

AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 20TH DAY OF APRIL, NINETEEN HUNDRED NINETY-TWO AT 4:37 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

Stewart U. Taylor, Chairman
Jack D. Edwards, Vice Chairman
Perry M. DePue,
Judith N. Knudson (Absent)
David L. Sisk

David B. Norman, Secretary
John E. McDonald, Treasurer
Frank M. Morton, III, County Attorney
Larry M. Foster, General Manager

B. MINUTES - March 16, 1992

Mr. Taylor asked if there were corrections or additions to the minutes.

Mr. Taylor made a motion to approve the minutes as presented.

The motion was approved by a unanimous voice vote.

C. CONSENT CALENDAR

Mr. Taylor asked if any Board member wished to remove an item from the Consent Calendar.

Mr. Edwards made a motion to approve the Consent Calendar.

The motion was approved by a unanimous voice vote.

1. Racefield Subdivision, Section 5 - Well Dedication

R E S O L U T I O N

WELL DEDICATION - RACEFIELD SUBDIVISION, SECTION 5

WHEREAS, the Commonwealth of Virginia, Department of Health, regulates the use of public water supply wells; and

WHEREAS, Commonwealth regulations require the well lot to be dedicated for water supply use only, to prevent contamination; and

WHEREAS, the James City Service Authority desires to operate the Racefield Subdivision, Section 5 water supply system as a public water supply system.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, does hereby authorize and direct its Chairman and Secretary to execute the well dedication document for Racefield Subdivision, Section 5, water supply system on behalf of the James City Service Authority.

2. Quitclaim of Sewer Easement within Chisel Run Road Right-of-Way

R E S O L U T I O N

QUITCLAIM OF SEWER EASEMENT WITHIN

CHISEL RUN ROAD RIGHT-OF-WAY

WHEREAS, the Chisel Run Road right-of-way is being dedicated to the Commonwealth of Virginia for roadway purposes; and

WHEREAS, existing easements within the right-of-way to be dedicated must be quitclaimed to the Commonwealth of Virginia; and

WHEREAS, the James City Service Authority has rights, title and interest in and to a 20-foot wide sanitary sewer easement within the Chisel Run Road right-of-way to be dedicated.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, does hereby quitclaim its right, title and interest in and to the 20-foot sanitary sewer easement within the Chisel Run Road right-of-way subject to the conditions set forth in that certain Quitclaim Deed dated April 20, 1992, by and between the James City Service Authority and the Commonwealth of Virginia.

BE IT FURTHER RESOLVED that the Chairman and Secretary of the Board of Directors are hereby authorized and directed to execute that certain Quitclaim Deed hereinbefore described.

3. Conveyance of Ford's Colony Well SiteR E S O L U T I O NCONVEYANCE OF 0.267-ACRE WELL SITE PARCELTO FORD'S COLONY COUNTRY CLUB, INC.

WHEREAS, Ford's Colony Country Club, Inc., conveyed a 0.267 acre parcel of land to the James City Service Authority by deed dated November 16, 1989, of record in the Clerk's Office of the Circuit Court for James City County, Virginia, in Deed Book 460, Page 160, and Plat Book 51, Page 77; and

WHEREAS, the James City Service Authority has determined that the 0.267-acre parcel is not suitable for use as a production well site; and

WHEREAS, the James City Service Authority desires to return the 0.267-acre parcel to the Ford's Colony Country Club, Inc.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the James City Service Authority, James City County, Virginia, that its Chairman and Secretary are hereby authorized and directed to execute that certain deed dated April 20, 1992, conveying the 0.267-acre parcel of land to Ford's Colony Country Club, Inc., in fee simple.

4. National Park Service - Right-of-Way PermitsR E S O L U T I O NNATIONAL PARK SERVICE RIGHT-OF-WAY PERMIT NO. 4290-92-001

WHEREAS, the James City Service Authority has sewer lines located on property owned by the National Park Service; and

WHEREAS, the James City Service Authority has been requested to renew its existing Right-of-Way Permits for these sewer lines with the National Park Service.

