

**A G E N D A**

**JAMES CITY SERVICE AUTHORITY BOARD OF DIRECTORS**

**County Government Center Board Room**

**April 25, 2006**

**7:00 P.M.**

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**A. CALL TO ORDER**

**B. ROLL CALL**

**C. CONSENT CALENDAR**

1. Minutes – March 28, 2006, Regular Meeting

**D. PUBLIC HEARINGS**

1. FY 2007 - 2008 County Budget
2. A Resolution Authorizing the Conveyance of a 25-Foot Pathway and Private Easement adjacent to Fieldstone Parkway in the Stonehouse Development in the Stonehouse District. The Easement is Defined in a Plat Dated September 6, 2005, Prepared by LandMark Design Group and is Located on Parcel Number 0530100014 at 9400 Fieldstone Parkway. The Easement Will be Used for the Location of Public Utilities and Sidewalk.

**E. ADJOURNMENT**

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**AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 28TH DAY OF MARCH 2006, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.**

**A. ROLL CALL**

John J. McGlennon, Chairman  
Jay T. Harrison, Sr.  
James O. Icenhour  
Bruce C. Goodson  
M. Anderson Bradshaw

Sanford B. Wanner, Secretary  
Leo P. Rogers, County Attorney  
Larry M. Foster, General Manager

**B. MINUTES**

Mr. Foster provided an overview of the items on the Consent Calendar.

Mr. McGlennon inquired if anyone wished to remove an item from the Consent Calendar.

Mr. Goodson requested Item No. 3, Contract Award – Facility Demolition Contract, be pulled for a separate vote.

Mr. Harrison made a motion to adopt the remaining items on the Consent Calendar.

On a roll call vote, the vote was AYE; Harrison, Icenhour, Goodson, Bradshaw, McGlennon (5).  
NAY: (0).

1. Minutes – February 28, 2006, Regular Meeting
2. Transfer of Sewerage Lift Station 1-2 to Hampton Roads Sanitation District

**RESOLUTION**

**TRANSFER OF SEWERAGE LIFT STATION 1-2 TO  
HAMPTON ROADS SANITATION DISTRICT**

WHEREAS, the James City Service Authority owns Sewerage Lift Station 1-2 located off John Tyler Highway near Jamestown High School that was designed and constructed with the intent of eventual transfer to the Hampton Roads Sanitation District (HRSD); and

WHEREAS, HRSD has agreed to accept the transfer of the facility when the manufacturer warranties on the equipment expire in April 2006.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby authorizes the General Manager to sign the appropriate documents, transferring ownership of Sewerage Lift Station 1-2 to the HRSD.

4. Bid Award – Route 199 – College Creek Waterline Connection

**RESOLUTION**

**BID AWARD - ROUTE 199-COLLEGE CREEK WATERLINE CONNECTION**

WHEREAS, the specifications to construct and install a waterline connection on Route 199 at the south end of the College Creek Bridge has been advertised and publicly opened; and

WHEREAS, five firms submitted bids on the project with Wayjo Inc., who has been determined capable of performing the work associated with the project, submitting the lowest bid. Staff recommends awarding the Route 199-College Creek Waterline Connection project to Wayjo Inc., for a contract price of \$109,800.

NOW THEREFORE BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, awards the bid for the Route 199-College Creek Waterline Connection to the firm submitting the lowest responsive bid - Wayjo, Inc., for \$109,800.

5. Recalibration Implementation

**RESOLUTION**

**RECALIBRATION IMPLEMENTATION**

WHEREAS, a Recalibration Study to determine the competitiveness of James City Service Authority (JCSA) personnel salaries has been completed and new salary ranges and salary adjustments are recommended based on the information gathered in comparing JCSA compensation to that of other organizations; and

WHEREAS, it would be in the best interest of the JCSA to implement the Recalibration as soon as possible to take advantage of the recommended Compensation Plan to attract and retain quality employees.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of James City Service Authority, James City County, Virginia, authorizes the implementation of the Recalibration Study, effective April 1, 2006, and authorizes the needed budget amendments to cover the costs of the salary adjustments associated with implementing the plan in the Fiscal Year 2006 budget.

