

AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 25TH DAY OF JULY 2000, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

**A. ROLL CALL**

James G. Kennedy, Chairman  
Jay T. Harrison, Sr., Vice Chairman  
John J. McGlennon  
Ronald A. Nervitt  
Bruce C. Goodson

Sanford B. Wanner, Secretary  
Robert H. Smith, Treasurer  
Frank M. Morton, III, County Attorney  
Larry M. Foster, General Manager

**B. PRESENTATION**

JCSA Investment Report

Mr. Foster introduced Ms. Theresa W. Phillips, Portfolio Manager of TRUSCO Capital Management.

Ms. Phillips summarized the investment report for the James City Service Authority's portfolio with TRUSCO Capital Management.

A brief discussion followed regarding the balance of risk for the investments; the rating of the investments; and policies for investment of government money.

**C. CONSENT CALENDAR**

Mr. Kennedy asked if a Board member wished to remove an item from the consent calendar.

Mr. Nervitt requested the minutes of June 27, 2000, Regular Meeting and June 28, 2000, Joint Work Session, be corrected to reflect Mr. Harrison's absence.

Mr. Nervitt made a motion to adopt the items on the consent calendar.

The voice vote was: AYE: Nervitt, McGlennon, Goodson, Kennedy (4). Nay: (0). ABSENT: Harrison.

1. Minutes of June 27, 2000, Regular Meeting
2. Minutes of June 28, 2000, Joint Work Session, James City Service Authority Board of Directors and James City County Board of Supervisors

3. Award of Bid – Well Facility W-1 Water System Improvements
4. Utility Participation Agreement-Powhatan Enterprises, Inc.

### RESOLUTION

#### UTILITY PARTICIPATION AGREEMENT -

#### POWHATAN ENTERPRISES, INC.

- WHEREAS, Powhatan Enterprises, Inc., is constructing Phase 6A and 6B of the Powhatan Secondary development, and James City Service Authority (JCSA) engineers have determined that increasing the size and depth of a section of the sewer line serving the area increases the flexibility of providing sewer to adjacent properties; and
- WHEREAS, the modification of the sewer design does not increase the probability of the development of adjoining properties not already slated for development; and
- WHEREAS, Powhatan Enterprises, Inc., has submitted a costs of \$11,100 to complete the proposed modification; JCSA staff has determined the costs to be reasonable and fair.
- NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby authorizes the Chairman to sign a Utility Participation Agreement with Powhatan Enterprises, Inc., in the amount of \$11,100.

5. Jamestown Island Water System Budget Appropriation

### RESOLUTION OF APPROPRIATION

#### JAMESTOWN ISLAND WATER SYSTEM BUDGET APPROPRIATION

- WHEREAS, the National Park Service has entered into a contract with the James City Service Authority (JCSA) to administer the construction of a waterline to serve Jamestown Island; and
- WHEREAS, the construction project has been awarded to J. L. Warren, Inc., for a cost of \$460,480; and
- WHEREAS, the National Park Service will reimburse the JCSA for the costs of construction for the project plus a \$25,000 administrative fee.
- NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the James City Service Authority, James City County, Virginia, that the following amounts are hereby adopted and appropriated for the construction of the Jamestown Island Waterline:

Revenue:

Reimbursement from National Park Service	<u>\$485,480</u>
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Expenditure:

Jamestown Island Waterline	<u>\$485,480</u>
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6. Utility Participation Agreement-District Park Sports Complex Waterline**RESOLUTION****UTILITY PARTICIPATION AGREEMENT -****DISTRICT PARK SPORTS COMPLEX WATERLINE**

WHEREAS, the James City County Division of Parks and Recreation is installing a 3,600-foot eight-inch waterline to serve the District Park Sports Complex on Longhill Road; and

WHEREAS, it has been determined by the James City Service Authority (JCSA) that increasing the waterline to 12 inches will facilitate a second water connection to the Season's Trace water tank and will increase the water system pressures and reliability; and

WHEREAS, it has been determined that a fair and reasonable costs to increase the waterline size from eight to twelve inches is \$39,812; and

WHEREAS, Section 29-1 of the Regulations Governing Utility Services allows the JCSA to reimburse a developer for increasing the size of utility infrastructure over what is needed for the development.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby agrees to reimburse the James City County (Division of Parks and Recreation) \$39,812 for increasing the size of a waterline in the District Park Sports Complex.

**D. BOARD CONSIDERATION**1. Sale of Surplus Property

Mr. Foster stated the three former Sydnor properties were initially owned by the County and have been transferred to the JCSA for disposal and are included in the list of sixteen surplus properties.

Mr. Foster recommended the Board approve the resolution authorizing the General Manager to sell each of the sixteen parcels to the highest bidder, contingent upon the sale price being at least 90 percent of the market value, and preference given: 1) to neighboring property owners; or, 2) to the highest bidder or existing contract purchaser in the case of buildable lots.

Mr. Goodson made a motion to adopt the resolution.

The resolution passed by a unanimous voice vote.

**E. BOARD REQUESTS AND DIRECTIVES**

Mr. Foster updated the Board on the water usage rates. The average has been above four million gallons of water per day.

Mr. Harrison inquired about the process for the assessment time of the JCSA's tap fee.

Mr. Foster stated the tap fee is due uniformly when the building permit is issued. There are also fees assessed by other jurisdictions that are incorporated into the tap fee.

A brief discussion followed concerning a possible change to the policy.

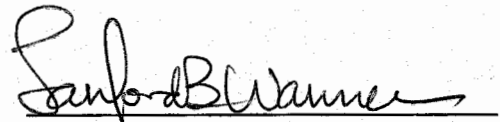
Mr. Kennedy requested information on the Service Authority billings.

Mr. Foster stated the JCSA billing should be caught up in September.

Mr. Nervitt made a motion to adjourn.

The motion passed by a unanimous vote.

The Board adjourned at 10:05 p.m.



Sanford B. Wanner  
Secretary to the Board

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