

A G E N D A

JAMES CITY SERVICE AUTHORITY BOARD OF DIRECTORS

County Government Center Board Room

June 28, 2011

7:00 P.M.

A. CALL TO ORDER

B. ROLL CALL

C. CONSENT CALENDAR

1. Minutes – May 24, 2011, Regular Meeting
2. Resolution Establishing that Virginia Retirement System (VRS) Plan 2 Employees will Pay the Five Percent Employee Share of their VRS Retirement Contribution

D. BOARD REQUESTS AND DIRECTIVES

E. ADJOURNMENT

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AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 24TH DAY OF MAY 2011, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

James G. Kennedy, Chairman
James O. Icenhour, Jr., Vice Chairman
Mary K. Jones
Bruce C. Goodson
John J. McGlennon

Robert C. Middaugh, Secretary
Leo P. Rogers, County Attorney
Larry M. Foster, General Manager

C. CONSENT CALENDAR

Mr. Goodson made a motion to adopt the item on the Consent Calendar.

The motion passed by a unanimous voice vote.

1. Minutes – April 26, 2011, Regular Meeting

D. PUBLIC HEARING

1. Abandonment of James City Service Authority (JCSA) Urban Easement at 5206 Monticello Avenue

Mr. Foster stated that the public hearing has been advertised for an abandonment of an easement at 5206 Monticello Avenue. He stated that Williamsburg Developers has taken responsibility for relocating the waterline. He stated that the new waterline has been installed but has not yet been accepted by the James City Service Authority (JCSA).

Mr. Foster recommended adoption of the resolution abandoning the easement.

Mr. Icenhour asked if the fire hydrant would be relocated.

Mr. Foster stated that it was relocated to an acceptable location.

Mr. Goodson asked if a new action would be required for a new easement at the site.

Mr. Foster stated that was correct.

Mr. Kennedy opened the Public Hearing.

As no one wished to speak to this matter, Mr. Kennedy closed the Public Hearing.

Mr. Goodson made a motion to adopt the resolution.

On a roll call vote, the vote was: AYE: Goodson, McGlennon, Icenhour, Jones, Kennedy (5). NAY: (0).

RESOLUTION

ABANDONMENT OF JAMES CITY SERVICE AUTHORITY (JCSA)

URBAN EASEMENT AT 5206 MONTICELLO AVENUE

WHEREAS, Williamsburg Developers, LLC has requested that the James City Service Authority (JCSA) extinguish a JCSA easement located on James City County Real Estate Tax Map Parcel No. 393040005 to allow for the expansion of an existing building at 5206 Monticello Avenue; and

WHEREAS, the JCSA has determined that the waterline within the easement can be relocated without interfering with service to its customers and Williamsburg Developers, LLC has agreed to pay all costs associated with relocating the waterline..

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, having conducted the required public hearing to receive comment on the requested easement extinguishment, hereby authorizes the General Manager to sign the appropriate documents to extinguish the easement area needed to allow for the expansion of the building located at 5206 Monticello Avenue and generally shown on design plans prepared by Balzer and Associates dated December 13, 2010.

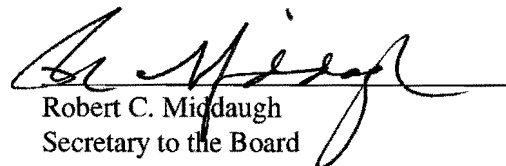
E. BOARD REQUESTS AND DIRECTIVES - None

F. ADJOURNMENT

Mr. McGlennon made a motion to adjourn.

The motion passed by a unanimous voice vote.

At 7:20 p.m. Mr. Kennedy adjourned the Board of Directors.


Robert C. Middaugh
Secretary to the Board

AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 24TH DAY OF MAY 2011, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

James G. Kennedy, Chairman
James O. Icenhour, Jr., Vice Chairman
Mary K. Jones
Bruce C. Goodson
John J. McGlennon

Robert C. Middaugh, Secretary
Leo P. Rogers, County Attorney
Larry M. Foster, General Manager

C. CONSENT CALENDAR

Mr. Goodson made a motion to adopt the item on the Consent Calendar.

The motion passed by a unanimous voice vote.

1. Minutes – April 26, 2011, Regular Meeting

D. PUBLIC HEARING

1. Abandonment of James City Service Authority (JCSA) Urban Easement at 5206 Monticello Avenue

Mr. Foster stated that the public hearing has been advertised for an abandonment of an easement at 5206 Monticello Avenue. He stated that Williamsburg Developers has taken responsibility for relocating the waterline. He stated that the new waterline has been installed but has not yet been accepted by the James City Service Authority (JCSA).

Mr. Foster recommended adoption of the resolution abandoning the easement.

Mr. Icenhour asked if the fire hydrant would be relocated.

Mr. Foster stated that it was relocated to an acceptable location.

Mr. Goodson asked if a new action would be required for a new easement at the site.

Mr. Foster stated that was correct.

Mr. Kennedy opened the Public Hearing.

As no one wished to speak to this matter, Mr. Kennedy closed the Public Hearing.

Mr. Goodson made a motion to adopt the resolution.

On a roll call vote, the vote was: AYE: Goodson, McGlennon, Icenhour, Jones, Kennedy (5). NAY: (0).

RESOLUTION

ABANDONMENT OF JAMES CITY SERVICE AUTHORITY (JCSA)

URBAN EASEMENT AT 5206 MONTICELLO AVENUE

WHEREAS, Williamsburg Developers, LLC has requested that the James City Service Authority (JCSA) extinguish a JCSA easement located on James City County Real Estate Tax Map Parcel No. 393040005 to allow for the expansion of an existing building at 5206 Monticello Avenue; and

WHEREAS, the JCSA has determined that the waterline within the easement can be relocated without interfering with service to its customers and Williamsburg Developers, LLC has agreed to pay all costs associated with relocating the waterline..

