

AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 25TH DAY OF APRIL 2000, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

James G. Kennedy, Chairman
 Jay T. Harrison, Sr., Vice Chairman
 Ronald A. Nervitt
 John J. McGlennon
 Bruce C. Goodson

Sanford B. Wanner, Secretary
 Frank M. Morton, III, County Attorney
 Larry M. Foster, General Manager

B. CONSENT CALENDAR

Mr. Harrison moved to approve the items on the Consent Calendar.

The motion passed by unanimous voice vote.

1. Minutes of February 22, 2000, Regular Meeting; March 28, 2000, Regular Meeting; and April 11, 2000, Special Meeting
2. Newport News Waterworks - Water Extension Agreement; Pocahontas Retirement Community

RESOLUTION

NEWPORT NEWS WATERWORKS - WATER EXTENSION AGREEMENT

POCAHONTAS RETIREMENT COMMUNITY

WHEREAS, Mr. Rick Epstein has petitioned Newport News Waterworks to extend water to the Pocahontas Retirement Community which is in the Waterworks' service area of the County; and

WHEREAS, Mr. Epstein has agreed to pay \$7,976 in fees associated with the waterline extension; and

WHEREAS, the Board of Supervisors has previously issued a special use permit for the planned project.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby authorizes its Chairman to sign Extension Agreement Number 122-FY 00 providing the terms for the water extension on behalf of the Board.

3. Bid Award - Jamestown Island Water System

RESOLUTION

BID AWARD - JAMESTOWN ISLAND WATER IMPROVEMENTS

- WHEREAS, the James City Service Authority (JCSA) has entered into a contract with the National Park Service to construct 6,700 feet of waterline to serve Jamestown Island; and
- WHEREAS, the plans and specifications for the project has been advertised and competitively bid; and
- WHEREAS, 11 firms submitted bids for the project with J. L. Warren, Inc., submitting a low bid of \$460,480; and
- WHEREAS, the National Park Service will reimburse the JCSA for the costs of construction for the project plus a \$25,000 administrative fee.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the James City Service Authority, James City County, Virginia, hereby awards the Jamestown Island Water Improvements Contract (Bid No. 00-B-0044) for \$460,480 to J. L. Warren, Inc.

C. BOARD CONSIDERATION

1. Utility Policy Changes - FY 01 Water Rates

Mr. Robert H. Smith, Assistant Manager of the James City Service Authority, recommended the Board approve the resolution authorizing changes to the water rates for FY 01. The changes to the rates would become effective October 1, 2000.

Mr. McGlennon requested information regarding the median household usage and implications of this water rate change on that median household water bill.

Mr. McGlennon made a motion to approve the resolution.

The voice vote was AYE: Nervitt, McGlennon, Goodson, Kennedy (4). NAY: Harrison (1).

RESOLUTION

UTILITY POLICY CHANGES - FY 01 WATER RATES

WHEREAS, the Board of Directors of James City Service Authority has held a public hearing on certain proposed changes to the Regulations Governing Utility Service.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby adopts changes set forth below to be effective for all bills mailed on or after October 1, 2000.

1. Set the Residential Water Retail Service Rate to an Inverted-Block Rate Structure:

First Block	Less than 15,000 gallons per Quarter	\$2.30 per 1,000 gallons (\$1.72 per 100 cubic feet)
Second Block	The next 10,000 gallons up to 25,000 gallons per Quarter	\$2.60 per 1,000 gallons (\$1.945 per 100 cubic feet)
Third	More than 25,000 gallons per Quarter	\$6.00 per 1,000 gallons (\$4.49 per 100 cubic feet)

2. FY 01 Appropriation Resolution

Mr. Smith recommended the Board adopt the resolution for the FY 01 appropriations for the James City Service Authority.

Mr. Goodson made the motion to adopt the resolution.

The motion was passed by a unanimous voice vote.

