

MINUTES
JAMES CITY SERVICE AUTHORITY BOARD OF DIRECTORS
REGULAR MEETING
County Government Center Board Room
101 Mounts Bay Road, Williamsburg, VA 23185
April 26, 2022
1:00 PM

A. CALL TO ORDER

B. ROLL CALL

James O. Icenhour, Jr., Jamestown District
Michael J. Hipple, Vice Chairman, Powhatan District
John J. McGlennon, Roberts District
P. Sue Sadler, Stonehouse District
Ruth M. Larson, Chairman, Berkeley District

Scott A. Stevens, Secretary to the Board
Adam R. Kinsman, County Attorney
M. Douglas Powell, General Manager

ADOPTED

MAY 10 2022

Board of Directors
James City County, VA

C. PRESENTATIONS

None.

D. PUBLIC COMMENT

None.

E. CONSENT CALENDAR

None.

F. PUBLIC HEARING(S)

None.

G. BOARD CONSIDERATION(S)

1. Fiscal Year 2023-2024 Budget Discussion

Mr. Powell noted he made a presentation on the proposed Fiscal Year 2023 budget at the April 12, 2022, meeting. He further noted he had no additional presentation but would address any questions from the Board.

Ms. Larson asked the Board if there were any questions.

There were none.

H. BOARD REQUESTS AND DIRECTIVES

Mr. McGlennon noted one of his neighbors experienced a waterline break several weeks earlier. He further noted he assisted his neighbor with a call to the James City Service Authority (JCSA) that Saturday evening. Mr. McGlennon stated Mr. Steven Burcham from

JCSA quickly responded and determined the location of the leak on the owner's side. He extended his appreciation to Mr. Burcham for his assistance. Mr. McGlennon noted the homeowner had a utility protection policy through Dominion Energy. He added a cautionary note as the leak was properly addressed 12 days later due to utility and plumbing service provider issues. Mr. McGlennon noted improper utility markings resulting in cut cable lines requiring replacement. He addressed the Dominion Energy program and the number of residents who paid for it, adding the level of service for this homeowner was inadequate. Mr. McGlennon thanked JCSA for the great job in starting the process to assist the homeowner.

Ms. Larson referenced a similar personal situation she had experienced. She noted an adjustment could be made to the homeowner's bill.

Mr. Powell confirmed JCSA had a leak adjustment policy. He noted the bill adjustment was not made until JCSA had confirmed the repair was made and the leak fixed. He further noted approximately 10% of JCSA customers had leak adjustments made on an annual basis. Mr. Powell stated many adjustments were toilet leaks, not waterline breaks.

Ms. Larson noted the longer the repair time, the less revenue received for other areas which required repairs.

Mr. Powell confirmed yes.

Ms. Larson thanked Mr. Powell.

I. GENERAL MANAGER'S UPDATE

Mr. Powell noted he had no update.

J. ADJOURNMENT

1. Adjourn until 5 pm on May 10, 2022 for the Regular Meeting

A motion to Adjourn was made by Sue Sadler, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

Ms. Larson noted the budget would be adopted at the May 10, 2022, meeting.

At approximately 1:05 p.m., Ms. Larson adjourned the Board of Directors.


Deputy Secretary