

MINUTES
JAMES CITY SERVICE AUTHORITY BOARD OF DIRECTORS
REGULAR MEETING
County Government Center Board Room
101 Mounts Bay Road, Williamsburg, VA 23185
November 8, 2022
5:00 PM

A. CALL TO ORDER

B. ROLL CALL

James O. Icenhour, Jr., Jamestown District
Michael J. Hipple, Vice Chairman, Powhatan District
John J. McGlennon, Roberts District
P. Sue Sadler, Stonehouse District
Ruth M. Larson, Chairman, Berkeley District

Scott A. Stevens, Secretary to the Board
Adam R. Kinsman, County Attorney
M. Douglas Powell, General Manager

ADOPTED

DEC 13 2022

Board of Directors
James City County, VA

C. PRESENTATIONS

None.

D. PUBLIC COMMENT

None.

E. CONSENT CALENDAR

1. Minutes Adoption

A motion to Approve was made by Michael Hipple, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

The Minutes Approved for Adoption included the following:

-October 11, 2022, Regular Meeting

F. PUBLIC HEARING(S)

None.

G. BOARD CONSIDERATION(S)

None.

H. BOARD REQUESTS AND DIRECTIVES

None.

I. GENERAL MANAGER'S UPDATE

1. November Dashboard Report

Mr. Powell noted he had two items for the Board's attention. He further noted another round of funding assistance was available for people experiencing difficulty in paying their utility bills. Mr. Powell stated \$22 million in federal funding was available to the state. He noted the criteria included delinquency in utility payments and an income of 150% or less of poverty. Mr. Powell further noted this program differed than the previous two programs and was administered by the Hampton Roads Sanitation District (HRSD). He added the funds were not as large as the previous programs, but he wanted the Board to be aware of the funding program. Mr. Powell stated for anyone in the listening audience with utility payment issues, this offered potential assistance. He added additional information could be obtained by calling the James City Service Authority Office (757-253-6800). Mr. Powell noted the possibility of a November 22, 2022, meeting to address a particular matter requiring action from the Board of Directors. He requested the Board amend the adjournment date.

Ms. Larson asked Mr. Powell if he knew the distribution percentage of the \$22 million for James City County.

Mr. Powell stated no, adding he felt a component was first-come, first-serve. He added his thoughts were HRSD was actively pursuing the funding on a regional basis which could expedite the process.

Ms. Larson asked if HRSD was notifying delinquent customers with door tags.

Mr. Powell confirmed yes.

Ms. Larson thanked Mr. Powell for the information. She noted the Dashboard had been received.

Mr. Powell confirmed yes, adding he would answer any questions.

J. ADJOURNMENT

1. Adjourn until 5 pm on December 13, 2022 for the Regular Meeting

Ms. Larson noted the adjournment date and time were revised to reflect the change Mr. Powell proposed earlier. She sought a motion for adjournment until 1 p.m. on November 22, 2022, for a Special Meeting.

A motion to Adjourn was made by Sue Sadler, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

At approximately 5:03 p.m., Ms. Larson adjourned the Board of Directors.


Deputy Secretary