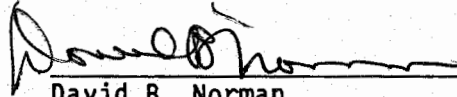
NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the James City Service Authority, James City County, Virginia, that the General Manager of the James City Service Authority is authorized to sign Right-of-Way Permit No. 4290-92-001 renewing the permits for the locations of these sewer lines.

D. BOARD REQUESTS AND DIRECTIVES - None

Mr. DePue made a motion to adjourn.

The motion was approved by a unanimous voice vote.

The Board of Directors adjourned at 4:39 p.m.



David B. Norman
Secretary

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WELL DEDICATION

The James City Service Authority, created by the County of James City, Virginia, organized and existing under the laws of the Commonwealth of Virginia, does hereby dedicate that tract or parcel of real estate situated, lying and being in James City County, Virginia, more particularly described by deed dated February 26, 1992, of record in Deed Book 557, Page 158, in the Clerk's Office of the Circuit Court of James City County, Virginia, and as shown on the attached plat; being the identical real estate which the James City Service Authority acquired by grant with General Warranty and English Covenants of Title from the Trustees of Tidewater Land Trust. Said dedication being to establish the aforesaid area for water supply use only, and the said James City Service Authority agrees that only appurtenances pertinent to the water supply system will be constructed in said area dedicated and that said lot will not be used for human habitation or other sources of contamination.

The full interest and control of the aforesaid area dedicated shall remain with the James City Service Authority and this instrument is solely for the purpose of assuring the Department of Health of the Commonwealth of Virginia as to the matters hereinabove set forth so long as said parcel is used for a water supply system; and this dedication shall be null and void and of no further effect should the wells on the said premises be abandoned and the use thereof for a water supply system cease.

WITNESS the following signatures and seals this 20th day of April, 1992.

JAMES CITY SERVICE AUTHORITY

By: Stewart U. Taylor
Stewart U. Taylor
Chairman, Board of Directors

Attest: David B. Norman
David B. Norman
Secretary to the Board

THIS DEED OF QUITCLAIM, made and entered into this 20th day of April, 1992, by and between the JAMES CITY SERVICE AUTHORITY, created by the County of James City, Virginia, organized and existing under the laws of the Commonwealth of Virginia, party of the first part, and the COMMONWEALTH OF VIRGINIA, party of the second part.

WITNESSETH: That for and in consideration of ONE DOLLAR (\$1.00) cash in hand paid, receipt of which is hereby acknowledged, the JAMES CITY SERVICE AUTHORITY does hereby quitclaim and release unto the COMMONWEALTH OF VIRGINIA, all of its right, title and interest in and to the following described easement and right-of-way:

All of the right, title, and interest of the James City Service Authority in and to that portion of the "20' J.C.S.A. Sanitary Sewer Easement" which lies within the proposed Chisel Run Road right-of-way as shown on that certain plat entitled, "STREET DEDICATION PLAT FOR CHISEL RUN ROAD, JAMES CITY COUNTY, VIRGINIA", prepared by Freeman and Associates, Land Surveyors, Williamsburg, Virginia, dated January 16, 1992, which said plat is attached hereto and recorded herewith for a more complete description of the easement herein released.

The James City Service Authority reserves unto itself, its successors and assigns, all of the rights and privileges for the continued use of the sanitary sewer facilities located within the area as described hereinabove, until such time as the Commonwealth of Virginia Department of Transportation has granted a permit to the James City Serv: . . . its sanitary sewer facilities upon, across and under Chisel Run Road right-of-way, which permit will include or incorporate the following three conditions:

- (1) That the sanitary sewer facilities of the James City Service Authority may continue to occupy the Chisel Run Road right-of-way in their existing condition and location.
- (2) That the James City Service Authority will be responsible for such sanitary sewer facilities upon, across and under Chisel Run Road right-of-way and for any damages to persons or property resulting from the construction, operation or maintenance of such sanitary sewer facilities.
- (3) That if the Commonwealth of Virginia Department of Transportation should hereafter require, for its purposes, the James City Service Authority to alter, change, adjust or relocate its facilities upon, across or under Chisel Run Road right-of-way, the non-betterment cost of any such alteration, change, adjustment, or relocation will be the responsibility of the Commonwealth of Virginia Department of Transportation.

