RESOLUTION

UTILITY PARTICIPATION AGREEMENT -

DISTRICT PARK SPORTS COMPLEX WATERLINE

WHEREAS, the James City County Division of Parks and Recreation is installing a 3,600-foot eight-inch waterline to serve the District Park Sports Complex on Longhill Road; and

WHEREAS, it has been determined by the James City Service Authority (JCSA) that increasing the waterline to 12 inches will facilitate a second water connection to the Season's Trace water tank and will increase the water system pressures and reliability; and

WHEREAS, it has been determined that a fair and reasonable costs to increase the waterline size from eight to twelve inches is \$39,812; and

WHEREAS, Section 29-1 of the Regulations Governing Utility Services allows the JCSA to reimburse a developer for increasing the size of utility infrastructure over what is needed for the development.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby agrees to reimburse the James City County (Division of Parks and Recreation) \$39,812 for increasing the size of a waterline in the District Park Sports Complex.

D. BOARD CONSIDERATION

1. Sale of Surplus Property

Mr. Foster stated the three former Sydnor properties were initially owned by the County and have been transferred to the JCSA for disposal and are included in the list of sixteen surplus properties.

Mr. Foster recommended the Board approve the resolution authorizing the General Manager to sell each of the sixteen parcels to the highest bidder, contingent upon the sale price being at least 90 percent of the market value, and preference given: 1) to neighboring property owners; or, 2) to the highest bidder or existing contract purchaser in the case of buildable lots.

Mr. Goodson made a motion to adopt the resolution.

The resolution passed by a unanimous voice vote.

E. BOARD REQUESTS AND DIRECTIVES

Mr. Foster updated the Board on the water usage rates. The average has been above four million gallons of water per day.

Mr. Harrison inquired about the process for the assessment time of the JCSA's tap fee.

Mr. Foster stated the tap fee is due uniformly when the building permit is issued. There are also fees assessed by other jurisdictions that are incorporated into the tap fee.

A brief discussion followed concerning a possible change to the policy.

Mr. Kennedy requested information on the Service Authority billings.

Mr. Foster stated the JCSA billing should be caught up in September.

Mr. Nervitt made a motion to adjourn.

The motion passed by a unanimous vote.

The Board adjourned at 10:05 p.m.

Sanford B. Wanner
Secretary to the Board

AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 8TH DAY OF AUGUST 2000, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

James G. Kennedy, Chairman
Jay T. Harrison, Sr., Vice Chairman
John J. McGlennon
Ronald A. Nervitt
Bruce C. Goodson

Sanford B. Wanner, Secretary
Robert H. Smith, Treasurer
Frank M. Morton, III, County Attorney
Larry M. Foster, General Manager

B. CONSENT CALENDAR

Mr. Kennedy asked if a Board member wished to remove an item from the consent calendar.

Mr. Nervitt made a motion to adopt the items on the consent calendar.

The motion passed by unanimous voice vote.

1. Authorization to Purchase 4.5 Acres on Tewning Road

RESOLUTION

AUTHORIZATION TO PURCHASE 4.5± ACRES ON TEWNING ROAD

WHEREAS, the James City Service Authority Operations Center on Tewning Road has no property available for expansion; and

WHEREAS, the purchase of 4.5± acres adjacent to the Operations Center for \$352,000 and owned by C. C. Casey Limited Co., has been negotiated, the terms of which have been incorporated in a sales contract.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby authorizes the Chairman to sign the sales contract on behalf of the James City Service Authority for the purchase of the 4.5± acres located adjacent to the James City Service Authority Operations Center.

2. Newport News Extension Agreement – Wal-Mart Stores, Inc.

RESOLUTION

NEWPORT NEWS WATER EXTENSION AGREEMENT -

WAL-MART STORES, INC.

WHEREAS, Wal-Mart Stores, Inc., has petitioned Newport News Waterworks to extend water to service their new bulk storage facility in the Roberts District; and

WHEREAS, Wal-Mart Stores, Inc., has agreed to pay to Newport News Waterworks the \$22,344 in associated fees required to extend the water line to serve the new facility.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby authorizes the Chairman to sign the Water Extension Agreement (150 - FY00) which provides the terms to extend the Newport News Waterworks water service to Wal-Mart Bulk Storage Facility No. 88.

C. BOARD REQUESTS AND DIRECTIVES - None

Mr. Goodson made a motion to adjourn.

The motion passed by unanimous voice vote.

The Board adjourned at 8:24 p.m.

Sanford B. Wanner
Secretary to the Board

MEMORANDUM

DATE: September 12, 2000
 TO: The Board of Directors
 FROM: Larry M. Foster, General Manager, James City Service Authority
 SUBJECT: Award of Bid - W-1 Well Facility Improvements (Bid No. 01-B-0015)

The James City Service Authority (JCSA) has publicly advertised for competitive bid the plans and specifications to upgrade and improve a well facility (W-1) located adjacent to Owens Brockway in the Hankins Industrial Park in Toano. The improvements generally include the modifications necessary to convert the well facility to a water production facility that blends water from the Chickahominy Piney Point and Potomac Aquifers. The well has previously only produced water from the Chickahominy Piney Point Aquifer. The production capacity will increase from 350 to 1,050 gallons per minute without increasing the withdrawal from the Chickahominy Piney Point Aquifer, the smaller and more vulnerable aquifer. The W-1 Well Facility improvements are the last major water production increases provided for under the JCSA's current Groundwater Withdrawal Permit issued by the Department of Environmental Quality.

Two firms submitted bids on the project as follows:

<u>Firm</u>	<u>Bid</u>
T. A. Sheets Inc.	\$872,000
Qualicon Corporation	\$892,000

T. A. Sheets, Inc., has performed similar type work for the JCSA before and has therefore been determined a qualified bidder capable of performing the required construction. There are funds in the budget to cover the costs of the project and the bid is within the engineer's \$950,000 estimate.

Staff recommends the Board approve the attached resolution awarding the W-1 Well Facility Improvements bid (Bid Number 01-B-0015) improvements to T. A. Sheets, Inc., in the amount of \$872,000.

Larry M. Foster

LMF/alc
 bidwell.mem

Attachment

RESOLUTION

AWARD OF BID -

W-1 WELL IMPROVEMENTS (BID NO. 01-B-0015)

WHEREAS, the James City Service Authority has publicly advertised for competitive bid the plans and specification for the improvement to the W-1 Well Facility located in Hankins Industrial Park in Toano; and

WHEREAS, the lowest responsive and responsible bid for this project was received from T. A. Sheets, Inc., in the amount of \$872,000; and

WHEREAS, T. A. Sheets, Inc., has been determined capable of performing the necessary work to successfully complete the project; and

WHEREAS, the bid is within the engineers estimate and adequate funds are available in the budget to cover the project expense.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of James City Service Authority, James City County, Virginia, awards Bid No. 01-B-0015 to T. A. Sheets, Inc., in the amount of \$872,000.

James G. Kennedy
Chairman, Board of Directors

ATTEST:

Sanford B. Wanner
Clerk to the Board

Adopted by the Board of Directors of the James City Service Authority, James City County, Virginia, this 12th day of September, 2000.

bidwell.res