6. Jamestown-Yorktown Foundation Equipment Purchase Agreement

**RESOLUTION**

**JAMESTOWN-YORKTOWN FOUNDATION EQUIPMENT PURCHASE AGREEMENT**

WHEREAS, the Jamestown-Yorktown Foundation (JYF) is designing a sewerage pumping station upgrade and replacement to accommodate increased flows resulting from activities associated with the 2007 Commemoration; and

WHEREAS, the JYF and the James City Service Authority (Authority) staff have developed an agreement allowing the Authority to purchase specific equipment for the pumping station to ensure quality equipment, reduce inventory requirements, and facilitate similar James City Service Authority facilities for maintenance purposes; and

WHEREAS, the agreement states that the Authority will provide the equipment to JYF's construction contractor and the JYF will reimburse the monies used to purchase the equipment.

NOW THEREFORE BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, authorizes the General Manager to sign the agreement providing the terms for the equipment purchase and reimbursement described in this resolution.

3. Contract Award – Facility Demolition Contract

Mr. Goodson stated that he would abstain from voting due to potential conflict.

Mr. Harrison made a motion to adopt the item.

On a roll call vote, the vote was AYE; Harrison, Icenhour, Bradshaw, McGlennon (4). NAY: (0). ABSTAIN: Goodson (1).

**RESOLUTION**

**CONTRACT AWARD - FACILITY DEMOLITION CONTRACT**

WHEREAS; the James City Service Authority (JCSA) has publicly advertised and reviewed proposals from four firms interested in performing work associated with the demolition of eight facilities; and

WHEREAS; the Board awarded the contract for the project to Canada Contracting Company, Inc., at its January 24, 2006, meeting, and it was later determined that Canada's safety record was no better than Macsons, Inc.; and

WHEREAS; upon reevaluating the proposals to include the additional information regarding safety, staff determined that Macsons, Inc., submitted the most responsive and cost effective proposal.

NOW THEREFORE BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby rescinds its January 24, 2006, action awarding the contract for this project to Canada Contracting Company, Inc., and awards the contract for demolishing eight JCSA facilities as defined in the Request for Proposal documents to Macsons, Inc., for

\$129,300.

**C. BOARD REQUESTS AND DIRECTIVES**

Mr. Harrison inquired if there has been an impact to water usage this season due to the drought.

Mr. Foster stated that the County is starting the spring season with a 5-inch shortfall of precipitation and the James City Service Authority staff will be monitoring usage as we enter the peak season for water usage.

Mr. Foster stated that effective May 1, the regulations governing outdoor water usage are in effect, and reminds citizens that the regulations govern when people can water based upon house number and time of day.

Mr. Bradshaw reminded citizens that the amount of outdoor watering and fertilizer for lawns is far less than what is typically used.

**D. ADJOURNMENT**

Mr. Harrison made a motion to adjourn.

The motion passed by a unanimous voice vote.

At 8:28 p.m. Mr. McGlennon adjourned the Board.

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Sanford B. Wanner  
Secretary to the Board

**MEMORANDUM**

DATE: April 25, 2006  
TO: The Board of Directors  
FROM: Elizabeth E. Elder, Acting Secretary to the Board  
SUBJECT: FY 2007–2008 County Budget

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The Board of Directors of the James City Service Authority will participate in the Public Hearing for the FY 2007–2008 County Budget.

Staff recommends that the Board of Directors be called to order at the time of the Board of Supervisors Public Hearing to receive comment on this item.

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Elizabeth E. Elder

EEE/gb  
FY0708Budget.mem

**MEMORANDUM**

DATE: April 25, 2006

TO: The Board of Directors

FROM: Larry M. Foster, General Manager, James City Service Authority

SUBJECT: Authorizing the Conveyance of a 25-Foot Pathway and Private Easement Adjacent to Fieldstone Parkway in the Stonehouse Development in the Stonehouse District. The Easement is Defined in a Plat Dated September 6, 2005, Prepared by LandMark Design Group and is Located on Parcel No. 05030100014 at 9400 Fieldstone Parkway. The Easement Will be Used for the Location of Public Utilities and Sidewalk.


