

AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 22ND DAY OF NOVEMBER 2005, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

**A. ROLL CALL**

John J. McGlennon, Chairman  
Bruce C. Goodson, Vice Chairman  
Jay T. Harrison, Sr.  
Michael J. Brown, Absent  
M. Anderson Bradshaw

Sanford B. Wanner, Secretary  
Leo P. Rogers, County Attorney  
Larry M. Foster, General Manager

**B. CONSENT CALENDAR**

Mr. Bradshaw made a motion to adopt the minutes of October 24, 2005.

The motion passed by a unanimous voice vote.

**C. PUBLIC HEARINGS**

1. Dedication of Restrictive Easement – Tewning Road Operations Center

Mr. Larry Foster, General Manager of the James City Service Authority (JCSA), stated that the Tewning Operations Center will be expanded in the future and the JCSA has contracted with New Town, LLC to purchase a parcel of property for the expansion. A wetlands permit is required for that parcel of property and the Department of Environmental Quality (DEQ) and the U.S. Corps of Engineers (COE) has requested a conservation easement establishing buffers along environmentally sensitive areas prior to their approval of the wetlands permit.

Mr. Foster requested the Board approve the resolution authorizing him to sign the appropriate documents to dedicate the conservation easement.

Mr. McGlennon opened the Public Hearing.

As no one wished to speak to this matter, Mr. McGlennon closed the Public Hearing.

Mr. Harrison made a motion to adopt the resolution.

On a roll call vote, the vote was: AYE: Goodson, Harrison, Bradshaw, McGlennon (4). NAY: (0).

**RESOLUTION**

**DEDICATION OF RESTRICTIVE EASEMENT –**

**TEWNING ROAD OPERATIONS CENTER**

- WHEREAS, the James City Service Authority (JCSA) purchased a parcel of property from the Casey family approximately four years ago; and
- WHEREAS, the JCSA is under contract to purchase a seven +/- acre parcel from New Town, LLC that is located immediately adjacent to the parcel purchased from the Casey family; and
- WHEREAS, the parcel that is under contract requires a wetlands permit from the Virginia Department of Environmental Quality (DEQ) and the U.S. Corp of Engineers (COE); and
- WHEREAS, the DEQ and COE have requested that a conservation easement establishing buffers along environmentally sensitive areas prior to their approving the wetlands permit; and
- WHEREAS, the buffers will not limit the development potential of the parcel.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the James City Service Authority, James City County, Virginia, authorizes the General Manager to sign the necessary documents to establish the conservation easement referenced above and identified on a plat dated September 9, 2005, prepared by AES Consulting Engineers.

2. **Abandonment of Easement – Berton J. Roth – 112 Winged Foot**

Mr. Foster stated that a sewer line located on Berton J. Roth's property at 112 Winged Foot has been relocated and is no longer needed, and requested the Board approve the resolution abandoning the sewer easement located on Mr. Roth's property that is no longer needed.

Mr. McGlennon opened the Public Hearing.

As no one wished to speak to this matter, Mr. McGlennon closed the Public Hearing.

Mr. Harrison made a motion to adopt the resolution.

On a roll call vote, the vote was: AYE: Goodson, Harrison, Bradshaw, McGlennon (4). NAY: (0).

**RESOLUTION**

**ABANDONMENT OF EASEMENT - BERTON J. ROTH - 112 WINGED FOOT**

- WHEREAS, the sewer line located on Mr. Berton J. Roth's property at 112 Winged Foot has been relocated and is no longer needed; and
- WHEREAS, Mr. Roth has requested that the James City Service Authority unencumber his property by abandoning the original easement.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby authorizes the General Manager to sign the appropriate documents to abandon the sewer easement located on Mr. Roth's property and identified on a plat dated September 28, 2005, and prepared by AES Consulting Engineers.

3. Dedication of Drainage Easement – Tewning Road Operations Center

Mr. Foster stated that a drainage issue exists at the common property boundary of the James City Service Authority and Norman Sawyer's property on Ironbound Road, and requested the Board approve the resolution authorizing the dedication of drainage easement to Mr. Sawyer.

