

A G E N D A

JAMES CITY SERVICE AUTHORITY

County Government Center Board Room

September 24, 2002

7:00 P.M.

A. ROLL CALL

B. CONSENT CALENDAR

1. Formal Acceptance of Water and Sewer Systems - FY 02

C. BOARD CONSIDERATION

1. Virginia Department of Transportation (VDOT) Construction Permit - Liability Insurance Coverage

D. BOARD REQUESTS AND DIRECTIVES

E. ADJOURNMENT

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MEMORANDUM

DATE: September 24, 2002
TO: The Board of Directors
FROM: Larry M. Foster, General Manager, James City Service Authority
SUBJECT: Formal Acceptance of Water and Sewer Systems - FY 2002

Attached is a resolution formally accepting water and sewer systems constructed and contributed to the James City Service Authority by developers during FY 2002. The resolution lists the value of the infrastructure at the time of completion.

Staff recommends adoption of the attached resolution accepting the dedication of the infrastructure.

Larry M. Foster

LMF/gb
acceptance.mem

Attachment

RESOLUTION

FORMAL ACCEPTANCE OF WATER AND SEWER SYSTEMS - FY 2002

WHEREAS, certain water and sewer infrastructures have been constructed by developers and dedicated to the James City Service Authority; and

WHEREAS, these water and sewer infrastructures have been constructed in accordance with technical requirements of the James City Service Authority.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, does formally accept the dedication of the water and sewer systems listed below, as of June 30, 2002.

Water Dedications

<u>Development</u>	<u>Value</u>
Advance Vision Institute	\$ 8,950
Brandon Woods - Phase 2, Section 4	43,210
Brandon Woods - Phase 2, Section 5	59,225
Ford's Colony - Manor Club II	22,225
Ford's Colony - Section 14A	31,845
Ford's Colony - Section 14B	146,650
Governor's Land - Fowler Lake B	26,220
Greensprings West - Phase I	146,825
Jamestown Hundred - Phase I	186,865
Monticello Avenue - Water Main Ext.	69,140
Mulberry Place	119,150
Powhatan Place Townhomes	109,665
Powhatan Secondary - Section 6A	147,990
Powhatan Woods - Phase I	161,800
Springhill - Phase 3 and 4	171,445
Village at Westminister - Phase 4	124,725
Village at Westminister - Phase 5	206,000
Williamsburg Plantation - Phase 3	41,415
Williamsburg Plantation - Phase 4	<u>14,550</u>
Total - Water	<u>\$1,837,895</u>

Sewer Dedications

<u>Development</u>	<u>Value</u>
Advance Vision Institute	\$ 30,619
Brandon Woods - Phase 2, Section 4	78,937
Brandon Woods - Phase 2, Section 5	105,296
Ford's Colony - Manor Club II	61,146
Ford's Colony - Section 14A	87,274
Ford's Colony - Section 14B	244,761
Governor's Land - Fowler Lake B	11,505
Greensprings West - Phase I	488,470
Jamestown Hundred - Phase I	260,613
Magruder Woods	6,850
Mulberry Place	232,079
Powhatan Place Townhomes	158,870
Powhatan Secondary - Section 6A	193,380
Powhatan Woods - Phase I	249,767
Springhill - Phase 3 and 4	223,431
Village at Westminister - Phase 4	170,375
Village at Westminister - Phase 5	352,490
Williamsburg Plantation - Phase 3	61,283
Williamsburg Plantation - Phase 4	<u>24,530</u>
Total - Sewer	<u>\$3,041,676</u>
Total Value of Dedications by Developers during FY 02	<u>\$4,879,571.00</u>

Bruce C. Goodson
Chairman, Board of Directors

ATTEST:

Sanford B. Wanner
Secretary to the Board

Adopted by the Board of Directors of the James City Service Authority, James City County, Virginia, this 24th day of September, 2002.

acceptance.res

MEMORANDUM

DATE: September 24, 2002
TO: The Board of Directors
FROM: Robert H. Smith, Assistant Manager, James City Service Authority
SUBJECT: Virginia Department of Transportation (VDOT) Construction Permit - Liability Insurance Coverage

The Virginia Department of Transportation (VDOT) requires a Land Use Permit for all construction work within its right-of-way. The James City Service Authority (JCSA) routinely has requirements for construction work within the VDOT right-of-way. The VDOT Land Use Permit requires the public utility to obtain a bond or a resolution from its governing body that provides liability insurance coverage on work that is done within the right-of-way.

The JCSA currently provides to VDOT a bond in the amount of \$300,000, which will be discontinued pending approval of this request. Adoption of the attached resolution will eliminate the need for such a bond since the JCSA has liability insurance coverage with the Virginia Municipal Liability Pool in the amount \$1,000,000 to cover all JCSA projects. This resolution would satisfy VDOT requirements as evidence that the JCSA has liability insurance for construction work that would be completed within the VDOT right-of-way.

Staff recommends that the Board approve the attached resolution.

Robert H. Smith

CONCUR:

Larry M. Foster

RHS/gs
LiabIns.mem

Attachment

RESOLUTION

VIRGINIA DEPARTMENT OF TRANSPORTATION

CONSTRUCTION PERMIT - LIABILITY INSURANCE COVERAGE

WHEREAS, it becomes necessary from time to time for the James City Service Authority to obtain permits from the Virginia Department of Transportation to install, construct, maintain, and operate certain public utilities projects along, across, over, and upon highway systems of the Commonwealth of Virginia; and

WHEREAS, expense, damage, or injury may be sustained by the Commonwealth of Virginia growing out of the granting to the James City Service Authority by the Virginia Department of Transportation of said permits for the work aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the James City Service Authority, James City County, Virginia:

Section 1

That the provisions of Section 1.064 of the Land Use Permit Manual of the Virginia Department of Transportation, the James City Service Authority does hereby grant assurances to the Virginia Department of Transportation that it shall, in all respects, comply with all of the conditions of the permit or permits that have been, or will be, granted to the James City Service Authority and that said Authority does hereby certify that it will carry liability insurance for personal injury and property damage that may arise from the work performed under permit and/or from the operation of the permitted activity as follows: up to \$1,000,000 each occurrence to protect the Commonwealth Transportation Board members and Department's agents or employees; \$75,000 each occurrence to protect the Board, Department, or the Commonwealth in the event of suit.

Section 2

That the James City Service Authority General Manager or his designee be and hereby is authorized to execute on behalf of the James City Service Authority all Land Use Permits and related documents of the Virginia Department of Transportation.

Section 3

That this resolution shall be a continuing resolution and shall not be revoked unless and until sixty days written notice of any proposed revocation be submitted to the Virginia Department of Transportation.

Section 4

That the James City Service Authority shall, if requested by the Virginia Department of Transportation, furnish or shall require its contractors to furnish to the Virginia Department of Transportation a performance bond, guarantee fee or irrevocable letter of credit in a minimum amount of \$1,000,000 to cover the performance of permitted work.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the General Manager be and hereby is authorized and directed to procure the insurance required by Section 1 above.

Bruce C. Goodson
Chairman, Board of Directors

ATTEST:

Sanford B. Wanner
Secretary to the Board

Adopted by the Board of Directors of the James City Service Authority, James City County, Virginia, this 24th day of September, 2002.

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