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This item has been advertised as a public hearing on a proposal to transfer a 25-foot Pathway and Utility Easement to Fieldstone Investments, LLC.

Several years ago the developers of the Stonehouse Community transferred a parcel of property to the James City Service Authority (JCSA) that included a well facility. The Master Plan for the development included a major road adjacent to the parcel. The road is now under construction.

When the property was transferred, a Pathway and Utility Easement adjacent to the road was not designated on the Plat for the property by oversight. The current developer, Fieldstone, LLC, a subsidiary of Stonehouse, LLC, has requested that the JCSA designate the easement for use by the Stonehouse Community residents. The proposed easement will have no conflict with current or future JCSA plans for the easement area.

After receiving public comment, staff recommends that the Board approve the attached resolution authorizing the General Manager to sign the appropriate documents designating the easement area as defined on the attached Plat.

  
Larry M. Foster

LMF/gb  
EasementTrans.mem

Attachments

**RESOLUTION**

AUTHORIZING THE CONVEYANCE OF A 25-FOOT PATHWAY AND PRIVATE EASEMENT  
ADJACENT TO FIELDSTONE PARKWAY IN THE STONEHOUSE DEVELOPMENT IN THE  
STONEHOUSE DISTRICT. THE EASEMENT IS DEFINED IN A PLAT DATED  
SEPTEMBER 6, 2005, PREPARED BY LANDMARK DESIGN GROUP AND IS LOCATED ON  
PARCEL NO. 05030100014 AT 9400 FIELDSTONE PARKWAY. THE EASEMENT WILL BE  
USED FOR THE LOCATION OF PUBLIC UTILITIES AND SIDEWALK.

WHEREAS, the James City Service Authority (JCSA) was transferred a parcel and well facility many years ago by the developers of the Stonehouse Community; and

WHEREAS, when the parcel was transferred, the designation of a 25-foot-wide Pathway and Utility Easement adjacent to Fieldstone Parkway was overlooked; and

WHEREAS, Fieldstone Parkway adjacent to the well facility parcel is under construction and the developers have requested that the JCSA designate the easement area on the parcel as originally planned; and

WHEREAS, the proposed easement area does not conflict with current or future plans of the JCSA.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby authorizes the General Manager to sign the appropriate documents to designate a proposed 25-foot-wide Pathway and Utility Easement on Parcel No. 0530100014 adjacent to Fieldstone Parkway as defined on a Plat prepared by LandMark Design Group dated September 6, 2005.

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John J. McGlennon  
Chairman, Board of Directors

ATTEST:

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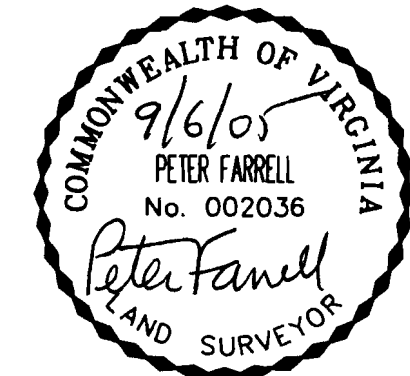
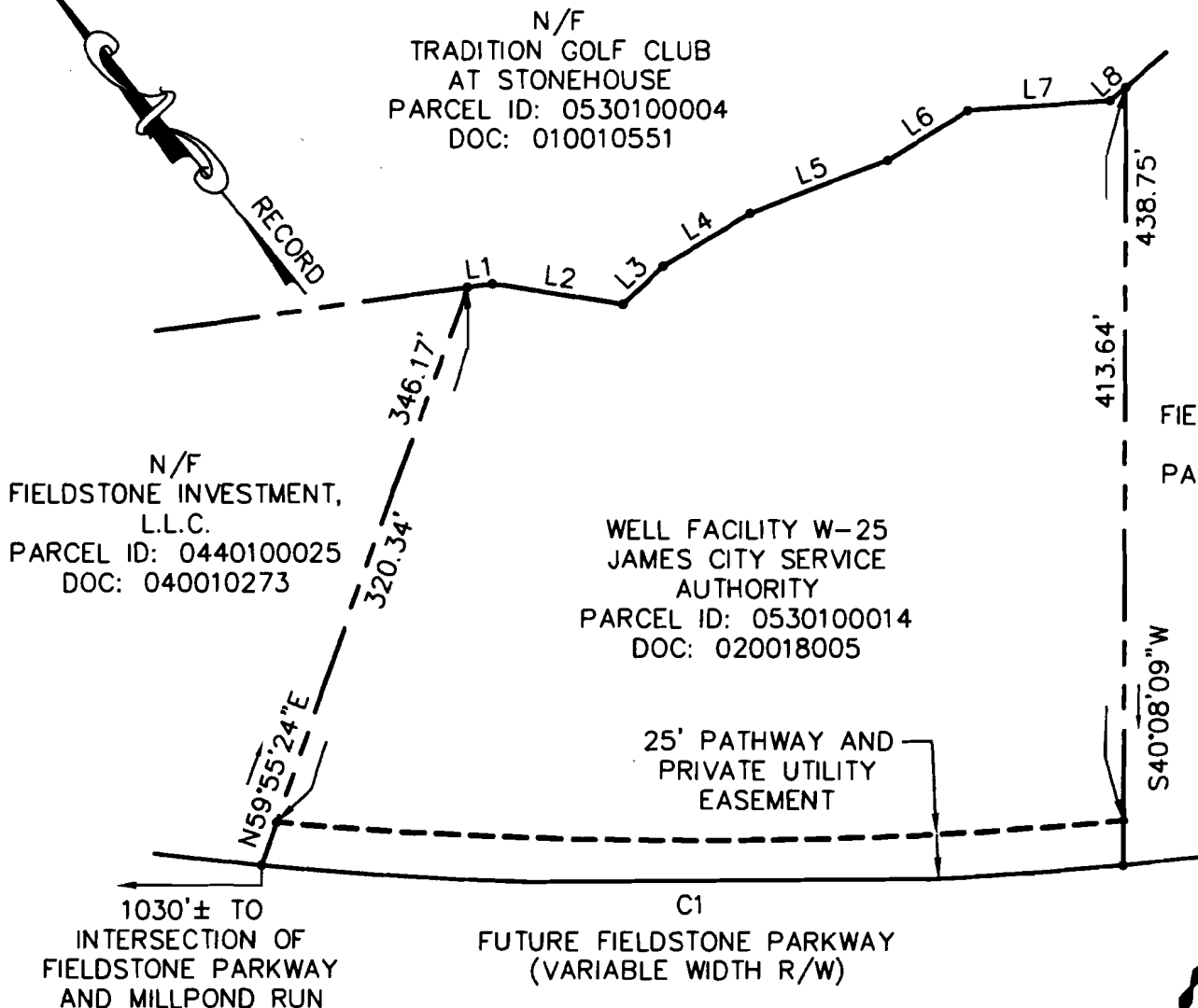
Sanford B. Wanner  
Secretary to the Board

Adopted by the Board of Directors of the James City Service Authority, James City County, Virginia, this 25th day of April, 2006.



CURVE TABLE					
CURVE	LENGTH	RADIUS	TANGENT	CHORD	C
C1	489.19'	2638.12'	245.30'	488.49'	

LINE	
LINE	LENGTH
L1	13.72'
L2	74.14'
L3	31.09'
L4	57.20'
L5	84.02'
L6	52.84'
L7	81.85'
L8	11.47'



PLAT  
PATHWAY AND  
TO BE D  
FIELDSTONE IN  
AT WELL F  
F  
JAMES CITY SE  
JAMES CITY C  
SCALE 1"=100'

**LANDMA**  
**DESIGN GRO**  
Engineers • Planners • Surve  
Landscape Architects • Environmental

REFERENCE:

DOC. 020008994  
P.B 85 PG. 72-73

DRAWN BY : GRO	PR
CHKD. BY : PF	DW