It is the intent of this Deed of Quitclaim to release and quitclaim all portions of said "20' J.C.S.A. Sanitary Sewer Easement" within the Chisel Run Road right-of-way and to preserve unto the James City Service Authority all rights, title and interest in and to said "20' J.C.S.A. Sanitary Sewer Easement" outside of the Chisel Run Road right-of-way, which was dedicated to the James City Service Authority by plat dated December 7, 1984, entitled "Chisel Run Subdivision, Section 3A, Old Town Farms, Inc., Owner/Developer, James City County, Virginia," recorded in the Clerk's Office of the Circuit Court for James City County, Virginia, in Plat Book 40, Page 38.

WITNESS the following signatures and seals:

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JAMES CITY SERVICE AUTHORITY

Stewart U. Taylor (SEAL)
Stewart U. Taylor
Chairman, Board of Directors

ATTEST:

David B. Norman
David B. Norman
Secretary to the Board

STATE OF VIRGINIA

COUNTY OF JAMES CITY, to wit:

The foregoing instrument was acknowledged before me this 20th
day of April, 1992, by Stewart U. Taylor and David B.
Norman, Chairman and Secretary, respectfully, of the Board of Directors
of the JAMES CITY SERVICE AUTHORITY.

Mace Lee Smith
NOTARY PUBLIC

My commission expires on : February 8, 1993.

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THIS DEED, made this 20th day of April, 1992, by and between JAMES CITY SERVICE AUTHORITY, created by the County of James City, Virginia, organized and existing under the laws of the Commonwealth of Virginia, hereinafter referred to as GRANTOR, and FORD'S COLONY COUNTRY CLUB, INC., A North Carolina Corporation, hereinafter referred to as GRANTEE:

WITNESSETH: that for and in consideration of the sum of TEN DOLLARS (\$10.00) cash in hand paid, and other good and valuable consideration, the receipt of which is hereby acknowledged at and before the signing, sealing and delivery of this Deed, the said GRANTOR does hereby GRANT, BARGAIN, SELL and CONVEY, with SPECIAL WARRANTY AND ENGLISH COVENANTS OF TITLE, unto the said GRANTEE, the following described property, to-wit:

All that certain lot, piece or parcel of land situate, lying and being in Powhatan Magisterial District, James City County, Virginia, containing 11,636 S.F. or 0.267 acres, shown and designated as "PARCEL 4" on that certain plat entitled, "PLAT OF PROPERTY LINE EXTINGUISHMENT OF PARCELS 2 AND 3 AND SUBDIVISION OF PARCEL 3 STANDING IN THE NAME OF FORD'S COLONY COUNTRY CLUB, INC., POWHATAN DISTRICT, JAMES CITY COUNTY, VIRGINIA," dated September 26, 1989, made by AES, a professional corporation, Williamsburg, Virginia, which said plat is recorded in the Clerk's Office of the Circuit Court of James City County, Virginia, in Plat Book 51, Page 77, to which plat reference is hereby made for a more complete description of the property herein conveyed.

Being the same property as that conveyed by Ford's Colony Country Club, Inc., to the Grantor by Deed dated November 16, 1989, and recorded in the Clerk's Office of the Circuit Court of James City County, Virginia, in Deed Book 460, Page 160.

