

MINUTES
JAMES CITY SERVICE AUTHORITY BOARD OF DIRECTORS
REGULAR MEETING
County Government Center Board Room
101 Mounts Bay Road, Williamsburg, VA 23185
March 8, 2022
5:00 PM

A. CALL TO ORDER

Ms. Larson called the meeting to order at approximately 7:01 p.m. following the James City County Board of Supervisors Regular Meeting.

B. ROLL CALL

James O. Icenhour, Jr., Jamestown District
Michael J. Hipple, Vice Chairman, Powhatan District
John J. McGlennon, Roberts District
P. Sue Sadler, Stonehouse District
Ruth M. Larson, Chairman, Berkeley District

Scott A. Stevens, Secretary to the Board
Adam R. Kinsman, County Attorney
M. Douglas Powell, General Manager

ADOPTED

APR 12 2022

**Board of Directors
James City County, VA**

C. PRESENTATIONS

None.

D. PUBLIC COMMENT

None.

E. CONSENT CALENDAR

1. Minutes Adoption

A motion to Approve was made by John McGlennon, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

The Minutes Approved for Adoption included the following:

-February 8, 2022, Regular Meeting

2. Appointment of Officer for Deferred Compensation Investments

A motion to Approve was made by John McGlennon, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

F. PUBLIC HEARING(S)

None.

G. BOARD CONSIDERATION(S)

A motion to Enter a Closed Session was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

At approximately 7:02 p.m., the Board of Directors entered a Closed Session.

At approximately 7:08 p.m., the Board re-entered Open Session.

A motion to Certify the Board only spoke about those matters indicated that it would speak about in Closed Session was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

1. **CLOSED SESSION:** Discussion or consideration of the disposition of publicly held real property interests at 4921 Burnley Drive, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Board of Directors pursuant to Virginia Code § 2.2-3711(A)(3).

H. BOARD REQUESTS AND DIRECTIVES

None.

I. GENERAL MANAGER'S UPDATE

1. Dashboard Report - March 2022

Mr. Powell noted he had one item. He further noted the dashboard reflected a substantial reduction in residential delinquencies for the month as a result of American Rescue Plan Act (ARPA) funds. Mr. Powell stated the ARPA funds were being administered in the current billing cycle, adding the entire \$240,000 funds were administered. He noted Hampton Roads Sanitation District (HRSD) contributed \$5,000-\$6,000 in additional funding for customers. Mr. Powell further noted all of both the Coronavirus Aid, Relief, and Economic Security (CARES) Act and ARPA funds had been applied on behalf of the eligible customers who had applied for assistance. He added disconnection for non-payment would resume since the CARES Act and ARPA funds had been used. Mr. Powell noted there had been no disconnection for non-payment over the past two years. He further noted the Board had authorized disconnections for non-payment several months earlier, but the James City Service Authority (JCSA) had delayed that action until the funds were administered. Mr. Powell stated JCSA was one of the last, if not the last, regional public utility to do so with disconnections.

Mr. McGlennon asked how many customers were in arrears on payments and if some people had not taken advantage of the assistance program.

Mr. Powell noted with the latest opportunity, a formula had been applied to all eligible customers. He further noted no application process had been implemented during that phase. Mr. Powell stated the number of customers in arrears was listed on the dashboard report. He added the \$240,000 had assisted over 1,100 customers.

Ms. Larson and Mr. McGlennon noted that was great news.

Ms. Larson stated the payment options of PayPal and Venmo on the latest bill. She noted the

options available for customer payment. Ms. Larson thanked Mr. Powell for the update.

J. ADJOURNMENT

1. Adjourn until 5 pm on April 12, 2022 for the Regular Meeting

A motion to Adjourn was made by Sue Sadler, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

At approximately 7:10 p.m., Ms. Larson adjourned the Board of Directors.


Deputy Secretary