

A G E N D A

JAMES CITY SERVICE AUTHORITY BOARD OF DIRECTORS

County Government Center Board Room

October 25, 2005

7:00 P.M.

A. ROLL CALL

B. CONSENT CALENDAR

1. Minutes - September 27, 2005, Regular Meeting
2. Renewal - Virginia Department of Health General Permit

C. BOARD REQUESTS AND DIRECTIVES

D. ADJOURNMENT

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AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 27TH DAY OF SEPTEMBER 2005, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

John J. McGlennon, Chairman
Bruce C. Goodson, Vice Chairman
Jay T. Harrison, Sr.
Michael J. Brown
M. Anderson Bradshaw

William C. Porter, Jr., Deputy Secretary
Leo P. Rogers, County Attorney
Larry M. Foster, General Manager

B. CONSENT CALENDAR

Mr. Foster introduced the items on the Consent Calendar.

The Board and Mr. Foster discussed the types of tanks available and that a recommendation for tank type will be presented to the Board by the end of the year.

Mr. Harrison made a motion to adopt the item on the Consent Calendar.

The motion passed by a unanimous voice vote.

1. Minutes - August 9, 2005
2. Award of Bid - Warhill Sports Complex and Stonehouse Commerce Park Water Lines

RESOLUTION

WARHILL SPORTS COMPLEX AND STONEHOUSE COMMERCE

PARK WATER LINES

WHEREAS, the plans and specifications to construct a waterline to serve two new tanks located adjacent to Season's Trace and Stonehouse Commerce Park have been advertised and publicly opened; and

WHEREAS, six firms submitted bids on the project with Wellvilla Construction, who has been determined capable of performing the work associated with the project submitting the low bid.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the James City Service Authority,

James City County, Virginia, awards the bid for Warhill Sports Complex and Stonehouse Commerce Park Water Lines to Wellvilla Construction for a contract price of \$623,016.03

C. PUBLIC HEARING

1. Amendment to the Regulations Governing Utility Service - Connection Fees

Mr. Larry Foster, General Manager of the James City Service Authority (JCSA), stated that the County is experiencing a significant number of dense residential projects that require individual meters according to the Regulations Governing Utility Service.

Mr. Foster stated that because individually metering structures in densely developed projects are often not practical due to space limitations, staff recommends amendments to Section 12.D and Section 32.B.1(b) and (c) of the JCSA Regulations Governing Utility Service to accommodate master meters for multiunit residential projects for both water and wastewater connections, and a new rate structure related to the connections.

The Board and Mr. Foster briefly discussed the proposed connection fee charges and meter charges.

Mr. McGlennon opened the Public Hearing.

As no one wished to speak to this matter, Mr. McGlennon closed the Public Hearing.

Mr. Brown made a motion to adopt the resolution.

The motion passed by a unanimous voice vote.

RESOLUTION

AMENDMENT TO THE REGULATIONS GOVERNING UTILITY SERVICE -

CONNECTION FEES

WHEREAS, James City County is experiencing a significant number of dense residential projects such as apartments, townhouses, condominiums; and

WHEREAS, the Regulations Governing Utility Service requires all individually owned structures be metered separately; and

WHEREAS, individually metering structures in densely developed projects is often not practical due to space limitations; and staff has suggested amendments to Section 12.D and Section 32.B.1(b) and (c) of the Regulations Governing Utility Service to accommodate master metering of these projects.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, amends Section 12.D and Section 32.B.1.(b) and (c) of the James City Service Authority Regulations Governing Utility Service.

BE IT FURTHER RESOLVED that the complete proposed amendments be made part of this resolution.

D. BOARD REQUESTS AND DIRECTIVES

Mr. McGlennon inquired about the water usage levels and the Outdoor Water Use regulation.

Mr. Foster stated that due to the dry weather, the water demands have been higher than typically experienced this time of year, and the JCSA is still able to meet those demands.

Mr. Foster stated that the Outdoor Water Use regulation is in effect until the end of September.

E. ADJOURNMENT

Mr. Harrison made a motion to adjourn.

The motion passed by a unanimous voice vote.

At 9:12 p.m., Mr. McGlennon adjourned the Board.

William C. Porter, Jr.
Deputy Secretary to the Board

MEMORANDUM

DATE: October 25, 2005
TO: The Board of Directors
FROM: Larry M. Foster, General Manager, James City Service Authority
SUBJECT: Renewal - Virginia Department of Health General Permit

The James City Service Authority's General Permit for Construction and Operations of Distribution Mains has expired. The permit allows the James City Service Authority (JCSA) to review and approve the design of waterlines up to 12 inches in diameter without having Virginia Health Department approval. This privilege provides for more expedient review of internal and developer waterline plans.

Staff recommends approval of the attached resolution authorizing the General Manager to sign the Memorandum of Understanding for the General Permit program.

Larry M. Foster

LMF/gs
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Attachment

RESOLUTION

RENEWAL - VIRGINIA DEPARTMENT OF HEALTH GENERAL PERMIT

WHEREAS, the James City Service Authority's General Permit for Construction and Operation of Waterworks Distribution Mains has expired; and

WHEREAS, the permit allows the James City Service Authority (JCSA) to review and approve the design of waterlines less than 12 inches in diameter, which expedites and simplifies the review process for the design of waterlines.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, authorize the General Manager to sign the Memorandum of Understanding, which provides the terms for the program.

John J. McGlennon
Chairman, Board of Directors

ATTEST:

Sanford B. Wanner
Secretary to the Board

Adopted by the Board of Directors of the James City Service Authority, James City County, Virginia, this 25th day of October, 2005.

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