

MINUTES
JAMES CITY SERVICE AUTHORITY BOARD OF DIRECTORS
ORGANIZATIONAL MEETING
County Government Center Board Room
101 Mounts Bay Road, Williamsburg, VA 23185
January 2, 2020
4:00 PM

A. CALL TO ORDER

B. ROLL CALL

Michael J. Hipple, Powhatan District
Ruth M. Larson, Vice Chairman, Berkeley District
John J. McGlennon, Roberts District
James O. Icenhour, Jr., Jamestown District
P. Sue Sadler, Chairman, Stonehouse District

Scott A. Stevens, Secretary to the Board
Adam R. Kinsman, County Attorney
M. Doug Powell, General Manager

ADOPTED

JAN 28 2020

Board of Directors
James City County, VA

C. ORGANIZATIONAL MEETING

1. Organizational Meeting

Ms. Sadler opened the meeting seeking nominations for Chairman of the Board of Directors for the James City Service Authority.

Mr. Icenhour nominated Sue Sadler as Chairman.

Ms. Larson made the motion to close the nomination.

Ms. Sadler closed the voting and asked if everyone was in favor of the nomination.

On a voice vote, the motion result was Passed unanimously.

Ms. Sadler asked for nominations for Vice Chairman of the Board.

Ms. Sadler nominated Ruth Larson as Vice Chairman.

Ms. Sadler closed the voting and asked if everyone was in favor of the nomination.

On a voice vote, the motion result was Passed unanimously.

D. CONSENT CALENDAR

Ms. Sadler asked about changes to the Board calendar.

Mr. Powell noted the organizational resolution regarding the calendar.

Mr. Kinsman noted the amended date change to the calendar reflected no August

meeting. He questioned the November 10 meeting.

Mr. Powell noted no November 17 meeting. He further noted an error in the original Agenda Packet for a January 21 meeting, which should be changed to January 28. Mr. Powell recommended adding May 12 as a James City Service Authority Board of Directors meeting to coincide with the Board of Supervisors (BOS) meeting for budget adoption. He also asked about the elimination of the August meeting to match the BOS calendar.

A motion to Adopt the Calendar changes was made by Ruth Larson, the motion result was Passed on a unanimous voice vote.

Mr. Kinsman reminded the Board of the resolution regarding the changes.

A motion to Adopt the resolution was made by John McGlennon, the motion result was Passed on a unanimous voice vote.

E. PUBLIC HEARING(S)

None

F. BOARD CONSIDERATION(S)

None

G. BOARD REQUESTS AND DIRECTIVES

Mr. McGlennon noted the annual holiday party for the Service Authority was a great event.

Board members echoed their thanks for a great event.

H. ADJOURNMENT


1. Adjourn until 4 p.m., January 28, 2020, for the Regular Meeting

A motion to Adjourn was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

At approximately 4:24 p.m., Ms. Sadler adjourned the Board of Directors.


Deputy Secretary