

AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 24TH DAY OF SEPTEMBER, NINETEEN HUNDRED NINETY-SIX, AT 10:16 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

Stewart U. Taylor, Chairman
Robert A. Magoon, Jr., Vice Chairman
Perry M. DePue
Jack D. Edwards
David L. Sisk

Sanford B. Wanner, Secretary
Robert H. Smith, Treasurer
Frank M. Morton, III, County Attorney
Larry M. Foster, General Manager

B. MINUTES - August 13, 1996

Mr. Edwards asked if there were corrections or additions to the minutes.

Mr. Magoon made a motion to approve the minutes.

The motion passed by unanimous voice vote.

C. CONSENT CALENDAR

Mr. Edwards asked if any Board member wished to remove an item from the Consent Calendar.

Mr. Edwards made a motion to approve the Consent Calendar.

The motion passed by unanimous voice vote.

1. Virginia Power - Right-of-Way Agreement

RESOLUTION

VIRGINIA POWER - RIGHT-OF-WAY AGREEMENT

WHEREAS, Virginia Power has requested permission to cross a James City Service Authority well facility (W-6) located adjacent to Olde Towne Road; and

WHEREAS, the terms of a right-of-way agreement have been agreed upon by Virginia Power and James City Service Authority staff.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of James City Service Authority, James City County, Virginia, authorizes the General Manager of the James City Service Authority to sign the Right-of-Way Agreement with Virginia Power.

2. FY 97 Revised Appropriation Resolution

RESOLUTION

REVISED RESOLUTION OF APPROPRIATION

JAMES CITY SERVICE AUTHORITY

WHEREAS, the Secretary has prepared a proposed budget for the fiscal year beginning July 1, 1996, and ending June 30, 1997; and

WHEREAS, the Board of Directors has considered said budget and does now propose to adopt the budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the James City Service Authority, James City County, Virginia, that the following amounts are hereby adopted and appropriated for operations and activities in the amounts as shown below:

- 1. The following amounts are hereby appropriated in the Water Fund:

Water Fund - Revenues:

Service Charges \$2,841,429

Water Fund - Expenditures:

Administration Fund Allocation \$ 1,102,821
Operations and Maintenance 1,080,364
Capital Projects 652,244
Interest Expense 6,000

\$2,841,429

- 2. The following amounts are hereby appropriated in the Sewer Fund:

Sewer Fund - Revenues:

Service Charges \$3,141,353

Sewer Fund - Expenditures:

Administration Fund Allocation \$1,522,943
Operations and Maintenance 981,443
Capital Projects 606,967
Interest Expense 30,000

\$3,141,353

3. That the following amounts are hereby appropriated for the funds as indicated below:

ADMINISTRATIVE FUND

Revenues:

Allocated to Water Fund	\$1,102,821
Allocated to Sewer Fund	<u>1,522,943</u>
	<u>\$2,625,764</u>

Expenditures:

Personnel Expenses	\$1,852,927
Operating Expenses	630,037
Capital Outlay	<u>142,800</u>
	<u>\$2,625,764</u>

CAPITAL IMPROVEMENTS PROGRAM

Revenues:

Water Fund	\$ 652,244
Sewer Fund	606,967
Facility Charges	<u>2,783,400</u>
	<u>\$4,042,611</u>

Expenditures:

Water Supply	\$1,515,611
Water Distribution	460,000
Water Storage	320,000
Small System Acquisition	50,000
Water Transmission	300,000
Sewer System Improvements	1,197,000
Operational Facility Improvements	150,000
Capital Contingency	<u>50,000</u>

D. BOARD CONSIDERATIONS

1. Bid Award - Jamestown Settlement Water Main

Mr. Larry M. Foster, General Manager, James City Service Authority, stated that an agreement with Jamestown-Yorktown Foundation to extend a waterline to serve Jamestown Settlement had been entered into and ten bids were submitted with the lowest responsive bidder, C.L. Waltrip, II, Inc., for \$191,991.

