

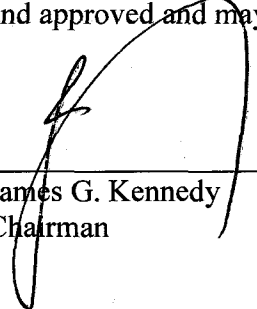


MEMORANDUM

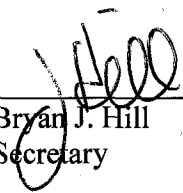
Date: May 26, 2015
To: Records Management
From: The Board of Directors
Subject: Board of Directors Minutes: April 14, 2003 through May 24, 2005

The following minutes for the Board of Directors of James City County dated April 14, 2003 through May 24, 2005 are acknowledged to be missing signatures.

It is also acknowledged that the April 14, 2003 through May 24, 2005 minutes, were voted on and approved and may be mentioned in later dated minutes of the Board of Directors.



James G. Kennedy
Chairman



Bryan J. Hill
Secretary

MEMOnosig-April14-2003May24-2005

AT A WORK SESSION OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 16TH DAY OF DECEMBER 2003, AT 4:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

Michael J. Brown, Chairman
John J. McGlennon, Vice Chairman
Jay T. Harrison, Sr., Arrived at 4:35 p.m.
James G. Kennedy, Absent
Bruce C. Goodson

Sanford B. Wanner, Secretary
Frank M. Morton, III, County Attorney
Larry M. Foster, General Manager

B. BOARD CONSIDERATION

1. Water and Sewer Rate Study

Mr. Larry M. Foster, General Manager of the James City Service Authority, presented an overview of the history of water and sewer rates in the County and introduced Mr. Ed Donohue of Municipal & Financial Services Group (MFSG).

Mr. Donohue presented an overview of the draft report on the James City Service Authority Water and Sewer Utilities Cost of Service/Rate Study conducted by MFSG.

The Board, Mr. Donohue, and staff discussed the proposed financial reserve and its benefits; possible alternatives in rate and facility charges, disadvantages of setting a minimum billing rate, sewer rates, and impact of weather on the recommended rate structure.

The Board requested anticipated impacts on the budget for maintaining the first tier rates and increasing the second tier rates, and anticipated impacts on the budget for maintaining the tier rates at the current levels.

2. Independent Water System Rates

Mr. Donohue provided the Board with an overview of the basis and background for the cost of service and rate study for independent systems, and an overview of the cost recovery alternatives for independent systems.

The Board, Mr. Donohue, and staff discussed the disadvantages of separate user rates for each independent service areas, and a "Rate Equalization Fund."

At 5:04 p.m., the Board paused while the James City County Board of Supervisors convened.

The Board and staff discussed the advantages and disadvantages of the County's policy regarding the number of dwelling units per subdivision outside the Primary Service Area (PSA), fiscal impacts to the independent well or water systems should the Board change its policy regarding the PSA boundary lines, and opportunity for the Board of Supervisors and Board of Directors to hold work sessions to further discuss the County's policy regarding independent well or water systems, the PSA, and the Subdivision Ordinance.

C. ADJOURN

Mr. Harrison made a motion to adjourn the Board of Directors.

On a roll call vote, the vote was: AYE: Harrison, McGlennon, Goodson, Brown (4). ABSENT: Kennedy (1).

At 5:29 p.m., Mr. Brown adjourned the Board of Directors until 4 p.m. on January 5, 2004.

Sanford B. Wanner
Secretary to the Board

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