



## MEMORANDUM

**Date:** May 26, 2015

**To:** Records Management

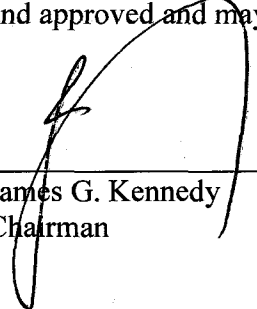
**From:** The Board of Directors

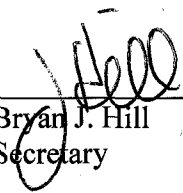
**Subject:** Board of Directors Minutes: April 14, 2003 through May 24, 2005

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The following minutes for the Board of Directors of James City County dated April 14, 2003 through May 24, 2005 are acknowledged to be missing signatures.

It is also acknowledged that the April 14, 2003 through May 24, 2005 minutes, were voted on and approved and may be mentioned in later dated minutes of the Board of Directors.

  
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James G. Kennedy  
Chairman

  
\_\_\_\_\_  
Bryan J. Hill  
Secretary

MEMOnosig-April14-2003May24-2005

AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 25TH DAY OF MAY 2004, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

Jay T. Harrison, Sr., Chairman  
John J. McGlennon, Vice Chairman  
M. Anderson Bradshaw  
Bruce C. Goodson  
Michael J. Brown

Sanford B. Wanner, Secretary  
Frank M. Morton, III, County Attorney  
Larry M. Foster, General Manager

B. CONSENT CALENDAR

Mr. Bradshaw made a motion to adopt the minutes on the Consent Calendar.

The motion passed by a unanimous voice vote.

1. Minutes

- a. May 4, 2004, Budget Work Session
- b. May 11, 2004, Regular Meeting

Mr. Goodson made a motion to adopt the remaining items on the Consent Calendar.

The motion passed by a unanimous voice vote.

2. Appointment - Assistant Treasurer to the James City Service Authority

**RESOLUTION**

**APPOINTMENT OF ASSISTANT TREASURER TO THE**

**JAMES CITY SERVICE AUTHORITY**

WHEREAS, Suzanne R. Mellen desires to relinquish her duties as Assistant Treasurer to the Board of Directors of the James City Service Authority; and

WHEREAS, the Board of Directors of the James City Service Authority, James City County, Virginia, is desirous of appointing Tara Woodruff as Assistant Treasurer to the Board of Directors of the James City Service Authority.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby appoints Tara Woodruff as Assistant Treasurer to the James City Service Authority of James City County, Virginia, effective May 25, 2004.

3. SunTrust - Bank Resolution Amendment

**RESOLUTION**

**SUNTRUST - BANK RESOLUTION AMENDMENT**

BE IT RESOLVED that SunTrust, Williamsburg, Virginia, be and it is hereby designated a depository for the James City Service Authority funds and that funds so deposited may be withdrawn upon a check, draft, note, or order of the Board of Directors.; and

BE IT FURTHER RESOLVED that all checks, drafts, notes, or orders drawn against said accounts be signed by one of the following:

Larry M. Foster	OR	General Manager
Sanford B. Wanner	OR	Secretary
Robert H. Smith	OR	Treasurer
Tara Woodruff	OR	Assistant Treasurer

whose signatures shall be duly certified to said Bank, and that no checks, drafts, notes, or orders drawn against said Bank shall be valid unless so signed.

BE IT FURTHER RESOLVED, that said Bank is hereby authorized and directed to honor and pay any checks, drafts, notes or orders so drawn, whether such checks, drafts, notes or orders be payable to the order of any such persons signing and/or countersigning said checks, drafts, notes or orders, or any of such persons in their individual capacities or not, and whether such checks, drafts, notes or orders are deposited to the individual credit of the person so signing and/or countersigning said checks, drafts, notes or orders, or the individual credit of any of the other officers or not. For cash investment purposes, the Bank is also authorized and directed to honor requests for the transfer of money from savings to checking, checking to savings, and transfers from checking or savings to purchase Certificates of Deposit, repurchase agreements or to make other lawful investments when requested by Robert H. Smith, Treasurer or Tara Woodruff, Assistant Treasurer. This resolution shall continue in force and said Bank may consider the facts concerning the holders of said offices, respectively, and their signatures to be and continue as set forth in the Certificate of the Secretary, accompanying a copy of this resolution when delivered to said Bank or in any similar subsequent certificate, until written notice to the contrary is duly served on said Bank.

**C. BOARD REQUESTS AND DIRECTIVES**

Mr. McGlennon inquired about the water demands.

Mr. Foster stated that the demands have been increasing and staff will continue to monitor the levels.

Mr. Goodson inquired if there are any compliance issues with the outdoor watering regulations.

Mr. Foster stated staff is educating the customers on the regulations governing outdoor water use.

**D. ADJOURNMENT**

Mr. McGlennon made a motion to adjourn.

The motion passed by a unanimous voice vote.

Mr. Harrison adjourned the Board at 8:03 p.m.

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Sanford B. Wanner  
Secretary to the Board

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