

AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 17TH DAY OF MAY, NINETEEN HUNDRED NINETY-THREE, AT 8:01 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

David L. Sisk, Chairman
Perry M. DePue, Vice Chairman
Jack D. Edwards
Judith N. Knudson
Stewart U. Taylor

David B. Norman, Secretary
John E. McDonald, Treasurer
Frank M. Morton, III, County Attorney
Larry M. Foster, General Manager

B. MINUTES - January 19, 1993

Mr. Sisk asked if there were corrections or additions to the minutes.

Mr. Taylor made a motion to approve the minutes as presented.

The motion passed by unanimous voice vote.

C. BOARD CONSIDERATIONS

1. Setting Public Hearing - Regulations Governing Utility Service

Mr. Robert H. Smith, Assistant Manager, James City Service Authority, requested the Board to set a public hearing on June 21, 1993, for proposed changes to the Regulations Governing Utility Service.

Staff recommended approval advertisement of the public hearing.

Mr. Edwards made a motion to approve the advertisement.

The motion passed by unanimous voice vote.

2. FY 1994 Appropriation Resolution

Mr. Larry M. Foster, General Manager, James City Service Authority, stated that the resolution appropriated FY 1994 water fund, sewer fund, operation/administration fund and capital improvement program.

Staff recommended approval.

Mr. Sisk made a motion to approve the appropriation resolution.

The motion passed by unanimous voice vote.

R E S O L U T I O N

RESOLUTION OF APPROPRIATION

JAMES CITY SERVICE AUTHORITY

WHEREAS, the Secretary has prepared a proposed budget for the fiscal year beginning July 1, 1993, and ending June 30, 1994; and

WHEREAS, the Board of Directors has considered said budget and does now propose to adopt the budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the James City Service Authority, James City County, Virginia, that the following amounts are hereby adopted and appropriated for operations and activities in the amounts as shown below:

1. The following amounts are hereby appropriated in the Water Fund:

Water Fund - Revenues:

Service Charges	<u>\$2,285,124</u>
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Water Fund - Expenditures:

James City Service Authority	
Administration, Operations and	
Maintenance	\$1,704,318
Capital Projects	572,806
Interest Expense	<u>8,000</u>
	<u>\$2,285,124</u>

2. The following amounts are hereby appropriated in the Sewer Fund:

Sewer Fund - Revenues:

Service Charges	<u>\$2,589,830</u>
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Sewer Fund - Expenditures:

James City Service Authority	
Administration, Operations and	
Maintenance	\$2,165,392
Interest Expense	40,000
To Capital Projects	<u>384,438</u>
	<u>\$2,589,830</u>

- 3. That the following amounts are hereby appropriated for the funds as indicated below:

OPERATIONS/ADMINISTRATIVE FUND

Revenues:

Allocated to James City Service Authority Funds	\$2,631,739
Capital Improvement Projects	<u>50,000</u>
	<u>\$2,681,739</u>

Expenditures:

Personnel Expenses	\$1,974,788
Operating Expenses	666,536
Capital Outlay	<u>40,415</u>
	<u>\$2,681,739</u>

CAPITAL IMPROVEMENTS PROGRAM

Revenues:

Water Fund	\$ 572,806
Sewer Fund	384,438
Facility Charges	<u>1,125,540</u>
	<u>\$2,082,784</u>

Expenditures:

Ware Creek Reservoir	\$1,101,484
Water Supply	495,000
Water Storage	65,000
Small System Acquisition	50,000
Wastewater Improvements	103,000
Tewning Road Facility Improvement	133,300
Vacuum/Flush Truck	85,000
Capital Contingency	<u>50,000</u>
	<u>\$2,082,784</u>

D. BOARD REQUESTS AND DIRECTIVES - None

Mr. Sisk made a motion to convene into an executive session pursuant to Section 2.1-344(a)(1) of the Code of Virginia to consider a personnel matter, evaluation, at 8:08 p.m.

On a roll call, the vote was: AYE: Taylor, Edwards, Knudson, DePue, Sisk (5).
NAY: (0).

Mr. Sisk reconvened the Board into open session at 8:18 p.m., and made a motion to approve the executive session resolution.

The motion passed by unanimous voice vote.

R E S O L U T I O N

MEETING DATE: May 17, 1993

CERTIFICATION OF EXECUTIVE MEETING

WHEREAS, the Board of Directors of the James City Service Authority, (Board) has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

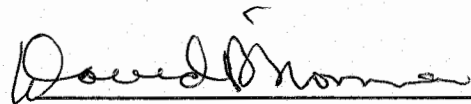
WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by the Board that such executive meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, hereby certifies that, to the best of each member's knowledge; (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies; and, (ii) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board.

Mr. Sisk made a motion to recess until Monday, May 24, 1993, at 5:30 p.m., County Government Center Board Room.

The motion passed by unanimous voice vote.

The Board recessed at 8:20 p.m.



David B. Norman
Secretary to the Board

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