

MINUTES
JAMES CITY SERVICE AUTHORITY BOARD OF DIRECTORS
REGULAR MEETING
County Government Center Board Room
101 Mounts Bay Road, Williamsburg, VA 23185
April 9, 2019
5:00 PM

A. CALL TO ORDER

B. ROLL CALL

Michael J. Hipple, Powhatan District
Ruth M. Larson, Vice Chairman, Berkeley District
John J. McGlennon, Roberts District
James O. Icenhour, Jr., Jamestown District
P. Sue Sadler, Chairman, Stonehouse District

Scott A. Stevens, Secretary to the Board
Adam R. Kinsman, County Attorney
M. Douglas Powell, General Manager

ADOPTED

APR 23 2019

Board of Directors
James City County, VA

C. PUBLIC COMMENT

None

D. CONSENT CALENDAR

None

E. PUBLIC HEARING(S)

1. Public Hearing on Fiscal Year 2020 James City Service Authority Budget

The Board of Directors and Board of Supervisors opened the Public Hearing concurrently for the budget presentation.

Mr. Icenhour noted Mr. Jack Haldeman of the Planning Commission was present for the Commission's recommendations on budget items.

Ms. Sharon Day, Assistant Director of Financial and Management Services, and Mr. Powell addressed the Board regarding the FY 2020 proposed budget. Ms. Day noted FY 2020 was the second year of the biennial budget as the County had a two-year budget cycle. She further noted the second year allowed for changes and new developments to be incorporated into the budget for inclusion of Strategic Plan goals and initiatives. Ms. Day highlighted changes from FY19 in a PowerPoint presentation. She cited staff additions, technology updates, and recycling program costs as some of the changes in the second year. Ms. Day presented the funding breakdown in the presentation, which also included JCSA. She noted the General Fund or operating budget fund and its respective revenue summary, which included taxes, fees, licenses, and permits. She addressed the additional 1% sales tax from Senate Bill 942 and the legislative impact of those monies. Ms. Day then explained the expenditure summary of the General Fund and the allocation breakdown per function/department. Ms. Day noted the seven goals of the Strategic Plan and economic initiatives tied to those goals in the presentation. She further noted the breakdown per the seven goals: 1) modern infrastructure,

facilities, and technology systems; 2) protected community character and an enhanced built environment; 3) expanding and diversifying local economy; 4) exceptional public services; 5) high quality education; 6) fiscally efficient government; and 7) sustainable long-term water supply. Ms. Day emphasized the importance of tourism to the County.

Ms. Day welcomed Mr. Powell for the JCSA portion of the budget presentation.

Mr. Powell noted JCSA's budget focused on sustainable water supply as well as modern infrastructure, facilities and technology systems. He highlighted JCSA's projects in a PowerPoint presentation. He further noted changes to the rebate program and proposed rate increases for water and sewer.

Ms. Day closed the presentation with information on upcoming budget meetings in the County. She noted that the County Administrator's detailed proposed FY 2020 budget was available on the County's website. Ms. Day also reminded the Board that as a Public Hearing had been opened, it needed to be closed on both the County budget and JCSA budget.

Mr. Icenhour thanked Ms. Day and noted the Public Comment on the County Budget would be next in the agenda lineup. Mr. Icenhour noted there were four speakers for the County Budget segment.

As there were no additional speakers, Mr. Icenhour closed the Public Hearing on the County's portion of the budget.

Ms. Sadler asked if there were any speakers for the JCSA's portion of the budget.

As there were no speakers, Ms. Sadler closed the Public Hearing on the JCSA's portion of the budget.

F. BOARD CONSIDERATION(S)

None

G. BOARD REQUESTS AND DIRECTIVES

None

H. GENERAL MANAGER'S UPDATE

None

I. ADJOURNMENT


1. Adjourn until 4 p.m. on April 23, 2019, for the Regular Meeting

A motion to Adjourn was made by James Icenhour Jr, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

At approximately 6:05 p.m., Ms. Sadler adjourned the Board of Directors.


Deputy Secretary