

**AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 24TH DAY OF JUNE 2008, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.**

**A. CALL TO ORDER**

**B. ROLL CALL**

James O. Icenhour, Jr., Chairman  
Mary Jones, Vice Chairman  
Bruce C. Goodson  
John J. McGlennon  
James Kennedy

Sanford B. Wanner, Secretary  
Leo P. Rogers, County Attorney  
Larry Foster, General Manager

**C. CONSENT CALENDAR**

Mr. Foster gave an overview of the items on the Consent Calendar.

Mr. McGlennon made a motion to adopt the items on the Consent Calendar.

On a roll call vote, the vote was AYE: McGlennon, Goodson, Jones, Kennedy, Icenhour (5). NAY: (0).

1. Minutes – May 27, 2008, Regular Meeting

**D. BOARD REQUESTS AND DIRECTIVES**

Mr. McGlennon asked for an update on the Hampton Roads Utility Billing Service (HRUBS) billing status and County water use.

Mr. Foster stated there was progress being made with the HRUBS billing system and that the James City Service Authority (JCSA) just mailed the March quarterly bills. He noted the April quarterly bills would be sent to the Hampton Roads Sanitation District (HRSD) in the next one week to ten days and May bills would go out in about 30 days, which would put the bills up to date. He stated in the Newport News area there was not as much progress as he had hoped and since there was another agency involved, there was some additional delay. He indicated that in order to catch up with the billing cycle, the JCSA would need to issue bills for a four-month period rather than a two-month period. He said monthly bills are within a month of being caught up and will be on schedule in early September.

Mr. Foster gave an update on County water use, indicating that water demands had increased due to the season, with a peak of 8.4 MGD. He stated that on average usage has stayed in the 7-8 MGD range, similar to the level that was seen last year during August. He said the peak demands were during irrigation time in the morning from 5 to 7 a.m., during which the system saw demands of 18 MGD if continued for a 24-hour period. He stated there was technology that allowed staff to monitor the system and it was responding very well to the demands, particularly with the added water storage.

Mr. Goodson asked how the water irrigation schedule was being enforced.

Mr. Foster stated this week the schedule was being enforced and staff was asked to monitor this during the restricted times. He said for violations warnings would be issued, and then if the property owner was not respondent, the JCSA would have police enforce the ordinance.

Mr. Goodson asked how the notice was displayed.

Mr. Foster stated a notice of violation was hung on the door to educate people of the violation.

Ms. Jones stated that ongoing education should be reinforced as far as irrigation and overwatering.

Mr. McGlennon noted the 8.4 MGD as a new peak.

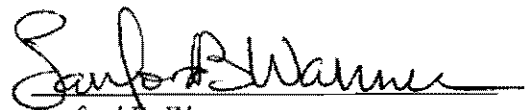
Mr. Foster stated that was the highest average the County has seen.

Mr. McGlennon noted that in the afternoon work session the Board learned that the irrigation needs in Stonehouse at buildout would be approximately 2 MGD and the entire force of the system had peaked at 8.4 MGD.

**E. ADJOURNMENT**

Mr. McGlennon made a motion to adjourn.

At 10:29 p.m. Mr. Icenhour adjourned the Board.

  
Sanford B. Wanner  
Secretary to the Board