

AT A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 18TH DAY OF JANUARY, NINETEEN HUNDRED NINETY-FOUR, AT 5:04 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

David L. Sisk, Chairman
Robert A. Magoon, Jr., Vice Chairman
Perry M. DePue
Jack D. Edwards
Stewart U. Taylor

David B. Norman, Secretary
John E. McDonald, Treasurer
Frank M. Morton, III, County Attorney
Larry M. Foster, General Manager

B. WORK SESSION

1. Rebate Policy

Mr. Sisk opened the work session. Mr. Larry M. Foster, General Manager, James City Service Authority, briefed the Board on the current rebate policy. Discussion was held between Board and staff regarding possible revisions.

Mr. Sisk declared a recess until the regular James City Service Authority Board of Directors' meeting scheduled for later in the evening, at 6:00 p.m.

Mr. Sisk reconvened the Board of Directors at 8:27 p.m.

C. ORGANIZATIONAL MEETING

Mr. DePue made a motion to approve the organizational meeting resolution for 1994.

The motion passed by unanimous voice vote.

RESOLUTION

ORGANIZATIONAL MEETING OF THE BOARD OF DIRECTORS

WHEREAS, the Board of Directors of the James City Service Authority, James City County, Virginia, is desirous of establishing rules for the conducting of its business for the year of 1994.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the James City Service Authority, James City County, that the following rules shall apply for the year 1994:

1. Regular meetings of the Board shall be held following the second Board of Supervisors' meetings each month. The meetings shall be held following the 7:00 p.m. Board of Supervisors' meeting.
2. The Board shall for parliamentary purposes follow Robert's Rules of Order and more specifically those provisions which pertain to conduct of Business in Boards, Newly Revised, 1981 at p. 404 as follows:

Procedures in Small Boards: In a board meeting where there are not more than about a dozen members present, some of the formality that is necessary in a large assembly would hinder business. The rules governing such meetings are different from the rules that hold in assemblies, in the following respects:

Members are not required to obtain the floor before making motions or speaking, which they can do while seated.

Motions need not be seconded.

There is no limit to the number of times a member can speak to a question, and motions to close or limit debate (15, 16) generally should not be entertained.

Informal discussion of a subject is permitted while no motion is pending.

The Chairman can speak in discussion without rising or leaving the chair; and, subject to rule or custom within the particular board (which should be uniformly followed regardless of how many members are present), he usually can make motions and usually votes on all questions.

Mr. Sisk asked for nomination of Chairman for 1994.

Mr. Edwards nominated Mr. Sisk for Chairman.

The motion passed by unanimous voice vote.

Mr. Sisk asked for nomination of Vice Chairman for 1994.

Mr. DePue nominated Mr. Magoon for Vice Chairman.

The motion passed by unanimous voice vote.

D.

MINUTES - December 20, 1993

Mr. Sisk asked if there were corrections or additions to the minutes.

Mr. Sisk made a motion to approve the minutes as presented.

The motion passed by unanimous voice vote.

E. BOARD CONSIDERATION

1. Quitclaim of Unused Sewer Easements

Mr. Larry M. Foster, General Manager, James City Service Authority, stated that the James City County Sanitary District Number 3 in 1975 acquired easements from Clara Ann Mephram Sedille, widow, for the installation, operation and maintenance of a gravity sewer line, which were negated when the sewer line was redesigned and installed within the right-of-way of Neck-O-Land Road.

Mr. Foster stated that the Authority, successor in title to James City County Sanitary District Number 3, desired to quitclaim its rights, title and interest in and to these easements to the property owners.

Staff recommended approval of the resolution.

Mr. Taylor made a motion to approve the resolution.

The motion passed by unanimous voice vote.

RESOLUTION

QUITCLAIM OF SANITARY SEWER EASEMENTS

WHEREAS, the James City County Sanitary District Number 3, acquired certain easements for the installation, operation, and maintenance of a sanitary sewer line across the property of Clara Ann Mephram Sedille, in January 1975; and

WHEREAS, all James City County Sanitary District Number 3 assets were subsequently conveyed to the James City Service Authority; and

WHEREAS, the aforesaid easements were not required for the installation, operation, and maintenance of the James City Service Authority's sanitary sewer system; and

WHEREAS, the Clara Ann Mephram Sedille Parcel (47-3)(1-48) on which the aforesaid sanitary sewer easements are located was subdivided into Parcels (47-3)(1-48A) and (47-3)(1-48B) in 1988.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the James City Service Authority, James City County, Virginia, that the sanitary sewer easements located James City County Tax Map Parcel (47-3)(1-48A) are hereby Quitclaimed to Clara Ann Mephram Sedille, widow and the sanitary sewer easements on James City County Tax Map parcel (47-3)(1-48B) are hereby Quitclaimed to Paul D. and Carol Sedille Hinkle, husband and wife.

BE IT FURTHER RESOLVED that the Chairman of the Board of Directors is hereby authorized and directed to execute Quitclaim Deeds conveying the aforesaid sanitary sewer easements to the aforesaid property owners.

F. BOARD REQUESTS AND DIRECTIVES - None

Mr. DePue made a motion to adjourn.

The motion passed by unanimous voice vote.

The Board adjourned at 8:30 p.m.



David B. Norman
Secretary to the Board