

AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 25TH DAY OF OCTOBER 2011, AT 8:11 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. CALL TO ORDER

B. ROLL CALL

James G. Kennedy, Chairman (absent)
James O. Icenhour, Jr., Vice Chairman
Mary K. Jones
Bruce C. Goodson
John J. McGlennon

Robert C. Middaugh, Secretary
Leo P. Rogers, County Attorney
Larry M. Foster, General Manager

C. CONSENT CALENDAR

1. Minutes – September 27, 2011, Regular Meeting
2. Contract Award – Grinder Pump Maintenance

Mr. Larry Foster requested that the Board approve a Grinder Pump Maintenance Contract since the current contract has expired. Final Phase Installations can provide the grinder pump maintenance to customers and the contract cost is \$217,109 for one year.

Mr. McGlennon asked if the contract award was comparable to what had been spent on maintenance in the past.

Mr. Foster responded that it was \$15,000 more as well as some items that are not covered in the contract which are dependent on additional work provided.

Mr. McGlennon made a motion to approve the Consent Calendar.

On a roll call vote, the vote was: AYE: Goodson, McGlennon, Icenhour, Jones, (4). NAY (0). ABSENT: Kennedy

RESOLUTION

CONTRACT AWARD – GRINDER PUMP MAINTENANCE – \$217,109

WHEREAS a Request for Proposals (RFP) for grinder pump maintenance services was publicly advertised with one firm responding; and

WHEREAS the proposal provides for a one-year term with the option for four renewals of one year; and

WHEREAS upon evaluating the proposals, staff determined that Final Phase Installations is capable of providing the James City Service Authority grinder pump maintenance services as provided for the Request for Proposals.

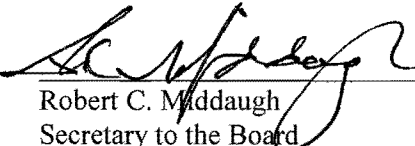
NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby awards the contract for Grinder Pump Maintenance to Final Phase Installations for a first-year annual cost of \$217,109 with provisions for renewal of the contract up to four times.

D. BOARD REQUESTS AND DIRECTIVES

The Board had no comments.

E. ADJOURNMENT

At 8:13 p.m. Mr. Icenhour adjourned the Board of Directors.


Robert C. Middaugh
Secretary to the Board