

MINUTES
JAMES CITY SERVICE AUTHORITY BOARD OF DIRECTORS
REGULAR MEETING
County Government Center Board Room
101 Mounts Bay Road, Williamsburg, VA 23185
April 10, 2018
5:00 PM

A. CALL TO ORDER

ADOPTED

B. ROLL CALL

MAY 08 2018

Michael J. Hipple, Vice Chairman, Powhatan District
John J. McGlennon, Roberts District
James O. Icenhour, Jr., Jamestown District
Ruth M. Larson, Berkeley District
P. Sue Sadler, Chairman, Stonehouse District

William C. Porter, Secretary to the Board
Adam R. Kinsman, County Attorney
M. Douglas Powell, General Manager, James City County Service Authority (JCSA)

C. PUBLIC COMMENT

None.

D. CONSENT CALENDAR

1. Minutes Adoption - March 13, 2018 Regular Meeting

A motion to Approve was made by Michael Hipple, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

E. PUBLIC HEARING(S)

1. Public Hearing on FY 19-20 James City County Service Authority Budget

Mr. Powell addressed the Board regarding the proposed FY 19-20 JCSA Budget which focused primarily on two of the County's strategic plan goals: sustainable long-term water supply and modern infrastructure facilities and technology systems. He cited the highlights as noted in the visual presentation. He also noted an overview of the proposed rate increase for water and sewer charges. He stated that as proposed, 40% of the annual debt service payments would be made from the operating fund, up from 20% last year.

Ms. Sadler opened the Public Hearing.

As there were no speakers, Ms. Sadler closed the Public Hearing.

F. BOARD CONSIDERATION(S)

1. Contract Award - Manhole and Wet Well Rehabilitation Services

A motion to Approve was made by John McGlennon, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

Mr. Powell noted the contract award had no monetary value, but explained that the cost was evaluated throughout the year in working with the contractor. He stated approximately \$100,000 was the yearly average for the cost.

G. BOARD REQUESTS AND DIRECTIVES

Mr. Icenhour noted he had a concern from a constituent in Ford's Colony regarding the clearing of right-of-way and the primary service area, and he would share the name and address with Mr. Powell. He also inquired if the long-range plans considered uses such as the Toano Wendy's and discussion surrounding utilities. He requested calculations for that specific site regarding the expansion of utilities.

Mr. Hipple noted he would like to review the potential services and abilities in the land James City County had just purchased in conjunction with the Economic Development Authority rather than further up in the Toano area. He cited using a specific site to develop a plan for its commercial use, noting potential development in the three sites in the Grove area.

H. GENERAL MANAGER'S UPDATE

Mr. Powell noted JCSA is working with Newport News Waterworks regarding revised billing schedules. He stated a change to the monthly billing cycle and the impact on JCSA sewer customers who used Newport News Waterworks noting those customers would be changed to a monthly bill cycle also.

I. ADJOURNMENT

A motion to Continue was made by John McGlennon, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

Mr. Powell conferred with Mr. Kinsman regarding continuation of the meeting.

Mr. Kinsman confirmed the JCSA meeting would continue until 6:30 p.m. on April 12 at Legacy Hall in New Town.

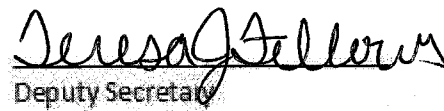
On April 12, 2018 at 6:30 p.m., at Legacy Hall, the Board of Directors reconvened their April 10, 2018 meeting. A presentation was given on the FY 2019-2020 James City County Budget. There were no questions regarding the JCSA's portion of the proposed budget.

Mr. Hipple made a motion to adjourn until the Community Budget Meeting on April 16,

2018 at 6:30 p.m. at the James City County Library, 7770 Croaker Road,
Williamsburg, Virginia.

A motion to Adjourn was made by Michael Hipple, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

At 7:06 p.m., the meeting was adjourned.


Deputy Secretary