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, having conducted the required public hearing to receive comment on the requested easement extinguishment, hereby authorizes the General Manager to sign the appropriate documents to extinguish the easement area needed to allow for the expansion of the building located at 5206 Monticello Avenue and generally shown on design plans prepared by Balzer and Associates dated December 13, 2010.

E. BOARD REQUESTS AND DIRECTIVES - None

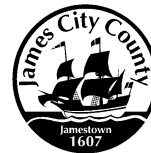
F. ADJOURNMENT

Mr. McGlennon made a motion to adjourn.

The motion passed by a unanimous voice vote.

At 7:20 p.m. Mr. Kennedy adjourned the Board of Directors.

Robert C. Middaugh
Secretary to the Board



MEMORANDUM COVER

Subject: Resolution Establishing that the James City Service Authority (JCSA) Virginia Retirement System (VRS) Plan 2 Employees will Pay the Five Percent Employee Share of their VRS Retirement Contribution

Strategic Management Plan Pathway: N/A

Action Requested: Shall the Board approve an attached resolution stating that the James City Service Authority (JCSA) Virginia Retirement System (VRS) Plan 2 employees will begin paying the employee five percent portion of their retirement effective July 1, 2011?

Summary: During the Fiscal Year 2012 budget work sessions, the Board of Supervisors indicated its desire to have VRS Plan 2 employees begin paying, as a cost reduction measure, the five percent employee share of their retirement program effective July 1, 2011.

Approval of the attached resolution will affirm the Board's direction to staff and allow notification of VRS of the the action.

Staff recommends approval of the resolution.

Fiscal Impact: Undetermined, long-term savings

FMS Approval, if Applicable: Yes No

Assistant County Administrator

Doug Powell _____

County Administrator

Robert C. Middaugh _____

Attachments:
1. Memorandum
2. Resolution

Agenda Item No.: C-2

Date: June 28, 2011

MEMORANDUM

DATE: June 14, 2011

TO: The Board of Directors

FROM: Carol M. Luckam, Human Resource Manager
Larry M. Foster, General Manager, James City Service Authority

SUBJECT: Resolution Establishing that the Virginia Retirement Systems (VRS) Plan 2 Employees Will Pay the Five Percent Employee Share of their Retirement Contribution

To help control retirement costs, a Virginia Retirement System (VRS) "Plan 2" was established by the Virginia General Assembly for those, hired into VRS-covered positions on or after July 1, 2010, who were either new VRS members or prior members with no service credit. Local governments and school divisions are given the option to pay the employee contribution to the new VRS Plan 2, which represents the current practice, or to have Plan 2 employees pay that cost.

The Board expressed its desire during the Fiscal Year 2012 budget process to have the Plan 2 employees contribute to their retirement by paying the five percent employee share of their retirement costs effective July 1, 2011. The Board in its role as the Board of Supervisors approved a companion resolution to this for James City County employees at its June 14, 2011, meeting.

This action would result in a decrease in take-home pay for the four Plan 2 employees hired since July 1, 2010. To mitigate the loss in pay for these employees, an allocation was made in the FY 2012 Budget for a 5.7 percent base salary increase for these employees to offset the five percent impact. Salaries for these individuals will be adjusted effective July 1, 2011.

The change in the employee contribution will result in increasing cost savings over time, though it is difficult to predict the amount of savings in FY 2012. It depends upon the turnover rate, the salaries of those positions that experience turnover, and whether they are filled by Plan 1 (someone with prior VRS service) or Plan 2 employees. The number of Plan 2 employees is likely to increase each year and, in the long term, all employees will be Plan 2 for a savings of five percent of payroll. The approach reflects a cost savings effort by the Board.

Approval of the attached resolution will implement the direction of the Board established during the FY 2012 budget process by authorizing staff to notify VRS of the action and is so recommended.

Carol M. Luckam

Larry M. Foster

CML/nb
VRS2EmpPay-jcsa_mem

Attachment

RESOLUTION

**ESTABLISHING THAT VIRGINIA RETIREMENT SYSTEM (VRS) PLAN 2 EMPLOYEES WILL
PAY THE FIVE PERCENT EMPLOYEE SHARE OF THEIR RETIREMENT CONTRIBUTION**

WHEREAS, the Virginia General Assembly, in its 2010 session, passed legislation creating a separate retirement plan for those hired into Virginia Retirement System (VRS) covered positions on or after July 1, 2010, who were either new VRS members or prior members with no service credit, hereafter referred to as "Plan 2 employees"; and

WHEREAS, the legislation allowed local governments the option of having Plan 2 employees pay all or part of the five percent employee portion of their retirement contribution; and

WHEREAS, James City County elects to have Plan 2 employees participate in the cost of their retirement plan by paying all of the five percent member contribution through salary reduction in accordance with Internal Revenue Code § 414 (h); and

WHEREAS, this election represents a long-term cost savings measure.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby establishes that VRS Plan 2 employees will pay the five percent Virginia, Retirement System member contribution effective July 1, 2011.

James G. Kennedy
Chairman, Board of Directors

ATTEST:

Robert C. Middaugh
Secretary to the Board

Adopted by the Board of Directors of the James City Service Authority, James City County,
Virginia, this 28th day of June, 2011.

VRS2EMpay-jcsa_res