

**A G E N D A**

**JAMES CITY SERVICE AUTHORITY BOARD OF DIRECTORS**

**County Government Center Board Room**

**December 11, 2012**

**7:00 P.M.**

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- A. CALL TO ORDER**
- B. ROLL CALL**
- C. CONSENT CALENDAR**
  - 1. Minutes -
    - a. November 27, 2012
- D. PUBLIC HEARING - None**
- E. BOARD CONSIDERATIONS - None**
- F. BOARD REQUESTS AND DIRECTIVES**
- G. ADJOURNMENT – to 7 p.m. on January 22, 2013**

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**AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 27TH DAY OF NOVEMBER 2012, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.**

**A. CALL TO ORDER**

**B. ROLL CALL**

James G. Kennedy, Chairman (Present By Phone)  
James O. Icenhour, Jr., Vice Chairman  
Mary K. Jones  
W. Wilford Kale, Jr.  
John J. McGlennon

Robert C. Middaugh, Secretary  
Leo P. Rogers, County Attorney  
Larry M. Foster, General Manager

Mr. Larry Foster stated that Mr. Icenhour, as Vice Chairman, is filling in for Mr. Kennedy. Mr. Foster also stated that he had circulated a resolution to the Board members that would mirror the Compensation Initiatives that the Board of Supervisors had just voted on in their meeting. He stated that this resolution is an addition to the current agenda. Mr. Foster noted that the resolution had been emailed to Mr. Kennedy.

Mr. Kennedy affirmed that he had received and reviewed the resolution.

**C. CONSENT CALENDAR**

Mr. Kale made a motion to approve the Consent Calendar.

The motion passed by a unanimous voice vote.

1. Minutes –
  - a. October 23, 2012, Regular Meeting

**D. PUBLIC HEARING**

**E. BOARD CONSIDERATION**

1. Compensation Initiatives

Mr. Larry Foster, General Manager, addressed the Board stating that the resolution circulated to the Board would appropriate \$94,000 from the Fund Balance to fund the compensation initiatives/bonus that was approved by the Board of Supervisors in their meeting. He stated that the same terms for the County employees would apply.

Mr. McGlennon made a motion to approve the resolution.

On a roll call vote, the vote was: AYE: Mr. McGlennon, Mr. Kale, Mr. Icenhour (3). NAY: Ms. Jones, Mr. Kennedy (2).

**RESOLUTION**

**BUDGET AMENDMENT – FY 2013 OPERATING BUDGET**

WHEREAS, the Board of Directors of the James City Service Authority (JCSA) desires to fund a one-time bonus for eligible full-time and part-time JCSA employees if the bonus proposal is approved by the James City County Board of Supervisors at its November 27, 2012 meeting.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby authorizes the following budget amendment and adopts the funding appropriation as shown below:

FY 2013 OPERATING BUDGET

Revenue:

Fund Balance \$94,000

Expenditure:

Salaries \$94,000

Total \$94,000

**F. BOARD REQUESTS AND DIRECTIVES**

Mr. McGlennon stated that he wanted to thank Mr. Foster for addressing an issue with a constituent in regards to JCSA policies for tampering with the water meters. He stated that he understands the JCSA is looking in to reassessing those policies.

Mr. Foster stated that the JCSA is looking at those policies, and implementing a trial period where certain individuals may have access to the meter boxes. He stated that this trial period would allow the JCSA to assess any possible risks and damages that could be done to the meter boxes.

Mr. McGlennon asked that Mr. Foster report back to the Board with the results when the trial period was concluded.

Mr. Foster agreed to do so.

**G. ADJOURNMENT - to 7 p.m. January 22, 2013**

Mr. McGlennon made a motion to adjourn.

The motion passed by a unanimous voice vote.

Mr. Icenhour adjourned the meeting at 8:22 p.m.

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Robert C. Middaugh  
Secretary to the Board

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