RESOLUTION

RESOLUTION OF APPROPRIATION

JAMES CITY SERVICE AUTHORITY

WHEREAS, the Secretary has prepared a proposed budget for the fiscal year beginning July 1, 2000, and ending June 30, 2001; and

WHEREAS, the Board of Directors has considered said budget and does now propose to adopt the budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the James City Service Authority, James City County, Virginia, that the following amounts are hereby adopted and appropriated for operations and activities in the amounts as shown below:

1. The following amounts are hereby appropriated in the Water Fund:

Water Fund - Revenues:

Service Charges	<u>\$4,354,268</u>
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Water Fund - Expenditures:

Administration Fund Allocation	\$ 1,454,904
Operations and Maintenance	986,017
Capital Equipment Outlay	24,600
Capital Improvements Program	<u>1,888,747</u>
	<u>\$4,354,268</u>

2. The following amounts are hereby appropriated in the Sewer Fund:

Sewer Fund - Revenues:

Service Charges	<u>\$3,673,900</u>
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Sewer Fund - Expenditures:

Administration Fund Allocation	\$2,009,153
Operations and Maintenance	932,787
Capital Equipment Outlay	104,000
Capital Improvement Program	<u>627,960</u>
	<u>\$3,673,900</u>

3. That the following amounts are hereby appropriated for the funds as indicated below:

ADMINISTRATIVE FUND

Revenues:

Allocated to Water Fund	\$1,454,904
Allocated to Sewer Fund	<u>2,009,153</u>
	<u>\$3,464,057</u>

Expenditures:

Personnel Expenses	\$2,512,131
Operating Expenses	834,226
Capital Outlay	<u>117,700</u>
	<u>\$3,464,057</u>

CAPITAL IMPROVEMENTS PROGRAM

Revenues:

Water Fund	\$1,888,747
Sewer Fund	627,960
Facility Charges	<u>2,969,883</u>
	<u>\$5,486,590</u>

Expenditures:

Water Supply	\$2,335,590
Small System Acquisition	50,000
Water Transmission	500,000
Sewer System Improvements	2,501,000
Record Drawings	50,000
Capital Contingency	<u>50,000</u>
	<u>\$5,486,590</u>

3. Budget Amendments

Mr. Smith requested the Board amend the JCSA budget for unanticipated expenditures related to Hurricane Floyd by utilizing the funds allocated by the Federal Emergency Management Association (FEMA) and Virginia Municipal League (VML), our insurance carrier.

Mr. McGlennon made the motion to adopt the resolution.

RESOLUTION OF APPROPRIATION**JAMES CITY SERVICE AUTHORITY**

WHEREAS, the Federal Emergency Management Agency (FEMA) and Virginia Municipal League (VML) have provided \$314,100 to James City County on behalf of the JCSA for Hurricane Floyd damage costs.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the James City Service Authority, James City County, Virginia, that the FY 00 Operating and Capital Improvement Budget be amended and said funds appropriated for repair and replacement activities in the amounts as shown below:

1. The following amounts are hereby appropriated in the Water Fund:

Revenues:

Transfer From James City County	<u>\$ 7,955</u>
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Expenditures:

Personnel	\$ 4,712
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Operating & Maintenance	<u>3,243</u>
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	<u>\$ 7,955</u>
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2. The following amounts are hereby appropriated in the Sewer Fund:

Revenues:

Transfer From James City County	<u>\$225,311</u>
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Expenditures:

Personnel	\$ 43,281
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Operating & Maintenance	<u>182,030</u>
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	<u>\$225,311</u>
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3. The following amounts are hereby appropriated in the Capital Improvements Program:

Revenues:

Transfer From James City County	<u>\$ 80,834</u>
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Expenditures:

Sewer Improvements	<u>\$ 80,834</u>
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Mr. Foster thanked Mr. Smith for his work and then recommended the Board convene into a closed session at 9:27 p.m., pursuant to Section 2.1-344(A)(3) to consider acquisition/disposition of a parcel/parcels of property for public use.

Mr. Nervitt made the motion to move into closed session.

The motion was passed by a unanimous voice vote.

Mr. Kennedy reconvened the Board into open session at 10:08 p.m.

Mr. Kennedy made a motion to approved the closed session resolution.

The motion passed by a unanimous voice vote.

RESOLUTION

CERTIFICATION OF CLOSED MEETING

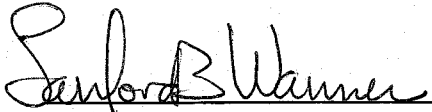
WHEREAS, the Board of Directors of the James City Service Authority, James City County, Virginia, (Board) has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by the Board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby certifies that, to the best of each member's knowledge: i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies; and, ii) only such public business matters were heard, discussed or considered by the Board as were identified in the motion and Section 2.1-344(A)(3) to consider acquisition/disposition of a parcel/parcels of property for public use.

Mr. Kennedy made a motion to adjourn until May 23, 2000.

The motion passed by a unanimous voice vote.


Sanford B. Wanner
Secretary to the Board