

A G E N D A

JAMES CITY SERVICE AUTHORITY BOARD OF DIRECTORS

County Government Center Board Room

June 25, 2013

7:00 P.M.

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. CONSENT CALENDAR**
 - 1. Minutes –
 - a. May 28, 2013, Regular Meeting
 - 2. Emergency Purchase Order Change Order - Groundwater Treatment Facility - Pump and Motor Assembly Retrieval, Removal, and Reinstallation - \$101,547
- D. PUBLIC HEARING**
- E. BOARD CONSIDERATION**
- F. BOARD REQUESTS AND DIRECTIVES**
- G. ADJOURNMENT** – to 7 p.m. on July 23, 2013

062513bod_age

AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE COUNTY OF JAMES CITY, VIRGINIA, HELD ON THE 28TH DAY OF MAY 2013, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. CALL TO ORDER

B. ROLL CALL

James G. Kennedy, Chairman
James O. Icenhour, Jr., Vice Chair
Mary K. Jones, Vice Chairman
John J. McGlennon, Chairman
M. Anderson Bradshaw

Robert C. Middaugh, Secretary to the Board
Lola R. Perkins, Assistant County Attorney
Larry M. Foster, General Manager

Mr. Larry Foster, General Manager of the James City Service Authority, called the roll.

C. CONSENT CALENDAR

Mr. McGlennon made a motion to approve the Consent Calendar.

The motion passed by a unanimous voice vote.

1. Minutes –
 - a. April 23, 2013, Regular Meeting
2. Mirror Lakes Dam Safety Grant Award – Virginia Department of Conservation and Recreation – \$5,800

RESOLUTION

MIRROR LAKES DAM SAFETY GRANT AWARD –

VIRGINIA DEPARTMENT OF CONSERVATION AND RECREATION – \$5,800

WHEREAS, the James City Service Authority (JCSA) has been awarded a Dam Safety Grant by the Virginia Department of Conservation and Recreation in the amount of \$5,800; and

WHEREAS, the funds are to be used to reimburse the JCSA for approximately 50 percent of the cost of a Failure Analysis and Inundation Mapping study performed to meet the Commonwealth's Impounding Structure Regulations; and

WHEREAS, the grant requires 50 percent match that was provided in the JCSA's Capital Improvements Program (CIP) budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the James City Service Authority, James City County, Virginia, hereby authorizes the following appropriation to the CIP budget:

Revenue:

Dam Safety Grant – FY 2013	<u>\$5,800</u>
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Expense:

Mirror Lakes Dam – FY 2013	<u>\$5,800</u>
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3. Contract Award – James City Service Authority (JCSA) Sewer Pipe Bridge Repair Services – \$117,544

RESOLUTION

CONTRACT AWARD – JAMES CITY SERVICE AUTHORITY (JCSA) SEWER PIPE

BRIDGE REPAIR SERVICES – \$117,544

WHEREAS, the Invitation for Bids for the James City Service Authority (JCSA) Sewer Pipe Bridge Repair Services project has been publicly advertised and competitively bid with three firms submitting bids; and

WHEREAS, Carolina Marine Structures has been determined to be the lowest responsive and responsible bidder.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby awards the contract for the JCSA Sewer Pipe Bridge Repair Services to Carolina Marine Structures in the amount of \$117,544.00.

D. PUBLIC HEARING – None

E. BOARD CONSIDERATIONS – None

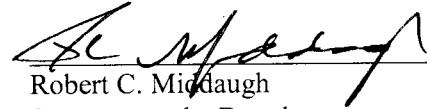
F. BOARD REQUESTS AND DIRECTIVES – None

G. ADJOURNMENT – to 7 p.m. on June 25, 2013

Mr. McGlennon made a motion to adjourn.

The motion passed by a unanimous voice vote.

At 8:50 p.m., Mr. Kennedy adjourned the Board.


