

A G E N D A

JAMES CITY SERVICE AUTHORITY

County Government Center Board Room

December 19, 2000

7:00 P.M.

A. ROLL CALL

B. CONSENT CALENDAR

1. Minutes
 - a. November 28, 2000, Regular Meeting
2. Award of Bid - Sewer Pump Station No. 6-8 Replacement

C. BOARD REQUESTS AND DIRECTIVES

AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 28TH DAY OF NOVEMBER 2000, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

James G. Kennedy, Chairman
Jay T. Harrison, Sr., Vice Chairman
John J. McGlennon
Ronald A. Nervitt
Bruce C. Goodson

Sanford B. Wanner, Secretary
Robert H. Smith, Treasurer
Frank M. Morton, III, County Attorney
Larry M. Foster, General Manager

B. CONSENT CALENDAR

1. Minutes
 - a. September 26, 2000, Regular Meeting
 - b. October 24, 2000, Regular Meeting
 - c. October 25, 2000, Work Session
 - d. November 14, 2000, Regular Meeting
2. Budget Amendment - Purchase Water

RESOLUTION

BUDGET AMENDMENT - PURCHASE WATER

WHEREAS, the James City Service Authority (JCSA), to meet system demands, purchased water from the City of Williamsburg; and

WHEREAS, these unanticipated expenses are estimated to total \$75,000 and were not included in the FY 2001 budget; and

WHEREAS, funds totaling \$75,000 are available in the JCSA Reserve Fund.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby adjusts the FY 2001 budget as follows:

<u>From:</u>		
	Reserve Fund	<u>\$75,000</u>
<u>To:</u>		
	Purchase Water	<u>\$75,000</u>

3. Contract Award - Phase II Supervisory Control and Data Acquisition (SCADA)

RESOLUTION

CONTRACT AWARD - PHASE II SUPERVISORY CONTROL AND

DATA ACQUISITION SYSTEM (SCADA)

WHEREAS, the James City Service Authority (JCSA) has completed Phase I of the replacement of its obsolete telemetry alarm system with a Supervisory, Control and Data Acquisition System (SCADA); and

WHEREAS, Phase II of the SCADA program was advertised inviting interested firms to submit a proposal and statement of qualifications to provide the JCSA support to complete retrofit of an additional facilities; and

WHEREAS, three firms submitted proposal to provide the service and Hartwell Engineering was selected as the firm most capable of supporting the project.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby awards the contact for providing support services of the JCSA's Phase II SCADA program to the Hartwell Engineering for a negotiated fee of \$299,768.95.

Mr. McGlemon made a motion to approve the items on the Consent Calendar.

The motion passed by a unanimous voice vote.

C. PUBLIC HEARING

1. Utility Changes

Mr. Foster introduced Mr. Richard Costello for a presentation concerning the proposed outdoor watering regulations.

The Board and staff held a discussion concerning submeters, irrigation systems, enforcement of the regulation, conservation education, and base lines for conservation measures.

Mr. Kennedy opened the public hearing, and as no one wished to speak, closed the public hearing.

The Board discussed deferral of this item until the pre-budget hearing in January, and the effect of the third-tier rate structure changes.

Mr. McGlennon requested information on the percentage of JCSA customers paying the increased third-tier rates.

Mr. Kennedy deferred action on this item until the pre-budget meeting in January.

Mr. Harrison made a motion to adjourn.

The motion passed by a unanimous voice vote.

The Board adjourned at 11:24 p.m.

Sanford B. Wanner
Secretary to the Board

MEMORANDUM

DATE: December 19, 2000
TO: The Board of Directors
FROM: Larry M. Foster, General Manager, James City Service Authority
SUBJECT: Award of Bid - Sewer Pump Station No. 6-8 Replacement

The plans and specifications for the replacement of Sewer Pump Station 6-8 located on Depot Street in Toano has been advertised for competitive bids. Two firms submitted proposals on the project as follows:

<u>Firm</u>	<u>Bid Amount</u>
Bruce Corporation	\$471,000
T. A. Sheets, Inc.	\$380,000

The lowest responsive bid by T. A. Sheets, Inc., bid is below the engineer's estimated project costs of \$385,000 and within budget allocations. T. A. Sheets Inc., has satisfactorily performed similar work for the James City Service Authority (JCSA) and is currently under contract to complete the improvements to a well facility in Toano.

Staff recommends the Board approve the attached resolution awarding the contract for the replacement of Sewer Pump Station No. 6-8 to T. A. Sheets, Inc., for \$380,000.

Larry M. Foster

LMF/gb
sewpump.mem

Attachment

RESOLUTION

AWARD OF BID - SEWER PUMP STATION NO. 6-8 REPLACEMENT

WHEREAS, the plans and specifications for the replacement of Sewer Pump Station 6-8 was advertised for competitive prices with T. A. Sheets, Inc., submitting the low responsive bid of \$380,000; and

WHEREAS, the cost is within the engineer's estimate and budget allocations and the contractor is capable of performing the scope of work required by the project.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, awards the contract for the replacement of Sewer Pump Station 6-8 to T. A. Sheets, Inc., for a contract amount of \$380,000.

James G. Kennedy
Chairman, Board of Directors

ATTEST:

Sanford B. Wanner
Secretary to the Board

Adopted by the Board of Directors of the James City Service Authority, James City County,
Virginia, this 19th day of December, 2000.

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