

AT A WORK SESSION OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 21ST DAY OF MARCH, NINETEEN HUNDRED NINETY-FOUR, AT 5:35 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

David L. Sisk, Chairman  
Robert A. Magoon, Jr., Vice Chairman  
Perry M. DePue  
Jack D. Edwards  
Stewart U. Taylor

David B. Norman, Secretary  
John E. McDonald, Treasurer  
Frank M. Morton, III, County Attorney  
Larry M. Foster, General Manager

B. WORK SESSION -

Proposed FY 95-96 Budget Highlights

Mr. Larry M. Foster, General Manager, James City Service Authority, presented the FY 95-96 budget highlights, program workload indicators, operations and maintenance, capital improvement program, rate structure and future issues.

Mr. Sisk recessed the Board of Directors at 6:10 p.m. for dinner.

Mr. Sisk reconvened the Board at 7:57 p.m.

C. MINUTES - February 22, 1994

Mr. Sisk asked if there were corrections or additions to the minutes.

Mr. Sisk made a motion to approve the minutes as presented.

The motion passed by unanimous voice vote.

D. CONSENT CALENDAR - None

E. BOARD CONSIDERATIONS

1. Bid Award - Kristiansand Sewer Extension

Mr. Foster stated that James City Service Authority evaluated options for extending public sewer to the Kristiansand Development to provide sewer to homes experiencing septic system failure and provide the basic infrastructure to serve remaining areas when drainfield failures are experienced.

Mr. Foster stated that the bid was advertised and low and responsive bid was George Nice and Sons for \$99,342.65.

Staff recommended approval of the resolution.

The Board and staff discussed connection fees, how many system failures in development, and proximity to Norge school site.

Mr. Edwards requested staff to research the number of similar developments in the County.

Mr. Foster responded in the affirmative.

Mr. Sisk made a motion to approve the resolution.

The motion passed by unanimous voice vote.

## RESOLUTION

### BID AWARD - KRISTIANSAND DEVELOPMENT

WHEREAS, a large portion of the Kristiansand Development is serviced by private septic systems some of which are failing with more failures expected; and

WHEREAS, public sewer is available in the general area of Kristiansand and can be extended as a reasonable cost offering an alternate wastewater disposal system; and

WHEREAS, a public sewer system was designed and competitively bid to extend sewer to the Kristiansand Development with George Nice and Sons submitting a low bid.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby award the Kristiansand Sewer Project (94-B002B) to George Nice and Sons for a project costs of \$99,345.65.

#### 2. Bid Award - Season's Trace Water Tank Altitude Valve

Mr. Foster stated that careful evaluation indicated that construction of an altitude valve at the Season's Trace water tank would increase efficiency of the water system.

Mr. Foster stated the bid was advertised and lowest responsive bid was Qualicon, Inc., for \$57,880.

Staff recommended approval of the resolution.

Mr. DePue made a motion to approve the resolution.

The motion passed by unanimous voice vote.

**RESOLUTION**

**BID AWARD - SEASON'S TRACE WATER TANK ALTITUDE VALVE**

WHEREAS, the James City Service Authority has determined that the installation of an altitude valve at the water storage tank in the Season's Trace development will greatly improve the efficiency of the water tank and available water supply; and

WHEREAS, the altitude valve was designed and competitively bid with Qualicon, Inc., submitting the least cost proposal of \$57,880.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby authorizes the JCSA to enter into a contract with Qualicon, Inc., for the construction of an altitude valve at the Season's Trace Water Storage Tank.

3. **Bid Award - Disinfection Phase I - Part B**

Mr. Foster stated that retrofitting of the water system to accommodate the introduction of a disinfectant was under construction. He further stated that Part B of Phase I involved construction of a waterline to connect two wells in close proximity to each other.

Mr. Foster stated the bid was advertised and lowest responsive bid was VICO, Inc., for \$91,819.30.

Staff recommended approval of the resolution.

The Board pondered whether the disinfection system would create problems in the future.

Mr. Foster responded that the chlorine-based disinfectant system would be investigated when introduction of surface water occurred.

Mr. DePue made a motion to approve the resolution.

The motion passed by unanimous voice vote.

**RESOLUTION**

**BID AWARD - DISINFECTION PHASE I - PART B**

WHEREAS, the James City Service Authority is in the process of retrofitting its water system to allow the introduction of a disinfectant which will assist in minimizing Total Coliform Rule violations; and

WHEREAS, it has been determined that construction of a waterline connecting two wells is the most cost-effective way of introducing the disinfectant at two of the wells (W-5 and W-6) that will be retrofitted; and

WHEREAS, the waterline was designed and competitively bid with a low bid of \$91,819.30 being submitted by VICO, Inc.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of James City Service Authority, James City County, Virginia, hereby authorizes the award of the waterline project (94-B-0040) to VICO, Inc., for the amount bid.

Lake Powell Dam

Mr. Foster mentioned concerns of impact to County should Lake Powell Dam failure occur suddenly, and requested authorization for the James City Service Authority to obtain services of consultant to determine effect dam failure would have on utility lines located along Jamestown Road.

On a roll call, the vote was: AYE: Magoon, Edwards, DePue, Sisk (4). NAY: Taylor (1).

**E. BOARD REQUESTS AND DIRECTIVES - None**

Mr. Edwards made a motion to convene into executive session pursuant to Section 2.1-344(A)(7) of the Code of Virginia to consult with legal and staff members on a legal matter, at 8:27 p.m.

The motion passed by unanimous voice vote.

Mr. Sisk reconvened the Board of Directors at 9:43 p.m.

Mr. Sisk made a motion to approve the executive session resolution.

The motion passed by unanimous voice vote.

**RESOLUTION**

MEETING DATE: March 21, 1994

**CERTIFICATION OF EXECUTIVE MEETING**

WHEREAS, the Board of Directors of the James Service Authority, (Board) has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

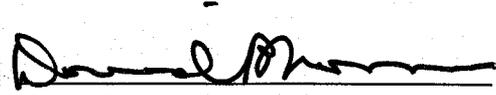
WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by the Board that such executive meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, hereby certifies that to the best of each member's knowledge; (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies; and, (ii) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board.

Mr. Sisk made a motion to adjourn.

The motion passed by unanimous voice vote.

The Board adjourned at 9:44 p.m.



David B. Norman  
Secretary to the Board

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