

AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 20TH DAY OF NOVEMBER, NINETEEN HUNDRED NINETY-FIVE, AT 10:36 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

Stewart U. Taylor, Chairman  
Robert A. Magoon, Jr., Vice Chairman  
Perry M. DePue  
Jack D. Edwards  
David L. Sisk

David B. Norman, Secretary  
Robert H. Smith, Treasurer  
Frank M. Morton, III, County Attorney  
Larry M. Foster, General Manager

B. MINUTES - October 16, 1995

Mr. Taylor asked if there were corrections or additions to the minutes.

Mr. Magoon made a motion to approve the minutes.

The motion passed by unanimous voice vote.

C. BOARD CONSIDERATIONS

1. Water Extension Agreement - Wareham's Pond Road

Mr. Larry M. Foster, General Manager, James City Service Authority, stated that the extension included installation of approximately 4,175 feet of 12-inch, 8-inch and 6-inch waterline.

Staff recommended approval of the resolution.

Mr. Sisk made a motion to approve the resolution.

The motion passed by unanimous voice vote.

**RESOLUTION**

**WATER EXTENSION AGREEMENT WAREHAM'S POND ROAD (EXTENSION)**

WHEREAS, Busch Properties desires to extend a waterline with the Kingsmill Development to serve the Wareham's Pond Road area; and

WHEREAS, Newport News Waterworks provides water services in this area and requires an Agreement with the James City Service Authority prior to approving the extension of its water system; and

WHEREAS, Busch Properties has agreed to pay Newport News Waterworks \$5,179 in associated fees for the waterline extension.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, authorizes its Chairman to sign an Agreement with Newport News Waterworks providing the terms for the extension of the water to Wareham's Pond Road.

2. Hankins Industrial Park Property Quit Claim Deed

Mr. Foster stated that the current owners have asked that the parcel of property erroneously recorded as a fee simple transfer be designated as an easement by a Quit Claim deed.

Staff recommended approval of the resolution.

Mr. Magoon made a motion to approve the resolution.

The motion passed by unanimous voice vote.

**RESOLUTION**

**HANKINS INDUSTRIAL PARK PROPERTY QUIT CLAIM**

WHEREAS, when the Hankins Industrial Park in Toano was subdivided, areas designated as "sewer easement to the James City Service Authority" were recorded in error as Fee Simple Ownership; and

WHEREAS, the current owner of the affected parcel has requested that the James City Service Authority relinquish fee simple ownership and accept the easement as originally intended.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of James City Service Authority, James City County, Virginia, authorizes the Chairman to sign a Quit Claim Deed providing for the reversion of the property to the current owners and dedicating the areas as utility easements.

3. Bid Award - Tanker Truck

Mr. Foster stated that bids were opened for acquisition of a tanker truck replacement, with Truck Center of Tidewater submitting a bid of \$55,489.

Staff recommended approval of the resolution.

Mr. Magoon made a motion to approve the resolution.

The motion passed by unanimous voice vote.

**RESOLUTION**

**BID AWARD - TANKER TRUCK**

WHEREAS, the FY 1996 Budget included an allocation for the purchase of a Tanker Truck; and

WHEREAS, Truck Center of Tidewater, was the only firm responding to the Advertisement for Bid for the equipment; and

WHEREAS, Truck Center of Tidewater, has proposed to supply a Freightliner Truck Model FL70 with Lely 2,200-gallon tank for \$55,489.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby awards the bid of the Tanker Truck to Truck Center of Tidewater.

4. Well Drilling and Construction Supervision Contract

Mr. Foster stated that staff had negotiated an agreement with Russnow-Kane and Associates to provide the service of oversight of well drilling and construction, and that information would be incorporated into an application to the Department of Environmental Quality for modification to JCSA's Groundwater Withdrawal Permit to allow an increase in withdrawal capacity.

Mr. Foster recommended approval of the resolution.

Mr. Magoon made a motion to approve the resolution.

The motion passed by unanimous voice vote.

RESOLUTION

WELL DRILLING AND CONSTRUCTION OVERSIGHT SERVICE

WHEREAS, the JCSA has awarded a contract to Sydnor Hydrodynamics for the construction of five production wells and six observation wells; and

WHEREAS, the construction process requires oversight and supervision services that are not available through JCSA staff; and

WHEREAS, JCSA staff has negotiated a scope of service through Russnow-Kane and Associates at a cost of \$77,775 for providing hydrological services, well construction and oversight services for the well drilling project; and

WHEREAS, the costs of the services exceeds \$50,000 and requires Board authorization.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of James City Service Authority, James City County, Virginia, authorizes the JCSA to enter into a contract with Russnow-Kane and Associates for construction and supervision services associated with the wells being drilled by Sydnor Hydrodynamics.

D. **BOARD REQUESTS AND DIRECTIVES - None**

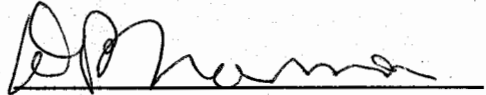
**E. WORK SESSION - Water Rate Structure**

Mr. Taylor deferred the water rate structure work session until the December 18, 1995, JCSA Board of Director's meeting.

Mr. Edwards made a motion to adjourn.

The motion passed by unanimous voice vote.

The Board adjourned at 10:45 p.m.



David B. Norman  
Secretary to the Board

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