

AT A ORGANIZATIONAL MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 10TH DAY OF JANUARY 2006, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

John J. McGlennon, Chairman
Jay T. Harrison, Sr., Vice Chairman
Bruce C. Goodson
James O. Icenhour, Jr.
M. Anderson Bradshaw

Sanford B. Wanner, Secretary
Leo P. Rogers, County Attorney
Larry M. Foster, General Manager

B. ORGANIZATIONAL MEETING

Mr. McGlennon requested nominations for Chairman for 2006.

Mr. Harrison made a motion to appoint Mr. McGlennon to continue as Chairman in 2006.

Mr. McGlennon closed the nominations on a motion passed by an unanimous voice vote.

Mr. McGlennon requested nominations for Vice Chairman for 2006.

Mr. Bradshaw nominated Mr. Harrison as Vice Chairman in 2006.

As there were no other nominations, Mr. McGlennon closed the nominations.

Mr. Bradshaw made a motion to appoint Mr. Harrison as Vice Chairman for 2006.

The motion passed by an unanimous voice vote.

Mr. Icenhour made a motion to adopt the Organizational Meeting of the Board of Directors resolution.

The motion passed by an unanimous voice vote.

RESOLUTION

ORGANIZATIONAL MEETING OF THE BOARD OF DIRECTORS

WHEREAS, the Board of Directors of the James City Service Authority, James City County, Virginia, is desirous of establishing rules for the conducting of its business for the year of 2006.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the James City Service Authority, James City County, Virginia, that the following rules shall apply for the year 2006:

1. Regular meetings of the Board of Directors shall be held following the regular Board of Supervisors' meetings on the fourth Tuesday of each month, except in August and December when the Board meeting shall be held following the regular Board of Supervisors' meetings on the second Tuesday of such months. The meetings shall be held following the 7:00 p.m. Board of Supervisors meeting.
2. The 2007 organizational meeting shall be held on the fourth Tuesday in January 2007 following the 7:00 p.m. Board of Supervisors meeting.
3. The Board shall, for parliamentary purposes, follow Robert's Rules of Order, Newly Revised, 1981 and more specifically those provisions which pertain to the Conduct of Business in Boards, et.seq, in particular, the "Procedure in Small Boards" as follows:
 - a. Members are not required to obtain the floor before making motions or speaking, which they can do while seated.
 - b. Motions need not be seconded.
 - c. There is no limit to the number of times a member can speak to a question, and motions to close or limit debate generally should not be entertained.
 - d. Informal discussion of a subject is permitted while no motion is pending.
 - e. The Chairman can speak in discussion without leaving the chair; and can make motions and votes on all questions.

C. CONSENT CALENDAR

1. Contract Award – Water Storage Tank Construction

Mr. Foster requested the Board adopt the resolution authorizing the award of the Water Storage Tank Construction contract to Landmark Structures LLP of Fort Worth, Texas and the appropriation of the funds needed to cover the costs of the project from the Reserve Fund.

The Board and staff had a brief discussion about this specialization of the tanks and because of the specialization, no local firms submitted bids.

Mr. Harrison made a motion to adopt the resolution.

The motion passed by an unanimous voice vote.

RESOLUTION

CONTRACT AWARD - WATER STORAGE TANK CONSTRUCTION

WHEREAS, a Request for Proposals has been advertised and evaluated for two Water Storage Tanks to be constructed in the Warhill Sports Complex and Stonehouse Commerce Park; and

WHEREAS, three firms submitted proposals, with Landmark Structures I, LP, being determined to be the best qualified and most responsive to provide the required services; and

WHEREAS, the Secretary prepared a proposed budget for the fiscal year beginning July 1, 2005, and ending June 30, 2006, which did not contain sufficient funds for the Water Storage Tank Construction contract; and

WHEREAS, the Board of Directors adopted said budget on April 26, 2005; and

WHEREAS, the Secretary has prepared a proposed budget amendment and appropriation for the Water Storage Tank Construction contract for an additional \$1,316,770.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby awards the Water Storage Tank Construction contract to Landmark Structures I, LP, for a negotiated amount of \$5,355,770 and authorizes the following appropriation to the FY 06 Capital Improvements Program Budget:

Revenue:

James City Service Authority Reserve Fund \$1,316,770

Expenditures:

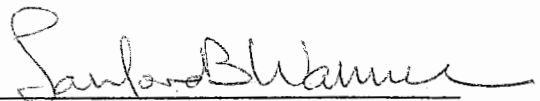
Warhill Site \$ 543,675
Stonehouse Site 773,095

\$1,316,770

Mr. Harrison made a motion to adjourn.

The motion passed by unanimous voice vote.

Mr. McGlennon adjourned the Board at 8:24 p.m. until January 24, 2006, at 4:00 p.m.



Sanford B. Wanner
Secretary to the Board