



## MEMORANDUM

**Date:** May 26, 2015

**To:** Records Management

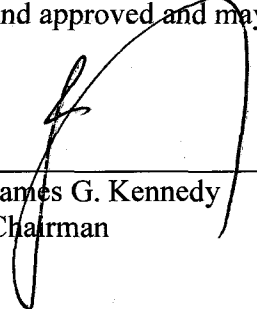
**From:** The Board of Directors

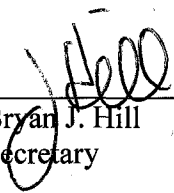
**Subject:** Board of Directors Minutes: April 14, 2003 through May 24, 2005

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The following minutes for the Board of Directors of James City County dated April 14, 2003 through May 24, 2005 are acknowledged to be missing signatures.

It is also acknowledged that the April 14, 2003 through May 24, 2005 minutes, were voted on and approved and may be mentioned in later dated minutes of the Board of Directors.

  
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James G. Kennedy  
Chairman

  
\_\_\_\_\_  
Bryan J. Hill  
Secretary

MEMOnosig-April14-2003May24-2005

AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 22ND DAY OF MARCH 2005, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

**A. ROLL CALL**

John J. McGlennon, Chairman  
Bruce C. Goodson, Vice Chairman  
M. Anderson Bradshaw  
Michael J. Brown  
Jay T. Harrison, Sr.

Sanford B. Wanner, Secretary  
Leo P. Rogers, County Attorney  
Larry M. Foster, General Manager

**B. CONSENT CALENDAR**

Mr. Goodson made a motion to adopt the item on the Consent Calendar including the two amended resolutions for the Budget Amendments.

Mr. Bradshaw inquired about the \$400,000 shortfall in the Operating Budget.

Mr. Foster stated that the amount of rainfall during the season impacted water consumption by customers and there was some difficulty encountered by the consultant and staff in fine-tuning the estimated revenue, and that tuning is still to be worked on.

Mr. Bradshaw inquired if the reallocation of Capital Improvements Program (CIP) funds for the construction of water storage facilities at Season's Trace and Stonehouse Commerce Park will create a funding shortage elsewhere for CIPs.

Mr. Foster stated that the other CIP projects will be reprogrammed in a timely manner to meet the needs of the James City Service Authority.

The motion passed by a unanimous voice vote.

1. Minutes - February 22, 2005, Regular Meeting
2. Budget Amendment - FY 2005 Capital Improvements Program

**RESOLUTION****BUDGET AMENDMENTS - FY 2005 CAPITAL IMPROVEMENTS PROGRAM**

WHEREAS, the Board of Directors of the James City Service Authority desires to fund the construction of water storage facilities at Season's Trace and Stonehouse Commerce Park.

NOW, THEREFORE, BE IT RESOLVED by Board of Directors of the James City Service Authority, James City County, Virginia, hereby adopts the funding transfers as shown below:

## Transfer from:

<u>Account Name</u>	<u>Amount of Transfer</u>
Water Supply	\$ 185,200.00
Water System Systems Improvement	307,893.19
Kingswood Area	75,000.00
White Oaks Area	392,000.71
Water System Acquisition	70,254.00
Sewer System Reserve	342,091.00
Sewer System Improvements	463,558.85
Capital Improvements	146,710.26
Tewning Road Expansion	<u>400,000.00</u>
Total:	<u>\$2,382,708.01</u>

## Transfer to:

Season's Trace	\$1,446,475.90
Stonehouse Commerce Park	<u>936,232.11</u>
Total:	<u>\$2,382,708.01</u>

3. **Budget Amendment - FY 2005 Operating Budget****RESOLUTION****BUDGET AMENDMENTS - FY 2005 OPERATING BUDGET**

WHEREAS, the James City Service Authority has conducted a mid-year review and has determined there is a projected \$400,000 shortfall in water service revenue; and

WHEREAS, a corresponding expenditure reduction is required to offset the \$400,000 shortfall and can be accommodated in the reduction of Utilities by \$300,000 and Operating Supplies by \$100,000 for the Groundwater Treatment Plant.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the James City Service Authority, James City County, Virginia, hereby adopts the Operating Budget funding adjustments as shown below:

<u>Revenues:</u>	<u>Amount</u>
Water Service Charge	\$5,402,134
Less Adjustment	<u>400,000</u>
Revised Budget Line Item	<u>\$5,002,134</u>
<u>Expenditures:</u>	<u>Amount</u>
Utilities	\$ 640,660
Less Adjustment	<u>300,000</u>
Revised Budget Line Item	<u>\$ 340,660</u>
Operating Supplies	\$ 411,588
Less Adjustment	<u>100,000</u>
Revised Budget Line Item	<u>\$ 311,588</u>

**C. BOARD REQUESTS AND DIRECTIVES - None**

**D. ADJOURNMENT**

Mr. Harrison made a motion to adjourn.

The motion passed by a unanimous voice vote.

At 8:59 p.m., Mr. McGlennon adjourned the Board.

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Sanford B. Wanner  
Secretary to the Board