Staff recommended approval of the resolution.

Mr. Sisk made a motion to approve the resolution.

The motion passed by unanimous voice vote.

RESOLUTION

BID AWARD

JAMESTOWN SETTLEMENT WATER MAIN (97-B-003)

WHEREAS, the James City Service Authority (JCSA) has entered into an agreement with the Jamestown Yorktown Foundation to extend a water main to serve the Jamestown Settlement; and

WHEREAS, the Foundation has agreed to reimburse the JCSA the costs of extending an eight inch water main from 4-H Club Road to the Settlement and the JCSA has agreed to pay the costs of upgrading the line size to a 12-inch main (approximately \$20,000); and

WHEREAS, the project has been competitively bid with C. Lewis Waltrip II, Inc., submitting a low bid of \$191,991.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of James City Services Authority, James City County, Virginia, awards the bid for the project to C. Lewis Waltrip, II, Inc.

2. **Bid Award - Tutter's Neck Force Main**

Mr. Foster stated that the sewer force main along Tutter's Neck Road had experienced failures and eight firms submitted bids with the lowest responsive bidder being Current Construction for \$82,631.

Staff recommended approval of the resolution.

Mr. Sisk made a motion to approve the resolution.

The motion passed by unanimous voice vote.

RESOLUTION

BID AWARD

TUTTER'S NECK FORCE MAIN REPLACEMENT (97-B-0005)

WHEREAS, the sewer force main located in Tutter's Neck Road has failed on numerous occasions and is in need of replacement; and

WHEREAS, the project has been designed, advertised, and competitively bid with eight firms submitting proposals on the project; and

WHEREAS, Current Construction submitted a low bid of \$82,631. The project is within a reasonable range of the engineers estimate and funds are available in the Capital Improvement Project Budget.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of James City Services Authority, James City County, Virginia, hereby awards the Tutter's Neck Force Main Project to Current Construction.

BE IT FURTHER RESOLVED that the FY 97 CIP budget is amended as follows:

<u>From:</u>		
Sewer Improvements, 105-150-2100		\$85,000
<u>To:</u>		
Tutter's Neck, 105-150-2063		\$85,000

3. Proposal Award - Water and Sewer Master Plan Update

Mr. Foster stated that James City Service Authority Water and Sewer Master Plans are tied to the James City County's land use growth and development patterns in the Comprehensive Plan currently being updated.

Mr. Foster stated that nine firms responded to Requests for Proposals and Camp Dresser McKee was selected for a fee of \$110,000.

Staff recommended approval of the resolution.

The Board and staff briefly discussed future water sources and plans for regional pump stations.

Mr. Edwards made a motion to approve the resolution.

The motion passed by unanimous voice vote.

RESOLUTION

PROPOSAL AWARD - WATER AND SEWER MASTER PLAN UPDATE

WHEREAS, the James City Service Authority has prepared and advertised a Request for Proposal to update the Water and Sewer Master Plans; and

WHEREAS, nine firms submitted proposals to perform the update, four of the firms were interviewed; and

WHEREAS, CDM was selected as the most capable firm to perform the update; and

WHEREAS, a fee of \$110,000 was negotiated with CDM to complete the Scope of Service.

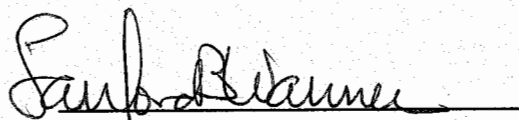
NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of James City Services Authority, James City County, Virginia, hereby awards the Water and Sewer Master Plan Update to CDM.

E. BOARD REQUESTS AND DIRECTIVES

Mr. Sisk made a motion to adjourn.

The motion passed by unanimous voice vote.

The Board adjourned at 10:42 p.m.



Sanford B. Wanner
Secretary to the Board

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