

AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 28TH DAY OF APRIL 2009, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. CALL TO ORDER

B. ROLL CALL

Bruce C. Goodson, Chairman
John J. McGlennon, Vice Chairman
Mary Jones
James O. Icenhour, Jr.
James Kennedy

Sanford B. Wanner, Secretary
Leo P. Rogers, County Attorney
Larry Foster, General Manager

C. CONSENT CALENDAR

Mr. Foster gave an overview of the Consent Calendar.

Mr. McGlennon made a motion to adopt the item on the Consent Calendar.

The motion passed by a unanimous voice vote.

1. Minutes – ~~February~~ ^{March} 24, 2009, Regular Meeting

D. PUBLIC HEARING

1. FY 2010 James City Service Authority Budget

Mr. Foster stated that this public hearing addressed the James City Service Authority (JCSA) Operating Budget for Fiscal Year 2010. He noted that no fee or rate increases were included, but there was a reduction of two full-time staff positions. He explained that no action was required at this time, but the Board would vote on the appropriation resolution as a Board Consideration.

Mr. Goodson opened the Public Hearing.

As no one wished to speak to this matter, Mr. Goodson closed the Public Hearing.

E. BOARD CONSIDERATION

1. Resolution of Appropriation – James City Service Authority – FY 2010

Mr. Foster explained that the resolution of appropriation was for five individual budgets within the overall JCSA budget. He stated that work sessions were held that overviewed the budget in February and April 22, 2009.

Mr. Kennedy made a motion to approve the appropriation resolution.

On a roll call vote, the vote was: AYE: Jones, McGlennon, Icenhour, Kennedy, Goodson (5). NAY (0).

RESOLUTION OF APPROPRIATION

JAMES CITY SERVICE AUTHORITY - FY 2010

WHEREAS, the Assistant General Manager has prepared a proposed budget for the fiscal year beginning July 1, 2009, and ending June 30, 2010; and

WHEREAS, the Board of Directors has considered said budget and does now propose to adopt the budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the James City Service Authority, James City County, Virginia, that the following amounts are hereby adopted and appropriated for operations and activities in the amounts as shown below:

1. The following amounts are hereby appropriated in the **Water Fund:**

Water Fund - Revenue:

Service Charges	<u>\$7,118,978</u>
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Water Fund - Expenditures:

Administration Fund Allocation	\$2,506,353
Operations and Maintenance	2,920,756
Capital Equipment Outlay	156,850
Debt Services Fund	1,385,019
PDA Operating Costs	<u>150,000</u>
	<u>\$7,118,978</u>

2. The following amounts are hereby appropriated in the **Sewer Fund:**

Sewer Fund - Revenue:

Service Charges	<u>\$6,216,937</u>
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Sewer Fund - Expenditures:

Administration Fund Allocation	\$3,461,153
Operations and Maintenance	2,366,784
Grinder Pump Expenses	309,000
Capital Equipment Outlay	<u>80,000</u>
	<u>\$6,216,937</u>

3. That the following amounts are hereby appropriated for the funds as indicated below:

ADMINISTRATIVE FUND

<u>Revenues:</u>	
Allocated to Water Fund	\$2,506,353
Allocated to Sewer Fund	<u>3,461,153</u>
	<u>\$5,967,506</u>
<u>Expenditures:</u>	
Personnel Expenses	\$4,259,460
Operating Expenses	<u>1,673,046</u>
Capital Outlay	<u>35,000</u>
	<u>\$5,967,506</u>

CAPITAL IMPROVEMENTS PROGRAM

<u>Revenues:</u>	
Water Facility Charges	\$1,987,500
Sewer Facility Charges	<u>1,344,000</u>
Proffers	<u>500,000</u>
	<u>\$3,831,500</u>
<u>Expenditures:</u>	
Water Supply	\$1,648,000
Water Transmission	<u>664,000</u>
Sewer System Improvements	<u>1,334,500</u>
Other Projects	<u>185,000</u>
	<u>\$3,831,500</u>

DEBT SERVICE FUND

<u>Revenues:</u>	
Water Fund Contribution	\$1,385,019
Capital Improvements Program Contribution	<u>1,648,000</u>
	<u>\$3,033,019</u>
<u>Expenditures:</u>	
Revenue Bonds, Series 2003	\$1,385,019
Revenue Bonds, Series 2008	<u>1,648,000</u>
	<u>\$3,033,019</u>

F. BOARD REQUESTS AND DIRECTIVES

Mr. McGlennon asked Mr. Foster to comment on the beginning of mandatory water conservation this week.

Mr. Foster stated that the conservation would begin on May 1, 2009, and run through September 30, 2009.

Mr. McGlennon asked about significant changes in water demands due to the recent warm weather.

Mr. Foster stated that due to warmer temperatures over the past weekend, the demand changed from 3.5 million gallons per day (MGD) to 5 MGD. He stated that this time of year was the beginning of the usual high-consumption period.

Mr. McGlennon asked if everyone was on the correct billing cycle.

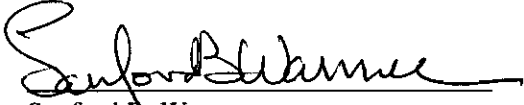
Mr. Foster stated that all customers had returned to their regular billing cycles.

G. ADJOURNMENT to May 26, 2009, at 7 p.m.

Mr. McGlennon made a motion to adjourn.

The motion passed by a unanimous voice vote.

At 8:33 p.m. Mr. Goodson adjourned the Board to 7 p.m. on May 26, 2009.


Sanford B. Wanner
Secretary to the Board

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