

MINUTES
JAMES CITY SERVICE AUTHORITY BOARD OF DIRECTORS
REGULAR MEETING
County Government Center Board Room
101 Mounts Bay Road, Williamsburg, VA 23185
August 14, 2018
5:00 PM

A. CALL TO ORDER

B. ROLL CALL

Michael J. Hipple, Vice Chairman, Powhatan District
John J. McGlennon, Roberts District
James O. Icenhour, Jr., Jamestown District
Ruth M. Larson, Berkeley District
P. Sue Sadler, Chairman, Stonehouse District

William C. Porter, Interim County Administrator
Adam R. Kinsman, County Attorney
M. Douglas Powell, General Manager

ADOPTED

SEP 11 2018

Board of Directors
James City County, VA

C. PUBLIC COMMENT

None

D. CONSENT CALENDAR

A motion to Approve was made by John McGlennon, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

1. Minutes Adoption - July 10, 2018, Regular Meeting and July 24, 2018, Joint Work Session
2. Formal Acceptance of Water and Sewer Systems - Fiscal Year 2018

E. PUBLIC HEARING(S)

None

F. BOARD CONSIDERATION(S)

None

G. BOARD REQUESTS AND DIRECTIVES

Mr. McGlennon expressed his thanks to Mr. Powell for the invitation to the James City Service Authority (JCSA) annual Safety and Award Luncheon and commented that it was an outstanding event that allowed Board members the opportunity to witness the high level of spirit, engagement and enthusiasm as well as a chance to get to know some of the JCSA employees.

Mr. Hipple commented that the amount of time some of the employees had performed in their jobs without having a safety incident was something to be proud of and an amazing achievement.

Ms. Sadler noted that the safety record was a testament to the leadership and encouragement Mr. Powell maintained with the JCSA employees. She commented that it was a great event with everyone seeming pleased to attend.

Mr. Powell expressed his gratitude and noted the Board member's presence was very much appreciated.

The Board expressed its congratulations to Mr. Steven Price, the JCSA Employee of the Year.

H. GENERAL MANAGER'S UPDATE

1. August Update

Mr. Powell stated that there was a new and improved link on the JCSA website for customers to submit their submeter readings and noted readings could still be submitted through the Hampton Roads Utility Billing Service, commonly referred to as HRUBS, if preferred. He further noted that the ability to email submeter readings would vanish at the end of December 2018. He briefly discussed a "before and after" photo regarding two new positions mostly dedicated to a valve and hydrant program funded during the budget process; however, the visual aid was not working correctly this evening and therefore he elected to save it for the next JCSA meeting.

General discussion ensued regarding this issue.

I. ADJOURNMENT

1. Adjourn until 5 p.m. on September 11, 2018, for the Regular Meeting

A motion to Adjourn was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

At approximately 6:21 p.m., Ms. Sadler adjourned the Board of Directors.


Deputy Secretary