

MINUTES
JAMES CITY SERVICE AUTHORITY BOARD OF DIRECTORS
REGULAR MEETING
County Government Center Board Room
101 Mounts Bay Road, Williamsburg, VA 23185
March 28, 2023
1:00 PM
Continuation of March 14, 2023 Regular Meeting

A. CALL TO ORDER

B. ROLL CALL

James O. Icenhour, Jr., Vice Chairman, Jamestown District
John J. McGlennon, Roberts District
Ruth M. Larson, Berkeley District
Michael J. Hipple, Powhatan District
P. Sue Sadler, Chairman, Stonehouse District

Scott A. Stevens, Secretary to the Board
Adam R. Kinsman, County Attorney
M. Douglas Powell, General Manager

Ms. Sadler stated this meeting was a continuation from the Board of Directors' March 14, 2023, Regular Meeting and therefore would begin with Item No. 1 under Board Considerations.

ADOPTED

APR 11 2023

Board of Directors
James City County, VA

C. PRESENTATIONS

None.

D. PUBLIC COMMENT

None.

E. CONSENT CALENDAR

None.

F. PUBLIC HEARING(S)

None.

G. BOARD CONSIDERATION(S)

1. Authorization of \$1,500 General Wage Increase and Budget Amendment

A motion to Approve was made by Ruth Larson, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

Mr. Powell addressed the Board noting consideration of an employee \$1,500 pay increase at the Board of Supervisors March 10, 2023, Retreat. He noted the increase would be effective April 1, 2023, for employees. Mr. Powell further noted this item was on the Board of Supervisors' March 28, 2023, Business Meeting as a Consent Calendar item but required a

separate vote from the Directors. He stated staff's recommendation for approval, adding he hoped this increase would address ongoing recruitment and retention issues.

H. BOARD REQUESTS AND DIRECTIVES

None.

I. GENERAL MANAGER'S UPDATE

Mr. Powell noted the James City Service Authority (JCSA) proposed budget was available for each Board member at the dais. He further noted a possible date for the Board of Directors Retreat was Friday, April 28, 2023. Mr. Powell asked about the time of day.

The Board's consensus was for a morning meeting.

Ms. Sadler asked the time.

Mr. Powell noted a 9 a.m. start time at the JCSA Operations Building.

J. ADJOURNMENT

1. Adjourn until 5 pm on April 11, 2023 for the Regular Meeting

A motion to Adjourn was made by Ruth Larson, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

At approximately 1:02 p.m., Ms. Sadler adjourned the Board of Directors.


Deputy Secretary