Robert C. Micdaugh
Secretary to the Board

052813bod_min

AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE COUNTY OF JAMES CITY, VIRGINIA, HELD ON THE 28TH DAY OF MAY 2013, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. CALL TO ORDER

B. ROLL CALL

James G. Kennedy, Chairman
James O. Icenhour, Jr., Vice Chair
Mary K. Jones, Vice Chairman
John J. McGlennon, Chairman
M. Anderson Bradshaw

Robert C. Middaugh, Secretary to the Board
Lola R. Perkins, Assistant County Attorney
Larry M. Foster, General Manager

Mr. Larry Foster, General Manager of the James City Service Authority, called the roll.

C. CONSENT CALENDAR

Mr. McGlennon made a motion to approve the Consent Calendar.

The motion passed by a unanimous voice vote.

1. Minutes –
 - a. April 23, 2013, Regular Meeting
2. Mirror Lakes Dam Safety Grant Award – Virginia Department of Conservation and Recreation – \$5,800

RESOLUTION

MIRROR LAKES DAM SAFETY GRANT AWARD –

VIRGINIA DEPARTMENT OF CONSERVATION AND RECREATION – \$5,800

WHEREAS, the James City Service Authority (JCSA) has been awarded a Dam Safety Grant by the Virginia Department of Conservation and Recreation in the amount of \$5,800; and

WHEREAS, the funds are to be used to reimburse the JCSA for approximately 50 percent of the cost of a Failure Analysis and Inundation Mapping study performed to meet the Commonwealth's Impounding Structure Regulations; and

WHEREAS, the grant requires 50 percent match that was provided in the JCSA's Capital Improvements Program (CIP) budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the James City Service Authority, James City County, Virginia, hereby authorizes the following appropriation to the CIP budget:

Revenue:

Dam Safety Grant – FY 2013	<u>\$5,800</u>
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Expense:

Mirror Lakes Dam – FY 2013	<u>\$5,800</u>
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3. Contract Award – James City Service Authority (JCSA) Sewer Pipe Bridge Repair Services – \$117,544

RESOLUTION

CONTRACT AWARD – JAMES CITY SERVICE AUTHORITY (JCSA) SEWER PIPE

BRIDGE REPAIR SERVICES – \$117,544

WHEREAS, the Invitation for Bids for the James City Service Authority (JCSA) Sewer Pipe Bridge Repair Services project has been publicly advertised and competitively bid with three firms submitting bids; and

WHEREAS, Carolina Marine Structures has been determined to be the lowest responsive and responsible bidder.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby awards the contract for the JCSA Sewer Pipe Bridge Repair Services to Carolina Marine Structures in the amount of \$117,544.00.

D. PUBLIC HEARING – None

E. BOARD CONSIDERATIONS – None

F. BOARD REQUESTS AND DIRECTIVES – None

G. ADJOURNMENT – to 7 p.m. on June 25, 2013

Mr. McGlennon made a motion to adjourn.

The motion passed by a unanimous voice vote.

At 8:50 p.m., Mr. Kennedy adjourned the Board.

Robert C. Middaugh
Secretary to the Board

052813bod_min

MEMORANDUM COVER

Subject: Emergency Purchase Order Change Order - Groundwater Treatment Facility - Pump and Motor Assembly Retrieval, Removal, and Reinstallation - \$101,547

Action Requested: Shall the Board approve the resolution authorizing the Emergency Purchase Order Change Order to A.C. Schultes of Maryland, Inc. for the James City Service Authority (JCSA) Groundwater Treatment Facility Lower Potomac Production Well #1 (LP 1) Pump and Motor Assembly Retrieval, Removal, and Reinstallation in the amount of \$101,547?

Summary: Purchasing regulations require Board approval for a change order greater than \$50,000 to Emergency Purchase Order 313041.

In late March, the pump and motor assembly in LP 1 failed and fell hundreds of feet in the well. Emergency Purchase Order 313041 was issued March 28, 2013, to A.C. Schultes of Maryland, Inc. in the amount of \$49,700 for the removal and reinstallation of the assembly.

