

MINUTES
JAMES CITY SERVICE AUTHORITY BOARD OF DIRECTORS
REGULAR MEETING
County Government Center Board Room
101 Mounts Bay Road, Williamsburg, VA 23185
September 11, 2018
5:00 PM

ADOPTED

A. CALL TO ORDER

OCT 09 2018

B. ROLL CALL

Board of Directors
James City County, VA

Michael J. Hipple, Vice Chairman, Powhatan District
John J. McGlennon, Roberts District
James O. Icenhour, Jr., Jamestown District
Ruth M. Larson, Berkeley District
P. Sue Sadler, Chairman, Stonehouse District

William C. Porter, Secretary to the Board
Adam R. Kinsman, County Attorney
M. Douglas Powell, General Manager, James City Service Authority

C. PUBLIC COMMENT

None

D. CONSENT CALENDAR

A motion to Approve was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

1. Minutes Adoption - August 14, 2018 Regular Meeting
2. Water Sampling Rebate Program

E. PUBLIC HEARING(S)

None

F. BOARD CONSIDERATION(S)

1. First Amendment to 2014 Hybrid Sewer Plan - Memorandum of Agreement

A motion to Approve was made by Michael Hipple, the motion result was Passed. AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

Mr. Powell addressed the Board noting that in 2007 the James City Service Authority (JCSA) had entered into a consent order with the Department of Environmental Quality, along with 13 other Hampton Roads jurisdictions, to

address issues with sewer system overflows. He further noted that in 2013, JCSA and those same localities, entered into an agreement with the Hampton Roads Sanitation District (HRSD). Mr. Powell stated the HRSD agreed to accept responsibility for sewer system overflows after multiple improvements were made to the regional system with the estimated date of 2043 determined for those improvements. He noted the SWIFT program had modified that timeline and so a resolution to move the date forward for HRSD's responsibility and liability was before the Board. Mr. Powell recommended the Board approve the resolution.

Mr. McGlennon asked about the availability of water to JCSA customers during a potential widespread power outage.

Mr. Powell noted JCSA had taken all necessary action to maintain water to customers from staffing to gas for vehicles and generators. He urged residents to help by preparing a 3-5 day personal supply of water. Mr. Powell noted that grinder pumps do not work without electricity and thus reduce wastewater flow to the absolute minimum. He addressed the potential of contaminated water and that the boil advisory would be in place should that be necessary. Mr. Powell noted that adverse conditions could determine the time frame for addressing and correcting problems.

Ms. Sadler asked how citizens would know of any problems if there was no electricity.

Mr. Powell explained the text message system for alerts and local radio stations. He noted if residents were leaving town for several days, it was a good idea to turn the water off.

Ms. Larson asked if Dominion Energy knew which neighborhoods were on grinder pumps.

Mr. Powell noted Dominion Energy may not be aware of that point, but JCSA could coordinate with Dominion Energy to highlight those neighborhoods.

G. BOARD REQUESTS AND DIRECTIVES

None

H. GENERAL MANAGER'S UPDATE

Mr. Powell readdressed the missing PowerPoint slides from the previous meeting which showed the hydrant and valve program as the Board had approved two positions for the program. Mr. Powell noted Mr. Hipple had requested a photo of the pole shed JCSA staff had built.

Ms. Sadler and Mr. Hipple thanked Mr. Powell for the missing pictures and the JCSA work.

I. ADJOURNMENT

1. Adjourn until 5 p.m. on October 9, 2018, for the Regular Meeting

A motion to Adjourn was made by Ruth Larson, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

At approximately 7 p.m., Ms. Sadler adjourned the meeting.


Deputy Secretary