

A G E N D A

JAMES CITY SERVICE AUTHORITY BOARD OF DIRECTORS

County Government Center Board Room

December 9, 2014

7:00 P.M.

A. CALL TO ORDER

B. ROLL CALL

C. CONSENT CALENDAR

1. Minutes – November 25, 2014, Regular Meeting
2. Contract Award – Tarleton Bivouac Sewer Reconstruction – \$103,525

D. PUBLIC HEARING

E. BOARD CONSIDERATIONS

F. BOARD REQUESTS AND DIRECTIVES

G. ADJOURNMENT

3. Adjourn until 7 p.m. on January 20, 2015, for the Organizational Meeting

AGENDA ITEM NO. C.-1.

ITEM SUMMARY

DATE: 12/9/2014
TO: The Board of Directors
FROM: Teresa J. Fellows, Secretary to the Board
SUBJECT: Minutes - November 25, 2014 Regular Meeting

Minutes - November 25, 2014 Regular Meeting

ATTACHMENTS:

	Description	Type
📎	112514bod-min	Minutes

REVIEWERS:

Department	Reviewer	Action	Date
Board Secretary	Fellows, Teresa	Approved	12/2/2014 - 11:07 AM
Board Secretary	Fellows, Teresa	Approved	12/2/2014 - 11:13 AM

AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 25TH DAY OF NOVEMBER 2014, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. CALL TO ORDER

B. ROLL CALL

James G. Kennedy, Chairman
Mary K. Jones
John J. McGlennon
Michael J. Hipple
Kevin D. Onizuk, Vice-Chairman

M. Douglas Powell, General Manager
Bryan J. Hill, Secretary to the Board
Adam R. Kinsman, Interim County Attorney

C. CONSENT CALENDAR

Mr. McGlennon made a motion to approve the Consent Calendar.

The motion passed by a unanimous voice vote.

1. Minutes –
 - a. October 28, 2014, Regular Meeting

D. PUBLIC HEARING – None

E. BOARD CONSIDERATIONS – None

F. BOARD REQUESTS AND DIRECTIVES

G. ADJOURNMENT – until 7 p.m. on December 9, 2014

Mr. Hipple made a motion to adjourn.

The motion passed by a unanimous voice vote.

At 7:02 p.m. Mr. Kennedy adjourned the Board.

Bryan J. Hill
Secretary to the Board

112514bod-min

AGENDA ITEM NO. C.-2.

ITEM SUMMARY

DATE: 12/9/2014

TO: The Board of Directors

FROM: M. Douglas Powell, General Manager, James City Service Authority

SUBJECT: Contract Award – Tarleton Bivouac Sewer Reconstruction – \$103,525

The purpose of the Tarleton Bivouac Sewer Reconstruction Project is to replace aging sewer pipes and service lines that have reached the end of their life cycles. The work consists of the replacement of approximately 463 linear feet of 8-inch sewer line with polyvinyl chloride. Related sewer manholes, laterals, and cleanouts will also be replaced.

ATTACHMENTS:

	Description	Type
☐	Memo	Cover Memo
☐	Resolution	Resolution
☐	Map	Exhibit

REVIEWERS:

Department	Reviewer	Action	Date
James City Service Authority	Powell, Doug	Approved	11/24/2014 - 9:12 PM
Publication Management	Colonna, Tina	Approved	11/25/2014 - 7:36 AM
Board Secretary	Fellows, Teresa	Approved	11/25/2014 - 4:02 PM

MEMORANDUM

DATE: December 9, 2014
TO: The Board of Directors
FROM: M. Douglas Powell, General Manager, James City Service Authority
SUBJECT: Contract Award – Tarleton Bivouac Sewer Reconstruction – \$103,525

The purpose of the Tarleton Bivouac Sewer Reconstruction Project is to replace aging sewer pipes and service lines that have reached the end of their life cycles. The work consists of the replacement of approximately 463 linear feet of 8-inch sewer line with polyvinyl chloride. Related sewer manholes, laterals, and cleanouts will also be replaced.

The Invitation for Bids was publicly advertised and competitively bid. Five bids were received as follows:

<u>Firm</u>	<u>Amount</u>
LLaRS, Inc.	\$103,525.00
Calfee Contracting	122,507.00
Tidewater Utility Construction, Inc.	178,490.55
Basic Construction	190,543.24
Henry S. Branscome, LLC	220,085.80

LLaRS, Inc. was determined to be the lowest responsive and responsible bidder and provided satisfactory references, bonds, and proof of required insurance coverage.

The bid is consistent with the engineer’s estimate and adequate funds are available in the James City Service Authority Capital Improvements Program budget for this project.

Staff recommends approval of the attached resolution awarding the contract for the Tarleton Bivouac Sewer Reconstruction Project to LLaRS, Inc. for \$103,525.

MDP/nb
CA-TarletonSewerR-mem

Attachment

RESOLUTION

CONTRACT AWARD – TARLETON BIVOUAC SEWER RECONSTRUCTION – \$103,525

WHEREAS, the Tarleton Bivouac Sewer Reconstruction Project has been publicly advertised and competitively bid with five bids received; and

WHEREAS, LLaRS, Inc. was determined to be the lowest responsive and responsible bidder.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby awards the contract for the Tarleton Bivouac Sewer Reconstruction Project to LLaRS, Inc. in the amount of \$103,525.

James G. Kennedy
Chairman, Board of Directors

ATTEST:

Bryan J. Hill
Secretary to the Board

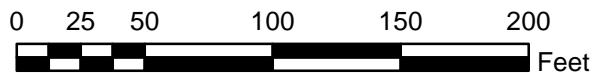
	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>
KENNEDY	___	___	___
HIPPLE	___	___	___
MCGLENNON	___	___	___
ONIZUK	___	___	___
JONES	___	___	___

Adopted by the Board of Directors of the James City Service Authority, James City County, Virginia, this 9th day of December, 2014.

CA-TarletonSewerR-res

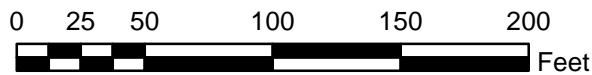


Tarleton Bivouac Sewer Reconstruction





Tarleton Bivouac Sewer Reconstruction



AGENDA ITEM NO. G.-3.

ITEM SUMMARY

DATE: 12/9/2014
TO: The Board of Directors
FROM: Teresa J. Fellows, Secretary to the Board
SUBJECT: Adjourn until 7 p.m. on January 20, 2015 for the Organizational Meeting

Adjourn until 7 p.m. on January 20, 2015 for the Organizational Meeting

REVIEWERS:

Department	Reviewer	Action	Date
Board Secretary	Fellows, Teresa	Approved	11/24/2014 - 9:15 PM
Board Secretary	Fellows, Teresa	Approved	11/25/2014 - 4:01 PM