Mr. Foster stated that Mr. Sawyer's offer to install a storm drainage pipe to address the drainage problem will be of mutual benefit; the JCSA will not compensate Mr. Sawyer for the drainage improvements; and Mr. Sawyer will not compensate the JCSA for the easement.

Mr. McGlennon opened the Public Hearing.

As no one wished to speak to this matter, Mr. McGlennon closed the Public Hearing.

Mr. Harrison made a motion to adopt the resolution.

On a roll call vote, the vote was: AYE: Goodson, Harrison, Bradshaw, McGlennon (4). NAY: (0).

**RESOLUTION**

**DEDICATION OF DRAINAGE EASEMENT –**

**TEWNING ROAD OPERATIONS CENTER**

WHEREAS, a drainage issue exists at the common property boundary of the James City Service Authority and Mr. Norman Sawyer's property that is located on Ironbound Road; and

WHEREAS, Mr. Sawyer has requested that the James City Service Authority dedicate a 15-foot by 35-foot drainage easement as defined on a plat prepared by AES Consulting Engineers dated September 9, 2005; and

WHEREAS, addressing the drainage problem will be of mutual benefit to Mr. Sawyer and the James City Service Authority.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the James City Service Authority, James City County, Virginia, authorizes the General Manager to sign the appropriate documents to dedicate the easement to Mr. Norman Sawyer.

**D. BOARD CONSIDERATION**

1. Budget Amendments – FY 2006 Capital Improvement Program

Mr. Robert H. Smith, Assistant Manager of the James City Service Authority (JCSA), requested the Board adopt the resolution authorizing amendments to the JCSA Capital Improvements Program (CIP) for the

accelerated upgrade of the Five Forks Water Treatment Facility (FFWTF) to increase the facility to its ultimate capacity of 5.0 mgd and to handle the peak demands in the summer months.

Mr. Bradshaw inquired if the use of funds to accomplish this item will delay any other projects.

Mr. Foster stated that it would delay other projects but that staff felt that this project was of greater urgency. The delayed projects will be reprogrammed and will not impact a critical need.

Mr. McGlennon inquired if the water usage demands will reach the capacity of the plant earlier than expected.

Mr. Foster stated that in recent projections for water usage demands, we are on target; however, staff will monitor increased development and related water usage and advise the Board as appropriate.

Mr. Harrison made a motion to adopt the resolution.

On a roll call vote, the vote was: AYE: Goodson, Harrison, Bradshaw, McGlennon (4). NAY: (0).

**RESOLUTION**

**BUDGET AMENDMENTS - FY 2006 CAPITAL IMPROVEMENTS PROGRAM**

WHEREAS, the Board of Directors of the James City Service Authority desires to fund the upgrade of the Five Forks Water Treatment Facility (FFWTF).

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the James City Service Authority, James City County, Virginia, hereby adopts the funding transfers and the funding appropriation as shown below:

- 1. The following amounts are to be transferred from:

<u>Account Name</u>	<u>FY 2006 CIP Amount of Transfer</u>
W-1 Facility Rehabilitation	\$ 125,565.39
Interconnections with Williamsburg	50,000.00
St. George's Pressure Reducing Valve	173,738.88
Water Tank Ventilation	160,000.00
Water Tank Demolition	40,000.00
Riverview Plantation Waterline	200,000.00
School Lane Sewer	<u>200,000.00</u>
Total	<u>\$ 949,304.27</u>

And transferred to:

FFWTF (Second Phase)	<u>\$ 949,304.27</u>
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- 2. The following amount is appropriated as indicated below:

CAPITAL IMPROVEMENTS PROGRAM

Revenues:

Water Supply Proffers \$ 774,491.07

Expenditures:

FFWTF (Second Phase) \$ 774,491.07

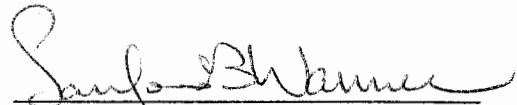
**E. BOARD REQUESTS AND DIRECTIVES - None**

**F. ADJOURNMENT**

Mr. Goodson made a motion to adjourn.

The motion passed by a unanimous voice vote.

At 8:10 p.m. Mr. McGlennon adjourned the Board.



Sanford B. Wanner  
Secretary to the Board