

AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 26TH DAY OF JANUARY 2000, AT 10:25 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

Ronald A. Nervitt, Vice Chairman
 Jay T. Harrison, Sr.
 John J. McGlennon
 Bruce C. Goodson
 James G. Kennedy

Sanford B. Wanner, Secretary
 Robert H. Smith, Treasurer
 Frank M. Morton, III, County Attorney
 Larry M. Foster, General Manager

B. ORGANIZATIONAL MEETING

Mr. Nervitt, Vice Chairman, requested nominations for Chairman and Vice Chairman.

Mr. Goodson nominated Mr. Kennedy for Chairman and Mr. Harrison for Vice Chairman.

On a roll call, the vote was: AYE: McGlennon, Harrison, Goodson, Kennedy, Nervitt (5). NAY: (0).

Mr. McGlennon moved to adopt the Organizational Meeting of the Board of Directors Resolution.

On a roll call, the vote was: AYE: Nervitt, McGlennon, Harrison, Goodson, Kennedy (5). NAY: (0).

RESOLUTION

ORGANIZATIONAL MEETING OF THE BOARD OF DIRECTORS

WHEREAS, the Board of Directors of the James City Service Authority, James City County, Virginia, is desirous of establishing rules for the conducting of its business for the year of 2000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the James City Service Authority, James City County, Virginia, that the following rules shall apply for the year 2000.

1. Regular meetings of the Board shall be held following the second Board of Supervisors' meetings each month. The meetings shall be held following the 7:00 p.m. Board of Supervisors' meeting.
2. The Board shall, for parliamentary purposes, follow Robert's Rules of Order and more specifically those provisions which pertain to the conduct of Business in Boards, Newly

Revised, 1981 at p. 404 as follows:

Procedure in Small Boards: In a board meeting where there are not more than about a dozen members present, some of the formality that is necessary in a large assembly would hinder business. The rules governing such meetings are different from the rules that hold in assemblies, in the following respects:

Members are not required to obtain the floor before making motions or speaking, which they can do while seated.

Motions need not be seconded.

There is no limit to the number of times a member can speak to a question, and motions to close or limit debate (15, 16) generally should not be entertained.

Informal discussion of a subject is permitted while no motion is pending.

The Chairman can speak in discussion without rising or leaving the chair, and, subject to rule or custom within the particular board (which should be uniformly followed regardless of how many members are present), he usually can make motions and usually votes on all questions.

C. CONSENT CALENDAR

Mr. Foster distributed revised minutes of December 21, 1999, meeting.

Mr. Goodson moved to approve the revised minutes

On a roll call, the vote was: AYE: Nervitt, McGlennon, Harrison, Goodson, Kennedy (5). NAY: (0).

D. BOARD CONSIDERATIONS

1. Bid Award - Well No. 33 - Tank and Control Rehabilitation

Mr. Foster, General Manager, recommended the Board approve the resolution awarding the Well No. 33 rehabilitation project to Qualicon, Inc., in the amount of \$156,000.

Mr. Goodson moved to approve the resolution.

On a roll call, the vote to approve the following resolution was: AYE: Nervitt, McGlennon, Harrison, Goodson, Kennedy (5). NAY: (0).

RESOLUTION

BID AWARD - WELL NO. 33 REHABILITATION

WHEREAS, the plans and specification for improvements to Well No. 33 have been publicly advertised and competitively bid with three firms submitting bids ranging from \$156,000-\$169,000; and

WHEREAS, Qualicon, Inc., submitted the low bid and has been determined capable of completing the project.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the James City Service Authority, James City County, Virginia, that adequate funds are available in the budget to cover the costs of the project and the Board hereby awards the Well No. 33 rehabilitation project to Qualicon, Inc., for a bid of \$156,000.

2. Bid Award - James Terrace Water System Rehabilitation Phases 4 and 5

Mr. Foster recommended the Board award the contract for the James Terrace project to J. Sanders Construction in the amount of \$609,611. The rehabilitation of the water system will improve the water quality, fire protection, and pressure in the James Terrace area.

The Board discussed the current phase of work being done in James Terrace.

Mr. Nervitt moved to approve the bid award.

On a roll call, the vote to approve the following resolution was: AYE: Nervitt, McGlennon, Harrison, Goodson, Kennedy (5). NAY: (0).

RESOLUTION

BID AWARD - JAMES TERRACE WATER SYSTEM REHABILITATION

PHASES 4 AND 5 (00-B-0021)

WHEREAS, plans and specifications for Phases 4 and 5 of the James Terrace Water System Rehabilitation were advertised and competitively bid; and

WHEREAS, J. Sanders Construction submitted a low bid of \$609,611 and has been determined capable of completing the project, and adequate funds are in the budget to cover the project costs.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, awards the contract for the James Terrace Water System Rehabilitation to J. Sanders Construction in the amount of \$609,611.

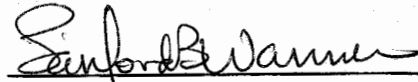
3. Bid Award - Well No. 6 Rehabilitation

Mr. Foster recommended the Board award the Well No. 6 Rehabilitation project to J. Sanders Construction, Co. The rehabilitation will replace the temporary facility and provide for upgraded controls to monitor the facility from a remote location.

Mr. Harrison moved to approve the bid award.

On a roll call, the vote to approve the following resolution was: AYE: Nervitt, McGlennon, Harrison, Goodson, Kennedy (5). NAY: (0).

The Board adjourned at 1:00 a.m.



Sanford B. Wanner
Secretary to the Board

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