WITNESS the following signatures and seals:

JAMES CITY SERVICE AUTHORITY

BY: Stewart U. Taylor (SEAL)
Stewart U. Taylor
Chairman, Board of Directors

ATTEST:

David B. Norman
David B. Norman
Secretary to the Board

STATE OF VIRGINIA

COUNTY OF JAMES CITY, to wit:

I, Mass Lee Smith, a Notary Public in and for the jurisdiction aforesaid, do hereby certify that Stewart U. Taylor and David B. Norman, Chairman and Secretary, respectively, of the James City Service Authority, Board of Directors, whose names are signed to the foregoing writing bearing date on the 20th day of April, 1992, have acknowledged the same before me in the jurisdiction aforesaid.

GIVEN under my hand this 20th day of April, 1992.

Mass Lee Smith
NOTARY PUBLIC

My commission expires on: February 8, 1993

AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 18TH DAY OF MAY, NINETEEN HUNDRED NINETY-TWO AT 1:55 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

Stewart U. Taylor, Chairman
David L. Sisk, Vice Chairman
Perry M. DePue,
Jack D. Edwards
Judith N. Knudson

Sanford B. Wanner, Deputy Secretary
John E. McDonald, Treasurer
Frank M. Morton, III, County Attorney
Larry M. Foster, General Manager

B. WORK SESSION - FY 93 Budget

Staff and the Board discussed several aspects of the budget, and staff asked for consideration of an amendment to pay for a new State permit fee which would need to be incorporated in the Board's motion to approve.

C. MINUTES - April 20, 1992

Mr. Taylor asked if there were corrections or additions to the minutes.

Ms. Knudson made a motion to approve the minutes as presented.

The motion was approved by a unanimous voice vote.

D. BOARD CONSIDERATIONS

1. FY 1993 Budget Appropriation

Mr. Larry M. Foster, General Manager, requested approval of the FY 93 Budget Appropriation as discussed at the work session preceding this meeting.

Mr. Sisk made a motion to approve the budget resolution with amendment of reducing Capital Improvements Program, Capital Contingency line item by \$11,250 and increasing Water Fund Expenditures line item Capital Projects by \$11,250.

The motion was approved by a unanimous voice vote.

R E S O L U T I O NRESOLUTION OF APPROPRIATIONJAMES CITY SERVICE AUTHORITY

WHEREAS, the Secretary has prepared a proposed budget for the fiscal year beginning July 1, 1992, and ending June 30, 1993; and

WHEREAS, the Board of Directors has considered said budget and does now propose to adopt the budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the James City Service Authority, James City County, Virginia, that the following amounts are hereby adopted and appropriated for operations and activities in the amounts as shown below:

1. The following amounts are hereby appropriated in the Water Fund:

Water Fund - Revenues:

Service Charges	<u>\$2,411,083</u>
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Water Fund - Expenditures:

James City Service Authority Administration, Operations and Maintenance	\$1,608,341
Capital Projects	797,742
Interest Expense	<u>5,000</u>
	<u>\$2,411,083</u>

2. The following amounts are hereby appropriated in the Sewer Fund:

Sewer Fund - Revenues:

Service Charges	<u>\$2,569,566</u>
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Sewer Fund - Expenditures:

James City Service Authority Administration, Operations and Maintenance	\$1,979,937
Interest Expense	40,000
To Capital Projects	<u>549,629</u>
	<u>\$2,569,566</u>

3. That the following amounts are hereby appropriated for the funds as indicated below:

OPERATIONS/ADMINISTRATIVE FUNDRevenues:

Allocated to James City Service Authority Funds	\$2,409,517
Capital Improvement Projects	<u>50,000</u>
	<u>\$2,459,517</u>

Expenditures:

Personnel Expenses	\$1,752,897
Operating Expenses	686,120
Capital Outlay	<u>20,500</u>
	<u>\$2,459,517</u>

CAPITAL IMPROVEMENTS PROGRAMRevenues:

Water Fund	\$ 797,742
Sewer Fund	549,629
Facility Charges	<u>972,000</u>
	<u>\$2,319,371</u>

Expenditures:

Water Supply/Reservoir	\$1,560,000
Water Distribution	115,000
Wastewater Improvements	600,000
Capital Contingency	<u>44,371</u>

TOTAL	<u>\$2,319,371</u>
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2. Award of Contract - Kingspoint Sewage Pumping Station

Mr. Foster stated that the lowest responsive and responsible bidder for construction of the Kingspoint Sewage Pumping Station at the entrance of Kingspoint subdivision was George Nice and Sons. Staff recommended approval of the resolution.

