

AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 6TH DAY OF JANUARY NINETEEN HUNDRED EIGHTY-SIX AT 7:05 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

William F. Brown, Chairman
 Perry M. DePue, Vice-Chairman
 Thomas D. Mahone
 Jack D. Edwards
 Stewart U. Taylor

James B. Oliver, Jr., Secretary
 John E. McDonald, Treasurer
 Frank M. Morton, III, County Attorney
 Sanford B. Wanner, Business Manager

B. ORGANIZATIONAL MEETING

Mr. Brown opened the floor for nominations for Chairman.

Mr. Edwards nominated Mr. Mahone.

The motion passed by a unanimous voice vote.

Mr. Mahone opened the floor for nominations for Vice-chairman.

Mr. Edwards nominated Mr. DePue.

The motion passed by a unanimous voice vote.

Mr. Edwards made a motion to approve the resolution establishing meeting dates and rules for the year 1986.

The motion passed by a unanimous voice vote.

RESOLUTION

Organizational Meeting of the Board of Directors

WHEREAS, the Board of Directors of the James City Service Authority, James City County, Virginia, is desirous of establishing rules for the conducting of its business for the year 1986.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the James City Service Authority, James City County, that the following rules shall apply for the year 1986.

1. Regular meetings of the Board shall be held on the first Monday of each month at 7:00 p.m. in the Board Room of the James City County Government Center.
2. That the Board shall for parliamentary purposes follow Robert's Rules of Order and more specifically those provisions which pertain to the conduct of Business in Boards, Newly Revised, 1981 at p. 404 as follows:

Procedure in Small Boards. In a board meeting where there are not more than about a dozen members present, some of the formality that is necessary in a large assembly would hinder business. The rules governing such meetings are different from the rules that hold in assemblies, in the following respects:

Members are not required to obtain the floor before making motions or speaking, which they can do while seated.

Motions need not be seconded.

There is no limit to the number of times a member can speak to a question, and motions to close or limit debate (15, 16) generally should not be entertained.

Informal discussion of a subject is permitted while no motion is pending.

The Chairman can speak in discussion without rising or leaving the chair; and, subject to rule or custom within the particular board (which should be uniformly followed regardless of how many members are present), he usually can make motions and usually votes on all questions.

C. MINUTES - December 16, 1985 - Regular Meeting

Mr. DePue made a motion to approve the minutes as presented.

The motion passed by a unanimous voice vote.

D. BOARD CONSIDERATIONS

1. Bank Resolution

Mr. Mahone made a motion to approve the bank resolutions.

The motion passed by a unanimous voice vote.

RESOLUTION

UNITED VIRGINIA BANK OF WILLIAMSBURG

BE IT RESOLVED that the United Virginia Bank of Williamsburg, Williamsburg, Virginia, be and it is hereby designated a depository for the James City Service Authority General Fund, Busch Properties Bond Account Operating Fund, James City Service Authority Busch Properties Bond Account, James City Service Authority Longhill Bond Account, Longhill Bond Account Construction Fund, First Colony Phase II Escrow, James City Service Authority - Pottery Water Project, 1980 Sewer Bond Revenue Fund, 1980 Sewer Bond Operating Fund, 1980 Sewer Bond Operating Fund, 1980 Sewer Bond Debt Service Fund, 1980 Sewer Bond Debt Reserve Fund, Mooretown/Forest Glen Construction Account, and that funds so deposited may be withdrawn upon a check, draft, note or order of the Board of Directors.

BE IT FURTHER RESOLVED that all checks, drafts, notes or orders drawn against said account be signed by two of the following:

Thomas D. Mahone Chairman

OR

Perry M. DePue Vice-Chairman

AND

James B. Oliver, Jr. Secretary

OR

John E. McDonald Treasurer

whose signatures shall be duly certified to said Bank, and that no checks, drafts, notes or orders drawn against said Bank shall be valid unless so signed.

BE IT FURTHER RESOLVED that said Bank is hereby authorized and directed to honor and pay any checks, drafts, notes or orders so drawn, whether such checks, drafts, notes or orders be payable to the order of any such persons signing and/or countersigning said checks, drafts, notes or orders, or any of such persons in their individual capacities or not, and whether such checks, drafts, notes or orders are deposited to the individual credit of the person so signing and/or countersigning said checks, drafts, notes or orders, or the individual credit of any of the other officers or not. For cash investment purposes, the Bank is also authorized and directed to honor requests for the transfer of money from savings to checking, checking to savings, and transfers from checkings or savings to purchase Certificates of Deposit, re-purchase agreements or to make other lawful investments when requested by John E. McDonald, Treasurer, or Charles L. Mehaffey, Utility Finance Officer. This resolution shall continue in force and said Bank may consider the facts

concerning the holders of said offices, respectively, and their signatures to be and continue as set forth in the Certificate of the Secretary or Assistant Secretary, accompanying a copy of this resolution when delivered to said Bank or in any similar subsequent certificate, until written notice to the contrary is duly served on said Bank.

2. Request for Increased Personnel Positions-FY86

Mr. Mahone inquired how many positions were requested.

Mr. Sanford Wanner responded four positions were being requested at this time.

Mr. Brown made a motion to approve the request.

The motion passed by a unanimous voice vote.

R E S O L U T I O N

Authorization for Additional Positions - FY86

WHEREAS, the James City Service Authority has identified the need for a vigorous construction and inflow and infiltration program; and

WHEREAS, the existing personnel resources of the James City Service Authority are not sufficient to meet the need; and

WHEREAS, funds can be made available within the current budget to support four additional permanent positions in FY86.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia hereby authorizes the James City Service Authority to hire four additional utility maintenance specialists in FY1986.

BE IT FURTHER RESOLVED that the Board of Directors makes the following budget adjustments:

O&M	
Salaries	\$31,500
Fringe Benefits	5,662
Allocated to General Fund	(37,162)
General Fund	
Facility Fees	\$37,162
O&M Allocation	(37,162)

E. BOARD REQUESTS AND DIRECTIVES

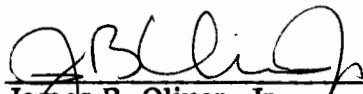
Mr. Mahone inquired who was responsible for putting the fence back along the Route 199 right-of-way by College Creek.

Mr. Sanford Wanner stated he would see that the fence was put back into place by the contractor.

Mr. Taylor made a motion to adjourn.

The motion passed by a unanimous voice vote.

The Board of Directors **adjourned** at 7:20 p.m.


James B. Oliver, Jr.
Secretary

/jw
BOS 14