The emergency purchase order price was based on a recent competitive sealed bid for the removal and reinstallation of an assembly that had failed in place but had not fallen. Additional time was required to establish the full extent of the specialized services required for the retrieval of the assembly from the bottom portion of the LP 1 well. The original emergency purchase order required a \$101,547 change order that was issued on May 8, 2013. The change order included additional time for the prime contractor, additional regular crane rental, additional TV inspections, specialized sub-contracted retrieval services, and rental of a massive 75-ton crane required for jacking.

Staff recommends approval of the attached resolution.

Fiscal Impact: N/A

FMS Approval, if Applicable: Yes No

Assistant County Administrator

Doug Powell _____

County Administrator

Robert C. Middaugh _____

Attachments:

- 1. Memorandum
- 2. Resolution

Agenda Item No.: C-2

Date: June 25, 2013

M E M O R A N D U M

DATE: June 25, 2013

TO: The Board of Directors

FROM: Larry M. Foster, General Manager, James City Service Authority

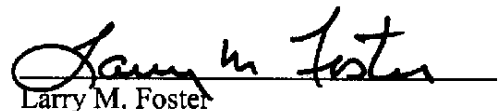
SUBJECT: Emergency Purchase Order Change Order - Groundwater Treatment Facility - Pump and Motor Assembly Retrieval, Removal, and Reinstallation - \$101,547

In late March, the pump and motor assembly in Lower Potomac Production Well #1 (LP 1) at the Groundwater Treatment Facility failed and fell hundreds of feet in the well. Emergency Purchase Order 313041 was issued March 28, 2013, to A.C. Schultes of Maryland, Inc. in the amount of \$49,700 for the removal and reinstallation of the assembly.

The emergency purchase order price was based on a recent competitive sealed bid for the removal and reinstallation of an assembly that had failed in place but had not fallen. Additional time was required to establish the full extent of the specialized services required for the retrieval of the assembly from the bottom portion of the LP 1 well. The original emergency purchase order required a \$101,547 change order that was issued on May 8, 2013. The change order included additional time for the prime contractor, additional regular crane rental, additional TV inspections, specialized sub-contracted retrieval services, and rental of a massive 75-ton crane required for jacking.

Purchasing regulations require Board approval for any change order greater than \$50,000 to Emergency Purchase Order 313041.

Staff recommends approval of the attached resolution authorizing the change order for LP 1 Pump and Motor Assembly Retrieval, Removal, and Reinstallation to A.C. Schultes of Maryland, Inc. for \$101,547.


Larry M. Foster

LMF/gb
EmeChgOrd-GTF_mem

Attachment

RESOLUTION

EMERGENCY PURCHASE ORDER CHANGE ORDER -

GROUNDWATER TREATMENT FACILITY - PUMP AND MOTOR ASSEMBLY

RETRIEVAL, REMOVAL, AND REINSTALLATION - \$101,547

WHEREAS, Emergency Purchase Order 313041 was issued to A.C. Schultes of Maryland, Inc. in the amount of \$49,700 for the removal and reinstallation of the pump and motor assembly in LP 1; and

WHEREAS, the purchase order required a \$101,547 change order that included additional time for the prime contractor, additional crane rentals, additional TV inspections, and specialized sub-contracted retrieval services; and

WHEREAS, purchasing regulations require Board approval for any change order greater than \$50,000 to Emergency Purchase Order 313041.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby approves the change order for LP 1 Pump and Motor Assembly Retrieval, Removal, and Reinstallation to A.C. Schultes of Maryland, Inc. in the amount of \$101,547.

James G. Kennedy
Chairman, Board of Directors

ATTEST:

Robert C. Middaugh
Secretary to the Board

	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>
MCGLENNON	___	___	___
JONES	___	___	___
KENNEDY	___	___	___
ICENHOUR	___	___	___
BRADSHAW	___	___	___

Adopted by the Board of Directors of the James City Service Authority, James City County, Virginia, this 25th day of June, 2013.