

MINUTES
JAMES CITY SERVICE AUTHORITY BOARD OF DIRECTORS
ORGANIZATIONAL MEETING
County Government Center Board Room
101 Mounts Bay Road, Williamsburg, VA 23185
January 3, 2022
1:00 PM

ADOPTED

FEB 08 2022

Board of Directors
James City County, VA

A. CALL TO ORDER

B. ROLL CALL

P. Sue Sadler, Stonehouse District
James O. Icenhour, Jr., Jamestown District
Michael J. Hipple, Powhatan District
John J. McGlennon, Vice Chairman, Roberts District
Ruth M. Larson, Chairman, Berkeley District

Scott A. Stevens, Secretary to the Board
Adam R. Kinsman, County Attorney
M. Douglas Powell, General Manager

C. ORGANIZATIONAL MEETING

1. 2022 Board Organization

Ms. Larson sought a nomination and motion for the Chair for the upcoming year.

A motion to Re-Appoint Ruth Larson as Chair of the Board of Directors was made by Sue Sadler, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

Ms. Larson sought a nomination and motion for the Vice Chair.

Ms. Sadler nominated Mr. Hipple as Vice Chair for the Board of Directors.

A motion to Appoint Michael Hipple as Vice Chair of the Board of Directors was made by Sue Sadler, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

Ms. Larson explained that a motion was needed to adopt the Organizational Meeting resolution setting the meeting times and the associated calendar. She asked if there were any changes to the calendar.

Mr. McGlennon noted discussion on the meetings and calendars which would also impact the Board of Supervisors. He further noted the date for the 2023 Organizational Meeting, which moved to the same date as the first regular meeting of the calendar year. Mr. McGlennon addressed potential membership changes on the Board which could impact its leadership and an earlier meeting could assist that leadership team with better preparation for Board activity and decisions. Mr.

McGlennon further noted consideration of those points, adding a calendar amendment could take place later if needed.

Mr. Hipple noted he liked the combined meeting and the travel impact around the earlier meeting after the holidays. He further noted the Organizational Meeting an hour or two prior to the first regular meeting to address business eliminated multiple meetings and travel time.

Ms. Larson noted while she had no preference, the first Monday limited the schedule. She further noted her preference was a Tuesday for the Organizational Meeting. Ms. Larson asked if the schedule should remain as currently posted and readdress it later in the year.

Mr. McGlennon agreed, adding the issue could be readdressed if any concerns arose.

Ms. Larson agreed. She noted the James City Service Authority (JCSA) was on board with that decision. Ms. Larson sought a motion to adopt the calendar.

A motion to Adopt the Calendar was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

D. CONSENT CALENDAR

None.

E. PUBLIC HEARING(S)

None.

F. BOARD CONSIDERATION(S)

None.

G. BOARD REQUESTS AND DIRECTIVES

None.

H. ADJOURNMENT

1. Adjourn until 5 p.m. on January 11, 2022 for the Regular Meeting

A motion to Adjourn was made by Sue Sadler, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

At approximately 1:06 p.m., Ms. Larson adjourned the Board of Directors.


Deputy Secretary