The Board granted an audience to Mr. James Kearns, 100 Northpoint and Mr. and Mrs. R. T. Norris, 101 Northpoint.

Mr. Kearns requested that another site be located for the pumping station; reduction of the entrance driveway from 52 feet to 20 feet; and, delay of all construction until after June 15, 1992.

Mr. Norris stated that he preferred the pumping station be located on another lot owned by Mr. Boyd with access from Route 199.

Mr. Edwards made a motion to approve the resolution and asked staff to continue to work with Mr. Kearns and Mr. Norris.

The motion was approved by a unanimous voice vote.

R E S O L U T I O NCONTRACT FOR KINGSPOINT SEWAGE PUMPING STATION

WHEREAS, the James City Service Authority publicly opened bids for the Kingspoint Sewage Pumping Station on April 20, 1992; and

WHEREAS, it has been determined that the lowest responsive and responsible bid of \$119,980 was submitted by George Nice and Sons; and

WHEREAS, funds are available in the James City Service Authority Capital Budget for this project.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby approves the award of a contract for the construction of the Kingspoint Sewage Pumping Station to George Nice and Sons, on the basis of their bid of \$119,980 and authorizes and directs the Secretary to the Board to execute a contract for this work.

3. Award of Contract - Pumping Stations 1-1 and 1-2

Mr. Foster stated that the lowest responsive and responsible bidder for renovation work at Pumping Stations 1-1 and 1-2 located along Powhatan Creek was Shoreline Contractors, Inc. Staff recommended approval of the resolution.

Mr. Sisk made a motion to approve the resolution.

The motion was approved by a unanimous voice vote.

R E S O L U T I O NCONTRACT FOR RENOVATIONS OF PUMPING STATIONS 1-1 AND 1-2

WHEREAS, the James City Service Authority publicly opened bids for the renovation of Pumping Stations 1-1 and 1-2 on April 20, 1992; and

WHEREAS, it has been determined that the lowest responsive and responsible bid of \$179,300 was that submitted by Shoreline Contractors, Inc.; and

WHEREAS, \$160,000 was approved in the James City Service Authority Capital Budget for this project. Additional funds are available in the Longhill Sewer Escrow Account.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby approves the award of the contract for the renovation of Pumping Stations 1-1 and 1-2 to Shoreline Contractors, Inc., on the basis of their bid of \$179,300 and authorizes and directs the Secretary to the Board to execute a contract for this work.

BE IT FURTHER RESOLVED that the Board of Directors of the James City Service Authority hereby approves the transfer of \$42,900 from the Longhill Road Sewer Escrow Account to the Sewer Improvement Project for Pumping Stations 1-1 and 1-2 and authorizes the expenditure of funds for this project.

4. Regulations Governing Utility Services - Set Public Hearing

Mr. Robert H. Smith, Assistant Manager, stated that the Utility Regulation changes were minor and done as an annual review. He requested that a public hearing be advertised for the June 15, 1992, Board of Directors' meeting.

Mr. Taylor made a motion to approve setting the public hearing for June 15, 1992.

The motion was approved by a unanimous voice vote.

E. BOARD REQUESTS AND DIRECTIVES

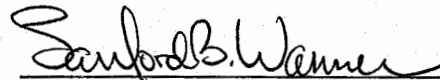
Mr. Foster introduced a new employee, Mr. George Adams, Operations Administrator.

The Board welcomed Mr. Adams.

Mr. DePue made a motion to adjourn.

The motion was approved by a unanimous voice vote.

The Board adjourned at 3:08 p.m.



Sanford B. Wanner
Deputy Secretary